Book # 3

From Jan. 5, 1915
through
June 9 1925

San Francisco, January 5, 1915

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:35 P.M., President Wise presiding.

On roll call the following are noted present: Trustees Cullinan, Dodge, Hale, O'Connor, Sloss, Taylor and Wise. Absent: Trustees Bentley, Harrison, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

The regular order of business is suspended and architect George W. Kelham advises the Board in regard to the plans for the new Main Library building.

Motion made that the architect be instructed to secure bids for the foundation plans for the new Main Library building. Carried by unanimous vote.

In the matter of the purchase of steel for the new building, after discussion motion is made that the Building Committee be instructed to see what arrangements can be made to sell the Library bonds, so that the steel may be purchased. Carried unanimously.

The Board resumes the regular order of business.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Harrison Trustee Taylor reports bills to amount of $3128.57. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Cullinan reports bills to amount of $1056.00. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to amount of $823.73. Referred to the Finance Committee.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$4281.70
Book Bills	3128.57
Printing and Binding Bills	1056.00
Miscellaneous Bills	823.73
	$9290.00

Salary Demands.

9737	Mullin, G.A.	$250.00	9778	McGauley, Mrs. S.A.	$30.00
9738	Rea, R.	250.00	9779	Roesch, Mrs. A.F.	12.00
9739	Tyler, M.T.	92.85	9780	Senner, Mrs. Wm.	12.00
9740	Goldman, B.A.	100.00	9781	Shapro, R.	12.00
9741	Panella, A.M.	90.00	9782	Warren, Mrs. R.	12.00
9742	Carson, M.K.	78.45	9783	Young, G.W.	12.00
9743	Casey, N.A.	90.00	9784	Young, L.H.	12.00
9744	Clarkson, M.	85.00	9785	Crowhurst, E.M.	42.60
9745	Morgan, S. D.	90.00	9786	Fleming, Mrs. E.T.	12.60
9746	Whitcher, M.L.	90.00	9787	Fredricks, J.M.	25.50
9747	Woodman, A.	90.00	9788	Huskey, M.A.	48.60
9748	Baldwin, E.	65.00	9789	Manning, C.A.	11.40
9749	Burns, Margaret	58.10	9790	Murphy, M.	38.10
9750	Byrne, M.A.	100.00	9791	Schwab, E.	10.20
9751	Creede, E.M.	50.00	9792	Spencer, V.B.	24.00
9752	De Leon, M.	65.00	9793	De Vos, A.	12.60
9753	Gilhuly, M.K.	65.00	9794	Flynn, J.	16.75
9754	Hafner, B.S.	75.00	9795	Murray, H.	17.65
9755	Hahn, A.	73.20	9796	Simon, M.	14.90
9756	Harrison, A.	47.65	9797	White, A.	18.60
9757	Henry, A.F.	55.00	9798	Bos, F.	42.75
9758	McCafferty, T.V.	50.00	9799	Carnell, N.	25.00
9759	McCracken, L.S.	33.15	9800	Hoelter, L.	25.00
9760	McDougall, H.R.	60.70	9801	Kiernan, L.	24.05
9761	Mahoney, M.P.	50.00	9802	Ozard, E.	13.55
9762	Murray, Anita	75.00	9803	Petterson, W.	17.05
9763	Murray, Irene	75.00	9804	Healy, A.	100.00
9764	Murray, Josephine	75.00	9805	Healy, E.	75.00
9765	O'Connell, N.	60.00	9806	Mel, C.F.	90.00
9766	Sturges, E.J.	72.85	9807	Weed, I.B.	75.00
9767	Windele, A.	80.00	9808	Hannon, L.	55.00
9768	Windele, Margaret	52.95	9809	Larkin, J.	46.00
9769	Young, Genevieve	62.00	9810	McGurk, R.	43.90
9770	Baines, R.E.	15.00	9811	Nolan, G.J.	85.00
9771	Burns, M.W.	12.00	9812	White, J.	75.00
9772	Fitzgerald, F.L.	12.00	9813	Guinasso, L.	20.00
9773	Grimshaw, Mrs. M.	12.00	9814	Holland, J.	25.00
9774	Hamilton, R.T.	12.00	9815	McCarry, R.	90.00
9775	Jennings, J.T.	12.00	9816	Pfeiffer, P.	40.00
9776	Kenney, W.T.	12.00	9817	Talbot, H.	40.00
9777	Krejcik, Mrs. R.	15.00	9818	White, Mrs. A.	70.00
					$4281.70

Miscellaneous Demands.

9819	White House	$417.77	9837	Primo Press	$69.00
9820	Book Club of Cal.	20.00	9838	Ben Franklin Press	8.50
9821	G.E. Stechert & Co.	1044.51	9839	Geo. C. Terrill	89.05
9822	Jos. McDonough Co.	26.00	9840	F.W. Wentworth & Co.	45.04
9823	John W. Cadby	25.50	9841	Chas. Brown & Sons	12.00
9824	Noah F. Morrison	19.57	9842	Philip Eisner	29.00
9825	Rare Book Shop	13.50	9843	Louis J. Borie	5.14
9826	A.H. Clark Co.	4.50	9844	Schussler Bros.	3.75
9827	Chas. E. Lauriat Co.	2.05	9845	D. Coffin & Co.	135.00
9828	John J. Newbegin	13.00	9846	Madison & Burke	75.00
9829	University Chicago Pr.	6.30	9847	Spring Valley Water Co.	4.26
9830	American Hist'l Ass'n	3.00	9848	Spring Valley Water Co.	24.61
9831	San Francisco News Co.	1289.57	9849	Sanford G. Lewald Co.	163.00
9832	George A. Mullin	43.30	9850	Malott & Peterson	75.00
9833	Librarian of Congress	200.00	9851	West Disinfecting Co.	17.50
9834	Schwabacher-Frey S. Co.	5.80	9852	Independent Oil Co.	9.38
9835	Foster & Futernick Co.	887.20	9853	Cedar-Sweep Co.	8.00
9836	M.G. McClinton & Co.	85.50	9854	George A. Mullin	128.00
					$9290.00

AND MOVES THAT THESE BILLS BE ORDERED PAID. Ayes: Trustees Cullinan, Dodge, Hale, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Rules.

Chairman Sloss reports and recommends as follows:

That, in accordance with the "Rules for Library Service," the salaries of Miss Alice Harrison and Miss Ella Creede be increased from $50 to $55, beginning with January 1, 1915.

JAN -5 1915

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, Hale, O'Connor, Sloss, Taylor and Wise. Noes: none. adopted.

Committee on Law.

Chairman Sloss - no report.

New Business.

Chairman O'Connor, of the Building Committee, reports that although plans for the Mission Branch Library have not received the approval of the Carnegie Corporation, it is deemed advisable to ask for bids on plans as prepared, and the Committee recommends that such action be taken. Carried unanimously.

Communications.

From the Board of Public Works, requesting that the Library Trustees construct a side walk at Public Library site, from Larkin, between Fulton and McAllister and from Fulton, between Larkin and Hyde streets.

Motion is duly carried that the Secretary be instructed to advise the Board of Public Works that the Trustees regret that they do not see their way clear to comply with this request.

From Bliss & Faville, stating that is the usual custom to charge an architect's fee on the salary of the superintendent, as the same is considered a portion of the cost of the building. Action on same deferred to next meeting.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

JAN -5 1915

San Francisco, February 2, 1915.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:15 P.M., President Wise presiding.

On roll call the following are noted present: Trustees Bentley, Dodge, Harrison, McKinstry, O'Connor, Sloss, Taylor and Wise. Absent: Trustees Cullinan, Hale, Phelan and Mayor Rolph. Present 8. Absent 4.

Minutes of the previous meeting read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $2544.53. Referred to the Finance Committee.

Committee recommends the purchase of the following:

Secondhand from Stechert			162v.	$548.48
From J.W. Cadby			28v.	60.20
" The Cadmus Book Shop			49v.	151.25
" The Joseph McDonough Co.			34v.	74.00
" The Shepard Book Co.			22v.	33.85
" The White House			25v.	36.85
" Stechert				
	adult 635v.	$426.60		
	juvenile 76v.	45.60	711v.	472.20
Replacements for Main, Branches and Deposit Stations				
	adult 726v.	508.20		
	juvenile 83v.	49.80	809v.	558.00
			1900v.	$2077.33

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: None. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Cullinan, Trustee McKinstry reports bills to amount of $1120.91. Referred to Finance Committee.

Committee on Building and Fixtures, etc.

Chairman O'Connor reports bills to amount of $517.23. Referred to Finance Committee.

Committee recommends the purchase of

1	Table for Catalogue Department, est. cost	$4.50
1	42-drawer Card Cabinet for Br. 4 " "	105.00
	Total	$109.50

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Trustee Cullinan enters and takes his seat.

FEB - 2 1915

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$4313.25
Book Bills	2544.53
Printing and Binding Bills	1120.91
Miscellaneous Bills	517.23
	$8495.92

Salary Demands.

9855	Mullin, G.A.	$250.00	9896	Armstrong, Mrs. L.	$30.00
9856	Rea, P.	250.00	9897	Roesch, Mrs. A.F.	12.00
9857	Tyler, M.T.	94.30	9898	Senner, Mrs. Wm.	12.00
9858	Goldman, B.A.	100.00	9899	Shapro, R.	12.00
9859	Panella, A.M.	90.00	9900	Warren, Mrs. R.	12.00
9860	Carson, M.K.	90.00	9901	Young, G.W.	12.00
9861	Casey, N.A.	90.00	9902	Young, L.M.	12.00
9862	Clarkson, M.	83.40	9903	Crowhurst, E.M.	2.10
9863	Morgan, S.D.	90.00	9904	Fleming, Mrs. E.T.	9.00
9864	Whitcher, M.L.	90.00	9905	Fredricks, J.M.	27.50
9865	Woodman, A.	90.00	9906	Huskey, M.A.	48.45
9866	Baldwin, E.	65.00	9907	Manning, C.A.	3.45
9867	Burns, M.W.	58.40	9908	Murphy, M.	41.25
9868	Pyrne, M.A.	100.00	9909	Schwab, E.	7.05
9869	Creede, E.M.	55.00	9910	Spencer, V.B.	34.05
9870	De Leon, M.	65.00	9911	De Vos, A.	12.95
9871	Gilhuly, M.K.	64.05	9912	Flynn, J.	18.25
9872	Hafner, P.S.	75.00	9913	Murray, H.	18.55
9873	Hahn, A.	75.00	9914	Simon, I.	15.00
9874	Harrison, A.	55.00	9915	White, A.	21.30
9875	Henry, A.F.	55.00	9916	Ros, F.	39.90
9876	McCafferty, T.V.	50.00	9917	Carnell, N.	25.00
9877	McCracken, L.S.	58.30	9918	Hanlon, R.	13.30
9878	McDougall, H.R.	73.95	9919	Kiernan, L.	25.00
9879	Mahoney, M.P.	48.35	9920	Ozard, E.	16.90
9880	Murray, A.	71.25	9921	Petterson, W.	16.80
9881	Murray, I.	72.50	9922	Healy, A.	100.00
9882	Murray, J.	72.50	9923	Healy, E.	75.00
9883	O'Connell, N.	60.00	9924	Mel, C.F.	90.00
9884	Sturges, E.J.	73.55	9925	Weed, I.R.	75.00
9885	Windele, A.	80.00	9926	Hannon, L.	55.00
9886	Windele, M.	54.20	9927	Larkin, J.	50.00
9887	Young, G.	57.70	9928	McGurk, R.	60.00
9888	Baines, R.E.	15.00	9929	Nolan, G.J.	85.00
9889	Burns, M.W.	12.00	9930	White, J.	75.00
9890	Fitzgerald, F.L.	12.00	9931	Guinasso, L.	20.00
9891	Grimshaw, Mrs. M.	12.00	9932	Holland, J.	25.00
9892	Hamilton, T.R.	12.00	9933	McCarry, R.	90.00
9893	Jennings, J.T.	12.00	9934	Pfeiffer, P.	40.00
9894	Kenney, W.T.	12.00	9935	Talbot, H.	40.00
9895	Krejcik, Mrs. R.	15.00	9936	White, Mrs. A.	70.00
			9937	Hoelter, L.	6.00
					$4313.25

Miscellaneous Demands.

9938	The White House	$1175.13	9950	Primo Press	$92.00
9939	C.E. Stechert & Co.	830.35	9951	J.R. McNicoll Ptg. Co.	31.00
9940	Cadmus Book Shop	60.10	9952	M.G. McClinton & Co.	12.75
9941	H.W. Wilson Co.	57.00	9953	Foster & Futernick Co.	635.80
9942	F.A. Brockhaus	10.50	9954	Chas. Brown & Sons	50.75
9943	A.L.A.	5.00	9955	W.A. & C.C. Terrill	50.00
9944	G.E. Stechert & Co.	398.21	9956	Geo. C. Terrill	16.75
9945	Psychological Rev. Co.	4.00	9957	Levenson Co.	14.91
9946	Geo. A. Mullin	4.25	9958	L. & M. Alexander & Co.	1.50
9947	Schwabacher-Frey Sta. Co.	19.06	9959	Decker Elec. Con. Co.	2.00
9948	Rincon Pub. Co.	275.80	9960	H.C. Magnus Co.	7.60
9949	Rincon Pub. Co.	54.50	9961	Geo. Hildebrant	7.00

FEB -2 19

9962	D. Coffin & Co.	$135.00	9967	Norman F. Hall Co.	$13.90
9963	Madison & Burke	75.00	9968	Sanitary Towel Sup. Co.	12.00
9964	Spring Valley Water Co.	24.38	9969	Independent Oil Co.	7.96
9965	C.M. Easterday	17.50	9970	George A. Fullin	70.35
9966	C.M. Easterday	10.63			
					$8495.92

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Rules.

Chairman Sloss reports and recommends that, in accordance with the "Rules for Library Service" the salaries of the following assistants be increased, beginning with February 1st, 1915:

Miss Adele Henry, from $55 to $60.00
Miss Lucile McCracken, from $60 to $65.00

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

New Business.

Trustee O'Connor, of the Building Committee, reports that bids had been opened for the Mission Branch Library but that no action had been taken on the same as a letter had been received from the Carnegie Corporation, offering suggestions of changes, and that the Committee had gone carefully into the matter and had written to the Carnegie Corporation, giving reasons why the changes as suggested were not feasible.

Communications.

From the Carnegie Corporation, also from Mr. W.H. Brett, Librarian of the Cleveland Public Library, who criticized the plans of the Mission Branch Library. These letters, also the replies sent by the Committee are read.

In the matter referred at the last meeting to the Committee on Building(in reference to the sale of bonds, so that steel for the new Main Library could be purchased) Chairman O'Connor reports that the Committee had not had a meeting, and asked that further time be granted. Allowed.

Trustee Sloss calls attention to the fact that Saturday, February 20th (Exposition Day) has been declared a legal holiday by the Governor and on motion duly carried the Library is ordered closed on that day.

Motion made by Trustee Dodge that the Library be kept open on Lincoln's Birthday, February 12th and closed on Washington's Birthday, February 22d. Carried.

Trustee Sloss calls attention to charge of Messrs. Bliss & Faville (architects of the Richmond Branch Library) on the salary of the superintendent. Bliss & Faville claim that as the certificates for this salary were issued by their office, the salary becomes a part of the cost of the building and under the rules of the American Institute of Architects they are entitled to the same.
After discussion it is moved that the fee be paid. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Communications.

From Mr. Charles Greene, chairman of the California Library Association's 1915 exhibit, advising that there is to be a library exhibit at the Panama Pacific International Exposition and that the California Library Association would have a particular exhibit, and

asking that the San Francisco Public Library contribute its share towards the expenses.

Motion made that $250 be contributed, providing that the Law Committee finds that the Board has the power the contribute the same.

Roll call on adoption of motion. Ayes: Trustees Bentley, Dodge, Cullinan, Harrison, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

From the Association of Teachers' Councils, of San Francisco, asking that all library buildings to be built contain a separate room for the juvenile work and that in existing libraries the juvenile books be segregated and an experienced juvenile librarian assigned to the work. Referred to the Committee on Rules and Administration.

There being no further business the meeting adjourned.

Geo. A. Mullins
Secretary.

FEB -2 1915

be paid for out of the Lighting Fund, and advising that a bill would be sent for all gas consumed from July first 1914 to date. As the gas heating was unsatisfactory, the Committee felt an immediate change to a coal heater should be made, and accordingly a new heating system was installed, at a cost of $240.00. The Committee asks that the Trustees approve its action.

Motion made that the action of the Committee be approved. Roll call on adoption of motion. Ayes. Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

The Committee further reports that the Carnegie Corporation had approved the plans submitted for the Mission Branch Library and the Committee would recommend that contracts be entered into with the following contractors for the work:

C.H. Holt	General contract	$25240.00
Gladding, McBean & Co.	Terra cotta	9200.00
S.W. Band	Plumbing	838.00
Decker Elec. Construction Co.	Electrical work	1230.00
J. Hurley	Heating	3078.00
Western Iron Works	Structural steel	3460.00
		$43046.00

In regard to the bid on structural steel, the Committee reports that the Judson Iron Works submitted a bid for $3408.00, but (under date of February 26, 1915) advised that on account of advance of freight rates it was necessary to revise their bid and now quote $3585.00. The bid of the Western Iron Works being, therefore, the lowest, the Committee makes the recommendation that the contract be awarded to that firm.

In the matter of painting, the Committee recommends that the awarding of this contract be postponed until the return of architect Lansburgh.

Motion made that the recommendations of the Committee be adopted and that the contracts for the construction of the Mission Branch Library be submitted to the Law Committee, and upon their approval to be executed by the President and Secretary of this Board.

Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Harrison, Dodge, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follows:

Salary Demands	$4307.28
Book bills	1915.58
Printing and binding bills	729.13
Miscellaneous bills	624.12
	$7476.11

Salary Demands

9971	Mullin, G.A.	$250.00	9983	Burns, M.	$53.10
9972	Rea, R.	250.00	9984	Byrne, M.A.	100.00
9973	Tyler, M.T.	94.25	9985	Creede, E.M.	55.00
9974	Coldman, B.A.	100.00	9986	De Leon, M.	65.00
9975	Panella, A.M.	90.00	9987	Gilhuly, M.K.	65.00
9976	Carson, M.K.	90.00	9988	Hafner, B.S.	75.00
9977	Casey, N.A.	90.00	9989	Hahn, A.	73.80
9978	Clarkson, M.	85.00	9990	Harrison, A.	53.45
9979	Morgan, S.D.	90.00	9991	Henry, A.F.	59.15
9980	Whitcher, M.L.	90.00	9992	McCafferty, T.V.	50.00
9981	Woodman, A.	90.00	9993	McCracken, L.S.	65.00
9982	Baldwin, E.	64.05	9994	McDougall, H.R.	73.20

MAR -2 1915

9995	Mahoney, M.P.	$49.05
9996	Murray, A.	75.00
9997	Murray, I.	73.55
9998	Murray, J.	75.00
9999	O'Connell, N.	60.00
10000	Sturges, E.J.	73.80
10001	Windele, A.	80.00
10002	Windele, M.	52.35
10003	Young, G.	55.15
10004	Armstrong, L.D.	30.00
10005	Baines, R.E.	15.00
10006	Burns, M.W.	12.00
10007	Fitzgerald, F.L.	12.00
10008	Grimshaw, Mrs. M.	12.00
10009	Hamilton, T.R.	12.00
10010	Jennings, J.	12.00
10011	Kenney, W.T.	12.00
10012	Krejcik, R.	15.00
10013	Roesch, Mrs. A.F.	12.00
10014	Senner, Mrs. Wm.	12.00
10015	Shapro, R.	12.00
10006	Warren, Mrs. R.	12.00
10017	Young, G.W.	12.00
10018	Young, L.H.	12.00
10019	Crowhurst, E.M.	8.55
10020	Fleming, Mrs. E.T.	15.00
10021	Fredricks, J.M.	23.40
10022	Huskey, M.A.	53.65
10023	Manning, C.A.	1.95
10024	Murphy, M.	$35.70
10025	Spencer, V.P.	27.30
10026	De Vos, A.	11.45
10027	Flynn, J.	15.90
10028	Murray, H.	15.48
10029	Simon, M.	13.20
10030	White, A.	21.40
10031	Fos, F.	38.45
10032	Carnell, M.	25.00
10033	Hanlon, R.	25.00
10034	Kiernan, L.	25.00
10035	Mahoney, T.	17.45
10036	Petterson, W.	14.50
10037	Healy, A.	100.00
10038	Healy, E.	75.00
10039	Mel, C.F.	90.00
10040	Weed, I.B.	75.00
10041	Hannon, L.	55.00
10042	Larkin, J.	60.00
10043	McGurk, R.	60.00
10044	Nolan, G.J.	85.00
10045	White, J.	75.00
10046	Guinasso, L.	20.00
10047	Holland, J.	25.00
10048	McCarry, R.	90.00
10049	Pfeiffer, P.	40.00
10050	Talbot, H.	40.00
10051	White, Mrs. A.	70.00
		$4307.28

Miscellaneous Demands.

10052	White House	$841.11
10053	G.E. Stechert & Co.	782.63
10054	Boston Book Co.	48.49
10055	Boston Music Co.	26.75
10056	Shepard Book Co.	22.75
10057	Robert H. Dodd	8.25
10058	Amer. Soc. Civil Eng'rs	9.00
10059	Franklin Hichborn	1.50
10060	California L. Ass'n	5.00
10061	N.Y. Timee Index	36.00
10062	H.W. Wilson Co.	10.00
10063	Geo. A. Mullin	24.10
10064	Rincon Publishing Co.	145.85
10065	Primo Press	46.00
10066	J.R. McNicoll Ptg. Co.	52.75
10067	A. Carlisle & Co.	12.50
10068	Louis Roesch Co.	8.00
10069	Daily Jl. of Commerce	$4.28
10070	Foster & Futernick Co	459.75
10071	Cushman & Denison	36.00
10072	Pacific Blower & Heat. Co.	33.30
10073	C.M. Easterday	8.10
10074	Frank O. Renstrom Co.	7.98
10075	Indianapolis Fur. Co.	3.00
10076	S.G. Lewald Co.	75.00
10077	Spring Valley Water Co	25.08
10078	D. Coffin & Co.	135.00
10079	Madison & Burke	75.00
10080	Independent Oil Co.	9.26
10081	Lighting & Rates Com.	139.20
10082	Zellerbach Paper Co.	8.00
10083	George A. Mullin	69.20
		$7476.11

and moves that these bills be ordered paid. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee also reports that it will be necessary to forward to the Board of Supervisors the budget for the year 1915-16. Motion made that the matter be referred to the Committee on Finance and Audit, with full power to act. Carried.

Committee on Rules and Administration.

Chairman Sloss reports and recommends that

On account of the increased work in the Main Library and branches 4 and 5, the Misses Huskey and Murphy (from the list of eligibles) be appointed regular assistants, at a salary of $50.00 per month.

That the salary of Miss McGurk, book repairer, be increased from $60 to $65 per month.

That $6.00 per month be added to the salary of Robert McCarry, janitor, it being understood that he will enter into a contract with a window cleaning company to wash the windows each month.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, Dodge, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Law.

MAR -2 1915

Chairman Sloss reports that, in the matter of a donation to the American Library Association, for exhibit in the Panama Pacific International Exposition, that there is no authority, under the Charter, to make a donation of this kind from the funds of the Library.

Reports of Standing Committees.

Committee on New Building.

Chairman O'Connor reports that, in the matter of steel for the new building, in the judgment of the Committee it is a good time to ask for bids for steel and the Committee is disposed to advise the Board to take action in the matter, but suggests that the Trustees discuss the recommendation, for the guidance of the Committee.

Trustee Taylor asks to be excused and retired.

After discussion, it is moved that the Building Committee be authorized to secure bids for the structural steel for the new Main Library building, it being stipulated (in the call for bids) that no awards will be made until the amount of money necessary for the purchase of steel is in the City Treasury, and that the Board reserves the right to reject any or all bids.

Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss and Wise. Noes: none. Adopted.

The Committee on New Building would further report that bids for excavating and foundation work for the new Main Library had been received as follows:

Foster Vogt Co.	$31747.00
McClenahan & Co.	37800.00
Eaton & Smith	35600.00
D.O. Church & Co.	42980.00
H.L. Petersen	37600.00
Fennell & Wand	39000.00
L.F. Gerdetz	53550.02
Wold Co.	34266.00
Sound Construction Co.	32398.00
A. Lynch	33322.00
Lindgren Co.	29700.00
P.A. Palmer	31600.00
R.W. Moller	32600.00
F. Rolandi	36000.00
Construction & Engineering Co.	28880.00
Collman & Collman Co.	31286.00
Clinton Fireproofing Co.	29575.00
Grant Fee	30000.00
A. Kohn	33330.00
McDonald & Kahn	41300.00
Contra Costa Construction Co.	28300.00
F.P. Walsh	31857.00
Bluxome & Co.	47500.00
Barrett & Hilp	31656.00
A.P. Brady	32883.00
J.J. Leonard	34120.00
C.H. & A.W. Gorrill	44390.00
Monson Bros.	31600.00

and the Committee recommends that the contract be awarded to the lowest bidder, The Contra Costa Construction Company, for the sum of $28,300.00. Motion made that the recommendation be adopted and that after the contract has been approved by the Law Committee, the same be executed by the President and Secretary of this Board.

Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss and Wise. Noes: none. Adopted.

Communications.

From Mr. James A. Bertram, secretary of the Carnegie Corporation, as follows:

Carnegie Corporation of New York
576 Fifth Avenue, New York
19 February 1915

George A. Mullin, Esq.,
Secretary, Public Library,
San Francisco.

MAR -2 1915

"Dear Sir:-

Yours of January 29th receivd. When we receiv pledge signd by the Mayor or City Clerk that the bilding the plans call for will be erected complete and redy for occupancy within the $49,500 indicated, arrangements will be made for payments as work progresses.

Very truly yours,
(Signed) Jas. Bertram

Secretary"

Motion made that a letter be sent to Mr. Bertram, explaining that the Charter gives the Board of Library Trustees full power to erect buildings and the Board pledges itself to the Carnegie Corporation that the building will be erected, complete and ready for occupancy, within the $49,500.00 indicated. Carried.

From the Judson Manufacturing Company, advising that since quoting on steel work for the Mission Branch Library, freight rates had advanced and it was therefore necessary for them to revise thier bid, which would be $3585.00, instead of $3408.00, as quoted in their bid of January. Ordered placed on file.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary.

MAR -2 1915

San Francisco, March 19, 1915

The President having called a special meeting of the Board of Trustees, to be held this day at four o'clock, in the office of the architect, George W. Kelham, for the following pruposes:

First: To consider a report of the Committee on New Building in reference to the matter of engaging a superintendent for the new Main Library building whileexcavation and foundation work is being done.

Second: To consider a report from the Committee on Building, Fixtures, etc. in the matter of securing a superintendent for the time that the construction of the Mission Branch Library is going on.

Third: To take action in regard to the improvement of the grounds surrounding the Richmond branch library,

and notice thereof and of the object for which the meeting was called having been given by the Secretary to each Trustee, in accordance with the bylaws of the Board, the meeting was called to order at 4;30 P.M., President Wise presiding.

On roll call the following are noted present: Trustees Bentley, Harrison, O'Connor, Sloss, Taylor and Wise. Absent: Trustees Cullinan, Dodge, Hale, McKinstry, Phelan and Mayor Rolph. Present 6. Absent 6.

There being no quorum the meeting adjourned.

Geo. A. Mullin

Secretary.

MAR -3 1915

San Francisco, April 27, 1915

The President having called a special meeting of the Board of Trustees to be held this day for the purpose of listening to reports and for the transaction of such business as should have been brought before the regular meeting, on roll call the following are noted present: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Absent: Trustees Cullinan, Hale, McKinstry and Mayor Rolph. Present 8. Absent 4.

The minutes of the meetings of March 2d and March 19th read and approved.

The report of the Secretary read and ordered filed.

The report of the Librarian received and ordered filed.

The President appoints Trustee Dodge a temporary member of the Committee on Books, Trustee Sloss a temporary member of the Committee on Finance and Audit and Trustee O'Connor a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $3140.99. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand			385v.	$609.88
From Stechert			60v.	135.55
" The White House			67v.	103.10
Additional copies for the Main, Branches and Deposit Stations				
	adult	632v. $474.00		
	juvenile	73v. 54.75	705v.	528.75
Replacements for the Main, Branches and Deposit Stations				
	adult	745v. $558.75		
	juvenile	83v. 62.25	828v.	621.00
			2045v.	$1998.28

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Cullinan Trustee Dodge reports bills to the amount of $849.97, Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to amount of $1153.96. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

For the Catalogue Department:

1	54-tray card cabinet, with slides, base and top	$137.95

1	6-tray section, for branch union shelf-list	$14.95
1	L.C. Smith Bros. typewriter	72.90

For the Main Delivery Hall:

1	54-tray card cabinet, with base and top, for Main Library catalogue	131.70
	Shelving on side walls, for use of patrons consulting catalogue trays	15.00
	Shelving for Juvenile Department	20.00

For Branches:

1	6-tray section for Branch No.2	14.95
1	6-tray section for Branch No.6	14.95
		$422.40

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

The Committee also recommends that George C. Terrill be appointed superintendent of construction of the Mission Branch Library, at a salary of $200.00 per month, commencing with March 23d, 1915.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Branches.

Chairman Bentley recommends

First: That all branch libraries be supplied with the latest encyclopedia and that all stations be supplied with the latest edition of a standard dictionary. Motion that the recommendation be adopted and that the selection of the encyclopedia and dictionary be referred to the Book Committee.

Second: That slips, giving information as to the use of the Library and the location of the branches and stations, be printed and distributed. Motion made that the matter be referred to the Committee for estimates as to cost.

Third: That arrangements be made to secure someone to take charge of the Juvenile Department, who shall also conduct the story hour, and in this connection instruct and encourage the children in the use of the Library. Motion made that the Committee submit a plan as to what the duties of such an assistant should be.

Fourth: That a branch library be erected in Noe Valley, at a cost of about $35,000.00 and that an architect be selected and plans secured at once.

Motion made that the same be adopted.

Trustee Harrison moves (as an amendment) that the next branch to be erected be the one in Noe Valley, work to begin as soon as the Mission Branch is completed. Roll call on amendment. Ayes: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Carried.

The original motion is amended, i.e. that the next branch library to be erected be the one in Noe Valley, to be built at a cost of about $35,000.00, as soon as the Mission Branch Library is completed, and that an architect be selected and plans secured at once.

Roll call on adoption of motion. Ayes: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Carried.

The Committee further reports that the residents of the Western Addition, desirous of having a new building erected for a branch library in the neighborhood of Sacramento and Steiner streets,

had requested that, on account of the present building being on a side hill, fronting on a car line, and being altogether too small to have a branch library built thereon, that a lot be secured in the neighborhood of Sacramento and Steiner streets for a new branch library building.

After discussion, motion is made that it is the sense of the Board that a new Branch Library building be erected to take the place of the present Branch 6 if a convenient and suitable site can be purchased, in the same district.

Roll call on adoption of motion. Ayes: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Carried.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Insurance	$10.45
Salary Demands	4381.02
Book Bills	3140.99
Printing and Binding Bills	849.97
Miscellaneous Bills	1153.96
	$9536.39

Salary Demands

10084	Mullin, G.A.	$250.00	10125	Jennings, J.	$12.00
10085	Rea, R.	250.00	10126	Kenney, W.T.	12.00
Tyler,	M.T.	89.50	10127	Frejcik, Mrs. R.	15.00
10087	Goldman, B.A.	100.00	10128	Roesch, Mrs. A.F.	12.00
10088	Panella, A.M.	90.00	10129	Senner, Mrs. Wm.	12.00
10089	Carson, M.K.	88.30	10130	Shapro, R.	12.00
10090	Casey, N.A.	88.70	10131	Warren, Mrs. R.	12.00
10091	Clarkson, M.	85.00	10132	Young, G.W.	12.00
10092	Morgan, S.D.	90.00	10133	Young, L.H.	12.00
10093	Whitcher, M.L.	90.00	10134	Crowhurst, E.M.	31.65
10094	Woodman, A.	90.00	10135	Fleming, Mrs. E.T.	30.60
10095	Baldwin, E.	60.70	10136	Fredricks, J.M.	30.45
10096	Burns, M.	60.00	10137	Manning, C.A.	8.25
10097	Byrne, M.A.	100.00	10138	Spencer, V.B.	36.60
10098	Creede, E.M.	55.00	10139	DeVos, A.	13.20
10099	DeLeon, M.	63.75	10140	Flynn, J.	18.95
10100	Gilhuly, M.K.	65.00	10141	Murray, H.	18.95
10101	Hafner, B.S.	75.00	10142	Simon, M.	15.95
10102	Hahn, A.	74.05	10143	White, A.	21.65
10103	Harrison, A.	52.65	10144	Bos, F.	39.87
10104	Henry, A.F.	60.00	10145	Carnell, N.	25.00
10105	Huskey, M.A.	40.00	10146	Hanlon, R.	25.00
10106	McCafferty, T.V.	50.00	10147	Kiernan, L.	24.65
10107	McCracken, L.S.	61.90	10148	Mahoney, T.	18.25
10108	McDougall, H.R.	75.00	10149	Petterson, W.	18.25
10109	Mahoney, M.P.	46.65	10150	Healy, A.	100.00
10110	Murphy, M.	50.00	10151	Healy, E.	75.00
10111	Murray, A.	63.55	10152	Mel, C.F.	90.00
10112	Murray, I.	73.55	10153	Weed, I.B.	75.00
10113	Murray, J.	73.95	10154	Hannon, L.	55.00
10114	O'Connell, N.	60.00	10155	Larkin, J.	48.50
10115	Sturges, E.J.	75.00	10156	McGurk, R.	65.00
10116	Windele, A.	80.00	10157	Nolan, G.J.	85.00
10117	Windele, M.	55.00	10158	White, Joe	75.00
10118	Young, G.	58.00	10159	Guinasso, L.	20.00
10119	Armstrong, L.D.	30.00	10160	Holland, J.	25.00
10120	Baines, R.E.	15.00	10161	McCarry, R.	96.00
10121	Burns, M.W.	12.00	10161	Pfeiffer, P.	40.00
10122	Fitzgerald, F.L.	12.00	10162	Talbot, H.	40.00
10123	Grimshaw, Mrs. M.	12.00	10163	White, Mrs. A.	70.00
10124	Hamilton, T.R.	12.00			
					$4381.02

Miscellaneous Demands.

10164	Johnson & Higgins	$10.45	10167	John J. Newbegin	$43.20
10165	White House	939.65	10168	G.E. Stechert & Co.	1788.62
10166	John J. Newbegin	159.00	10169	Cadmus Book Shop	87.75

APP 27 1915

10170	John W. Cadby	$47.50	10188	Levenson Co.	$13.45
10171	Jos. McDonough Co.	35.70	10189	Haverkamp & Grunert	7.74
10172	Boston Book Co.	5.82	10190	C.M. Easterday	7.80
10173	L.L. Knight	3.50	10191	Chas. Brown & Sons	7.60
10174	Geological Soc. of Amer.	7.50	10192	Goodyear Rubber Co.	5.50
10175	Am. Electrochem. Soc.	2.00	10193	Gilley-Schmid Co.	5.05
10176	Nat'l Educ. Ass'n	2.00	10194	H.C. Magnus & Co.	3.20
10177	Geo. A. Mullin	18.75	10195	D. Coffin & Co.	135.00
10178	Schwabacher-F. Sta. Co.	17.97	10196	Madison & Burke	75.00
10179	Primo Press	69.00	10197	Spring Valley Co.	27.84
10180	M.G. McClinton & Co.	34.80	10198	S.C. Lewald Co.	231.25
10181	Walter N. Brunt Co.	19.75	10199	Pacific Gas & Elec. Co.	27.12
10182	J.R. McNicoll Ptg. Co.	8.25	10200	Sanitary Towel Sup. Co.	12.00
10183	Foster & Futernick Co.	700.20	10201	Pacific Coast Pap. Co.	11.00
10184	Torrid Zone Fur. Co.	262.00	10202	West Disinfecting Co.	8.75
10185	Larkin Asphalt Co.	97.00	10203	Independent Oil Co.	6.81
10186	Geo. C. Terrill	52.25	10204	Geo. A. Mullin	136.10
10187	F.W. Wentworth & Co.	21.50			
					$9536.39

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

Chairman Taylor presents the following resolution:

WHEREAS, The Board of Supervisors did, by Resolution No. 11,253, request the Library Trustees to furnish funds to the extent of $25,000.00 for the Library's share in the cost of erecting and maintaining and operating a steam heating plant for the Civic Center, and

WHEREAS, the said Board of Supervisors, by same resolution, did guarantee that, in consideration of the contribution of said sum, there shall be perpetually furnished to the said Library building, from said plant, without cost or expense to the said Library Trustees, sufficient heat to properly heat said building,

NOW, THEREFORE, Be it Resolved, that the Auditor and Treasurer be requested to transfer from the Library Construction Fund to the Board of Supervisors the sum of $25,000.00, this being the amount requested of the Library Trustees.

Roll call on adoption of resolution. Ayes: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That the salary of Miss Minnie DeLeon, according to the Rules of Library Service, be increased from $65.00 to $70.00, beginning with April 1st, 1915.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

Reports of Special Committees.

Committee on New Building.

Chairman O'Connor reports that bids on steel for the new Main Library building had been received from the following:

McClintic-Marshall Co.	$94900.00
Jones & Laughlin Steel Co.	88400.00
Dyer Bros.	90000.00
Judson Mfg. Co.	102459.00
U.S. Steel Products Co.	87124.00
Pacific Rolling Mill Co.	85433.00
Milliken Bros.	94000.00

APR 27 1915

Trustee Phelan moves that the contract be awarded to the lowest bidder, The Pacific Rolling Mill Company, at a cost of $85433., and that after the contract has been approved by the Law Committee, and the money for the steel is in the City Treasury, the contract be executed by the President and the Secretary of this Board.
Roll call on adoption of recommendation. Ayes: Trustee Bentley, Dodge, O'Connor, Phelan, Sloss, Taylor and Wise, Trustee Harrison not voting. 7 Ayes. Carried.

The Committee reports bills on the Library Construction Account as follow:

Daily Journal of Commerce, advertisement	$7.60
Buckley and Curtin, printing	19.25
George W. Kelham, architect's fee	19200.00
	$19226.85

Motion made that same be paid. Ayes: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Noes; none. Adopted.

The Committee further reports that it will be necessary to secure a superintendent during the time that excavation and foundation work is being done for the new Main building, and recommends that Mr. Wetherell be engaged, at a salary not to exceed $10.00 per day, commencing with March 29, 1915. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

Communications.

From G. Albert Lansburgh, architect for the Mission Branch Library, requesting that the names of the authors be selected for the panels shown on the front elevations under the windows of the Branch Library. Motion made that Trustees Harrison and Taylor be requested to make the selection.

From Isidor Jacobs, advising that he was sending to the Library a collection of music which had been the property of his wife, Myra J. Jacobs, and who (before her death) had expressed the desire that the collection be presented to the Library.
The Secretary is instructed to convey to Mr. Jacobs the appreciation of the Trustees for the valuable gift.

From Mr. John C. Cebrian, advising of his second contribution of Spanish music of nearly six hundred pieces, to the Library.
The Secretary is instructed to convey the thanks of the Board to Mr. Cebrian for his valuable gift.

From Charles Paff, tendering application for superintendent of construction for the new Main Library building. Referred to the Committee on New Building.

From Herbert A. Talbot, curator of Branch 5, requesting that on account of ill health, he be granted a leave of absence, dating from the first of April. Same is granted, without pay.

From the Board of Supervisors, requesting that appropriation be made from the Library Construction Fund for the construction of the curbing in front of the Library lot on Fulton street. Referred to the Committee on Building.

From Alice Chalmers, principal of the Longfellow School, requesting that a Library station be established in the store of Mrs. Szukalski, of 5610 Mission Street. Referred to the Committee on Branches.

From Robert Driscoll, representing the Association of Civil Service Building Inspectors, requesting that when inspectors are needed for the new Library building, that they be chosen from the Association. Ordered placed on file.

From G. Albert Lansburgh, architect, advising that it is found necessary to put in tile drain pipes on the south side and through the center of the Mission Branch, at a cost of $125.00. Motion made that this be referred to the Building Committee, with power to act.

From G. Albert Lansburgh, enclosing letters from several indemnity companies, in reference to the Workmen's Compensation Insurance, calling attention to the fact that the California Fill Company would state that they carry their own insurance, and advising against the acceptance of this. Referred to the Committee on Building.

From the Carnegie Corporation, enclosing letters from W.H. Brett, librarian of the Cleveland Public Library and Mr. Edward L. Tilton, in relation to the Main Library building. Referred to the Committee on New Building, for answer.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

APR 27 1915

San Francisco, May 7, 1915.
4:15 P.M.

The President having called a special meeting of the Board of Trustees, to be held this day at 4 o'clock, for the purpose of listening to reports and for the transaction of such business as should have been brought before the regular meeting, on Roll call the following Trustees are noted present: Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss, Taylor and Wise. Absent: Trustees Bentley, Cullinan, Hale and Mayor Rolph. Present 8. Absent 4.

President Wise presiding.

Minutes of the previous meeting are read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $2737.45. Referred to the Finance Committee.

Committee recommends the purchase of the following:

Secondhand from Stechert			217v.	$446.57
From Stechert			77v.	180.37
" The White House			55v.	79.55
Additional copies for Main, Branches and Deposit Stations				
	adult	572v. $429.00		
	juvenile	73v. 54.75	645v.	483.75
Replacements for Main, Branches and Deposit Stations				
	adult	637v. 477.75		
	juvenile	62v. 46.50	699v.	524.25
			1693v.	$1714.49

Roll call on adoption of recommendation. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Cullinan Trustee Dodge reports bills to amount of $344.26. Referred to Finance Committee.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to amount of $616.85. Referred to the Finance Committee.

In the matter of improvement of the grounds surrounding the Richmond Branch Library, the Committee reports that Superintendent of Parks McLaren reports that the cost of the same, including walks and coping, would be $1500.00 and motion is then made that this amount be transferred from the Library Fund to the Park Fund and that Superintendent McLaren be requested to proceed with the work.

Trustee Phelan questions the advisability of transferring funds for this purpose. Roll call on adoption of motion. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

MAY - 7 1915

Committee on Branches.

Trustee Bentley - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$4358.70
Book Bills	2737.45
Printing and Binding Bills	344.26
Miscellaneous Bills	616.85
	$8057.26

On account of Main Library Construction:

Contra Costa Construction Co.	5000.00
C.E. Wetherell, salary as superintendent	203.00
	$5203.00

Salary Demands.

10202	Mullin, G.A.	$250.00	10243	Jennings, J.	$12.00
10203	Rea, R.	250.00	10244	Kenney, W.T.	12.00
10204	Tyler, M.T.	94.30	10245	Krejcik, Mrs. R.	15.00
10 205	Goldman, B.A.	100.00	10246	Roesch, Mrs. A.F.	12.00
10206	Panella, A.M.	90.00	10247	Senner, Mrs. Wm.	12.00
10207	Carson, M.K.	88.70	10248	Shapro, R.	12.00
10208	Casey, N.A.	90.00	10249	Warren, Mrs. R.	12.00
10209	Clarkson, M.	83.80	10250	Young, G.W.	12.00
10210	Morgan, S.D.	90.00	10251	Young, L.H.	12.00
10211	Whitcher, M.L.	90.00	10252	Crowhurst, E.M.	10.95
10212	Woodman, A.	90.00	10253	Fleming, Mrs. E.T.	31.35
10213	Baldwin, E.	65.00	10254	Fredricks, J.M.	28.35
10214	Burns, M.	58.00	10255	Manning, C.A.	5.25
10215	Byrne, M.A.	100.00	10256	Spencer, V.B.	34.95
10216	Creede, E.M.	55.00	10257	De Vos, A.	13.15
10217	De Leon, M.	70.00	10258	Flynn, J.	18.10
10218	Gilhuly, M.K.	64.40	10259	Murray, H.	17.75
10219	Hafner, B.S.	75.00	10260	Simon, H.	16.25
10220	Hahn, A.	75.00	10261	White, Annie	21.00
10221	Harrison, A.	52.40	10262	Bos, F.	39.40
10222	Henry, A.F.	60.00	10263	Carnell, N.	25.00
10223	Huskey, M.A.	48.35	10264	Hanlon, R.	25.00
10224	McCafferty, T.V.	49.15	10265	Kiernan, L.	21.65
10225	McCracken, L.S.	62.85	10266	Mahoney, T.	15.70
10226	McDougall, H.R.	75.00	10267	Petterson, W	19.20
10227	Mahoney, M.P.	49.30	10268	Healy, A.	100.00
10228	Murphy, M.	50.00	10269	Healy, E.	75.00
10229	Murray, A.	73.75	10270	Mel, C.F.	90.00
10230	Murray, I.	73.95	10271	Weed, I.B.	75.00
10231	Murray, J.	73.95	10272	Hannon, L.	55.00
10232	O'Connell, N.	60.00	10273	Larkin, J.	50.00
10233	Sturges, E.J.	73.60	10274	McGurk, R.	30.00
10234	Windele, A.	80.00	10275	Nolan, G.J.	85.00
10235	Windele, M.	55.00	10276	White, Joseph	75.00
10236	Young, G.	59.15	10277	Guinasso, L.	20.00
10237	Armstrong, L.D.	30.00	10278	Holland, J.	25.00
10238	Baines, R.E.	15.00	10279	McCarry, R.	96.00
10239	Burns, M.W.	12.00	10280	Stecher, Mrs. T.	50.00
10240	Fitzgerald, F.L.	12.00	10281	Ticoulet, L.	40.00
10241	Grimshaw, Mrs. M.	12.00	10282	White, Mrs. A.	70.00
10242	Hamilton, T.R.	12.00			
					$4358.70

Miscellaneous Demands.

10283	White House	$1145.09	10287	H.W. Wilson Co.	$10.00
10284	Haas & Sommer	9.50	10288	Pacific Coast Architect	3.50
10285	J. Newbegin	10.40	10289	George A. Mullin	9.00
10286	G.E. Stechert & Co.	1349.96	10290	Lib'n of Congress	200.00

10291	Schwabacher F. Co.	$12.06	10303	Philip Eisner	$5.75
10292	Rincon Pub. Co.	115.25	10304	Moise-Klinkner Co.	4.50
10293	J.R. McNicoll Ptg. Co.	80.00	10305	Spring Valley Water Co	41.23
10294	Primo Press	75.75	10306	Madison & Burke	75.00
10295	Ben Franklin Press	45.50	10307	D. Coffin & Co.	135.00
10296	Pen Franklin Press	15.70	10308	S.G. Lewald & Co	35.00
10297	Levenson Co.	34.88	10309	Independent Oil Co.	13.96
10298	F.W. Wentworth & Co.	59.40	10310	Cedar-Sweep Co.	12.50
10299	F.O. Renstrom Co.	22.38	10311	West Disinfecting Co.	8.75
10300	Louis J. Borie	17.32	10312	Pacific Coast Pap. Co.	3.30
10301	Decker Elec. C. Co.	15.03	10313	Pacifif Gas & Elec. Co.	2.52
10302	Gilley-Schmid Co.	10.23	10314	George A. Mullin	120.10
					$8057.26

and moves that these bills be ordered paid. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to the "Rules for Library Service," the salary of Miss Margaret Windele be increased from $55.00 to $60.00, beginning with May 1st, 1915.

That Mrs. Theresa Stecher be appointed curator of Branch No.4, at a salary of $50.00 per month.

Roll call on adoption of recommendation. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

The Committee would further report that on account of the death of Herbert Talbot, curator of Branch No.5, a vacancy now exists, and the matter is referred to the Committee on Rules and Administration.

Committee on Law.

Chairman Sloss - no report.

Reports of Special Committees.

Committee on New Building.

A communication is read from the Advisory Board of Architects in relation to the criticism of the Library plans by Messrs. Brett and Tilton and Trustee Phelan moves that a letter be sent to the Carnegie Corporation, to be signed by the President and Secretary# enclosing communications from the Advisory Board of Architects and Mr. G.W. Kelham, architect of the building. Roll call on adoption of motion. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

advising that the Board of Library Trustees feel that the building as planned best suits the needs of this community and

Miscellaneous Business.

Trustee Phelan moves that when payments are due the Park Commissioners for improving the grounds surrounding the Richmond Branch Library, $500.00 of the $1500.00 promised be secured from the Carnegie Funds, as the entire amount appropriated for the Branch Library had not been used in its construction.

Roll call on adoption of recommendation. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

Communications.

From the Contra Costa Construction Company, requesting an extension of 15 days' time to complete the work of their contract on the new Main Library building. On motion duly carried same is granted.

From Miss Rose McGurk, advising that on account of the slippery condition of the glass floor in the stack room, she had sustained an injury to her back, which necessitated absence from her work, and requesting that her salary be granted for such absence.

Motion made that on a physician's certificate, the salary be paid. Carried.

From the members of the staff, asking that time off be allowed to visit the Exposition. Trustee Harrison moves that absence of three days during the Exposition period be allowed each employee, to visit the Exposition and that the librarian be empowered to arrange the time that employees should be away.

Roll call on adoption of recommendation. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

New Business.

Architect George W. Kelham addresses the Board in regard to the new Main Library building and suggests that it would be wise to request bids for the completion of the building. Trustee Harrison asks to be excused and retires.

Trustee Phelan moves that the architect be requested to prepare plans and specifications and secure bids for the completion of the work, and as an alternative, a bid to complete the work at a guaranteed cost, plus a fee. Roll call on adoption of recommendation. Ayes: Trustees Dodge, McKinstry, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

Trustee Phelan calls attention to the resolution adopted at the last meeting, in regard to the selection of an architect for the new library building, to be erected in Noe Valley, and nominates John Reid, Jr. as such architect. Roll call on adoption of recommendation. Ayes: Trustees Dodge, McKinstry, O'Connor, Phelan, Sloss, Taylor and Wise. Noes: none. Adopted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

MAY 7 1915

San Francisco, June 1, 1915

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:40 P.M., President Wise presiding.

On roll call the following are noted present: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Taylor and Wise. Absent: Trustees Dodge, Hale, McKinstry, Phelan and Mayor Rolph. Present 7. Absent: 5.

Minutes of the previous meeting read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

The Chair appoints Trustee Cullinan a temporary member of the Committee on Finance and Audit, Trustee Sloss on the Committee on Books and Trustee O'Connor on the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $2801.24. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			462v.	$711.22
From Stechert			55v.	116.49
" The White House			38v.	64.80
Additional copies for Main, Branches and Deposit Stations				
	adult	725v. $543.75		
	juvenile	80v. 60.00	905v.	603.75
Replacements for Main, Branches and Deposit Stations				
	adult	622v. $466.50		
	juvenile	87v. 67.50	709v.	534.00
			2169v.	$2130.86

Roll call on adoption of rccommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

The Committee further reports that the only bid for furnishing books for the next fiscal year was submitted by the White House, and as discounts from the list price are about the same as last year, the Committee rccommends that the contract be awarded to the White House.

Roll call on adoption of rccommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Cullinan reports bills to amount of $1637.10. Referred to the Finance Committee.

JUN - 1 1915

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to amount of $9964.83. Referred to the Finance Committee.

Committee recommends that the contract for the painting for the Mission Branch Library be awarded to H. Graper, for the sum of $925.00 Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Branches.

Chairman Bentley reports an increase in circulation in Branches and Stations.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$4588.80
Book Bills	2801.24
Printing and Binding Bills	1637.10
Miscellaneous Bills	937.69
	$9964.83

on Library Construction Fund:

Contra Costa Construction Company	$9550.00
Charles E. Wetherell	182.00
	$9732.00

Salary Demands.

10315	Mullin, G.A.	$250.00	10356	Jennings, J.	$12.00
10316	Rea, R.	250.00	10357	Kenney, W.T.	12.00
10317	Tyler, M.T.	94.30	10358	Krejcik, Mrs. R.	15.00
10318	Goldman, B.A.	100.00	10359	Roesch, Mrs. A.F.	12.00
10319	Panella, A.M.	90.00	10360	Senner, Mrs. Wm.	12.00
10320	Carson, M.K.	88.70	10361	Shapro, R.	12.00
10321	Casey, N.A.	90.00	10362	Warren, Mrs. R.	12.00
10322	Clarkson, M.	85.00	10363	Young, G.W.	12.00
10323	Morgan, S.D.	90.00	10364	Young, L.H.	12.00
10324	Whitcher, M.L.	90.00	10365	Crowhurst, E.	53.10
10325	Woodman, A.	90.00	10366	Doyle, M.	7.05
10326	Baldwin, E.	65.00	10367	Fleming, Mrs. E.T.	49.95
10327	Burns, M.	60.00	10368	Fredricks, J.M.	49.50
10328	Byrne, M.A.	100.00	10369	Manning, C.	20.10
10329	Creede, E.M.	55.00	10370	Meagher, M.	26.10
10330	De Leon, M.	70.00	10371	Mullen, V.	10.20
10331	Gilhuly, M.K.	65.00	10372	Spencer, V.B.	37.80
10332	Hafner, B.S.	75.00	10373	De Vos, A.	13.10
10333	Hahn, A.	75.00	10374	Flynn, J.	18.25
10334	Harrison, A.	53.95	10375	Simon, M.	15.00
10335	Henry, A.F.	60.00	10376	White, A.	21.25
10336	Huskey, M.A.	50.00	10377	Wieland, M.	19.30
10337	McCafferty, T.V.	50.00	10378	Bos, F.	39.40
10338	McCracken, L.S.	65.00	10379	Carnell, N.	25.00
10339	McDougall, H.R.	75.00	10380	Hanlon, R.	25.95
10340	Mahoney, M.P.	48.35	10381	Kiernan, L.	25.00
10341	Murphy, M.	49.05	10382	Mahoney, T.	15.25
10342	Murray, A.	71.80	10383	Petterson, W.	17.40
10343	Murray, I.	75.00	10384	Healy, A.	100.00
10344	Murray, J.	73.95	10385	Healy, E.	75.00
10345	O'Connell, N.	60.00	10386	Mel, C.F.	90.00
10346	Sturges, E.J.	75.00	10387	Weed, I.B.	75.00
10347	Windele, A.	80.00	10388	Hannon, L.	55.00
10348	Windele, M.	60.00	10389	Larkin, J.	50.00
10349	Young, G.	60.00	10390	McGurk, R.	100.00
10350	Armstrong, L.D.	30.00	10391	Nolan, G.J.	85.00
10351	Paines, R.E.	15.00	10392	White, J.	75.00
10352	Burns, M.W.	12.00	10393	Guinasso, L.	20.00
10353	Fitzgerald, F.L.	12.00	10394	Holland, J.	25.00
10354	Grimshaw, Mrs. M.	12.00	10395	McCarry, R.	96.00
10355	Hamilton, T.R.	12.00	10396	Stecher, Mrs.	50.00

JUN - 1 1915

10397	Ticoulet, L.	$40.00	10398	White, Mrs. A.	$70.00
					$4588.80

Miscellaneous Demands.

10399	White House	$1073.51	10418	Roberts Mfg. Co.	$173.25
10400	Emporium	190.98	10419	F.W. Wentworth & Co.	104.35
10401	J.J. Newbegin	61.22	10420	Louis J. Borie	28.66
10402	Chas. C. Hoag	5.00	10421	W.A. & C.C. Terrill	23.00
10403	Robert E. Cowan	3.50	10422	Chas. Brown & Sons	22.05
10404	Richard Faulkner	2.50	10423	C. Richter	9.00
10405	G.E. Stechert & Co.	1377.86	10424	C.M. Easterday	6.89
10406	H.R. Huntting Co.	20.00	10425	Gilley-Schmid Co.	5.60
10407	Chas. Evans	15.00	10426	D.N. & E. Walter & Co.	3.57
10408	Foston Book Co.	7.42	10427	G.H. Umbsen & Co.	135.00
10409	Oliver Ditson Co.	5.00	10428	Madison & Burke	75.00
10410	N.Y. Times Index	8.00	10429	Spring Valley Water Co	55.77
10411	H.W. Wilson Co.	4.00	10430	S.G. Lewald Co.	133.00
10412	Psychological Rev. Co.	4.00	10431	Independent Oil Co.	12.15
10413	George A. Mullin	23.25	10432	Sanitary Towel Sup. Co	12.00
10414	W.G. McClinton & Co.	53.25	10433	Sanozone Service Co.	11.00
10415	Primo Press	46.00	10434	Cedar-Sweep Co.	8.00
10416	Rincon Publishing Co.	68.75	10435	Pacific Gas & Elec. Co.	2.40
10417	Foster & Futernick Co.	1469.10	10436	Geo. A. Mullin	117.00
					$9964.83

and moves that same be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to the "Rules for Library Service," the salary of Miss Theresa McCafferty be increased from $50.00 to $55.00, beginning with June 1st, 1915.

That, on account of the vacancy caused by the death of Herbert Talbot, curator of the Park Branch, Louis Ticoulet be appointed to fill the vacancy, at a salary of $40.00 per month.

That George Nolan (special messenger), Robert McCarry (curator) and Joe White (messenger) be granted three weeks' vacation.

Committee on Law.

Chairman Sloss - no report.

Communications.

From James Bertram, secretary of the Carnegie Corporation, approving plans of the new Main Library building and advising that

> "when we ar advised that San Francisco has expended $625,000 on the bilding, according to these plans, and that by payment of $375,000 by this Corporation, the structure will be finisht complete and redy to occupy, arrangements wil be made for payment of our promist donation as work progresses."

From W.J. Cuthbertson, applying for architectural work. Placed on file.

From the members of the Library staff, expressing appreciation for time allowed to visit the Exposition.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary.

JUN -1 1915

San Francisco, July 8, 1915.

3:55 P.M.

The President having called a special meeting of the Board of Trustees, to be held this day at four o'clock in the office of Trustee Harrison, Mills Building, for the purpose of listening to reports and for the transaction of such business as should have been brought before the regular meeting, on Roll Call the following are noted present: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Taylor and Wise. Absent: Trustees Hale, McKinstry, Phelan and Mayor Rolph. Present 8. Absent 4.

On motion duly carried, the reading of the minutes of the previous meeting is dispensed with.

Report of the Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

The Chair appoints Trustee Sloss a temporary member of the Committee on Finance and Audit and Trustee O'Connor a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $2877.47. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			204v.	$421.00
From Stechert			105v.	229.15
" The White House			45v.	67.20
Additional copies for the Main, Branches and Deposit Stations				
	adult	642v. $471.50		
	juvenile	78v. 58.50	720v.	530.00
Replacements for Main, Branches and Deposit Stations				
	adult	732v. $549.00		
	juvenile	87v. 49.80	819v.	598.80
			1893v.	$1846.15

Roll call on adoptio n of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Cullinan reports bills to amount of $1559.03. Referred to the Finance Committee.

The Committee reports that the only bid received for binding books for the fiscal year was from the Foster & Futernick Company. The prices are the same as those given last year and the Committee recommends that the contract be awarded the Foster & Futernick Company, for binding books for the year ending June 30, 1916.

Rollcall on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

JUL -8 1915

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to the amount of $1054.37. Referred to the Finance Committee.

The Committee presents plans for the new library building for Noe Valley, and recommends approval of the same. Motion made that the plans be adopted and forwarded to the Carnegie Corporation for approval.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Branches.

Chairman Bentley reports that the fence surrounding the Library lot, at Green and Octavia Streets, is in bad condition and recommends its removal.

Motion made that the matter be referred to the Committee on Building and Fixtures, with authority to remove the same.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$4679.68
Book Bills	2877.47
Printing and Binding Bills	1559.03
Miscellaneous Bills	1054.37
	$10170.55
Park Commissioners, for improvement of grounds of Richmond Branch.	1000.00
	$11170.55

Salary Demands.

10437	Mullin, G.A.	$250.00	10470	Windele, M.	$60.00
10438	Rea, R.	250.00	10471	Young, G.	60.00
10439	Tyler, M.T.	94.30	10472	Armstrong, L.D.	30.00
10440	Goldman, B.A.	100.00	10473	Baines, R.E.	15.00
10441	Panella, A.M.	90.00	10474	Burns, M.W.	12.00
10442	Carson, M.K.	90.00	10475	Fitzgerald, F.L.	12.00
10443	Casey, N.A.	90.00	10476	Grimshaw, Mrs. M.	12.00
10444	Clarkson, M.	85.00	10477	Hamilton, T.R.	12.00
10445	Morgan, S.D.	90.00	10478	Jennings, J.	12.00
10446	Whitcher, M.L.	90.00	10479	Kenney, W.T.	12.00
10447	Woodman, A.	90.00	10480	Krejcik, Mrs. R.	15.00
10448	Baldwin, E.	65.00	10481	Roesch, Mrs. A.F.	12.00
10449	Burns, M.	60.00	10482	Senner, Mrs. Wm.	12.00
10450	Byrne, M.A.	100.00	10483	Shapro, R.	12.00
10451	Creede, E.M.	55.00	10484	Warren, Mrs. R.	12.00
10452	De Leon, M.	70.00	10485	Young, G.W.	12.00
10453	Gilhuly, M.K.	65.00	10486	Young, L.H.	12.00
10454	Hafner, B.S.	75.00	10487	Crowhurst, E.	54.00
10455	Hahn, A.	75.00	10488	Doyle, M.M.	26.70
10456	Harrison, A.S.	55.00	10489	Fleming, Mrs. E.T.	56.25
10457	Henry, A.F.	60.00	10490	Fredricks, J.M.	44.85
10458	Huskey, M.A.	29.15	10491	Holmes, H.M.	15.30
10459	McCafferty, T.V.	55.00	10492	Manning, C.	41.70
10460	McCracken, L.S.	52.20	10493	Meagher, M.	33.90
10461	McDougall, H.R.	71.10	10494	Mullen, M.E.	26.40
10462	Mahoney, M.P.	50.00	10495	Mullen, V.	21.60
10463	Murphy, M.	50.00	10496	Spencer, V.B.	32.10
10464	Murray, A.	75.00	10497	Windele, E.	6.75
10465	Murray, I.	75.00	10498	Devos, A.	2.40
10466	Murray, J.	75.00	10499	Flynn, J.	18.10
10467	O'Connell, N.	60.00	10500	Schult, A.	10.05
10468	Sturges, E.J.	75.00	10501	Simon, M.	15.60
10469	Windele, A.	80.00	10502	White, Annie	21.00

JUL - 9 1915

10503	Wieland, M.	$19.60	10514	Hannon, L.	$55.00
10504	Bos, F.	43.25	10515	Larkin, J.	50.00
10505	Carnell, H.	25.00	10516	McGurk, R.	52.85
10506	Hanlon, R.	25.00	10517	Nolan, G.J.	85.00
10507	Kiernan, L.	24.65	10518	White, Jos.	75.00
10508	Mahoney, T.	23.28	10519	Guinasso, L.	20.00
10509	Petterson, W.	26.60	10520	Holland, J.	25.00
10510	Healy, A.M.	100.00	10521	McCarry, R.	96.00
10511	Healy, E.	75.00	10521½	Stecher, Mrs. T.	50.00
10512	Mel, C.F.	90.00	10522	Ticoulet, L.	76.00
10513	Weed, I.B.	75.00			
					$4679.68

Miscellaneous Demands.

10524	White House	$1555.38	10540	D.N. & E. Walter & Co.	$9.50
10525	Robt. E. Cowan	2.00	10541	Schussler Bros.	4.20
10526	H.S. Crocker Co.	60.00	10542	Geo. Hildebrant	4.05
10527	G.E. Stechert & Co.	1170.59	10543	Sanborn, Vail & Co.	2.50
10528	John W. Cadby	53.50	10544	Goodyear Rubber Co.	5.85
10529	George A. Mullin	36.00	10545	Chas. Brown & Sons	2.60
10530	Schwabacher-Frey Co.	19.73	10546	Zellerbach Paper Co.	7.50
10531	Primo Press	69.00	10547	Spring Valley Water Co	70.17
10532	Rincon Publishing Co.	68.75	10548	Mrs. F.A. Colley	135.00
10533	Foster & Futernick Co.	1401.55	10549	Madison & Burke	75.00
10534	F.W. Wentworth & Co.	428.55	10550	Independent Oil Co.	7.15
10535	L. & M. Alexander & Co.	83.50	10551	C M. Easterday	6.82
10536	Levenson Co.	26.26	10552	Sanitary Towel S. Co.	6.00
10537	Levenson Co.	22.45	10553	Pacific Gas & Elec. Co.	2.64
10538	Louis J. Borie	19.88	10554	Geo. A. Mullin	115.85
10539	Goodyear Rubber Co.	18.90	10555	Park Commissioners	1000.00
					$11170.55

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee further reports bills on the New Library Construction Account as follow:

Contra Costa Construction Co.	$5000.00
C.E. Wetherell	182.00
	$5182.00

and recommends that same be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to the "Rules for Library Service," the salaries of the following members of the staff be increased, beginning with July 1st, 1915:

Miss Margaret Burns, from $60 to $65.00.
Miss Margaret Clarkson, from $85 to $90.00.
Miss Genevieve Young, from $60 to $65.00.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

Communications.

From the Nurses' Alumnae of the San Francisco Training School, requesting that a circulating library of fiction be placed in the Nurses' Home of the new San Francisco Hospital.

Referred to the Committee on Branches.

From the Independent Order of B'nai B'rith, requesting that a sub-station be located in the B'nai B'rith building.

Referred to the Committee on Branches.

JUL -8 1915

From Richard E. White, recommending that all the branch libraries be supplied with copies of the poems of Miss Ina Coolbrith. Referred to the Committee on Books.

From the San Francisco Center of the Drama League of America, requesting that the Library become a member of the League. Referred to the Committee on Books.

From John Reid, Jr., expressing thanks for his appointment as architect of the Noe Valley Branch Library building. Ordered placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

JUL 8 1915

San Francisco, August 3, 1915.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin Streets.

Meeting called to order at 4:25 P.M., President Wise presiding.

On roll call the following are noted present: Trustees Bentley, Cullinan, Harrison, O'Connor, Phelan, Taylor and Wise. Absent: Trustees Dodge, Hale, McKinstry, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The Report of the Librarian is received and ordered filed.

The President appoints Trustee Cullinan as a temporary member of the Committee on Building and Fixtures and Trustee O'Connor a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $1027.89. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			146v.	$336.30
From Stechert			55v.	89.45
" The White House			35v.	51.90
Additional copies for the Main, Branches and Deposit Stations				
	adult	642v. $426.00		
	juvenile	73v. 45.60	715v.	471.60
Replacements for the Main, Branches and Deposit Stations				
	adult	715v. $502.30		
	juvenile	89v. 47.50	804v.	549.80
			1755v.	$1599.05

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Phelan, Taylor and Wise. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Cullinan reports bills to amount of $54.50. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to amount of $499.85. Referred to the Finance Committee.

Committee on Branches.

Chairman Bentley recommends that the application of the B'nai B'rith Association for a station to be established in the lodge rooms at 149 Eddy Street, be denied. Regarding the application of the Nurses' Alumnae, for a circulating library in the Nurses' Home of

AUG-3 1915

the San Francisco Hospital,- no recommendation made.

After discussion, the Committee is instructed to ascertain whether it would be feasible to establish a station in the Hospital, where the general public (as well as the patients) could be served with books. Carried.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$4709.95
Book Bills	1027.89
Printing and Binding Bills	54.50
Miscellaneous Bills	499.85
	$6292.19

Salary Demands.

10556	Mullin, Geo. A.	$250.00	10597	Jennings, J.	$12.00
10557	Rea, R.	250.00	10598	Kenney, Wm.	12.00
10558	Tyler, M.T.	95.25	10599	Krejcik, Mrs. R.	15.00
10559	Goldman, B.A.	100.00	10600	Roesch, Mrs. A.F.	12.00
10560	Panella, A.M.	90.00	10601	Senner, Mrs. Wm.	12.00
10561	Carson, M.K.	91.50	10602	Shapro, R.	12.00
10562	Casey, N.A.	90.00	10603	Warren, Mrs. R.	12.00
10563	Clarkson, M.	90.00	10604	Young, G.W.	12.00
10564	Morgan, S.D.	90.00	10605	Young, L.H.	12.00
10565	Whitcher, M.L.	90.00	10606	Bosworth, P.E.	12.20
10566	Woodman, A.	90.00	10607	Brooks, F.	12.00
10567	Baldwin, E.	65.00	10608	Crowhurst, E.	53.55
10568	Burns, M.	65.00	10609	Doyle, M.M.	25.20
10569	Byrne, M.A.	100.00	10610	Fleming, E.T.	57.45
10570	Creede, E.	55.00	10611	Fredricks, J.M.	49.95
10571	DeLeon, M.	70.00	10612	Holmes, H.M.	4.80
10572	Gilhuly, M.K.	64.05	10613	Manning, C.A.	32.70
10573	Hafner, B.S.	75.00	10614	Meagher, M.	56.70
10574	Hahn, A.	60.00	10615	Mullen, N.E.	9.90
10575	Harrison, A.A.	53.15	10616	Mullen, V.	8.10
10576	Henry, A.F.	60.00	10617	Spencer, V.B.	55.05
10577	Huskey, M.A.	48.35	10618	Windele, E.	18.80
10578	McCafferty, T.V.	55.00	10619	Devos, A.	2.30
10579	McCracken, L.S.	65.00	10620	Flynn, J.	18.90
10580	McDougall, H.R.	75.00	10621	Schult, A.	10.70
10581	Mahoney, M.P.	50.00	10622	Simon, M.	15.50
10582	Murphy, M.	50.00	10623	White, A.	21.60
10583	Murray, A.	75.00	10624	Wieland, M.	20.50
10584	Murray, I.F.	75.00	10625	Bos, F.	56.55
10585	Murray, J.	75.00	10626	Carnell, N.	25.00
10586	O'Connell, N.	60.00	10627	Ford, Roy	9.15
10587	Sturges, E.J.	69.15	10628	Hanlon, R.	28.60
10588	Windele, A.	80.00	10629	Kiernan, L.	23.75
10589	Windele, M.	60.00	10630	Mahoney, T.	20.00
10590	Young, Genevieve	65.00	10631	Murphy, E.	25.00
10591	Armstrong, L.D.	30.00	10632	Petterson, W.	24.25
10592	Baines, R.E.	15.00	10633	Healy, A.M.	100.00
10593	Burns, M.W.	12.00	10634	Healy, E.A.	75.00
10594	Fitzgerald, F.L.	12.00	10635	Mel, C.F.	90.00
10595	Grimshaw, Mrs. M.	12.00	10636	Weed, I.B.	75.00
10596	Hamilton, T.R.	12.00	10637	Hannon, L.A.	5.30
10638	Larkin, J.	50.00	10643	Holland, J.	25.00
10639	McGurk, R.	45.00	10644	McCarry, R.	96.00
10640	Nolan, G.J.	85.00	10645	Stecher, T.D.	50.00
10641	White, J.	75.00	10646	Ticoulet, L.	50.00
10642	Guinasso, L.	20.00	10647	White, Mrs. A.	70.00
					$4709.95

Miscellaneous Demands.

10648	White House	$419.38	10655	F.W. Wentworth & Co.	$18.00
10649	G.E. Stechert & Co.	563.26	10656	Norman F. Hall Co.	12.90
10650	Boston Book Co.	30.00	10657	F.O. Renstrom	8.35
10651	George A. Mullin	15.25	10658	Eames Tricycle Co.	8.00
10652	Primo Press	46.00	10659	H.C. Magnus & Co.	5.10
10653	M.G. McClinton & Co.	8.50	10660	Mrs. F.A. Colley	135.00
10654	Gilley-Schmid Co.	25.80	10661	Madison & Burke	75.00

AUG -3 1915

10662	S.G. Lewald & Co.	$27.50	10666	Pacific Gas & Elec.Co.	$2.88
10663	Spring Valley Water Co.	89.92	10667	Pacific Fire Exting."	1.50
10664	Independent Oil Co.	9.95	10668	Geo. A. Mullin	74.95
10665	Hockwald Chemical Co.	5.00			
					$6292.19

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Phelan, Taylor and Wise. Noes: none. Adopted.

The Committee further reports bill on the New Library Construction Account as follows:

Charles E. Wetherell $112.00

and recommends that this bill be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Phelan, Taylor and Wise. Noes: none. Adopted.

The Committee further reports that Mr. Cyril Williams had examined the books of the Secretary for the fiscal year and reports that same are correct. Report ordered placed on file.

Committee on Rules and Administration.

Trustee Harrison reports and recommends as follows:

That, according to the "Rules for Library Service," the salaries of the following members of the staff be increased, beginning with August 1st, 1915:

Miss Mary Gilhuly, from $65 to $70.00
Miss Margaret Mahoney, from $50 to $55.00
Miss Annette Windele, from $80 to $85.00

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Phelan, Taylor and Wise. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

The Committee on Building submits an additional report in reference to the Noe Valley Branch, to the effect that estimates had been made by the architect, showing that the building would cost more than $35,000.00. After discussion motion is made that the architect be instructed to prepare specifications for a class A building, and to take bids on the same. Carried.

Committee on New Building.

Chairman O'Connor reports that the steel is now being fabricated and is ready for erection. Motion that bids for the erection of the steel frame be obtained. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Phelan, Taylor and Wise. Noes: none. Adopted.

Communications.

From the Juvenile Protective Association, requesting that the Library be kept open until ten o'clock every week day and longer hours on Sunday. Referred to the Committee on Rules and Administration.

From Frank W. Sawyer, secretary of the Central Sunset Improvement Association, advising the Board that $6,000.00 had been set aside by the Board of Supervisors in the present year's budget for the maintenance of a library in the Sunset District and requesting that Library Trustees immediately construct a building in that section of the city. Also, complaining that replies had not been sent to letters recently forwarded by the Association.

On motion duly carried the Central Sunset Improvement Association is advised that the Library Trustees will not be able to ~~construct a~~ contemplate the construction of a branch in Sunset until the cost of maintenance of the new Main Library (now in course of construction) could be determined and that the records show that replies were made to all communications received.

AUG -3 1915

The annual report of the Board of Trustees, presented by President Wise, upon motion is adopted. The reports of the Secretary and the Librarian are also presented. Motion made that the report of the President, together with the reports of the Secretary and Librarian, be transmitted to the Mayor. Motion carried unanimously. Motion made that three hundred (300) copies of the annual report be printed, at an estimated cost of $125.00. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Phelan, Taylor and Wise. Noes: none. Adopted.

The election of President being declared in order, Trustee Taylor is nominated and is unanimously elected President for the ensuing year. On motion duly carried, Trustee O'Connor is elected Vice-President for the ensuing year.

It is moved that the thanks of the Board be extended to President Wise for the successful manner in which he has discharged his duties as President.

Trustee Bentley calls attention to securing for the new Main Library building some of the mural paintings now at the Exposition and moves that a special committee of three be appointed, with Mr. Hale as chairman, to negotiate with the Board of Directors of the Exposition with the idea of securing some of these paintings. Motion carried. The chair appoints Trustee Bentley and Trustee Taylor as the two other members of the committee.

There being no further business the meeting adjourned.

Geo A. Mullen

Secretary.

AUG -3 1915

Committees 1916-1916.

Books.

Trustee Harrison, Chairman
Cullinan
Phelan
Hale
McKinstry

Branches.

Trustee Bentley, Chairman
O'Connor
Hale
Dodge
McKinstry

Building, Fixtures, etc.

Trustee Cullinan, Chairman
Sloss
Wise

Finance and Audit.

Trustee Dodge, Chairman
Bentley
O'Connor

Law.

Trustee Sloss, Chairman
Cullinan
Harrison

Municipal Relations.

Trustee Wise, Chairman
Hale
Dodge

New Building.

Trustee O'Connor, Chairman
Harrison
Sloss
Wise
Phelan

Printing and Binding.

Trustee O'Connor, Chairman
Dodge
McKinstry

Rules and Administration.

Trustee Sloss, Chairman
Harrison
Wise
Phelan
Bentley

San Francisco, August 19, 1915.

The President having called a special meeting of the Board of Trustees, to be held this day at 3:30 P.M., in the office of Trustee Harrison, room 640 Mills Building, for the following purposes:

First: To consider bids for the erection of the steel for the new building.

Second: To pass bills against the Building Construction Fund for work done and material furnished.

Third: To appoint a superintendent of construction for the new building,

and notice thereof and of the object for which the meeting was called having been given by the Secretary to each Trustee, in accordance with the ByLaws of the Board, the meeting was called to order at 3:30 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Cullinan, Dodge, Harrison, O'Connor, Phelan, Sloss, Wise and Taylor. Absent: Trustees Bentley, Hale, McKinstry and Mayor Rolph. Present 8. Absent 4.

Bids for the erection of the steel for the new Main Library are received, as follow:

Dyer Bros.	$19,362.00
Pioneer Construction Company	18,832.00
J.G. Williams	17,829.00
A.D. Coutts	17,777.00
California Construction Co.	17,175.00

Motion made that the contract be awarded to the California Construction Company, for the sum of $17,175.00, they being the lowest bidders.

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, Harrison, O'Connor, Phelan, Sloss, Wise and Taylor. Noes; none. Adopted.

Chairman Dodge of the Finance Committee reports bills against the Library Construction Account as follows:

Contra Costa Construction Co.	$1675.00
Pacific Rolling Mills	42750.00

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, Harrison, O'Connor, Phelan, Sloss, Wise and Taylor. Noes: none Adopted.

Trustee Bentley enters and takes his seat.

In the matter of a superintendent of construction, after discussion, Trustee Cullinan moves that Mr. Leslie Taylor be employed as superintendent for the erection of the steel, at a salary of two hundred dollars ($200.00) per month.

Trustee Dodge asks to be excused and retired.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Phelan, Sloss, Wise and Taylor. Noes: none. Adopted.

On motion duly carried, the President and Secretary are authorized to sign the contract between the California Construction Company and the Library Trustees, for the erection of the steel.

AUG 19 1915

Architect George W. Kelham reports that in the settlement with the Contra Costa Construction Company, for foundation contract, the extras amounted to $73.22 and the credits to $234.55, leaving a credit to the Library of $161.13.

There being no further business the meeting adjourned.

Geo A Mullen

Secretary.

San Francisco, Sept. 7, 1915

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:15 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Cullinan, Harrison, O'Connor, Phelan, Sloss, Wise and Taylor. Absent: Trustees Bentley, Dodge, Hale, McKinstry and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Trustee McKinstry enters and takes her seat.

Report of the Secretary read and approved.

Report of the Librarian received and ordered filed.

The chair appoints Trustee Sloss a temporary member of the Committee on Finance and Audit.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to the amount of $1630.43. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert					
Domestic	23v.	$62.40			
Foreign	123v.	273.90		146v.	$336.30
From Stechert				55v.	89.45
" The White House				35v.	51.90
Additional copies from the Main, Branches and Deposit Stations					
adult	642v.	$426.00			
juvenile	73v.	45.60		715v.	471.60
Replacements for the Main, Branches and Deposit Stations					
adult	715v.	502.30			
juvenile	89v.	47.50		804v.	549.80
				1755v.	$1599.05

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Harrison, O'Connor, Phelan, Sloss, Wise and McKinstry and Taylor. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman O'Connor reports bills to the amount of $1026.06. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $621.22. Re-

SEP -7 1915

ferred to the Finance Committee.

The Committee recommends the following:

Painting the roof of the Main Library, est. cost of $45.00
1 Table for Catalogue Case. . . . . " " " 6.00
$51.00

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Harrison, McKinstry, O'Connor,,Phelan, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on New Building.

Chairman O'Connor reports bills on the Library Construction Account as follow:

Pacific Rolling Mills Co.	$33250.00
Contra Costa Construction Co.	6913.87
Daily Journal of Commerce	25.66
Pacific Rolling Mill Co.	5161.35
	$45350.88

Referred to the Finance Committee.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Wise - no report.

Committee on Finance and Audit.

In the absence of Chairman Dodge, Trustee O'Connor reports bills as follow:

Salary Demands	$4777.15
Book Bills	1630.43
Printing and Binding Bills	1026.06
Miscellaneous Bills	621.22
	$8054.86

Library Construction Account.

Pacific Rolling Mill Co.	$33250.00
Contra Costa Construction Co.	6913.87
Daily Journal of Commerce	25.66
Pacific Rolling Mill Co.	5161.35
	$45350.88

Salary Demands.

10669	Mullin, G.A.	$250.00	10691	McCafferty, T.V.	$55.00
10670	Rea, R.	250.00	10692	McCracken, L.S.	65.00
10671	Tyler, M.T.	94.25	10693	McDougall, H.R.	75.00
10672	Goldman, B.A.	100.00	10694	Mahoney, M.P.	54.20
10673	Panella, A.M.	90.00	10695	Murphy, M.	50.00
10674	Carson, M.K.	90.00	10696	Murray, A.	73.55
10675	Cascy, N.A.	90.00	10697	Murray, I.	75.00
10676	Clarkson, M.	90.00	10698	Murray, J.	75.00
10677	Morgan, S.D.	90.00	10699	O'Connell, N.	60.00
10678	Whitcher, M.L.	90.00	10700	Sturges, E.J.	71.45
10679	Woodman, A.	81.00	10701	Windele, A.	85.00
10680	Baldwin, E.	65.00	10702	Windele, M.	58.00
10681	Burns, M.	65.00	10703	Young, Genevieve	65.00
10682	Byrne, M.A.	100.00	10704	Armstrong, L.D.	30.00
10683	Crecde, E.M.	55.00	10705	Baines, R.E.	15.00
10684	De Leon, M.	70.00	10706	Burns, M.W.	12.00
10685	Gilhuly, M.K.	70.00	10707	Fitzgerald, F.L.	12.00
10686	Hafner, B.S.	75.00	10708	Grimshaw, Mrs. M.	12.00
10687	Hahn, A.	70.00	10709	Hamilton, T.R.	12.00
10688	Harrison, A.	55.00	10711	Jennings, J.	12.00
10689	Henry, A.F.	60.00	10712	Kenney, Wm.	12.00
10690	Huskey, M.A.	50.00	10713	Krejcik, Mrs. R.	15.00

SEP -7 1915

10714	Roesch, Mrs. A.F.	$12.00	10736	Wieland, M.	$19.40
10715	Senner, Mrs. Wm.	12.00	10737	Bos, F.	53.45
10716	Shapro, R.	12.00	10738	Carnell, N.	3.35
10717	Warren, Mrs. R.	12.00	10739	Ford, R.	25.00
10718	Young, G.W.	12.00	10740	Hanlon, R.	27.30
10719	Young, L.H.	12.00	10741	Kiernan, L.	25.00
10720	Bosworth, P.	25.20	10742	Mahoney, T.	25.30
10721	Brooks, F.	56.10	10743	Murphy, E.	25.00
10722	Crowhurst, E.	57.25	10744	Petterson, W.	17.05
10723	Doyle, M.	24.60	10745	Healy, A.M.	100.00
10724	Fleming, E.	61.35	10746	Healy, E.	75.00
10725	Fredricks, J.	49.35	10747	Mel, C.F.	90.00
10725½	McDonald, M.	35.00	10748	Weed, I.B.	75.00
10726	Manning, C.	16.50	10749	Larkin, J.	50.00
10727	Meagher, M.	6.30	10750	McGurk, R.	47.50
10728	Mullen, N.	27.30	10751	Nolan, G.J.	85.00
10729	Mullen, V.	7.20	10752	White, Joe	75.00
10730	Spencer, V.B.	60.45	10753	Guinasso, L.	20.00
10731	Windele, E.	14.40	10754	Holland, J.	25.00
10732	Devos, A.	15.05	10755	McCarry, R.	96.00
10733	Flynn, J.	18.30	10756	Stecher, T.D.	50.00
10734	Simon, M.	15.60	10757	Ticoulet, L.	70.00
10735	White, A.	21.40	10758	White, Mrs. A.	70.00
					$4777.15

Miscellaneous Demands.

10759	White House	$867.31	10776	Fuller & Goepp	$9.55
10760	The Emporium	19.68	10777	Roberts Mfg. Co.	9.05
10761	G.E. Stechert & Co.	721.74	10778	Remington Type. Co.	7.05
10762	Amer. Educational Co.	4.00	10779	L. & M. Alexander & Co.	5.00
10763	Amer. Inst. Cur. History	2.00	10780	Aicher Machine Works	3.00
10764	George A. Mullin	15.70	10781	Spring Valley Water Co	95.58
10765	Schwabacher-Frey S. Co.	31.81	10782	Pacific Gas & Elec. Co.	2.88
10766	J.R. McNicoll Ptg. Co.	116.75	10783	Mrs. F.A. Colley	135.00
10767	M.G. McClinton & Co.	59.50	10784	Madison & Burke	75.00
10768	Primo Press	46.00	10785	Sanitary Towel Sup. Co	12.00
10769	Primo Press	23.00	10786	Hockwald Chem. Co.	6.00
10770	Foster & Futernick Co.	749.00	10787	C.M. Easterday	5.00
10771	Chas. Brown & Sons	46.60	10788	Independent Oil Co.	9.25
10772	Frank O. Renstrom Co.	32.55	10789	West Disinfecting Co.	8.75
10773	Pacific Photo & Art Co.	24.00	10790	Sanozone Service Co.	1.25
10774	Commercial Art Co.	25.40	10791	George A. Mullin	89.20
10775	Louis J. Borie	19.11			
					$8054.86

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Harrison, McKinstry, O'Connor, Phelan, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on New Building.

Chairman O'Connor reports that bids for the general construction of the Main Library building had been received as follows:

Caldwell & Son	$458600.00
Clinton Fireproofing Co.	427000.00
Grant Fee	447000.00
Foster Vogt Co.	447000.00
J.D. Hanna	479000.00
W.D. Henderson	448778.00
Alfred Kohn	468000.00
Lange & Bergstrom	442980.00
Larsen-Sampson Co.	397500.00
Lindgren Co.	424000.00
Macdonald & Kahn	449800.00
John Monk	454094.00
Riley, P.H.	487906.00
Sound Construction Co.	461528.00

Van Zant & Houghton	431900.00
Ward & Goodwin	474311.00
H.S. Williams	448900.00
Williams Bros. & Henderson	452600.00
Western Engineering & Construction Co.	469609.00
L.C. Wold & Co.	445000.00
Mason & Morrison	467990.00

The Committee further reports that since receiving these bids, the firm of Larsen-Sampson Company had waited upon the Committee and had explained that they had made an error of $30000.00 in their additions and had requested permission to withdraw their bid.

Motion made that upon the Larsen-Sampson Company sending a letter to this Board, requesting the same, and stating in writing the reason for such request (which they have orally presented) they be allowed to withdraw their bid and that their bid check be returned.

Roll call on adoption of motion. Ayes: Trustees Cullinan, Harrison, McKinstry, O'Connor, Phelan, Sloss, Wise and Taylor. Noes: none. Adopted.

The Committee on New Building would further report that bids had been received for the book stacks as follows:

	Stack	Conveyer
Ralston Iron Works	$35900.00	$------- (If alaska marble is used, deduct $780.00).
Paltridge Metal Equipment Co.	39990.00	2959.00
Art Metal Construction Co.	54125.00	included (If Alaska marble is used, deduct $1158.00).
Snead & Company Iron Works	39123.00	2747.00
General Fireproofing Co.	44550.00	2825.00
Library Bureau.	39497.00	2800.00

The Committee reports that the samples of stacks will be ready for inspection two weeks from date.

Motion made that when the Board adjourns, it adjourns to meet on Tuesday, September 21st, at 2 o'clock, at such place as the stacks may be on exhibition.

Trustee Bentley enters and takes his seat.

The President reports that with the sanction of the Committee appointed at the last meeting, he had made application to the Board of Directors of the Panama Pacific International Exposition for two of the mural paintings of Du Mond, for the new Main Library building.

Trustee Bentley, for the Committee on Branches, reports that it would not be feasible to establish a station in the new City and County Hospital, to which the general public would be given access.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

SEP -7 1915

San Francisco, Sept. 21, 1915.

Pursuant to the resolution adopted at the last regular meeting of the Board, an adjourned meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms was held this day at #518 Market street.

Meeting called to order at 2 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Cullinan, Harrison, O'Connor, Phelan, Sloss, Wise and Taylor. Absent: Trustees Bentley, Dodge, Hale, McKinstry and Mayor Rolph. Present 7. Absent 5.

A communication is presented from the Pacific Telephone and Telegraph Company, advising that they had been officially notified that extension telephones would not be included in the free telephones service furnished the City and County of San Francisco, and requesting that a contract be signed for two extensions, at a cost of one dollar per month.

Judge Sloss moves that the President be authorized to execute a contract, as requested.

Roll call on adoption of motion. Ayes: Trustees Cullinan, Harrison, O'Connor, Phelan, Sloss, Wise and Taylor. Noes: none. Adopted.

Architect John Reid, Jr. submits plans and specifications for the Noe Valley Branch library. Same are approved.

The Building Committee is requested to secure bids for the construction of the same.

Communication from J. O'Mara, claiming to be the lowest bidder for the heating for the new Main Library.

The Secretary is instructed to inform Mr. O'Mara that no bids for heating were received direct by the Board of Trustees, but that it was a matter of the general contractor's.

Communication from the Paltridge Metal Equipment Company, asking that no action be taken on stacks until their sample was sent up.

The Secretary is instructed to inform the Company that no action had been taken , and that the sample should be submitted immediately.

Committee on New Building.

Chairman O'Connor reports that the cost of the Main Library building will be greater than was at first expected.

Motion made that the Board of Supervisors be requested to allow an additional two hundred thousand dollars ($200,000.00). Carried.

On motion duly carried the matter is referred to the Committees on Finance and Audit and New Building, to take proper steps to secure the amount.

There being no further business the meeting adjourned.

Geo. A. Mullins

Secretary.

SEP 21 1915

San Francisco, October 5, 1915.

Regular monthly meeting of the Board of Trustees of the Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:15 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Trustee Taylor. Absent: Trustees Bentley, Hale, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

During the reading of the minutes Trustee Bentley enters and takes his seat.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports books to the amount of $1811.38. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			252v.	$ 393.57
From Stechert			71v.	179.79
" The White House			58v.	81.90
Additional copies for the Main, Branches and Deposit Stations				
	adult	582v. $ 436.50		
	juvenile	67v. 50.25	649v.	486.75
Replacements for the Main, Branches and Deposit Stations				
	adult	642v. $ 426.00		
	juvenile	73v. 45.60	715v.	471.60
			1745v.	$ 1613.61

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: None. Adopted.

Committee on Printing and Binding.

Chairman O'Connor reports bills to the amount of $858.35. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to amount of $463.63. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

For Branch 2.

1	6-tray card cabinet	9316	est. cost.	$ 13.75
2	3-tray " "	9323	" "	15.50

OCT -5 1915

For Branch 4.

2	9-tray card cabinets		est.	cost	$45.00

For Branch 5.

1	18-tray card cabinet	93118	"	"	37.50
1	9-tray " "	9329	"	"	20.00
1	high base	90812	"	"	7.50

For Branch 6.

1	9-tray card cabinet	9329	"	"	20.00
1	top	90713	"	"	3.45
1	18-tray card cabinet	93118	"	"	37.50
1	high base	90812	"	"	7.50

For Secretary's Office.

1	cabinet	90101	"	"	21.75
1	base	90802	"	"	9.25

Total Est. Cost $ 238.70

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

The Committee reports that bids as follow had been received for the construction of the Noe Valley Branch Library:

General Construction.

Commary Rterson Co.	$ 26527.00
B.D. Farquharson	24170.00
W.D. Henderson	21238.00
Lange & Bergstrom	21580.00
T.W. McClenahan & Co.	21340.00
P.A. Palmer	20495.00
Stockholm & Allyn	24577.00
W.A. & C.C. Terrill	25950.00
Williams Bros. & Henderson	21470.00
C.L. Wold & Co.	24707.00
M.G. Zelinsky	22390.00
Monson Bros.	26918.00
Anderson & Ringrose	21980.00

Architectural Terra Cotta.

N. Clark & Sons	$ 4400.00
Gladding, McBean & Co.	4100.00
Steiger Terra Cotta Works	4315.00

Electrical Work.

Butte Engineering &.Elec. Co.	1134.00
California Construction Co.	1159.00
Central Electric Co.	1000.00
Decker Electrical Const. Co.	1127.00
Globe Electric Works	1112.00
McFell Electric Co.	1084.00
Rex Electric & Const. Co.	1087.00
H.S. Tittle	1095.00
Turner Co.	1243.00
Newberry Electric Co.	1177.00

Structural Steel and Iron.

California Steel Co.	3395.00
Golden Gate Iron Works	3150.00
Pacific Rolling Mill Co.	3183.00
Ralston Iron Works	3370.00
Schrader Iron Works	3058.00
Vulcan Iron Works	3444.00
Western Iron Works	3484.00

OCT -5 1915

Plumbing.

J.G. Gallagher	$ 1000.00
Gilley-Schmid Co.	716.00
Herman Lawson	750.00
J.E. O'Mara	713.00
Peterson-James Co.	1132.00
Scott Co.	863.00
Fred. W. Snook Co.	846.00
Turner Co.	817.00
Wittman Lyman Co.	949.00
J.H. Pinkerton	746.00

Heating.

Gilley-Schmid Co.	1374.00
Herman Lawson	1460.00
Mangrum & Otter	1813.00
J.E. O'Mara	1647.00
Peterson-James Co.	1433.00
Scott Co.	1440.00
Turner Co.	1625.00
Wittman Lyman Co.	1657.00
Atlas Heating Co.	1617.00

Painting.

Wm. Eaton	1340.00
H. Maundrell	885.00
L.J. Neal	650.00
Olney & Palmer	1830.00
T.W. McClenahan & Co.	1180.00

The maximum cost of all the work, including architect's and superintendent's fees, will be $35,764.00 and the Committee would recommend that the plans be forwarded to the Carnegie Corporation of New York for approval, and that they be advised it is estimated that $37,500.00 will erect and fully equip the Noe Valley Branch Library.

Motion made that the Carnegie Corporation be so advised. Carried.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Wise - no report.

Committee on New Building.

Chairman O'Connor reports bills to amount of $10,238.70. Referred to the Finance Committee.

Library Construction Account.

Leslie Taylor	$ 238.70
California Construction Co.	10000.00
	$ 10238.70

The Committee would further report that the steel work will be completed on or about Saturday, October 16th.

Committee on Finance and Audit.

Chairman Dodge reports bills as follow:

Salary Demands	$ 4567.25
Book Bills	1811.38
Printing and Binding Bills	858.35
Miscellaneous Bills	463.63
	$ 7700.61

Library Construction Account.

Leslie Taylor	$ 238.70
California Const. Co.	10000.00
	10238.70

OCT -5 1915

Salary Demands.

10792	Mullin, G.A.	$ 250.00	10835	Krejcik, Mrs. R.	$15.00
10793	Rea, R.	250.00	10836	Roesch, Mrs. A.F.	12.00
10794	Tyler, M.T.	100.00	10837	Senner, Mrs. Wm.	12.00
10795	Goldman, B.A.	100.00	10838	Shapro, L.	12.00
10796	Panella, A.M.	90.00	10839	Warren, Mrs. R.	12.00
10797	Carson, M.K.	90.00	10840	Young, G.W.	12.00
10798	Casey, N.A.	88.95	10841	Young, L.H.	12.00
10799	Clarkson, M.	90.00	10842	Brooks, F.	35.85
10800	Morgan, S.D.	90.00	10843	Crowhurst, E.	47.55
10801	Whitcher, M.L.	90.00	10844	Doyle, M.	4.65
10802	Woodman, A.	90.00	10845	Fleming, Mrs. E.T.	50.60
10803	Baldwin, E.	65.00	10846	Fredricks, J.M.	52.65
10804	Burns, M.	65.00	10847	Manning, C.	16.95
10805	Byrne, M.A.	100.00	10848	Mullen, N.	23.70
10806	Creede, E.	55.00	10849	Mullen, V.	16.50
10807	De Leon, M.	70.00	10850	Spencer, V.	51.90
10808	Gilhuly, M.K.	70.00	10851	Windele, E.	17.40
10809	Hafner, B.S.	75.00	10852	Devos, A.	12.25
10810	Hahn, A.	72.50	10853	Flynn, J.	17.30
10811	Harrison, A.	55.00	10854	Simon, M.	13.30
10812	Henry, A.F.	60.00	10855	White, A.	19.70
10813	Huskey, M.A.	47.65	10856	Wieland, M.	18.10
10814	McCafferty, T.V.	55.00	10857	Bos, F.	39.60
10815	McCracken, L.	60.70	10858	Ford, R.	25.00
10816	McDougall, H.R.	72.15	10859	Hanlon, R.	30.40
10817	Mahoney, M.P.	55.00	10860	Kiernan, L.	25.00
10818	Murphy, M.	50.00	10861	Mahoney, T.	15.00
10819	Murray, A.	75.00	10862	Petterson, W.	16.55
10820	Murray, I.	75.00	10863	Healy, A.	100.00
10822	O'Connell, N.	60.00	10864	Healy, E.	70.00
10823	Sturges, E.J.	75.00	10865	Mel, C.F.	90.00
10824	Windele, A.	85.00	10866	Weed, I.B.	75.00
10825	Windele, M.	60.00	10867	Larkin, J.	50.00
10826	Young, G.	65.00	10868	McGurk, R.	45.35
10827	Armstrong, L.D.	30.00	10869	Nolan, G.J.	85.00
10828	Baines, R.E.	15.00	10870	White, J.	75.00
10829	Burns, M.W.	12.00	10871	Guinasso, L.	20.00
10830	Fitzgerald, F.L.	12.00	10872	Holland, J.	25.00
10831	Grimshaw, Mrs. M.	12.00	10873	McCarry, R.	96.00
10832	Hamilton, T.R.	12.00	10874	Stecher, Mrs. T.	50.00
10833	Jennings, J.	12.00	10875	Ticoulet, L.	40.00
10834	Kenney, W.T.	12.00	10876	White, Mrs. A.	70.00
10821	Murray, J.	70.00			
					$ 4567.25

Miscellaneous Demands.

10877	White House	$ 1003.01	10891	Primo Press	$ 69.00
10878	J.J. Newbegin	7.50	10892	J.R. McNicoll Ptg. Co.	7.50
10879	J.J. Newbegin	6.00	10893	Foster & Futernick	540.60
10880	Jas. H. Barry Co.	3.00	10894	Gilley-Schmid Co.	30.20
10881	G.E. Stechert & Co.	698.77	10895	Louis J. Borie	25.96
10882	Amer. Soc. Mech. Eng'rs.	6.00	10896	Fuller & Goepp	3.45
10883	Champlain Society	50.00	10897	Mrs. F.A. Colley	135.00
10884	Amer. Electrochem. Soc.	2.00	10898	Madison & Burke	75.00
10885	H.W. Wilson Co.	4.00	10900	Pacific Coast Paper	11.00
10886	Amer. Hist'l Ass'n	3.00	10901	West Disinfecting Co.	6.25
10887	Psychological Rev. Co.	4.00	10902	Independent Oil Co.	8.30
10888	Geo. A. Mullin	24.10	10903	Zellerbach Paper Co.	8.00
10889	Schwabacher-Frey Co.	8.50	10904	Geo. A. Mullin	71.65
10890	Rincon Publishing Co.	232.75			
					$ 7700.61

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss recommends that, according to the "Rules for Library Service," the salary of Miss Nora O'Connell be increased to $65 (from $60.00) beginning with October 1st, 1915.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

OCT -5 1915

Trustee Sloss reports that the Governor had declared November 2d (to be known as "San Francisco Day" at the Exposition) to be a legal holiday. Motion made that the Library be closed on that day. Carried.

Committee on Law.

Chairman Sloss reports that the Finance Committee of the Board of Supervisors will finance $50,000 more of Library bonds.

New Business.

Trustee Bentley recommends that 1 dozen Pyrene fire extinguishers be purchased, to be distributed to the various branches. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Architect George W. Kelham reports that in addition to the $50,000 worth of bonds to be taken care of by the Board of Supervisors, he had arranged for the sale of $100,000 additional bonds, which amount would give the required funds for the complete cost of the new Main Library building.

Motion made and seconded that the general contract be awarded to the Lindgren Company, for work on the new library building, at a cost of $420,606.00., and that the Committee on Law , with the President, be instructed to prepare the proper contract and that the President and Secretary be instructed to execute the same. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, ~~Harrison,~~ O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted. Trustee Harrison asks to be excused from voting.

Motion made that the architect be allowed $50.00 for additional inspection of the steel construction. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Motion made that the President request Professor C. Derleth, Jr., of the Engineering Department of the University of California and Professor C.B. Wing, of the Engineering Department of the Leland Stanford Junior University to examine and submit a report on the structural value of the book stacks submitted for the new Library, and that the President be further authorized to arrange for their compensation; and that if the services of these gentlemen cannot be obtained, that the President be authorized to secure two competent engineers to make this report.

Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Motion made that when the Board adjourns, it does so to meet at the call of the chair.

Communications.

From the Larsen-Sampson Company, advising that (agreeable to the request made at the last meeting) they now submit in writing their desire to withdraw their bid for the general construction work for the new Library building, owing to the fact that a clerical error had been made in the addition of their cost sheet.

From the United Brotherhood of Carpenters and Joiners of America, requesting that the mill work in the new Library be awarded to a local firm. The Secretary is instructed to advise that no subcontracts are being awarded by the Library Trustees, but that this is a matter for the consideration of the general contractors.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

OCT -5 1915

San Francisco, Oct. 26, 1915.

Pursuant to a resolution adopted at the last regular meeting of the Board, an adjourned meeting of the Board of Trustees of the Public Library and Reading Rooms was held this day in the Trustees' room, Main Library, Hayes and Franklin streets.

The meeting was called to order at 4:15 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Bentley, Cullinan, Harrison, Phelan, Sloss, Wise and Taylor. Absent: Trustees Dodge, Hale, McKinstry, O'Connor and Mayor Rolph. Present 7. Absent 5.

Messrs. Charles B. Wing of Stanford University and Charles Derleth, Jr., of the University of California, consulting engineers (who were requested to report on the comparative structural value of the book stacks for the new Main Library) present the following report:

San Francisco, Cal.
October 11th, 1915.

Mr. E.R. Taylor, President,
Board of Trustees of the
San Francisco Public Library.

Dear Sir:

Under date of October 6th, in letters to the undersigned, you ask us to express our opinion to your Board upon the comparative structural value of certain types of book stacks, proposed for use in equipping your library building.

The types examined were displayed in a room on the third floor of number 518 Market Street and have been listed by us as follows:

A - Ralston Iron Works
B - Library Bureau
C - Art Metal Construction Co.
D - General Fireproofing Co.
E - Snead Iron Works

In our opinion, type A is structurally deficient for use under conditions obtaining in your library and should therefore be eliminated.

Types B and C are, in our opinion, decidedly inferior from a structural standpoint to types D and E.

We would therefore advise the use of either type D or E with a preference for E if all considerations other than structural value are equal.

We understand that the question of diagonal bracing of the type of stack ultimately adopted is being considered by your Architect.

We would strongly advise careful consideration of this problem, and the conclusions reached in this regard would apply to any type of stack that may be finally agreed upon.

Very truly yours,

(Signed) Chas. B. Wing
(Signed) Chas. Derleth, Jr.

OCT 26 1915

Various representatives of the bidders on the stacks are present and the report is discussed.

Motion made and seconded that the contract for supplying and erecting the stacks in the new Library building be awarded to the Snead & Company Iron Works.

Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Harrison, Phelan, Sloss, Wise and Taylor. Noes: none. Adopted.

Motion made and seconded that the President and Secretary be instructed to execute a contract with the successful bidder and that the amount of the contract be made payable out of the Carnegie Fund.

Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Harrison, Phelan, Sloss, Wise and Taylor. Noes: none. Adopted.

In the matter of a superintendent for the further construction of the new Main library, Trustee Cullinan moves that Leslie Taylor be appointed as superintendent of construction, subject to the pleasure of the Board, at a salary of two hundred dollars ($200) per month. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Harrison, Phelan, Sloss, Wise and Taylor. Noes: none. Adopted.

A letter is read from the Carnegie Corporation, as follows:

Carnegie Corporation
of New York
576 Fifth Avenue
New York

James Bertram
Secretary

October 20th 1915

Edward R. Taylor, Esq.
Pres. Public Library
San Francisco, Calif.

My dear Sir:-

Your favor of October 8th and plans of the Noe Valley Branch Library receivd.

When we submitted the plans of your Central Bilding to two competent critics, they both condemned the central staircase idea, which really turns the main floor of the library into the second floor, involving 20 steps to reach it. This seems to be a somewhat discarded practice, and has never been met with in any plans sent to us for approval except those from San Francisco. It might be advisable to make some investigation to see why the local architects reiterate this idea.

Very truly yours,

(Signed) Jas. Bertram
Secretary.

Motion made and carried that a letter be forwarded to the Carnegie Corporation explaining that on account of the contour of the land in the Noe Valley, it was necessary to have the steps which are objected to.

Trustee Bentley reports the need of a larger automobile for delivery service and recommends the purchase of

1 Metz Roadster, largesize, for the sum of $685.

credit to be allowed for the old automobile to amount of $250, making a net cost of $435.00. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, Phelan, Sloss, Wise and Taylor. Noes: none. Adopted.

Communication from Theodore Kraus, requesting that more daily papers be placed in the Richmond Branch Library.

Motion is made and seconded that 1 additional copy of the San

OCT 26 1915

Francisco Call, Bulletin, Daily News, Chronicle and Examiner be placed in the Park, Mission and Richmond branches.

Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Harrison, Phelan, Sloss, Wise and Taylor. Noes: none; adopted.

The Secretary reports the need of electric lamps for the Mission Branch and advises that by signing a contract to the effect that the Library will purchase $300.00 worth of lamps inside of one year, a discount of 21% can be obtained. Motion made and seconded that the President be empowered to sign such contract. Rollcall on adoption of motion. Ayes: Trustees Bentley, Cullinan, Harrison, Phelan, Sloss, Wise and Taylor. Noes: none. Adopted.

Communication from the clerk of the Board of Supervisors, transmitting a letter from the Journeymen Marble Cutters and Finishers, requesting that the contract for marble work should specify that none but bona fide residents of San Francisco be employed in cutting the marble for the new Library.

The communication is ordered placed on file and the Secretary is instructed to advise that no contract for marble had been awarded by the Trustees, but it was understood that the sub-contractors for the general contractors (the Lindgren Company) were all local men.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

OCT 26 1915

San Francisco, November 3, 1915

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:20 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Cullinan, Dodge, Harrison, O'Connor, Phelan, Sloss, Wise and Taylor. Absent: Trustees Bentley, Hale, McKinstry and Mayor Rolph. Present 8. Absent 4.

Minutes of the previous meeting are read and approved.

During the reading of the minutes Trustee McKinstry enters and takes her seat.

In the matter of the contract with the Snead and Company Iron Works for stacks for the new library building, Trustee Phelan moves that further action be deferred until the next meeting and that the Ralston Iron Works be allowed to present their views before the library engineers. Carried.

Trustee Cullinan asks to be excused and retires.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to the amount of $1410.04. Referred to the Finance Committee.

The Committee recommends the purchase of the following;

Secondhand from Stechert			376v.	$ 678.90
From Stechert			90v.	231.05
From The White House			43v.	73.10
Additional copies for the Main, Branches and Deposit Stations				
	adult	589v. $441.75		
	juvenile	68v. 51.00	657v.	492.75
Replacements for Main, Branches and Deposit Stations				
	adult	702v. $626.50		
	juvenile	73v. 54.75	775v.	581.25
Periodicals and newspapers for the Main Library and Branches				1346.40
			1941v.	$ 3403.45

Roll call on adoption of recommendation. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss, Wise and Taylor. Noes: None. Adopted.

The chair appoints Trustee Sloss a temporary member of the Committee on Printing and Binding.

Trustee Harrison further reports it is understood that the books in the French exhibit at the Exposition are to be disposed of at the end of the Exposition, and moves that the President be authorized (on behalf of the library) to make a request for the books. Carried.

Committee on Printing and Binding.

Chairman O'Connor reports bills to the amount of $909.10. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Cullinan, Trustee Sloss reports bills to the amount of $1217.18. Referred to the Finance Committee.

The Committee further reports on Noe Valley Branch and the Committee recommends that upon the approval of the plans of the Noe Valley Branch building by the Carnegie Corporation, the President and Secretary be authorized to execute a contract for the building of the same, with the following contractors, they being the lowest bidders:

P.A. Palmer	General construction	$20495.00
Gladding, McBean & Co.	Terra cotta	4100.00
Schrader Iron Works	Structural steel	3058.00
J.E. O'Mara	Plumbing	713.00
Gilley-Schmid Co.	Heating	1374.00
L.J. Neal	Painting	650.00
		$30390.00

This will cover the entire construction of the building, with the exception of the electrical work, which bid the Committee desires further time to consider.

Roll call on adoption of recommendation. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss, Wise and Taylor. Noes: None. Adopted.

Committee on New Building.

Chairman O'Connor reports bills to amount of $9173.99. Referred to the Finance Committee. #

Chairman O'Connor reports that the Lindgren Company (contractors of the new building) have commenced work on the building.

#

California Construction Co.	$ 4598.75
Chas. Derleth, Jr.	100.00
Pacific Rolling Mill Co.	4175.24
Leslie Taylor	200.00
C.R. Wing	100.00
	$ 9173.99

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Wise - no report.

Committee on Finance and Audit.

Chairman Dodge reports bills as follow:

Salary Demands	$ 4534.45
Book bills	1410.04
Printing and Binding bills	909.10
Miscellaneous bills	1217.18
	$ 8070.77

Salary Demands.

10905	Mullin, G.A.	$250.00	10907	Tyler, M.T.	$90.95
10906	Rea, R.	250.00	10908	Goldman, B.A.	100.00

10909	Panella, A.M.	$90.00	10949	Roesch, Mrs. A.F.	$12.00
10910	Carson, M.K.	90.00	10950	Senner, Mrs. Wm.	12.00
10911	Casey, N.A.	90.00	10951	Shapro, R.	12.00
10912	Clarkson, M.	90.00	10952	Warren, Mrs. R.	12.00
10913	Morgan, S.D.	90.00	10953	Young, G.W.	12.00
10914	Whitcher, M.L.	90.00	10954	Young, L.H.	12.00
10915	Woodman, A.	90.00	10955	Brooks, F.	28.50
10916	Baldwin, E.	65.00	10956	Crowhurst, E.	48.75
10917	Burns, M.	65.00	10957	Fleming, Mrs. E.T.	50.65
10918	Byrne, M.A.	100.00	10958	Fredricks, J.M.	49.55
10919	Crecde, E.	55.00	10959	Manning, C.	9.75
10920	De Leon, M.	70.00	10960	Mullen, N.	20.70
10921	Gilhuly, M.K.	70.00	10961	Mullen, V.	9.90
10922	Hafner, E.S.	75.00	10962	Spencer, V.B.	57.00
10923	Hahn, A.	75.00	10963	Windele, Elizabeth	13.65
10924	Harrison, A.	54.50	10964	Devos, A.	13.30
10925	Henry, A.	60.00	10965	Flynn, J.	18.05
10926	Huskey, M.	47.85	10966	Simon, M.	15.60
10927	McCafferty, T.V.	53.15	10967	White, Annie	21.35
10928	McCracken, L.	65.00	10968	Wieland, M.	20.60
10929	McDougall, H.R.	75.00	10969	Bos, F.	39.95
10930	Mahoney, M.P.	52.15	10970	Ford, R.	25.00
10931	Murphy, M.	50.00	10971	Hanlon, R.	27.15
10932	Murray, A.	75.00	10972	Kiernan, L.	25.00
10933	Murray, I.	75.00	10973	Mahoney, T.	13.80
10934	Murray, J.	75.00	10974	Petterson, W.	17.15
10935	O'Connell, N.	65.00	10975	Healy, A.	100.00
10936	Sturges, E.J.	75.00	10976	Healy, E.	75.00
10937	Windele, A.	85.00	10977	Mel, C.F.	90.00
10938	Windele, M.	60.00	10978	Weed, I.B.	75.00
10939	Young, G.	61.90	10979	Larkin, J.	50.00
10940	Armstrong, L.D.	30.00	10980	McGurk, R.	28.55
10941	Baines, R.E.	15.00	10981	Nolan, G.J.	85.00
10942	Burns, M.	12.00	10982	White, J.	75.00
10943	Fitzgerald, F.L.	12.00	10983	Guinasso, L.	20.00
10944	Grimshaw, Mrs. M.	12.00	10984	Holland, J.	25.00
10945	Hamilton, T.R.	12.00	10985	McCarry, R.	96.00
10946	Jennings, J.	12.00	10986	Stecher, Mrs. T.D.	50.00
10947	Kenney, W.T.	12.00	10987	Ticoulet, L.	40.00
10948	Krejcik, Mrs. R.	15.00	10988	White, Mrs. A.	70.00
					$4534.45

Miscellaneous Demands.

10989	White House	$660.45	11003	F.W. Wentworth & Co.	$270.50
10990	John J. Newbegin	27.00	11004	Gilley-Schmid Co.	3.30
10991	John J. Newbegin	34.90	11005	C.M. Easterday	2.56
10992	Mrs. D.B. Crane	18.00	11006	Mrs. F.A. Colley	135.00
10993	P.J. Healy	10.00	11007	Madison & Burke	75.00
10994	James H. Barry Co.	3.00	11008	Spring Valley Water Co	65.19
10995	G.E. Stechert & Co.	634.04	11009	Frank H. Allen	75.60
10996	Amer. Soc. Mech. Eng'rs.	6.00	11010	Sanford G. Lewald Co.	27.50
10997	George A. Mullin	16.65	11011	Sanitary Towel S. Co.	12.00
10998	W.G. McClinton & Co.	75.50	11012	Independent Oil Co.	6.45
10999	Primo Press	69.00	11013	H.C. Magnus & Co.	4.50
11000	Rincon Publishing Co.	62.50	11014	Pacific Gas & Elec. Co.	2.88
11001	Foster & Futernick Co.	702.10	11015	V.C. Howe & Co.	1.50
11002	Louis J. Borie	452.25	11016	George A. Mullin	82.95
					$ 8070.77

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustecs Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss, Wise and Taylor. Noes: None. Adopted.

Committee on Rules and Administration.

Chairman Sloss recommends that Mrs. White, curator of Branch 2, be allowed one week's vacation. Carried.

Committee on Law.

Chairman Sloss - no report.

New Business.

Trustec Sloss moves that all acts and proceedings taken at the meeting of the Board of Trustees held on October 26th (except that with respect to the award of the contract for stacks, which has specially been provided for at this meeting) be and they are hereby ratified, approved and confirmed. Carried.

NOV 3 1915

Communications.

From Messrs. Nichols & Fay, requesting that they be appointed as insurance representatives, without cost to the Library, to make proper surveys and to handle insurance matters in connection with the new library building.

On motion duly carried, Messrs. Nichols & Fay are appointed as the representatives of the library in this connection.

Architect George W. Kelham reports that as soon as the contractor begins to mix concrete for the new building, two clerks should be appointed to see that the proper amount of cement is used in the mixers. Motion made that the architect be authorized to appoint two clerks. Roll call on adoption of motion. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Phelan, Sloss and Taylor. Noes: Wise. Adopted.

Communication received from C.H. Jensen, applying for position as superintendent of construction for the Noe Valley Branch. Referred to the Committee on Building, Fixtures, etc.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

NOV 3 1915

San Francisco, November 24, 1915.

The President having called a special meeting of the Board of Trustees to be held this day at 4 P.M., in the office of Trustee Harrison, room 640 Mills Building, for the following purposes:

First: For the purpose of awarding contracts for the granite work and interior plaster decoration for the Main Library.

Second: To consider a letter received from the Board of Health ~~visors~~.

Third: To take such action as may be deemed proper, in relation to the matter of stacks,

and notice thereof and of the object for which the meeting was called having been given by the Secretary to each Trustee, in accordance with the ByLaws of the Board, the meeting was called to order at 4:25 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Absent: Trustees Hale, ~~---~~, McKinstry, Phelan and Mayor Rolph. Present 8. Absent 4.

The Committee on New Building (Chairman O'Connor) reports that bids for the granite for the New Main Library building have been received as follows:

The Raymond Granite Co.	$ 367,000.00
The California Granite Co.	385,650.00
The McGilvray-Raymond Granite Co.	360,730.00

The Committee would further report that certain changes have been made in the granite specifications, reducing the cost to $350,869.00, and the Committee recommends that the contract be awarded to the McGilvray-Raymond Granite Company.

Motion made that the report of the Committee be adopted, and that the contract for furnishing and setting the granite for the new Library building be awarded to the McGilvray-Raymond Granite Company, for the sum of $350,869.00. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Carried.

Motion made that the President and Secretary execute a contract with the McGilvray-Raymond Granite Company for furnishing the granite. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Carried.

A letter is read from the Health Officer, requesting that a concrete floor and foundation be installed in the building used by the Library for a garage. Referred to the Committee on Building, to report at the next meeting.

In the matter of stacks, Trustee Sloss moves that the resolution adopted at the meeting of November 2d, whereby further action on the matter of stacks was deferred until the next meeting of the Board, be and is hereby rescinded. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Carried.

Trustee Sloss moves that the contract for supplying and erecting the stacks in the new Library building be awarded to The Snead and Company Iron Works. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and

Taylor. Noes: none. Carried.

Motion made and seconded that the President and Secretary be instructed to execute a contract with the Snead and Company Iron Works for supplying and erecting the Library stack for the sum of $39,573.00, plus the sum of $257.00 for substituting 13-gauge steel for 14-gauge steel on the brackets; $85.00 for boxing for the ducts in the basement; $100.00 for extra painting on the brackets of the structural steel wall columns, making a total of $40,015.00., and that the cost of these stacks be paid out of the Carnegie Fund. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Carried.

Committee on Building, Fixtures,,etc.

Chairman Cullinan reports that bids for covering the floors of the Mission Branch Library with linoleum have been received as follows:

D.N. & E. Walter & Co.	$527.18
W.J. Sloane & Co.	549.65

and recommends that the contract be awarded to D.N. & E. Walter & Company, the lowest bidders. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee further reports bids on the manufacturing of 16 tables for the Mission Branch Library received as follows:

The Union Woodworking Co.	$32.50 each
F.W. Wentworth & Co.	45.50 "
Mullen Mfg. Co.	29.20 "

and recommends that the contract be awarded to the Mullen Manufacturing Company, the lowest bidders. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

The Committee further reports the need of 160 chairs for the Mission Branch Library. Trustee Harrison moves that the Committee be empowered to purchase the same, the chairs to cost not more than $2.75 each. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Carried.

There being no further business the meeting adjourned.

Geo. A. Mullen
Secretary.

NOV 24 1915

San Francisco, December 7, 1915.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:20 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Absent: Trustees Dodge, Hale, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5. The minutes of the meetings of November 3d and 24th read and approved.

The President appoints Trustees Sloss and O'Connor temporary members of the Committee on Books and Trustee Bentley on the Committee on Printing and Binding.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to the amount of $2905.75. Referred to the Committee on Finance and Audit.

The Committee recommends the purchase of the following:

Secondhand from Stechert			309v.	$ 700.17
From Stechert			101v.	246.40
From The White House			52v.	91.65
Additional copies from the Main, Branches and Deposit Stations				
	adult	702v. $624.00		
	juvenile	73v. 54.75	775v.	678.75
Replacements for the Main, Branches and Deposit Stations				
	adult	632v. 427.65		
	juvenile	63v. 49.20	695v.	476.85
			1932v.	$ 2193.82

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman O'Connor reports bills to the amount of $1054.70. Referred to the Finance Committee.

The Committee recommends that the contract for printing the Monthly Bulletin be awarded to the Schwabacher-Frey Stationery Company as follows:

2500 copies per month of a 16-page Bulletin for $64.00.
1500 copies of Annual Index (140pp.) at $2.05 per page.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $609.57. Re-

DEC - 7 1915

ferred to the Finance Committee.

The Committee recommends that the contract for electrical work for the Noe Valley Branch be awarded to the Central Electric Company, for the sum of $400.00.

That the Committee be given authority to purchase such fixtures, etc. as may be necessary for the Mission Branch.

That the Committee be authorized to move the Mission Branch to its new quarters and that the Branch be closed for such time as may be found necessary for such removal.

That George Terrill be appointed superintendent of construction of the Noe Valley Branch at a salary of $200 per month, and that he give such time as may be necessary to the Mission Branch until the same is completed.

That a card cabinet be purchased for the Park Branch, at a cost of $21.00.

That a clock be purchased for the Richmond Branch, at a cost of $40.00.

That 200 electric light bulbs be purchased, at an estimated cost of $45.00.

That the floor and side walls of the automobile garage be constructed to conform to the request of the Health Board, at an estimmated cost of $50.00.

That new window shades be placed in the McCreery Branch, at an estimated cost of $36.00.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Wise - no report.

Committee on New Building.

Chairman O'Connor reports bills on the Library Construction Account to the amount of $13,295.25. Referred to the Finance Committee.

Committee on Finance and Audit.

In the absence of Chairman Dodge, Trustee O'Connor reports bills as follow:

Salary Demands	$ 4481.00
Book Bills	2905.75
Printing and Binding Bills	1054.70
Miscellaneous Bills	609.57
	$ 9051.02

Library Construction Account.

California Construction Co.	$ 2576.25
Daily Journal of Commerce	19.00
Leslie Taylor	200.00
Lindgren Co.	10500.00
	$ 13295.25

Salary Demands.

11017	Mullin, Geo. A.	$ 250.00	11021	Panella, A.M.	$ 90.00
11018	Rea, R.	250.00	11022	Carson, M.K.	90.00
11019	Tyler, M.T.	94.10	11023	Casey, N.A.	87.20
11020	Goldman, B.A.	100.00	11024	Clarkson, M.	90.00

DEC -7 1915

11025	Morgan, S.D.	90.00
11026	Whitcher, M.L.	90.00
11027	Woodman, A.	90.00
11028	Baldwin, E.	65.00
11029	Burns, M.	64.05
11030	Byrne, M.A.	100.00
11031	Creede, E.M.	55.00
11032	DeLeon, M.	70.00
11033	Gilhuly, M.K.	67.65
11034	Hafner, B.S.	75.00
11035	Hahn, A.	73.90
11036	Harrison, A.	55.00
11037	Henry, A.F.	59.40
11038	Huskey, M.A.	40.00
11039	McCafferty, T.V.	53.70
11040	McCracken, L.S.	65.00
11041	McDougall, H.R.	72.85
11042	Mahoney, M.P.	54.30
11043	Murphy, M.	50.00
11044	Murray, A.	75.00
11045	Murray, I.	75.00
11046	Murray, J.	73.95
11047	O'Connell, N.	65.00
11048	Sturges, E.J.	72.50
11049	Windele, A.	85.00
11050	Windele, M.	60.00
11051	Young, Genevieve	62.85
11052	Armstrong, L.D.	30.00
11053	Baines, R.E.	15.00
11054	Bethune, Mrs. A.	12.00
11055	Burns, M.W.	12.00
11056	Fitzgerald, F.L.	12.00
11057	Grimshaw, Mrs. M.	12.00
11058	Hamilton, T.R.	12.00
11059	Jennings, J.	12.00
11060	Kenney, W.T.	12.00
11061	Krejcik, Mrs. R.	15.00
11062	Roesch, Mrs. A.F.	12.00
11063	Shapro, R.	$ 12.00
11064	Warren, Mrs. R.	12.00
11065	Young, G.W.	12.00
11066	Young, L.H.	12.00
11067	Brooks, F.	24.00
11068	Crowhurst, E.	33.75
11069	Fleming, Mrs. E.T.	60.45
11070	Fredricks, J.M.	36.35
11071	Manning, C.	6.30
11072	Spencer, V.B.	47.55
11073	Windele, E.	10.15
11074	Devos, A.	11.70
11075	Flynn, J.	17.40
11076	Simon, M.	14.40
11077	White, A.	28.70
11078	Wieland, M.	18.20
11079	Bos, F.	38.30
11080	Ford, R.	25.00
11081	Hanlon, R.	26.55
11082	Kiernan, L.	25.00
11083	Mahoney, M.P.	16.20
11084	Petterson, W.	16.45
11085	Healy, A.	100.00
11086	Healy, E.	75.00
11087	Mel, C.F.	90.00
11088	Weed, I.B.	75.00
11089	Larkin, J.	50.00
11090	McGurk, R.	56.60
11091	Nolan, G.J.	85.00
11092	White, J.	75.00
11093	Guinasso, L.	20.00
11094	Holland, J.	25.00
11095	McCarry, R.	96.00
11096	Stecher, Mrs. T.D.	50.00
11097	Ticoulet, L.	40.00
11098	White, Mrs. A.	70.00
11099	Mullen, V.	1.50
		$ 4481.00

Miscellaneous Demands.

11100	White House	$ 1430.67
11101	G.E. Stechert & Co.	1202.43
11102	Mrs. L.H. Garrigus	20.25
11003	H.W. Wilson & Co.	15.00
11104	Boston Book Co.	4.65
11105	Librarian of Congress	200.00
11106	A.L.A. Publishing Board	11.75
11107	George A. Mullin	20.00
11108	Schwabacher-Frey Sta. Co.	31.35
11109	Schwabacher-Frey Sta. Co.	17.25
11110	Primo Press	75.50
11111	Rincon Publishing Co.	68.75
11112	J.R. McNicoll Ptg. Co.	13.15
11113	Foster & Futernick Co.	848.70
11114	Levenson Co.	35.47
11115	Western Vacuum Co.	$ 20.25
11116	Philadelphia Lawn Mo.	15.00
11117	Haverkamp & Grunert	9.00
11118	Haverkamp & Grunert	5.85
11119	Moise-Klinkner Co.	6.50
11120	Edward Deering	3.00
11121	Sanford G. Lewald Co.	120.00
11122	Pacific Gas & Elec. Co.	2.40
11123	Mrs. F.A. Colley	135.00
11124	Robt. A. Morrissey	75.00
11125	Spring Valley Water	31.00
11126	Hockwald Chem. & Dis.	7.50
11127	F.W. Wentworth Co.	54.90
11128	Geo. A. Mullin	88.70
		$9051.02

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss recommends that the salary of Miss Eileen Baldwin he increased from $65.00 to $70.00, beginning with December 1st, 1915. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: Adopted.

Committee on Law.

Chairman Sloss - no report.

New Business.

President Taylor reports that the books of the French exhibit

DEC -7 1915

for which the Trustees made application, have been donated to the University of California and that he had received a letter in regard to what was known as "the family library of French books," which might be presented to the library.

Motion is made that if an offer to donate these books is received, the matter bs referrsd to the Prssidsnt and the Committse on Books, with power to act.

Trustee Cullinan calls the attention of the Board to the fact that the Mission Promotion Association has expressed a dssire to dedicate the Mission Branch Library. Motion made that any program that might be arrangsd for the dedication of the Mission Branch Library be left in the hands of Trustee Cullinan. Carried.

Communications.

From the American Independent Union of California, requesting that certain publications be placed in the library. Referred to the Committee on Books.

From D.A. Risdy, applying for a position as assistant superintendent of construction for the new Library building. Placed on file.

From J. Henry Oehlhoff, requesting that a library station be installed in the neighborhood of Second and Folsom streets. Referred to the Committee on Branches.

From C.E. Thatcher, of the Western Union Telegraph Company, requesting that books be installed in a reading room for messengers. Referred to the Committee on Rules and Administration.

From the General Fireproofing Company, protesting against the award of the contract for stacks to the Snead and Company Iron Works, on the ground that the necessary papers had not been filed with the Secretary of State, as required by Chapter 190, Statutes of 1915. Ordered placed on file.

From the Carnegie Corporation of New York, as follows:

Carnegie Corporation
of New York
576 Fifth Avenue
New York

James Bertram
Secretary

November 12, 1915

Edward R. Taylor, Esq.
President, Library Board
San Francisco, California.

"Noe Valley Branch"

My dear Sir:-

Your favor of October 27th receivd. If the plans submittsd represent what the authorities and people of San Francisco want, payments wil be arranged on the understanding that the bilding the plans call for wil be erected complete and redy to occupy within the $37,500.00 specified. Pleas communicate with R.A. Franks, Tresurer, 576 Fifth Avenue, New York, N.Y., and he wil instruct you how to apply for funds.

When the bilding has been erected, pleas send us unmounted photographs shoing front and side elevations, togethsr with a complete set of the plans on a reduced scale, preferably on a sheet not more than twelv by sixteen inches.

Very truly yours,

(Signed) Jas. Bertram
Secretary.

Approvd plans under separate cover.

From Trustes Bentley, calling attsntion to the donation to the Library of the Rudolph Herold collection of music..

Motion made that the President of the Board extend, on behalf

DEC -7 1915

of the Trustees, thanks to the sons of Rudolph Herold for this donationof music. Also to Mr. Redfern Mason, of "The Examiner," for the kind interest displayed through the columns of the paper, and also to Mr. Julius R. Weber, for his continued interest in the musical library.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

San Francisco, January 4, 1916.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library held in the Trustees' room, Main Library, Hayes and Franklin streets. Meeting called to order at 4:35 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Bentley, Cullinan, McKinstry, O'Connor, Sloss, Wise and Taylor. Absent: Trustees Dodge, Hale, Harrison, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

The President appoints Trustees Sloss and Cullinan as temporary members of the Committee on Finance and Audit.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Harrison Trustee Cullinan reports bills to the amount of $992.29. Referred to the Finance Committee. The Committee recommends the purchase of the following:

Secondhand from Stechert			231v.	$370.98
From Stechert			21v.	45.25
" The White House			10v.	14.00
Additional copies for the Main, Branches and Deposit Stations.				
	adult	698v. $ 657.00		
	juvenile	82v. 49.30	780v.	706.30
Replacements for the Main, Branches and Deposit Stations				
	adult	715v. 536.25		
	juvenile	70v. 52.50	785v.	588.75
			1827v.	$ 1725.28

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Printing and Binding.

Trustee O'Connor reports bills to the amount of $ 664.83. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $ 804.02. Referred to the Finance Committee.

Committee on Branches.

Chairman Bentley reports that the librarian of the North Beach Branch asks for more foreign books, especially Italian.

Committee on Municipal Relations.

Chairman Wise - no report.

JAN -3 1916

Committee on New Building.

Chairman O'Connor reports bills on the Library Construction Account to the amount of $ 20,268.25. Referred to the Finance Committee.

The Committee further reports that the work on the new building is progressing satisfactorily.

Committee on Finance and Audit.

In the absence of Chairman Dodge Trustee O'Connor reports bills as follow:

Salary Demands	$ 4515.60
Book Bills	992.29
Printing and Binding Bills	664.83
Miscellaneous Bills	804.02
	$ 6976.74

Library Construction Account.

Lindgren Co.	$ 20018.25
T.D. McGrath	50.00
Leslie Taylor	200.00
	$20268.25

Salary Demands.

11129	Mullin, G.A.	$250.00	11172	Kenney, W.T.	$ 12.00
11130	Rea, Robert	250.00	11173	Krejcik, Mrs. R.	12.00
11131	Tyler, M.T.	94.25	11174	Roesch, Mrs. A.F.	12.00
11132	Goldman, B.A.	100.00	11175	Shapro, R.	12.00
11133	Panella, A.M.	90.00	11176	Warren, Mrs. R.	12.00
11134	Carson, M.	90.00	11177	Young, G.W.	12.00
11135	Casey, N.A.	90.00	11178	Young, L.H.	12.00
11136	Clarkson, M.	90.00	11179	Brooks, F.	29.70
11137	Morgan, S.D.	90.00	11180	Crowhurst, E.	39.15
11138	Whitcher, M.L.	90.00	11181	Fleming, Mrs. E.T.	55.95
11139	Woodman, A.	90.00	11182	Fredricks, J.	32.15
11140	Baldwin, E.	63.00	11183	Manning, C.	18.15
11141	Burns, M.	65.00	11184	Mullen, N.	4.20
11142	Byrne, M.A.	100.00	11185	Mullen, V.	6.90
11143	Creede, E.	55.00	11186	Spencer, B.V.	49.65
11144	DeLeon, M.	69.00	11187	Windele, E.	9.75
11145	Gilhuly, M.K.	70.00	11188	Devos, A.	12.85
11146	Hafner, R.S.	75.00	11189	Flynn, J.	18.05
11147	Hahn, A.	72.85	11190	Simon, M.	14.40
11148	Harrison, A.	53.45	11191	White, Annie	19.60
11149	Henry, A.F.	60.00	11192	Wieland, M.	21.40
11150	Huskey, M.	46.65	11193	Bos, F.	41.80
11151	McCafferty, T.V.	55.00	11194	Ford, R.	25.00
11152	McCracken, L.S.	48.75	11195	Hanlon, R.	25.00
11153	McDougall, H.R.	75.00	11196	Kiernan, L.	25.00
11154	Mahoney, M.P.	55.00	11197	Mahoney, Thos.	14.65
11155	Murphy, M.	50.00	11198	Petterson, W.	26.40
11156	Murray, A.	71.45	11199	Healy, A.	100.00
11157	Murray, I.	72.85	11200	Healy, E.	75.00
11158	Murray, J.	73.95	11201	Mel, C.F.	90.00
11159	O'Connell, N.	65.00	11202	Weed, I.B.	75.00
11160	Sturges, E.J.	72.85	11203	Larkin, J.	50.00
11161	Windele, A.	85.00	11204	McGurk, R.	54.30
11162	Windele, M.	60.00	11205	Nolan, G.J.	85.00
11163	Young, Genevieve	65.00	11206	White, Joe	77.50
11164	Armstrong, L.D.	30.00	11207	Guinasso, L.	20.00
11165	Baines, R.E.	15.00	11208	Holland, J.	25.00
11166	Bethune, Mrs. A.	12.00	11209	McCarry, R.	96.00
11167	Burns, M.W.	12.00	11210	Stecher, Mrs. T.D.	50.00
11168	Fitzgerald, F.L.	12.00	11211	Ticoulet, L.	40.00
11169	Grimshaw, Mrs. M.	12.00	11212	White, Mrs. A.	80.00
11170	Hamilton, T.R.	12.00			
11171	Jennings, J.	12.00			
					$ 4515.60

Miscellaneous Demands.

11213	White House	$ 359.70	11215	Oliver Ditson Co.	$ 5.00
11214	G.E. Stechert & Co.	508.69	11216	Geo. A. Mullin	13.90

JAN -4 1916

11217	Librarian of Congress	$ 100.00	11231	Pacific Blower & H.	$ 5.00
11218	Ben Franklin Press	37.60	11232	Pacific Blower & H.	4.00
11219	J.R. McNicoll Ptg. Co.	5.00	11233	S.G. Lewald & Co.	132.50
11220	Gabriel-Meyerfeld Co.	9.18	11234	J. Mullany & Co.	24.75
11221	M.G. McClinton & Co.	6.50	11235	Mrs. F.A. Colley	135.00
11222	Foster & Futernick Co.	606.55	11236	Robt. A. Morrissey	75.00
11223	Geo. C. Terrill	68.00	11237	Zellerbach Paper Co.	8.00
11224	E.H. Black Co.	52.00	11238	Sanitary Towel S. Co.	12.00
11225	C.J. Auger	45.00	11239	Independent Oil Co.	11.55
11226	W.A. & C.C. Terrill	35.00	11240	Pacific Coast Paper Co.	3.30
11227	Levenson Co.	15.66	11241	Pacific Tele. & Tel.Co.	2.65
11228	Frank O. Renstrom Co.	15.30	11242	Cedar-Sweep Co.	8.00
11229	L.C. Smith & Bros. Co.	6.00	11243	Spring Valley Water Co	23.04
11230	C.M. Easterday	5.02	11244	Geo. A. Mullin	117.25
					$ 6976.74

and moves that these demands be ordered paid. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to the "Rules for Library Service," the salaries of the following members of the staff be increased, beginning with January 1st, 1916:

Miss Ella Creede, from $55.00 to $60.00.
Miss Alice Harrison, from $55.00 to $60.00.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

The Committee on Building further reports that the Mission Branch Library has been completed at a cost of $49,210.10, that the furnishings of the same amount to $1666.65, making a total of $50876.65. As the estimated cost of the same was $49500.00, there is an excess of $1376.65 over the amount estimated. Trustee O'Connor moves that the excess be paid out of the regular Library Funds. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

New Business.

Trustee Bentley calls attention to the fact that an estimate as to the cost of maintenance of the Main Library should be prepared. Motion made that the Secretary prepare an estimate and report same to the Finance Committee.

Communications.

From Mr. Julius R. Weber, acknowledging receipt of the letter of thanks sent him by the Trustees, and expressing his appreciation of the same. Ordered placed on file.

From Mrs. A.P. Prescott, requesting that a station be established at 598 San Jose Avenue. Request is denied.

From Mr. George Wharton James, presenting a bust in plaster of Joaquin Miller to the Library. Motion made that the thanks of the Board be extended to Mr. James and Miss Miller, who forwarded the bust.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary.

JAN -4 1916

San Francisco, February 1, 1916

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:15 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Dodge, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Absent: Trustees Bentley, Cullinan, Hale, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

The chair appoints Trustees Wise a temporary member of the Committee on Books.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $4745.20. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			239v.	$433.71
From Stechert			63v.	153.75
Additional copies for the Main, Branches and Deposit Stations				
	adult	702v. $626.50		
	juvenile	73v. 54.75	775v.	581.25
Replacements for Main, Branches and Deposit Stations				
	adult	589v. 441.75		
	juvenile	68v. 51.00	657v.	492.75
			1734v.	$1661.46

Roll call on adoption of recommendation. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman O'Connor reports bills to amount of $841.23. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Cullinan, Trustee Sloss reports bills to the amount of $2061.84. Referred to the Finance Committee.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Wise - no report.

Committee on New Building.

Chairman O'Connor reports bills on the Library Construction Account to the amount of $32,903.00. Referred to the Finance Committee.

Chairman O'Connor reports that the architect, Mr. George W. Kelham, recommends that instead of using all imitation travertine, he finds it possible to add a very considerable amount of real travertine in certain portions of the interior, where imitation marble had been contemplated. These portions are where the hardest usage will occur, and the architect says that it is for the good of the building that this change be made. Also, that cork flooring should be substituted for the linoleum in the main reading and reference rooms. Mr. Kelham also recommends that an additional order be given to the Lindgren Company, general contractors, to make these changes, at a cost of $53,873.00.

Motion made that the changes as recommended be adopted and that the President and Secretary be authorized to see that a contract with the Lindgren Company be signed for the same.

Roll call on adoption of motion. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted. Motion: on account of changes made in imitation marble, contractors who have submitted bids, be requested to revise same, according to new specifications. Carried.

The New Building Committee further recommends that the architect, George W. Kelham, be authorized to prepare plans for the furniture of the new Main Library building and submit such plans to the Committee, and that he be allowed (for work done on these plans and for supervision) six per cent commission.

Committee on Finance and Audit.

Chairman Dodge reports bills as follow:

Salary Demands	$4455.00
Book Bills	4745.20
Printing and Binding Bills	841.23
Miscellaneous Bills	2061.84
	$12103.27

Library Construction Account

George W. Kelham	$10000.00
Lindgren Co.	21663.00
McGilvray-Raymond Granite Co.	300.00
McGilvray-Raymond Granite Co.	700.00
T.D. McGrath	40.00
L. Taylor	200.00
	$32903.00

Salary Demands.

11245	Mullin, G.A.	$250.00	11264	Harrison, A.	$60.00
11246	Rea, R.	250.00	11265	Henry, A.F.	60.00
112 47	Tyler, M.T.	94.30	11266	Huskey, M.A.	50.00
11248	Goldman, B.A.	100.00	11267	McCafferty, T.V.	54.20
11249	Panella, A.M.	90.00	11268	McCracken, L.S.	63.75
11250	Carson, M.K.	82.70	11269	McDougall, H.R.	73.20
11251	Casey, N.A.	90.00	11270	Mahoney, M.P.	41.40
11252	Clarkson, M.	90.00	11271	Murphy, M.	50.00
11253	Morgan, S.D.	90.00	11272	Murray, A.J.	73.20
11254	Whitcher, M.L.	90.00	11273	Murray, I.	73.55
11255	Woodman, A.	90.00	11274	Murray, J.	73.55
11256	Baldwin, E.	37.35	11275	O'Connell, N.	65.00
11257	Burns, M.	62.85	11276	Sturges, E.J.	72.50
11258	Byrne, M.A.	100.00	11277	Windele, A.	85.00
11259	Creede, E.	28.60	11278	Windele, M.	60.00
11260	De Leon, M.	70.00	11279	Young, Genevieve	64.05
11261	Gilhuly, M.K.	70.00	11280	Armstrong, L.D.	30.00
11262	Hafner, B.S.	75.00	11281	Baines, R.E.	15.00
11263	Hahn, A.	63.75	11282	Bethune, Mrs . A.	12.00

FEB 1 1916

11283	Burns, M.W.	$12.00	11305	M. Wieland	$19.70
11284	Fitzgerald, F.L.	12.00	11306	Bos, F.	39.40
11285	Grimshaw, Mrs. M.	12.00	11307	Ford, R.	25.00
11286	Hamilton, T.R.	12.00	11308	Hanlon, R.	28.35
11287	Jennings, J.	12.00	11309	Kiernan, L.	25.00
11288	Kenney, W.T.	12.00	11310	Mahoney, T.	14.10
11289	Krejcik, Mrs. R.	15.00	11311	Petterson, W.	18.00
11290	Moore, P.L.	12.00	11312	Healy, A.	100.00
11291	Roesch, Mrs. A.F.	12.00	11313	Healy, E.	70.90
11292	Shapro, R.	12.00	11314	Mel, C.F.	90.00
11293	Warren, Mrs. F.	12.00	11315	Weed, I.B.	75.00
11294	Young, G.W.	12.00	11316	Larkin, J.	50.00
11295	Brooks, F.	26.85	11317	McGurk, R.	39.65
11296	Crowhurst, E.M.	54.45	11318	Nolan, G.J.	85.00
11297	Fleming, Mrs. E.T.	56.40	11319	White, Joe.	75.00
11298	Fredricks, J.M.	40.20	11320	Guinasso, L.	20.00
11299	Manning, C.	27.00	11321	Holland, J.	25.00
11300	Spencer, V.B.	56.40	11322	McCarry, R.	96.00
11301	De Vos, A.	12.55	11323	Stecher, Mrs. T.D.	50.00
11302	Flynn, J.	21.00	11324	Kirwin, K.	45.00
11303	Simon, M.	15.35	11325	Ticoulet, L.	40.00
11304	White, A.	20.75	11326	White, Mrs. A.	45.00
					$4455.00

Miscellaneous Demands.

11327	White House	$1616.07	11347	C.C.W. Haun	$50.00
11328	G.E. Stechert & Co.	1000.97	11348	F.W. Wentworth & Co.	31.25
11329	Boston Book Co.	2.47	11349	C.M. Easterday	7.58
11330	H.W. Wilson Co.	57.00	11350	Levenson Co.	80.15
11331	G.E. Stechert & Co.	567.79	11351	H.C. Magnus & Co.	3.35
11332	San Francisco News Co.	1348.10	11352	Gilley-Schmid Co.	21.95
11333	George A. Mullin	47.80	11353	Fuller & Goepp	12.85
11334	Librarian of Congress	100.00	11354	Robt. A. Morrissey	75.00
11335	American Library Ass'n	5.00	11355	Spring Valley Water Co	31.35
11336	Schwabacher-Frey Sta. Co.	11.58	11356	S.G. Lewald & Co.	157.50
11337	Halpin Lithograph Co.	2.35	11357	Pacific Gas & Elec. Co.	2.76
11338	Primo Press	92.00	11358	Lincoln Warehouse Co.	25.00
11339	Rincon Publishing Co.	68.75	11359	Amer. Bldg. Main. Co.	17.50
11340	Foster & Futernick Co.	666.55	11360	Norman F. Hall Co.	12.90
11341	D.N. & E. Walter & Co.	587.33	11361	Pacific Coast Pap. Co.	11.00
11342	Mullen Mfg. Co.	467.50	11362	Standard Oil Co.	24.53
11343	Roberts Mfg. Co.	186.14	11363	Independent Oil Co.	12.75
11344	O.C. Holt	7.70	11364	Independent Oil Co.	13.00
11345	F.O. Renstrom Co.	31.85	11365	West Disinfecting Co.	17.50
11346	Chas. Brown & Sons	63.90	11366	George A. Mullin	109.50
					$12103.27

and moves that these bills be ordered paid. Roll call on adoption of motion. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends

that the salaries of the following assistants be increased (according to the "Rules for Library Service"), beginning with February 1st, 1916: Miss Adele F. Henry, from $60 to $65.00.
Miss Lucile McCracken, from $65 to $70.00.

That, in view of the increase of work, Miss Virginia Spencer from the list of eligibles, be appointed a regular assistant, at a salary of $50.00 per month.

That the Secretary advise employees that all complaints must be made to the Librarian, and if not satisfactorily adjusted by him, to be submitted to the Chairman of the Committee on Rules and Administration (in writing). Complaints are not to be taken up with individual members of the Board.

That Miss McGurk, book repairer, be granted a two months' leave of absence, without pay, beginning with February 3d, 1916, and that the Librarian be empowered to fill her place during this absence.

That an examination of candidates for library service be held in March.

Roll call on adoption of recommendation. Ayes: Trustees Dodge, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

New Business.

President Taylor reports that a letter had been received from the Commissioners of the French Government at the Panama Pacific International Exposition, offering to to donate to the Library books known as "The Family Library."

Motion made that the President, on behalf of the Board, reply to the letter and accept the books, advising that they would be placed in the collection, under all conditions governing the library. Carried.

Communications.

The Committee on New Building reports that it requested the general contractors (The Lindgren Company) to submit other names to do the painting for the new Main Library, as the name submitted was not satisfactory.

Motion made that the action of the Committee is approved.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

FEB 1 1916

San Francisco, March 7, 1916.

Regular monthly meeting of the Board of Trustees of the Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:10 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Bentley, Cullinan, Hale, Harrison, McKinstry, O'Connor, Wise and Taylor. Absent: Trustees Dodge, Phelan, Sloss and Mayor Rolph. Present 8. Absent 4.

During the reading of the minutes Trustee Sloss enters and takes his seat.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $2556.70. Referred to the Finance Committee.
The Committee recommends the purchase of the following:

Secondhand from Stechert			335v.	$ 642.64
From Stechert			96v.	203.40
From The White House			55v.	76.70
Additional copies for the Main, Branches and Deposit Stations.				
	adult	809v. $758.40		
	juvenile	75v. 53.00	884v.	811.40
Replacements for the Main, Branches and Deposit Stations				
	adult	632v. $615.00		
	juvenile	68v. 51.00	700v.	666.00
			2070v.	$ 2400.14

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Hale, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman O'Connor reports bills to the amount of $1116.03. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $547.09. Referred to the Finance Committee.

The Committee recommends that the McCreery Branch Library be tinted and cleaned, new electric fixtures installed, skylight glass be removed and the opening filled in with wood panels, at a cost not to exceed $550.00. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Hale, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

MAR -7 1916

Committee on Branches.

Chairman Bentley reports as follows: That, in the belief that more encouragement and instruction may be given to children looking toward the use of suitable books, the Branch Committee earnestly recommends that the librarian be directed to arrange one story hour of two half-hour periods per week at the Mission, McCreery, Park and Richmond branches. That he direct one of his assistants fitted for such work to make all necessary arrangements with the librarians of the above named branches to the end that this work may be begun at once.

That the room in the Mission Branch Library, known as the Children's Room, be fitted up at a cost not to exceed $500; and the children's room department of the branch be carried on in this room. That the room be opened from 12M to 8:30 P.M., excepting on Saturdays, when it shall be opened from 9 A.M. to 8:30 P.M. and on Sundays from 1:30 to 5 P.M.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Hale, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Wise - no report.

Committee on New Building.

Chairman O'Connor reports bills on the Library Construction Account as follow:

William Jolley	$ 31.50
Lindgren Co.	17244.25
McGilvray Raymond Granite Co.	500.00
T.D. McGrath	50.00
Leslie Taylor	200.00
	$ 18025.75

Referred to the Finance Committee.

The Committee reports that revised bids on imitation marble had been received as follows:

	Proposal A	Proposal B
Greenback Plastering Co.	$ 40,050	$ 2,000
August Freese	38,400	7,590
Lyden & Bickel	49,167	4,580
P.E. Deneville	36,000	3,783

and recommends that the contract be awarded to the lowest bidder, P.E. Deneville, subject to revision.

The Committee also recommends that the firm of H. Maundrell, which has been submitted by the Lindgren Company, general contractors, to do the painting on the new Library building, be accepted.

Motion made that the report of the Committee be adopted. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Hale, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Finance and Audit.

In the absence of Chairman Dodge, Trustee Bentley reports bills as follow:

Insurance	$ 870.60
Salary Demands	4502.30
Book bills	2556.70
Printing and Binding bills	1116.03
Miscellaneous bills	547.09
	$9592.72

Library Construction Account.

William Jolley	$ 31.50
Lindgren Co.	17244.25
McGilvray-Raymond Co.	500.00
T.D. McGrath	50.00
Leslie Taylor	200.00
	$ 18025.75

MAR - 7 1916

Salary Demands.

11367	Mullin, G.A.	$250.00	11409	Jennings, J.	$12.00
11368	Rea, R.	250.00	11410	Kenney, W.T.	12.00
11369	Tyler, M.T.	95.70	11411	Krejcik, Mrs. R.	15.00
11370	Goldman, B.A.	100.00	11412	Moore, P.L.	12.00
11371	Panella, A.M.	90.00	11413	Roesch, Mrs. A.F.	12.00
11372	Carson, M.K.	66.15	11414	Shapro, R.	12.00
11373	Casey, N.A.	90.00	11415	Warren, Mrs. R.	12.00
11374	Clarkson, M.	90.00	11416	Young, G.W.	12.00
11375	Morgan, S.D.	90.00	11417	Brooks, F.	29.40
11376	Whitcher, M.L.	90.00	11418	Crowhurst, E.M.	49.80
11377	Woodman, A.	90.00	11419	Fleming, Mrs. E.T.	55.05
11378	Baldwin, E.	68.65	11420	Fredricks, J.M.	54.90
11379	Burns, M.	65.00	11421	Manning, C.	21.75
11380	Byrne, M.A.	100.00	11422	Mullen, V.	14.10
11381	Creede, E.M.	42.00	11423	Munson, E.	50.00
11382	De Leon, M.	70.00	11424	Windele, E.	18.90
11383	Gilhuly, M.K.	70.00	11425	DeVos, A.	12.35
11384	Hafner, B.S.	75.00	11426	Flynn, J.	19.90
11385	Harrison, A.	59.15	11427	Simon, M.	16.10
11386	Henry, A.F.	65.00	11428	White, Annie	19.55
11387	Huskey, M.A.	48.35	11429	Wieland, M.	18.55
11388	McCafferty, T.V.	55.00	11430	Bos, F.	38.20
11389	McCracken, L.S.	70.00	11431	Ford, R.	25.00
11390	McDougall, H.R.	75.00	11432	Hanlon , R.	25.95
11391	Mahoney, M.P.	60.50	11433	Kiernan, L.	25.00
11392	Murphy, M.	50.00	11434	Mahoney, Thos.	14.30
11393	Murray, A.	73.55	11435	Petterson, W.	17.65
11394	Murray, I.	73.95	11436	Healy, A.	100.00
11395	Murray, J.	75.00	11437	Healy, E.	75.00
11396	O'Connell, N.	63.90	11438	Mel, C.F.	90.00
11397	Spencer, V.B.	50.00	11439	Weed, I.B.	75.00
11398	Sturges, E.J.	73.95	11440	Larkin, J.	50.00
11399	Windele, A.	85.00	11441	McGurk, R.	5.00
11400	Windele, M.	60.00	11442	Nolan, G.J.	85.00
11401	Young, Genevieve	65.00	11443	White, Joe	75.00
11402	Armstrong, L.D.	30.00	11444	Guinasso, L.	20.00
11403	Baines, R.E.	15.00	11445	Holland, J.	25.00
11404	Betheune, Mrs. A.	12.00	11446	McCarry, R.	96.00
11405	Burns, M.W.	12.00	11447	Stecher, Mrs. T.	50.00
11406	Fitzgerald, F.L.	12.00	11448	Kirwin, Miss K.	45.00
11407	Grimshaw, Mrs. M.	12.00	11449	Ticoulet, L.	40.00
11408	Hamilton, T.R.	12.00	11450	White, Mrs. A.	45.00
					$ 4502.30

Miscellaneous Demands.

11451	Johnson & Higgins	$ 870.60	11469	Foster & Futernick Co	$674.90
11452	White House	499.21	11470	H.C. Magnus & Co.	4.50
11453	White House	931.63	11471	D.N. & E. Walter & Co.	33.70
11454	Haas & Sommer	57.00	11472	L.C. Smith & Bros. Co.	5.00
11455	G.E. Stechert & Co.	747.66	11473	Mullen Mfg. Co.	10.60
11456	Boston Book Co.	39.40	11474	Gilley-Schmid Co.	9.75
11457	N.Y. Times Index	36.00	11475	S.G. Lewald Co.	225.00
11458	Amer. Soc. Civ. Eng'r's	9.00	11476	Pacific Gas & Elec. Co.	5.40
11459	Amer. Electrochem. Soc.	2.00	11477	Pacific Gas & Elec. Co.	3.24
11460	Nat'l Education Ass'n	2.00	11478	C.M. Easterday	5.00
11461	California Library Ass'n	5.00	11479	Robt. A. Morrissey	75.00
11462	Librarian of Congress	200.00	11480	Spring Valley Water Co.	30.20
11463	George A. Mullin	27.80	11481	Sibley Grad. & Team.Co	15.00
11464	Schwabacher-Frey Sta. Co.	57.98	11482	Sanitary Towel Co.	12.00
11465	M.G. McClinton & Co.	5.00	11483	Lincoln Warehouse Co.	7.50
11466	J.R. McNicoll Ptg. Co.	162.15	11484	Hockwald Chem. Co.	6.25
11467	Schwabacher-Frey Sta. Co	116.50	11485	Independent Oil Co.	2.25
11468	Primo Press	99.50	11486	George A. Mullin	96.70
					$ 9592.72

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Hale, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

The Committee further reports that it will be necessary to have an increase in the budget for the fiscal year 1916-1917 as it expected that the new building will be occupied about January 1, 1917.

MAR -7 1916

It is moved and seconded that the Finance Committee be instructed to ask for the maximum amount allowed by the Charter, i.e. two and one-half cents, which would net on the assessed valuation about one hundred and thirty-four thousand ($134,000)dollars. Carried.

On motion duly carried, the chairman and the members of the Finance Committee are requested to appear before theFinance Committee of the Board of Supervisors in the matter of the appropriation.

Motion made that Trustee Hale be appointed a temporary member of the Committee on Rules and Administration to determine, with that Committee the number of employees that will be necessary for the new building.

Committee on Rules and Administration.

Chairman Sloss recommends as follows:

That, according to the "Rules for Library Service," the salaries of the following members of the staff be increased, beginning with March 1, 1916:

Miss Mary Huskey, from $50 to $55.00.
Miss Mary Murphy, from $50 to $55.00.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Hale, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

New Business.

Trustee Bentley calls attention to the fact that no insurance has been placed on the new branch in the Richmond District nor on the branch in the Mission District and a motion is made that the Finance Committee place insurance on both these buildings.

Roll call on adoption of motion. Ayes: Trustees Bentley, Hale, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes; none. Adopted.

Communications..

From Miss Josephine Murray, requesting appointment as librarian of the Noe Valley Branch Library. Referred to the Committee on Rules.

From Nichols and Fay, enclosing letter from the Board of Underwriters, advising that from a fire protection point of view, the plans of the new Library are satisfactory. Placed on file.

From the Exposition-Golden Gate Valley Improvement Club, asking that steps be taken to erect at as early a date as possible, consistent with the affairs of the Board," a branch library for which a lot had been purchased at Green and Octavia streets.

Motion made that the Secretary acknowledge the receipt of the communication and that same be placed on file.

From the Bryant-~~Street~~ Improvement Club of Mission Streets, ask that a station be established in the vicinity of Twenty-second and Bartlett streets. Referred to the Committee on Branches, with power to act.

In the matter of establishing a station in the neighborhood of Second and Folsom streets, this matter if referred to the Branch Committee.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary.

MAR - 7 1916

Laying of the Corner Stone of the San Francisco Public Library and Reading Rooms.

April 15, 1916.

Ceremonies of the laying of the Corner Stone of the Public Library in the Civic Centre were held this day at 2 P.M., President Taylor presiding.

Following is the program of exercises:

1. Music — Municipal Band
2. Address, President of the Board of Trustees. — Edward Robeson Taylor
3. Music — Municipal Band
4. Address, Architect — George W. Kelham
5. Music — Municipal Band
6. Address, Chairman Building Committee — Joseph O'Connor
7. Presentation of trowel to the Board of Library Trustees by — John D. McGilvray, Jr.
8. Music — Municipal Band
9. Address and laying of the Corner Stone by Mayor James Rolph, Jr.
10. Music — Municipal Band

Before the laying of the corner stone by Mayor Rolph, the President reads the contents of the box to be enclosed in the corner stone:

Manual of the Public Library and Reading Rooms.
Copy of the invitation to the laying of the Corner Stone.
Program of exercises of laying of the Corner Stone.
Charter of the City and County of San Francisco.
Copy of competitive program.
Copy of the award of the jury on competition.
Pictures of all plans submitted by competing architects.
Diagram of the Civic Centre.
Pictures of the present library building.
Annual report of the Library Trustees for 1906-1907 and 1915 (ending June 30th).
Municipal Record for April 13, 1916.
Information for borrowers.

Copies of "The Call,"
"The Chronicle"
"The Examiner"
"The Bulletin"
"The Call-Post"
"The Daily News"

for April 15, 1916.
Copy of "The Daily Journal of Commerce" for
April 14, 1916.
Cards of the architect and builders.
Statement as to the cost of the building.
Library Bulletin of March, 1916.
Melted glass from old quarters in City Hall.
Melted coin from old quarters in City Hall.
Municipal Report 1912-1913.
General Ordinances City and County of San Francisco.
Borrower's card.
Borrower's application blank.

Geo. A. Mullen
Secretary.

San Francisco, April 19, 1916.
4:15 P.M.

The President having called a special meeting of the Board of Trustees to be held this day at 4 P.M., in the Trustees' room, Main Library, Hayes and Franklin streets, for the purpose of listening to reports and for the transaction of such business as should have been brought before the regular meeting, on Roll call the following are noted present: Trustees Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss and Taylor. Absent: Trustees Bentley, O'Connor, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

The Chair appoints Trustee Sloss as a temporary member of the Committee on Finance and Audit.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to the amount of $3677.16. Referred to the Finance Committee.

The Committee recommends the purchase of the following books:

Secondhand from Stechert			210v.	$ 412.08
From Stechert			42v.	97.95
From The White House			35v.	54.55
Additional copies for Main, Branches and Deposit Stations				
	adult	723v. $ 542.25		
	juvenile	79v. 59.15	802v.	601.40
Replacements for the Main, Branches and Deposit Stations				
	adult	823v. $ 617.25		
	juvenile	74v. 55.50	897v.	672.75
			1986v.	$ 1838.73

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss and Taylor. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman O'Connor, Trustee McKinstry reports bills to the amount of $963.00. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $763.61. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

200 electric light bulbs	est. cost	$ 40.00
2 electric light standards, Br.1	" "	250.00
4 benches for story hour	" "	15.00
6-tray unit for card catalogue		16.00
window shades.		50.00
4 benches for story hour, Br.5		15.00
		$386.00

APR 10 1916

San Francisco, April 19, 1916.
4:15 P.M.

The President having called a special meeting of the Board of Trustees to be held this day at 4 P.M., in the Trustees' room, Main Library, Hayes and Franklin streets, for the purpose of listening to reports and for the transaction of such business as should have been brought before the regular meeting, on Roll call the following are noted present: Trustees Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss and Taylor. Absent: Trustees Bentley, O'Connor, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

The Chair appoints Trustee Sloss as a temporary member of the Committee on Finance and Audit.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to the amount of $3677.16. Referred to the Finance Committee.

The Committee recommends the purchase of the following books:

Secondhand from Stechert			210v.	$ 412.08
From Stechert			42v.	97.95
From The White House			35v.	54.55
Additional copies for Main, Branches and Deposit Stations				
	adult	723v. $ 542.25		
	juvenile	79v. 59.15	802v.	601.40
Replacements for the Main, Branches and Deposit Stations				
	adult	823v. $ 617.25		
	juvenile	74v. 55.50	897v.	672.75
			1986v.	$ 1838.73

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss and Taylor. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman O'Connor, Trustee McKinstry reports bills to the amount of $963.00. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $763.61. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

2oo electric light bulbs	est. cost	$ 40.00
2 electric light standards, Br.1	" "	250.00
4 benches for story hour " "		15.00
6-tray unit for card catalogue		16.00
window shades.		50.00
4 benches for story hour, Br.6		15.00
		$386.00

APR 10 1916

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss, Taylor. Noes: none. Adopted.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Wise - no reports.

Committee on New Building.

In the absence of Chairman O'Connor, Trustee Sloss reports bills on the Library Construction Account to the amount of $35146.95. Referred to the Finance Committee.

Committee on Finance and Audit.

Chairman Dodge reports bills as follow:

Salary Demands	$ 4573.15
Book Bills	3677.16
Printing and Binding Bills	963.00
Miscellaneous Bills	763.61
	$ 9976.92

Library Construction Account.

William Jolley	$ 175.00
Lindgren Co.	22765.25
McGilvray-Raymond Granite Co.	12000.00
T.D. McGrath	6.70
Leslie Taylor	200.00
	$ 35146.95

Salary Demands.

11487	Mullin, George A.	$ 250.00	11523	Armstrong, L.D.	$ 30.00
11488	Rea, Robert	250.00	11524	Baines, R.E.	15.00
11489	Tyler, M.T.	95.70	11525	Bethune, Mrs. A.	12.00
11490	Goldman, A.B.	100.00	11526	Burns, M.W.	12.00
11491	Panella, A.M.	90.00	11527	Fitzgerald, F.L.	12.00
11492	Carson, M.K.	107.00	11528	Grimshaw, Mrs. M.	12.00
11493	Casey, N.A.	88.70	11529	Hamilton, T.R.	12.00
11494	Clarkson, M.	90.00	11530	Jennings, J.	12.00
11495	Morgan, S.D.	90.00	11531	Kenney, Mrs. Wm. T.	12.00
11496	Whitcher, M.L.	90.00	11532	Krejcik, Mrs. R.	15.00
11497	Woodman, A.	90.00	11533	Moore, P.L.	12.00
11498	Baldwin, E.	70.00	11534	Roesch, Mrs. A.F.	12.00
11499	Burns, M.	61.90	11535	Shapro, R.	12.00
11500	Byrne, M.A.	100.00	11536	Warren, Mrs. R.	12.00
11501	Creede, E.M.	60.00	11537	Young, G.W.	12.00
11502	De Leon, M.	70.00	11538	Brooks, F.	34.95
11503	Fleming, Mrs. E.T.	54.75	11539	Crowhurst, E.	60.30
11504	Gilhuly, M.K.	70.00	11540	Fredricks, J.M.	51.00
11505	Hafner, B.S.	75.00	11541	Manning, C.	19.20
11506	Harrison, A.	60.00	11542	Munson, E.	50.00
11507	Henry, A.F.	65.00	11543	Windele, E.	16.20
11508	Huskey, M.A.	49.50	11544	Flynn, J.	21.70
11509	McCafferty, T.V.	55.00	11545	Magner, J.	15.55
11510	McCracken, L.S.	69.00	11546	Simon, M.	17.90
11511	McDougall, H.R.	73.95	11547	White, A.	21.65
11512	Mahoney, M.P.	55.00	11548	Wieland, M.	19.85
11513	Murphy, M.	55.00	11549	Bos, F.	29.80
11514	Murray, A.	75.00	11550	Carney, E.	13.20
11515	Murray, I.	73.95	11551	Ford, R.	25.00
11516	Murray, Josephine	75.00	11552	Kern, M.	25.00
11517	O'Connell, N.	65.00	11553	Kiernan, L.	25.00
11518	Spencer, V.B.	50.00	11554	Mahoney, Thos.	16.45
11519	Sturges, E.J.	75.00	11555	Petterson, W.	19.85
11520	Windele, A.	85.00	11556	Healy, A.	100.00
11521	Windele, M.	58.90	11557	Healy, E.	75.00
11522	Young, Genevieve	65.00	11558	Mel, C.F.	90.00

APR 10 1916

11559	Weed, I.B.	$ 75.00	11566	McCarry, R.	$ 96.00
11560	Larkin, J.	50.00	11567	Stecher, Mrs. T.D.	50.00
11561	Nolan, G.J.	85.00	11568	Ticoulet, L.	40.00
11562	White, Joe	75.00	11569	White, Mrs. A.	45.00
11563	Guinasso, L.	20.00	11570	Collum, Wm.	3.70
11564	Holland, J.	25.00	11571	Hanlon, R.	3.50
11565	Kirwin, Miss L.	45.00			$ 4573.15

Miscellaneous Demands.

11572	White House	$ 1314.87	11587	F.O. Renstrom Co.	$ 16.80
11573	White House	739.78	11588	C.M. Easterday	12.72
11574	White House	599.73	11589	Roberts Mfg. Co.	11.30
11575	John J. Newbegin	5.40	11590	D.N. & E. Walter & Co.	10.35
11576	Robt. H. Dodd	8.29	11591	Louis J. Borie	10.29
11577	G.E. Stechert & Co.	984.24	11592	Remington Type. Co.	5.00
11578	Coast Banker	3.00	11593	Goodyear Rubber Co.	5.00
11579	Geo. A. Mullin	21.85	11594	Robt. A. Morrissey	75.00
11580	Foster & Futernick Co.	837.25	11595	S.G. Lewald & Co.	102.50
11581	Hicks-Judd Co.	10.75	11596	Pacific Gas & Elec. Co.	2.40
11582	Rincon Publishing Co.	36.00	11597	J. Mullany & Co.	15.00
11583	Primo Press	79.00	11598	Spring Valley Water Co	39.55
11584	F.W. Wentworth & Co.	263.90	11599	Crown Oil Co.	4.90
11585	Decker Elec. Const. Co.	44.00	11600	Cedar-Sweep Co.	10.50
11586	Levenson Co.	25.20	11601	Geo. A. Mullin	109.20
					$ 9976.92

and moves that these bills be ordered paid. Roll call on adoption of motion. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss and Taylor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss recommends that, according to "The Rules for Library Service," the salary of Miss Minnie De Leon be increased from $70 to $75.00, beginning with April 1st, 1916.

After discussion Trustee Hale moves that the matter be referred to the Committee on Rules and Administration, with full power to raise the salary or to take such other action as may be found advisable. Roll call on adoption of motion. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss and Taylor. Noes: none. Adopted.

The Committee further reports that an examination of applicants for positions on the library staff was held on April 8th, 1916 and the papers are now being corrected.

Committee on Law.

Chairman Sloss - no report.

New Business.

Architect George W. Kelham reports that in accordance with the request of the Board of Supervisors, the Pacific Gas & Electric Company were installing in all public buildings a new tester and he suggests that one be installed in the new library building. Moved by Trustee Cullinan and seconded by Trustee Dodge that the new tester be installed in the new library building at a cost of two hundred and seventy dollars ($270.00). Roll call on adoption of motion. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss and Taylor. Noes: none. Adopted.

Architect Kelham also presents a contract with the Lamson Company for a book conveyer for the new library building and it is then moved and seconded that the Committee on Law, with the President, be instructed to prepare the proper contract and that the President and Secretary be instructed to execute the same, for the sum of $3,016.00. Roll call on adoption of motion. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss and Taylor. Noes: none. Adopted.

Communications.

From the San Francisco Branch of the Granite Cutters' Association of America, requesting that when a position is created for the

care and inspection of the granite of the new library building, a member of the Union be given due consideration.

The Secretary is advised to send a communication, advising that it is too early at this time to consider the matter but the letter will be placed on file for future consideration.

From Messrs. Newsom, Meary, Girwood and Kirby, requesting that new books be placed in the Mission Branch. Referred to the Committee on Books.

From Mrs. Anna Perry, requesting to be considered for the position of janitress for the new public library building. Referred to the Committee on Rules and Administration.

From Mrs. Henry M. Landers of 362 Tenth Avenue, requesting that a fence be erected on her lot in place of the one she claims has been rotted by the earth banked on the library lot. Referred to the Committee on Building.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

APR 10 1916

San Francisco, May 3, 1916.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:10 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Hale, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Absent: Trustees Bentley, Cullinan, Dodge, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

The chair appoints Trustee Sloss as a temporary member of the Committee on Finance and Audit.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to the amount of $3079.47. Referred to the Finance Committee.

Committee recommends the purchase of the following:

Secondhand from Stechert			207v.	$522.30
From Stechert			64v.	156.05
" The White House			62v.	88.35
Additional copies for the Main, Branches and Deposit Stations				
	adult	787v. $743.20		
	juvenile	65v. 52.80	802v.	796.00
Replacements for Main, Branches and Deposit Stations				
	adult	638v. $624.00		
	juvenile	72v. 53.30	710v.	677.30
			1845v.	$2240.00

Roll call on adoption of recommendation. Ayes: Trustees Hale, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman O'Connor reports bills to the amount of $963.90. Referred to the Committee on Finance and Audit.

Committee on Building, Fixtures, etc.

In the absence of Chairman Cullinan, Trustee Sloss reports bills to the amount of $365.27. Referred to the Finance Committee.

Committee on Branches.

Chairman Bentley - no report.

MAY 3 1916

Committee on Municipal Relations.

Chairman Wise - no report.

Committee on New Building.

Chairman O'Connor reports bills to the amount of $66,284.35. Referred to the Finance Committee.

Committee on Finance and Audit.

In the absence of Chairman Dodge, Trustee O'Connor reports bills as follow:

Salary Demands	$4518.20
Book Bills	3079.47
Printing and Binding Bills	963.90
Miscellaneous Bills	365.27
	$8926.84

Library Construction Account.

William Jolley	$157.00
Lindgren Company	20,904.00
McGilvray-Raymond Granite Co.	45,000.00
T.D. McGrath	23.35
Leslie Taylor	200.00
	$66,284.35

Salary Demands.

11602	Mullin, Geo. A.	$250.00	11644	Jennings, J.	$12.00
11603	Rea, Robt.	250.00	11645	Kenney, W.T.	12.00
11604	Tyler, M.T.	95.25	11646	Krejcik, Mrs. R.	15.00
11605	Goldman, B.A.	100.00	11647	Moore, P.L.	12.00
11606	Panella, A.M.	90.00	11648	Roesch, Mrs. A.F.	12.00
11607	Carson, M.K.	90.00	11649	Shapro, R.	12.00
11608	Casey, N.A.	88.70	11650	Warren, Mrs. R.	12.00
11609	Clarkson, M.	90.00	11651	Young, G.W.	12.00
11610	Morgan, S.D.	90.00	11652	Brooks, F.	33.60
11611	Whitcher, M.L.	90.00	11653	Crowhurst, E.	55.50
11612	Woodman, A.	90.00	11654	Fredricks, J.M.	60.75
11613	Baldwin, E.	70.00	11655	Manning, C.	45.15
11614	Byrne, M.A.	100.00	11656	Munson, E.	50.00
11615	Creede, E.	60.00	11657	Windele, E.	16.20
11616	De Leon, M.	70.00	11658	Bennett, A.J.	7.15
11617	Fleming, Mrs. E.T.	55.95	11659	Flynn, J.	22.00
11618	Gilhuly, M.K.	68.85	11660	Simon, M.	17.10
11619	Hafner, B.S.	75.00	11661	White, Annie	21.30
11620	Harrison, A.	58.55	11662	Wieland, M.	19.20
11621	Henry, A.F.	65.00	11663	Bos, F.	27.40
11622	Huskey, M.A.	51.35	11664	Carney, E.	12.60
11623	McCafferty, T.V.	55.00	11665	Collum, Wm.	17.30
11624	McCracken, L.S.	70.00	11666	Ford, Roy	25.00
11625	McDougall, H.R.	68.95	11667	Kern, M.	25.70
11626	Mahoney, M.P.	55.00	11668	Kiernan, L.	25.00
11627	Murphy, M.	55.00	11669	Magner, J.	12.95
11628	Murray, A.	75.00	11670	Petterson, W.	24.60
11629	Murray, I.	75.00	11671	Healy, A.	100.00
11630	Murray, J.	75.00	11672	Healy, E.	75.00
11631	O'Connell, N.	63.15	11673	Mel, C.F.	90.00
11632	Spencer, V.B.	50.00	11674	Weed, I.P.	75.00
11633	Sturges, E.J.	73.95	11675	Larkin, J.	50.00
11634	Windele, A.	85.00	11676	Nolan, C.J.	85.00
11635	Windele, M.	60.00	11677	White, Joe	75.00
11636	Young, G.	65.00	11678	Guinasso, L.	20.00
11637	Armstrong, Mrs. L.D.	30.00	11679	Holland, J.	25.00
11638	Bethune, Mrs. A.	12.00	11680	Kirwin, K.	45.00
11639	Baines, R.E.	15.00	11681	McCarry, R.	96.00
11640	Burns, M.W.	12.00	11682	Stecher, T.D.	50.00
11641	Fitzgerald, F.L.	12.00	11683	Ticoulet, L.	40.00
11642	Grimshaw, Mrs. M.	12.00	11684	White, Mrs. A.	45.00
11643	Hamilton, T.R.	12.00			
					$4518.20

Miscellaneous Demands.

11685	White House	$728.37	G.E.	Stechert & Co.	$19.56
11686	G.E. Stechert & Co.	2107.14	11688	George A. Mullin	24.40

11689	Librarian of Congress	$200.00	11701	Gilley-Schmid Co.	$11.70
11690	Schwabacher-Frey Co.	64.00	11702	F.O. Renstrom Co.	4.50
11691	Rincon Publishing Co.	183.50	11703	Pacific Blower & H. Co.	3.00
11692	Primo Press	46.00	11704	R.A. Morrissey	75.00
11693	M.G. McClinton & Co.	96.75	11705	Standard Oil Co.	24.58
11694	J.R. McNicoll Ptg. Co.	4.75	11706	Pacific Gas & Elec. Co.	3.72
11695	Taylor & Taylor	10.25	11707	Pacific Gas & Elec. Co.	3.12
11696	Taylor & Taylor	3.50	11708	Spring Valley Water Co	56.47
11697	Foster & Futernick Co.	555.15	11709	Bare Bros.	15.00
11698	Geo. C. Terrill	29.85	11710	Geo. A. Mullin	107.95
11699	F.W. Wentworth & Co.	16.95			
11700	Levenson Co.	13.43			
					$8926.84

and moves that these bills be ordered paid. Roll call on adoption of motion. Ayes: Trustees Hale, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends that

in regard to the matter of the increase in salary of Miss De Leon, referred to the Committee at the last meeting, in accordance with "The Rules for Library Service," Miss DeLeon's salary be increased, same to take effect April 1st, from $70 to $75.00.

That the salary of Miss Margaret Windele be increased from $60 to $65.00, beginning with May 1st, 1916.

That three weeks' vacation, instead of two weeks', be allowed Messrs. McCarry, Nolan and White.

That Miss Ella Crowhurst be appointed a regular assistant at $50.00 per month, to fill the vacancy created by the departure of Miss Margaret Burns.

That in order to allow Miss Alice Healy, chief cataloguer, an opportunity to obtain information in the matter of cataloguing from the State Library, her railroad expenses be paid by the Library.

That the following be added to Article 1, Section 2 of "The Rules for Library Service," to go into effect July 1st, 1916:

b. The head of each department shall file with the librarian quarterly efficiency reports on each employee in his or her department.

c. The supervisor of branches shall co-operate with the branch librarian in making out the reports on assistants in the branch libraries.

d. Reports on heads of departments and those in the non-graded service shall be made quarterly by the librarian.

e. All increases in salary and promotions between grades shall be based upon these reports when appropriate tests of technical ability shall have been successfully passed.

f. Tests for promotion to or fitness for a grade shall be technical in character and shall be conducted twice a year by the librarian and the head of the department in which the assistant has been employed and the head of one other department. A member of the Committee on Rules and Administration shall assist in conducting such tests.

g. If a report shows an assistant to be unqualified for the grade she is in and if she fail to pass the test for that grade, she shall be placed in the grade next lower and receive the maximum salary for that grade.

h. Reports shall be filed for all substitutes who have been employed a week or longer in any branch or department.

i. All reports made to or by the librarian shall be by him submitted to the Committee on Rules and Administration.

Roll call on adoption of recommendation. Ayes: Trustees Hale, Harrison, McKinstry, O'Connor, Sloss, Wise and Taylor. Noes; none. Adopted.

Committee on Law.

Chairman Sloss - no report.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

MAY 3 1916

San Francisco, June 6, 1916

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:15 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Bentley, Dodge, Harrison, O'Connor, Sloss, Wise and Taylor. Absent: Trustees Cullinan, Hale, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Trustee Hale enters and takes his seat.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

The chair appoints Trustee Sloss as a temporary member of the Committee on Finance and Audit.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to the amount of $2782.11. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			417v.	$ 729.38
From Stechert			62v.	167.57
From The White House			27v.	40.80
Additional copies for the Main, Branches and Deposit Stations				
	adult	753v. $623.30		
	juvenile	83v. 64.00	836v.	697.30
Replacements for the Main, Branches and Deposit Stations				
	adult	674v. $709.20		
	juvenile	58v. 63.00	732v.	772.20
			2074v.	$2407.25

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Hale, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

The Committee further reports that bids were sent out for supplying books for the ensuing fiscal year. Only one bid was received, that being from the White House, and as prices were about the same as last year, the Committee recommends that the contract for supplying books for the year 1916-1917 be awarded to the White House.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Hale, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman O'Connor reports bills to the amount of $1304.90. Referred to the Finance Committee.

JUN -6 1916

Committee on Building, Fixtures, etc.

In the absence of Chairman Cullinan, Trustee Sloss reports bills to the amount of $579.75. Referred to the Finance Committee.

The Committee recommends the purchase of

1 new typewriter Remington	$81.00	- credit by allowance on
old machine	40.00	
net cost	$41.00	
1 new typewriter L.C. Smith	81.00	
1-6 tray card cabinet, high base & top	25.00	
2 electric light reflectors for Mission Branch	108.00	
Total	$255.00	

Committee recommends that repairs be made to the furnace of the McCreery Branch at an estimated cost of $30.00.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Hale, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Branches.

Chairman Bentley reports that as the Board of Supervisors has set aside $12,000 for maintenance of branch libraries in the Golden Gate Valley and Sunset districts, the Committee recommends that architects be appointed and plans be drawn for branch library buildings to be erected in the Golden Gate and Sunset districts, such plans to be submitted to the Board for approval.

Motion made that Mr. G. Albert Lansburgh be appointed architect ofthe building to be erected in the Sunset district and Mr. Ernest Coxhead architect for the branch to be erected in the Golden Gate Valley district.

Roll call on adoption of motion. Ayes: Trustees Bentley, Dodge, Hale, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Wise - no report.

Committee on New Building.

Chairman O'Connor reports bills on the Library Construction Accountas follow:

William Jolley	$ 175.00
Lindgren Co.	23,522.25
McGilvray-Raymond Co.	60,000.00
Leslie Taylor	200.00
	$ 83,897.25

and from the Carnegie Fund

Paul E. Denivelle	3,290.25
Total	$ 87,187.50

Referred to the Finance Committee.

Committee on Finance and Audit.

Chairman Dodge reports bills as follow:

Salary Demands	$ 4656.90
Book Bills	2782.11
Printing and Binding Bills	1304.90
Miscellaneous Bills	579.75
	$ 9323.66

On the Library Construction Account as follow:

JUN -6 1916

William Jolley	$ 175.00
Lindgren Co.	23,522.25
McGilvray-Raymond Co.	60,000.00
Leslie Taylor	200.00
	$ 83,897.25

and from the Carnegie Fund:

Paul E. Denivelle	$ 3,290.25
Total	$87,187.50

Salary Demands.

11711	Mullin, Geo. A.	$250.00	11755	Hamilton, T.R.	$ 12.00
11712	Rea, Robt.	250.00	11756	Jennings, J.	12.00
11713	Tyler, M.T.	94.30	11757	Kenney, W.T.	12.00
11714	Goldman, B.A.	100.00	11758	Krejcik, Mrs. R.	15.00
11715	Panella, A.M.	90.00	11759	Moore, P.L.	12.00
11716	Carson, M.K.	90.00	11760	Roesch, Mrs. A.F.	12.00
11717	Casey, N.A.	84.85	11761	Shapro, R.	12.00
11718	Clarkson, M.	90.00	11762	Warren, Mrs. R.	12.00
11719	Morgan, S.D.	90.00	11763	Brooks, F.	56.55
11720	Whitcher, M.L.	90.00	11764	Fredricks, J.	58.35
11721	Woodman, A.	90.00	11765	Manning, C.	32.40
11722	Baldwin, E.	70.00	11766	Meagher, M.	54.15
11723	Byrne, M.A.	100.00	11767	Windele, E.	17.85
11724	Creede, E.	60.00	11768	Bennett, A.J.	15.60
11725	Crowhurst, E.	51.35	11769	Flynn , J.	21.25
11726	De Leon, M.	80.00	11770	Simon, M.	17.30
11727	Fleming, Mrs. E.T.	61.15	11771	White, A.	21.00
11728	Gilhuly, M.K.	70.00	11772	Wieland, M.	19.90
11729	Hafner, B.S.	75.00	11773	Bos, F.	25.00
11730	Hahn, A.	45.00	11774	Browning, E.	25.00
11731	Harrison, A.	60.00	11775	Carney, E.	13.20
11732	Henry, A.F.	65.00	11776	Collum, Wm.	18.50
11733	Huskey, M.A.	55.00	11777	Ford, R.	25.00
11734	McCafferty, T.V.	55.00	11778	Kiernan, L.	24.15
11735	McCracken, L.S.	70.00	11779	Petterson, W.	19.20
11736	McDougall, H.R.	60.00	11780	Healy, A.	100.00
11737	Mahoney, M.P.	55.00	11781	Healy, E.	75.00
11738	Murphy, M.	55.00	11782	Mel, C.F.	90.00
11739	Murray, A.	75.00	11783	Weed, I.B.	75.00
11740	Murray, I.	75.00	11784	Larkin, J.	50.00
11741	Murray, J.	75.00	11785	McGurk, R.	46.80
11742	O'Connell, N.	65.00	11786	White, J.	75.00
11743	Spencer, V.B.	50.00	11787	Nolan, G.J.	85.00
11744	Sturges, E.J.	75.00	11788	McCarry, R.	96.00
11745	Windele, A.	85.00	11789	Guinasso, L.	20.00
11746	Windele, M.	65.00	11790	Holland, J.	25.00
11747	Young, G.	65.00	11791	Kirwin, Miss K.	45.00
11748	Armstrong, L.D.	30.00	11792	Stecher, Mrs. T.D.	50.00
11749	Baines, R.E.	15.00	11793	Ticoulet, L.	40.00
11750	Betheune, Mrs. A.	12.00	11794	White, Mrs. A.	45.00
11751	Burns, M.W.	12.00	11795	Doyle, M.	34.05
11752	Dietsch, H.	12.00			$4656.90
11753	Fitzgerald, F.L.	12.00			
11754	Grimshaw, Mrs. M.	12.00			

Miscellaneous Demands.

11796	White House	$965.13	11811	Chas. Brown & Sons	$40.40
11797	White House	1022.70	11812	F.W. Wentworth & Co.	17.45
11798	Miss C.F. Mel	15.00	11813	L.J. Borie	28.84
11799	G.E. Stechert & Co.	697.85	11814	C.M. Easterday	10.83
11800	H.W. Wilson Co.	30.96	11815	Roberts Mfg. Co.	4.00
11801	Philippine Bur. Science	10.00	11816	Fuller & Goepp	3.20
11802	Boston Book Co.	8.42	1817	Fuller & Goepp	2.80
11803	N.Y. Times Index	8.00	11818	Spring Valley Water Co	84.14
11804	Geo. A. Mullin	24.05	11819	Pac. Gas & Elec. Co.	2.64
11805	Primo Press	98.50	11820	Robt. A. Morrissey	75.00
11806	Schwabacher-Frey Co.	106.00	11821	Sanitary Towel Sup. Co	18.00
11807	Schwabacher-Frey Co.	43.95	11822	Hockwald Chem Co.	9.25
11808	Foster & Futernick Co.	1056.45	11823	Pacific Coast Pap. Co.	6.60
11809	Rudgear-Merle Co.	140.00	11824	Amer. Multigraph Co.	2.00
11810	W.A. & C.C. Terrill	41.00	11825	Geo. A. Mullin	93.60
					$9323.66

JUN -6 1916

and moves that these bills be ordered paid. Roll call on adoption of motion. Ayes: Trustees Bentley, Dodge, Hale, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to "The Rules for Library Service," the salary of Miss Theresa McCafferty be increased from $55.00 to $60.00, beginning with June 1st, 1916.

That Miss Larkin, book repairer, be increased from $50.00 to $55.00, beginning with June 1st, 1916.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Hale, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

New Business.

Trustee Bentley calls attention to the fact that no insurance has as yet been placed upon the Richmond and Mission branches. After discussion, it is decided that Trustee Bentley shall secure insurance rates and report to the Board at the next meeting.

Communications.

From the San Francisco County Medical Society, applying for space in the new Library building for the housing of their medical library and for a meeting place for the Society. Motion made that the chair appoint a committee of three to discuss the matter with the Medical Society. The chair thereupon appoints Trustees Bentley, Harrison and Cullinan, and should Trustee Cullinan not be in the city when the meeting is held, Trustee Dodge is to act as alternate.

From the Secretary of the Panama Pacific International Exposition, advising that the Executive Committee of the P.P.I.E. had presented to the San Francisco Public Library two mural paintings by Frank Vincent Du Mond. Motion made that the President express to the Executive Committee of the P.P.I.E. the gratitude of the Board of Trustees.

From the Parent-Teachers Club of the James Lick School, requesting that when the dedication exercises of the Noe Valley Branch Library are held, that Mr. James B. McSheehy be allowed to represent the Club. The Secretary is instructed to advise the Club that when the exercises are arranged for, the Club will be advised.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

JUN -6 1916

San Francisco, July 11, 1916.
4:15 P.M.

The President having called a special meeting of the Board of Trustees, to be held this day at four o'clock in the Trustees' room, Main Library, Hayes and Franklin streets, for the purpose of listening to reports and for the transaction of such business as should have been brought before the regular meeting, on Roll Call the following are noted present: Trustees Cullinan, Hale, Harrison, McKinstry, Sloss, Wise and Taylor. Absent: Trustees Bentley, Dodge, O'Connor, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

During the reading of the minutes Trustee Bentley enters and takes his seat.
Trustee Hale asks to be excused and retires.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $3768.58. Referred to the Finance Committee.

The Committee recommends the purchase of the following books:

Secondhand from Stechert			186v.	$ 480.64
From Stech ert			47v.	95.42
From The White House			15v.	20.30
Additional copies for the Main, Branches and Deposit Stations				
	adult	738v. $ 693.00		
	juvenile	48v. 58.00	796.	751.00
Replacements for the Main, Branches and Deposit Stations				
	adult	653v. 640.20		
	juvenile	79v. 68.00	732v.	708.20
			1776v.	$ 2065.56

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, McKinstry, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman O'Connor, Trustee McKinstry reports bills to amount of $1481.35. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $709.90. Referred to the Finance Committee.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Wise - no report.

JUL 11 1916

Committee on New Building.

In the absence of Chairman O'Connor Trustee Sloss reports bills on the Library Construction Account to the amount of $94,336.00. and from the Carnegie Fund to the amount of $1,468-total $95,804.00. Referred to the Finance Committee.

The Committee further reports that bids for the linoleum for the new building had been received as follow:

	New	Old	Total
W. & J. Sloane	$3,226.94	$116.00	$3,343.54
D.N. & E. Walter & Co.	3,117.65	81.00	3,198.65

and the Committee recommends that the contract for supplying the linoleum for the new Main Library be awarded to the lowest bidders, Messrs. D.N. & E. Walter and Company. Payment of same to be made from the Carnegie Fund.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, McKinstry, Sloss, Wise and Taylor. Noes: none. Adopted.

The Committee would further report that the following bids were received for supplying the furniture:

	A	B	C	D
Fink & Schindler Co.	$14,480	$7,635	$5,845	$3,080
A.J. Forbes & Son	16,717	6,867	9,850	5,940
F.W. Wentworth & Co.	21,315	9,785	11,530	5,750
Pacific Mfg. Co.	15,749	8,600	8,179	4,459
W. & J. Sloane	23,375	9,750	10,625	6,383
Mullen Mfg. Co.	12,975	6,495	6,485	3,200
L. & E. Emanuel	13,551	6,990	6,690	2,660

Motion made that the contract be awarded to the Mullen Manufacturing Company, the lowest bidders, payment of same to be made from the Carnegie Fund. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Harrison, McKinstry, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Finance and Audit.

In the absence of Chairman Dodge, Trustee Bentley reports bills as follow:

Salary Demands	$5008.70
Printing and Binding Bills	1481.35
Book Bills	3768.58
Miscellaneous Bills	709.90
	$10968.53

Library Construction Account.

Lindgren Co.	$13,383.00
McGilvray-Raymond Co.	80,585.00
William Jolley	168.00
Leslie Taylor	200.00
	$94,336.00

and from Carnegie Corporation

Paul E. Denivelle	$ 1,468.00
Total	$95,804.00

Salary Demands.

11826	Mullin, George A.	$250.00	11837	Baldwin, E.	$70.00
11827	Rea, Robert	250.00	11838	Byrne, M.A.	100.00
11828	Tyler, M.T.	92.40	11839	Creede, E.	60.00
11829	Goldman, B.A.	80.00	11840	Crowhurst, E.	50.00
11830	Panella, A.M.	90.00	11841	De Leon, M.	75.00
11831	Carson, M.K.	90.00	11842	Fleming, Mrs. E.T.	53.75
11832	Casey, N.A.	90.00	11843	Gilhuly, M.K.	70.00
11833	Clarkson, M.	90.00	11844	Hafner, B.S.	75.00
11834	Morgan, S.D.	90.00	11845	Hahn, A.	75.00
11835	Whitcher, M.L.	90.00	11846	Harrison, A.	60.00
11836	Woodman, A.	90.00	11847	Henry, A.F.	65.00

JUL 11 1916

11848	Huskey, M.	$55.00
11849	McCafferty, T.V.	60.00
11850	McCracken, L.	68.65
11851	McDougall, Mrs. H.R.	75.00
11852	Mahoney, M.P.	55.00
11853	Murphy, M.	55.00
11854	Murray, A.	74.15
11855	Murray, J.	75.00
11856	Murray, J.	75.00
11857	O'Connell, N.	64.40
11858	Spencer, V.B.	50.00
11859	Sturges, E.J.	75.00
11860	Windele, A.	85.00
11861	Windele, M.	65.00
11862	Young, G.	30.00
11863	Armstrong, L.D.	30.00
11864	Baines, R.E.	15.00
11865	Bethune, Mrs. A.	12.00
11866	Burns, M.W.	12.00
11867	Dietsch, H.	12.00
11868	Fitzgerald, F.L.	12.00
11869	Grimshaw, Mrs. M.	12.00
11870	Hamilton, T.R.	12.00
11871	Jennings, J.	12.00
11872	Kenney, W.T.	12.00
11873	Krejcik, Mrs. R.	15.00
11874	Moore, P.L.	12.00
11875	Roesch, Mrs. A.F.	12.00
11876	Shapro, R.	12.00
11877	Warren, Mrs. R.	12.00
11878	Blair, Nell	22.50
11879	Brooks, F.	57.60
11880	Cochrane, H.	38.85
11881	Doyle, M.M.	51.00
11882	Dulip, L.A.	38.05
11883	Fredricks, J.M.	59.40
11884	Hilton, H.I.	35.70
11885	Manning, C.A.	$47.85
11886	Meagher, M.M.	56.85
11887	Mullen, V.	6.90
11888	Slosson, Mrs. D.	27.60
11889	Westlake, H.C.	17.10
11890	Windele, E.	47.55
11891	Bennett, A.J.	15.25
11892	Flynn, J.	12.30
11893	Jones, P.	11.60
11894	Magner, J.	15.40
11895	Simon, M.	12.60
11896	White, A.	16.10
11897	Bos, F.	6.15
11898	Browning, E.	25.00
11899	Carney, E.	33.65
11900	Collum, Wm.	37.15
11901	Ford, R.	14.15
11902	Hoelter, E.	7.40
11903	Kiernan, L.	25.00
11904	Mahoney, T.	11.20
11905	Murphy, E.	12.50
11906	Petterson, W.	20.90
11907	Healy, A.	100.00
11908	Healy, E.	75.00
11909	Mel, C.F.	90.00
11910	Weed, I.B.	75.00
11911	Larkin, J.	55.00
11912	McGurk, R.	56.05
11913	White, J.	75.00
11914	Nolan, G.J.	85.00
11915	McCarry, R.	96.00
11916	Guinasso, L.	20.00
11917	Holland, J.	25.00
11918	Kirwin, Miss K.	45.00
11919	Stecher, Mrs. T.D.	50.00
11920	Ticoulet, L.	76.00
11921	White, Mrs. A.	45.00
		$5008.70

Miscellaneous Demands.

11922	White House	$842.24
11923	White House	1380.69
11924	G.E. Stechert & Co.	1155.89
11925	Boston Book Co.	70.01
11926	H.S. Crocker Co.	60.00
11927	Chas. C. Hoag	5.00
11928	Librarian of Congress	200.00
11929	Geo. A. Mullin	54.75
11930	Hicks-Judd Co.	24.50
11931	M.G. McClinton & Co.	11.50
11932	M.G. McClinton & Co.	31.75
11933	Primo Press	79.50
11934	Schwabacher-Frey Sta. Co.	52.50
11935	Schwabacher-Frey Sta. Co.	16.50
11936	Foster & Futernick Co.	1265.10
11937	F.W. Wentworth & Co.	123.75
11938	L.C. Smith Co.	86.75
11939	Remington Type. Co.	41.00
11940	W.A. & C.C. Terrill	$25.00
11941	Decker Elec. Const. Co	18.00
11942	Haverkamp & Grunert	11.00
11943	Louis J. Borie	7.99
11944	H.C. Magnus & Co.	7.35
11945	C.M. Easterday	5.28
11946	Gilley-Schmid Co.	4.35
11947	S.W. Band	3.30
11948	Robt. A. Morrissey	75.00
11949	Spring Valley Water Co	90.89
11950	S.G. Lewald Co.	72.75
11951	Pacific Gas & Elec. Co.	2.76
11952	Pacific Gas & Elec. Co.	2.40
11953	The Emporium	4.30
11954	West Disinfecting Co.	6.75
11955	Pacific Coast Pap. Co.	9.18
11956	Lincoln Warehouse Co.	5.00
11957	George A. Mullin	107.10
		$ 10968.53

and moves that these bills be ordered paid. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Harrison, McKinstry, Sloss, Wise andTaylor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That Miss Josephine Murray be appointed in charge of the Noe Valley Branch, this appointment not to exceed one year.

That the "Rules for Library Service" be amended as follows: To Article II, add " and vacation substitutes." To Article VI, Section 1, add, "vacation substitutes."

That the vacation period be fixed from May 15 to August 15 of each year.

JUL 11 1916

That, according to "The Rules for Library Service," the salary of Miss Genevieve Young be increased from $65 to $70, beginning with July 1, 1916.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, McKinstry, Sloss, Wise and Taylor. Noes: none. Adopted.

Miscellaneous Business.

Trustee Harrison moves that a Manual, containing charter provisions, by-laws and rules be printed. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Harrison, McKinstry, Sloss, Wise and Taylor. Noes: none. Adopted.

Trustee McKinstry recommends that the following be purchased:

6 Crex mats, 9 by 12 feet, to cost $7.00 each, to be purchased for the three branch libraries where story hours are held, total $42.00.

2 Standing Bulletin Boards, to be purchased for Branches 1 and 4, to cost about $30 each, total $60.00.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, McKinstry, Sloss, Wise and Taylor. Noes: none. Adopted.

Trustee Bentley calls attention to the fact that the Noe Valley Branch will shortly be opened and moves that the President appoint a committee of three to arrange forthe opening exercises. Carried.

The chair appoints Trustees Bentley, Cullinan and Sloss on such committee.

Owing to the absence from the city of Trustee Phelan, the President appoints Trustee Hale as a temporary member of the Committee on New Building.

Communications.

From Mrs. S.F. Priest, asking for the janitorship of the Noe Valley Branch. Referred to the Committee on Rules and Administration.

From Mrs. A.M. Willis, requesting that a better lighting system be installed in the Mission Branch Library. Referred to the Committee on Branches.

From Johnson and Higgins, advising as to the cost of co-insurance on the Mission and Richmond branches. Referred to Trustee Bentley, with power to act.

There being no further business the meting adjourned.

Geo. A. Mullin

Secretary.

JUL 11 1916

San Francisco, July 26, 1916.

The President having called a special meeting of the Board of Trustees, to be held this day at 3 P.M., in the office of Trustee Harrison, room 640, Mills Building, for the following purpose: To consider a communication from the Carnegie Corporation in regard to the payment of money on the contracts of the new Main Library, the meeting is called to order at 3 P.M., President Taylor presiding.

On roll call the following are noted present: Trustees Bentley, Dodge, Hale, Harrison, Sloss, Wise and Taylor. Absent: Trustees Cullinan, McKinstry, O'Connor, Phelan and Mayor Rolph. Present 7. Absent 5.

A communication is read from Mr. James Bertram, Secretary of the Carnegie Corporation of New York, dated July 17th, in which he states that "the Carnegie Corporation is concerned about the city money being paid first." After discussion, on motion duly carried, the President is instructed to wire Senator Phelan, stating the facts of the case and requesting him to take the matter up with the Carnegie Corporation, to the end that money due on contracts be paid as work progresses.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

JUL 26 1915

San Francisco, August 1, 1916.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

The meeting is called to order at 4:00 P.M., President Taylor presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Absent: Trustees Dodge, Hale, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The regular order of business is suspended in order to consider the plans of the Golden Gate Valley and Sunset districts branch libraries. After discussion, motion is made that the plans for the Golden Gate Valley Branch be approved and forwarded to the Carnegie Corporation, with the request that forty thousand dollars ($40,000) be set aside for the erection and completion of same. Carried.

Motion made that the plans for the Sunset Branch are approved and that they be forwarded to the Carnegie Corporation, with the request that forty-two thousand five hundred dollars ($42,500) be set aside for the erection and completion of the same. Carried.

The regular order of business is resumed.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to amount of $1898.39. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			157v.	$190.08
From Stechert			39v.	76.56
From The White House			21v.	30.20
Additional copies for the Main, Branches and Deposit Stations				
	adult	807v. $756.00		
	juvenile	70v. 40.00	877v.	796.00
Replacements for the Main, Branches and Deposit Stations				
	adult	637v. $615.00		
	juvenile	64v. 50.00	701v.	665.00
			1795v.	$1757.84

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman O'Connor reports bills to amount of $142.45. Referred to the Finance Committee.

Chairman Harrison, for the Committee, reports in the matter of

AUG 1 1916

binding contract for the ensuing year and recommends that the contract for binding be awarded to The Foster and Futernick Company. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to amount of $455.92. Referred to the Finance Committee. The Committee recommends that the roof of the Fillmore Street Branch be repaired, at a cost not to exceed one hundred dollars ($100). Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: None. Adopted.

Committee on Branches.

Chairman Bentley reports that the Noe Valley Branch Library will be completed in a few weeks' time. On motion duly carried, the Committee appointed at the last meeting for the dedication exercises are authorized to set the date of the dedication exercises as soon as the Branch is ready to be occupied.

Committee on Municipal Relations.

Chairman Wise - no report.

Committee on New Building.

Chairman O'Connor reports bills to amount of $39,599.00. Referred to the Finance Committee.

The Committee reports that the necessary furniture for the new building must be purchased. Motion made that the Committee be given power to act in the purchase of furniture for the new building, outside of the regular contract already made. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Finance and Audit.

In the absence of Chairman Dodge, Trustee Bentley reports bills as follow:

Salary Demands	$ 4991.50
Book Bills	1898.39
Printing and Binding Bills	142.45
Miscellaneous Bills	455.92
Insurance	219.00
	$ 7707.26

Library Construction Account.

William Jolley	$ 157.50
George W. Kelham	18,096.00
McGilvray Raymond Granite Co.	30,000.00
Leslie Taylor	200.00
	$48,453.50

and from Carnegie Fund:

Lindgren Co.	$35,644.50
Paul E. Denivelle	3,954.50
	$39,599.00

Salary Demands.

11958	Mullin, George A.	$250.00	11966	Morgan, S.D.	$90.00
11959	Rea, Robert	250.00	11967	Whitcher, M.L.	90.00
11960	Tyler, M.T.	98.60	11968	Woodman, A.	90.00
11961	Goldman, B.A.	100.00	11969	Baldwin, E.	70.00
11962	Panella, A.M.	90.00	11970	Byrne, M.A.	100.00
11963	Carson, M.K.	89.15	11971	Creede, E.M.	58.00
11964	Casey, N.A.	90.00	11972	Crowhurst, E.M.	50.00
11965	Clarkson, M.	90.00	11973	De Leon, M.	75.00

AUG 1 1916

11974	Fleming, Mrs. E.T.	$60.80	12011	Brooks, F.	$57.00
11975	Gilhuly, M.K.	70.00	12012	Doyle, M.M.	55.20
11976	Hafner, B.S.	75.00	12013	Dulip, L.A.	26.25
11977	Hahn, A.	75.00	12014	Fredricks, J.M.	59.55
11978	Harrison, A.	58.85	12015	Hilton, H.I.	55.05
Henry,	A.F.	65.00	12016	Manning, C.A.	52.50
11980	Huskey, M.A.	44.00	12017	Meagher, M.	63.90
11981	McCafferty, T.V.	60.00	12018	Munson, E.	46.10
11982	McCracken, L.S.	68.85	12019	Slosson, Mrs. D.	51.15
11983	McDougall, Mrs. H.R.	75.00	12020	Westlake, H.	24.90
11984	Mahoney, M.P.	49.50	12021	Bennett, A.J.	15.30
11985	Murphy, M.	55.00	12022	De Vos, A.	17.45
11986	Murray, A.	73.95	12023	Holland, R.	20.05
11987	Murray, I.	75.00	12024	White, A.	21.30
11988	Murray, J.	72.85	12025	Wieland, M.	19.90
11989	O'Connell, N.	65.00	12026	Browning, E.	25.00
11990	Spencer, V.B.	50.00	12027	Carney, E.	12.35
11991	Sturges, E.J.	73.95	12028	Collum, Wm.	32.90
11992	Windele, A.	85.00	12029	Hoelter, E.	25.95
11993	Windele, M.	67.10	12030	Kiernan, L.	20.00
11994	Young, G.	70.00	12031	Murphy, E.	25.00
11995	Armstrong, L.D.	30.00	12032	Petterson, W.	33.00
11996	Baines, R.E.	15.00	12033	Healy, A.	100.00
11997	Bethune, Mrs. A.	12.00	10234	Healy, E.	75.00
11998	Burns, M.W.	12.00	12035	Mel, C.F.	90.00
11999	Dietsch, H.	12.00	12036	Weed, I.B.	57.70
12000	Fitzgerald, F.L.	12.00	12037	Larkin, J.	55.00
12001	Grimshaw, Mrs. M.	12.00	12038	McGurk, R.	54.30
12002	Hamilton, T.R.	12.00	12039	White, J.	75.00
12003	Jennings, J.	12.00	12040	Nolan, G.J.	85.00
12004	Kenney, W.T.	12.00	12041	McCarry, R.	96.00
12005	Krejcik, Mrs. R.	15.00	12042	Guinasso, L.	20.00
12006	Moore, P.L.	12.00	12043	Holland, J.	25.00
12007	Roesch, Mrs. A.F.	12.00	12044	Kirwin, Miss K.	45.00
12008	Shapro, R.	12.00	12045	Stecher, Mrs. T.D.	50.00
12009	Warren, Mrs. R.	12.00	12046	Ticoulet, L.	52.00
12010	Blair, N.	32.10	12047	White, Mrs. A.	45.00
					$ 4991.50

Miscellaneous Demands.

12048	Johnson & Higgins	$219.00	12060	Frank O. Renstrom Co.	$1.79
12049	White House	910.76	12061	L.J. Borie	26.09
12050	Wheeler Pub. Co.	29.00	12062	Levenson Co.	45.10
12051	G.E. Stechert & Co.	936.58	12063	D.N. & E. Walter & Co.	42.00
12052	Railway Age Gazette	10.00	12064	Spring Valley Water Co	83.89
12053	Geo. A. Mullin	12.05	12065	Robt. A. Morrissey	75.00
12054	Schwabacher-Frey Sta. Co.	37.45	12066	Cedar-Sweep Co.	8.00
12055	Schwabacher-Frey Sta. Co.	52.50	12067	Sanitary Towel Sup. Co	12.00
12056	J.R. McNicoll Ptg. Co.	29.50	12068	George A. Mullin	127.05
12057	Primo Press	23.00			
12058	Pacific Blower & H. Co.	36.00			
12059	C.M. Easterday	5.00			
					$ 7707.26

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

A report from Mr. Cyril Williams, expert, is read, showing that the books of the Secretary had been examined and found correct. The report is ordered placed on file.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to "TheRules for Library Service," the salaries of the following be increased, beginning with August 1, 1916:

Miss M.K. Gilhuly, from $70 to $75.
Miss M.P. Mahoney, from $55 to $60.

The Committee further recommends that Article IV, Section 1, of The Rules for Library Service be amended as follows:

The word "three" be substituted for the word "four." The portion so amended will then read "the names of candidates who attain a sufficiently high standing in the examination and satisfactorily render a pro-

bationary service of three weeks in the library shall be placed on a list of eligibles."

That Mrs. E.T. Fleming be appointed a work room assistant, at a salary of $50.00 per month.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

Committee on Law. Chairman Sloss - no report.

New Business.

Trustee Bentley calls attention to the advisability of placing insurance on the Noe Valley Branch building. Motion made that the matter be referred to the Committee on Branches, with power to act. Roll call on adoption of ~~recommendation~~ motion. Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: none. Adopted.

The President calls attention to the fact that one of the employees of the Library contemplated taking up teaching at night school, in addition to library work. The matter is referred to the Committee on Law.

Communications.

From the 4th and 5th Streets Improvement Club, requesting that a branch library be established in the neighborhood of 4th and Clara streets. Referred to the Committee on Branches.

President Taylor reads his annual report, which, upon motion, is adopted.

Motion made that the report of the President, together with the reports of the Secretary and the Librarian, be transmitted to the Mayor. Motion carried unanimously.

Motion that three hundred (300) copies of the annual report be printed, at an estimated cost of one hundred dollars ($100). Ayes: Trustees Bentley, Cullinan, Harrison, O'Connor, Sloss, Wise and Taylor. Noes: None. Adopted.

The election of president beingdeclared in order, Trustee O'Connor is nominated and unanimously elected President for the ensuing year.

On motion duly carried, Trustee Harrison is elected Vice-President for the ensuing year.

Trustee Bentley moves that the thanks of the Board be extended to President Taylor for the able, courteous, impartial and successful manner in which he has conducted the business of the Board.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

AUG 1 1916

Committees 1916-1917.

Books.

Trustee Harrison, Chairman
Cullinan
Phelan
Taylor
McKinstry

Branches.

Trustee Bentley, Chairman
Phelan
Hale
Dodge
McKinstry

Building, Fixtures, etc.

Trustee Cullinan, Chairman
Sloss
Hale

Finance and Audit.

Trustee Taylor, Chairman
Bentley
Dodge

Law.

Trustee Sloss, Chairman
Cullinan
Harrison

Municipal Relations.

Trustee Hale, Chairman
Taylor
Wise

New Building.

Trustee O'Connor, Chairman
Harrison
Sloss
Wise
Hale

Printing and Binding.

Trustee Dodge, Chairman
McKinstry
Taylor

Rules and Administration.

Trustee Wise, Chairman
Sloss
Harrison
Bentley
Hale

San Francisco, August 4, 1916.

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms , to be held this day at 3 P.M., in the office of Trustee Harrison, room 640 Mills Building, for the following purpose: To consider the failure to receive a remittance from the Carnegie Corporation, for work done on the new Main Library, and notice thereof and of the object for which the meeting was called having been given by the Secretary to each Trustee, in accordance with the By-Laws of the Board, the meeting was called to order at 3 P.M., President O'Connor presiding.

On roll call the following are noted present: Trustees Bentlay, Dodge, Harrison, Sloss, Taylor, Wise and O'Connor. Absent: Trustees Cullinan, Hale, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

Trustee Taylor reports that no further communication had been received from the Carnegie Corporation inregard to the payments due contractors for work done on the new Library building. After discussion Trustee Taylor moves that Secretary Mullin proceed East immediately to endeavor to arrange matters with the Carnegie Corporation.

Roll call on adoption of motion. Unanimous.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

AUG - 5 1916

San Francisco, September 5, 1916

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:35 P.M., President O'Connor presiding.

On roll call the following are noted present: Trustees Bentley, Hale, McKinstry, Sloss, Wise, Taylor and O'Connor. Absent Trustees Cullinan, Dodge, Harrison, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Report of the Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

The regular order of business is suspended to allow Mr. Coxhead, architect of the Golden Gate Valley Branch, to present the revised plans. Motion made that the plans be accepted and forwarded to the Carnegie Corporation for approval and, on account of the changes made in the plans, that the Carnegie Corporation be requested to allow $43,000 for the erection and equipment of the same.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Hale, McKinstry, Sloss, Wise, Taylor and O'Connor. Noes: none.

The regular order of business is resumed.

President O'Connor appoints Trustee Sloss as a temporary member of the Committee on Books.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Harrison Trustee Taylor reports bills to the amount of $1179.95. Referred to the Finance Committee.

The Committeerecommends the purchase of the following:

Secondhand from Stechert			585v.	$1408.12
From Stechert			42v.	98.88
From The White House			21v.	39.20
Additional copies for the Main, Branches and Deposit Stations				
	adult	502v. $394.00		
	juvenile	73v. 54.75	575v.	448.75
Replacements for the Main, Branches and Deposit Stations.				
	adult	576v. 432.75		
	juvenile	62v. 46.50	638v.	479.25
			1861v.	$2474.20

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Hale, McKinstry, Sloss, Wise, Taylor and O'Connor. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Dodge Trustee McKinstry reports bills to the amount of $169.20. Referred to the Finance Committee.

SEP -5 1916

Committee on Building, Fixtures, etc.

In the absence of Chairman Cullinan Trustee Sloss reports bills to amount of $455.76. Referred to the Finance Committee.

Trustee Sloss reports that the bulkhead in the yard of the Fillmore Branch will have to be repaired and recommends that the same be done. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Hale, McKinstry, Sloss, Wise, Taylor and O'Connor. Noes: none. Adopted.

Committee on Branches.

Chairman Bentley reports that the Noe Valley Branch is ready to be opened and recommends that on Sunday, September 17th at three P.M. the building be dedicated. Carried.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on New Building.

Chairman O'Connor reports bills to the amount of $38,668.25. Referred to the Finance Committee.

Chairman O'Connor further reports that the Secretary, according to instructions, had interviewed Mr. James Bertram, secretary of the Carnegie Corporation, in regard to the payments due contractors on the new Main Library Building and that he had been successful in his mission and that the first installment of money had been received.

Committee on Finance and Audit.

Chairman Taylor reports bills as follows:

Salary Demands	$4925.90
Book Bills	1179.95
Printing and Binding Bills	169.20
Miscellaneous Bills	455.76
	$6730.81

Library Construction Account.

William Jolley	$ 38.50
McGilvray-Raymond Granite Co.	21000.00
George A. Mullin	336.95
Leslie Taylor	200.00
	$ 21575.45

and from

Carnegie Fund

P.E. Denivelle	$ 7143.25
Lindgren Co.	31525.00
	$ 38668.25

Salary Demands.

12069	Mullin, Geo. A.	$ 250.00	12084	DeLeon, M.	$ 72.50
12070	Rea, Robert	250.00	12085	Fleming, Mrs. E. T.	50.00
12071	Tyler, M.T.	98.60	12086	Gilhuly, M.K.	75.00
12072	Goldman, B.A.	100.00	12087	Hafner, B.S.	75.00
12073	Panella, A.M.	90.00	12088	Hahn, A.	75.00
12074	Carson, M.K.	90.00	12089	Harrison, A.	60.00
12075	Casey, N.A.	90.00	12090	Henry, A.F.	65.00
12076	Clarkson, M.	90.00	12091	Huskey, M.A.	52.65
12077	Morgan, S.D.	90.00	12092	McCafferty, T.V.	60.00
12078	Whitcher, M.L.	90.00	12093	McCracken, L.S.	60.65
12079	Woodman, A.	88.30	12094	McDougall, H.R.	75.00
12080	Baldwin, E.	70.00	12095	Mahoney, M.P.	60.00
12081	Byrne, M.A.	100.00	12096	Murphy, M.	55.00
12082	Creede, E.M.	60.00	12097	Murray, A.	75.00
12083	Crowhurst, E.	50.00	12098	Murray, Irene	75.00

SEP -5 1916

12099	Murray, J.	$ 73.55	12131	Slosson, Mrs. D.	$8.25
12100	O'Connell, N.	65.00	12132	Westlake, H.	18.00
12101	Spencer, V.B.	50.00	12133	Windele, E.	10.05
12102	Sturges, E.J.	73.95	12134	Bennett, A.J.	16.30
12103	Windele, A.	85.00	12135	Flynn, J.	22.50
12104	Windele, M.	65.00	12136	MacMillan, J.	10.10
12105	Young, G.	70.00	12137	White, Annie	21.65
12106	Armstrong, L.D.	30.00	12138	Wieland, M.	20.60
12107	Baines, R.E.	15.00	12139	Browning, E.	25.00
12108	Bethune, Mrs. A.	12.00	12140	Carney, E.	13.45
12109	Burns, M.W.	12.00	12141	Collum, W.	18.85
12110	Dietsch, H.	12.00	12142	Galvin, H.	25.00
12111	Fitzgerald, F.L.	12.00	12143	Hoelter, E.	25.00
12112	Grimshaw, Mrs. M.	12.00	12144	Kiernan, L.	23.35
12113	Hamilton, T.R.	12.00	12145	Petterson, W.	19.45
12114	Jennings, J.	12.00	12146	Healy, A.	100.00
12115	Kenney, W.T.	12.00	12147	Healy, E.	75.00
12116	Krejcik, Mrs. R.	15.00	12148	Mel, C.F.	90.00
12117	Moore, P.L.	12.00	12149	Weed, I.B.	75.00
12118	Roesch, Mrs. A.F.	12.00	12150	Larkin, J.	55.00
12119	Shapro, R.	12.00	12151	McGurk, R.	43.95
12120	Warren, Mrs. R.	12.00	12152	White, J.	75.00
12121	Berry, L.	34.00	12153	Nolan, G.J.	85.00
12122	Blair, N.	27.15	12154	McCarry, R.	96.00
12123	Brooks, F.	60.45	12155	Guinasso, L.	20.00
12124	Doyle, M.M.	58.05	12156	Holland, J.	25.00
12125	Dulip, L.A.	20.70	12157	Kirwin, Miss K.	45.00
12126	Fredricks, J.M.	60.15	12158	Stecher, Mrs. T.D.	50.00
12127	Hilton, H.I.	51.45	12159	Ticoulet, L.	70.00
12128	Manning, C.A.	42.75	12160	White, Mrs. A.	45.00
12129	Meagher, M.M.	32.55	12161	De Vos, A.	8.90
12130	Munson, E.	23.05			$4925.90

Miscellaneous Demands.

12162	White House	$ 579.23	12177	Levenson Co.	$ 14.55
12163	G.E. Stechert & Co.	429.02	12178	L.J. Borie	12.62
12164	H.W. Wilson Co.	9.00	12179	C.M. Easterday	7.08
12165	Dodd, Mead & Co.	114.00	12180	L.C. Smith & Bros.	5.00
12166	George A. Mullin	48.70	12181	Union Oil Co. of Cal.	27.68
12167	A. Carlisle & Co.	9.50	12182	Pacific Gas Co.	3.36
12168	Schwabacher-Frey Sta. Co.	52.50	12183	S.G. Lewald Co.	28.50
12169	Primo Press	23.00	12184	Robt. A. Morrissey	75.00
12170	J.R. McNicoll Ptg. Co.	22.75	12185	Spring Valley Water Co.	81.99
12171	Hicks-Judd Co.	15.25	12186	Cedar-Sweep Co.	8.00
12172	M.G. McClinton & Co.	29.50	12187	Hockwald Chem. Co.	3.00
12173	M.G. McClinton & Co.	2.50	12188	George A. Mullin	90.05
12174	Norman F. Hall Co.	14.20			
12175	Decker Elec. Constr. Co.	58.23			
12176	F.W. Wentworth & Co.	40.70			
					$ 6730.81

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Hale, McKinstry, Sloss, Wise, Taylor and O'Connor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Wise reports and recommends as follows:

That the salary of Miss Annette Windele, order clerk, be increased from $85 to $90, beginning with August 1st, 1916.

That the following applicants, having satisfactorily passed an examination and received 75% and over, be placed upon the list of eligibles for positions on the library staff:

1. Helen I. Hilton
2. Nell Blair
3. Gwladys Bowen
4. Emily Russell
5. Dorothy Rowell
6. Lillian A. Dulip
7. Mrs. Jennie S. Hall
8. Frances Marlin
9. Dorothy R. Brownlow
10. Helen Cochrane
11. Edith Coombs
12. Maude M. Meagher
13. Alba W. Eldredge
14. Elsie E. Howell
15. Helen Westlake
16. Jessie M. Fredricks
17. Mary E. Cole
18. Constance Ross
19. Mrs. Dorothy Slosson
20. Florence Brooks
21. Mrs. Pearl Bosworth
22. Nellie U. O'Day
23. Nina Boyle
24. Helen Dawson
25. Irene P. Stacngle
26. Charlotte Manning
27. Mrs. Eleanor Fleming

SEP -5 1916

That the following schedule of salaries be adopted, subject to the approval of the Finance Committee:

Class 1 Heads of Departments.

Grade A	Head of Reference Department	$100-125
	Head of Catalogue Department	100-125
Grade B	Head of Circulation Department	100-115
	Head of Branch Department	100-115
Grade C	Head of Order Department	90-100
	Head of Children's Department	90-100

Class 11 Branch Librarians; First Assistants

Branch librarians	$80-90
First assistants	80-90

1 Reference Dept.
1 Catalogue Dept.
1 Circulation Dept.
1 Periodical Dept.

Class III Senior Assistants

Grade A	First year	$65
Grade B	Second year	70
Grade C	Third year	75

Class IV Junior Assistants

Grade A	First year	$50
Grade B	Second year	55
Grade C	Third year	60
Grade D	Substitutes	30¢ per hour

Special class

Stenographers	
Book marker	$40-50
Book mender	40-50

Unclassified service.

Janitors
Messenger
Special Officer
Elevator men

Committee on Law.

Chairman Sloss reports that as to the question whether employees of the Library can work in the night school, the Committee would advise that there is nothing in the Charter prohibiting the same. It is moved, seconded and carried that a letter of thanks be forwarded to Mr. James Bertram, Secretary of the Carnegie Corporation, thanking him for his courtesy and for the liberal manner in which he had complied with the request of the Library Trustees. Trustee Taylor is requested to forward this communication.

Trustee Bentley moves that a bronze tablet be placed in the new Library, showing what part Andrew Carnegie took in the construction of the building, and that Trustee Tay lor prepare the wording of the same. Carried.

It is moved and carried that the Building Committee be given power to approve the plans for the proposed Sunset Branch Library.

President O'Connor gives notice that he will propose an amendment to the By-Laws at the next meeting of the Board, regarding a Committee on the Welfare of Employees. It is moved, seconded and carried that a temporary committee be appointed. The President appoints Trustee McKinstry as chairman and Trustees Bentley and Hale.

Communications.

From Mr. J.C. Cebrian, advising that he had donated to the Libra-

SEP -5 1916

ry various copies, in several languages, of the "Don Quixote" of Cervantes. Motion made that the President convey to Mr. Cebrian the thanks of the Board for this liberal donation.

From Miss M.K. Carson, librarian of the McCreery Branch Library, offering her resignation, to take effect September 16th. Motion made that the same be accepted.

There being no further business the meeting adjourned.

Geo. A. Mulloy

Secretary.

San Francisco, October 3, 1916

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 4:30 P M.

In the absence of the President and the Vice-President, Trustee Hale is elected temporary president.

On roll call the following are noted present: Trustees Bentley, Cullinan, Dodge, Hale, Sloss, Taylor and Wise. Absent: Trustees Harrison, McKinstry, O'Connor, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Trustees Hale and Wise are appointed temporary members of the Committee on Books.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Harrison Trustee Taylor reports bills to the amount of $2815.59. Referred to the Finance Committee.

~~The Committee recommends the purchase of the following:~~

Committee on Printing and Binding.

Chairman Dodge reports bills to the amount of $994.02. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullen O'Connor reports bills to the amount of $863.38. Referred to the Finance Committee.

The Committee recommends that the following be purchased

1 table for catalogue case, Noe Valley	$7.00
Periodical rack for Park Branch	25.00
" " " Richmond Branch	25.00
Shelving for Richmond Branch	15.00
Shelving for North Beach Branch	20.00
	$ 112.00

and that the front and inside lobby doors of the Richmond Branch be bleached and varnished, at an estimated cost of $12.00.

The Committee further reports that at the Noe Valley Branch some changes will have to be made on the fence and gates and the grass space will no doubt have to be concreted, at an estimated cost of $200.00. Committee desires authorization to make changes, if found necessary. R.C. on adoption of recommendation. Ayes Bent. Cull. Dodge, Hale, Sloss, Tay & Wise Noes, none Adopted.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

OCT 3 1916

Committee on New Building.

In the absence of Chairman O'Connor, Trustee Sloss reports bills to the amount of $32,127.00. Referred to the Finance Committee.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 4814.80
Book Bills	2815.59
Printing and Binding Bills	994.02
Miscellaneous Bills	863.38
Insurance	154.95
	$ 9642.74

Library Construction Account.

McGilvray-Raymond Granite Co.	$9000.00
Leslie Taylor	200.00
	$9200.00

Carnegie Corporation.

Lindgren Co.	$ 25,382.00
Paul E. Denivelle	4,000.00
Mullen Mfg. Co.	2,745.00
	$ 32,127.00

Salary Demands.

12189	Mullin, George A.	$ 250.00	12234	Jennings, J.	$ 12.00
12190	Rea, Robert	250.00	12235	Kenney, W.T	12.00
12191	Tyler, M.T.	85.75	12236	Krejcik, Mrs. R.	15.00
12192	Goldman, B.A.	100.00	12237	Moore, P.L.	12.00
12193	Panella, A.M.	72.75	12238	Roesch, Mrs. A.F.	12.00
12194	Carson, M.K.	54.00	12239	Shapro, R.	12.00
12195	Casey, N.A.	88.50	12240	Warren, Mrs. R.	7.20
12196	Clarkson, M.	90.00	12241	Blair, N.	41.85
12197	Morgan, S.D.	90.00	12242	Brooks, F.	54.15
12198	Whitcher, M.L.	90.00	12243	Brownlow, D.R.	23.10
12199	Woodman, A.	90.00	12244	Cochrane, H.	12.90
12200	Baldwin, E.	70.00	12245	Dawson, H.J.	2.10
12201	Byrne, M.A.	100.00	12246	Doyle, M.M.	12.60
12202	Creede, E.M.	60.00	12247	Dulip, L.A.	35.10
12203	Crowhurst, E.M.	50.00	12248	Eldredge, A.W.	13.80
12204	De Leon, M.	75.00	12249	Fredricks, J.M.	53.85
12205	Fleming, Mrs. E.T.	50.00	12250	Hilton, H.I.	47.85
12206	Gilhuly, M.K.	75.00	12251	Manning, C.	46.05
12207	Hafner, B.S.	75.00	12252	Ross, C.	9.30
12208	Hahn, A.	65.00	12253	Rowell, D.C.	26.25
12209	Harrison, A.	60.00	12254	Russell, E.	18.15
12210	Henry, A.F.	64.05	12255	Windele, E.	4.50
12211	Huskey, M.A.	55.00	12256	Bennett, A.J.	15.25
12212	McCafferty, T.V.	60.00	12257	Flynn, J.	19.25
12213	McCracken, L.S.	63.00	12258	McAuliffe, E.	8.35
12214	McDougall, H.R.	62.50	12259	MacMillan, J.	17.50
12215	Mahoney, M.P.	57.45	12260	White, A.	19.70
12216	Murphy, M.	55.00	12261	Wieland, M.	27.50
12217	Murray, A.	75.00	12262	Browning, E.	25.00
12218	Murray, I.	75.00	12263	Carney, E.	13.20
12219	Murray, J.	75.00	12264	Collum, W.	25.25
12220	O'Connell, N.	65.00	12265	Galvin, H.	26.45
12221	Spencer, V.B.	50.00	12266	Hoelter, E.	25.00
12222	Sturges, E.J.	75.00	12267	Kiernan, L.	25.00
12223	Windele, A.	95.00	12268	Petterson, W.	21.65
12224	Windele, M.	65.00	12269	Healy, A.	100.00
12225	Young, G.	70.00	12270	Healy, E.	75.00
12226	Armstrong, L.D.	30.00	12271	Mel, C.F.	90.00
12227	Baines, R.E.	15.00	12272	Weed, I.B.	75.00
12228	Bethune, Mrs. A.	12.00	12273	Larkin, J.	55.00
12229	Burns, M.W.	12.00	12274	McGurk, R.	48.95
12230	Dietsch, H.	12.00	12275	White, J.	75.00
12231	Fitzgerald, F.L.	12.00	12276	Nolan, G.J.	85.00
12232	Grimshaw, Mrs. M.	12.00	12277	McCarry, R.	96.00
12233	Hamilton, T.R.	12.00	12278	Guinasso, L.	20.00

OCT 3 1915

12279	Coffey, Miss K.	$ 18.00	12282	Stecher, Mrs. T.D.	$ 50.00
12280	Holland, J.	25.00	12283	Ticoulet, L.	40.00
12281	Kirwin, Miss K.	45.00	12284	White, Mrs. A.	45.00
					$ 4814.80

Miscellaneous Demands.

12285	Johnson & Higgins	$ 154.95	12303	L.J. Borie	$ 40.22
12286	White House	1643.12	12304	Eames Co.	27.50
12287	A.C. McKenzie	100.00	12305	C.M. Easterday	16.58
12288	G.E. Stechert & Co.	1032.57	12306	H.C. Magnus & Co.	11.90
12289	American Hist'l Ass'n	3.00	12307	Schussler Bros.	11.00
12290	S.F. News Co.	18.05	12308	Commercial Art Co.	7.50
12291	George A. Mullin	18.35	12309	F.O. Renstrom Co.	5.84
12292	Schwabacher-Frey S. Co.	45.10	12310	Nathan-Dohrmann Co.	15.00
12293	" " " "	52.50	12311	Pacific Coast Paper Co	14.67
12294	Primo Press	69.00	12312	Goodyear Rubber Co.	12.50
12295	J.R. McNicoll Ptg. Co.	24.00	12313	Sanitary Towel Co.	12.00
12296	Hicks-Judd Co.	4.35	12314	A. Delucchi	7.60
12297	Foster & Futernick Co.	799.07	12315	Hochwald Chemical Co.	6.25
12298	Larkin Asphalt Co.	100.00	12316	R.A. Morrissey	75.00
12299	Decker Elec. Const. Co.	90.47	12317	Standard Oil Co.	31.31
12300	Mullen Mfg. Co.	75.00	12318	Pacific Gas & Elec. Co.	2.76
12301	D.N. & E. Walter & Co.	71.05	12319	Spring Valley Water Co	65.53
12302	C.J. Auger	50.00	12320	Geo. A. Mullin	113.70
					$ 9642.74

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Bentley, Cullinan, Dodge, Hale, Sloss, Taylor and Wise. Noes: none. Carried.

Committee on Rules and Administration.

Chairman Wise recommends that the salary of Miss Nora O'Connell be increased from $65 to $70, beginning with October 1st, providing that she successfully passes the efficiency test, as per Article 1, Section 2, of "The Rules for Library Service."

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, Sloss, Taylor and Wise. Noes: none. Carried.

Committee on Law.

Chairman Sloss - no report.

New Business.

Trustee Sloss moves that instead of placing an inscription in bronze, as adopted at the last meeting of the Board, that same be cut in one of the travertine panels in the hall. Carried.

The matter as to what the inscription shall be is fully discussed and it is moved, seconded and carried that the following inscription be adopted:

> This building stands upon a portion of the site of the old City Hall. In its erection the citizens of San Francisco were aided by a gift of $375,000 from Andrew Carnegie, who also gave a like amount for the construction of Branch Library buildings.

Communications.

Letter received from Miss Minnie De Leon, requesting that she be appointed branch librarian. Referred to the Committee on Rules and Administration.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary.

OCT 3 1916

San Francisco, November 9, 1916.

The President having called a special meeting of the Board of Trustees, to be held this day at 5 o'clock, in the Trustees' room, Main Library, Hayes and Franklin streets, for the purpose of listening to reports and for the transaction of such business as should have been brought before the Board at the regular meeting, the meeting is called to order at 5:10 P.M., President O'Connor O'Connor presiding.

On roll call the following are noted present: Trustees Dodge, Cullinan, Hale, McKinstry, Sloss, Taylor, Wise and O'Connor. Absent: Trustees Bentley, Harrison, Phelan and Mayor Rolph. Present 8. Absent 4.

Minutes of the previous meeting are read and approved.

During the reading of the minutes Trustee Bentley enters and takes his seat.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Harrison, Trustee Taylor reports bills to the amount of $4010.18. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			324v.	$627.22
From Stechert			128v.	253.50
From The White House			111v.	196.25
Additional copies for the Main, Branches and Deposit Stations				
	adult	360v. $270.00		
	juvenile	62v. 46.50	422v.	316.50
Replacements for Main, Branches and Deposit Stations				
	279v. adult	$209.25		
	57v. juvenile	37.47	336v.	246.72
				$ 1640.19

Roll call on adoption of reccomendation. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Printing and Binding.

Trustee Dodge reports bills to amount of $1284.77. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

50,000	book slips	est. cost $22.50
3,000	periodical book slips	6.00
100,000	order slips	75.00
2,000	seven day slips	4.00
50,000	call slips	15.00
	Total	$ 122.50

Roll call on adoption of recommendation. Trustees Bentley, Cullinan, Dodge, Hale, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

NOV -9 1916

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $764.56. Referred to the Finance Committee.

The Committee recommends that the following work be done; and supplies purchased:

Main Library.

1 platen for typewriter	est.	cost	$ 5.00

Fillmore Branch.

Change file box to "drop box"	"	"	18.00

McCreery Branch.

Change partitions and fit up rest room	"	"	70.00
Change file box to drop box	"	"	20.00
Putty up glass and paint metal work on roof	"		55.00

Mission Branch.

Couch	est.	cost	15.00

Noe Valley Branch.

Couch	"	"	15.00
3 benches for story hour	"	"	15.00
2 doz. chairs for story hour	"	"	25.00

North Beach Branch.

change file box to drop box	"	"	18.00

Park Branch.

change file box to drop box	"	"	20.00
Fit up rest room	"	"	50.00

Richmond Branch.

2 doz. chairs for story hour	"	"	25.00
			$ 351.00

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Branches.

Trustee Bentley - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on New Building.

Chairman O'Connor reports bills on the Library Construction Account to the amount of $200.00. Referred to the Finance Committee.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands.	$ 4839.45
Book Bills	4010.18
Printing & Binding Bills	1284.77
Miscellaneous Bills	764.56
	$ 10898.96
Leslie Taylor	200.00

NOV -9 1916

12321	Mullin, Geo. A.	$ 250.00
12322	Rea, R.	250.00
12323	Tyler, M.T.	95.25
12324	Goldman, B.A.	100.00
12325	Panella, A.M.	90.00
12326	Baldwin, E.	70.00
12327	Casey, N.A.	88.30
12328	Clarkson, M.	88.30
12329	Morgan, S.D.	90.00
12330	Murray, J.	75.00
12331	Whitcher, M.L.	90.00
12332	Woodman, A.	90.00
12333	Byrne, M.A.	100.00
12334	Creede, E.M.	60.00
12335	Crowhurst, E.M.	50.00
12336	De Leon, M.	73.55
12337	Fleming, Mrs. E.T.	52.85
12338	Gilhuly, M.K.	73.55
12339	Hafner, B.S.	75.00
12340	Hahn, A.	73.75
12341	Harrison, A.	59.15
12342	Henry, A.F.	65.00
12343	Huskey, M.A.	55.00
12344	McCafferty, T.V.	60.00
12345	McCracken, L.S.	70.00
12346	McDougall, H.R.	75.00
12347	Mahoney, M.P.	48.00
12348	Murphy, M.	55.00
12349	Murray, A.	75.00
12350	Murray, I.	75.00
12351	O'Connell, N.	65.00
12352	Spencer, V.B.	50.00
12353	Sturges, E.J.	75.00
12354	Windele, A.	90.00
12355	Windele, M.	65.00
12356	Young, G.	70.00
12357	Armstrong, L.D.	30.00
12358	Baines, R.E.	15.00
12359	Bethune, Mrs. A.	12.00
12360	Burns, M.W.	12.00
12361	Dietsch, H.	12.00
12362	Duvall, Mrs. E.	12.00
12363	Fitzgerald, F.L.	12.00
12364	Grimshaw, Mrs. M.	12.00
12365	Hamilton, T.R.	12.00
12366	Jennings, J.	12.00
12367	Kenney, W.T.	12.00
12368	Krejcik, Mrs. R.	15.00
12369	Moore, P.L.	12.00
12370	Shapro, R.	12.00
12371	Brooks, F.	56.70
12372	Brownlow, D.	33.90
12373	Cochrane, H.	$ 29.25
12374	Dawson, H.	3.75
12375	Dulip, L.A.	40.80
12376	Blair, N.	34.80
12377	Fredricks, J.M.	56.70
12378	Manning, C.	56.70
12379	Marlin, M.	8.85
12380	Rowell, D.	58.05
12381	Russell, E.	31.65
12382	Westlake, H.	3.60
12383	Bennett, A.	15.95
12384	Flynn, J.	22.85
12385	McAuliffe, E.	19.30
12386	MacMillan, J.	17.45
12387	White, A.	21.25
12388	Wieland, M.	20.00
12389	Browning, E.	25.00
12390	Carney, E.	11.06
12391	Collum, Wm.	19.55
12392	Galvin, H.	25.70
12393	Hoelter, E.	27.90
12394	Kiernan, L.	25.00
12395	Petterson, W.	20.50
12396	Healy, A.	100.00
12397	Healy, E.	75.00
12398	Mel, C.F.	90.00
12399	Weed, I.B.	75.00
12400	Larkin, J.	55.00
12401	McGurk, R.	52.50
12402	White, Joe	75.00
12403	Nolan, G.J.	85.00
12404	McCarry, R.F.	96.00
12405	Coffey, Miss K.	45.00
12406	Guinasso, L.	20.00
12407	Holland, J.R.	25.00
12408	Kirwin, Miss K.	45.00
12409	Stecher, Mrs. T.D.	50.00
12410	Ticoulet, L.	40.00
12411	White, Mrs. A.	45.00
		$ 4839.45

Miscellaneous Demands.

12412	White House	$ 1737.53
12413	H.S. Crocker Co.	7.50
12414	J.J. Newbegin	70.00
12415	G.E. Stechert & Co.	1894.05
12416	A.C. McKenzie	75.00
12417	Librarian of Congress	200.00
12418	Geo. A. Mullin	26.10
12419	Schwabacher-Frey Co.	37.80
12420	Schwabacher-Frey Co.	52.50
12421	Primo Press	75.75
12422	M.G. McClinton & Co.	8.00
12423	Foster & Futernick Co.	1110.72
12424	G.C. Terrill	135.75
12425	Levenson Co.	87.93
12426	D.N. & E. Walter & Co.	60.94
12427	Sperry's Wire & Iron Wks	34.00
12428	L.J. Borie	31.74
12429	Roberts Mfg. Co.	22.65
12430	Gilley-Schmid Co.	22.30
12431	W. & J. Sloane	16.00
12432	E.H. Black Co.	12.00
12433	Decker Elec. Co.	11.80
12434	Goodyear Rubber Co.	10.35
12435	Heywood Bros. & Wake.Co	7.00
12436	L.C. Smith & Bros.	5.50
12437	Pacific Blower & H. Co.	5.00
12438	S.G. Lewald Co.	29.00
12439	C.J. Auger	4.00
12440	Pacific Gas & Elec. Co.	3.36
12441	Chas. Brown & Sons	2.40
12442	Spring Valley Water Co	37.34
12443	Robt. A. Morrissey	75.00
12444	Lincoln Warehouse	18.75
12445	Bare Bros.	10.00
12446	Hockwald Chemical Co.	5.00
12447	A. Delucchi	4.80
12448	Geo. A. Mullin	111.95
		$ 10898.96

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Hale

NOV -9 1916

McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Wise - no report.

Old Business.

Due notice having been given at the last meeting of the Board, the following amendment to the By-Laws is presented:

The following to be added to Section 4 as No.9: Committee on Welfare of Employees.

To be added as a new section, to be known as Section 12, A.

The Committee on Welfare of Employees shall have charge of all matters pertaining to the welfare of the employees.

Add to Section 13, No.9: Committee on Welfare of Employees.

Motion made that same be adopted. Roll call on adoption of motion. Trustees Bentley, Cullinan, Dodge, Hale, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

In the matter of moving the deposit station now in the Potrero, as suggested by a committee of ladies from the Potrero District, same is referred to the Committee on Branches.

Communications.

From Miss Nora O'Connell, requesting that she be appointed librarian of the Park Branch. Referred to the Committee on Rules and Administration.

From the James Lick Parent-Teachers Club, requesting that they be allowed to use the story room in the Noe Valley Branch. Motion made carried that the Secretary be instructed to inform the club that permission cannot be granted for the purpose desired.

From Miss Janet H. Swan, requesting that she be allowed permission to work in the library, without compensation, for the purpose of gaining experience in library work. Same is referred to the Committee on Rules, with full power to act.

From the Board of Education, requesting that when the present building is abandoned, the Board of Education be permitted to use said building for school purposes. Motion made that permission be granted. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

From the Crocker Amazon Tract Promotion Association, requesting that a branch library be installed in that district. Referred to the Committee on Branches.

From the Carnegie Corporation, advising that the plans presented for the Sunset District and the Golden Gate Valley District branches do not meet with their approval. Mr. G.A. Lansburgh, architect, advises the Board that he will be in St. Louis about the middle of the month and if it is the desire of the Board he will go to New York and consult with the Secretary of the Corporation as to what plan will be satisfactory. Motion made that the Board approve Mr. Lansburgh's suggestion and that a sum not to exceed two hundred dollars ($200) be allowed him for expenses, same to be added to his fee. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

There being no further business the meeting adjourned.

Geo. A. Cullinan
Secretary.

NOV -9 1916

San Francisco, December 5, 1916

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Hayes and Franklin streets.

Meeting called to order at 5:00 P.M., President O'Connor presiding.

On roll call the following are noted present: Trustees Cullinan, Dodge, Hale, Sloss, Taylor, Wise and O'Connor. Absent: Trustees Bentley, Harrison, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Trustee Sloss is appointed a temporary member of the Committee on Books.

Report of the Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Harrison, Trustee Taylor reports bills to amount of $2490.88. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			451v.	$ 1077.43
From Stechert			87v.	206.25
From The White House			53v.	113.75
Additional copies for Main, Branches and Deposit Stations				
	adult	626v. $439.58		
	juvenile	89v. 80.10	715v.	519.68
Replacements for Main, Branches and Deposit Stations				
	adult	275v. $347.50		
	juvenile	106v. 84.80	381v.	332.30
			1687v.	$ 2249.41

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, Hale, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Dodge reports bills to the amount of $763.48. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $721.13. Referred to the Finance Committee.

Committee on Branches.

In the absence of Chairman Bentley, Secretary reports that, by order of the chairman of the Committee, communications have been sent to the Fourth & Fifth Streets District Improvement Clubs and to the Crocker-Amazon Tract Promotion Association, advising them that no extensions to the Library service will be made until the expense of

DEC - 5 1916

maintenance of the new Main Library could be estimated.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on New Building.

Chairman O'Connor reports bill on the Library Construction Account to the amount of $200.00. Referred to the Finance Committee. The Committee further reports that it is expected the new Main building will be opened sometime after February 1st, 1917.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 4722.79
Book Bills	2490.88
Printing & Binding Bills	763.48
Miscellaneous Bills	721.13
Insurance	273.73
	$8972.01

Library Construction Account.

Leslie Taylor	$ 200.00

Salary Demands.

12449	Mullin, George A.	$250.00	12494	Jennings, J.	$12.00
12450	Rea, Robert	250.00	12495	Kenney, W.T.	12.00
12451	Tyler, M.T.	97.70	12496	Krejcik, Mrs. R.	15.00
12452	Goldman, B.A.	100.00	12497	Moore, P.L.	12.00
12453	Panella, A.M.	90.00	12498	Shapro, R.	12.00
12454	Baldwin, E.	70.00	12499	Blair, N.	35.40
12455	Casey, N.A.	88.85	12500	Brooks, F.	54.60
12456	Clarkson, M.	12.00	12501	Brownlow, D.R.	32.70
12457	Morgan, S.D.	90.00	12502	Cochrane, H.	17.25
12458	Murray, J.	75.00	12503	Dawson, H.	31.20
12459	Whitcher, M.L.	90.00	12504	Dulip. L.A.	24.00
12460	Woodman, A.	90.00	12505	Fredricks, J.M.	49.80
12461	Byrne, M.A.	100.00	12506	Manning, C.	54.60
12462	Creede, E.M.	60.00	12507	Marlin, M.	13.05
12463	Crowhurst, E.M.	50.00	12508	Rowell, D.C.	46.80
12464	De Leon, M.	75.00	12509	Russell, E.	24.75
12465	Fleming, Mrs. E.T.	56.45	12510	Slosson, Mrs. D.	10.65
12466	Gilhuly, M.K.	75.00	12511	Bennett, A.J.	15.85
12467	Hafner, B.S.	75.00	12512	Flynn, J.	20.60
12468	Hahn, A.	67.85	12513	McAuliffe, E.	18.60
12469	Harrison, A.	60.00	12514	MacMillan, J.	20.00
12470	Henry, A.F.	65.00	12515	White, Annie	20.34
12471	Huskey, M.A.	36.65	12516	Wieland, M.	19.25
12472	McCafferty, T.V.	60.00	12517	Browning, E.	25.00
12473	McCracken, L.S.	70.00	12518	Carney, E.	27.00
12474	McDougall, H.R.	39.30	12519	Collum, W.	17.30
12475	Mahoney, M.P.	60.00	12520	Heelter, E.	25.00
12476	Murphy, M.	55.00	12521	Kiernan, L.	25.00
12477	Murray, Anita	75.00	12522	Petterson, W.	17.05
12478	Murray, Irene	75.00	12523	Riley, J.	12.35
12479	O'Connell, N.	75.00	12524	Healy, A.	100.00
12480	Spencer, V.B.	75.00	12525	Healy, E.	75.00
12481	Sturges, E.J.	75.00	12526	Mel, C.F.	90.00
12482	Windele, A.	90.00	12527	Weed, I.B.	75.00
12483	Windele, M.	65.00	12528	Larkin, J.	53.90
12484	Young, G.	70.00	12529	McGurk, R.	63.75
12485	Armstrong, L.D.	30.00	12530	White, Joe	75.00
12486	Baines, R.E.	15.00	12531	Nolan, G.J.	85.00
12487	Bethune, Mrs. A.	12.00	12532	McCarry, R.	96.00
12488	Burns, M.W.	12.00	12533	Coffey, Miss K.	45.00
12489	Dietsch, H.	12.00	12534	Guinasso, L.	20.00
12490	Duvall, Mrs. E.	12.00	12535	Holland, J.	25.00
12491	Fitzgerald, F.L.	12.00	12536	Kirwin, Miss K.	45.00
12492	Grimshaw, Mrs. M.	12.00	12537	Stecher, Mrs. T.D.	50.00
12493	Hamilton, T.R.	12.00	12538	Ticoulet, L.	45.20
			12539	White, Mrs. A.	45.00

DEC -5 1916

Miscellaneous Demands.

12540	Johnson & Higgins	$ 273.73	12555	Mullen Mfg. Co.	$ 10.60
12541	White House	1336.73	12556	C.M. Easterday	7.99
12542	John J. Newbegin	19.90	12557	Fuller & Goepp Co.	7.75
12543	A.C. McKenzie	54.50	12558	H.C. Magnus Co.	6.75
12544	G.E. Stechert & Co.	860.46	12559	Joost Bros.	1.65
12545	H.W. Wilson Co.	10.04	12560	Spring Valley Water	31.90
12546	Amer. Electrochem. Soc.	2.00	12561	Robt. A. Morrissey	75.00
12547	Librarian of Congress	200.00	12562	S.G. Lewald Co.	116.50
12548	George A. Mullin	7.25	12563	S.G. Lewald Co.	30.50
12549	Schwabacher-Frey Sta. Co.	9.10	12564	Pacific Gas Co.	2.28
12550	Schwabacher-Frey Sta. Co.	65.00	12565	Sanitary Towel Co.	12.00
12551	Foster & Futernick Co.	690.38	12566	Antonio Delucchi	4.35
12552	F.W. Wentworth & Co.	168.10	12567	Antonio Delucchi	3.80
12553	Thos. Day Co.	122.00	12568	Geo. A. Mullin	82.10
12554	Pacific Gas & Elec. Co.	37.86			
					$ 8972.01

and moves that these bills be ordered paid. Ayes. Trustees Cullinan, Dodge, Hale, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Wise reports and recommends as follows::

That the Misses Jessie Fredricks, Florence Brooks and Charlotte Manning, from the list of eligibles, be appointed as regular assistants, at a salary of $50 per month.

That the assistant at the Richmond Branch, now serving half time, be employed for full time, at a salary of $50 per month.

That the following be added to the list of eligibles:

Mary Doyle
Elizabeth Windele
Natalie Mullen
Valerie Mullen

That the salary of Miss Eileen Baldwin be increased, according to the "Rules for Library Service," from $70 to $75, beginning with December 1, 1916, providing she pass successfully the test for efficiency.

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, Hale, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Law.

Chairman Sloss requests that in the matterof the request of the White House, to be relcased from supplying popular copyright reprints at the contract price of thirty-seven cents and to be permitted to bill these items at fifty cents, the Committee would report that, in its opinion, the Board is without legal authority to grant this request.

On motion duly carried the Secretary is instructed to so advise the White House.

New Business.

Architect George W. Kelham reports that certain work of the McGilvray Raymond Granite Company cannot be completed on account of the City's not having as yet removed a portion of the old City Hall.

Trustee Cullinan moves that the completion payment of $4400 to the McGilvray Raymond Granite Company be paid upon the McGilvray Raymond Granite Company's agreeing that only $87,863.50 be paid on the final payment until the completion of the work to the satisfaction of the architect, and that the work of the McGilvray Raymond Granite Company be accepted ~~as-to~~ except as to the furnishing and setting of the five sculptural figures on the Larkin Street front, the completion of the retaining wall on the easterly end of the lot, also the finishing of certain carvings on the cheneau and at the entrance doorways, together with any other minor work which may be uncompleted, and that $12,369.00 be withheld from the McGilvray Ray-

DEC -5 1916

mond Granite Company to cover the cost of the uncompleted work, and that none of these payments be made until the McGilvray Raymond Granite Company sigh an agreement to accept payment according to the terms of this resolution.

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, Hale, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Communications.

From the Department of Education, conveying thanks to the Library Trustees for the courtesy extended in the matter of occupying the present library building when thelibrary moves into its new quarters. Placed on file.

From Miss Margaret Clarkson, tendering her resignation. On motion duly carried the same is adopted.

The Secretary reports numerous applications for positions in the new Library, which are ordered referred to the Committee on Rules and Administration.

There being no further business the meeting adjourned.

Geo A. Mullin

Secretary.

DEC -5 1916

San Francisco, January 2, 1917

4:45 P.M.

The President having called a special meeting of the Board of Trustees of the Public Library and Reading Rooms to be held this day at 4 o'clock, in the Trustees' room, Main Library, Hayes and Franklin streets, for the purpose of listening to reports and for the transaction of such business as should have been brought before the regular meeting, on Roll Call the following are noted present: Trustees Cullinan, Dodge, McKinstry, O'Connor, Sloss, Taylor and Wise. Absent: Trustees Bentley, Hale, Harrison, Phelan and Mayor Rolph. Present 7. Absent 5.

The President appoints Trustee Sloss as a temporary member of the Committees of Books and Finance and Audit.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Harrison, Trustee Cullinan reports bills to the amount of $2546.39. Referred to the Finance Committee. The Committee recommends the purchase of the following:

Secondhand from Stechert			264v.	$ 1115.87
From Stechert			67v.	134.45
From The White House			54v.	74.15
Additional copies for the Main, Branches and Deposit Stations				
	adult	715v. $536.25		
	juvenile	70v. 52.50	785v.	588.75
Replacements for the Main, Branches and Deposit Stations				
	adult	698v. 657.00		
	juvenile	82v. 49.30	780v.	706.30
			1950v.	$ 2619.52

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Dodge reports bills to the amount of $806.60. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $867.55. Referred to the Finance Committee.

The Committee recommends that the Committee be given full power to act in the matter of moving the books and present equipment to the new library, and that the Library be closed for such time as may be found necessary.

The Committee recommends that a reostat be installed in the Mission Branch Library, to regulate the heating plant. Estimated cost $65.00.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on New Building.

Chairman O'Connor reports bills to the amount of $75,694.50. Referred to the Finance Committee.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 4729.65
Book Bills	2546.39
Printing and Binding Bills	806.60
Miscellaneous Bills	867.55
	$ 8950.19

Library Construction Account.

Leslie Taylor	$ 200.00
McGilvray-Raymond Granite Co.	75,494.50
	$75,694.50

Salary Demands.

12568	Mullin, George A.	$250.00	12613	Bethune, Mrs. A.	$12.00
12569	Rea, Robert	250.00	12614	Burns, M.W.	12.00
12570	Tyler, M.T.	95.70	12615	Dietsch, H.	12.00
12571	Baldwin, E.	70.00	12616	Duvall, Mrs. E.	12.00
12572	Casey, N.A.	87.85	12617	Fitzgerald, F.L.	12.00
12573	Morgan, S.D.	90.00	12618	Grimshaw, Mrs. M.	12.00
12574	Murray, J.	75.00	12619	Hamilton, T.R.	12.00
12575	Whitcher, M.L.	90.00	12620	Jennings, J.	12.00
12576	Woodman, A.	90.00	12621	Kenney, W.T.	12.00
12577	Brooks	18.00	12622	Krejcik, Mrs. R.	15.00
12578	Byrne, M.A.	100.00	12623	Moore, P.L.	12.00
12579	Creede, E.M.	60.00	12624	Shapro, R.	12.00
12580	Crowhurst, E.M.	50.00	12625	Blair, N.	8.85
12581	De Leon, M.	75.00	12626	Brownlow, D.	33.15
12582	Fleming, Mrs. E.T.	54.35	12627	Cochrane, H.	16.05
12583	Fredricks, J.M.	50.00	12628	Dawson, H.	40.80
12584	Gilhuly, M.K.	75.00	12629	Dulip, L.A.	38.85
12585	Goldman, B.A.	100.00	12630	Hilton, H.I.	31.05
12586	Hafner, B.S.	75.00	12631	Marlin, M.	9.45
12587	Hahn, A.	73.55	12632	Meagher, M.M.	21.90
12588	Harrison, A.	60.00	12633	Rowell, D.C.	57.15
12589	Healy, A.	100.00	12634	Russell, E.	31.65
12590	Healy, E.	75.00	12635	Slosson, D.	26.70
12591	Henry, A.F.	65.00	12636	Bennett, A.	16.25
12592	Huskey, M.A.	53.30	12637	Flynn, J.	21.25
12593	Larkin, J.	55.00	12638	McAuliffe, E.	19.60
12594	McCafferty, T.V.	59.15	12639	MacMillan, J.	19.60
12595	McCracken, L.S.	70.00	12640	White, Annie	20.45
12596	McGurk, R.	62.85	12641	Wieland, M.	20.10
12597	Mahoney, M.P.	60.00	12642	Browning, E.	25.00
12598	Manning, C.	50.00	12643	Carney, E.	25.00
12599	Mel, C.F.	90.00	12644	Collum, W.	19.75
12600	Murphy, M.	55.00	12645	Hoelter, E.	25.00
12601	Murray, A.J.	75.00	12646	Kiernan, L.	25.00
12602	Murray, I.	71.10	12647	Petterson, W.	28.25
12603	O'Connell, N.	70.00	12648	Riley, J.	13.20
12604	Panella, A.M.	90.00	12649	White, Joe	75.00
12605	Spencer, V.B.	50.00	12650	Nolan, G.J.	85.00
12606	Sturges, E.J.	75.00	12651	McCarry, R.	96.00
12607	Weed, I.B.	75.00	12652	Coffey, Miss K.	45.00
12608	Windele, Annette	90.00	12653	Guinasso, L.	20.00
12609	Windele, Margaret	63.75	12654	Holland, J.R.	25.00
12610	Young, G.	69.00	12655	Kirwin, Miss K.	45.00
12611	Armstrong, Mrs. L.D.	30.00	12656	Stecher, Mrs. T.D.	50.00
12612	Baines, R.E.	15.00	12657	Ticoulet, L.	44.00
			12658	White, Mrs. A.	45.00
					$ 4729.65

12659	White House	$1496.81	12674	F.W. Wentworth Co.	$ 33.00
12660	G.E. Stechert & Co.	906.48	12675	D.N. & E. Walter & Co.	10.75
12661	H.W. Wilson Co.	90.00	12676	L.J. Borie	16.48
12662	George A. Mullin	83.10	12677	C.M. Easterday	12.20
12663	Foster & Futernick Co.	451.40	12678	Roberts Mfg. Co.	8.00
12664	Schwabacher-Frey Co.	21.45	12679	Spring Valley Water Co.	29.66
12665	Schwabacher-Frey Co.	105.00	12680	S.G. Lewald Co.	165.50
12666	Primo Press	103.50	12681	Union Oil Co. of Cal.	23.18
12667	Primo Press	69.00	12682	Pacific Gas & Elec. Co.	3.06
12668	Hicks-Judd Co.	36.00	12683	R.A. Morrissey	75.00
12669	M.G. McClinton Co.	10.75	12684	People's Express Co.	13.50
12670	J.R. McNicoll Ptg. Co.	9.50	12685	Pacific Coast Paper Co.	7.20
12671	Geo. C. Terrill	283.00	12686	West Disinfecting Co.	6.75
12672	F.O. Renstrom Co.	49.92	12687	Geo. A. Mullin	94.35
12673	Heywood Bros.Wakefield Co.	36.00			
					$ 8950.19

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

The Committee further recommends, in the matter of increases in salary, which was referred to this Committee, that consideration of this question be deferred until the Library is moved into its new building. Recommendation approved.

Committee on Rules and Administration.

Chairman Wise reports and recommends as follows:

That Miss Eileen Baldwin be appointed librarian of the McCreery Branch Library.

That Robert McCarry, present janitor of the Main Library, be appointed head janitor in the new Library.

That Louis Ticoulet, now janitor of the Park Branch, be transferred to the Main Library, at a salary of $75 per month, to be paid from such time as his services are found necessary.

That Mrs. T.D. Stecher, now janitress of the Richmond Branch Library, be transferred to the Main Library, at a salary of $65 per month, to be paid from such time as her services are found necessary.

That William Bastian, and William Burns be employed as janitors of the Main Library, each at a salary of $75 per month, to be paid from such time as his services are found necessary.

That Charles Ehrhorn be appointed elevator operator at the Main Library, at a salary of $75 per month, to be paid from such time as his services are found necessary.

That no further permanent appointments be made until such time as it is determined the exact number of assistants needed.

That the Committee be given power to make temporary appointments where needed, from the list of eligibles.

That the salary of Miss Ella Creede be increased from $60 to $65, according to "The Rules of Library Service," providing she successfully pass the test for efficiency, beginning with January 1, 1917.

That the salary of Miss Alice Harrison be increased from $60 to $65, according to the "Rules for Library Service," providing she successfuly pass the test for efficiency, also beginning with January 1, 1917.

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, McKinstry, O'Connor Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Dodge reports that bids had been received for printing

the Monthly Bulletin. The rate having been increased from $52.50 to $98 (lowest bid) the Committee recommends that the printing of the Bulletin be temporarily suspended. Carried.

Communications.

From Miss Florence Brooks, advising that as she is about to be married, she must decline her appointment to the Library staff. Plaed on file.

From The Twentieth Century Club, requesting that they be provided with a meeting place in the new Library building. The Secretary is instructed to advise the Club that there is no room to be put at their disposal.

From Mr. Leo Lentelli, explaining the delay in the sculpturing of the figures for the outside of the new Library building. Placed on file.

In regard to the communication received by members of the Board from Mrs. Ella S. Mighels, Trustee Taylor recommends that the same be referred to the Committee on Rules. Carried.

There being no further business the meeting adjourned.

Geo A. Mullin

Secretary.

JAN 2 1917

San Francisco, February 6, 1917.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library.

Meeting called to order at 4:20 P.M., President O'Connor presiding.

On roll call the following are noted present: Trustees Bentley, Hale, Harrison, McKinstry, Sloss, Taylor and Wise, and O'Connor. Absent: Trustees Cullinan, Dodge, Phelan and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The reading of the reports of the Secretary and the Librarian is postponed.

Reports of Standing Committees.

Committee on Books.

Trustee Harrison reports bills to the amount of $3373.86. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee McKinstry reports bills to the amount of $984.15. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Cullinan, Trustee Sloss reports bills to the amount of $762.65. Referred to the Finance Committee.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on New Building.

Chairman O'Connor reports bills to the amount of $700.00. Referred to the Finance Committee.

The Committee further recommends that acceptance payments be made from the Carnegie Fund to the following: The Lindgren Company, Paul E. Denivelle, F.W. Wentworth & Company and The Mullen Manufacturing Company; and final payment to Architect George W. Kelham. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. adopted.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Insurance	$ 171.65
Salary Demands	4741.72
Book Bills	3373.86
Printing & Binding Bills	984.15
Miscellaneous Bills	762.65
	$ 10034.03

FEB -6 1917

Library Construction Account.

Leslie Taylor	$ 200.00
McGilvray-Raymond Granite Co.	500.00
	$ 700.00

Salary Demands.

12688	Mullin, George A.	$250.00	12734	Burns, M.W.	$ 12.00
12689	Rea, Robert	250.00	12735	Dietsch, H.	12.00
12690	Tyler, M.T.	94.30	12736	Duvall, Mrs. E.	12.00
12691	Baldwin, E.	77.50	12737	Fitzgerald, F.L.	12.00
12692	Casey, N.A.	88.50	12738	Grimshaw, Mrs. M.	12.00
12693	Morgan, S.D.	90.00	12739	Hamilton, T.R.	12.00
12694	Murray, Josephine	75.00	12740	Jennings, J.	12.00
12695	Whitcher, M.L.	90.00	12741	Kenney, W.T.	12.00
12696	Woodman, A.	90.00	12742	Krejcik, Mrs. R.	15.00
12697	Byrne, M.A.	100.00	12743	Moore, P.L.	12.00
12698	Creede, E.M.	65.00	12744	Shapro, R.	12.00
12699	Crowhurst, E.M.	50.00	12745	Blair, N.	16.80
12700	De Leon, M.	75.00	12746	Brownlow, D.	33.90
12701	Fleming, Mrs. E.T.	54.20	12747	Dawson, H.J.	40.80
12702	Fredricks, J.M.	50.00	12748	Dulip, L.A.	22.05
12703	Gilhuly, M.K.	75.00	12749	Hilton, H.I.	39.60
12704	Goldman, B.A.	100.00	12750	Meagher, M.M.	24.15
12705	Hafner, B.S.	75.00	12751	Ross, C.	8.10
12706	Hahn, A.	73.75	12752	Rowell, D.C.	55.50
12707	Harrison, A.	62.85	12753	Russell, E.	42.15
12708	Healy, A.	100.00	12754	Slosson, Mrs. D.	27.85
12709	Healy, E.	75.00	12755	Bennett, A	16.45
12710	Henry, A.F.	65.00	12756	Flymn, J.	21.25
12711	Huskey, M.A.	55.00	12757	McAuliffe, E.	18.65
12712	Larkin, J.	55.00	12758	MacMillan, J.	19.80
12713	McCafferty, T.V.	60.00	12759	White, Annie	21.00
12714	McCracken, L.S.	70.00	12760	Wieland, M.	19.90
12715	McDougall, H.R.	25.00	12761	Browning, E.	25.00
12716	McGurk, R.	61.50	12762	Carney, E.	25.95
12717	Mahoney, M.P.	58.00	12763	Collum, Wm.	19.20
12718	Manning, C.	50.00	12764	Hoelter, E.	25.00
12719	Mel, C.F.	90.00	12765	Kiernan, L.	25.00
12720	Murphy, M.	55.00	12766	Petterson, W.	19.25
12721	Murray, Anita	75.00	12767	Riley, J.	13.32
12722	Murray, Irene	73.75	12768	White, Joe	75.00
12723	O'Connell, N.	70.00	12769	Nolan, G.J.	85.00
12724	Panella, A.M.	90.00	12770	McCarry, R.	90.00
12725	Spencer, V.B.	50.00	12771	Guinasso, L.	20.00
12726	Sturges, E.J.	75.00	12772	Holland, J.	25.00
12727	Weed, I.B.	75.00	12773	Kirwin, Miss K.	45.00
12728	Windele, A.	90.00	12774	Peterson, Mrs. Louise	45.00
12729	Windele, M.	62.20	12775	Stecher, Mrs. T.D.	50.00
12730	Young, G.	70.00	12776	Ticoulet, L.	40.00
12731	Armstrong, Mrs. L.D.	30.00	12777	White, Mrs. A.	45.00
12732	Baines, R.E.	15.00	12778	Bastian, Wm.	7.50
12733	Bethune, Mrs. A.	12.00	12779	Taylor, Wm.	5.00
					$ 4741.72

Miscellaneous Demands.

12780	Johnson & Higgins	$ 171.65	12796	Geo. C. Terrill	77.00
12781	White House	363.11	12797	Coulter's Rattan Wks	55.80
12782	John T. Fleming	3.00	12798	Levenson Co.	28.04
12783	G.E. Stechert & Co.	495.91	12799	Gilley-Schmid Co.	27.00
12784	Oliver Ditson Co.	1.25	12800	Louis J. Borie	24.01
12785	American Library Ass'n	5.00	12801	Chas. Brown & Sons	75.00
12786	California Library Ass'n	5.00	12802	Robt. A. Morrissey	75.00
12787	Librarian of Congress	200.00	12803	Spring Valley Water Co	27.21
12788	The Call	14.40	12804	S.G. Lewald Co.	240.95
12789	S.F. News Co.	1644.80	12805	Pacific Gas & Elec. Co.	3.84
12790	George A. Mullin	29.90	12806	Sanitary Towel Co.	12.00
12791	G.E. Stechert & Co.	611.49	12807	H.C. Magnus & Co.	4.50
12792	Schwabacher-Frey Sta. Co.	24.53	12808	The Emporium	6.80
12793	Hicks-Judd Co.	120.80	12809	A. Delucchi	4.35
12794	Primo Press	46.00	12810	George A. Mullin	101.15
12795	Foster & Futernick Co.	792.82			
					$ 10034.03

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

FEB -6 1917

The Committee recommends that no insurance be carried on the new Library building or its contents. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Wise reports and recommends as follows:

That, according to "The Rules for Library Service," the salaries of the following assistants be increased, beginning with February 1st, providing they successfully pass the efficiency test.

Miss Adele Henry, from $65 to $70.
Miss Lucile McCracken, from $70 to $75.
Miss Virginia Spencer, from $50 to $55.

The Committee further recommends

That Charles Ehrhorn, having declined to accept the position of elevator operator, Mr. J. Hoggard be appointed in his stead, at a salary of $75 per month.

That Ralph Zeisz be appointed elevator operator (short time) at a salary of $40 per month.

That the appointment of William Burns as janitor be rescinded and that Fred McGlade be appointed janitor in his place, at a salary of $75 per month.

That J.A. Hult be appointed janitor of the Richmond Branch, at a salary of $50 per month, in place of Mrs. Stecher, transferred to the Main Library.

That Mrs. Anna Perry be appointed janitress of the Park Branch, at a salary of $40 per month, in place of Louis Ticoulet, transferred to the Main Library.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes None. Adopted.

Committee on Law.

Chairman Sloss - no report.

Trustee Cullinan enters and takes his seat.

Trustee Taylor reports an offer to present to the Library a framed portrait of Ambrose Bierce.

On motion duly carried the offer is declined and it is to be the policy of the Board that no pictures are to be hung upon the walls of the building. Carried.

Trustee Bentley moves that the Librarian be instructed to file a report as to his views regarding the disposition of magazines that are not to be bound. Carried.

Trustee Cullinan, Chairman of the Building Committee, recommends that a contract be signed with the Otis Elevator Company, for a weekly inspection of the elevators, and for the oiling and adjusting of the same, at a cost of $27.50 per month. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Architect George W. Kelham reports on the cost of the building and suggests that certain changes be made on the roof, to cover up the pent houses. Motion made that the unexpended balance be used for this purpose. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Miss Kate Coffey, janitress of the Branch in Noe Valley, having been run over by an automobile, by motion duly carried the rules of the library are suspended and three weeks' vacation is granted, with pay. Roll call on adoption of motion. Ayes: Trustees Bentley, Hale, Cullinan, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

FEB -6 1917

Trustee Taylor reports that the dedication exercises of the new Main Library will be held on Thursday, February 15, 1917 at 2:30 P.M. A tentative program is presented.

Trustee Hale moves that Trustee Taylor be requested to speak at that time. Carried.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

FEB -6 1917

Dedication Exercises

of the

San Francisco Public Library

and

Reading Rooms.

Thursday the Fifteenth Day of February
Nineteen Hundred and Seventeen
At the Hour of Half-past Two O'Clock.

.....

Ceremonies of the dedication of the Public Library Building in the Civic Center were held this day, President O'Connor presiding. Following is the program of exercises:

ADDRESS
Joseph O'Connor
President of the Board of Trustees

ADDRESS
R.B. Hale
A Trustee of the Library

ADDRESS
George W. Kelham
Architect of the Building

ADDRESS
Hon. James Rolph, Jr.
Mayor of San Francisco

POEM
Edward Robeson Taylor
A Trustee of the Library

"AMERICA"
To Be Sung By The Audience

San Francisco, March 6, 1917.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President O'Connor presiding.

On roll call the following are noted present: Trustees Cullinan, Hale, Harrison, Sloss, Taylor, Wise and O'Connor. Absent: Trustees Bentley, Dodge, McKinstry, Phelan and Mayor Rolph. Present 7 Absent 5.

The minutes of the previous meeting are read and approved.

Report of the Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

The chair appoints Trustee Sloss as a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to the amount of $65.63. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee Taylor reports bills to the amount of $524.55. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $1810.82. Referred to the Finance Committee.

The Committee reports that bids had been received for the construction of the Sunset Branch Library, and recommends that the plans be forwarded to the Carnegie Corporation for approval, with the request that the sum of forty-four thousand dollars ($44,000) be allowed for the erection and equipment of the same. Carrried.

Committee on Branches.

Chairman Bentley - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on New Building.

Chairman O'Connor reports bills to the amount of $50,200.00. Referred to the Finance Committee.

The Committee recommends that acceptance payments be made to The Snead & Company Iron Works and to the Lamson Company. Carried.

MAR -6 1917

Committee on Finance & Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 5586.75
Book Bills	65.63
Printing & Binding Bills	524.55
Miscellaneous Bills	1810.82
	$ 7987.75

Library Construction Account.

Lindgren Company	$ 50,000.00
Leslie Taylor	200.00
	$50,200.00

Salary Demands.

12811	Mullin, Geo. A.	$ 250.00	12869	Bowen, G.	$ 25.20
12812	Rea, Robert	250.00	12870	Brownlow, D.	40.05
12813	Tyler, M.T.	100.00	12871	Cochrane, H.	23.85
12814	Baldwin, E.	75.00	12872	Cole, M.E.	23.85
12815	Casey, N.A.	90.00	12873	Coombs, E.	22.95
12816	Morgan, S.D.	90.00	12874	Dawson, H.	27.00
12817	Murray, J.	75.00	12875	Dulip, L.A.	35.55
12818	Whitcher, M.L.	90.00	12876	Eldredge, A.W.	22.80
12819	Woodman, A.	90.00	12877	Hall, Mrs. J.S.	26.25
12820	Byrne, M.A.	100.00	12878	Hilton, H.I.	53.95
12821	Creede, E.M.	65.00	12879	Marlin, M.	11.55
12822	Crowhurst, E.M.	50.00	12880	Ross, C.	23.85
12823	De Leon, M.	75.00	12881	Rowell, D.	36.90
12824	Fleming, Mrs. E.T.	51.00	12882	Russell, E.	51.15
12825	Fredricks, J.M.	50.00	12883	Slosson, D.	23.85
12826	Gilhuly, M.K.	75.00	12884	Staengel, I.	13.50
12827	Goldman, B.A.	100.00	12885	Westlake, H.	22.20
12828	Hafner, B.S.	75.00	12886	Beggs, L.	7.15
12829	Hahn, A.	75.00	12887	Bowen, L.A.	7.50
12830	Harrison, A.	62.85	12888	Browning, E.	25.00
12831	Healy, A.	100.00	12889	Carney, E.	27.40
12832	Healy, E.	75.00	12890	Collum, W.	16.80
12833	Henry, A.F.	65.00	12891	Hoelter, E.	25.00
12834	Huskey, M.A.	55.00	12892	Holland, R.	6.35
12835	Larkin, J.	55.00	12893	Kentzel, V.	7.55
12836	McCafferty, T.V.	60.00	12894	Kiernan, L.	25.00
12837	McCracken, L.S.	70.00	12895	Mason, T.	8.35
12838	McDougall, H.R.	75.00	12896	Morrison, G.	10.00
12839	McGurk, R.	55.70	12897	Petterson, W.	21.10
12840	Mahoney, M.P.	60.00	12898	Riley, J.	5.70
12841	Manning, C.	50.00	12899	Rooney, W.	10.00
12842	Mel, C.F.	90.00	12900	Snitjer, W.	7.15
12843	Murphy, M.	55.00	12901	Sullivan, W.	12.50
12844	Murray, A.	75.90	12902	Bennett, A.	14.65
12845	Murray, I.	75.00	12903	Flynn, J.	21.25
12846	O'Connell, N.	70.00	12904	Gallagher, J.	7.50
12847	Panella, A.M.	90.00	12905	McAuliffe, E.	16.60
12848	Spencer, V.B.	50.00	12906	MacMillan, J.	10.80
12849	Sturges, E.J.	75.00	12907	White, A.	19.00
12850	Weed, I.B.	75.00	12908	Wieland, M.	15.65
12851	Windele, A.	90.00	12909	Bastian, W.	85.50
12852	Windele, M.	65.00	12910	Denison, W.	75.00
12853	Young, G.	70.00	12911	Hoggard, W.J.	75.00
12854	Armstrong, L.D.	30.00	12912	McCarry, R.	103.00
12855	Baines, R.E.	15.00	12913	Nolan, G.J.	85.00
12856	Bethune, Mrs. A.	12.00	12914	Stecher, Mrs. T.D.	65.00
12857	Burns, M.W.	12.00	12915	Taylor, Wm.	83.50
12858	Dietsch, H.	12.00	12916	Ticoulet, L.	83.50
12859	Duvall, Mrs. E.	12.00	12917	White, Joseph	88.00
12860	Fitzgerald, F.L.	12.00	12919	Guinasso, L.	20.00
12861	Grimshaw, Mrs. M.	12.00	12918	Zeisz, R.C.	20.00
12862	Hamilton, T.R.	12.00	12920	Holland, J.R.	25.00
12863	Jennings, J.	12.00	12921	Hult, J.A.	50.00
12864	Kenney, W.T.	12.00	12922	Kirwin, Miss K.	45.00
12865	Krejcik, Mrs. R.	15.00	12923	Perry, Mrs. Anna	40.00
12866	Moore, P.L.	12.00	12924	Peterson, Mrs. L.	45.00
12867	Shapro, F.	12.00	12925	Coffey, Miss K.	31.50
12868	Blair, N.	26.85	12926	White, Mrs. A.	45.00
					$ 5586.75

MAR -6 191

Miscellaneous Demands.

12927	Amer. Anthropological As.	$6.00	12945	S.G. Lewald Co.	$ 113.00
12928	George A. Mullin	15.90	12946	L.C. Smith Bros.	8.75
12929	N.Y. Times Index	36.00	12947	F.O. Renstrom Co.	14.58
12930	H.W. Wilson Co.	6.00	12948	Geo. C. Terrill	339.00
12931	A.L.A. Publishing Bd	1.73	12949	Dennison Mfg. Co.	2.50
12932	Schwabacher-Frey Sta. Co.	47.45	12950	D.N. & E. Walter & Co	161.80
12933	J.R. McNicoll Ptg. Co.	33.00	12951	Gilley-Schmid Co.	84.89
12934	Primo Press	92.00	12952	J.H. Keefe Co.	74.25
12935	Rincon Publ. Co.	109.50	12953	Nathan-Dohrmann Co.	72.68
12936	Schwabacher-Frey Sta. Co	171.60	12954	C.M. Easterday	53.52
12937	Taylor & Taylor	71.00	12955	L.J. Borie	39.59
12938	Hockwald Chemical Co.	4.50	12956	F.A. Thomas Co.	32.85
12939	Pacific Coast Paper Co.	6.44	12957	Moise-Klinkner Co.	16.80
12940	West Disinfecting Co.	6.75	12958	Eames Co.	11.50
12941	Union Transfer Co.	544.50	12959	Pacific Blower & Heat.	4.75
12942	Pacific Gas & Elec. Co.	2.46	12960	Spring Valley Water Co	12.25
12943	Pacific Gas & Elec. Co.	6.18	12961	R.A. Morrissey	75.00
19244	Union Oil Co. of Cal.	46.58	12962	Geo. A. Mullin	75.70
					$ 7987.75

and moves that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Harrison, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Wise reports and recommends as follows:

That the salaries of the following assistants be increased, beginning with March 1st, 1917, providing they successfully pass the efficiency test:

Miss Mary Huskey, from $55 to $60.00
Miss Mary Murphy, from $55 to $60.00

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Harrison, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

In the matter of the steel supports of the book stacks in the old building, and of the safe, motion made that the Building Committee be given full power to act in the disposal of the same. Roll call on adoption of motion. Ayes: Trustees Cullinan, Hale, Harrison, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Architect George W. Kelham recommends that certain changes be made in the piping connecting with the hot water tank, so that when the heating system is not in operation hot water can be supplied from the tank. Motion made that such changes be made, at a cost not to exceed $238.00. Roll call on adoption of Motion. Ayes: Trustees Cullinan, Hale, Harrison, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Trustee Harrison moves that bids again be asked for for printing the Monthly Bulletin. Carried.

Motion made that the windows be cleaned, at a cost not to exceed forty dollars ($40.00). Roll call on adoption of motion. Ayes: Trustees Cullinan, Hale, Harrison, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Communications.

From Miss Mary Doyle, in regard to her position on the list of eligibles. Referred to the Committee on Rules.

From Thomas Bannister, requesting that a branch library be established in the Potrero. Referred to the Committee on Branches.

MAR -6 1917

From Mrs. A.S. Rowan, in regard to opening a room for the blind. Action deferred until the next meeting.

From the North Beach Promotion Association, requesting that Miss Woodman be transferred back to the North Beach Branch. Referred to the Committee on Rules.

From Mr. Byron Mauzy, advising that he would be pleased to send a piano for the music room, same to be used for a few months. Secretary is instructed to convey to Mr. Mauzy the thanks of the Board for his kindness.

From Eugene M. Levy, requesting that a flag pole be placed upon the building. Referred to the Committee on New Building.

From I.W. Parsons and Louis T. Samuels, offering property for a site for a branch library in the North Beach district. Referred to the Committee on Branches.

From the Steam & Operating Engineers, requesting that an engineer be engaged for the new library building. Referred to the Committee on New Building.

From R.F. Pratt, requesting a position in the newspaper department. Referred to the Committee on Rules.

From the Mullen Manufacturing Company, asking that they be allowed to submit a bond in lieu of the $2500 which, according to contract, is to be retained for the period of one year from date of acceptance of their work. Trustee Hale moves that $500 be in cash be retained and a bond for $2000 accepted. Motion carried.

There being no further business the meeting adjourned.

Geo. A. Mullen
Secretary.

MAR -6 1917

San Francisco, April 3, 1917.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President O'Connor presiding.

On Roll Call the following are noted present: Trustees Bentley, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Absent: Trustees Cullinan, Dodge, Hale, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to the amount of $2699.89. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			355v.	$556.69
From Stechert			133v.	214.99
" The White House			207v.	234.04
Replacements for Main, Branches and Deposit Stations.				
	adult	702v. $624.00		
	juvenile	73v. 54.75	775.	676.75
Additional copies for Main, Branches and Deposit Stations.				
	adult	632v. $427.65		
	juvenile	63v. 49.20	695v.	476.85
			2165v.	$2159.32

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee McKinstry reports bills to the amount of $1601.47. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Cullinan, Trustee Sloss reports bills to the amount of $1593.79. Referred to the Finance Committee.
The Committee recommends the purchase of the following:

1 book perforator	est. cost	$25.00
700 book supports	" "	70.00
1 new book display rack	" "	50.00

The Committee further recommends that it be given power to improve the lighting system of the Mission Branch. Roll call on adoption of recommendation. Ayes: Bentley, Harrison, McKinstry, Sloss,

Taylor, Wise and O'Connor. Noes: none. Adopted.

The Committee further recommends that the Board proceed to erect the Sunset Branch Library and that contracts be awarded to the following:

General contract	P.J. Lynch	$26,500.00
Heating	Scott Co.	2,395.00
Plumbing	J.E. O'Mara	781.00
Electric	McFell Electric.	861.00
Painting	Harry Graper	1,175.00
Terra Cotta	N. Clark & Sons	6,525.00
Lighting fixtures	Roberts Mfg. Co.	372.00
Exterior Lighting Standards . .	Rudgear-Merle	225.00
Ext. Lighting Standard Fixtures.	Thos. Day Co.	180.00
		$39014.00

Motion made that the recommendation be adopted and that the President and Secretary sign contracts with the low bidders for the erection of the Branch.

Roll call on adoption of motion. Ayes: Trustees Bentley, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Branches.

Chairman Bentley reports that Mr. Parsons had submitted a piece of property on Vallejo street, between Powell and Stockton streets, as a site for a branch for the North Beach district. The Committee feels that the Library Board would not be justified in recommending its purchase to the Board of Supervisors, because of the high figure. No action.

Committee on Municipal Relations.

Chairman Hale no report.

Committee on New Building.

Chairman O'Connor reports that architect George W. Kelham advises that the McGilvray Raymond Granite Company has completed ~~their~~ its work, with the exception of the statuary and he recommends that all amount due the McGilvray Raymond Granite Company be paid, with the exception of four thousand five hundred dollars ($4500). The Committee, therefore, recommends that the McGilvray Raymond Granite Company be paid the sum of seven thousand three hundred and sixty-nine dollars ($7,369). Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$6114.50
Book Bills	2699.89
Printing & Binding Bills	1601.47
Miscellaneous Bills	1593.79
	$ 12009.65

Library Construction Account.

McGilvray Raymond Granite Company	$7369.00

Salary Demands.

12963	Mullin, Geo. A.	$250.00	12968	Morgan, S.D.	$90.00
12964	Rea, Robert	250.00	12969	Murray, J.	74.30
12965	Tyler, M.T.	102.40	12970	Whitcher, M.L.	90.00
12966	Baldwin, E.	75.00	12971	Woodman, A.	90.00
12967	Casey, N.A.	90.00	12972	Byrne, M.A.	100.00

APR 3 1912

12973	Creede, E.M.	$65.00
12974	Crowhurst, E.M.	50.00
12975	De Leon, M.	75.00
12976	Fleming, Mrs. E.T.	51.05
12977	Fredricks, J.M.	50.00
12978	Gilhuly, M.K.	73.95
12979	Goldman, B.A.	100.00
12980	Hafner, B.S.	75.00
12981	Hahn, A.	75.00
12982	Harrison, A.	64.05
12983	Healy, A.M.	100.00
12984	Healy, E.	75.00
12985	Henry, A.F.	75.00
12986	Huskey, M.A.	59.15
12987	Larkin, J.	55.00
12988	McCafferty, T.V.	60.00
12989	McCracken, L.S.	70.00
12990	McDougall, H.R.	73.95
12991	McGurk, R.	62.50
12992	Mahoney, M.P.	60.00
12993	Manning, C.	49.55
12994	Mel, C.F.	90.00
12995	Murphy, M.	60.00
12996	Murray, A.	73.90
12997	Murray, I.	75.00
12998	O'Connell, N.	70.00
12999	Panella, A.M.	90.00
13000	Spencer, V.B.	60.00
13001	Sturges, E.J.	73.20
13002	Weed, I.B.	75.00
13003	Windele, A.	90.00
13004	Windele, M.	64.40
13005	Wright, E.	20.00
13006	Young, G.	58.35
13007	Armstrong, L.D.	30.00
13008	Baines, R.E.	15.00
13009	Bethune, Mrs. A.	12.00
13010	Burns, M.W.	12.00
13011	Dietsch, H.	12.00
13012	Duvall, Mrs. E.	12.00
13013	Grimshaw, Mrs. M.	12.00
13014	Hamilton, T.R.	12.00
13015	Jennings, J.	12.00
13016	Kenney, W.T.	12.00
13017	Krejcik, Mrs. R.	15.00
13018	Meagher, A.G.	12.00
13019	Moore, P.L.	12.00
13020	Shapro, R.	12.00
13021	Blair, N.	50.00
13022	Bowan, G.	51.05
13023	Brownlow, D.R.	51.05
13024	Cochrane, H.	50.00
13025	Cole, M.E.	42.60
13026	Coombs, E.	50.00
13027	Dawson, H.J.	52.10
13028	Dulip, L.A.	$50.00
13029	Eldredge, A.W.	51.05
13030	Hall, Mrs. J.S.	51.05
13031	Hilton, H.I.	50.00
13032	Marlin, M.	53.15
13033	Ross, C.	47.55
13034	Rowell, D.C.	51.05
13035	Russell, E.	50.00
13036	Slosson, Mrs. D.	13.95
13037	Staengel, I.	40.35
13038	Westlake, H.	50.00
13039	Beggs, L.	5.80
13040	Bowen, L.A.	16.60
13041	Browning, E.	25.00
13042	Carney, E.	25.00
13043	Collum, Wm.	21.10
13044	Foley, T.	13.45
13045	Hilsz, J.	12.50
13046	Hoelter, E.	25.00
13047	Holland, R.	18.90
13048	Kentzel, V.	17.70
13049	Kiernan, L.	25.00
13050	Morrison, G.	25.00
13051	Petterson, W.	20.75
13052	Riley, J.	13.40
13053	Rooney, W.	25.00
13054	Sperisen, W.	15.30
13055	Sullivan, W.J.	25.00
13056	Yale, C.	25.00
13057	Bennett, A.	17.05
13058	Flynn, J.	21.30
13059	Gallagher, J.	20.30
13060	McAuliffe, E.	20.30
13061	White, A.	22.20
13062	Wieland, M.J.	20.50
13063	Denison, W.H.	75.00
13064	Hoggard, W.J.	75.00
13065	McCarry, R.F.	118.00
13066	McGlade, F.	37.50
13067	Nolan, G.J.	113.00
13068	Stecher, Mrs. T.D.	65.00
13069	Taylor, Wm.	75.00
13070	Terrill, G.C. jr.	30.00
13071	Ticoulet, L.	75.00
13072	White, Joe	75.00
13073	Zeisz, R.C.	40.00
13074	Coffey, K.	27.50
13075	Guinasso, L.	20.00
13076	Holland, J.R.	25.00
13077	Hult, J.A.	50.00
13078	Kirwin, Miss K.	45.00
13079	Peterson, Mrs. L.	27.50
13080	Perry, Mrs. A.T.	40.00
13081	White, Mrs. A.	45.00
		$6114.50

Miscellaneous Demands.

13082	White House	$1234.33
13083	Haas & Sommer	40.00
13084	J.W. Cadby	110.00
13085	Robt. H. Dodd	10.28
13086	G.E. Stechert & Co.	1253.33
13087	Geo. A. Mullin	51.95
13088	Schwabacher-Frey Co.	77.80
13089	Hicks-Judd Co.	111.91
13090	Primo Press	177.50
13091	Foster & Futernick Co.	1234.26
13092	C.J. Auger	14.00
13093	Gilley-Schmid Co.	25.60
13094	Mullen Mfg. Co.	185.75
13095	Plummer Mfg. Co.	13.80
13096	Pacific Blower & Heat.	32.70
13097	I.M. Morrell	9.00
13098	Geo. C. Terrill	127.75
13099	Joost Bros.	30.92
13100	F.W. Wentworth & Co.	31.55
13101	D.N. & E. Walter & Co.	91.25
13102	Fuller & Goepp Co.	$ 9.85
13103	Robt. A. Morrissey	75.00
13104	Spring Valley Water	51.56
13105	S.G. Lewald Co.	153.50
13106	Union Oil Co. of Cal.	46.36
13107	Pacific Gas & El. Co.	2.88
13108	Standard Oil Co.	20.36
13109	Pac. Coast Paper Co.	34.55
13110	F.O. Renstrom Co.	24.30
13111	Coffin Redington Co.	15.00
13112	C.M. Easterday	15.77
13113	H.C. Magnus & Co.	1.05
13114	Moise-Klinkner Co.	63.58
13115	Levenson Co.	76.55
13116	Lindauer & Co.	3.50
13117	S.F. Sawdust & Sand Co.	6.25
13118	Levenson Co.	300.91
13119	Sanitary Towel Co.	15.75
13120	Geo. A. Mullin	114.75
		$12009.65

APR 3 1917

and recommends that these bills be ordered paid. Ayes: Trustees Bentley, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: nonc. Adopted.

Committee on Rules and Administration.

Chairman Wise reports and recommends as follows:

That the following, from the list of eligibles, be appointed as regular assistants, at a salary of fifty dollars per month:

Mrs. Eleanor Fleming	Miss Helen Cochrane
Miss Helen I. Hilton	Mrs. E. Bagot
Miss Nell Blair	Miss Alba Eldredge
Miss Gwladys Bowen	Miss Helen Westlake
Miss Emily Russell	Miss Mary Cole
Miss Lillian Dulip	Miss Constance Ross
Mrs. Jennie S. Hall	Mrs. Dorothy Slosson
Miss Maywood Marlin	Miss Helen Dawson
Miss Dorothy Brownlow	Miss Irene Staengle
Miss Dorothy Rowell	Miss Mary Doyle

That four all-day pages be appointed, at a salary of $25 per month.

That five evening pages be appointed, at the rate of twelve cents per hour.

That Miss Elizabeth Wright be appointed to the position of book marker, at a salary of $45.00 per month.

That F.L. Ashe be appointed to the position of assistant in the newspaper department, at a salary of $40 per month.

That the hours in the Juvenile Department be from 1 to 9 P.M. excepting on Saturdays and school holidays, when the hours shall be from 9 A.M. to 9 P.M.

That Walter Petterson, head page, be paid at the rate of 15cents per hour, instead of 12 cents.

That, in orderthat the library shall be heated during all the open hours of the Library, $20 per month each be allowed to Robert McCarry and George Nolan, for the proper supervision of the heating plant.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Harrison moves that the publication of the Monthly Bulletin be resumed. Roll Call on adoption of motion. Ayes: Trustees Bentley, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Trustee Harrison moves that the printing of the Monthly Bulletin to January, 1918 be awarded to the Rincon Publishing Company, the lowest bidders. Roll call on adoption of motion. Ayes: Trustees Bentley, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Trustee Bentley calls attention to the fact that a new automobile is necessary. Motion made that the matter be referred to the Committee ~~with~~ Branches, with full power to act. Roll Call on adoption of motion. Ayes ~~Carried~~. Bentley Harrison McKinstry Sloss Taylor Wise O'Connor. Noes none adopted

Communications.

From the Carnegie Corporation, approving the plans of the Sunset

Branch Library. Placed on file.

From Miss Josephine Murray, requesting that she be paid a branch librarian's salary, owing to the fact that she is acting librarian of the Noe Valley Branch Library. Secretary is instructed to inform Miss Murray that no advance in salary will be granted, as she was simply temporarily assigned to the position.

From Miss Carlotta Mabury, offering to donate to the Library several fine photographs and postal cards of Europe and the Orient. On motion duly carried, the Secretary is instructed to write Miss Mabury, advising her that the Trustees will be glad to accept her gift.

From the San Francisco Center of the Drama League, requesting the use of a lecture room on the second floor, for Friday afternoons of each month for the purpose of giving lectures upon dramatic subjects. Motion made that the same be laid upon the table. Carried.

From the American ~~and~~ Building Maintenance Company, offering to take over the janitorial work for the new Library building for the sum of $315 per month. Secretary is instructed to communicate with the references given and report at the next meeting.

The Librarian asks permission to tender a reception to the California Library Association in the building on the evening of Saturday, April 28th. Motion made the permission be granted and that the sum of twenty dollars be allowed for entertainment. Roll Call on adoption of motion. Ayes: Trustees Bentley, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Trustee Taylor moves that the salary of Secretary Mullin be increased to $300 per month. Roll Call on adoption. Ayes: Trustees Bentley, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

APR 3 1917

San Francisco, May 1, 1917

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President O'Connor presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Dodge, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Absent: Trustees Hale, Phelan and Mayor Rolph. Present 9. Absent 3.

Minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Trustee Hale enters and takes his seat.

Reports of Standing Committees.

Committee on Books.

Trustee Harrison reports bills to the amount of $2259.22. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			531v.	$894.79
From Dawson's Book Shop			8v.	22.45
" Stechert			96v.	162.96
" The White House			81v.	129.20
Additional copies for Main, Branches and Deposit Stations				
	adult	632v. $427.65		
	juvenile	63v. 49.20	695v.	476.85
Replacements for Main, Branches and Deposit Stations				
	adult	772v. 624.00		
	juvenile	73v. 54.75	845v.	676.75
			2256v.	$2363.00

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Dodge reports bills to the amount of $1123.86. Referred to the Finance Committee.

The Committee recomends the printing of the following booklets:

250 copies of "The Manual"
250 " of "Rules for Employees"
250 " of "Rules for Library Service"

at an estimated cost of $40.00. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $2147.29. Referred to the Finance Committee.

The Committee recommends that purchases be made and work be done as follows:

Main Library.

	Est. Cost.
2 Typewriters	$ 200.00

McCreery Branch.

1 Book truck	30.00

Noe Valley Branch.

Linoleum for story hour room	60.83
2 doz. small chairs	30.00
3 lounge cushions and 3 lounge pillows .	38.95

McCreery Branch.

Close up openings in stairway with oak door and place hand rail in back stairway	75.00

Noe Valley Branch.

Cut opening in rail counter and marble base and return base and panels for opening and passageway	30.00

Richmond Branch.

Cut opening between toilet and rest room, close up opening between kitchen and toilet room; move book case.	35.00

North Beach Branch.

Build 52 feet of rail counter with movable shelves.	130.00
	$ 629.78

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes. none. Adopted.

The Committee further recommends that the offer of the American Building Maintenance Company, to take over the janitorial work of the Main Library, and to ~~take~~ supply all cleaning materials, for the sum of $315.00 be accepted and the Committee recommends that the President and the Secretary execute a contract.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss, Taylor, Wise, and O'Connor. Noes: none. Adopted.

The Committee further recommends that the request of the Atlas Heating Company (presented to the Board atthe last meeting and referred to the Committee for action) to be allowed to withdraw their bid to install the heating plant in the Golden Gate Valley Branch,)be granted. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

The Committee further recommends that the Board proceed to erect the Golden Gate Valley Branch and that contracts be awardedas follows:

General	C.E. McMullin	$23,588	Heating	Scott Co.	$ 2135
Plumbing	J.E. O'Mara	1,255	Electric	Asher & Co.	960
Painting	H. Graper	600	Terra cotta	Gladding, Mc Bean & Co.	9270

Total $37,908.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley,

Cullinan, Dodge, Halc, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Branches.

Chairman Bentley - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on New Building.

Chairman O'Connor reports bill to amount of $600.00. Referred to the Finance Committee.

Committee on Finance And Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6234.25
Printing & Binding Bills	1123.86
Book Bills	2259.22
Miscellaneous Bills	2147.29
	$ 11764.62
Library Const. Acct. McGilvray-Raymond G. Co.	$ 600.00

Salary Demands.

13121	Mullin, George A.	$300.00	13168	Murray, I.F.	$75.00
13122	Rea, Robert	250.00	13169	O'Connell, N.	70.00
13123	Tyler, M.T.	100.00	13170	Panella, A.	90.00
13124	Baldwin, E.	75.00	13171	Ross, C.	48.35
13125	Casey, N.A.	90.00	13172	Rowell, D.C.	50.00
13126	Morgan, S.D.	90.00	13173	Russell, E.	50.00
13127	Murray, Josephine	75.00	13174	Slosson, Mrs. D.	50.00
13128	Whitcher, M.L.	90.00	13175	Spencer, V.B.	55.00
13129	Woodman, A.	90.00	13176	Staengel, I.	50.00
13130	Bagot, Mrs. E.	50.00	13177	Sturges, E.J.	75.00
13131	Blair, N.	50.00	13178	Weed, I.B.	75.00
13132	Bowen, G.	50.00	13179	Westlake, H.	50.00
13133	Brownlow, D.	50.00	13180	Windele, A.	90.00
13134	Byrne, M.A.	100.00	13181	Windele, M.	65.00
13135	Cochrane, H.	50.00	13182	Wright, E.F.	45.00
13136	Cole, M.E.	48.35	13183	Armstrong, L.D.	30.00
13137	Creede, E.M.	65.00	13184	Baines, R.E.	15.00
13138	Crowhurst, E.M.	50.00	13185	Burns, M.W.	12.00
13139	Dawson, H.	52.10	13186	Dietsch, H.	12.00
13140	De Leon, M.	71.80	13187	Duvall, Mrs. E.	12.00
13141	Doyle, M.M.	45.70	13188	Grimshaw, Mrs. M.	12.00
13142	Dulip, L.A.	50.85	13189	Hamilton, H.	12.00
13143	Eldredge, A.W.	50.35	13190	Jennings, J.	12.00
13144	Fleming, Mrs. E.T.	50.00	13191	Kenney, W T.	12.00
13145	Fredricks, J.M.	50.00	13192	Krejcik, Mrs. R.	15.00
13146	Gilhuly, M.K.	75.00	13193	Lee, N.	12.00
13147	Goldman, B.A.	100.00	13194	Meagher, A.G.	12.00
13148	Hafner, B.A.	75.00	13195	Moore, P.L.	12.00
13149	Hahn, A.	73.95	13196	Shapro, R.	12.00
13150	Hall, Mrs. J.S.	50.00	13197	Meagher, M.M.	3.15
13151	Harrison, A.A.	65.00	13198	Windele, Elizabeth	4.35
13152	Healy, A.M.	100.00	13199	Bennett, A.	17.90
13153	Healy, E.	75.00	13200	Browning, E.	25.00
13154	Henry, A.F.	70.00	13201	Carney, E.	25.00
13155	Hilton, H.I.	52.10	13202	Collum, Wm.	19.60
13156	Huskey, M.A.	56.55	13203	Foley, T.	16.45
13157	Larkin, J.	55.00	13204	Gough, L.	13.35
13158	McCafferty, T.V.	60.00	13205	Hilsz, J.	27.50
13159	McCracken, L.S.	75.00	13206	Galloway, F.	14.15
13160	McDougall, Mrs. H.R.	71.05	13207	Hoelter, E.	25.00
13161	McGurk, R.	62.50	13208	Holland, J.	15.80
13162	Mahoney, M.P.	58.00	13209	Kentzel, V.	15.10
13163	Manning, C.	50.00	13210	Kiernan, L.	25.00
13164	Marlin, M.	51.20	13211	Morrison, G.	25.00
13165	Mel, C.F.	90.00	13212	Petterson, W.	25.80
13166	Murphy, M.F.	60.00	13213	Riley, J.	15.85
13167	Murray, A.J.	73.95	13214	Rooney, W.	25.00

MAY 1 1917

13215	Sperisen, F.	$17.30	13228	Nolan, G.J.	105.00
13216	Sullivan, W.J.	25.00	13229	Stecher, Mrs. T.D.	65.00
13217	Bowen, L.A.	15.65	13230	Taylor, W.	75.00
13218	Flynn, J.	20.60	13231	Ticoulet, L.	75.00
13219	Gallagher, J.	18.40	13232	White, Joe	75.00
13220	McAuliffe, E.	18.95	13233	Zeisz, R.	40.00
13221	White, A.	20.10	13234	Coffey, K.	40.00
13222	Wieland, M.J.	19.80	13235	Guinasso, L.	20.00
13223	Ashe, F.L.	24.65	13236	Holland, J.R.	25.00
13224	Denison, W.H.	75.00	13237	Hult, J.A.	50.00
13225	Hoggard, W.J.	75.00	13238	Kirwin, Miss K.	45.00
13226	McCarry, R.	116.00	13239	Perry, Mrs. A.T.	40.00
13227	McGlade, F.	75.00	13240	White, Mrs. A.	45.00
					$6234.25

Miscellaneous Demands.

13241	White House	$845.00	13260	D.N. & E. Walter & Co	$56.20
13242	Wheeler Publ. Co.	95.10	13261	Geo. C. Terrill	62.25
13243	J.J. Newbegin	4.00	13262	C.A. Malm Co.	35.00
13244	G.E. Stechert & Co.	1272.00	13263	Goodyear Rubber Co.	25.52
13245	Champlain Society	20.00	13264	Jas. Geddes & Co.	17.50
13246	Boston Book Co.	8.87	13265	F.E. Newbery Elec. Co.	5.35
13247	George A. Mullin	14.25	13266	Edw. Deering	4.00
13248	Schwabacher-Frey Sta. Co.	34.63	13267	Robt. A. Morrissey	75.00
13249	Foster & Futernick Co.	5.00	13268	Spring Valley Water Co	52.84
13250	H.J. Hastings Co.	2.50	13269	S.G. Lewald Co.	43.00
13251	Rincon Publ. Co.	141.00	13270	Amer. Bldg. Main. Co.	80.00
13252	Primo Press	101.00	13271	Otis Elevator Co.	33.75
13253	J.R. McNicoll Ptg. Co.	67.50	13272	C.M. Easterday	32.25
13254	Foster & Futernick Co.	772.23	13273	Hockwald Chem. Co.	12.25
13255	H.O. Harrison Co.	940.00	13274	A. Delucchi	10.70
13256	Mangrum & Otter	249.25	13275	Ferry Drug Store	10.00
13257	F.W. Wentworth & Co.	115.70	13276	George A Mullin	119.10
13258	Louis J. Borie	90.63			
13259	Pacific Blower & Heat. Co	77.00			
					$ 11764.62

and moves that these bills be ordered paid. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Wise - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Reports of Special Committees.

Trustee Cullinan reports (regarding the requestof the International Union of Steam and Operating Engineers) that there is no work for an engineer in the building and moves that the Union be so advised. Carried.

New Business.

Trustee Harrison calls attention to the photographs of the new building, which have just been taken, and suggests that a portfolio of the same be sent to the Carnegie Corporation and a set be kept in the Library. Motion made that the Secretary be instructed to carry out this suggestion and that the sum of twenty-five dollars ($25) per set be set aside for the expense. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

In the matter of a flag pole for the building, Trustee Taylor moves that architect George W. Kelham be requested to have a flag pole placed on the library building, and that a suitable flag be purchased. Roll call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

MAY 1 1917

Trustee Cullinan moves that chairs, benches and floor covering be procured for the story hour room in the Main Library, at a cost of $75.00. Roll call on adoption of motion. Trustees Bentley, Cullinan, Dodge, Hale, Harrison, McKinstry, Sloss, Taylor, Wise and O'Connor. Noes: none. Adopted.

Communications.

From the members of the staff, thanking the Trustees for rest rooms and the general interest shown in their welfare. Trustee Taylor moves that the same be spread in full on the minutes.

"The members of the Staff wish to express to the Board of Trustees their appreciation of the thoughtfulness shown in providing such pleasant and comfortable rooms for the staff and for the general interest in their welfare since coming into the new Library building.

They also thank the Trustees for their approval of, and generaous contribution to, the entertainment of the California Library Association.

The meeting was a record one and many expressions of appreciation of the new building and of pleasure at their cordial reception have been voiced by members of the Association.

The San Francisco Public Library staff has thus been given the opportunity to make some return for the many times they have been entertained by other libraries."

From Miss Elsie E. Howell, advising that on account of the illness of her mother it will be impossible for her to definitely state when she can take up library work, and requesting that her name be kept on the list of eligibles. Referred to the Committee on Rules.

From the Mayor, transmitting a letter from the San Francisco Bureau of Governmental Research, suggesting the formation of a municipal reference library. Referred to the Committee on Rules.

From City Engineer O'Shaughnessy, requesting that he be allowed to place an automobile in the garage under the library. The Secretary is instructed to advise Mr. O'Shaughnessy that there are already two machines in the garage.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

San Francisco, June 6, 1917

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, heldin the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:30 P.M., President O'Connor presiding.

On Roll Call the following are noted present: Trustees Bentley, Dodge, Harrison, McKinstry, Sloss, Wise and O'Connor. Absent: Trustees Cullinan, Hale, Phelan, Taylor and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

The President appoints Trustee Sloss as a temporary member of thc Committees on Books and Finance and Audit.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Trustee Harrison reports bills to amount of $2419.89. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			154v.	$ 312.91
From Steehert			35v.	78.60
" The White House			19v.	33.40
Additional copies for the Main, Branches and Deposit Stations				
	adult	572v. $429.00		
	juvenile	73v. 54.75	645v.	483.75
Replacements for Main, Branches and Deposit Stations				
	adult	637v. 477.75		
	juvenile	62v. 46.50	699v.	524.25
			1552v.	$ 1432.91

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, McKinstry, O'Connor, Sloss and Wise. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Dodge reports bills to amount of $1449.77. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

Form 62-	500	check slips	$ 4.50
	-2,000	gift labels	3.00
"	56-50000	order slips	59.00
	7-20000	replacements-Main)	47.50
	47-20000	" Branch)	
	51-20000	call slips	11.00
	12-25000	fine slips	12.00
	57- 1000	statistics blanks	12.00
	83-10000	book pockets)	45.00
	87-10000	book pockets)	$ 194.00

Roll call on adoption of rec. Ayes: Trustees Bentley, Dodge, Harrison, McKinstry, O'Connor, Sloss and Wise. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

In the absence of Chairman Cullinan, Trustee Sloss reports bills to the amount of $914.65. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

3 signs for elevator doors	$30.00 Est. Cost.
1 bulletin board (directory of departments)	50.00
1 numbering machine	15.00
1 rug for Music room	25.00
1 wicker reclining chair(Br.3)	12.50
	$ 132.50

Thc Committee also recommends that the following work be done:

Retinting walls and ceilingsand clean furniture at Park Branch	$ 250.00
Painting outside and cleaning and retinting interior of Fillmore Branch.	250.00

The Committee asks that it be given power to act in securing clay and loam for the lawn in front of the building, at a cost of $1.00 per load for clay ad $2.00 a load for loam.

Roll call on adoption of recommendations. Ayes: Trustees Bentley, Dodge, Harrison, McKinstry, O'Connor, Sloss and Wise. Noes: none. Adopted.

The Committee reports that certain changes in the plans of the Golden Gate Valley Branch Library have been demanded by the Board of Public Works, and these changes will amount to $138.00. The Committee recommends that C.E. McMullin be allowed this amount in addition to his contract price.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, McKinstry, O'Connor, Sloss and Wise. Noes: none. Adopted.

The Committee recommends that George Terrill be appointed superintendent of construction of the Sunset and Golden Gate Valley Branch library buildings, at a salary of $200 per month, to be paid out of the Carnegie funds. Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, McKinstry, O'Connor, Sloss and Wise. Noes: none. Adopted.

Committee on Branches.

Chairman Bentley- no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

In the absence of Chairman Taylor, Trustee Dodge reports bills as follow:

Salary Demands	$ 6210.20
Book Bills	2419.89
Printing & Binding Bills	1449.77
Miscellaneous Demands	914.65
	$ 10994.51

Salary Demands.

13277	Mullin, George A.	$ 300.00	13282	Morgan, S.D.	$ 90.00
13278	Rea, R.	250.00	13283	Murray, J.	75.00
13279	Tyler, M.T.	98.55	13284	Whitcher, M.L.	90.00
13280	Baldwin, E.	75.00	13285	Woodman, A.	90.00
13281	Casey, N.A.	90.00	13286	Bagot, Mrs. E.	51.05

13287	Blair, N.	$ 50.00
13288	Bowen, G.	50.00
13289	Brownlow, D.	49.15
13290	Byrne, M.A.	100.00
13291	Cochrane, H.	51.05
13292	Cole, M.E.	48.35
13293	Creede, E.M.	66.05
13294	Crowhurst, E.M.	50.00
13295	Dawson, H.J.	51.35
13296	De Leon, M.	73.95
13297	Doyle, M.M.	53.00
13298	Dulip, L.A.	49.15
13299	Eldredge, A.W.	50.00
13300	Fleming, Mrs. E.T.	51.05
13301	Fredricks, J.M.	50.00
13302	Gilhuly, M.K.	75.00
13303	Goldman, B.A.	100.00
13304	Hafner, B.S.	75.00
13305	Hahn, A.	73.95
13306	Hall, Mrs. J.S.	50.00
13307	Harrison, A.A.	65.00
13308	Healy, A.M.	100.00
13309	Healy, E.	75.00
13310	Henry, A.F.	70.00
13311	Hilton, H.I.	50.00
13312	Huskey, M.A.	24.00
13313	Larkin, J.	53.90
13314	McCafferty, T.V.	60.00
13315	McCracken, L.S.	72.50
13316	McDougall, H.R.	65.00
13317	McGurk, R.	63.75
13318	Mahoney, M.P.	59.45
13319	Manning, C.	50.00
13320	Marlin, M.	53.75
13321	Mel, C.F.	90.00
13322	Murphy, M.F.	60.00
13323	Murray, A.J.	75.00
13324	Murray, I.F.	75.00
13325	O'Connell, N.	70.00
13326	Panella, A.M.	90.00
13327	Ross, C.	51.05
13328	Rowell, D.C.	47.15
13329	Russell, E.	50.00
13330	Slosson, Mrs. D.	49.55
13331	Spencer, V.B.	55.00
13332	Staengel, I.	52.10
13333	Sturges, E.J.	75.00
13334	Weed, I.B.	75.00
13335	Westlake, H.	38.35
13336	Windele, A.	90.00
13337	Windele, M.	65.00
13338	Wright, E.	45.00
13339	Armstrong, L.D.	30.00
13340	Baines, R.E.	15.00
13341	Burns, M.W.	12.00
13342	Lee, N.S.	$ 12.00
13343	Cross, Mrs. C.E.	15.00
13344	Dietsch, H.	12.00
13345	Duvall, Mrs. E.	12.00
13346	Grimshaw, Mrs. M.	12.00
13347	Hamilton, T.R.	12.00
13348	Jennings, J.	12.00
13349	Kenney , W.T.	12.00
13350	Meagher, A.G.	12.00
13351	Moore, P.L.	12.00
13352	Shapro, R.	12.00
13353	Meagher, M.M.	19.95
13354	Windele, E.	4.80
13355	Bennett, A.	19.60
13356	Browning, E.	25.00
13357	Carney, E.	25.00
13358	Collum, W.	19.25
13359	Folcy, T.	16.00
13360	Gough, L.	25.00
13361	Hilsz, J.	23.35
13362	Hoelter, E.	25.00
13363	Holland, R.	17.80
13364	Kentzel, V.	16.00
13365	Kiernan, L.	25.00
13366	Morrison, G.	25.00
13367	Petterson, W.	25.35
13368	Riley, J.	14.85
13369	Rooney, W.	25.00
13370	Sperisen, F.	17.00
13371	Sullivan, W.J.	25.00
13372	Bowen, L.A.	6.95
13373	Flynn, J.	21.05
13374	Gallagher, J.	19.70
13375	McAuliffe, E.	19.50
13376	White, A.	21.00
13377	Wieland, M.J.	19.85
13378	Ashe, F.L.	40.00
13379	Bastian, W.	75.00
13380	Denison, W.H.	75.00
13381	Hoggard, W.J.	75.00
13382	McCarry, R.	104.00
13383	McGlade, F.	75.00
13384	Nolan, G.J.	105.00
13385	Stecher, Mrs. T.D.	65.00
13386	Ticoulet, L.	75.00
13387	White, Joe	75.00
13388	Zeisz, R.C.	40.00
13389	Coffey, Miss K.	45.00
13390	Guinasso, L.	20.00
13391	Holland, J.R.	25.00
13392	Hult, J.A.	50.00
13393	Kirwin, Miss K.	45.00
13394	Perry, Mrs. A.T.	40.00
13395	White, Mrs. A.	45.00
		$ 6210.20

Miscellaneous Demands.

13396	White House	$ 1915.66
13397	Newbegin's	5.40
13398	G.E. Stechert & Co.	467.33
13399	American Educ. Co.	4.00
13400	George A. Mullin	27.50
13401	Primo Press	58.85
13402	M.G. McClinton & Co.	4.25
13403	M.G. McClinton & Co.	133.30
13404	Rincon Publ. Co.	81.00
13405	Schwabacher-Frey Sta. Co.	40.95
13406	Schwabacher-Frey Sta. Co.	29.66
13407	Foster & Futernick Co.	1101.76
13408	F.W. Wentworth & Co.	295.10
13409	Levenson Co.	45.82
13410	Ge. C. Terrill	115.75
13411	Heywood Bros. Wakefield	46.65
13412	Pacific Gas & Elec. Co.	37.86
13414	Joost Bros.	7.66
13414	C.M. Easterday	3.96
13415	Fuller & Goepp	3.70
13416	Multiplex Co.	16.50
13417	Mangrum & Otter	10.50
13418	Moise-Klinkner Co.	9.06
13419	J.B. Crowe	1.50
13420	Spring Valley Water Co	73.26
13421	Robt. A. Morrissey	75.00
13422	Pacific Gas & Elec. Co.	6.78
13423	Amer. Bldg. Main. Co.	40.00
13424	Atlantic Paint Co.	25.00
13425	Sanitary Towel Sup. Co	17.00
13426	A. Delucchi	4.35
13427	Lindauer & Co.	2.10
13428	Geo. A. Mullin	77.10
		$ 10994.51

and moves that these bills be ordered paid. Ayes: Trustees Bentley, Dodge, Harrison, McKinstry, O'Connor, Sloss, and Wise. Noes; none. Adopted.

Committee on Rules and Administration.

Chairman Wise reports and recommends as follows:

1. That Miss Alice Harrison be granted a leave of absence, from June 1st to September 1st, 1917, without pay.

2. That, on account of changes made in the janitorial work, the services of Robert McCarry (head janitor), William Bastian (janitor) and P. McGlade (janitor) be dispensed with.

3. That the services of R.C. Zeisz, night elevator operator, be dispensed with, to take effect June 15, 1917.

4. That W.J. Hoggard, elevator operator, be transferred from day to night schedule, at a salary of $40 per month.

5. That Louis Ticoulet, janitor, be transferred to day schedule as elevator operator, at a salary of $75 per month.

6. That the Misses Nellie O'Day, Natalie Mullen and Valerie Mullen (of the list of eligibles) be dropped, as they cannot serve when called upon to act as substitutes.

7. That, on account of the illness of their respective mothers, Miss Elsie Howell and Miss Nina Boyle be advised that ninety days' extension of time will be granted them in which to report for duty, and if, at the end of that time, they cannot report for duty, they will be dropped from the list of eligibles.

8. That Miss Margaret Windele, assistant at the Park Branch, be placed in charge of the Park Branch on a probation of six months, it being understood that this appointment will in no way change her salary.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, McKinstry, O'Connor, Sloss and Wise. Noes: none. Adopted.

The Committee further reports regarding the Bureau of Municipal Research and it is recommended that the Bureau be advised that the Board will be glad to put at the service of the Bureau any material in its possession, and to give the assistance of its staff, but does not dem it advisable to create a department outside of the Library Building.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Harrison, McKinstry, O'Connor, Sloss and Wise. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the San Francisco Association for the Blind, requesting accomodations for the blind in the Main Library. On motion duly carried, the Committee on Municipal Relations is requested to ascertain if a hall in the Auditorium cannot be secured for this purpose.

From Mr. J.C. Cebrian, enclosing list of books which he offers to the Library; also a framed picture of the Cervantes monument, now in Golden Gate Park.

Motion made that the picture be accepted and the chairman of the Book Committee is requested to extend to Mr. Cebrian the thanks of the Board for the generous donation of books. Carried.

There being no further business the meeting adjourned.

Geo. A. Mullen
Secretary.

San Francisco, July 2, 1917.

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, for the purpose of transacting such business as would be brought before the regular meeting; and notice thereof and of the object for which the meeting was called having been given by the Secretary to each Trustee, in accordance with the By-Laws of the Board, the meeting is called to order at 4:30 P.M., President O'Connor presiding.

On Roll Call the following are noted present: Trustees Harrison, McKinstry, O'Connor, Sloss, Taylor, Wise and Mayor Rolph. Absent: Trustees Bentley, Cullinan, Dodge, Hale and Phelan. Present 7. Absent 5.

The President appoints Trustee Wise as a temporary member on the Committee of Building and Fixtures and Trustee Sloss temporary member on the Committees of Printing and Binding and Finance and Audit.

The reading of the minutes of the previous meeting and the Secretary's report is dispensed with.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to the amount of $7547.68. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee McKinstry reports bills to the amount of $1774.16. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Cullinan, Trustee Sloss reports bills to the amount of $2152.04. Referred to the Finance Committee.

Committee on New Building.

Chairman O'Connor reports bill to the amount of $330.22. Referred to the Finance Committee.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6251.20
Book Bills	7547.68
Printing & Binding Bills	1774.16
Miscellaneous Bills	2152.04
	$ 17725.08

Library Construction Account.

The Lindgren Company	$ 330.22

Salary Demands.

13429	Mullin, Geo. A.	$300.00	13493	Cross, Mrs. C.E	$15.00
13430	Rea, Robert	250.00	13494	Dietsch, H.	12.00
13431	Tyler, M.T.	100.00	13495	Duvall, Mrs. E.	12.00
13432	Baldwin, E.	80.00	13496	Grimshaw, Mrs. M.	12.00
13433	Casey, N.A.	90.00	13497	Hamilton, T.R.	12.00
13434	Morgan, S.D.	90.00	13498	Jennings, J.	12.00
13435	Murray, J.	75.00	13499	Kenney, W.T.	12.00
13436	Whitcher, M.L.	90.00	13500	Lee, N.S.	12.00
13437	Woodman, A.	90.00	13501	Mooney, S.J.	12.00
13438	Bagot, E.	50.00	13502	Moore, P.L.	12.00
13439	Blair, N.	40.00	13503	Shapro, R.	12.00
13440	Bowen, G.	30.00	13504	Duryea, A.	37.80
13441	Brownlow, D.	50.00	13505	Gruner, M.B.	39.00
13442	Byrne, M.A.	100.00	13506	Marcus, A.	38.85
13443	Cochrane, H.	50.00	13507	Meagher, M.M.	54.60
13444	Cole, M.E.	51.35	13508	Meddaugh, H.	12.60
13445	Creede, E.M.	68.60	13509	Munson, E.	35.00
13446	Crowhurst, E.	50.00	13510	Putnam, D.	37.80
13447	Dawson, H.	38.35	13511	Reston, G.I.	36.00
13448	De Leon, M.	75.00	13512	Roberts, B.C.	49.35
13449	Doyle, M.M.	51.50	13513	Taylor, R.D.	12.60
13450	Dulip, L.A.	48.80	13514	Watson, L.	38.85
13451	Eldredge, A.W.	50.00	13515	Windele, E.	47.85
13452	Fleming, Mrs. E.T.	51.95	13516	Wood, J.B.	36.60
13453	Fredricks, J.M.	51.20	13517	Wright, C.D.	37.80
13454	Gilhuly, M.K.	76.05	13518	Browning, E.	25.00
13455	Goldman, B.A.	100.00	13519	Carney, E.	25.00
13456	Hafner, B.S.	75.00	13520	Collum, W.	19.80
13457	Hahn, A.	75.00	13521	Foley, T.	15.80
13458	Hall, Mrs. J.S.	50.00	13522	Gough, L.	22.50
13459	Healy, A.M.	100.00	13523	Hilsz, J.	22.50
13460	Healy, E.	75.00	13524	Hoelter, E.	25.00
13461	Henry, A.F.	23.35	13525	Holland, R.	15.80
13462	Hilton, H.I.	40.00	13526	Kentzel, V.	15.30
13463	Larkin, J.	55.00	13527	Kiernan, L.	25.00
13464	McCafferty, T.V.	60.00	13528	Morrison, G.	25.00
13465	McCracken, L.S.	75.00	13529	Petterson, W.	37.20
13466	McDougall, H.R.	75.00	13530	Riley, J.	16.15
13467	McGurk, R.	65.00	13531	Rooney, W.	23.35
13468	Mahoney, M.P.	60.00	13532	Speisen, F.	16.25
13469	Manning, C.	50.00	13533	Sullivan, W.J.	25.00
13470	Marlin, M.	52.10	13534	Bennett, A.	17.90
12471	Mel, C.F.	90.00	13535	Flynn, J.	20.20
13472	Murphy, M.F.	60.00	13536	Gallagher, J.	19.10
13473	Murray, A.J.	75.00	13537	McAuliffe, E.	19.10
13474	Murray, I.F.	75.00	13538	Nolan, P.	15.25
13475	O'Connell, N.	70.00	13539	Wieland, M.	20.10
13476	Panella, A.M.	90.00	13540	Ashe, F.L.	40.00
13477	Ross, C.	50.00	13541	Denison, W.H.	75.00
13478	Rowell, D.C.	50.00	13542	Hoggard, W.J.	20.00
13479	Russell, E.	50.00	13543	McCarry, R.	6.00
13480	Slosson, Mrs. D.	40.00	13544	Nolan, G.J.	105.00
13481	Spencer, V.B.	55.00	13545	Stecher, Mrs. T.D.	65.00
13482	Staengel, I.	53.30	13546	Ticoulet, L.	75.00
13483	Sturges, E.J.	75.00	13547	White, Joe	89.00
13484	Weed, I.B.	75.00	13548	Zeisz, R.C.	20.00
13485	Westlake, H.	30.00	13549	Coffey, Miss K.	45.00
13486	Windele, A.	90.00	13550	Guinasso, L.	20.00
13487	Windele, M.W.	65.00	13551	Holland, J.R.	25.00
13488	Wright, E.F.	45.00	13552	Hult, J.A.	50.00
13489	Young, G.	46.65	13553	Kirwin, Miss K.	4500
13490	Armstrong, L.D.	30.00	13554	Perry, Mrs. A.T.	40.00
13491	Baines, R.E.	15.00	13555	White, Mrs. A.	45.00
13492	Burns, M.W.	12.00			
					$ 6251.20

Miscellaneous Demands.

13556	White House	$ 2139.95	13565	N.Y. Times Index	$ 8.00
13557	" "	2272.34	13566	Librarian Congress	300.00
13558	G.E. Stechert & Co.	2125.64	13567	Geo. A. Mullin	49.60
13559	" " " "	351.65	13568	F.W. Waetworth Co.	205.75
13560	H.S. Crocker Co.	67.50	13569	Hicks-Judd Co.	151.20
13561	Chas. C. Hoag	6.00	13570	M.G. McClinton & Co.	15.50
13562	Amer. Electrochemical So.	2.00	13571	M.G. McClinton & Co.	66.00
13563	Dodd Mead & Co.	216.00	13572	J.R. McNicoll Ptg. Co.	21.00
13564	Architect Press	9.00	13573	Primo Press	90.00

13574	Rincon Publishing Co.	$ 89.00	13600	Union Oil Co.	$ 50.81
13575	Foster & Futernick Co.	1135.71	13601	S.G. Lewald & Co.	52.00
13576	Moise-Klinkner Co.	4.00	13602	S.G. Lewald & Co.	12.00
13577	Geo. H. Tay Co.	6.08	13603	Amer. Bldg. Main. Co.	355.00
13578	Moise-Klinkner Co.	49.40	13604	C.A. Worth & Co.	65.00
13579	Haverkamp & Grunert	1.45	13605	Otis Elevator Co.	22.50
13580	C.M. Easterday	3.35	13606	John Channing	48.00
13581	D.N. & E. Walter & Co.	36.50	13607	Geo. A. Mullin	49.75
13582	D.N. & E. Walter & Co.	94.03			
13583	Geo. C. Terrill	175.00			
13584	L.C. Smith & Bros. Co.	181.05			
13585	F.O. Renstrom Co.	33.85			
13586	W.A. Plummer Mfg. Co.	34.24			
13587	I.M. Morrell	6.00			
13588	Mangrum & Otter	5.15			
13589	Lindgren Co.	285.00			
13590	H.O. Harrison Co.	1.10			
13591	Goodyear Rubber Co.	10.00			
13592	Gilley-Schmid Co.	10.10			
13593	Gilley-Schmid Co.	13.25			
13594	Fuller & Goepp	12.64			
13595	Eames Co.	33.00			
13596	Thos. Day Co.	345.00			
13597	C.J. Auger	3.50			
13598	Robt. A. Morrissey	75.00			
13599	Spring Valley Water Co.	78.29			
					$ 17725.08

and moves that these bills be ordered paid. Ayes: Trustees Harrison, McKinstry, O'Connor, Sloss, Taylor, Wise and Mayor Rolph. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Wise recommends as follows:

That, according to the "Rules for Library Service," the following members of the staff having passed the required efficiency test, their salaries be increased as follows:

Miss Ella Crowhurst, from $50 to %55, beginning May 1, 1917.

Miss Margaret Windele, from $65 to $70, beginning with May 1, 1917.

Miss Theresa McCafferty, from $60 to $65, beginning with June 1, 1917.

Roll Call on adoption of recommendation. Ayes: Trustees Harrison, McKinstry, O'Connor, Sloss, Taylor, Wise andMayor Rolph. Noes: none. Adopted.

Motion made that the meeting adjourn. Carried.

Geo. A. Mullin

Secretary.

San Francisco, August 7, 1917.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President O'Connor presiding.

On Roll Call the following are noted present: Trustees Cullinan, Hale, Harrison, Sloss, Taylor, Wise and O'Connor. Absent: Trustees Bentley, Dodge, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

During the reading of the minutes Trustee Dodge enters and takes his seat.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Harrison reports bills to the amount of $982.28. Referred to the Finance Committee.

The Committee recommends that the book contract for supplying books for the year 1917-18 be awarded to the H.S. Crocker Company, the lowcst bidders.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, O'Connor, Sloss, Taylor, Wise. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Dodge reports bills to the amount of $426.67. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $1021.97. Referred to thc Finance Committee. #

Committeeon Branches.

Chairman Bentley - no report.

The Committee recommends that the following be purchased:

Main Library	1/2 dozen brass cuspidors Est. Cost.	$24.00
	1 cabinet for Librarian's office.	25.00
Branch 5.	1 rug.	15.00
		$64.00

and that repairs be made to the sidewalk in front of the Main Library building, $36. Total $100.00

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on New Building.

Chairman O'Connor reports bill to the amount of $900.00. Referred to the Finance Committee.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$6636.25
Book Bills	982.28
Printing & Binding Bills	426.67
Miscellaneous Bills	1021.97
	$9067.17

Library Construction Account.

McGilvray-Raymond Granite Co. $ 900.00

Salary Demands.

13608	Mullin, George A.	$ 300.00	13663	Windele, A.	$ 90.00
13609	Rea, Robert	250.00	13664	Windele, M.	80.00
13610	Tyler, M.T.	100.00	13665	Wright, E.F.	45.00
13611	Baldwin, E.	80.00	13666	Young, G.	70.00
13612	Casey, N.A.	90.00	13667	Armstrong, L.D.	30.00
13613	Morgan, S.D.	90.00	13668	Baines, R.E.	15.00
13614	Murray, J.	75.00	13669	Brock, M.C.	12.00
13615	Whitcher, M.L.	90.00	13670	Burns, M.W.	12.00
13616	Woodman, A.	90.00	13671	Cross, Mrs. C.E.	15.00
13617	Bagot, E.	52.10	13672	Dietsch, H.	12.00
13618	Bowen, G.	51.05	13673	Duvall, Mrs. E.	12.00
13619	Brownlow, D.	48.35	13674	Grimshaw, Mrs. M.	12.00
13620	Byrne, M.A.	100.00	13675	Hamilton, T.R.	12.00
13621	Cochrane, H.	50.00	13676	Jennings, J.	12.00
13622	Cole, M.E.	48.55	13677	Kenney, W.T.	12.00
13623	Creede, E.M.	65.00	13678	Mooney, S.J.	12.00
13624	Crowhurst, E.M.	65.00	13679	Moore, P.L.	12.00
13625	Dawson, H.J.	51.05	13680	Shapro, R.	12.00
13626	De Leon, M.	75.00	13681	Boies, A.	42.00
13627	Doyle, M.M.	51.80	13682	Duryea, A.	56.25
13628	Dulip, L.A.	50.00	13683	Gruner, M.B.	37.95
13629	Eldredge, A.W.	51.05	13684	Kennedy, J.D.	56.70
13630	Fleming, Mrs. E.T.	51.05	13685	Marcus, A.	49.50
13631	Fredricks, J.M.	50.00	13686	Meagher, M.	54.00
13632	Gilhuly, M.K.	75.00	13687	Meddaugh, H.	52.50
13633	Goldman, B.A.	100.00	13688	Munson, E.	37.50
13634	Hafner, B.S.	75.00	13689	Putnam, D.	57.75
13635	Hahn, A.	60.00	13690	Reston, G.I.	57.00
13636	Hall, Mrs. J.S.	50.00	13691	Roberts, B.C.	57.00
13637	Healy, A.M.	100.00	13692	Sanford, L.M.	56.10
13638	Healy, E.	75.00	13693	Taylor, R.D.	54.75
13639	Huskey, M.A.	28.00	13694	Watson, L.	38.85
13640	Larkin, J.	55.00	13695	Wood, J.B.	56.50
13641	McCafferty, T.V.	70.00	13696	Wright, C.D.	54.75
13642	McCracken, L.S.	75.00	13697	Browning, E.	25.00
13643	McDougall, H.R.	75.00	13698	Carney, E.	20.00
13644	McGurk, R.	53.20	13699	Collum, W.	38.65
13645	Mahoney, M.P.	60.00	13700	Foley, T.	10.55
13646	Manning, C.	50.00	13701	Hilsz, J.	23.35
13647	Marlin, M.	53.00	13702	Gough, L.	18.35
13648	Mel, C.F.	90.00	13703	Hoelter, E.	25.00
13649	Murphy, M.F.	60.00	13704	Holland, R.	9.35
13650	Murray A.J.	75.00	13705	Kentzel, V.	17.15
13651	Murray, I.F.	75.00	13706	Kiernan, L.	25.00
13652	O'Connell, N.	70.00	13707	Morrison, G.	31.35
13653	Panella, A.	90.00	13708	Petterson, W.	21.30
13654	Ross, C.	48.80	13709	Riley, J.	15.95
13655	Rowell, D.C.	51.05	13710	Rooney, W.	38.30
13656	Russell, E.	30.00	13711	Sperisen, F.J.	25.10
13657	Slosson, Mrs. D.	51.35	13712	Sullivan, W.J.	25.00
13658	Spencer, V.B.	55.00	13713	Bennett, A.	10.45
13659	Staengel, I.F.	50.00	13714	Flynn, J.	18.90
13660	Sturges, E.J.	75.00	13715	McAuliffe E.	19.00
13661	Weed, I.B.	75.00	13716	Nolan, P.	16.25
13662	Westlake, H.	50.00	13717	Riordan, D.	19.60

13718	Wieland, M.	$ 22.15	13726	White, J.	$ 95.00
13719	Ashe, F.L.	40.00	13727	Coffey, Miss K.	45.00
13720	Denison, W.H.	75.00	13728	Guinasso, L.	20.00
13721	Flynn, W.M.	75.00	13729	Holland, J.R.	25.00
13722	Hoggard, W.J.	40.00	13730	Hult, J.A.	50.00
13723	Nolan, G.J.	105.00	13731	Kirwin, Miss K.	45.00
13724	Stecher, Mrs. T.D.	65.00	13732	Perry, Mrs. A.T.	40.00
13725	Ticoulet, L.	75.00	13733	White, Mrs. A.	45.00
					$ 6636.25

Miscellaneous Demands.

13734	White House	$ 952.08	13748	Koelzer & Bonner	$ 31.65
13735	Geo. A. Mullin	30.20	13749	Levenson Co.	30.10
13736	Schwabache r-Frey Co.	16.42	13750	Pacific Gas & El. Co.	81.06
13737	Schwabacher-Frey Co.	17.85	13751	F.O. Renstrom Co.	47.20
13738	H.J. Hastings Co.	5.00	13752	Roberts Mfg. Co.	10.50
13739	L.C. Smith Co.	5.00	13753	D.N. & E. Walter & Co	116.95
13740	Hicks-Judd Co.	130.40	13754	R.A. Morrissey	75.00
13741	Primo Press	90.00	13755	Pacific Gas & El. Co.	3.18
13742	Rincon Publ. Co.	81.00	13756	Spring Valley Water Co	75.58
13743	J.R. McNicoll Ptg. Co.	81.00	13757	Amer. Bldg. Main. Co.	355.00
13744	W.A. Plummer Mfg. Co.	4.10	13758	Sanitary Towel Sup. Co	18.00
13745	E. Franckaerts	12.00	13759	Hockwald Chemical Co.	3.50
13746	Gilley-Schmid Co.	22.35	13760	George A. Mullin	127.60
13747	Joost Bros.	8.20			
					$ 9067.17

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, O'Connor, Sloss, Taylor amd Wise. Noes: none. Adopted.

The Committee presents report of Cyril Williams, expert, stating that the books of the Secretary had been examined and found correct. Report ordered placed on file.

Committee on Rules and Administration.

Chairman Wise - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Reports of Special Committees.

In the matter of a room for the blind, Trustee Hale reports that the only rooms vacant in the Auditorium areon the top floor, and there is no regular elevator service.

New Business.

Trustee Sloss reports that the Committee appointed by the Mayor, to look out for the soldiers and sailors, requests that a deposit station be established in the building now occupied by the Army and Navy Y.M.C.A., at the Presidio. Motion made that the matter be referred to the Branch Committee, with power to act. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, O'Connor, Wise, Sloss and Taylor. Noes: none. Adopted.

Communications.

The American Library Association, requesting the San Francisco Public Library to underwrite one thousand dollars of the thirty thousand necessary to raise, to conduct a campaign for the purpose of securing $80,000 for the establishment of thirty-two libraries in the cantonments of the army. The Secretary is instructed to inform the Association that, under the Charter, the Library Trustees have no power to do this.

From Miss Annie White, former page at the McCreery Branch Library, protesting against her dismissal. The matter is referred to the Librarian, with power to act.

Trustee Hale moves that the Librarian be authorized to appoint all pages and to discharge them when necessary. Carried.

From William H. Denison, special officer, requesting that an increase be made in his salary. Request denied.

Trustee Hale moves that an additional full time elevator operator be employed, at a salary of $75 per month; that both elevator men be sworn in as special officers, and that the services of the special officer, William H. Denison, be dispensed with on September 1st, 1917. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

From Deaconess Alice Nowland, requesting that a library station and reading room for children be opened in the neighborhood of Union and Steiner streets. The Secretary is instructed to advise Miss Nowland that there is now a dpposit station at Union and Fillmore streets and that, in the course of a few months, a fully equipped branch library will be completed at the corner of Green and Octavia streets, and therefore the application cannot be granted.

From Mrs. Adele Henry Maze, requesting a six months' leave of absence. Granted.

From W.R. McKnight, requesting that he be allowed to take books from the Ingleside deposit station and deliver them to the soldiers in that neighborhood. The Secretary is instructed to advise him that these books can be borrowed from the Ingleside station on the presentation of the proper cards.

From the employees, requesting that the entrance salary be increased from $50 to $65 per month and that other grades be adjusted accordingly. Referred to the Finance Committee.

President O'Connor presents his annual report, which, upon motion, is adopted. Trustee Dodge moves that five hundred copies of the annual reports of the President, Secretary and the Librarian (exclusive of department reports) be printed. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Dodge, Hale, Harrison, O'Connor, Sloss, Taylor amd Wise. Noes: none. Adopted.

The election of President being declared in order, Trustee Harrison is nominated and unanimously elected President for the ensuing year. On motion duly carried, Trustee Hale is elected Vice-President for the ensuing year.

Trustee Cullinan moves that the thanks of the Board be extended to President O'Connor for the able and successful manner in which he has discharged the duties of President.

There being no further business the meeting adjourned.

Geo. A. Cullinan

Secretary.

Committees 1917-1918.

Books.

Trustee Taylor, chairman
McKinstry
Cullinan
Bentley
Phelan

Branches.

Trustee Hale, chairman
Bentley
McKinstry
Sloss
O'Connor

Building, Fixtures, etc.

Trustee O'Connor, chairman
Hale
Sloss

Finance and Audit.

Trustee Taylor, chairman
Dodge
Hale

Law.

Trustee Cullinan, chairman
Taylor
Sloss

Municipal Relations.

Trustee Dodge, chairman
Cullinan
O'Connor

Printing and Binding.

Trustee Dodge, chairman
Taylor
McKinstry

Rules and Administration.

Trustee Sloss, chairman
Hale
Bentley
Wise
Cullinan

Welfare of Employees.

Trustee McKinstry, chairman
Bentley
O'Connor

San Francisco, September 13, 1917.

4:15 P.M.

The President having called a special meeting of the Board of Trustees, to be held this day at four o'clock in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports and for the transaction of such business as should have been brought before the regular meeting, on

Roll Call the following are noted present: Trustees Cullinan, Hale, Harrison, McKinstry, O'Connor, Sloss, Taylor and Wise. Absent: Trustees Bentley, Dodge, Phelan and Mayor Rolph. Present 8. Absent 4.

Minutes of the previous meeting are read and approved.

Report of the Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Trustee Taylor reports bills to the amount of $3916.67. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee Taylor reports bills to the amount of $397.62. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to amount of $2410.37. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

10 Typewriter shock absorbers	@	$1.20	$12.00
McCreery Branch.			
3 doz. small chairs	@	9.00	27.00
2 Sierra rugs	@	11.00	22.00
			$61.00
Main Library.			
1 check and 1 Relief Valve to be connected with heating pipes.		Est. Cost.	50.00
			$ 111.00

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Harrison, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

The regular order of business is suspended to allow Mr. Sanborn (representing the American Library Association) to present to the Board the matter of a campaign for funds for the purpose of buying books and establishing libraries in all the cantonments, for the use of the soldiers and sailors.

After discussion, Trustee Hale moves that the Finance Committee, together with Trustees McKinstry, Sloss and Cullinan, be requested to take up the question with the organizers of the movement in California, Mr. Bert Wells. Carried.

Mr. Julius R. Weber appears before the Board on behalf of the University of California, and asks the Board to grant to the University the use of the vacant room at the end of the south corridor of the upper floor, between the hours of seven and nine o'clock , dur-

ing one evening of each week, for the purpose of giving lectures therein upon music, in its Extension Courses.

On motion duly carried the request is granted.

The Board resumes the regular order of business.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6178.40
Books Bills	3916.67
Printing and Binding Bills	397.62
Miscellaneous Bills	2410.37
	$ 12903.06

Salary Demands.

13761	Mullin, George A.	$ 300.00	13820	Wright, E.F.	45.00
13762	Rea, Robert	250.00	13821	Young, G.	70.00
13763	Tyler, M.T.	90.00	13822	Armstrong, L.D.	30.00
13764	Baldwin, E.	80.00	13823	Baines, R.E.	15.00
13765	Casey, N.A.	90.00	13824	Brock, M.C.	12.00
13766	Morgan, S.D.	90.00	13825	Burns, M.W.	12.00
13767	Murray, J.	75.00	13826	Cross, Mrs. C.E.	15.00
13768	Whitcher, M.L.	90.00	13827	Dietsch, H.	12.00
13769	Windele, M.W.	70.00	13828	Duvall, Mrs. E.	12.00
13770	Woodman, A.	90.00	13829	Grimshaw, Mrs. M.	12.00
13771	Bagot, Mrs. E.	50.00	13830	Hamilton, T.R.	12.00
13772	Blair, N.	38.35	13831	Jennings, J.	12.00
13773	Bowen, G.	33.35	13832	Kenney, W.T.	12.00
13774	Brownlow, D.	43.35	13833	Mooney, S.J.	12.00
13775	Byrne, M.A.	100.00	13834	Moore, P.L.	12.00
13776	Cochrane, H.	50.00	13835	Shapro, B.	12.00
13777	Cole, M.E.	28.35	13836	Boies, A.	21.00
13778	Creede, E.M.	65.00	13837	Duryea, A.	21.90
13779	Crowhurst, E.M.	55.00	13839	Meagher, M.	25.80
13780	Dawson, H.	52.10	13840	Meddaugh, H.	59.10
13781	De Leon, M.	75.00	13841	Putnam, D	27.30
13782	Doyle, M.M.	51.05	13842	Reston, G.I.	21.45
13783	Dulip, L.A.	51.05	13843	Roberts, B.C.	25.20
13784	Eldredge, A.W.	50.00	13844	Sanford, L.M.	52.50
13785	Fleming, Mrs. E.T.	53.00	13845	Taylor, R.D.	8.40
13786	Fredricks, J.M.	50.00	13846	Windele, E.	36.90
13787	Gilhuly, M.K.	77.10	13847	Wood, J.B.	58.05
13788	Goldman, B.A.	100.00	13848	Wright, C.D.	27.90
13789	Hafner, B.S.	75.00	13849	Carney, E.	12.50
13790	Hahn, A.	75.00	13850	Collum, W.	24.60
13791	Hall, Mrs. J.S.	50.00	13851	Dunn, H.	4.15
13792	Healy, A.M.	100.00	13852	Foley, T.	11.20
13793	Healy, E.A.	75.00	13853	Hilsz, J.	25.00
13794	Hilton, H.I.	36.70	13854	Hoelter, E.	26.85
13795	Huskey, M.A.	54.30	13855	Holland, R.	18.25
13796	Larkin, J.	55.00	13856	Kentzel, V.	17.80
13797	McCafferty, T.V.	65.00	13857	Kiernan, L.	24.15
13798	McCracken, L.S.	73.20	13858	McCord, A.	21.65
13799	McDougall, H.R.	73.95	13859	Petterson, W.	38.60
13800	McGurk, R.	52.50	13860	Magner, T.	3.00
13801	Mahoney, M.P.	57.15	13861	Rooney, W.	25.00
13802	Manning, C.	50.00	13862	Sperisen, F.	19.80
13803	Marlin, M.	48.35	13863	Sullivan, W.J.	19.15
13804	Mel, C.F.	90.00	13864	Bennett, A.	10.25
13805	Murphy, M.	62.40	13865	Burroni, E.	18.25
13806	Murray, A.J.	75.00	13866	Eckhardt, R.	20.15
13807	Murray, I.F.	75.00	13867	Flynn, J.	21.20
13808	O'Connell, N.	70.00	13868	Hancock, C.A.	9.60
13809	Panella, A.	90.00	13869	McAuliffe, E.	19.30
13810	Ross, C.	51.35	13870	McCabe, T.	10.45
13811	Rowell, D.	52.10	13871	Martin, T.	7.45
13812	Russell, E.	50.00	13872	Ashe, F.L.	40.00
13813	Slosson, D.	21.65	13873	Denison, W.H.	55.00
13814	Spencer, V.B.	55.00	13874	Flynn, W.M.	70.05
13815	Staengel, I.	52.85	13875	Hoggard, W.J.	40.00
13816	Sturges, E.J.	75.00	13876	Nolan, G.J.	105.00
13817	Weed, I.B.	75.00	13877	Stecher, Mrs. T.D.	65.00
13818	Westlake, H.	51.05	13878	Ticoulet, L.	75.00
13819	Windele, A.	90.00	13879	White, J.	95.00

13880	Coffey, Miss K.	$ 45.00	13885	Perry, Mrs. A.T.	$ 40.00
13881	Guinasso, L.	20.00	13886	White, Mrs. A.	45.00
13882	Holland, J.	25.00	13887	Watson, S.	3.00
13883	Hult, J.A.	50.00	13888	Williams, M.	10.00
13884	Kirwin, Miss K.	45.00	13889	Driscoll, J.	17.05
					$ 6178.40

Miscellaneous Demands.

13890	White House	1895.90	Levenson Co.	13905	15.21
13891	G.E. Stechert & Co.	1998.77	13906	Mangrum & Otter	6.30
13892	Amer. Soc. Civ. Engrs.	9.00	13907	Mullen Mfg. Co.	12.00
13893	George A. Mullin	13.00	13908	L.J. Neal	450.00
13894	Schwabacher-Frey Co.	15.67	13909	P. Montague Co.	450.00
13895	Primo Press	45.00	13910	D.N. & E. Walter & Co.	40.50
13896	Rincon Publ. Co.	89.00	13911	R.A. Morrissey	75.00
13897	Foster & Futernick Co.	247.95	13912	Spring Valley Water Co	82.91
13898	Chas. A. Borgeson	8.00	13913	S.G. Lewald & Co.	13.00
13899	A.P. Button	174.00	13914	Pacific Gas & Elec. Co.	3.60
13900	Coulter's Rattan Wks.	13.50	13915	Union Oil Co. of Cal.	33.48
13901	Thos. Day Co.	311.40	13916	Amer. Bldg. Main. Co.	355.00
13902	Gilley-Schmid Co.	82.30	13917	Otis Elevator Co.	70.51
13903	H.O. Harrison Co.	6.00	13918	Pacific Coast Pap. Co.	37.31
13904	Levenson Co.	17.85	13919	George A. Mullin	152.50
					$ 12903.06

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Hale, Harrison, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: None. Adopted.

The Committee further reports as follows:

In the matter of the petition from employees for increaseof salaries, the Committee would report that, while it sympathizes with the employees in their effort to secure an increase of salaries, the condition of the finances will not permit the desired increases to be made, and the Committee would therefore recommend that the petition be denied.

The Committee would further recommend that the Finance Committee be empowered to appear before the Board of Supervisors when the next budget is to be made up, to present the matter and appeal for an increase in the amount, so that salaries may be properly increased.

The Committee would further recommend that the Board of Trustees request the Board of Supervisors to submit to the people a charter amendment, raising the amount allowed by the charter for the Library to 3¢ minimum and 4¢ maximum.

On motion duly seconded, the report of the Committee is adopted.

On motion duly carried, the Secretary and Librarian are instructed to prepare information as to what would be necessary to increase salaries, so as to have salaries agree with the salaries paid in libraries of like size, showing the percentage of appropriations spent for various items. The same to be referred to the Committee on Rules and Administration, and that Trustee McKinstry be present at the meeting. Carried.

Communications.

From the American Building Maintenance Company, advising that, owing to the increase of wages, materials, etc. that cost of cleaning the windows of the library will be increased from $40 per month to $60 per month. Placed on file.

From Mr. James Bertram, Secretary of the Carnegie Corporation, extending thanks for the volume illustrating the new library building. Placed on file.

There being no further business the meeting adjourned.

Geo A Mullin

Secretary.

San Francisco, October 2, 1917.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:30 P.M., President Harrison presiding.

On Roll Call the following are noted present: Trustees Hale, O'Connor, Sloss, Taylor, Wise, Mayor Rolph and Trustee Harrison. Absent: Trustees Bentley, Cullinan, Dodge, McKinstry and Phelan. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

Report of the Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to amount of $4711.05. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert		636v.	$915.50
From H.S. Crocker Co.		105v.	136.00
From Stechert		151v.	324.60
Additional copies for the Main, Branches and Deposit Stations			
	adult 679v.	$389.25	
	juvenile 78v.	59.25	
		758v.	448.50
Replacements for Main, Branches and Deposit Stations			
	adult 702v.	$526.50	
	juvenile 86v.	64.50	
		788v.	591.00
			$2415.60

The Committee recommends the renewal of subscriptions for periodicals.

Roll Call on adoption of recommendation. Ayes: Trustees Hale, O'Connor, Sloss, Taylor, Wise, Mayor Rolph and Trustee Harrison. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee Taylor reports bills to the amount of $70.20. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to the amount of $1096.95. Referred to the Finance Committee.

Committee on Branches.

Chairman Hale - no report.

Committee on Municipal Relations.

Chairman Dodge - no report.

Committee on Finance and Audit.

Trustee Taylor reports bills as follow:

Salary demands	$5717.65
Book Bills	4711.05
Printing and Binding Bills	70.20
Miscellaneous Bills	1096.95
	$ 11595.85

Salary Demands.

13920	Mullin, Geo. A.	$ 300.00	13973	Sturges, E.J.	$ 75.00
13921	Rea, R.	250.00	13974	Weed, I.B.	75.00
13922	Tyler, M.T.	100.00	13975	Westlake, H.	49.10
13923	Baldwin, E.	80.00	13976	Windele, A.	90.00
13924	Casey, N.A.	90.00	13977	Wright, E.F.	45.00
13925	Morgan, S.D.	90.00	13978	Armstrong, L.D.	30.00
13926	Murray, J.	75.00	13979	Baines, R.E.	15.00
13927	Whitcher, M.L.	90.00	13980	Brock, Mrs. M.C.	12.00
13928	Windele, M.	70.00	13981	Burns, M.W.	12.00
13929	Woodman, A.	90.00	13982	Cross, Mrs. C.E.	15.00
13930	Bagot, E.	50.00	13983	Dietsch, H.	12.00
13931	Blair, N.	49.55	13984	Duvall, Mrs. E.	12.00
13932	Brownlow, D.	50.00	13985	Grimshaw, Mrs. M.	12.00
13933	Byrne, M.A.	100.00	13986	Hamilton, T.R.	12.00
13934	Cochrane, H.	50.00	13987	Jennings, J.	12.00
13935	Cole, M.E.	47.20	13988	Kenney, W.T.	12.00
13936	Creede, E.M.	65.00	13989	Mooney, S.J.	12.00
13937	Crowhurst, E.M.	55.00	13990	Moore, P.L.	12.00
13938	Dawson, H.	54.20	13991	Shapro, R.	12.00
13939	De Leon, M.	75.00	13992	Meagher, M.	36.30
13940	Doyle, M.E.	54.50	13993	Sanford, L.	34.55
13941	Dulip, L.	36.25	13994	Williams, M.	44.00
13942	Eldredge, A.W.	50.00	13995	Windele, E.	54.00
13943	Fleming, Mrs. E.T.	53.00	13996	Wood, J.B.	56.40
13944	Fredricks, J.M.	50.00	13997	Collum, Wm.	21.20
13945	Gilhuly, M.K.	75.00	13998	Cook, E.	9.35
13946	Goldman, B.A.	100.00	13999	Devine, J.	4.55
13947	Hafner, B.S.	75.00	14000	Driscoll, J.	15.90
13948	Hahn, A.	72.50	14001	Dunn, H.	25.00
13949	Hall, Mrs. J.S.	49.10	14002	Hoelter, E.	25.00
13950	Healy, A.M.	100.00	14003	Holland, R.	14.40
13951	Healy, E.A.	75.00	14004	Kentzel, V.	11.90
13952	Hilton, H.I.	50.00	14005	Kiernan, L.	22.50
13953	Larkin, J.	50.80	14006	McCord, A.	4.15
13954	McCafferty, T.V.	65.00	14007	Magner, T.	12.50
13955	McCracken, L.S.	70.70	14008	Manning, F.A.	19.40
13956	McDougall, H.R.	75.00	14009	Petterson, W.	39.15
13957	McGurk, R.	53.60	14010	Sperisen, F.	16.20
13958	Mahoney, M.P.	60.00	14011	Walsh, L.	12.80
13959	Manning, C.	50.00	14012	Watson, B.	5.15
13960	Marlin, M.	25.00	14013	Burroni, E.	13.20
13961	Mel, C.F.	90.00	14014	Eckhardt, R.	20.20
13962	Murphy, M.	60.00	14015	Flynn, J.	19.85
13963	Murray, A.J.	75.00	14016	McAuliffe, E.	17.50
13964	Murray, I.F.	75.00	14017	McCabe, T.	19.10
13965	O'Connell, N.	67.65	14018	Martin, T.	16.20
13966	Panella, A.M.	90.00	14019	Ashe, F.L.	33.35
13967	Ross, C.	50.00	14020	Flynn, W.M.	75.00
13968	Rowell, D.C.	48.35	14021	Nolan, G.J.	105.00
13969	Russell, E.	49.30	14022	Stecher, Mrs. T.D.	65.00
13970	Slosson, Mrs. D.	50.00	14023	Ticoulet, L.	75.00
13971	Spencer, V.B.	55.00	14024	White, J.	95.00
13972	Staengel, I.	51.05	14025	Coffey, Miss K.	45.00
14026	Guinasso, L.	20.00	14029	Kirwin, K.	45.00
14027	Holland, J.R.	25.00	14030	Perry, Mrs. A.T.	40.00
14028	Hult, J.A.	50.00	14031	White, Mrs. A.	45.00
					$ 5717.65

Miscellaneous Demands.

14032	White House	1091.16	14035	G.E. Stechert & Co.	3093.57
14033	H.S. Crocker Co.	441.87	14036	Amer. Educ'l Co.	4.00
14034	Wheeler Pub. Co.	40.20	14037	Amer. Hist'l Ass'n	3.00

14038	Geo. A. Mullin	$ 37.25	14050	C.M. Easterday	$ 3.72
14039	Schwabacher-Frey Stationery	25.20	14051	Moise-Klinkner Co.	1.50
			14052	Spring Valley Wat. Co.	89.67
14040	Primo Press	45.00	14053	Pacific Gas & Elec. "	3.60
14041	P. Montague Co.	200.00	14054	R.A. Morrissey	75.00
14042	Pacific Gas & Elec. Co.	174.73	14055	Amer. Bldg. Main. Co.	315.00
14043	S.R. Van Dyke	36.00	14056	Sanitary Towel Sup. Co	19.00
14044	Mangrum & Otter	47.25	14057	Coffin Redington Co.	8.00
14045	F.W. Wentworth & Co.	35.65	14058	Hockwald Chem. Co.	4.50
14046	F.O. Renstrom Co.	9.43	14059	Ferry Drug Store	2.45
14047	Schussler Bros.	8.60	14060	Geo. A. Mullin	55.85
14048	Mullen Mfg. Co.	4.50			
14049	Koelzer & Bonner	2.50			
					$ 11595.85

and moves that these bills be ordered paid. Ayes: Trustees Hale, O'Connor, Sloss, Taylor, Wise, Mayor Rolph and Trustee Harrison. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss recommends that the Committee be given authority to hold an examination of applicants for positions in the Library. Roll Call on adoption of recommendation. Ayes: Trustees Hale, O'Connor, Sloss, Taylor, Wise, Mayor Rolph and Trustee Harrison. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Reports of Special Committees.

Special Finance Committee.

Chairman Taylor, of the special Finance Committee, which was requested to take up the matter of raising funds for the purchase of books for the soldiers and sailors, reports progress.

New Business.

Chairman Sloss calls attention to the fact that an offer has been made by the P. Montague Company, to provide the necessary clay and soil and to plant a lawn on the Library lot on the east side of the building, for the sum of five hundred dollars ($500).

Motion made that the Committee on Building be authorized to make a contract for the said work to be done. Roll call on motion. Ayes: Trustees Hale, O'Connor, Sloss, Taylor, Wise, Mayor Rolph and Trustee Harrison. Noes: none. Adopted.

Communications.

From Miss L. McCracken, requesting that she be considered for the position of librarian of one of the new branches. Referred to the Committee on Rules.

From the California State Library, requesting that the use of a room in the Library be granted, as headquarters for a teacher of the blind, appointed by the State Library. Referred to the Co mmittee on Rules.

From Miss Belle S. Espeset, representing the alumni Association of the Training School for Nurses, requesting that the Library Trustees assist in securing for the nurses of the San Francisco Hospital books for their professional reference library. Referred to the Committee on Books.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

San Francisco, November 6, 1917.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:40 P.M., President Harrison presiding.

On Roll Call the following are noted present: Trustees Cullinan, McKinstry, O'Connor, Sloss, Taylor, Wise and Harrison. Absent: Trustees Bentley, Dodge, Hale, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Trustee Sloss is appointed a temporary member of the Committee on Finance and Audit.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to amount of $3153.35. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert	157v.	$ 421.91
From Stechert	137v.	278.60
Fom H.S. Crocker & Co.	126v.	115.50
	420v.	$816.01

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, McKinstry, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee Taylor reports bills to the amount of $1953.67. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to the amount of $1888.18. Referred to the Finance Committee.

Committee recommends the purchase of the following:

1 American Flag $34.00

and that repairs be made to the Metz automobile, at an estimated cost of $60.00. Total $94.00.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, McKinstry, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Branches.

Chairman Hale - no report.

Committee on Municipal Relations.

Chairman Dodge - - - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 5723.95
Book Bills	3153.35
Printing and Binding Bills	1953.67
Miscellaneous Bills	1888.18
	$ 12719.15

Salary Demands.

14061	Mullin, George A.	$ 300.00	14120	Armstrong, L.D.	$30.00
14062	Rea, Robert	250.00	14121	Baines, R.E.	15.00
14063	Tyler, M.T.	90.00	14122	Brock, Mrs. M.C.	12.00
14064	Baldwin, E.	80.00	14123	Burns, M.W.	12.00
14065	Casey, N.A.	90.00	14124	Cross, Mrs. C.E.	15.00
14066	Morgan, S.D.	90.00	14125	Dietsch, H.	12.00
14067	Murray, J.	75.00	14126	Duvall, Mrs. E.	12.00
14068	Whitcher, M.L.	90.00	14127	Grimshaw, M.	12.00
14069	Windele, M.	70.00	14128	Hamilton, T.R.	12.00
14070	Woodman, A.	90.00	14129	Jennings, J.	12.00
14071	Bagot, E.	36.70	14130	Kenney, W.T.	12.00
14072	Blair, N.	50.00	14131	Mooney, S.J.	12.00
14073	Boyle, A.	20.00	14132	Moore, P.L.	12.00
14074	Brownlow, D.	50.00	14133	Shapro, R.	12.00
14075	Byrne, M.A.	100.00	14134	Andreis, E. de	18.35
14076	Cochrane, H.	48.10	14135	Meagher, M.M.	25.50
14077	Cole, M.E.	51.05	14136	Sanford, L.M.	34.30
14078	Creede, E.M.	70.70	14137	Windele, E.	58.80
14079	Crowhurst, E.M.	55.00	14138	Wood, J.B.	58.20
14080	Dawson, H.	51.05	14139	Bertolani, J.	14.75
14081	De Leon, M.	65.00	14140	Collum, Wm.	32.90
14082	Doyle, M.M.	59.90	14141	Cook, E.	17.05
14083	Dulip, L.A.	36.85	14142	Devine, J.	11.80
14084	Eldredge, A.W.	50.00	14143	Driscoll, J.	17.05
14085	Fleming, Mrs. E.T.	56.30	14144	Dunn, H.	25.00
14086	Fredricks, J.M.	50.00	14145	Gienger, G.	1.70
14087	Gilhuly, M.K.	76.05	14146	Hoelter, E.	13.35
14088	Goldman, B.A.	100.00	14147	Holland, R.	16.60
14089	Hafner, B.S.	75.00	14148	Kentzel, V.	16.60
14090	Hahn, A.	75.00	14149	Kiernan, L.	24.15
14091	Hall, Mrs. J.S.	45.00	14150	Petterson, W.	28.90
14092	Healy, A.	100.00	14151	Sperisen, F.	19.25
14093	Healy, E.	75.00	14152	Taber, L.H.	17.75
14094	Hilton, H.I.	49.55	14153	Walsh, L.	20.75
14095	Larkin, J.	55.00	14154	Buroni, E.	17.05
14096	McCafferty, T.V.	65.00	14155	Eckhardt, R.	22.20
14097	McCracken, L.S.	71.05	14156	Flynn, J.	21.90
14098	McDougall, H.R.	75.00	14157	McAuliffe, E.	19.80
14099	McGurk, R.	62.50	14158	McCabe, T.	20.95
14100	Mahoney, M.P.	60.00	14159	Martin, T.	18.10
14101	Manning, C.	49.30	14160	Flynn, W.M.	75.00
14102	Mel, C.F.	88.30	14161	Nolan, G.J.	105.00
14103	Murphy, M.F.	63.00	14162	Stecher, Mrs. T.	65.00
14104	Murray, A.J.	75.00	14163	Ticoulet, L.	75.00
14105	Murray, I.F.	75.00	14164	White, Joe	95.00
14106	O'Connell, N.	64.35	14165	Coffey, Miss K.	45.00
14107	Panella, A.	90.00	14166	Guinasso, L.	20.00
14108	Ross, C.	50.00	14167	Holland, J.R.	25.00
14109	Rowell, D.C.	50.00	14168	Hult, J.A.	50.00
14110	Russell, E.	52.10	14169	Kirwin, Miss K.	45.00
14111	Slosson, Mrs. D.	50.00	14170	Perry, Mrs. A.T.	40.00
14112	Spencer, V.B.	55.00	14171	White, Mrs. A.	45.00
14113	Staengel, I.	50.00	14172	Hancock	8.95
14114	Sturges, E.J.	75.00			
14115	Weed, I.B.	75.00			
14116	Westlake, H.	51.05			
14117	Windele, A.	90.00			
14118	Wright, E.F.	45.00			
14119	Young, G.	37.35			
					$ 5723.95

Miscellaneous Demands.

14173	H.S. Crocker & Co.	$ 1138.63	14175	White House	$ 569.34
14174	H.S. Crocker Co.	868.97	14176	P.J. Healy	95.00

14177	Mercantile Guide Co.	$ 4.50	14196	D.N. & E. Walter	$ 23.50
14178	G.A.M.Stechert & Co.	223.61	14197	" " " "	10.50
14179	" " " Amer. Soc.MechEng.	6.00	14198	Moise-Klinkner Co.	20.10
14180	" " " Lib'n Congress	200.00	14199	" " "	3.50
14181	George A. Mullin	47.30	14200	Mangrum & Otter	16.00
14182	Schwabacher-Frey Sta. Co.	15.65	14201	Mullen Mfg. Co.	10.25
14183	Rincon Publ. Co.	99.50	14202	Decker Elec'l Cons. Co	10.18
14184	Rincon Publ. Co.	81.00	14203	Pussyfoot Pad Co.	14.00
14185	Primo Press	90.00	14204	Joost Bros.	5.25
14186	M.G. McClinton & Co.	5.50	14205	Koelzer & Bonner	2.30
14187	M.G. McClinton & Co.	24.00	14206	S.G. Lewald Co.	353.00
14188	J.R. McNicoll Pth. Co.	61.00	14207	" " " "	260.00
14189	Foster & Futernick Co.	1577.02	14208	Pacific Gas & El. Co.	3.84
14190	Gilley-Schmid Co.	128.99	14209	Robt. A. Morrissey	75.00
14191	Gilley-Schmid Co.	8.80	14210	Amer. Bldg. Main. Co.	435.00
14192	F.W. Wentworth & Co.	111.80	14211	Hockwald Chemical Co.	3.50
14193	Pacific Gas & Elec. Co.	98.11	14212	W.A. Plummer Mfg. Co.	1.75
14194	Thos. Day Co.	90.59	14213	Geo. A. Mullin	94.30
14195	Heywood Bros. Wakefield	36.00	14214	Spring Valley Water Co	71.92
					$ 12719.15

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, McKinstry, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

1. That the request from the Alumnae of Nurses of the S.F. Training School, for books for the professional Reference library of the S.F. Hospital be denied, as the Library has no funds to expend on such a library.

2. That Miss Josephine Murray be appointed a Branch Librarian, and that such appointment date from September 1st, 1917, and that her salary as Branch Librarian be paid from that date.

3. That an increase of five dollars per month be granted to George Nolan.

4. That postals for overdue books be sent to borrowers when books are five days overdue, instead of one day, as formerly.

5. That Joe White be allowed twenty dollars ($20) per month, for taking care of the heating plant three evenings per week and every other Sunday afternoon. (This is no increase of expenditure, as Joe White takes the place of Robert McCarry, dismissed.

6. That the "Rules for Library Service" be amended to read as follows:

Article V. Section 2.

Salaries in the Graded Service shall be as follows:

Third grade:	$50 to $65	per month.
Second "	$70 to $80	" "
First "	$85 to $90	" "

Article V. Section 4.

An employee who has served in any grade for one year and whose work has been satisfactory may, upon the recommendation of the Committee on Rules and Administration, be given an increase of salary as follows:

Third Grade: An increase of $10 per month for the second year, and $5 per month for the third year.

Second Grade: An increase of $5 per month for the second year, and a like increase for the third year.

First Grade: An increase of $5 per month for the second year.

Article VI. Section 1.

Add to Non-Graded Service: 1st assistant in Catalogue Department.

Order clerk.

Article VI. Section 2.

Add to First Grade Assistants:

1st assistant in Reference Department.
1st " " Circulation "
1st " " Periodical "

The Committee further recommends that, in accordance with "The Rules for Library Service," the salaries of the following assistants be increased:

Miss Margaret Mahoney, from $60 to $65, to date from August 1st, 1917.

Miss Genevieve Young, from $70 to $75, to date from November 1st, 1917.

The Committee further recommends that the salaries of the following assistants be increased:

Miss M.A. Byrne: an increase of $25 per month, making her salary $125 per month.

Miss A.M. Healy: an increase of $15 per month, making her salary $115 per month.

Miss Annette Windele: an increase of $10 per month, making her salary $100 per month.

Miss A. Panella: an increase of $10 per month, making her salary $100 per month.

Miss E.J. Sturges: an increase of $10 per month, making her salary $85 per month.

Miss Clara Mel: an increase of $10 per month, making her salary $100 per month.

Miss Irene Murray: an increase of $10 per month, making her salary $85 per month.

Miss B.S. Hafner, an increase of $10 per month, making her salary $85 per month.

The Committee further recommends that all members of the Graded Service now receiving from $55 to $75 per month, be given an increase of $5 per month, with the exception of Miss A. Hahn and Mrs. H.R. McDougall. All increases to commence Nov. 1st, 1917, unless otherwise provided for in this report.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinam, McKinstry, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Trustee Taylor, Chairman of the Finance and Audit Committee, reports that these increases are approved, as the Committee feels that the state of the finances warrants the same.

Committee on Law.

Chairman Cullinan reports that notice has been received from the Kinney Company, reporting that the subcontractor of plumbing had not been paid for some supplies. Five hundred dollars had been withheld from the Lindgren Company, it having been found that the notice from the Kinney Company was served after full acceptance of the building had been made, and some time after the thirty-five day limit had passed. The Committee would recommend that the five hundred dollars be delivered to the Lindgren Company.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, McKinstry, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Communications.

The Secretary reports that he had received a letter from Dr. Hassler, health officer, relative to the closing of the men's toilets in the Branch libraries. On motion duly carried, the Secretary is instructed to advise Dr. Hassler that it had been found impossible to leave the men's toilets open for general use, owing to serious and continual improprieties.

Trustee O'Connor presents a letter addressed to him, from the University ofCalifornia Extension Division, requesting that the Extension Division be allowed the use of a room for the purpose of presenting an illustrated current events lecture. On motion duly carried, the matter is referred to the committee on Rules and Administration, with Trustee O'Connor added to same as a temporary member.

There being no further business the meeting adjourned.

Geo. H. Mullin
Secretary.

San Francisco, December 4, 1917.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:25 P.M., President Harrison presiding.

On Roll Call the following are noted present: Trustees Cullinan, Dodge, O'Connor, Sloss, Taylor, Wise and Harrison. Absent: Trustees Bentley, Hale, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Chair appoints Trustee Sloss as a temporary member of the Committee on Finance and Audit.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to amount of $2265.60. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert	260v.	$ 139.31
Foreign- " Crocker	72v.	121.35
From Stechert	149v.	298.30
Additional copies for Main, Branches and Deposit Stations	814v.	377.26
Replacements for Main, Branches and Deposit Stations	341.v.	298.17
	1636v.	$ 1234.39

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: mone. Adopted.

Committee on Printing and Binding.

Chairman Dodge reports bills to the amount of $913.99. Referred to the Finance Committee.

The Committee recommends that a contract be made for the printing of 2500 Monthly Bulletins, for the year1918, at a price not to exceed the present cost of $81 per month for a 12-page issue or $89 per month for a 16-page issue.

Roll call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to the amount of $1637.84. Referred to the Finance Committee.

The Committee recommends the purchase ofthe following:

3 leather Mats for entrance, at a cost of	$40.50
1 filing Case for Registration Office	50.00
1 Umbrella Rack for Richmond Branch	9.50
	$100.00

Roll Call on adoption of recommendation. Ayes: Trustees Cul-

linan, Dodge, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

The Committee further recommends
That $180.00 be allowed P.J. Lynch, contractor, for extra fixtures for the Sunset Branch Library, to be paid out of the Carnegie Fund.

That $70.00 be allowed C.E. McMullin, contractor, for terrazzo, for base of bookcases for the Golden Gate Valley Branch Library, to be paid out of the Carnegie Fund.

Roll call on adoption of recommendations. Ayes: Trustees Culinan, Dodge, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Branches. Chairman Hale - no report.

Committee on Municipal Relations.

Chairman Dodge - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary demands	$ 5938.40
Book bills	2265.60
Printing & Binding Bills	913.99
Miscellaneous Bills	1637.84
	$ 10755.83

Salary Demands.

14215	Mullin, George A.	$ 300.00	14260	Panella, A.M.	$ 100.00
14216	Rea, Robert	250.00	14261	Ross, C.	54.50
14217	Tyler, M.T.	100.00	14262	Rowell, D.C.	50.00
14218	Baldwin, E.	80.00	14263	Russell, E.	48.35
14219	Casey, N.A.	88.70	14264	Slosson, Mrs. D.	50.00
14220	Morgan, S.D.	90.00	14265	Spencer, V.B.	60.00
14221	Murray, J.	95.00	14266	Staengel, I.	50.00
14222	Whitcher, M.L.	94.20	14267	Sturges, E.J.	85.00
14223	Windele, M.	75.00	14268	Weed, I.B.	80.00
14224	Woodman, A.	90.00	14269	Westlake, H.	48.35
14225	Bagot, Mrs. E.	50.00	14270	Windele, A.	100.00
14226	Blair, N.	50.00	14271	Wright, E.	45.00
14227	Boyle, A.	25.00	14272	Young, G.	81.05
14228	Byrne, M.A.	125.00	14273	Armstrong, Mrs. L.D.	30.00
14229	Cochrane, H.	50.00	14274	Baines, R.E.	15.00
14230	Cole, M.E.	51.05	14275	Brock, Mrs. M.C.	12.00
14231	Creede, E.M.	70.00	14276	Burns, M.W.	12.00
14232	Crowhurst, E.M.	60.00	14277	Cross, Mrs. C.E.	15.00
14233	Dawson, H.	49.30	14278	Dietsch, H.	12.00
14234	De Leon, M.	80.00	14279	Duvall, Mrs. E.	12.00
14235	Doyle, M.M.	55.70	14280	Grimshaw, Mrs. M.	12.00
14236	Dulip, L.A.	50.00	14281	Hamilton, T.R.	12.00
14237	Eldredge, A.W.	50.00	14282	Jennings, J.	12.00
14238	Fleming, Mrs. E.T.	56.00	14283	Kenney, W.T.	12.00
14239	Fredricks, J.M.	50.00	14284	Mooney, S.J.	12.00
14240	Gilhuly, M.K.	80.00	14285	Moore, P.L.	8.00
14241	Goldman, B.A.	100.00	14286	Shapro, R.	12.00
14242	Hafner, B.S.	42.50	14287	De Andreis, E.	50.00
14243	Hahn, A.	75.00	14288	Meagher, M.M.	15.15
14244	Hall, Mrs. J.S.	42.65	14289	Sanford, L.M.	27.90
14245	Healy, A.M.	115.00	14290	Windele, E.	57.75
14246	Healy, E.	80.00	14291	Wood, J.B.	22.35
14247	Hilton, H.I.	49.30	14292	Bertolani, J.	17.70
14248	Larkin, J.	53.80	14293	Collum, Wm.	35.00
14249	McCafferty, T.V.	69.35	14294	Cook, R.	12.05
14250	McCracken, L.S.	78.50	14295	Davies, B.	21.65
14251	McDougall, H.R.	7500	14296	Driscoll, J.	15.85
14252	McGurk, R.	61.45	14297	Dunn, H.	25.00
14253	Mahoney, M.P.	82.65	14298	Hancock, C.	18.65
14254	Manning , C.A.	50.00	14299	Holland, R.	15.90
14255	Mel, C.F.	100.00	14300	Kentzel, V.	14.80
14256	Murphy, M.F.	67.70	14301	Kiernan, L.	23.35
14257	Murray, A.	80.00	14302	Petterson, W.	23.70
14258	Murray, I.	85.00	14303	Semple, E.J.	18.60
14259	O'Connell, N.	66.80	14304	Sperisen, F.	15.80

14304	Stevens, F.	$ 21.65
14306	Tracy, A.	12.90
14307	Walsh, L.	18.30
14308	Burroni, E.	19.25
14309	Eckhardt, R.	20.75
14310	Flynn, J.	20.60
14311	McAuliffe, E.	18.60
14312	McCabe, T.	20.45
14313	Martin, T.	16.80
14314	Flynn, W.M.	75.00
14315	Nolan, G.J.	110.00
	Stecher, Mrs. T.D. 14316	$ 65.00
14317	Ticoulet, L.	75.00
14318	White, Joe	95.00
14319	Coffey, Miss K.	45.00
14320	Guinasso, L.	20.00
14321	Holland, J.R.	25.00
14322	Hult, J.A.	50.00
14323	Kirwin, Miss K.	45.00
14324	Perry, Mrs. A.T.	40.00
14325	White, Mrs. A.	45.00
14326	Beatie, T.	18.00
		$ 5938.40

Miscellaneous Demands.

14327	H.S. Crocker Co.	$ 1330.13
14328	White House	146.23
14329	Wheeler Publ. Co.	9.00
14330	G.E. Stechert & Co.	578.24
14331	National Educ'l Ass'n	2.00
14332	Librarian of Congress	200.00
14333	Haas & Sommer	5.00
14334	Schwabacher-Frey Sta. Co.	13.80
14335	Primo Press	86.25
14336	Primo Press	41.50
14337	Rincon Publ. Co.	81.00
14338	Foster & Futernick Co.	686.44
14339	P. Montague Co.	497.50
14340	Gilley-Schmid Co.	104.15
14341	Levenson Co.	92.25
14342	Levenson Co.	43.39
14343	Geo. C. Terrill	39.50
14344	Sperry's Wire Works	27.50
14345	Joost Bros.	15.10
14346	D.N. & E. Walter & Co.	13.95
14347	Decker Elect'l Con. Co.	13.50
14348	Fuller & Goepp	$ 10.30
14349	Fuller & Goepp	4.70
14350	Patrick & Co.	8.70
14351	Goodyear Rubber Co.	6.25
14352	H.J. Hastings Co.	5.45
14353	R.A. Morrissey	75.00
14354	Spring Valley Water Co	72.10
14355	Union Oil Co. of Cal.	67.28
14356	Pacific Gas & El. Co.	3.60
14357	Amer. Bldg. Main. Co.	375.00
14358	Sanitary Towel S. Co.	19.00
14359	Tablet & Ticket Co.	8.32
14360	Geo. A. Mullin	135.30
		$ 10755.83

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Dodge, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan -no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Taylor calls attention to the fact that, owing to the condition of the walks in the Civic Center Parks, considerable dirt is carried into the library, and suggests that some action be taken in regard to the matter.

On motion duly carried, the matter is referred to the Committee on Municipal Relations.

Communications.

From members of the staff, expressing their appreciation of the action of the Board in increasing salaries. Placed on file.

From Mrs. A.T. Perry, janitress of the Park Branch, asking for an increase of salary. Referred to the Committee on Rules and Administration.

From First Lieutenant Stephen Campbell, of the Presidio, asking that some arrangement be made whereby men of the service may be allowed to draw books without the application blank. Motion made that the Secretary be instructed to write to Lieutenant Campbell that if any men of the service desire books, they can apply to the Librarian, who has full power to issue books to the men, without the usual guarantee, at his discretion.

From Miss Mary W. Eastman, requesting that she be appointed teacher of the blind. Referred to the Committee on Rules.

From Mrs. Jessie S. Hall, asking for a leave of absence for one year, from November 24th, 1917. On motion duly carried, such leave is granted.

There being no further business the meeting adjourned.

Geo. A. Mullen
Secretary.

San Francisco, January 8, 1918.
4;10 P.M.

The President having called a special meeting of the Board of Trustees, to be held this day at 4 o'clock in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting, on Roll Call the following are noted present: Trustees Halc, McKinstry, O'Connor, Sloss, Taylor, Wise and Harrison. Absent: Trustees Bentley, Cullinan, Dodge, Phelan and Mayor Rolph. Present 7. Absent 5.

The Chair appoints Trustee Sloss as a temporary member of the Committee on Books.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $5790.15. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			235v.	$ 405.66
From H.S. Crocker Co.			63v.	106.70
From G.E. Stechert & Co.			73v.	161.20
Additional copies for the Main, Branches and Deposit Stations				
	adult	360v. $ 270.00		
	juvenile	62v. 46.50	422v.	316.50
Replacements for Main, Branches and Deposit Stations				
	adult	279v. $ 209.25		
	juvenile	57v. 37.47	366v.	246.72
			1159v.	$ 1236.78

Roll Call on adoption of recommendation. Ayes: Trustees Hale, McKinstry, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman, Trustee Taylor reports bills to the amount of $ 228.50. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to the amount of $ 1021.18. Referred to the Finance Committee.

Committee on New Building.

Chairman O'Connor reports a bill of $ 500.00 against the New Building Fund. Referred to the Finance Committee.

Committee on Branches.

Chairman Halc - no report.

Committee on Municipal Relations.

Chairman Dodge - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 5790.15
Book Bills	2413.71
Printing and Binding Bills	228.50
Miscellaneous Bills	1041.18
	$ 9453.54

Library Construction Account.

McGilvray-Raymond Co. $ 500.00

Salary Demands.

14361	George A. Mullin	$ 300.00	14419	Beatie, T.	$ 20.00
14362	Rea, Robert	250.00	14420	Brock, Mrs. M.C.	12.00
14363	Tyler, M.T.	100.00	14421	Burns, M.W.	12.00
14364	Baldwin, E.	87.65	14422	Dietsch, H.	12.00
14365	Casey, N.A.	90.00	14423	Duvall, Mrs. E.	12.00
14366	Morgan, S.D.	90.00	14424	Gowan, Mrs. L.D.	12.00
14367	Murray, J.	78.85	14425	Grimshaw, Mrs. M.	12.00
14368	Whitcher, M.L.	90.00	14426	Hamilton, T.R.	12.00
14369	Windele, M.	75.00	14427	Jennings, J.	12.00
14370	Woodman, A.	90.00	14428	Kenney, W.T.	12.00
14371	Bagot, Mrs. E.	49.05	14429	Mooney, S.J.	12.00
14372	Blair, N.	3.55	14430	Samuels, Mrs. L.	15.00
14373	Boyle, A.	25.00	14431	Shapro, R.	12.00
14374	Byrne, M.A.	125.00	14432	De Andreis, E.	50.00
14375	Cochrane, H.	49.30	14433	Caddell, D.	16.95
14376	Cole, M.E.	40.00	14434	McClaughry, F.G.	11.70
14377	Crowhurst, E.M.	70.20	14435	Mau, E.C.	10.80
14378	Dawson, H.J.	51.05	14436	Meagher, M.M.	28.50
14379	De Leon, M.	80.00	14437	Sanford, L.M.	39.30
14380	Doyle, M.M.	59.60	14438	Windele, E.	57.75
14381	Dulip, L.A.	50.00	14439	Bertolani, J.	19.50
14382	Eldredge, A.W.	50.00	14440	Collum, Wm.	38.90
14383	Fleming, Mrs. E.T.	53.00	14441	Cook, R.L.	2.80
14384	Fredricks, J.M.	54.05	14442	Davies, B.	25.00
14385	Gilhuly, M.K.	80.00	14443	Driscoll, J.	14.45
14386	Goldman, B.A.	100.00	14444	Dunn, H.	25.00
14387	Hahn, A.	75.00	14445	Hancock, R.	21.65
14388	Healy, A.	115.00	14446	Hayes, F.	9.40
14389	Healy, E.	77.35	14447	Holland, R.	16.50
14390	Hilton, H.I.	50.00	14448	Kentzel, V.	15.25
14391	Hogan, Mrs. I.S.	45.70	14449	Kiernan, L.	25.00
14392	Larkin, J.	55.00	14450	Petterson, W.	37.50
14393	McCafferty, T.V.	68.70	14451	Semple, E.J.	15.30
14394	McCracken, L.S.	24.00	14452	Sperisen, F.	19.80
14395	McDougall, Mrs. H.R.	62.50	14453	Stevens, F.	25.00
14396	McGurk, R.	65.00	14454	Tracy, A.	19.55
14397	Mahoney, M.P.	69.00	14455	Walsh, L.	20.50
14398	Manning, C.	50.00	14456	Burroni, E.	16.40
14399	Mel, C.F.	100.00	14457	Eckhardt, R.P.	20.30
14400	Murphy, M.F.	72.80	14458	Flynn, P.	20.30
14401	Murray, A.J.	80.00	14459	McAuliffe, E.	18.20
14402	Murray, I.F.	83.75	14460	McCabe, T.	19.85
14403	O'Connell, N.	73.90	14461	Martin, T.	16.80
14404	Paine, Mrs. E.C.	42.00	14462	Flynn, W.M.	75.00
14405	Panella, A.M.	100.00	14463	Nolan, G.J.	110.00
14406	Ross, C.	50.00	14464	Stecher, Mrs. T.D.	65.00
14407	Rowell, D.C.	50.00	14465	Ticoulet, L.	75.00
14408	Russell, E.	49.05	14466	White, J.	95.00
14409	Slosson, Mrs. D.	50.00	14467	Coffey, K.	45.00
14410	Spencer, V.B.	68.55	14468	Guinasso, L.	20.00
14411	Sturges, E.J.	74.45	14469	Holland, J.R.	25.00
14412	Weed, I.B.	80.00	14470	Hult, J.A.	50.00
14413	Westlake, H.	51.05	14471	Kirwin, K.	45.00
14414	Windele, A.	100.00	14472	Perry, Mrs. A.T.	40.00
14415	Wright, E.F.	45.00	14473	White, Mrs. A.	45.00
14416	Young, G.	91.10			
14417	Armstrong, Mrs. L.D.	30.00			
14418	Baines, R.E.	15.00			
					$ 5790.15

Miscellaneous Demands.

14474	H.S. Crocker Co.	$ 872.96	14493	F.W. Wentworth Co.	$ 8.85
14475	White House	105.97	14494	Twin Peaks Auto Shop	67.92
14476	G.E. Stechert & Co.	557.41	14495	Gilley-Schmid Co.	11.55
14477	Amer. Electrochem. Soc.	2.00	14496	Al Coney	40.50
14478	Boston Book Co.	2.58	14497	Moise-Klinkner Co.	17.20
14479	G.E. Stechert & Co.	730.64	14498	W.A. Plummer Mfg. Co.	25.74
14480	H.W. Wilson Co.	76.00	14499	R.A. Morrissey	75.00
14481	George A. Mullin	66.15	14500	Spring Valley W. Co.	56.04
14482	H.J. Hastings Co.	2.50	14501	Pacific Gas & El. Co.	2.10
14483	Schwabacher-Frey Sta.Co.	17.25	14502	S.G. Lewald Co.	15.50
14484	Hicks-Judd Co.	31.00	14503	Amer. Bldg. Main. Co.	375.00
14485	M.G. McClinton & Co.	3.00	14504	Emporium	2.40
14486	Primo Press	85.75	14505	Otis Elevator Co.	90.00
14487	Rincon Publ. Co.	89.00	14506	Hockwald Chem. Co.	10.50
14488	Decker Elec'l Co.	7.18	14507	A. Delucchi	13.05
14489	Lamson Co.	1.60	14508	F.A. Thomas Co.	3.60
14490	D.N. & E. Walter & Co.	11.65	14509	George A. Mullin	154.25
14491	Sperry's Wire & I. Wks	9.75			
14492	Thos. Day Co.	21.80			
					$ 9453.54

and moves that these bills be ordered paid. Roll Call on adoption of recommendation. Ayes: Trustees Hale, McKinstry, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee O'Connor calls attention to the fact that certain changes have been made by the architect in the plastering of the Golden Gate Valley Branch Library. Superintendent of construction George Terrill claims that a credit is due the Library on account of these changes, which claim the contractor disputes.
It is moved and carried that the matter be left to arbitration.

Communications.

From Mrs.Adele Henry Maze, asking that her leave of absence be extended for another six months. On motion duly carried, the leave is exted ded to August 1st, 1918.

From Mrs. S.E. Markowitz, protesting against the rule whereby children under the age of ten years are not allowed to draw books. Referred to the Committee on Rules and Administration.

There being no further business the meeting adjourned.

Geo A. Mullin
Secretary.

San Francisco, February 5, 1918.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M. and in the absence of President Harrison, Vice-President Hale presiding.

On Roll Call the following are noted present; Trustees Cullinan, McKinstry, O'Connor, Sloss, Taylor and Hale. Absent: Trustees Bentley, Dodge, Harrison, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Report of the Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

The order of business is suspended and members of the Merchants Association of the Potrero District and the Potrero Woman's Club appear before the Board-the former asking that the station be moved to Potrero Hall and the latter asking that same be placed in the abandoned Daniel Webster school building. The matter is referred to the Committee on Branches.

The secretary of the Noe Valley Promotion Association appears before the Board and requests that more lights be placed in front of the Noe Valley Branch library. On motion duly carried the matter is referred to the Building Committee, and if the Committee determines that more lights are needed, the Board of Supervisors are to be appealed to in the matter.

The Board resumes the regular order of business.

The chair appoints Trustee Sloss as a temporary member on the Committees on Books and Finance and Audit.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $5718.23. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee Taylor reports bills to the amount of $644.35. Referred to the Finance Committee.

Committee on Building , Fixtures, etc.

Chairman O'Connor reports bills to the amount of $ 1047.47.

The Committee recommends the purchase of

	Est. Cost
1 flag pole for Golden Gate Valley Branch	$ 60.00
1 clock for Sunset Branch	70.00
Cork stepping for Mission Branch Library	220.00
1 Directory Board for Main Library	197,50
	$ 547.50

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, McKinstry, O'Connor, Sloss, Taylor and Hale. Noes: none. Adopted.

Committee on Branches.

Chairman Hale - no report.

Committee on Municipal Relations.

Chairman Dodge - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 5941.75
Book Bills	5718.23
Printing and Binding Bills	644.35
Miscellaneous Bills	1047.47
	$ 13351.80

Salary Demands.

14510	Mullin, George A.	$ 300.00	14568	Beatie, T.	$ 20.00
14511	Rea, Robert	250.00	14569	Brock, Mrs. M.C.	12.00
14512	Tyler, M.T.	73.35	14570	Dietsch, H.	12.00
14513	Baldwin, E.	80.00	14571	Duvall, Mrs. E.	12.00
14514	Casey, N.A.	90.00	14572	Gowan, Mrs. L.D.	16.00
14515	Morgan, S.D.	90.00	14573	Grimshaw, Mrs. M.	12.00
14516	Murray, J.	80.00	14574	Hamilton, T.R.	12.00
14517	Whitcher, M.L.	90.00	14575	Jamieson, Mrs. A.	12.00
14518	Windele, M.	75.00	14576	Jennings, J.	12.00
14519	Woodman, A.	90.00	14577	Kenney, W.T.	12.00
14520	Bagot, E.	52.70	14578	Mooney, S.J.	12.00
14521	Boyle, A.	25.00	14579	Samuels, L.G.	15.00
14522	Byrne, M.A.	125.00	14580	Shapro, R.	12.00
14523	Cochrane, H.	50.00	14581	Caddell, D.	56.70
14524	Crowhurst, E.M.	63.45	14582	De Andreis, E.	50.00
14525	Dawson, H.	50.00	14583	Frink, E.B.	6.15
14526	De Leon, M.	76.20	14584	McClaughry, F.G.	21.60
14527	Doyle, M.M.	58.70	14585	Mau, E.C.	57.30
14528	Dulip, L.A.	50.00	14586	Meagher, M.	16.80
14529	Eldredge, A.W.	50.00	14587	Sanford, L.M.	57.00
14530	Fleming, Mrs. E.T.	60.50	14588	Windele, E.	57.90
14531	Fredricks, J.M.	50.00	14589	Bertolani, J.	13.60
14532	Gilhuly, M.K.	80.00	14590	Bobbitt, E.H.	3.60
14533	Goldman, B.A.	100.00	14591	Breslin, J.	13.00
14534	Hafner, B.S.	85.00	14592	Collum, W.	36.60
14535	Hahn, A.	75.00	14593	Driscoll, J.	16.45
14536	Healy, A.	115.00	14594	Dunn, H.	25.00
14537	Healy, E.	80.00	14595	Hancock, C.	15.20
14538	Hilton, H.I.	50.00	14596	Hayes, F.	1.30
14539	Hogan, I.S.	50.00	14597	Holland, R.	4.20
14540	Huskey, M.A.	49.85	14598	Kentzel, V.	11.80
14541	Larkin, J.	55.00	14599	Petterson, W.	23.00
14542	McCafferty, T.V.	70.00	14600	Semple, E.J.	18.25
14543	McCracken, L.S.	80.00	14601	Stevens, F.	23.75
14544	McDougall, H.R.	33.20	14602	Stork, C.	15.95
14545	McGurk, R.	57.50	14603	Tracy, A.	18.80
14546	Mahoney, M.P.	68.35	14604	Walsh, L.	20.35
14547	Manning, C.	50.00	14605	Burroni, E.	16.55
14548	Mel, C.F.	100.00	14606	Eckhardt, R.	21.50
14549	Murphy, M.F.	65.00	14607	Flynn, P.	19.20
14550	Murray, A.J.	80.00	14608	McAuliffe, E.	19.20
14551	Murray, I.F.	85.00	14609	McCabe, T.	20.30
14552	O'Connell, N.	75.00	14610	Martin, T.	18.05
14553	Paine, E.C.	66.70	14611	Flynn, W.M.	75.00
14554	Panella, A.	100.00	14612	Nolan, G.J.	110.00
14555	Ross, C.	49.30	14613	Stecher, Mrs. T.D.	65.00
14556	Rowell, D.C.	51.05	14614	Ticoulet, L.	75.00
14557	Russell, E.	51.20	14615	White, J.	95.00
14558	Slosson, D.	50.00	14616	Coffey, Miss K.	45.00
14559	Spencer, V.B.	67.50	14617	Guinasso, L.	20.00
14560	Sturges, E.J.	85.00	14618	Holland, J.R.	25.00
14561	Weed, I.B.	80.00	14619	Hult, J.A.	50.00
14562	Westlake, H.	52.10	14620	Kirwin, Miss K.	45.00
14563	Windele, A.	100.00	14621	Perry, Mrs. A.	40.00
14564	Wright, E.F.	45.00	14622	White, Mrs. A.	45.00
14565	Young, G.	80.00	14623	Kiernan, L.	25.00
14566	Armstrong, L.D.	30.00			
14567	Baines, R.E.	15.00			

$ 5941.75

14624	H.S. Crocker Co.	$ 2609.82	14644	Pacific Gas & El. Co	$131.89
14625	G.A.M. Dodd Mead & Co.	100.00	14645	H.O. Harrison Co.	9.55
14626	" " " Thos. Nelson	6.00	14646	Mangrum & Otter	7.25
14627	" " " Oliver Ditson	6.68	14647	United Auto Sup. Co.	30.75
14628	" " " G.E. Stechert	942.91	14648	United Auto Sp. Co.	24.08
14629	" " " A.L.A. Pub. Bd.	4.92	14649	R.A. Fanto	3.70
14630	" " " Lib'n Congress	200.00	14650	Twin Peaks Auto Shop	58.15
14631	" " " A.L.A.	5.00	14651	F.O. Renstrom Co.	18.60
14632	S.F. News Co.	1693.05	14652	J. Brunton & Son	36.50
14633	G.A.M. N.Y. Times Index	36.00	14653	Fuller & Goepp	3.85
14634	" " " G.E. Stechert	28.00	14654	Spring Valley Water Co	52.41
14635	" " " Supt. Documents	1.50	14655	Pacific Gas & El. Co.	3.54
14636	George A. Mullin	85.35	14656	Union Oil Co.	78.94
14637	Haas & Sommer	10.20	14657	Levenson Co.	23.06
14638	Pacific Coast Paper Co.	20.10	14658	Pacific Coast Pap. Co.	5.55
14639	Hicks-Judd Co.	27.50	14659	A. Delucchi	4.35
14640	M.G. McClinton & Co.	197.05	14660	Amer. Bldg. Main. Co.	375.00
14641	Primo Press	126.50	14661	Hockwald Chemical Co.	4.50
14642	Rincon Publ. Co.	198.00	14662	Bass-Hueter Co.	86.55
14643	Schwabacher-Frey Co.	65.00	14663	George A. Mullin	90.25
					$ 13353.80

and moves that these bills be ordered paid. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, McKinstry, O'Connor, Sloss, Taylor and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

1. That in the matter of the application for a room for the blind in the Main Library, the Chairman of the Committee on Rules and Administration be requested to interview Mrs. Rowan, the Honorary President of the S.F. Association for the Blind, and offer the Society the use of a room during certain hours of certain days of each week. That the Trustees supply magazines for the blind. providing the Society provides an attendant and furniture for the room-it being understood that the room is to be used for such other library purposes as may be needed by the Trustees.

2. That Miss Ella Quinlan be appointed janitress of the Golden Gate Valley Branch Library, at a salary of forty dollars per month-this appointment to take place as soon as her services are needed.

3. That Miss Margaret Windele be appointed a branch librarian.

4. That, according to "The Rules for Library Service," the salaries of the following assistants be increased:

Miss Nora O'Connell, from $75 to $80, beginning with October 1st, 1917.
Miss J.M. Fredricks, from $50 to $60, beginning with December 1st, 1917.
Miss C. Manning, from $50 to $60, beginning with December 1st, 1917.
Mrs. E.C. Paine, from $70 to $75, beginning with January 1st, 1918.

5. That the following candidates, who successfully passed the examinations held in November, be placed on the eligible list:

Miss Edith C. Mau
Miss Ethel Laumeister
Miss Dolores Caddell
Miss Ella De Andreis
Miss Frances G. McClaughry

6. That the Committee on Rules and Administration be authorized to hold an examination for applicants for positions in the Library.

7. That the following be substituted for Sections B,C, D,E,F,G,H and I of Article 1 of "The Rules for Library Service."

Section B.

Reports on all assistants in both the graded and non-graded service shall be made quarterly by the Librarian and submitted to the Committee on Rules and Administration.

Section C.

All increases in salary and promotions between grades shall be based upon these reports when appropriate tests of technical ability shall have been successfully passed.

Section D.

Tests for promotion to or fitness for a grade shall be technical in character and shll be conducted twice a year by the librarian. A member of the Committee on Rules andAdministration shall assist in conducting such tests.

Section E.

If a report shows an assistant to be unqualified for the grade she is in, and if she fails to pass the test for that grade, she shall be placed in the grade next lower and receive the maximum salary for that grade.

Section F.

Reports shall be filed for all substitutes who have been employed a week or longer in any branch or department.

8. That the resignations of the Misses Blair, Bowen and Harrison be accepted.

9. That Miss Elizabeth Windele, from the list of eligibles, be appointed a regular assistant, to fill the vacancy caused by the resignation of Miss Blair.

10. That the request of the Extension Division of the University of California, to conduct an illustrated monthly lecture on current events in the library, be denied.

11. That because of the increased cost of cleaning windows, $1.50 per month be allowed the curators of Branches 1, 2, 3, 5 and 7.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, McKinstry, O'Connor, Sloss, Taylor and Hale. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The matter of improving the grounds surrounding the Mission and Noe Valley Branch libraries is considered. It is moved that the Building Committee be empowered to act, in cementing the space necessary around these buildings.

Roll Call On adoption of motion. Ayes: Trustees Cullinan, McKinstry, O'Connor, Sloss, Taylor and Hale. Noes: none. Adopted.

Trustee McKinstry calls attention to the matter of Miss Hahn's salary not having been increased, and asks for information regarding the same. After discussion Trustee Taylor moves that, the Board having considered the matter fully, no change be made in regard to the ruling affecting Miss Hahn's salary. Carried.

Communications.

From the chairman of the City Planning Section of the Commonwealth Club, suggesting that the grounds in front of the Library buildings be parked. The Secretary is instructed to advise that the Board is in accord with the idea that the grounds should be made attractive, but that the Trustees have no funds to keep up the grounds.

From the Board of Supervisors, transmitting a petition from the residents of the Potrero District, requesting that the Library station be moved to the northeast corner of 18th and Texas streets. Placed on file.

From the Central Sunset Improvement Association, requesting that the Association, together with the Sunset Women's Improvement Club, be allowed to cooperate with the Library Trustees at the dedication of the Sunset Branch Library.

The matter of arranging the dedication program is referred to the Building Committee, and the Secretary is instructed to so advise the Central Sunset Improvement Association.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary.

San Francisco, March 5, 1918.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Harrison presiding.

On Roll Call the following are noted present: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Absent: Trustees Bentley, Dodge, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The regular order of business is suspended to allow the members of the Merchants' Association of the Potrero district to appear before the Board in relation to the room for the Potrero Library Station. A letter is read from the President of the Board of Education, in which he states that the Daniel Webster School has not been condemned, and recommends that the station be established in one of the rooms in that building.

Trustee Hale, chairman of the Committee on Branches, recommends that the Board approve the moving of the Station from the present location to the Daniel Webster school. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

The Board resumes the regular order of business.

The minutes of the previous meeting are read and approved.

The Chair appoints Trustee Cullinan a temporary member of the Committee on Printing and Binding and Trustee Sloss a temporary member of the Committee on Books.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Trustee Taylor reports bills to the amount of $967.05. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			316.v	$ 836.94
From H.S. Crocker & Co.			129v.	193.29
" G.E. Stechert & Co.			111v.	288.35
Additional copies for the Main, Branches and Deposit Stations.				
	adult	570v. $427.50		
	juvenile	75v. 60.00	645v.	487.50
Replacements for Main, Branches and Deposit Stations				
	adult	565v. 433.75		
	juvenile	87v. 65.25	652v.	499.00
			1853v.	$ 2505.08

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee Taylor reports bills to the amount of $1782.38. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to the amount of $849.86. Referred to the Finance Committee.

The Committee recommends

1. That the Sunset Branch Library be dedicated on Sunday, March 24th, at 2:30 P.M.

2. That the furnace at the Mission Branch Library be repaired; that the present burner be removed and a Ray Rotary burner, complete with all attachments be installed; that the fire box and boiler be rebricked with fire brick and fire clay mortar, for the sum of $250.00.

3. The Committee reports that it has investigated the lighting on Jersey street and finds that, in addition to the two lights on the Branch building, there are six street lamps in the block,- one opposite the library and one on the sidewalk near the end of the building.

4. That the grounds surrounding the Sunset Branch library be parked and a bulkhead be built to retain the sand on the west line of the building. Cost to be $125.00.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Branches.

Chairman Hale recommends that the Board of Education be requested to permit the use of a room in the Daniel Webster school building for the Potrero Library station. Also that $250 be set aside for the necessary expense in moving the station.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Dodge - no report.

Committee on New Building.

Chairman O'Connor reports bill on lib. constr. acct. to amount of $500. Referred to the Finance Committee.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 5928.00
Book Bills	967.05
Printing & Binding Bills	1782.38
Miscellaneous Bills	849.86
	$ 9527.29

Library Construction Account.

McGilvray-Raymond Granite Co. $ 500.00

Salary Demands.

14664	Mullin, George A.	$ 300.00	14669	Morgan, S.D.	$ 90.00
14665	Rea, R.	250.00	14670	Murray, J.C.	80.00
14666	Tyler, M.T.	100.00	14671	Whitcher, M.L.	90.00
14667	Baldwin, E.	80.00	14672	Windele, M.W.	80.00
14668	Casey, N.A.	90.00	14673	Woodman, A.	90.00

14674	Bagot, E.	$ 52.10
14675	Boyle, A.	25.00
14676	Byrne, M.A.	125.00
14677	Cochrane, H.	47.60
14678	Crowhurst, E.	63.00
14679	Dawson, H.	50.00
14680	De Leon, M.	42.65
14681	Doyle, M.M.	61.40
14682	Dulip, L.A.	50.00
14683	Eldredge, A.W.	47.60
14684	Fleming, Mrs. E.	57.50
14685	Fredricks, J.M.	80.00
14686	Gilhuly, M.K.	80.00
14687	Goldman, B.A.	100.00
14688	Hafner, B.S.	85.00
14689	Hahn, A.	75.00
14690	Healy, A.M.	115.00
14691	Healy, E.	80.00
14692	Hilton, H.	49.05
14693	Hogan, Mrs. I.S.	50.00
14694	Huskey, M.	63.90
14695	Larkin, J.	53.50
14696	McCafferty, T.	70.00
14697	McCracken, L.S.	78.60
14698	McDougall, Mrs. H.R.	75.00
14699	McGurk, R.	60.00
14700	Mahoney, M.P.	70.00
14701	Manning, C.	80.00
14702	Mel, C.F.	100.00
14703	Murphy, M.F.	65.00
14704	Murray, A.J.	80.00
14705	Murray, I.F.	85.00
14706	O'Connell, N.	98.60
14707	Paine, Mrs. E.C.	78.85
14708	Panella, A.	100.00
14709	Ross, C.	50.00
14710	Rowell, D.C.	51.05
14711	Russell, E.	50.00
14712	Slosson, Mrs. D.	50.00
14713	Spencer, V.B.	60.00
14714	Sturges, E.J.	85.00
14715	Weed, I.B.	80.00
14716	Westlake, H.	52.10
14717	Windele, A.	100.00
14718	Windele, E.	51.05
14719	Wright, E.	45.00
14720	Young, G.	76.20
14721	Armstrong, Mrs. L.D.	30.00
14722	Baines, R.E.	15.00
14723	Beatie, T.	20.00
14724	Bolton, L.	$ 12.00
14725	Brock, Mrs. M.C.	12.00
14726	Dietsch, H.	12.00
14727	Duvall, Mrs. E.	12.00
14728	Gowan, Mrs. L.D.	12.00
14729	Grimshaw, Mrs. M.	12.00
14730	Hamilton, T.R.	12.00
14731	Jennings, J.	12.00
14732	Kenney, W.T.	12.00
14733	Mooney, S.J.	12.00
14734	Samuels, Mrs. L.G.	15.00
14735	Shapro, R.	12.00
14736	Caddell, D.	49.50
14737	Frink, E.B.	4.50
14738	McClaughry, F.G.	31.50
14739	Mau, E.C.	24.75
14740	Meagher, M.M.	2.10
14741	Sanford. L.M.	30.45
14742	Bertolani, J.	6.00
14743	Bobbitt, H.	14.20
14744	Breslin, J.	18.30
14745	Collum, Wm.	32.50
14746	Driscoll, J.	14.40
14747	Dunn, H.	25.00
14748	Hancock, C.	14.75
14749	Kentzel, V.	8.60
14750	Kiernan, L.	25.00
14751	Lackmann, E.	12.00
14752	Petterson, W.	27.80
14753	Semple, E.J.	17.60
14754	Stork, C.	14.45
14755	Tracy, A.	16.15
14756	Walsh, L.	18.05
14757	Burroni, E.	16.80
14758	Eckhardt, R.	20.40
14759	Flynn, P.	17.40
14760	McAuliffe, E.	17.40
14761	McCabe, T.	18.30
14762	Martin, T.	15.60
14763	Flynn, W.M.	75.00
14764	Nolan, G.J.	110.00
14765	Stecher, Mrs. T.D.	65.00
14766	Ticoulet, L.	75.00
14767	White, J.	95.00
14768	Coffey, Miss K.	46.50
14769	Guinasso, L.	21.50
14770	Holland, J.	25.00
14771	Hult, J.A.	50.00
14772	Kirwin, Miss K.	46.50
14773	Perry, Mrs. A.T.	41.50
14774	White, Mrs. A.	46.50
14775	Laumeister, E.	10.35
		$ 5928.00

Miscellaneous Demands.

14776	H.S. Crocker Co.	$ 661.85
14777	Thos. C. Russell	5.00
14778	White House	81.05
14779	Librarian Congress	200.00
14780	George A. Mullin	19.15
14781	M.G. McClinton & Co.	55.00
14782	Primo Press	171.50
14783	Foster & Futernick	1555.88
14784	H.F. Haverkamp	3.55
14785	United Auto Sup. Co.	12.25
14786	Gilley-Schmid Co.	62.95
14787	Gilley-Schmid Co.	114.80
14788	Mullen Mfg. Co.	85.00
14789	Thos. Day Co.	$ 30.35
14790	Joost Bros.	8.75
14791	W.S. Ray Mfg. Co.	5.00
14792	Pacific Gas & El. Co.	4.50
14793	Union Oil Co. of Cal.	130.85
14794	Spring Valley Water Co	46.48
14795	Madison & Burke	75.00
14796	Madison & Burke	75.00
14797	C.M. Easterday	4.58
14798	Otis Elevator Co.	22.50
14799	Pacific Coast Paper Co	15.50
14800	Sanitary Towel Sup. Co	28.50
14801	West Disinfect. Co.	7.50
14802	Geo. A. Mullin	116.80
		$ 9527.29

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Rules.

Chairman Sloss recommends that Mrs. Ethel Foster be appointed the janitress of the Sunset Branch Library, at a salary of $41.50 per month.

Roll Call on adoption of recommendation. Ayes Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Reports of Special Committees.

Trustee Sloss reports that he had taken up the matter of a room for the blind with Mrs. Rowan, of the San Francisco Association for the Blind, who would report to her Association in regard to the matter.

New Business.

Trustee Taylor recommends that the Board of Supervisors be requested to sell some of the unsold Library Bonds and improve the grounds adjacent to the Main Library. Carried.

Trustee Cullinan moves that the Secretary apply for an agency for the sale of thrift stamps and that $25.00 be set aside as a revolving fund for the purchase of same. Carried.

Trustee Taylor, chairman of the Committee on Finance and Audit, recommends that the Board of Supervisors be requested to allow the Library the maximum of 2½ cents per hundred dollars, as allowed by the Charter, for the maintenance of the Library for the fiscal year 1918-19. Carried.

In the matter of an amendment to the Charter for an incfease in the amount allowed the Library for maintenance, it is moved and carried that the Committee on Law be instructed to find if it be possible to present such charter amendment to the people at the next election, and if so, that the same be done.

Communications.

From Bryon Mauzy, offering to sell to the Library the piano which had been in use in the music room, for the sum of three hundred and seventy-five dollars, that price being half of the regular selling price. The matter is referred tothe Building Committee, with full power to act.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

San Francisco, April 23, 1918

4:30 P.M.

The President having called a special meeting of the Board of Trustees, to be held this day at 4 o'clock in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of Committees and for the transaction of such business as should have been brought before the regular meeting, on Roll Call the following are noted present: Trustees Cullinan, Dodge, O'Connor, Sloss, Taylor, Wise and Harrison. Absent: Trustees Bentley, Hale, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Report of the Secretary read and ordered filed.

Report of the Librarian received and ordered filed.

The Chair appoints Trustee Sloss a temporary member of the Committee on Finance and Audit and Trustee Cullinan a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to amount of $ 2162.03. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert		314v.	$ 463.56
From Stechert		149v.	260.50
From H.S. Crocker Co.		97v.	137.10
Additional Copies for Main, Branches and Deposit Stations			
adult	642v. $ 471.50		
juvenile	78v. 58.50	720v.	530.00
Replacements for Main, Branches and Deposit Stations			
adult	732v. 549.00		
juvenile	87v. 49.80	819v.	598.80
		2099v.	$ 1989.96

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Dodge reports bills to amount of $ 1147.91. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to amount of $ 1857.06. Referred to the Finance Committee.

The Committee recommends the purchase of the the following:

1 Gate for Park Branch	Est. Cost.	$ 25.00
Iron bars for basement windows of Sunset Branch	" "	45.00
Bulkhead for Sunset Branch	" "	45.00
		$ 115.00

The Committee also recommends that coal for the winter be purchased as follows: McCreery Branch 10 tons; Richmond Branch 10 tons; North Beach Branch 3 tons. Total 33 tons at $13= $429.00. Park 10 tons

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Branches.

Chairman Hale - no report.

Committee on Municipal Relations.

Chairman Dodge - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills asfollow:

Salary Demands	$ 6164.40
Book Bills	2162.03
Printing & Binding Bills	1147.91
Miscellaneous Bills	1857.06
	$ 11331.40

Salary Demands.

14803	Mullin, Geo. A.	$ 300.00	14859	Wright, E.F.	45.00
14804	Rea, R.	250.00	14860	Young, G.	79.15
14805	Tyler, M.T.	100.00	14861	Armstrong, L.D.	30.00
14806	Baldwin, E.	80.00	14858	Windele, E.	52.10
14807	Casey, N.A.	84.00	14862	Baines, R.E.	15.00
14808	Morgan, S.D.	90.00	14863	Beatie, T.	20.00
14809	Murray, J.	80.00	14864	Bolton, L.L.	12.00
14810	Whitcher, M.L.	90.00	14865	Brock, M.C.	12.00
14811	Windele, M.W.	80.00	14866	Dietsch, H.	12.00
14812	Woodman, A.	90.00	14867	Duvall, Mrs. E.	12.00
14813	Bagot, E.	53.60	14868	Gowan, Mrs. L.D.	12.00
14814	Boyle, A.	25.00	14869	Grimshaw, Mrs. M.	12.00
14815	Byrne, M.A.	125.00	14870	Hamilton, T.R.	12.00
14816	Cochrane, H.	6.65	14871	Jennings, J.	12.00
14817	Crowhurst, E.M.	69.60	14872	Kenney, W.T.	12.00
14818	Dawson, H.J.	50.00	14873	Mooney, S.J.	12.00
14819	De Leon, M.	32.00	14874	Samuels, L.G.	15.00
14820	Doyle, M.M.	69.55	14875	Shapro, R.	12.00
14821	Dulip, L.A.	50.00	14876	Caddell, D.	58.95
14822	Eldredge, A.W.	53.00	14877	Cordrey, L.H.	10.20
14823	Fleming, Mrs. E.T.	62.30	14878	De Andreis, E.	115.85
14824	Fredricks, J.M.	56.00	14879	Laumeister, E.	15.15
14825	Gilhuly, M.K.	80.00	14880	McClaughry, G.F.	47.55
14826	Goldman, B.A.	100.00	14881	Mau, E.C.	74.40
14827	Hafner, B.S.	85.00	14882	Meagher, M.M.	2.10
14828	Hahn, A.	75.00	14883	Nelson, L.	34.50
14829	Healy, A.M.	115.00	14884	Smith, E.F.	13.20
14830	Healy, E.A.	80.00	14885	Bertolani, J.	16.80
14832	Hilton, H.I.	52.10	14886	Bobbitt, H.	19.60
14833	Hogan, I.S.	50.00	14887	Breslin, J.	20.60
14834	Huskey, M.A.	52.00	14888	Collum, W.	36.25
14835	Larkin, J.	55.00	14889	Davies, B.	4.15
14836	McCafferty, T.V.	70.00	14890	Driscoll, J.	19.80
14837	McCracken, L.S.	80.00	14891	Dunn, H.	25.00
14838	McDougall, H.R.	75.00	14892	Hancock, C.	19.55
14839	McGurk, R.	62.50	14893	Kiernan, L.	25.00
14840	Mahoney, M.P.	70.00	14894	Lackmann, E.	22.15
14841	Manning, C.	60.00	14895	Petterson, W.	39.30
14842	Mel, C.F.	100.00	14896	Semple, E.J.	21.85
14843	Murphy, M.F.	68.30	14897	Stork, C.	28.20
14844	Murray, A.J.	80.00	14898	Tracy, A.	21.40
14845	Murray, I.F.	85.00	14899	Walsh, L.	30.10
14846	O'Connell, N.	80.00	14900	Burroni, E.	17.70
14847	Paine, E.C.	75.00	14901	Eckhardt, R.	23.40
14848	Panella, A.	100.00	14902	Flynn, P.	20.15
14849	Ross, C.	54.65	14903	McAuliffe, E.	20.10
14850	Rowell, D.C.	40.00	14904	McCabe, T.	21.30
14851	Russell, E.	51.05	14905	Martin, T.	18.30
14852	Slosson, Mrs. D.	50.00	14906	Flynn, W.M.	75.00
14853	Spencer, V.B.	50.00	14907	Nolan, G.J.	110.00
14854	Sturges, E.J.	85.00	14908	Stecher, Mrs. T.D.	65.00
14855	Weed, I.B.	80.00	14909	Ticoulet, L.	75.00
14856	Westlake, H.	5210	14910	White, J.	95.00
14857	Windele, A.	100.00	14911	Coffey, Miss K.	46.50

Forward

14912	Guinasso, L.	$ 21.50	14916	Kirwin, Miss K.	$ 53.50
14913	Holland, J.	25.00	14917	Perry, Mrs. A.T.	41.50
14914	Hult, J.A.	50.00	14918	White, Mrs. A.	51.50
14915	Johansen, Mrs. A.	14.65			
					$ 6164.40

Miscellaneous Demands.

14919	H.S. Crocker Co.	$ 673.49	14935	Levenson Co.	$ 61.07
14920	G.E. Stechert & Co.	1348.30	14936	Levenson Co.	43.09
14921	Spokesman-Review	4.00	14937	Mangrum & Otter	9.85
14922	G.E. Stechert & Co.	107.59	14938	Moise-Klinkner Co.	27.58
14923	H.W. Wilson Co.	12.90	14939	Mullen Mfg. Co.	197.50
14924	George A. Mullin	15.75	14940	Pacific Gas & El. Co.	29.39
14925	Schwabacher-Frey Sta. Co.	54.42	14941	Twin Peaks Auto Shop	21.10
14926	Hicks-Judd Co.	7.25	14942	United Auto Sup. Co.	4.25
14927	J.R. McNicoll Ptg. Co.	50.00	14943	Madison & Burke	75.00
14928	Schwabacher-Frey Sta. Co.	70.00	14944	Spring Valley Water Co.	43.26
14929	Foster & Futernick Co.	966.24	14945	S.G. Lewald Co.	46.50
14930	C.J. Auger	70.00	14946	Pacific Gas & El. Co.	4.32
14931	R.A. Fanto	10.00	14947	Union Oil Co. of Cal.	51.30
14932	Gilley-Schmid Co.	267.00	14948	Amer. Bldg. Main. Co.	775.50
14933	Lamson Co.	9.75	14949	Geo. A. Mullin	67.35
14934	Levenson Co.	43.25			
					$ 11331.40

and moves that these bills be ordered paid. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted/

Committee on Rules and Administration

Chairman Sloss reports and recommends as follows:

1. That the appointment of Miss Foster as janitress of the Sunset Branch Library be rescinded, and that Mrs. A. Johansen be appointed in her stead.

2. That the salary of Joseph White, messenger, be increased from $75 to $80, beginning with May 1, 1918.

3. That the salary of the office boy be increased from $25 to $30, beginning with May 1, 1918.

4. That the Misses McCracken and Murray be granted leave of absence for one year from May 1st, 1918, to take positions in Washington. That no vacation be granted and that they be placed at the head of the eligible list in the class they are now in, to be given a position in that class when a vacancy exists.

5. That the request of Miss Helen Cochrane for a leave of absence be denied.

6. That the request of Miss Fredricks, asking that she be granted three weeks' leave of absence, with pay, in addition to her regular vacation, in order to take a course at the Summer School, be denied; but that she be granted leave of absence of three weeks, without pay, if she desires it.

7. That the following be placed upon the eligible list:

Misses Lynne Nelson
Lucile Cordrey
Evelyn Smith

8. That the following be appointed as regular assistants:

Misses Edith Mau
Frances McClaughry
Madeleine Caddell
Ella De Andreis
Lynne Nelson
Lucile Cordrey
Evelyn Smith

to fill vacancies caused by resignations. leaves of absence and opening of the Sunset Branch.

9. That, in accordance with the rules for library service, the salaries of the following be increased ten dollars per month, beginning with April 1st, 1918:

Mrs. Slosson
Miss Hilton
Miss Dawson
Mrs. Fleming
Miss Rowell
Miss Russell
Miss Doyle
Miss Ross
Miss Eldredge

10. That the salary of Miss Mary Murphy be increased from $65 to $70, beginning with March 1st.

11. That the salary of Miss Virginia B. Spencer be increased from $60 to $65, beginning with February 1st, 1918.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Dodge, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee O'Connor, chairman of the Building Committee, reports that the Golden Gate Valley Branch Library will be dedicated on Sunday, May 5, at 2:30 P.M.

Communications.

From Mr. J.C. Cebrian, donating one hundred and thirty additional volumes of Spanish to the Library. On motion duly carried, the President is requested to convey to Mr. Cebrian the thanks of the Board for this generous donation.

From the Mission Street Merchants' Association, requesting that a convenience station be installed in the Mission Branch Library. The application is denied, and the Secretary is instructed to advise the Association that the Board cannot see its way clear to grant this request.

From the Elevator Conductors' and Starters' Union, requesting that the salaries of the elevator operators be increased to one hundred dollars per month. Postponed for further consideration.

From Messrs. Coxhead & Coxhead, expressing regret that they will not be able to be present at the dedication of the Golden Gate Valley Branch library. Placed on file.

From James E. Hamilton, of the Church of Jesus Christ and Latter Day Saints, offering to donate a complete set of the church works. Offer is accepted.

From William Dolge, on behalf of the Trustees of the Relief and Red Cross Funds, two volumesof clippings from the newspapers, referring to the relief work done subsequent to the fire and earthquake of April, 18, 1906. Secretary is instructed to convey the thanks of the Board to Mr. Dolge.

From Miss Blance Cahen, requesting permission to place jars in the libraries, to collect pennies for the mothers and children of France. On motion duly carried, permission is granted, providing the matter is approved by the Consuls of France and Belgium, to whom the application refers.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary.

San Francisco, May 16, 1918
4:20 P.M.

The President having called a special meeting of the Board of Trustees to be held this day at 4 o'clock, in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such other business as should have been brought before the regular meeting, on

Roll Call the following are noted present: Trustees Cullinan, Hale, McKinstry, Sloss, Taylor, Wise and Harrison. Absent: Trustees Bentley, Dodge, O'Connor, Phelan, and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.
Trustee Bentley enters and takes his seat.
The report of the Secretary is read and ordered filed.
The report of the Librarian is received and ordered filed.
The Chair appoints Trustee Wise a temporary member of the Committee on Building and Fixtures.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 1413.50. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee McKinstry reports bills to the amount of $1228.48. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman O'Connor, Trustee Trustee Sloss reports bills to the amount of $2158.94. Referred to the Finance Committee.

The Committee recommends that forty fixtures (in the Reference and Reading Rooms) be lowered, at a cost of $7.50 for each fixture: $300 and that twenty sockets in the Music Room be changed, at a cost of $1.50 each: $30. Total $330. Roll Call on adoption of recommendation Ayes: Trustees Cullinan, Hale, McKinstry, Sloss, Taylor, Wise & Harr. (Noes none

The Committee reports that the cost of the Sunset Branch Library is $44,620.55, being $620.55 in excess of the amount allowed by the Carnegie Corporation. The cost of the Golden Gate Valley Branch is $43,398.00, being $398 in excess of the amount allowed by the Carnegie Corporation.

Committee on Branches.

Chairman Hale - no report.

Committee on Municipal Relations.

Chairman Dodge - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary demands	$ 6177.90
Book bills	1413.50
Printing and Binding Bills	1228.48
Miscellaneous Bills	2158.94
	$10978.82

Salary Demands.

14950	Mullin, George A.	$ 300.00	15006	Bolton, L.L.	12.00
14951	Rea, Robert	250.00	15007	Brock, Mrs. M.C.	12.00
14952	Tyler, M.T.	100.00	15008	Dietsch, H.	12.00
14953	Baldwin, E.	80.00	15009	Duvall, Mrs. E.	12.00
14954	Casey, N.A.	90.00	15010	Gowan, Mrs. S.B.	12.00
14955	Morgan, S.D.	90.00	15011	Grimshaw, Mrs. M.	12.00
14956	Murray, J.	80.00	15012	Hamilton, T.R.	12.00
14957	Whitcher, M.L.	90.00	15013	Jennings, J.	12.00
14958	Windele, M.	80.00	15014	Kenney, W.T.	12.00
14959	Woodman, A.	90.00	15015	Samuels, Mrs. L.G.	15.00
14960	Bagot, E.	49.30	15016	Shapro, R.	12.00
14961	Batchelder, M.A.	60.70	15017	Caddell, D.	56.40
14962	Boyle, A.	25.00	15018	Cordrey, L.H.	56.85
14963	Byrne, M.A.	125.00	15019	De Andreis, E.	69.30
14964	Crowhurst, E.M.	60.90	15020	Farrell, A.M.	39.60
14965	Dawson, H.J.	60.00	15021	Galli, S.	12.00
14966	De Leon, M.	80.00	15022	Jones, C.	37.35
14967	Doyle, M.M.	67.05	15023	Mau, E.C.	25.50
14968	Eldredge, A.W.	60.00	15024	McClaughry, F.G.	54.15
14969	Fleming, Mrs. E.T.	69.00	15025	Nelson, L.	53.40
14970	Fredricks, J.M.	60.00	15026	Smith, E.F.	54.75
14971	Gilhuly, M.K.	80.00	15027	Bertolani, J.	17.60
14972	Goldman, B.A.	100.00	15028	Bobbitt, H.	11.40
14973	Hafner, B.S.	85.00	15029	Collum, Wm.	30.70
14974	Hahn, A.	75.00	15030	Driscoll, J.	17.00
14975	Healy, A.M.	115.00	15031	Dunn, H.	25.00
14976	Healy, E.	80.00	15032	Hancock, C.	17.20
14977	Hilton, H.I.	58.85	15033	Keller, E.	20.40
14978	Hogan, I.S.	50.00	15034	Kiernan, L.	25.00
14979	Larkin, J.	32.35	15035	Lackmann, E.	18.40
14980	McCafferty, T.V.	70.00	15036	Petterson, W.	34.50
14981	McCracken, L.S.	67.45	15037	Semple, E.J.	18.95
14982	McDougall, Mrs. H.R.	75.00	15038	Stork, C.	17.45
14983	McGurk, R.	65.00	15039	Tracy, A.	19.80
14984	Mahoney, M.P.	60.65	15040	Walsh, L.	20.00
14985	Manning, C.	60.00	15041	Breslin, J.	15.60
14986	Mel, C.F.	100.00	15042	Burroni, E.	17.15
14987	Murphy, M.F.	76.05	15043	Flynn, P.	19.80
14988	Murray, A.J.	80.00	15044	McCabe, T.	20.50
14989	Murray, I.F.	85.00	15045	Mackay, R.	17.30
14990	O'Connell, N.	80.00	15046	Martin, T.	19.10
14991	Panella, A.M.	100.00	15047	O'Sullivan, J.	20.75
14992	Ross, C.	63.00	15048	Flynn, W.M.	75.00
14993	Rowell, D.C.	63.60	15049	Nolan, G.J.	110.00
14994	Russell, E.	60.00	15050	Stecher, Mrs. T.D.	65.00
14995	Slosson, Mrs. D.	60.00	15051	Ticoulet, L.	75.00
14996	Spencer, V.B.	75.00	15052	White, J.	95.00
14997	Sturges, E.J.	85.00	15053	Coffey, Miss K.	46.50
14998	Weed, I.B.	80.00	15054	Guinasso, L.	21.50
14999	Westlake, H.	51.05	15055	Holland, J.R.	25.00
15000	Windele, A.	100.00	15056	Hult, J.A.	50.00
15001	Windele, E.	51.05	15057	Johanson, Mrs. A.	41.50
15002	Wright, E.F.	45.00	15058	Kirwin, Miss K.	46.50
15003	Young, G.	80.00	15059	Perry, Mrs. A.T.	41.50
15004	Armstrong, Mrs. L.D.	30.00	15060	White, Mrs. A.	46.50
15005	Baines, R.E.	15.00			
					$ 6177.90

Miscellaneous Demands.

15061	G.E. Stechert & Co.	$ 1379.15	15077	Roberts Mfg. Co.	$ 3.60
15062	George A. Mullin	34.35	15078	F.W. Wentworth & Co.	123.30
15063	Gaylord Bros.	7.81	15079	Joost Bros.	2.96
15064	Haas & Sommer	29.80	15080	H.F. Haverkamp	3.90
15065	Haas & Sommer	6.75	15081	C.C.W. Haun	446.00
15066	Buckley & Curtin	44.25	15082	Percy Sheet Metal Wks	17.50
15067	Hicks-Judd Co.	11.00	15083	Eames Co.	68.00
15068	Foster & Futernick Co.	333.06	15084	C.H. Jenkins Co.	8.25
15069	Foster & Futernick Co.	795.81	15085	Spring Valley Water Co	58.99
15070	Johnson Service Co.	4.50	15086	Pacific Gas & Electric	8.70
15071	W. & J. Sloane	51.00	15087	Ferry Drug Store	1.80
15072	Thos. Day Co.	15.35	15088	Ferry Drug Store	3.00
15073	Geo. C. Terrill	60.00	15089	Amer. Bldg. Main. Co.	375.00
15074	Otis Elevator Co.	52.81	15090	Otis Elevator Co.	22.50
15075	D.N. & E. Walter Co.	721.23	15091	George A. Mullin	97.65
15076	Fuller & Goepp	12.90			
					$ 10978.82

MAY 16 1918

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Hale, McKinstry, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Irené Murray Buckley, resigning her position as assistant. Placed on file.

From Julia A. Michelson, suggesting that Boston ivy be planted around the Golden Gate Valley Branch library. Placed on file.

From Ella Creede Paine, requesting leave of absence for one year, beginning with April 1st, 1918. On motion duly carried, the leave of absence, without pay, is granted.

From the Consuls General of France and Belgium, commending the work done by Miss Blanche Cahen, and approving her request to place in the Library jars for money, to be sent to the mothers and children of France.

From Mrs. Einar Wismer, chairman of the Home Economics of the S.F. Center, requesting that permission be granted to have tables placed in the library, where literature pertaining to the food conservation be placed for distribution, and to be permitted to have a representative once a week in the assembly rooms, to speak on home economics. Referred to the Committee on Rules and Administration. Trustee Bentley is requested to meet with the Committee when the matter is to be considered.

From the Vice-President of the Trustees' section of the California Library Association, requesting that the Trustees attend the meeting of the C.L.A. on June 18th at the Hotel Del Monte. Placed on file.

From the Misses J. Murray and L. McCracken, declining the leave of absence granted them at the last meeting.

From the Misses Murray and McCracken, requesting that the question of their leave of absence be re-opened.

It having been reported by the librarian that both these assistants have since left the library, on motion of Trustee Hale the resignations of Miss Josephine Murray and Miss Lucile McCracken are accepted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

MAY 16 1918

San Francisco, June 4, 1918

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:40 P.M., President Harrison presiding.

On Roll Call the following are noted present: Trustees Bentley, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Absent: Trustees Cullinan, Dodge, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The President appoints Trustee Bentley a temporary member of the Committee on Printing and Binding, and Trustee Wise a temporary member of the Committee on Books.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 3539.65. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			169v.	$ 314.35
From H.S. Crocker Co.			121v.	158.51
From G.E. Stechert & Co.			231v.	468.65
Additional copies for Main, Branches and Deposit Stations				
	adult	1128v. $ 833.58		
	juvenile	195v. 164.90	1323v.	998.48
Replacements for Main, Branches and Deposit Stations				
	adult	851v. $ 680.25		
	juvenile	168v. 526.50	1019v.	1206.75
			2863v.	$3146.74

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of chairman Dodge, Trustee Taylor reports bills to amount of $ 830.47. Referred to the Finance Committee.

Trustee Taylor presents the matter of having a booklet printed, describing the Main building. On motion duly carried, the matter is referred to the Committee on Printing and Binding, to report at the next meeting.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to amount of $ 2032.10. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

1 clock, Golden Gate Valley Branch	Est. Cost.	$32.50
148-1/6 sq. ft. leather mats Noe Val.	" ")	272.07
57-1/6 " " " " Golden Gate	")	$ 304.57

JUN -4 1918

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

The Committee further reports that it has received bids for the janitorial work for the Main Library as follows:

American Building Maintenance Company	$ 405
New Method Cleaning Company	$ 410

The Committee recommends that the contract be awarded to the American Building Maintenance Company, for the sum of four hundred and five dollars ($405) per month. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Branches.

Chairman Hale - no report.

Committee on Municipal Relations.

Chairman Dodge - no report.

Committee on New Building.

Chairman O'Connor reports bill to amount of $1600. Referred to the Finance Committee.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6264.35
Book Bills	3539.65
Printing & Binding Bills	830.47
Miscellaneous Bills	2032.10
	$ 12666.57

Library Construction Account.

McGilvray-Raymond Granite Co. $ 1600

Salary Demands.

15092	Mullin, George A.	$ 300.00	15125	McClaughry, F.G.	51.05
15093	Rea, R.	250.00	15126	McDougall, H.R.	75.00
15094	Tyler, M.T.	100.00	15127	McGurk, R.	61.40
15095	Baldwin, E.	80.00	15128	Mahoney, M.P.	72.10
15096	Casey, N.A.	90.00	15129	Manning, C.	60.00
15097	Morgan, S.D.	90.00	15130	Mau, E.C.	51.05
15098	Whitcher, M.L.	92.10	15131	Mel, C.F.	100.00
15099	Windele, M.	80.00	15132	Murphy, M.F.	76.00
15100	Woodman, A.	90.00	15133	Murray, A.	80.00
15101	Bagot, E.	50.00	15134	Nelson, L.	51.20
15102	Batchelder, M.H.	60.65	15135	O'Connell, N.	81.80
15103	Boyle, A.	25.00	15136	Panella, A.M.	100.00
15104	Byrne, M.A.	125.00	15137	Ross, C.	69.30
15105	Caddell, D.	50.00	15138	Rowell, D.	60.00
15106	Cordrey, L.H.	52.10	15139	Russell, E.	62.10
15107	Crowhurst, E.	60.00	15140	Slosson, Mrs. D.	60.00
15108	Dawson, H.J.	60.00	15141	Smith, E.	47.65
15109	De Andreis, E.	62.60	15142	Spencer, V.B.	65.00
15110	De Leon, M.	80.00	15143	Sturges, E.J.	85.00
15111	Doyle, M.M.	46.00	15144	Weed, I.B.	80.00
15112	Eldredge, A.W.	46.00	15145	Westlake, H.	51.05
15113	Fleming, Mrs. E.T.	69.90	15146	Windele, A.	100.00
15114	Fredricks, J.M.	70.50	15147	Windele, E.	53.00
15115	Gilhuly, M.K.	80.00	15148	Wright, E.	45.00
15116	Goldman, B.A.	100.00	15149	Young, G.	80.00
15117	Hafner, B.S.	85.00	15150	Armstrong, L.D.	30.00
15118	Hahn, A.	75.00	15151	Baines, R.E.	15.00
15119	Healy, A.M.	115.00	15152	Bolton, L.L.	12.00
15120	Healy, E.A.	80.00	15153	Brock, Mrs. M.C.	12.00
15121	Hilton, H.I.	61.05	15154	Dietsch, H.	12.00
15122	Hogan, I.S.	50.00	15155	Duvall, Mrs. E.	12.00
15123	Larkin, J.	55.00	15156	Gowan, Mrs. S.B.	12.00
15124	McCafferty, T.V.	89.55	15157	Grimshaw, Mrs. M.	12.00

JUN -4 1918

15158	Hamilton, T.R.	$ 12.00
15159	Jennings, J.	12.00
15160	Kenney, W.T.	12.00
15161	Samuels, L.G.	2.50
15162	Shapro, R.	12.00
15163	Boies, J.C.	16.80
15164	Davis, R.	29.55
15165	Deering, D.B.	41.10
15166	Epstein, S.C.	21.00
15167	Galli, S.	20.25
15168	Jones, C.	58.65
15169	Lyons, M.	43.05
15170	McGrath, M.	9.60
15171	Newsom, M.E.	13.50
15172	Potter, M.E.	33.15
15173	Reston, G.I.	23.10
15174	Bertolani, J.	17.90
15175	Bobbitt, H.	16.75
15176	Cimino, J.	6.00
15177	Collum, W.	32.40
15178	Driscoll, J.	18.40
15179	Dunn, H.	30.00
15180	Hancock, C.	19.45
15181	Kiernan, L.	25.00
15182	Lackmann, E.	17.95
15183	Petterson, W.	39.40
15184	Semple, E.J.	21.90
15185	Stork, C.	16.25
15186	Tracy, A.	12.90
15187	Walsh, L.	22.45
15188	Keller, E.	20.95
15189	Breslin, J.	15.60
15190	Burroni, E.	19.80
15191	Flynn, P.	19.55
15192	McCabe, T.	19.75
15193	Mackay, R.	18.80
15194	Martin, T.	19.20
15195	O'Sullivan, J.	22.10
15196	Flynn, Wm.	75.00
15197	Nolan, G.J.	110.00
15198	Stechef, Mrs. T.D.	65.00
15199	Ticoulet, L.	75.00
15200	White, J.	100.00
15201	Coffey, K.	46.50
15202	Guinasso, L.	21.50
15203	Holland, J.	25.00
15204	Hult, J.A.	50.00
15205	Johansen, Mrs. A.	41.50
15206	Kirwin, Miss K.	46.50
15207	Perry, Mrs. A.T.	41.50
15208	Quinlan, Miss M.E.	43.50
15209	White, Mrs. A.	46.50
15210	Hager, Geo.	8.95
		$ 6264.35

15211	H.S. Crocker Co.	$ 1429.46
15212	H.S. Crocker Co.	1834.62
15213	Essex Institute	3.00
15214	G.E. Stechert & Co.	228.24
15215	Boston Book Co.	8.83
15216	George A. Mullin	35.50
15217	Haas & Sommer	8.09
15218	Schwabacher-Frey Sta.	34.49
15219	California Press	28.75
15220	California Press	6.25
15221	Primo Press	85.00
15222	Primo Press	85.00
15223	Schwabacher-Frey S. Co.	146.00
15224	Foster & Futernick	436.89
15225	Al Coney	294.37
15226	E.A. Cornely	23.45
15227	Coulter's Rattan Works	28.50
15228	Goodyear Rub. Co.	10.00
15229	Joost Bros.	27.98
15230	Joost Bros.	18.80
15231	Levenson Co.	70.62
15232	Mullen Mfg. Co.	55.75
15233	Lamson Co.	2.00
15234	Lamson Co.	2.35
15235	Mangrum & Otter	7.85
15236	Moise-Klinkner Co.	4.35
15237	J.E. O'Mara	55.75
15238	Pacific Gas & El. Co.	18.93
15239	F.O. Renstrom Co.	153.43
15240	Schussler Bros.	4.20
15241	United Auto Sup. Co.	8.45
15242	D.N. & E. Walter & Co.	13.78
15243	F.W. Wentworth & Co.	69.85
15244	Madison & Burke	75.00
15245	Madison & Burke	75.00
15246	Spring Valley Wat. Co.	96.92
15247	S.G. Lewald Co.	13.00
15248	S.G. Lewald Co.	55.00
15249	Union Oil Co. of Cal.	39.94
15250	Union Oil Co. of Cal.	34.08
15251	Amer. Bldg. Main. Co.	387.00
15252	Sanitary Towel Co.	19.00
15253	Puritan Oil & Paint Co	60.00
15254	Geo. A. Mullin	206.75
		$ 12666.57

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Hale, O'Connor, Sloss, Taylor Wise and Harrison. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That Miss Mary Gilhuly be promoted from the second to the first grade.

That the salary of Miss Larkin, book repairer, be increased from $55 to $60, beginning with June 1st, 1918.

That the salary of Miss Elizabeth Wright, book marker, be increased from $45 to $50, beginning with June 1st, 1918.

That the salary of William Collum, attendant in the newspaper room, be increased from $30 to $35, beginning with June 1st, 1918.

That, according to the Rules for Library Service, the salary of Miss Crowhurst be increased from $60 to $65, beginning with May 1st, 1918.

That, according to the Rules for Library Service, the salary

JUN -4 1918

of Mrs. Edith Bagot be increased from $50 to $60, beginning with April 1st, 1918.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Hale, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

Geo. A. Mullins

Secretary.

JUN -4 1918

San Francisco, July 2, 1918

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., President Harrison presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, O'Connor, Sloss, Taylor, Wise and Harrison. Absent: Trustees Dodge, Hale, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The chair appoints Trustee Wise as a temporary member of the Committee on Books, and Trustee Bentley as a temporary member of the Committee on Finance and Audit.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $3048.29. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee Taylor reports bills to the amount of $1870.55. Referred to the Finance Committee.

The Committee recommends that a pamphlet be printed, describing the Main Library building. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to the amount of $2234.45. Referred to the Finance Committee.

Committee on Branches.

Chairman Hale - no report.

Committee on Municipal Relations.

Chairman Dodge - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6992.50
Book Bills	3048.29
Printing and Binding Bills	1870.55
Miscellaneous Bills	2234.45
	$ 14145.79

Salary Demands.

15255	Mullin, Geo.A.	$ 300.00	15257	Tyler, M.T.	$100.00
15256	Rea, Robert	250.00	15258	Baldwin, E.	80.00

JUL 2 1918

15259	Casey, N.A.	90.00
15260	Morgan, S.D.	90.00
15261	Whitcher, M.L.	90.00
15262	Windele, M.W.	80.00
15263	Woodman, A.	90.00
15264	Bagot, E.	70.00
15265	Batchelder, M.A.	52.65
15266	Byrne, M.A.	125.00
15267	Caddell, D.	50.00
15268	Cordrey, L.H.	52.10
15269	Crowhurst, E.	70.00
15270	Dawson, H.J.	58.70
15271	De Andreis, E.	52.10
15272	De Leon, M.	64.80
15273	Doyle, M.M.	76.95
15274	Dulip, L.A.	50.00
15275	Eldredge, A.W.	40.00
15276	Fleming, Mrs. E.T.	70.50
15277	Fredricks, J.M.	75.00
15278	Gilhuly, M.K.	85.00
15279	Goldman, B.A.	100.00
15280	Hafner, B.S.	85.00
15281	Hahn, A.	75.00
15282	Healy, A.M.	115.00
15283	Healy, E.A.	75.20
15284	Hilton, H.I.	60.00
15285	Hogan, I.S.	50.00
15286	Larkin, J.	60.00
15287	McCafferty, T.V.	70.00
15288	McClaughry, F.G.	52.10
15289	McDougall, H.R.	75.00
15290	McGurk, R.	62.50
15291	Mahoney, M.P.	73.15
15292	Manning, C.	60.00
15293	Mau, E.C.	52.40
15294	Mel, C.F.	100.00
15295	Murphy, M.F.	72.10
15296	Murray, A.J.	80.00
15297	Nelson, L.	50.00
15298	O'Connell, N.	80.00
15299	Panella, A.	100.00
15300	Ross, C.	61.05
15301	Rowell, D.	60.00
15302	Russell, E.	60.00
15303	Slosson, Mrs. D.	60.00
15304	Smith, E.F.	50.00
15305	Spencer, V.B.	21.65
15306	Sturges, E.J.	85.00
15307	Weed, I.B.	80.00
15308	Westlake, H.	50.00
15309	Windele, A.	100.00
15310	Windele, E.	53.15
15311	Wright, E.F.	50.00
15312	Young, G.	80.00
15313	Armstrong, L.D.	30.00
15314	Baines, R.E.	15.00
15315	Bolton, L.L.	12.00
15316	Brock, M.C.	12.00
15317	Dietsch, H.	12.00
15318	Duvall, Mrs. E.	12.00
15319	Gowan, S.B.	12.00
15320	Grimshaw, Mrs. M.	12.00
15321	Hamilton, T.R.	12.00
15322	Jennings, J.	12.00
15323	Kenney, W.T.	12.00
15324	Shapro, R.	12.00
15325	Baum, L.	39.90
15326	Boiee, J.C.	55.35
15327	Carmichael, R.	49.20
15328	Cuneo, J.G.	38.40
15329	Davis, C.	35.25
15330	Davis, R.	52.65
15331	Epstein, S.C.	53.55
15332	Farrell, A.M.	106.50
15333	Galli, S.	42.45
15334	Greene, E.	39.30
15335	Jackson, E.V.	44.25
15336	Jones, C.	56.25
15337	Logie, G.	33.90
15338	Lyons, M.	53.55
15339	McGrath, M.	44.10
15340	Newsom, M.E.	48.90
15341	Paine, L.E.	39.00
15342	Potter, M.E.	45.60
15343	Reston, C.M.	11.85
15344	Reston, G.I.	58.50
15345	Spitler, G.	38.85
15346	Wight, L.M.	37.80
15347	Bertolani, J.	34.25
15348	Bobbitt, H.	3.50
15349	Broun, E.	3.10
15350	Cimino, J.	11.70
15351	Collum, W.	79.00
15352	Davies, B.	14.70
15353	Dunn, H.	30.00
15354	Egan, J.	3.40
15355	Hager, G.	20.40
15356	Hancock, C.	4.05
15357	Hardiman, B.	25.85
15358	Hartje, R.H.	15.30
15359	Janes, H.	13.20
15360	Kiernan, L.	20.85
15361	Lackmann, E.	30.55
15362	Muth, C.	7.80
15363	Petterson, W.	28.50
15364	Walsh, L.	9.05
15365	Burroni, E.	17.10
15366	Flynn, P.	19.50
15367	Henning, R.	15.00
15368	Keller, E.	22.10
15369	McCabe, T.O.	20.10
15370	Mackay, R.	21.00
15371	Martin, T.	18.55
15372	O'Sullivan, J.	4.85
15373	Pashly, C.	7.10
15374	Desin, N.	9.65
15375	Hoggard, W.J.	37.35
15376	Nolan, G.J.	110.00
15377	Stecher, Mrs. T.D.	65.00
15378	Ticoulet, L.	80.30
15379	White, J.	105.40
15380	Coffey, Miss K.	46.50
15381	Guinasso, L.	21.50
15382	Holland, J.R.	25.00
15383	Hult, J.A.	50.00
15384	Johansen, Mrs. A.	41.50
15385	Kirwin, Miss K.	46.50
15386	Perry, Mrs. A.T.	41.50
15387	Quinlan, Miss M.E.	41.50
15388	White, Mrs. A.	46.50
15389	Boyle, A.	13.60
		$ 6992.50

Miscellaneous Demands.

15390	H.S. Crocker Co.	$ 1424.68
15391	Chas. C. Hoag	6.00
15392	Polk-Husted Dir. Co.	8.50
15393	G.E. Stechert & Co.	914.11
15394	S.F. News Co.	177.10
15395	Amer. Soc. Civil Eng.	9.00
15396	N.Y. Times Index	8.00
15397	G.E. Stechert & Co.	222.75

JUL 2 1918

15398	Librarian of Congress	200.00	15421	J.E. O'Mara	9.10
15399	Geo. A. Mullin	78.15	15422	Otis Elevator Co.	63.30
15400	Haas & Sommer	35.20	15423	W.A. Plummer Mfg. Co.	10.75
15401	Schwabacher-Frey Sta. Co.	3.50	15424	Geo. C. Terrill	206.05
15402	Buckley & Curtin	4.50	15425	F.W. Wentworth & Co.	565.15
15403	Hicks-Judd Co.	24.00	15426	F.W. Wentworth & Co.	66.05
15404	Schwabacher-Frey Sta. Co	301.00	15427	F.W. Wentworth & Co.	32.50
15405	Schwabache rFrey Sta. Co.	71.00	15428	Madison & Burke	75.00
15406	Foster & Futernick Co.	1431.35	15429	Spring Valley Water C	03.46
15407	Brand & Schaefer	78.74	15430	Pacific Gas _ Elec. Co.	4.68
15408	Thos. Day Co.	202.50	15431	Amer. Bldg. Main. Co.	375.00
15409	Decker Electrical C. Co.	16.90	15432	Caldow Paint Co.	2.50
15410	Garlock Pkg. Co.	6.86	15433	C.M. Easterday	7.13
15411	Gilley-Schmid Co.	12.65	15434	The Emporium	5.10
15412	Gilley-Schmid Co.	11.15	15435	Levenson Co.	45.00
15413	Gilley-Schmid Co.	17.15	15436	Levenson Co.	44.51
15414	Goodyear Rubber Co.	10.00	15437	Levenson Co.	16.02
15415	Harry Graper	12.00	15438	Otis Elevator Co.	45.00
15416	C.C.W. Haun	45.00	15439	W.A. Plummer Mfg. Co.	8.60
15417	Joost Bros.	6.75	15440	Sanitary Towel Supp. C	9.00
15418	Lamson Co.	3.70	15441	C.A. Worth & Co.	14.00
15419	Moise-Klinkner Co.	4.55	15442	Geo. A. Mullin	64.10
15420	National Tire & Rub. Co.	24.50			
					$ 14145.79

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. Adopted.

Chairman Taylor calls attention to the report showing a surplus of $652.00 in the Building Fund of the new Library building, and moves that the Building Committee be empowered to procure a clock, or clocks, for the building, and that Architect Kelham be consulted in the matter.

Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, O'Connor, Sloss, Taylor, Wise and Harrison. Noes: none. adopted.

Committee on Rules and Administration.

Chairman Sloss presents a letter received from Miss McCracken and Miss Murray in regard to the manner in which they left the library. They request that the matter of their leave of absence be again reconsidered. Motion made that the action taken by the Board at the last meeting, accepting their resignations, stands. Carried.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the Library Association of Portland, Oregon, requesting that the Trustees of this Library call the attention of the United States senators and representatives of this district to the matter of an increased postal rate on magazines and newspapers, and request that the law be amended, so that the increase in postal rates for public libraries and educational institutions be prevented.

Secretary Mullin is instructed to acknowledge receipt of the communication and he is further instructed to forward the letter from the Library Association of Portland to Senator Phelan for his consideration.

From the Director of the Bureau of Expositions, asking that circulars, containing information as to the Allied War Exposition, be inserted in the books issued by the library. Motion that this request be granted is carried.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary.

JUL 2 1915

San Francisco, August 6, 1918.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:05 P.M., Vice-President Hale presiding.

On Roll Call the following are noted present: Trustees Bentley, Hale, McKinstry, O'Connor, Sloss, Taylor and Wise. Absent: Trustees Cullinan, Dodge, Phelan and Mayor Rolph. Present 7. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Trustee Dodge enters and takes his seat.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $17.45. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Dodge reports bills to the amount of $ 236.00. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman O'Connor reports bills to amount of $ 1336.01. Referred to the Finance Committee.

Committee on Branches.

Chairman Hale - no report.

Committee on Municipal Relations.

Chairman Dodge - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands.	$ 7034.75
Book Bills	17.45
Printing and Binding Bills	236.00
Miscellaneous Bills	1336.01
	$ 8624.21

Salary Demands.

15443	Mullin, G.A.	$ 300.00	15449	Whitcher, M.L.	$ 90.00
15444	Rea, R.	250.00	15450	Windele, M.	80.00
15445	Tyler, M.T.	100.00	15451	Woodman, A.	90.00
15446	Baldwin, E.	80.00	15452	Bagot, E.	70.00
15447	Casey, N.A.	32.00	15453	Batchelder, M.A.	68.00
15448	Morgan, S.D.	90.00	15454	Byrne, M.A.	125.00

AUG -6 1918

15455	Caddell, D.	$ 50.00
15456	Cordrey, L.H.	54.20
15457	Crowhurst, E.M.	65.00
15458	Dawson, J.H.	60.00
15459	De Andreis, E.	42.10
15460	De Leon, M.	56.00
15461	Doyle, M.M.	48.00
15462	Dulip, L.A.	3.35
15463	Eldredge, A.W.	56.00
15464	Fleming, Mrs. E.T.	60.00
15465	Fredricks, J.M.	60.00
15466	Gilhuly, M.K.	85.00
15467	Goldman, B.A.	100.00
15468	Hafner, B.S.	85.00
15469	Hahn, A.	65.00
15470	Healy, A.M.	115.00
15471	Healy, E.	80.00
15472	Hilton, H.I.	61.05
15473	Hogan, I.S.	35.00
15474	Larkin, J.	60.00
15475	McCafferty, T.V.	69.00
15476	McClaughry, F.G.	51.05
15477	McDougall, H.R.	75.00
15478	McGurk, R.	22.50
15479	Mahoney, M.P.	70.00
15480	Manning, C.	60.00
15481	Mau, E.C.	53.15
15482	Mel, C.F.	100.00
15483	Murphy, M.F.	88.15
15484	Murray, A.J.	80.00
15485	Nelson, L.	50.00
15486	O'Connell, N.	80.00
15487	Panella, A.	100.00
15488	Ross, C.	62.70
15489	Rowell, D.C.	58.85
15490	Russell, E.	50.00
15491	Slosson, D.	60.00
15492	Smith, E.F.	50.00
15493	Spencer, V.B.	73.65
15494	Sturges, E.J.	85.00
15495	Weed, I.B.	80.00
15496	Windele, A.	100.00
15497	Windele, E.	13.30
15498	Wright, E.F.	50.00
15499	Young, G.	78.50
15500	Armstrong, L.D.	30.00
15501	Baines, R.E.	15.00
15502	Bolton, L.L.	12.00
15503	Brock, M.C.	12.00
15504	Dietsch, H.	12.00
15505	Duvall, Mrs. E.	12.00
15506	Gowan, S.B.	12.00
15507	Grimshaw, Mrs. M.	12.00
15508	Hamilton, T.R	12.00
15509	Jennings, J.	12.00
15510	Kenney, W.T.	12.00
15511	Shapro, R.	12.00
15512	Baum, L.	37.05
15513	Boies, J.C.	56.85
15514	Carmichael, R.	54.15
15515	Cuneo, J.G.	52.00
15516	Davis, C.	63.30
15517	Davis, R.	55.50
15518	Deering, D.B.	18.90
15519	Epstein, S.C.	55.80
15520	Farrell, A.M.	56.85
15521	Galli, S.	57.15
15522	Greene, E.	61.20
15523	Jones, C.	57.00
15524	Logie, G.	54.90
15525	Lyons, M.	56.70
15526	McGrath, M.	55.80
15527	Newsom, M.E.	61.95
15528	Paine, L.E.	55.65
15529	Potter, M.E.	62.25
15530	Reston, C.M.	42.60
15531	Reston, G.	58.50
15532	Spitler, G.	57.00
15533	Wislezenus, L.	58.80
15534	Wood, J.B.	56.70
15535	Wight, L.M.	58.20
15536	Bertolani, J.	27.40
15537	Broun, E.	1.50
15538	Collum, W.	100.00
15539	Davies, B.	19.20
15540	Dunn, H.	30.00
15541	Lyons, R.	5.45
15542	Hager, G.	35.05
15543	Hardiman, B.	25.00
15544	Hartje, R.H.	27.00
15545	Kiernan, L.	22.40
15540	Lackmann, E.	17.00
15547	Muth, C.A.	18.20
15548	Burroni, E.	26.15
15549	Desin, N.J.	20.30
15550	Emery, E.	20.45
15551	Henning, R.	16.20
15552	McCabe, T.O.	21.00
15553	Mackay, R.	16.80
15554	Macknight, D.	19.20
15555	Martin, T.	21.50
15556	Hoggard, W.	40.00
15557	Nolan, G.J.	110.00
15558	Stecher, Mrs. T.D.	65.00
15559	Ticoulet, L.	98.10
15560	White, J.	100.00
15561	Coffy, K.	46.50
15562	Guinasso, L.	21.50
15563	Holland, J.R.	25.00
15564	Hult, J.A.	50.00
15565	Johansen, Mrs. A.	41.50
15566	Kitwin, K.	46.50
15567	Perry, Mrs. A.T.	41.50
15568	Quinlan, M.E.	41.50
15569	White, Mrs. A.	71.50
		$ 7034.75

Miscellaneous Demands.

15570	Geo. A. Mullin	17.45
15571	Haas & Sommer	8.95
15572	Schwabacher-Frey Sta. Co.	65.00
15573	California Press	37.05
15574	Primo Press	40.00
15575	Primo Press	85.00
15576	C.J. Auger	37.50
15577	Al Coney (Brockton Heel)	196.15
15578	Hoover Spring Co.	6.25
15579	Joost Bros.	3.25
15580	P.J. Lynch	45.00
Moise-Klinkner Co.		14.40
15582	P. Montague	117.50
15583	Pacific Gas & El. Co.	148.50
15584	D.N. & E. Walter & Co.	8.00
15585	Madison & Burke	75.00
15586	Spring Valley W. Co.	90.13
15587	Pacific Gas & El. Co.	4.68
15588	American Bldg. M. Co.	465.00
15580	Hockwald Chemical Co.	14.80
15590	Geo. A. Mullin	109.85
		$ 8624.21

AUG -6 1916

and moves that these bills be ordered paid. Ayes: Trustees Bentley, Dodge, Hale, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes; none. Adopted.

Chairman Taylor presents report of expert Cyril Williams, who advises that he has examined the books of the Secretary for the year ending June 30th, 1918, and found same correct. Report ordered placed on file.

Committee on Rules and Administration.

Chairman recommends that the request of Dorothy C. Rowell and Helen I. Hilton, for a leave of absence of one year, from August 17, 1918 be granted, it being understood that the position now occupied will not be kept open, but that they would be placed in the gade they are now in, and upon their return (if a vacancy exists in that grade) they will be appointed to fill such vacancy.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Hale, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

The request for an additional year's leave of absence is granted Mrs. Adele Henry Maze.

The Committee also recommends that an examination of candidates for library service be held. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Dodge, Hale, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

The Committee further recommends that the San Francisco Center of the California Civic League be authorized to place in the Library, Civic Center, and in each branch library, a table for the distribution of literature relative to the activities of the United States Food Administration, together with a poster, directing the attention to the availability of such literature. Each of such tables to be in charge of an attendant furnished by the San Francisco Center. A poster announcing the lectures and demonstrations to be given by the United State Food Administration may also be placed in the Main Library and in each branch. The location of such tables and posters shall be subject to the direction of the Librarian.

Carried unanimously.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Chairman Taylor reports the death of the Honorable Ralph C. Harrison, and presents the following memorial, which is unanimously adopted, and ordered recorded in the minutes:

IN MEMORIAM

Ralph Chandler Harrison

This is to say a few words, all too inadequate, in memory of Ralph Chandler Harrison, at the time of his death the President of our Board of Trustees, and who presided here at our July meeting. He was born at Cornwall Bridge in the State of Connecticut, on the twenty-second day of October, 1833, and died at San Francisco on the eighteenth day of July, 1918, after an illness of less than a week. He had a university education, being thoroughly grounded in the classics and mathematics, and started active life as a teacher, after which, having been admitted to the Bar

AUG -6 1918

in the State of New York, he came to San Francisco, and practiced his profession here for fifty-two years, except for the time he filled the position of Supreme Court Judge and of Chief Justice of one of the District Appellate Courts.

His early pedagogical virus never got out of his veins, for all his life he was more or less of a teacher, and he was one of those who remained responsively on tap as to almost any conceivable subject. And thus it was that he became a member of the organizations which had to do with educational subjects, for instance: the San Francisco Bar Association, the Geographical Society, the Commonwealth Club, the San Francisco Law Library, Hastings College of the Law and the San Francisco Public Library, which he served for thirty-one years.

Judge Harrison became a member of the Library Board in March, 1887, and took a place at once upon the Book Committee, of which he subsequently became chairman. No place could have been more congenial to him, as he was so well qualified to fill it, for his acquaintance with histories and literatures was very wide. He had an almost intuitive sense of the value of books, and his love for them was unbounded. Hence it was that he gave to the discharge of his duties on this committee the requisite knowledge, coupled with unceasing devotion, watchful care and an unfailing discriminating judgment.

And right here it seems appropriate to speak of the great loss Judge and Mrs. Harrison suffered in 1906 when, in the Great Fire, their home, filled with the accumulation of a lifetime, containing a library of more than five thousand volumes, many of them very rare, was entirely destroyed. The library thus destroyed was one of the best, largest and choicest in San Francisco. Judge Harrison was an expert in the matter of editions and of the getting up of books. He could not be easily fooled in such matters. He knew whether an edition which was said to be the first was indeed the first, and he had the most exquisite taste in the matter of bindings and of typographies. Undaunted by the loss of their library, they began anew and surrounded themselves with a large collection of books, which, if lacking in some of the rare phases of its predecessor, at least held most of the immortal voices of the past.

He was a member of the First and Third Boards of Freeholders for the framing of a charter for this city, having been elected chairman of the third, and in both positions he exhibited the great capacities with which he was endowed. These two charters were not adopted by the people, but they were of inestimable service to those who framed the existing charter.

Of his qualities as a Judge this perhaps is not the appropriate place to speak, and yet this slight sketch would be still more incomplete did we not do so. As a Judge he was justice embodied, and his mind once made up, he was firm as a rock. Vacillation, which is the bane of some judges, never was his. His written opinions have a quality which is invaluable, that of crystalline clearness. There was no thinness, no sloppiness, no ambiguities or obscurities. He never shirked an issue, but fronted it squarely. As a general thing he stated the facts of the case himself, not leaving that to the reporter. Some of his opinions are landmarks and all are masterly.

Judge Harrison was a very remarkable man. He had a distinguished presence, a winning personality, a scholarly mind of an unusual intellectuality, and a common sense which never failed him on any occasion; but more than these, an honesty impregnable to any assault, an unparalleled devotion to duty, an unfaltering assiduity in the dis-

AUG -6 1906

charge of every obligation, and a character unblemished as a star. It was a privilege and an honor to be associated with such a man, and that San Francisco should have had his services for thirty-one years as a free gift is a debt that can never be paid. He was one of her great sons and as such we are proud here to proclaim him.

Trustee Hale calls attention to the fact that no drive for books for the men of the service has been made in San Francisco, as has been held in nearly all other large cities. Motion made and duly carried that the President appoint a committee to take up this matter. The Chair appoints Trustees Bentley, Taylor and McKinstry as such committee.

Communications.

From Mayor James Rolph, offering his sympathy in the loss of Trustee Harrison. On motion duly carried, the chairman of the Board is requested to reply to this communication.

From the San Francisco Center of the California Civic League, suggesting the name of Mrs. Charles J. Hawkins to fill the place on the Board of Trustees made vacant by the death of Trustee Harrison.

The Board announces nominations in order to fill the vacancy on the Board of Trustees. Trustee Taylor nominates Mr. George W. Kelham. Nomination seconded by Trustee O'Connor. There being no further nominations, on motion duly carried, the Secretary casts the ballot and the Chairman declares George W. Kelham elected as a member of the Board of Trustees.

Trustee Bentley moves that a letter be sent to the San Francisco Center of the California Civic League, thanking them for the interest displayed in the library affairs, and stating that the Board felt it was for the best interests of the Library and of the community that Mr. Kelham be elected. Motion duly carried.

Trustee Taylor is requested to inform Mr. Kelham of his election.

From Mrs. M.J. Brandenstein, requesting that the Library station in San Bruno be moved to 2574 San Bruno Avenue in a settlement house. Referred to the Committee on Branches.

Vice-President Hale presents the annual report.

Motion made and duly carried that the report be adopted and sent, together with the report of the secretary and of the librarian, to the Mayor.

Motion made that three hundred copies of the annual report be printed, and that the Memorial to Trustee Harrison be printed therein; also that the Memorial be printed in the Monthly Bulletin. Roll Call on adoption of motion. Ayes: Trustees Bentley, Dodge, Hale, McKinstry, O'Connor, Sloss, Taylor and Wise. Noes: none. Adopted.

The election of President and Vice-President being declared in order, Mr. R.B. Hale is duly elected President and Mr. C.H. Bentley is duly elected Vice-President.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

AUG -6 1915

Committees 1918-1919.

Books.

Trustee Taylor, chairman
McKinstry
Bentley
Phelan

Printing and Binding.

Trustee Dodge, chairman
Taylor
Wise

Building, Fixtures, etc.

Trustee Kelham, chairman
O'Connor
Sloss

Branches.

Trustee O'Connor, chairman
Bentley
McKinstry
Sloss
Wise

Municipal Relations.

Trustee Bentley, chairman
Cullinan
O'Connor

Finance and Audit.

Trustee Taylor, chairman
Dodge
Kelham

Rules and Administration.

Trustee Sloss, chairman
Wise
Bentley
Cullinan
Kelham

Law.

Trustee Cullinan, chairman
Taylor
Sloss

Welfare of Employees.

Trustee McKinstry, chairman
Bentley
O'Connor

San Francisco, September 3, 1918.

Regular monthly meeting of the Board of Trustees of the San Fran. pub. Libr. and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Cullinan, Dodge, Kelham, O'Connor, Taylor, Wise and Hale. Absent: Trustees Bentley, McKinstry, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Trustees Bentley and Sloss enter and take their seats.

The President appoints Trustee Sloss a temporary member of the Committee on Books.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to amount of $ 2804.86. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Dodge reports bills to the amount of $ 686.65. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 985.44. Referred to be Finance Committee.

The Committee recommends the purchase of the following:

48	500	Watt electric lamps	@ $3.07	$147.36	
24	300	" " "	" 2.04	48.96	
48	200	" " "	" 1.37	32.88	
24	150	" " "	" 1.04	24.96	
100	60	" " "	" .25	25.00	
100	40	" " "	" .19	19.00	
100	25	" " "	" .19	19.00	
100	40	" " "	" .33	33.00	
					$ 350.16

That, at the Richmond Branch, the stairway hall be painted and the front door varnished est. cost 40.00

That, at the Noe Valley Branch, the front door be varnished. est. cost 7.50

That the Metz automobile be overhauled." " 229.00

$ 626.66

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Kelham, O'Connor, Sloss, Wise and Hale. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor reports that the Potrero Station has been moved from the old location to a room in the old Daniel Webster school.

Committee on Municipal Relations.

Chairman Bentley - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary demands	$ 6810.05
Book bills	2804.86
Printing & binding bills	686.65
Miscellaneous bills	985.44
	$11287.00

Salary Demands.

15591	Mullin, George A.	$ 300.00	15653	Duvall, Mrs. E.	$ 12.00
15592	Rea, Robert	250.00	15654	Gowan, Mrs. S.B.	12.00
15593	Tyler, M.T.	100.00	15655	Grimshaw, Mrs. M.	12.00
15594	Baldwin, E.	80.00	15656	Hamilton, T.R.	12.00
15595	Casey, N.A.	90.00	15657	Kenney, W.T.	12.00
15596	Morgan, S.D.	90.00	15658	Shapro, R.	12.00
15597	Whitcher, M.L.	91.50	15659	Boies, J.C.	33.60
15598	Windelc, M.	74.65	15660	Carmichael, R.	55.05
15599	Woodman, A.	90.00	15661	Cuneo, J.G.	60.30
15600	Bagot, E.	60.00	15662	Davis, C.	64.65
15601	Batchelder, M.A.	49.85	15663	Davis, R.	25.35
15602	Boyle, A.	25.00	15664	Decring, D.B.	34.35
15603	Byrne, M.A.	125.00	15665	Epstein, S.C.	41.10
15604	Caddell, D.	50.00	15666	Farrell, A.M.	61.80
15605	Cordrey, L.H.	51.05	15667	Galli, S.	58.65
15606	Crowhurst, E.M.	66.05	15668	Greene, E.	22.20
15607	Dawson, H.J.	60.00	15669	Jones, C.	58.80
15608	De Andreis, E.	60.35	15670	Laumeister, E.	37.20
15609	De Leon, M.	72.00	15671	Logie, G.	60.00
15610	Doyle, M.M.	96.00	15672	Lyons, M.	57.75
15611	Eldredge, A.W.	60.00	15673	McGrath, M.	61.95
15612	Fleming, Mrs. E.T.	62.10	15674	Newsom, M.	55.50
15613	Fredricks, J.M.	60.00	15675	Paine, L.E.	59.20
15614	Gilhuly, M.K.	85.00	15676	Potter, M.E.	57.00
15615	Goldman, B.A.	100.00	15677	Reston, C.M.	52.95
15616	Hafner, B.S.	85.00	15678	Reston, G.I.	12.45
15617	Hahn, A.	75.00	15679	Spitler, G.	35.85
15618	Healy, A.M.	115.00	15680	Wight, L.M.	15.00
15619	Healy, E.A.	80.00	15681	Wislezenus, L.	36.15
15620	Hilton, H.I.	36.00	15682	Wood, J.B.	48.45
15621	Larkin, J.	60.00	15683	Beeler, F.	9.95
15622	McCafferty, T.V.	70.00	15684	Bertolani, J.	15.20
15623	McClaughry, F.G.	51.05	15685	Bruschera, A.	7.00
15624	McDougall, H.R.	75.00	15686	Collum, W.	7.50
15625	McGurk, R.	65.00	15687	De Andreis, R.	15.20
15626	Manning, C.	60.00	15688	Driscoll, J.	17.80
15627	Mattingly, M.M.	57.00	15689	Dunn, H.	30.00
15628	Mel, C.F.	100.00	15690	Fosted, H.A.	1.20
15629	Murphy, M.F.	89.50	15691	Hager, G.	18.85
15630	Murray, A.J.	80.00	15692	Kiernan, L.	9.15
15631	Nelson, L.	50.00	15693	Kilpack, H.	8.30
15632	O'Connell, N.	84.10	15694	Lackmann, E.	5.15
15633	Panella, A.M.	100.00	15695	Lazarus, L.J.	11.00
15634	Ross, C.	62.10	15696	Lindell, F.	9.00
15635	Rowell, D.C.	36.00	15697	Lyons, R.	25.00
15636	Russell, E.	60.00	15698	Merriman, J.	9.05
15637	Slosson, D.	61.05	15699	Petterson, W.	34.40
15638	Smith, E.M.	50.00	15700	Walsh, L.	16.80
15639	Spencer, V.B.	65.00	15701	Wieland, M.J.	30.00
15640	Sturges, E.J.	85.00	15702	Desin, N.J.	22.40
15641	Weed, I.B.	80.00	15703	Emery, E.	21.00
15642	Westlake, H.	45.25	15704	Flynn, P.	20.40
15643	Windele, A.	100.00	15705	Hardiman, B.	17.95
15644	Windele, E.	26.65	15706	Henning, R.	16.20
15645	Wright, E.F.	50.00	15707	McCabe, T.O.	21.30
15646	Young, G.	77.35	15708	Mackay, R.	19.20
15647	Armstrong, L.D.	30.00	15709	Martin, T.	3.55
15648	Baines, R.E.	15.00	15710	Hoggard, W.J.	42.50
15649	Bird, M.E.	12.00	15711	Nolan, G.J.	110.00
15650	Bolton, L.L.	12.00	15712	Stecher, Mrs. T.D.	65.00
15651	Brock, M.C.	12.00	15713	Ticoulet, L.	22.40
15652	Dietsch, H.	12.00	15714	White, J.	46.50

SEP 3 1916

15715	Coffey, K.	$ 46.50	15721	Perry, Mrs. A.T.	$ 41.50
15716	Guinasso, L.	21.50	15722	Quinlan, M.E.	41.50
15717	Holland, J.R.	25.00	15723	White, Mrs. A.	46.50
15718	Hult, J.A.	50.00	15724	Foster, U.	15.00
15719	Johansen, Mrs. A.	41.50	15725	Dalton, J.	15.00
15720	Kirwin, Miss K.	46.50			
					$ 6810.05

Miscellaneous Demands.

15726	H.S. Crocker Co.	449.63	E.A.	Cornely 15738	$ 6.10
15727	H.S. Crocker Co.	1008.21	15739	Sperry's Wire Wks	27.00
15728	H.S. Crocker Co.	75.00	15740	L.J. Neal	55.00
15729	G.E. Stechert & Co.	999.77	15741	Joost Bros.	22.10
15730	G.E. Stechert & Co.	237.50	15742	Madison & Burke	75.00
15731	George A. Mullin	34.75	15743	Spring Valley Wat. Co.	89.17
15732	J.R. McNicoll Ptg. Co.	131.00	15744	Pacific Gas & Elec.	5.32
15733	Primo Press	170.00	15745	Amer. Bldg. Main. Co.	465.00
15734	Schwabacher-Frey Sta. Co.	71.00	15746	Otis Elevator Co.	90.00
15735	Foster & Futernick Co.	314.65	15747	Pacific Coast Paper Co	12.80
15736	Gabriel Moulin	4.00	15748	George A. Mullin	127.50
15737	Hoover Spring Co.	6.45			
					$ 11287.00

and moves that these bills be ordered paid. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Kelham, O'Connor, Sloss, Wise and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss recommends

That, in accordance with the Rules for Library Service, the salaries of the following assistants be increased, providing a technical examination is passed satisfactorily:

Miss Eileen Baldwin, from $80 to $85, beginning with June 1st, 1918.

Miss Theresa McCafferty, from $70 to $75, beginning with June 1st, 1918.

Mrs. Mary Batchelder, from $65 to $70, beginning with August 1st, 1918.

Miss Helen Westlake, from $50 to $60, beginning with August 1st, 1918.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Kelham, O'Connor, Sloss, Wise and Hale. Noes: none. Adopted.

Chairman Sloss calls attention to the matter of salaries, which matter was referred to the Committee on Rules and Administration, to make an analysis of the situation and report at the special meeting to be called by the chairman.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Cummunications.

From the San Francisco Center of the California Civic League, expressing appreciation of the privilege granted to place tables in the libraries for the distribution of literature relative to the U.S. Food Administration.

From the Lighting Service Committee of the Board of Supervisors, requesting that electric power be conserved.

A communication is ordered sent to the Committee, advising that the Library Trustees will do all in their power to comply with this request.

Trustee Bentley calls the attention of the Board to a meeting to be held in the Trustees' room on Friday at 10 A.M. to meet Dr. Hill of

SEP 3 1918

Brooklyn, chairman of the Finance Committee of the War Service Committee of the American Library Association, and recommends that invitations be sent to various organizations to be present at said meeting. The recommendation is adopted.

There being no further business the meeting adjourned.

Geo. A. Mullen

Secretary.

SEP 3 1918

San Francisco, September 13, 1918.

The President having called a special meeting of the Board of Trustees, to be held this day at 2 P.M., in the Trustees' room, Main Library, Civic Center, for the purpose of revising the salary schedule, and notice thereof and of the object for which the meeting was called having been given by the Secretary to each Trustee, in accordance with the By-Laws of the Board, the meeting was called to order at 2:35 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise and Hale. Absent: Trustees Bentley, Dodge, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The Committee on Rules and Administration (Chairman Sloss) to whom the matter of salaries was referred at the last meeting of the Board, reports and recommends as follows:

1. That, as a war measure, each employee in the graded service now receiving a salary of $80 per month or less be paid, in addition to her salary as fixed by the schedule, $5 per month, except those employees now receiving a salary of $50 per month, who are to be paid $10 per month additional. This provision to take effect October first and to remain in force until the further notice of the Board.

2. That the salary of Miss Virginia Spencer be increased from $70 to $75 per month, beginning with October first.

3. That the salary of Mrs. Dorothy Slosson be increased from $65 to $70 per month, beginning with October first.

4. That the salary of George J. Nolan, special assistant, be increased from $90 to $100 per month, beginning with October first.

5. That the salary of Joe White, messenger, be increased from $80 to $90 per month, beginning with October first.

6. That, as a war measure, the salary of the pages be increased from 12¢ to 17¢ per hour and the salary of the head page from 15¢ to 20¢ per hour, beginning with October first.

7. That the salary of the office boy be increased from $30 to $35 per month, beginning with October first.

8. That the Rules Committee proceed, at the earliest possible date, to hold a library examination.

9. That, as a war measure, the librarian be authorized (whenever there are no persons available on the civil service waiting list) to employ such persons as he may deem fit, as temporary appointees to occupy positions in the library service, at a salary of not to exceed $60 per month; such temporary appointees to have no rating in the classified service.

10. That no member of the Board recommend or further the appointment of temporary employees.

11. That the following candidates, having successfully passed an examination, held on March 8, 1918, be placed on the eligible list:

Miss S. Galli
Miss M. Farrell
Miss M. McGrath
Miss C. Jones
Miss M. Potter

SEP 13 1918

12. That the following, from the eligible list, be appointed as regular assistants, at a salary of $50 per month, beginning with October first:

Miss S. Galli
Miss M. Farrell
Miss M. McGrath
Miss C. Jones
Miss M. Potter

Roll Call on adopti on of recommendation. Ayes: Trustees Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports that at the last meeting of the Board the sum of $229 was allowed to repair the old Metz car, but upon investigation it is deemed advisable to dispose of the Metz car and turn in the Dodge car and secure a new Dodge. The cost of the new car will be $1141.25. Allowance on old Dodge $700. Amount from sale of Metz $92.50, making the net cost of a new Dodge car $348.75. The Committee recommends that this action be taken. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise and Hale. Noes none. Adopted

There being no further business the meeting adjourned.

Geo. A. Cullinan

Secretary.

SEP 13 1918

San Francisco, October 1, 1918.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise and Hale. Absent: Trustees Bentley, Dodge, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meetings are read and approved.

The report of the librarian is received and ordered filed.

The chair appoints Trustees Cullinan and O'Connor as temporary members of the Committee on Books.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $283.18. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert	219v.	$ 130.87
From H.S. Crocker Co.	235c.	378.38
From G.E. Stechert & Co.	117v.	340.55
Additional copies for Main, Branches and Deposit Stations Adult 626v. Juvenile 89v.	715v.	519.68
Replacements for Main, Branches and Deposit Stations Adult 279v. Juvenile 57v.	336v.	246.72

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee Taylor reports bills to the amount of $ 578.75. Referred to the Finance Committee.

Trustees McKinstry and Bentley enter and take their seats.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 1939.04. Referred to the Finance Committee.

The Committee recommends the purchase of

93-1/3 yds. rubber matting for stack room
Estimated cost @ $1.43 yd. $133.45

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Bentley - no report.

OCT 1 1918

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary demands	$ 6172.00
Book bills	283.18
Printing & binding bills	578.75
Miscellaneous demands	1939.04
	$ 8972.97

Salary demands.

15749	Mullin, George A.	$ 300.00
15750	Rea, Robert	250.00
15751	Tyler, M.T.	100.00
15752	Bagot, Mrs. E.	60.00
15753	Baldwin, E.	100.00
15754	Batchelder, Mrs. M.A.	73.85
15755	Boyle, A.	25.00
15756	Byrne, M.A.	125.00
15757	Caddell, D.	43.35
15758	Casey, N.A.	90.00
15759	Cordrey, L.H.	50.30
15760	Crowhurst, E.M.	65.00
15761	Dawson, H.J.	58.00
15762	De Andreis, E.	60.50
15763	De Leon, M.	80.00
15764	Doyle, M.M.	71.40
15765	Eldredge, A.W.	60.00
15766	Fleming, Mrs. E.T.	75.00
15767	Fredricks, J.M.	60.00
15768	Gilhuly, M.K.	87.10
15769	Goldman, B.A.	100.00
15770	Hafner, B.S.	85.00
15771	Hage, Mrs. Carl A.	70.00
15772	Hahn, A.	75.00
15773	Healy, A.M.	115.00
15774	Healy, E.A.	80.00
15775	Larkin, J.	60.00
15776	McCafferty, T.V.	90.00
15777	McClaughry, F.G.	52.10
15778	McDougall, Mrs. H.R.	71.30
15779	McGurk, R.	61.40
15780	Manning, C.	60.00
15781	Mau, E.C.	50.00
15782	Mel, C.F.	100.00
15783	Morgan, S.D.	90.00
15784	Murphy, M.F.	83.05
15785	Murray, A.J.	80.00
15786	Nelson, L.	50.00
15787	Nolan, G.J.	110.00
15788	O'Connell, N.	80.00
15789	Panella, A.M.	100.00
15790	Ross, C.	70.20
15791	Slosson, Mrs. D.	61.05
15792	Smith, E.	50.00
15793	Spencer, V.B.	65.00
15794	Stuges, E.J.	85.00
15795	Weed, I.B.	80.00
15796	Westlake, H.	70.00
15797	Whitcher, M.L.	91.65
15798	White, J.	107.50
15799	Windele, A.	102.10
15800	Windele, E.	10.00
15801	Windele, M.	80.00
15802	Woodman, A.	92.70
15803	Wright, E.F.	50.00
15804	Young, G.	61.70
15805	Armstrong, Mrs. L.D.	30.00
15806	Baines, R.E.	15.00
15807	Bird, M.E.	12.00
15808	Bolton, L.L.	12.00
15809	Brock, Mrs. M.C.	12.00
15810	Dietsch, H.	12.00
15811	Duvall, Mrs. E.	$ 12.00
15812	Gowan, Mrs. S.B.	12.00
15813	Grimshaw, Mrs. M.	12.00
15814	Hamilton, T.R.	12.00
15815	Kenney, W.T.	12.00
15816	Shapro, R.	12.00
15817	Carmichael, R.	3.00
15818	Cox, Miss	6.30
15819	Cuneo, J.G.	1.05
15820	Davis, C.	52.20
15821	Deering, Mrs. D.B.	50.00
15822	Epstein, S.C.	2.70
15823	Farrell, M.	54.75
15824	Galli, S.	50.55
15825	Jones, C.	49.35
15826	Logie, G.	37.50
15827	Lyons, M.	50.70
15828	McGrath, M.	54.90
15829	Newsom, M.E.	1.05
15830	Paine, L.E.	43.95
15831	Potter, M.E.	50.70
15832	Reston, C.	35.10
15833	Wood, J.B.	50.55
15834	Beeler, F.	8.15
15835	Belfils, S.	8.50
15836	Berman, D.	6.25
15837	Collum, W.	40.90
15838	De Andreis, R.	15.80
15839	Dunn, H.	30.00
15840	Fisch, K.D.	6.25
15841	Hager, G.	10.40
15842	Howard, D.	7.45
15843	Johnson, F.	5.35
15844	Kilpack, H.	15.65
15845	Lindell, F.	17.35
15846	Lucas, E.	16.75
15847	Petterson, W.	29.25
15848	Walsh, L.	19.25
15849	Dalto n, J.	15.00
15850	Desin, N.	18.85
15851	Emery, E.	19.10
15852	Flynn, P.	17.40
15853	Hardiman, B.	16.00
15854	Henning, R.	13.80
15855	McCabe, T.O.	18.85
15856	Mackay, R.	16.60
15857	Hoggard, W.J.	40.00
15858	Stecher, Mrs. T.D.	65.00
15859	Coffey, Miss K.	46.50
15860	Guinasso, L.	21.50
15861	Holland, J.R.	25.00
15862	Hult, J.A.	50.00
15863	Johansen, Mrs. A.	41.50
15864	Kirwin, Miss K.	46.50
15865	Perry, Mrs. A.T.	41.50
15866	Quinlan, M.E.	41.50
15867	White, Mrs. A.	46.50
		$ 6172.00

OCT 1 1918

Miscellaneous Demands.

15858	Los Angeles Direct. Co.	$ 8.50	15882	Byron Mauzy	$ 375.00
15869	H.W. Wilson Co.	52.78	15883	W.A. Plummer Co.	10.00
15870	Librarian Congress	200.00	15884	W.S. Ray Mfg. Co.	4.38
15871	Geo. A. Mullin	31.90	15885	Sperry's Wire & Ir.	14.00
15872	California Press	75.00	15886	Superior Tire Co.	20.50
15873	Haas & Sommer	5.85	15887	W.A. Terrill	87.00
15874	Haas & Sommer	20.45	15888	F.W. Wentworth & Co.	64.10
15875	Foster & Futernick Co.	477.45	15889	Spring Valley Co.	79.53
15876	Brand & Schaefer	23.00	15890	Madison & Burke	75.00
15877	Fuller & Goepp	35.50	15891	Union Oil Co. of Cal.	99.31
15878	H.O. Harrison Co.	350.00	15892	Amer. Bldg. Main. Co	465.00
15879	Larkin Asphalt Co.	5.00	15893	Ferry Drug Store	4.55
15880	Levenson Co.	15.09	15894	Pacific Coast Pap. Co.	4.24
15881	Levenson Co.	126.44	15895	Geo. A. Mullin	81.40
					$ 8972.97

and moves that these bills be ordered paid. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

In the matter of connecting the steam pipes of the library with the Red Cross building, it is moved and carried that, providing the amount of heat is not reduced, and that in no way the heating of the library is lessened, permission be granted to make such connection.

Communications.

From the Executive Committee of the California Section of the American Chemical Society, requesting that the unexpended library fund be returned to the Society, as per the original agreement. in order that same may be invested in Liberty Bonds. Motion made that such moneys as are now in bank be returned to the Society. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary,

OCT 1 1915

San Francisco, November 6, 1918

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:06 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Absent: Trustees Dodge, Phelan and Mayor Rolph. Present 9. Absent 3.

The minutes of the previous meeting are read and approved.

During the reading of the minutes Trustee Dodge enters and takes his seat.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Trustee Taylor reports bills to the amount of $ 1612.80. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			105v.	$ 199.85
From Stechert			140v.	309.87
From Potter Bros. Company			160v.	267.22
Additional copies for Main, Branches and Deposit Stations				
	adult	534v. $ 212.60		
	juvenile	83v. 62.25	617v.	274.85
Replacements for Main, Branches and Deposit Stations				
	adult	269v. 322.80		
	juvenile	85v. 63.85	354v.	386.65
			1376v.	$ 1438.44

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise, and Hale. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Dodge reports bills to the amount of $ 832.10. Referred to the Finance Committee.

The Committee recommends the printing of 6,000 Periodical shelf list blanks, at a cost of $75.00. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: None. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 1515.03. Referred to the Finance Committee.

The Committee recommends thepurchase of 1 Typewriter, at a cost of $105.00. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted

Committee on Branches.

Chairman O'Connor--no report.

NOV -6 1918

Committee on Municipal Relations.

Chairman Bentley - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6217.90
Book Bills	1612.80
Printing & Binding Bills	832.10
Miscellaneous Bills	1515.03
	$ 10177.83

Salary Demands.

15896	Mullin, George A.	$ 300.00	15958	Young, G.	$ 76.50
15897	Rea, Robert	250.00	15959	Armstrong, Mrs. L.D.	30.00
15898	Tyler, M.T.	100.00	15960	Baines, R.E.	15.00
15899	Bagot, Mrs. E.	65.00	15961	Bird, M.E.	12.00
15900	Baldwin, E.	90.00	15962	Bolton, L.L.	12.00
15901	Batchelder, Mrs. M.	75.00	15963	Brock, Mrs. M.C.	12.00
15902	Boyle, A.	18.00	15964	Dietsch, H.	12.00
15903	Byrne, M.A.	125.00	15965	Duvall, Mrs. E.	12.00
15904	Caddell, D.	60.00	15966	Gowan, Mrs. S.B.	12.00
15905	Casey, N.A.	90.00	15967	Grimshaw, Mrs. M.	12.00
15906	Cordrey, L.H.	60.00	15968	Hamilton, T.R.	12.00
15907	Crowhurst, E.M.	70.00	15969	Kenney, W.T.	12.00
15908	Dawson, H.J.	65.00	15970	Shapro, R.	12.00
15909	De Andreis, E.	66.30	15971	Coffey, Miss K.	46.50
15910	De Leon, M.	85.00	15972	Guinasso, L.	21.50
15911	Doyle, M.M.	77.15	15973	Holland, J.R.	25.00
15912	Eldredge, A.W.	60.65	15974	Hult, J.A.	50.00
15913	Farrell, M.	60.00	15975	Johansen, Mrs. A.	41.50
15914	Fleming, Mrs. E.T.	66.05	15976	Kirwin, Miss K.	46.50
15915	Fredricks, J.M.	65.00	15977	Perry, Mrs. A.T.	41.50
15916	Galli, S.	60.00	15978	Quinlan, M.E.	41.50
15917	Gilhuly, M.K.	90.00	15979	White, Mrs. A.	46.50
15918	Goldman, B.A.	100.00	15980	Dalton, J.	14.60
15919	Hafner, B.S.	90.00	15981	Desin, N.	16.40
15920	Hage, Mrs. C.A.	70.00	15982	Emery, E.	15.80
15921	Hahn, A.	80.00	15983	Macknight, D.	15.30
15922	Healy, A.M.	115.00	15984	Hardiman, B.	15.90
15923	Healy, E.A.	85.00	15985	Henning, R.	12.75
15924	Hoggard, W.J.	24.00	15986	McCabe, T.O.	16.25
15925	Jones, C.	60.00	15987	Mackay, R.	15.20
15926	Larkin, J.	60.00	15988	Cox, L.G.	20.70
15927	McCafferty, T.V.	80.00	15989	Cuneo, J.G.	6.00
15928	McClaughry, F.G.	60.00	15990	Davis, C.	59.10
15929	McDougall, H.R.	64.00	15991	Deering, D.	62.10
15930	McGrath, M.	60.90	15992	Hennessy, A.	14.25
15931	McGurk, R.	60.00	15993	Newberry, M.E.	28.65
15932	Manning, C.	65.00	15994	Taylor, W.A.	14.10
15933	Mau, E.C.	62.10	15995	Paine, L.E.	5.40
15934	Mel, C.F.	100.00	15996	Belfils, S.	10.55
15935	Morgan, S.D.	90.00	15997	Berman, D.	13.35
15936	Murphy, M.F.	97.60	15998	Collum, W.	44.00
15937	Murray, A.J.	85.00	15999	Cox, F.	13.35
15938	Nelson, L.	60.00	16000	Cox, P.	12.75
15939	Nolan, G.J.	120.00	16001	De Andreis, R.	13.70
15940	O'Connell, N.	22.70	16002	Dunn, H.	35.00
15941	Panella, A.	100.00	16003	Fisch, K.D.	15.40
15942	Potter, M.E.	60.00	16004	Fisher, H.A.	7.75
15943	Ross, C.	68.30	16005	Huby, M.	12.75
15944	Slosson, Mrs. D.	70.00	16006	Lucas, E.	15.90
15945	Smith, E.F.	60.00	16007	Petterson, W.	53.40
15946	Spencer, V.B.	75.00	16008	Walsh, L.	19.70
15947	Stecher, Mrs. T.D.	65.00			
15948	Sturges, E.J.	90.00			
15949	Weed, I.B.	85.00			
15950	Westlake, H.	54.15			
15951	Whitcher, M.L.	93.30			
15952	White, J.	110.00			
15953	Windele, A.	100.00			
15954	Windele, E.	60.60			
15955	Windele, M.W.	85.00			
15956	Woodman, A.	90.00			
15957	Wright, E.F.	50.00			
					$ 6217.90

NOV -6 1918

16009	H.S. Crocker Co.	$ 514.65	16029	Ed. Deering	$ 21.00
16010	Haas & Sommer	17.16	16030	Asher Elec. Co.	43.95
16011	G.E. Stechert & Co.	349.85	16031	Thos. Day Co.	4.00
16012	G.E. Stechert & Co.	532.24	16032	G.E. Witt Co.	2.70
16013	Patterson's Am. Dir.	4.50	16033	Brand & Schaefer	25.91
16014	Amer. Soc. Mech'l Eng'rs.	6.00	16034	L.J. Neal	45.00
16015	G.E. Stechert & Co.	6.47	16035	Thos. Day Co.	22.45
16016	G.E. Stechert & Co.	169.03	16036	Lamson Co.	2.60
16017	George A. Mullin	12.90	16037	Madison & Burke	75.00
16018	Schwabacher-Frey Sta. Co.	65.00	16038	Spring Valley Water Co.	48.39
16019	Schwabacher-Frey Sta. Co.	2.30	16039	Lewald & Co.	433.00
16020	L.C. Smith & Bros.	10.00	16040	Pacific Gas & El. Co.	5.25
16021	Foster & Futernick Co.	483.45	16041	Pacific Gas & Elec. Co.	5.39
16022	Foster & Futernick Co.	271.35	16042	Amer. Bldg. Main. Co.	465.00
16023	F.O. Renstrom Co.	8.85	16043	Otis Elevator Co.	22.50
16024	Gilley-Schmid Co.	15.65	16044	Pacific Coast Paper Co.	7.21
16025	D.N. & E. Walter & Co.	91.62	16045	Sanitary Towel Sup. Co.	20.00
16026	W.A. Plummer Mfg. Co.	5.95	16046	C.A. Worth & Co.	34.00
16027	Thos. Day Co.	17.76	16047	George A. Mullin	83.50
16028	Decker Electrical Co.	8.35			
					$ 10177.83

and moves that these bills be ordered paid. Ayes: Trustees Bentley, Cullinan, Dodge, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports as follows: That the request of the University of California Extension, to use a lecture room for extension lectures, be granted on condition recommends

First: That lectures be given only at such times as shall be approved by the librarian.

Second: That arrangements for admission to such lectures, by sale of tickets or otherwise, be made outside the library building.

On motion duly carried, the recommendation is adopted.

The Committee further reports that the following employees have left the service of the Library:

Lillian A. Dulip
Emily Russell
Nora O'Connell
Elizabeth Wright

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Sloss reports that, at the request of the Red Cross, a number of the members of the staff have been assisting in the various relief stations.

Trustee Kelham reports that in accordance with the resolution adopted by the Board connections have been made from the steam plant of the library with the Red Cross building.

The librarian reports that all books of German propaganda, as specified by the War Department, have been withdrawn from circulation. The action of the librarian is approved.

Communications.

From Mrs. Anna T. Perry, janitress of the Park Branch, requesting an increase of salary. Referred to the Committee on Rules.

There being no further business the meeting adjourned.

Geo A Mullin

Secretary.

NOV -6 1918

San Francisco, December 3, 1918

Regular monthly mesting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:05 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Absent: Trustees Dodge, Kelham, Phelan and Mayor Rolph. Present 8. Absent 4.

Minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Trustee Taylor reports bills to the amount of $ 3526.83. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert		254v.	$ 378.35
From Potter Bros. Co.		67v.	101.60
From Stechert		161v.	360.90
Additional copies for the Main, Branches and Deposit Stations			
adult	279v. $ 209.25		
juvenile	57v. 37.47	336v.	246.72
Replacements for Main, Branches and Deposit Stations			
adult	626v. $439.58		
juvenile	57v. 80.10	683v.	519.68
		1501v.	$ 1607.25

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee Taylor reports bills to the amount of $ 1911.90. Referred to the Finance Committee.

The Committee recommends that the following printing be done:

2,000	Form 9, shipping tags	Cost	$ 7.75
25,000	" 12, fine slips		21.00
100,000	" 31, application blanks		104.75
			$ 133.50

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee O'Connor reports bills to the amount of $ 1260.80. Referred to the Finance Committee.

DEC 3 1918

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Bentley - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 5984.65
Book Bills	3526.83
Printing & Binding Bills	1911.90
Miscellaneous Bills	$ 12684.18

Salary Demands.

16048	Mullin, George A.	$300.00
16049	Rea, Robert	250.00
16050	Bagot, Mrs. E.	65.00
16051	Baldwin, E.	90.00
16052	Batchelder, M.A.	70.00
16053	Boyle, A.	40.00
16054	Byrne, M.A.	125.00
16055	Caddell, D.	60.00
16056	Casey, N.A.	90.00
16057	Cordrey, L.H.	61.05
16058	Crowhurst, E.	74.80
16059	Dawson, H.J.	57.25
16060	De Andreis, E.	67.50
16061	Deering, D.B.	60.00
16062	De Leon, M.	81.75
16063	Doyle, M.M.	74.90
16064	Eldredge, A.W.	65.00
16065	Farrell, M.	60.60
16066	Fleming, Mrs. E.	68.00
16067	Fredricks, J.M.	66.05
16068	Galli, S.	60.30
16069	Gilhuly, M.K.	90.00
16070	Goldman, B.A.	100.00
16071	Hafner, B.S.	90.00
16072	Hahn, A.	80.00
16073	Healy, A.M.	115.00
16074	Healy, E.	85.00
16075	Jones, C.	61.35
16076	Larkin, J.	60.00
16077	McCafferty, T.V.	66.30
16078	McClaughry, F.G.	61.95
16079	McDougall, H.R.	53.35
16080	McGrath, M.	60.00
16081	McGurk, R.	65.00
16082	Manning, C.	65.00
16083	Mau, E.C.	60.30
16084	Mel, C.F.	100.00
16085	Morgan, S.D.	90.00
16086	Murphy, M.F.	87.60
16087	Murray, A.J.	85.00
16088	Nelson, L.	60.00
16089	Panella, A.M.	100.00
16090	Potter, M.E.	60.00
16091	Ross, C.	65.00
16092	Slosson, D.	70.00
16093	Smith, E.F.	64.80
16094	Spencer, V.B.	77.40
16095	Sturges, E.J.	90.00
16096	Weed, I.B.	85.00
16097	Westlake, H.	43.35
16098	Whitcher, M.L.	90.00
16099	Windele, A.	100.00
16100	Windele, E.	61.80
16101	Windele, M.W.	88.00
16102	Woodman, A.	91.80
16103	Young, G.	85.00
16104	Armstrong, L.D.	30.00
16105	Baines, R.E.	15.00
16106	Bird, M.E.	$ 12.00
16107	Bolton, L.L.	12.00
16108	Brock, M.C.	12.00
16109	Dietsch, H.	12.00
16110	Duvall, Mrs. E.	12.00
16111	Gowan, Mrs. S.B.	12.00
16112	Grimshaw, Mrs. M.	12.00
16113	Hamilton, T.R.	12.00
16114	Kenney, W.T.	12.00
16115	Shapro, R.	12.00
16116	Anderson, A.	27.00
16117	Cox, L.G.	14.40
16118	Davis, C.	53.10
16119	Hennessy, A.	11.40
16120	Meagher, M.	10.80
16121	Newberry, M.E.	28.65
16122	Collum, Wm.	40.30
16123	Cox, F.	15.30
16124	Cox, P.	14.60
16125	Dunn, H.	25.00
16126	Huby, M.	14.10
16127	Lucas, E.	28.40
16128	Petterson, W.	46.70
16129	Hager, G.	12.40
16130	Hoggard, W.J.	40.00
16131	Nolan, G.J.	120.00
16132	Stecher, Mrs. T.D.	65.00
16133	Walker, F.	30.35
16134	White, J.	113.60
16135	Connolly, P.N.	5.45
16136	Dalton, J.	10.30
16137	Emery, E.	13.95
16138	Hardiman, B.	10.80
16139	Henning, R.	10.20
16140	McCabe, T.O.	12.10
16141	Mackay, E.	11.90
16142	Coffey, K.	46.50
16143	Guinasso, L.	21.50
16144	Holland, J.R.	25.00
16145	Hult, J.A.	50.00
16146	Johansen, Mrs. A.	41.50
16147	Kirwin, Miss K.	46.50
16148	Perry, Mrs. A.T.	41.50
16149	Quinlan, M.E.	41.50
16150	White, Mrs. A.	46.50
16151	Belfils, S.	9.50
16152	Berman, D.	16.05
16153	De Andreis, R.	11.55
16154	Fisch, K.	18.45
16155	Fisher, H.	12.60

$ 5984.65

DEC 3 1918

Miscellaneous Demands.

16156	Potter Bros. Co.	$ 2321.90	16171	Joost Bros.	$ 7.30
16157	Potter Bros. Co.	501.84	16172	Moise-Klinkner Co.	2.60
16158	P.J. Healy	60.00	16173	Mullen Mfg. Co.	52.85
16159	Wheeler Publ. Co.	17.50	16174	Pacific Gas & El. Co.	365.44
16160	G.E. Stechert & Co.	597.89	16175	L.C. Smith & Bros. Col	105.00
16161	Amer. Historical Ass'n	3.00	16176	F.W. Wentworth & Co.	50.25
16162	George A. Mullin	24.70	16177	Madison & Burke	75.00
16163	Haas & Sommer	35.10	16178	Spring Valley Water	29.64
16164	Buckley & Curtin	59.75	16179	Pacific Gas & El. Co.	2.24
16165	California Press	2.50	16180	Amer. Bldg. Maintenance	465.00
16166	Schwabacher-Frey Co.	83.75	16181	C.M. Easterday	7.60
16167	Foster & Futernick Co.	935.50	16182	Hockwald Chemical Co.	2.70
16168	Foster & Futernick Co.	795.30	16183	Pacific Coast Pap. Co.	6.64
16169	Decker Electrical Co.	2.55	16184	Geo. A. Mullin	75.60
16170	Decker Electrical Co.	10.39			
					$ 12684.18

and moves that these bills be ordered paid. Ayes: Trustees Bentley, Cullinan, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends

That, as Mrs. Dorothy Deering has successfully passed the efficiency test, her salary be increased five dollars per month, beginning with November first.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Trustees Dodge and Kelham enter and take their seats.

New Business.

Chairman Kelham reports on the matter of a clock for the Main Delivery Hall, which matter had been referred to the Building Committee. The Committee reports that a suitable clock can be secured for three hundred and twenty-one dollars ($321.00) and recommends that the purchase be made. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Dodge, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Trustee Bentley reports that the War Work Committee, appointed by the Library Board, had discharged all obligations.

The Secretary is instructed to report to the American Library Association the work done by the Trustees and by the employees in relation to the Drive.

It is moved and carried that the thanks of the Trustees be extended to the members of the staff who rendered service in the Drive for the United War Work Campaign.

It is moved and carried that the thanks of the Trustees be extended to the employees who assisted in the relief stations during the epidemic.

Communications.

From the Director of the University of California Extension Lectures, thanking the Trustees for granting the use of the lecture room for the lectures. Ordered placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

DEC 3 1918

San Francisco, January 7, 1919.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Bentley, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Absent: Trustees Cullinan, Dodge, Phelan and Mayor Rolph. Present 8. Absent 4.

Minutes of the previous meeting are read and approved.

Report of the Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $818.99. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for Main, Branches and Deposit Stations

adult	387v.	$425.70		
juvenile	183v.	164.30	570v.	$ 590.00

Replacements for Main, Branches and Deposit Stations

adult	513v.	$382.75		
juvenile	116v.	93.40	629v.	476.15
			1199v.	$1066.15

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Trustee Taylor calls attention to the fact that the insurance on the branch libraries and stations will expire on the seventeenth day of January, 1919, and recommends and moves that in future the library carry its own insurance.

The motion is made that the framed buildings owned and occupied by the Library be insured to fifty per cent of their value, and that books in any framed buildings occupied by the library, with the exception of the stations, be insured to twenty-five per cent of their value.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of chairman Dodge, Trustee Taylor reports bills to the amount of $ 1336.95. Referred to the Finance Committee.

Committee on Building Fixtures, etc.

Trustee Kelham reports bills to the amount of $1263.80. Referred to the Finance Committee.

The Committee recommends that the three extra sets of hardware

JAN -7 1919

manufactured for the doors of the library, and not used, be purchased at a cost of $12.00 per set. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Trustee Kelham reports that difficulty has been experienced with the steam heating plant, since the Red Cross building was connected with the library plant, the same not having been installed according to agreement. He presents a letter, which he suggests be sent to the Red Cross. Motion made that the letter be approved and that the chairman of the Committee be requested to forward it. Carried.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Bentley - no report.

Committee on Finance And Audit.

Chairman Taylor reports bills as follow:

Salary demands	$ 6387.95
Book bills	181.99
Printing and Binding Bills	1336.95
Miscellaneous Bills	1263.80
	$ 9807.69

Salary Demands.

16185	Mullin, George A.	$ 300.00	16231	Spencer, V.B.	$ 60.00
16186	Rea, Robert	250.00	16232	Sturges, E.J.	113.40
16187	Bagot, Mrs. E.	65.00	16233	Weed, I.B.	85.00
16188	Baldwin, E.	87.00	16234	Westlake, H.	66.05
16189	Batchelder, M.A.	62.50	16235	Whitcher, M.L.	92.10
16190	Boyle, A.	40.00	16236	Windele, A.	102.95
16191	Byrne, M.A.	125.00	16237	Windele, E.	63.00
16192	Caddell, D.	60.00	16238	Windele, M.W.	78.95
16193	Casey, N.A.	90.00	16239	Woodman, A.	90.00
16194	Cordrey, L.H.	62.10	16240	Young, G.	70.85
16195	Crowhurst, E.M.	60.80	16241	Armstrong, L.D.	30.00
16196	Dawson, H.J.	69.50	16242	Baines, R.E.	15.00
16197	De Andreis, E.	85.75	16243	Bird, M.E.	12.00
16198	Deering, D.B.	70.00	16244	Bolton, L.L.	12.00
16199	De Leon, M.	85.00	16245	Brock, M.C.	12.00
16200	Doyle, M.M.	95.00	16246	Dietsch, H.	12.00
16201	Eldredge, A.W.	65.00	16247	Duvall, Mrs. E.	12.00
16202	Farrell, M.	61.50	16248	Gowan, S.B.	12.00
16203	Fleming, Mrs. E.T.	67.10	16249	Grimshaw, Mrs. M.	12.00
16204	Fredricks, J.M.	67.10	16250	Hamilton, T.R.	12.00
16205	Galli, S.	60.00	16251	Kenney, W.T.	12.00
16206	Gilhuly, M.K.	88.70	16252	Shapro, R.	12.00
16207	Goldman, B.A.	100.00	16253	Coon, D.	18.30
16208	Hafner, B.S.	66.00	16254	Cox, L.G.	27.00
16209	Hahn, A.	80.00	16255	Cuneo, L.G.	21.00
16210	Healy, A.M.	115.00	16256	Davis, C.	48.60
16211	Healy, E.A.	85.00	16257	Harrington, C.H.	16.80
16212	Jones, C.	61.05	16258	Hennessy, A.	25.80
16213	Larkin, J.	60.00	16259	Lyons, M.	14.70
16214	McCafferty, T.V.	73.35	16260	Meagher, A.G.	46.80
16215	McClaughry, F.G.	62.10	16261	Newberry, M.E.	65.70
16216	McDougall, H.R.	80.00	16262	Taylor, W.A.	35.40
16217	McGrath, M.	60.00	16263	Belfils, S.	4.85
16218	McGurk, R.	50.00	16264	Berman, D.	21.15
16219	Manning, C.	65.00	16265	Collum, W.	37.05
16220	Mau, E.C.	50.00	16266	Cox, F.	25.00
16221	Mel, C.F.	100.00	16267	Cox, P.	25.00
16222	Morgan, S.D.	36.00	16268	Dunn, H.	35.00
16223	Murphy, M.F.	96.15	16269	Fisch, K.D.	30.35.
16224	Murray, A.J.	85.00	16270	Fisher, H.A.	25.00
16225	Nelson, L.	60.00	16271	Hager, G.	21.65
16226	Panella, A.	100.00	16272	Huby, M.	25.00
16227	Potter, M.E.	60.00	16273	Lucas, E.	29.60
16228	Ross, C.	75.20	16274	Petterson, W.	46.00
16229	Slosson, Mrs. D.	71.05	16275	Spaulding, E.W.	20.65
16230	Smith, E.F.	63.00	16276	Barraza, L.	27.45

JAN -7 1919

16277	Connolly, P.	$ 2.55	16289	Walker, F.	$ 70.00
16278	Dalton, J.	23.80	16290	White, J.	110.90
16279	Emery, E.	26.85	16291	Coffey, K.	46.50
16280	Hardiman, B.	20.90	16292	Guinasso, L.	21.50
16281	Henning, R.	21.25	16293	Holland, J.R.	25.00
16282	Kirby, J.	4.40	16294	Hult, J.A.	50.00
16283	McCabe, T.O.	25.00	16295	Johansen, Mrs. A.	41.50
16284	Mackay, R.	25.50	16296	Kirwin, Miss K.	46.50
16285	Hoggard, W.J.	40.00	16297	Perry, Mrs. A.T.	41.50
16286	Nolan, G.J.	120.00	16298	Quinlan, M.E.	41.50
16287	Stecher, Mrs. T.D.	65.00	16299	White, Mrs. A.	46.50
16288	Ticoulet, L.	6.60	16300	Moran, M.	12.60
					$ 6387.95

Miscellaneous Demands.

16301	Harr Wagner Publ. Co.	$ 10.10	16318	Rudgear-Merle Co.	$ 10.00
16302	G.E. Stechert & Co.	732.34	16319	Scott Co.	4.55
16303	Essex Institute	3.00	16320	L.C. Smith T. Co.	12.40
16304	National Education Ass'n	2.00	16321	Sperry's Wire & Iron	14.00
16305	Geo. A. Mullin	71.55	16322	W.A. Terrill	25.00
16306	Hicks-Judd Co.	197.70	16323	F.A. Thomas Co.	12.25
16307	Levison Printing Co.	21.00	16324	Spring Valley Water Co	35.55
16308	Primo Press	104.75	16325	Madison & Burke	75.00
16309	Foster & Futernick Co.	1013.50	16326	Pacific Gas & Elec. Co.	5.32
16310	C.J. Auger	35.00	16327	S.G. Lewald Co.	33.00
16311	C.J. Auger	40.00	16328	American Bldg. Main. Co	465.00
16312	Decker Electrical Co.	11.67	16329	Cash Mercantile Co.	10.00
16313	Gilley-Schmid Co.	30.60	16330	Levenson Co.	21.50
16314	Goodyear Rubber Co.	174.57	16331	Levenson Co.	24.36
16315	Joost Bros.	1.50	16332	Otis Elevator Co.	67.50
16316	Pacific Gas & Elec. Co.	18.93	16333	Sanitary Towel Sup. Co	22.00
16317	W.A. Plummer Mfg. Co.	10.00	16334	Geo. A. Mullin	104.10
					$ 9807.69

and moves that these bills be ordered paid. Roll call on adoption of motion. Ayes: TrusteesBentley, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

1. That Mrs. M.E. Newberry be re-instated in the library service, at a salary of fifty dollars per month.

2. That the salary of Miss A. Boyle be increased to forty dollars per month.

3. That the salary of Mrs. E.T. Fleming be increased ten dollars per month, in addition to her regular salary.

(These changes are made owing to the resignation of Miss Wright, the book marker. Her salary was fifty dollars per month and Miss Boyle, who was her assistant, received twenty-five dollars per month. The re-arangement of the book marking will make a saving to the library of fifty dollars per month."

4. That the salary of all assistants of the library who may be ill with influenza be paid in full during such illness.

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Trustee Sloss reports the death of Miss Virginia B. Spencer, who has been connected with the library for the past six years. By order of the Board, the secretary is instructed to convey to her mother the sympathy of the Board.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

JAN -7 1919

New Business.

Trustee Bentley calls attention to the fact that some action should be taken by the Board in regard to compelling those using the library to wear masks. Motion made that the matter be referred to the Committee on Law, to ascertain whether the Board has the legal right to make such a ruling, and to report within a week's time. Carried.

Trustee McKinstry requests to be excused and retires.

Trustee Taylor reports that the contract for printing the Bulletin has not been awarded and moves that the Committee on Printing be given full power to act in the matter. Roll call on adoption of motion. Ayes: Trustees Bentley, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Communications.

A letter is presented by Miss Amy D. Steinhart, of the State Board of Control, asking that a library station be established in the Boys' and Girls' Aid Society, at 460 Baker street. On motion duly carried the matter is referred to the Committees on Branches and Law.

There being no further business the meeting adjourned.

Geo. A. Mullen
Secretary.

JAN -7 1919

San Francisco, February 4, 1919.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room Main Library, Civic Center.

Meeting called to order at 4:07 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Cullinan, Kelham, McKinstry, O'Connor, Phelan, Sloss, Wise and Hale. Absent: Trustees Bentley, Dodge, Taylor and the Mayor. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The President appoints Trustee O'Connor a temporary member of t he Committee on Printing and Binding, and Trustee Cullinan on the Committee on Finance and Audit

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Taylor, Trustee McKinstry reports bills to the amount of $ 3696.09. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert			165v.	$ 228.10
New books from Stechert			146v.	299.40
Additional copies for the Main, Branches and Deposit Stations				
adult	215v.	$ 151.25		
juvenile	110v.	82.55	325v.	233.80
			636v.	$ 821.30

Roll Call on adoption of recommendation. Ayes. Trustees Cullinan, Kelham, McKinstry, O'Connor, Phelan, Sloss, Wise and Hale. Absent; None: none. Adopted.

Trustee Bentley enters and takes his seat.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee Wise reports bills to the amount of $ 875.94. Referred to the Finance Committee.

The Committee recommends the printing of the following:

40,000 borrower's cards	est. cost	$ 230.00
20,000 order slips	" "	40.00
20,000 statistics blanks	" "	30.00
		$ 300.00

Roll call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Phelan, Sloss, Wise and Hale. Noes: none. Adopted

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 943.12. Referred to the Finance Committee.

The Committee recommends placing a dictograph in the engineer's room, at an estimated cost of $45.00. Roll Call on adoption of

FEB -4 1919

recommendation. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Phelan, Sloss, Wise and Hale. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Chairman O'Connor reports, in the matter of the establishment of a station in the Boys' and Girls' Aid Society, that Trustee Sloss will make a report. Trustee Sloss reports that Miss Amy Steinhart, representing the Society, had appeared before the Committee, with the request thatthelibrary place a book collection in the Boys' and Girls' Aid Society, for the exclusive use of the inmates of that Society. After discussion, the matter is again referred to the Committee on Branches, to report at the next meeting.

Committee on Municipal Relations.

Chairman Bentley - no report.

Committee on Finance and Audit.

In the absence of Chairman Taylor, Trustee Kelham reports bills as follow:

Salary Demands	$ 6582.30
Book Bills	3696.09
Printing and Binding Bills	875.94
Miscellaneous Bills	943.12
	$ 12097.45

Salary Demands.

16334	Mullin, George A.	$ 300.00	16356	Slosson, Mrs. D.	$ 70.00
16335	Rea, Robert	250.00	16357	Smith, E.F.	60.00
16336	Bagot, Mrs. E.	65.00	16357	Sturges, E.J.	90.00
16336	Baldwin, E.	96.00	16358	Weed, I.B.	86.20
16336	Batchelder, Mrs. M.A.	75.00	16358	Westlake, H.	65.00
16337	Boyle, A.	40.00	16359	Whitcher, M.L.	92.10
16337	Byrne, M.A.	125.00	16359	Windele, A.	100.00
16338	Caddell, D.	60.00	16360	Windele, M.W.	91.00
16338	Casey, N.A.	66.00	16360	Woodman, A.	90.00
16339	Cordrey, L.H.	69.00	16361	Young, G.	79.35
16339	Crowhurst, E.M.	79.20	16361	Armstrong, L.D.	30.00
16340	Dawson, H.J.	65.00	16362	Baines, R.E.	15.00
16340	De Andreis, E.	96.50	16362	Bird, L.E.	12.00
16341	Deering, D.B.	32.50	16363	Bolton, L.L.	12.00
16341	De Leon, M.	85.00	16363	Brock, M.C.	12.00
16342	Doyle, M.M.	65.00	16364	Dietsch, H.	12.00
16342	Eldredge, A.W.	65.00	16364	Duvall, Mrs. E.	12.00
16343	Farrell, M.	52.00	16365	Gowan, Mrs. S.B.	12.00
16343	Fleming, Mrs. E.T.	100.95	16365	Grimshaw, Mrs. M.	12.00
16344	Fredricks, J.M.	87.05	16366	Hamilton, T.R.	12.00
16344	Galli, S.	60.60	16366	Kenney, W.T.	12.00
16345	Gilhuly, M.K.	90.00	16367	Shapro, R.	12.00
16345	Goldman, B.A.	100.00	16367	Byrne, H.	22.50
16346	Hafner, B.S.	90.00	16368	Coon, D.E.	30.30
16346	Hahn, A.	69.35	16368	Cox, G.	31.20
16347	Healy, A.	115.00	16369	Cuneo, J.G.	35.40
16347	Healy, E.A.	85.00	16369	Davis, C.	63.60
16348	Jones, C.	60.00	16370	Hennssy, A.	26.70
16348	Larkin, J.	60.00	16370	Lyons, M.	45.30
16349	McCafferty, T.V.	80.00	16371	McCarthy, E.	11.10
16349	McClaughry, F.G.	60.00	16371	Meagher, A.G.	63.00
16350	McDougall, H.R.	80.00	16372	Paine, L.E.	46.50
16350	McGrath, M.	60.00	16372	Reston, C.M.	35.70
16351	McGurk, R.	51.25	16373	Taylor, W.A.	26.70
16351	Manning, C.	65.00	16373	Berman, D.	28.55
16352	Mattingly, M.	65.35	16374	Collum, W.	42.50
16352	Mel, C.F.	100.00	16374	De Andreis, R.	25.50
16353	Murphy, M.F.	96.00	16375	Dunn, H.	35.00
16353	Murray, A.J.	85.00	16375	Fisch, K.D.	27.70
16354	Nelson, L.	60.00	16376	Fisher, H.A.	30.00
16354	Newberry, M.E.	68.10	16376	Hager, G.	5.10
16355	Panella, A.M.	100.00	16377	Huby, M.	28.00
16355	Potter, M.E.	60.00	16377	Petterson, W.	97.80
16356	Ross, C.	65.00	16378	Sharp, F.	20.30

FEB -4 1918

16378	Spaulding, E.	$ 25.90	16385	Wieland, M.	$ 5.35
16379	Barraza, L.	25.75	16386	Coffey, K.	46.50
16379	Dalton, J.	24.30	16386	Guinasso, L.	21.50
16380	Emery, E.	25.85	16387	Holland, J.R.	25.00
16380	Hardiman, B.	23.30	16387	Hult, J.A.	50.00
16381	Henning, R.	22.10	16388	Johansen, Mrs. A.	41.50
16381	McCabe, T.O.	28.75	16388	Kirwin, Miss K.	46.50
16382	Mackay, R.	27.20	16389	Lynch, Mrs. M.	25.50
16382	Moran, M.	27.90	16389	Perry, Mrs. A.T.	41.50
16383	Hoggard, W.J.	40.00	16390	Quinlan, M.E.	41.50
16383	Nolan, G.J.	120.00	16390	White, Mrs. A.	46.50
16384	Stecher, Mrs. T.D.	65.00	16391	Cox, F.	25.00
16384	Walker, F.	70.00	16391	Cox, P.	25.00
16385	White, J.	117.95	16392	Anderson, A.	30.00
					$ 6582.30

Miscellaneous Demands.

16393	Potter Bros.	$ 994.25	16410	Levenson Co.	$ 54.48
16394	Thos. C. Russell	5.00	16411	Moise-Klinkner Co.	2.00
16395	G.E. Stechert & Co.	478.30	16412	J.E. O'Mara	1.60
16396	S.F. News Co.	1997.85	16413	W.A. Terrill	72.75
16397	S.F. News Co.	24.70	16414	D.N. & E. Walter & Co.	6.35
16398	H.W. Wilson Co.	169.39	16415	D.N. & E. Walter & Co.	1.00
16399	George A. Mullin	21.60	16416	F.W. Wentworth & Co.	10.45
16400	American Library Ass'n	5.00	16417	Madison & Burke	75.00
16401	Haas & Sommer	28.09	16418	Spring Valley Wat. Co.	35.67
16402	L.C. Smith & Bros. Co.	9.75	16419	Pacific Gas & El. Co.	5.11
16403	California Press	75.00	16420	Amer. Bldg. Main. Co.	465.00
16404	Levison Printing Co.	7.75	16421	C.M. Easterday	6.72
16405	Primo Press	171.50	16422	Hockwald Chemical Co.	15.60
16406	Schwabacher-Frey Sta.Co.	71.00	16423	Pacific Coast Paper Co.	7.69
16407	Foster & Futernick Co.	512.85	16424	Sanitary Towel Co.	22.00
16408	E.A. Cornely	42.75	16425	Geo. A. Mullin	113.15
16409	H.O. Harrison Co.	5.80			
					$ 12097.45

and moves that these bills be ordered paid. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Phelan, Sloss, Wise and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, in accordance with the "Rules for Library Service" the salary of Miss Jessie Fredricks be increased from $65.00 to $70.00, beginning with December, 1918.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Phelan, Sloss, Wise and Hale. Noes: none. Adopted.

The Committee also reports the death of Miss Nellic A. Casey, librarian of the Mission Branch Library. It is moved and seconded that a resolution be prepared by the chairman of the Committee on Rules and Administration, and forwarded to the family.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Bentley calls attention to the desirability of securing for a branch library building the lot formerly occupied by the Woman's Hospital, on Sacramento Street, between Baker and Lyon streets. On motion duly carried, the matter is referred to the Committee on Municipal Relations, to take such steps as will be necessary to secure the lot.

Trustee Hale presents a report from the librarian on the University of California Extension lectures. After discussion, the President appoints Trustees Bentley, Sloss and Kelham to report fully on the lecture course.

There being no further business the meeting adjourned. FEB 4 1919

Geo. A. Mullin
Secretary.

San Francisco, March 4, 1919

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:25 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Taylor, Wise and Hale. Absent: Trustees Dodge, Phelan, Sloss and Mayor Rolph. Present 8. Absent 4.

The regular order of business is suspended and Mrs. Ralph C. Harrisonappears before the Board and asks that she be given permission to furnish a room for the blind, as a memorial to he late Trustee Ralph C. Harrison.

The regular order of business is resumed.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 3111.62. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books from Stechert			129v.	$ 299.23
Secondhand from Stechert			293v.	461.30
New books from Potter Brothers Company			38v.	58.51
Additional copies for Main, Branches and Deposit Stations				
	adult	321v. $ 615.75		
	juvenile	180v. 135.00	1001v.	750.75
Replacements for Main, Branches and Deposit Stations				
	adult	619v. $ 464.25		
	juvenile	166v. 124.50	785v.	588.75
			2246v.	$ 2158.54

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Dodge, Trustee Taylor reports bills to the amount of $ 1205.33. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 1133.25. Referred to the Finance Committee.

The Committee recommends the purchase of 2 doz. bent wood chairs for the Main Library and 2 doz. bent wood chairs for the McCreery Branch, @ $3.75 - $180.00. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Taylor, Wise and Hale. Noes: none. Adopted.

MAR -4 1919

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Bentley reports progress in the matter of securing the hospital lot on Sacramento street, for a branch library.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6408.80
Book Bills	3111.62
Printing and Binding bills	1205.33
Miscellaneous Bills	1133.35
	$ 11859.10

Salary Demands.

16425	Mullin, George A.	$ 300.00	16482	Baines, R.E.	$ 15.00
16426	Rea, Robert	250.00	16483	Bird, M.E.	12.00
16427	Tyler, M.T.	100.00	16484	Bolton, L.L.	12.00
16428	Bagot, Mrs. E.	65.00	16485	Brock, M.C.	12.00
16429	Baldwin, E.	90.00	16486	Dietsch, H.	12.00
16430	Batchelder, Mrs. M.A.	72.50	16487	Duvall, Mrs. E.	12.00
16431	Boyle, A.	40.00	16488	Gowan, S.E.	12.00
16432	Byrne, M.A.	125.00	16489	Grimshaw, Mrs. M.	12.00
16433	Caddell, D.	60.00	16490	Hamilton, T.R.	12.00
16434	Cordrey, L.H.	62.55	16491	Kenney, W.T.	12.00
16435	Crowhurst, E.M.	75.40	16492	Shapro, R.	12.00
16436	Dawson, H.J.	65.00	16493	Byrne, H.	22.05
16437	De Andreis, E.	69.00	16494	Coon, D.E.	24.60
16438	Deering, D.B.	69.50	16495	Cox, G.	25.80
16439	De Leon, M.	85.00	16496	Cuneo, J.G.	3.15
16440	Doyle, M.M.	97.40	16497	Davis, C.	50.25
16441	Eldredge, A.W.	65.00	16498	Hennessy, A.	21.75
16442	Farrell, M.	60.00	16499	McCarthy, E.	21.75
16443	Fleming, Mrs. E.T.	85.95	16500	Meagher, A.G.	48.75
16444	Fredricks, J.M.	95.60	16501	Paine, L.E.	2.10
16445	Galli, S.	60.00	16502	Taylor, W.A.	22.80
16446	Gilhuly, M.K.	90.00	16503	Berman, D.	21.60
16447	Goldman, B.A.	102.70	16504	Collum, Wm.	42.00
16448	Hafner, B.S.	90.00	16505	Cox, F.	20.00
16449	Hahn, A.	80.00	16506	Cox, P.	20.00
16450	Healy, A.M.	88.50	16507	De Andreis, R.	19.40
16451	Healy, E.A.	73.55	16508	Dunn, H.	35.00
16452	Jones, C.	60.00	16509	Fisch, K.D.	25.35
16453	Larkin, J.	46.20	16510	Huby, M.	25.00
16454	McCafferty, T.V.	80.00	16511	Petterson, W.	31.40
16455	McClaughry, F.G.	58.55	16512	Place, W.	17.75
16456	McDougall, Mrs. H.R.	67.05	16513	Sharp, F.	5.10
16457	McGrath, M.	61.05	16514	Spaulding, E.	28.55
16458	McGurk, R.	61.80	16515	Barraza, L.	22.25
16459	Manning, C.	65.00	16516	Dalton, J.	19.65
16480	Mattingly, M.M.	82.10	16517	Hardiman, B.	20.40
16461	Mel, C.F.	101.50	16518	Henning, R.	19.55
16462	Morgan, S.D.	90.00	16519	McCabe, T.O.	27.40
16463	Murphy, M.F.	92.55	16520	Mackay, R.	23.90
16464	Murray, A.J.	85.00	16521	Moran, M.	21.75
16465	Nelson, L.	61.65	16522	Wilkie, W.	21.85
16466	Newberry, M.E.	67.80	16523	Hoggard, W.J.	40.00
16467	Paine, E.M.	75.00	16524	Nolan, G.J.	120.00
16468	Panella, A.M.	100.00	16525	Stecher, Mrs. T.D.	65.00
16469	Potter, M.E.	60.00	16526	Walker, F.	70.00
16470	Ross, C.	66.50	16527	White, J.	118.10
16471	Slosson, D.	68.35	16528	Coffey, K.	46.50
16472	Smith, E.F.	60.00	16529	Guinasso, L.	21.50
16473	Sturges, E.J.	91.20	16530	Holland, J.	25.00
16474	Weed, I.B.	85.00	16531	Hult, J.A.	50.00
16475	Westlake, H.	65.00	16532	Johansen, Mrs. A.	41.50
16476	Whitcher, M.L.	90.00	16533	Kirwin, K.	46.50
16477	Windele, A.	100.00	16534	Perry, Mrs. A.T.	41.50
16478	Windele, M.W.	82.95	16535	Quinlan, M.E.	41.50
16479	Woodman, A.	99.00	16536	White, Mrs. A.	46.50
16480	Young, G.	85.00	16537	Hager, Geo.	22.80
16481	Armstrong, L.D.	30.00	16538	Landsberger, C.	10.60
					$ 6408.80

MAR -4 1919

16539	H.S. Crocker Co.	$2.33	16557	Gilley-Schmid Co.	$ 45.40
16540	Holmes Book Co.	50.00	16558	Goodyear Rubber Co.	3.75
16541	Mercantile Guide Co.	5.00	16559	Joost Bros.	44.70
16542	Potter Bros. Co.	1153.47	16560	Levenson Co.	17.23
16543	G.E. Stechert & Co.	368.21	16561	Moise-Klinkner Co.	4.45
16544	D. Van Nostrand Co.	3.60	16562	Otis Elevator Co.	7.56
16545	Amer. Electrochem. Soc.	2.00	16563	F.O. Renstrom Co.	5.55
16546	G.E. Stechert & Co.	1220.61	16564	Roberts Mfg. Co.	1.50
16547	Librarian Congress	200.00	16565	F.W. Wentworth Co.	5.60
16548	National Education	2.00	16566	Madison & Burke	75.00
16549	George A. Mullin	104.40	16567	Spring Valley Wat. Co.	56.28
16550	Schwabacher-Frey Sta. Co.	3.20	16568	S.G. Lewald Co.	23.00
16551	Schwabacher-Frey Sta. Co	122.20	16569	Pacific Gas & Elec. Co.	2.61
16552	Foster & Futernick Co.	401.65	16570	Union Oil Co. of Cal.	135.62
16553	Foster & Futernick Co.	678.28	16571	Amer. Bldg. Main. Co.	465.00
16554	Aicher Machine Works	15.00	16572	Ferry Drug Store	6.75
16555	Thos. Day Co.	53.40	16573	Otis Elevator Co.	22.50
16556	Gilley-Schmid Co.	24.90	16574	George A. Mullin	117.55
					$ 11859.10

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Report Special Committee.

Committee on University Extension Lectures.

Chairman Bentley recommends that the Technical Room be used temporarily for the University Extension lectures, and that permission be given to the University Extension Division to hold the lectures in the evening. This will entail a small expense for attendants after the closing hour of nine. Such expense will be paid by the Library. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Taylor, Wise and Hale. Noes: none. Adopted.

Motion made and carried that the former action of the Board in prohibiting the sale of tickets in the Library be rescinded and that the University Extension Division be allowed to sell tickets immediately preceding each lecture.

New Business.

The resignation of Dr. Washington Dodge as a member of the Board of Trustees is presented and accepted. Motion made that the election of his successor be postponed for one month. Carried.

Trustee Bentley moves that one hundred chairs be purchased for the lecture room, at a cost not to exceed two hundred dollars. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Taylor, Wise and Hale. Noes: none. Adopted.

In the matter of the offer of Mrs. Ralph C. Harrison, to furnish a room for the blind, motion is made that a letter be sent to Mrs. Harrison, expressing appreciation of her offer and requesting that she present the offer in writing, with full information as to the intended use of the room, and what expense the Library would be put to; and, further, that the matter be referred to the Committee on Rules, with power to act. Carried.

Librarian Rea asks that the action of the Board, in authorizing the payment of salaries during the illness of employees with influenza, be rescinded. Carried.

Communications.

From Mrs. Anna L. Perry, janitress of the Park Branch library, asking for an increase in salary. Referred to Committee on Rules.

There being no further business the meeting adjourned. Geo. A. Mullin Secretary.

MAR -4 1919

San Francisco, March 21, 1919

The President having called a special meeting of the Board of Trustees, to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, for the purpose of electing a Trustee to fill the vacancy caused by the resignation of Dr. Washington Dodge, and notice thereof and of the object for which the meeting was called having been given by the Secretary to each Trustee, in accordance with the By-Laws of the Board, the meeting was called to order at 4:00 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Hale. Absent: Trustees Phelan and Mayor Rolph. Present 9. Absent 2.

By unanimous vote Mr. W.R.K. Young is elected a Trustee to fill the vacancy caused by the resignation of Dr. Washington Dodge.

The chair appoints Trustees Bentley, Sloss and Taylor as a committee to notify Mr. Young of his election.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary.

MAR 21 1919

San Francisco, April 1, 1919.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M. and in the absence of President Hale, Vice-President Bentley presiding.

On Roll Call the following are noted present: Trustees Bentley, Kelham, O'Connor, Sloss, Taylor, Wise and Young. Absent: Trustees Cullinan, Hale, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

Vice-President Bentley reports that Mr. W.R.K. Young had accepted the trusteeship on the Library Board, in place of Dr. Washington Dodge, and presents Mr. Young to the members of the Board.

Trustee Bentley appoints Mr. Young to serve on the following committees: Chairman of the Printing and Binding Committee and on the Book Committee and Committee on Finance and Audit.

The minutes of the the meetings of March 4th and 21st are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $5478.97. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert	447v.	$ 734.50
New books	397v.	759.00
	844v.	$1493.50

Roll Call on adoption of recommendation. Ayes: Bentley, Kelham, O'Connor, Sloss, Taylor, Wise and Young. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 1335.58. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 1296.68. Referred to the Finance Committee.

The Committee recommends that a table be purchased for the Librarian's office, at an estimated cost of $30.00. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, O'Connor, Sloss, Taylor, Wise and Young. Noes: none. Adopted.

The Committee suggests that electric bells be placed in the various departments of the Library for the purpose of announcing the closing of the Library. The matter is referred to the Committee on Building, this Committee to advise the Board of the cost.

Committee on Branches.

Chairman O'Connor reports on the matter of establishing a sta-

APR 1 1919

tion in the Boys and Girls Aid Society, at 460 Baker street. After discussion, it is moved that such station be established. Roll Call on adoption of motion. Ayes: Trustees Bentley, Kelham, O'Connor, Sloss, Taylor, Wise and Young. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Bentley - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6470.25
Book Bills	5478.97
Printing and Binding Bills	1335.58
Miscellaneous Bills	1296.68
	$ 14581.48

Salary Demands.

16575	Mullin, George A.	$ 300.00	16632	Baines, R.E.	$ 15.00
16576	Rea, Robert	250.00	16633	Bird, M.E.	12.00
16577	Tyler, M.T.	100.00	16634	Bolton, L.L.	12.00
16578	Bagot, Mrs. E.	65.00	16635	Brock, Mrs. M.C.	12.00
16579	Baldwin, E.	90.00	16636	Dietsch, H.	12.00
16580	Batchelder, Mrs. M.	73.75	16637	Duvall, Mrs. E.	12.00
16581	Boyle, A.	40.00	16638	Gowan, Mrs. S.B.	12.00
16582	Byrne, M.A.	125.00	16639	Grimshaw, Mrs. M.	12.00
16583	Caddell, D.	60.00	16640	Hamilton, T.R.	12.00
16584	Cordrey, L.H.	61.05	16641	Kenney, W.T.	12.00
16585	Crowhurst, E.M.	70.00	16642	Shapro, R.	12.00
16586	Dawson, H.J.	65.00	16643	Byrne, M.A.	29.40
16587	De Andreis, E.	62.10	16644	Coon, D.E.	25.65
16588	Deering, Mrs. D.	65.00	16645	Cox, G.	23.25
16589	De Leon, M.	85.00	16646	Cuneo, J.G.	4.50
16590	Doyle, M.M.	86.00	16647	Davis, C.	57.30
16591	Eldredge, A.W.	62.85	16648	Hennessy, A.	28.05
16592	Farrell, M.	60.00	16649	McCarthy, E.	27.90
16593	Fleming, Mrs. E.T.	78.45	16650	Meagher, A.G.	58.20
16594	Fredricks, J.M.	67.65	16651	Reston, C.M.	8.85
16595	Galli, S.	61.20	16652	Taylor, W.A.	30.60
16596	Gilhuly, M.K.	90.00	16653	Braeuer, T.	23.80
16597	Goldman, B.A.	101.05	16654	Collum, W.	47.05
16598	Hafner, B.S.	90.00	16655	Cox, F.	24.65
16599	Hahn, A.	78.85	16656	Cox, P.	24.65
16600	Healy, A.M.	115.00	16657	De Andreis, R.	24.50
16601	Healy, E.A.	85.00	16658	Dunn, H.	35.00
16602	Jones, C.	60.00	16659	Fisch, K.D.	27.20
16603	Larkin, J.	60.00	16660	Hedegard, C.	23.70
16604	McCafferty, T.V.	80.00	16661	Huby, M.	23.30
16605	McClaughry, F.G.	59.15	16662	Landsberger, C.	45.05
16606	McDougall, Mrs. H.R.	80.00	16663	Monroe, C.	4.25
16607	McGrath, M.	60.00	16664	Richardson, M.S.	20.15
16608	McGurk, R.	61.05	16665	Spaulding, E.	25.50
16609	Manning, C.	65.00	16666	Sperisen, F.J.	10.00
16610	Mattingly, Mrs. M.M.	75.00	16667	Barraza, L.	28.45
16611	Mau, E.C.	55.40	16668	Dalton, J.	25.00
16612	Mel, C.F.	100.00	16669	Hardiman, B.	25.65
16613	Morgan, S.D.	90.00	16670	Henning, R.	21.75
16614	Murphy, M.F.	92.40	16671	Jensen, G.	27.35
16615	Murray, A.J.	82.95	16672	McCabe, T.O.	28.55
16616	Nelson, L.	60.00	Mackay, R. 16673		27.35
16617	Newberry, M.E.	63.90	16674	Moran, M.	28.55
16618	Paine, Mrs. E.C.	85.00	16675	Hoggard, W.J.	50.00
16619	Panella, A.M.	100.00	16676	Nolan, G.J.	120.00
16620	Potter, M.E.	60.00	16677	Stecher, Mrs. T.D.	65.00
16621	Ross, C.	65.00	16678	Walker, F.	70.00
16622	Slosson, Mrs. D.	70.00	16679	White, J.	110.00
16623	Smith, E.F.	60.00	16680	Coffey, Miss K.	46.50
16624	Sturges, E.J.	90.00	16681	Guinasso, L.	21.50
16625	Weed, I.B.	85.00	16682	Holland, J.R.	25.00
16626	Westlake, H.	65.00	16683	Hult, J.A.	50.00
16627	Whitcher, M.L.	91.80	16684	Johansen, Mrs. A.	41.50
16628	Windele, M.	85.00	16685	Kirwin, Miss K.	46.50
16629	Woodman, A.	90.00	16686	Perry, Mrs. A.T.	41.50
16630	Young, G.	85.00	16687	Quinlan, Miss M.E.	41.50
16631	Armstrong, L.D.	30.00	16688	White, Mrs. A.	46.50
					$ 6470.25

APR 1 1919

16689	Potter Bros.	$ 1549.30
16690	Potter Bros.	744.93
16691	Potter Bros.	970.03
16692	Thos. Nelson & Sons	3.00
16693	Thos. C. Russell	10.00
16694	G.E. Stechert & Co.	1942.59
16695	California Library Ass'n	10.00
16696	Librarian of Congress	200.00
16697	N.Y. Times Index	36.00
16698	G.E. Stechert & Co.	5.02
16699	George A. Mullin	8.10
16700	B.G. Haas	17.00
16701	Haas & Sommer	9.90
16702	Pacific Coast Paper Co.	1.28
16703	General Printing Co.	538.50
16704	Primo Press	85.75
16705	Foster & Futernick Co.	683.15
16706	C.J. Auger	7.50
16707	E.A. Cornely	2.75
16708	Fuller & Goepp	$ 20.40
16709	Gilley-Schmid Co.	13.00
16710	Johnson Service Co.	8.30
16711	Lamson Co.	2.60
16712	Levenson Co.	41.11
16713	Mangrum & Otter	229.50
16714	Moise-Klinkner Co.	13.20
16715	Pacific Mfg. Co.	5.25
16716	W.A. Plummer Mfg. Co.	8.00
16717	W.S. Ray Mfg. Co.	6.00
16718	C.F. Weber & Co.	183.34
16719	Madison & Burke	75.00
16720	Spring Valley Water Co	50.49
16721	S.G. Lewald & Co.	17.00
16722	Pacific Gas & Elec. Co.	5.74
16723	Amer. Bldg. Main. Co.	465.00
16724	Caldow Paint Co.	2.85
16725	West Disinfecting Co.	7.50
16726	George A. Mullin	132.15
		$ 14581.48

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Kelham, O'Connor, Sloss, Taylor, Wise and Young. Noes: none. Adopted.

Committee on Rules and Administration

Chairman Sloss reports and recommends as follows:

That Mrs. I.S. Hogan be granted a leave of absence for six months, without pay.

That the branch libraries be advertised in the moving picture theaters, at a cost not to exceed $10.00.

That Miss Annette Windele, having left the employ of the Library, be dropped from the staff.

That during the time that Miss Ella De Andreis acts as assistant to the Librarian, she be paid $5 each month in addition to her salary.

That the following assistants, having successfully passed the efficiency test, according to the Rules for Library Service, receive increase in salary as follows:

Miss Charlotte Manning, from $65 to $70, beginning Dec. 1st.
Mrs. M.M. Mattingly, from $75 to $80, beginning January 1st.
Miss Margeret Windele, from $85 to $90, beginning Feb. 1st.
Miss Mary Murphy, from $75 to $80, beginning March 1st.
Mrs. E. Bagot, from $65 to $70, beginning April 1st.
Miss Helen Dawson, from $65 to $70, beginning April 1st.
Miss Mary Doyle, from $65 to $70, beginning April 1st.
Miss Alba Eldredge, from $65 to $70, beginning April 1st.
Mrs. Eleanor Fleming, from $65 to $70, beginning April 1st.
Miss Constance Ross, from $65 to $70, beginning April 1st.

That the application of Mrs. Perry, janitress of the Park Branch, for increase in salary, be denied.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, O'Connor, Sloss, Taylor, Wise and Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Old Business.

In the matter of the library for the Blind, the Committee on Rules and Administration reports that as yet nothing had been done, as inquiries are being made as to what is being done in Eastern libraries.

Communications.

From the Fillmore street Improvement Association, requesting that action be deferred in moving the Fillmore Street Branch Library

APR 1 1919

to the hospital lot on Sacramento street near Baker, until the Association may appear before the Board in the matter. The Secretary is instructed to advise the Association that their representatives may appear before the Board at the next regular meeting.

There being no further business the meeting adjourned.

Geo A Mullen
Secretary.

APR 1 1919

San Francisco, May 6, 1919

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., and in the absence of President Hale, Vice-President Bentley presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor and Young. Absent: Trustees Phelan, Wise, Hale and Mayor Rolph. Present 8. Absent 4.

The regular order of business is suspended and members of the Pacific Heights Tax Payers' Association appear and request that the Board erect a library building on the piece of property known as the Woman's Hospital lot.

The regular order of business is resumed.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

The Committee on Books.

Chairman Taylor reports bills to the amount of $3334.18. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $1285.40. Referred to the Finance Committee.

President Hale enters and takes his seat.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1837.72. Referred to the Finance Committee.

The Committee recommends the purchase of 2 sole leather mats for the elevators, at an estimated cost of $114.91 and that electric closing bells be installed in various rooms of the library, at an estimated cost of $400.00, total est. cost $514.91. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Young and Hale. Noes: none. Adopted.

The Committee further reports that it is advisable at this time to lay in coal for the coming winter, and recommends that thirty (30) tons be purchased, same to be paid out of the appropriation for 1919-20. Roll Call on adoption of recommendation. Ayess: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Young and Hale. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on New Building.

Chairman O'Connor reports bill to the amount of $283.00. Referred to the Finance Committee.

MAY -6 1919

Committee on Municipal Relations.

Chairman Bentley reports that the Board of Education had transferred to the Library Trustees the lot on the north side of Sacramento street, between Baker and Lyon streets (formerly occupied by the Woman's Hospital) and recommends that the Board of Supervisors be requested to approve this transfer. Motion made that the Board declare its intention to erect a branch library building upon this lot. Carried. The matter is referred to the Committee on Building and Fixtures, to report at the next meeting the probable cost of such building.

Committee on Finance and Audit.

Insurance	$ 227.65
Salary demands	6548.90
Book bills	3334.18
Printing and Binding Bills	1285.40
Miscellaneous Bills	1837.72
	$ 13233.85

Library Construction Account.

Paul E. Denivelle	$ 283.00

Salary Demands.

16727	Mullin, George A.	$ 300.00	16777	Weed, I.B.	$ 85.00
16728	Rea, Robert	250.00	16778	Westlake, H.	65.00
16729	Tyler, M.T.	100.00	16779	Whitcher, M.L.	91.80
16730	Bagot, Mrs. E.	72.10	16780	Windele, M.W.	100.00
16731	Baldwin, E.	90.00	16781	Woodman, A.	90.90
16732	Batchelder, M.A.	53.75	16782	Young, G.	88.30
16733	Boyle, A.	40.00	16783	Armstrong, L.D.	30.00
16734	Byrne, M.A.	125.00	16784	Baines, R.E.	15.00
16735	Caddell, D.	60.00	16785	Bird, M.E.	12.00
16736	Cordrey, L.H.	61.05	16786	Bolton, L.L.	12.00
16737	Crowhurst, E.M.	70.00	16787	Brock, Mrs. M.C.	12.00
16738	Dawson, H.J.	70.00	16788	Dietsch, H.	12.00
16739	De Andreis, E.	65.00	16789	Duvall, Mrs. E.	12.00
16740	Deering, Mrs. D.B.	44.20	16790	Gowan, Mrs. S.B.	12.00
16741	De Leon, M.	85.00	16791	Grimshaw, Mrs. M.	12.00
16742	Doyle, M.M.	104.50	16792	Hamilton, T.R.	12.00
16743	Eldredge, A.W.	70.00	16793	Kenney, W.T.	12.00
16744	Farrell, M.	60.00	16794	Shapro, R.	12.00
16745	Fleming, Mrs. E.T.	80.00	16795	Byrne, H.	27.30
16746	Fredricks, J.M.	70.00	16796	Coon, D.E.	26.25
16747	Galli, S.	60.00	16797	Cuneo, J.G.	6.90
16748	Gilhuly, M.K.	90.00	16798	Davis, C.	53.85
16749	Goldman, B.A.	101.05	16799	Johnson, V.C.	19.05
16750	Hafner, B.S.	90.00	16800	McCarthy, E.	23.85
16751	Hahn, A.	80.00	16801	Meagher, A.G.	65.40
16752	Healy, A.M.	115.00	16802	Murray, F.	35.55
16753	Healy, E.A.	85.00	16803	Reston, C.M.	7.05
16754	Jones, C.	60.00	16804	Taylor, W.A.	27.45
16755	Larkin, J.	60.00	16805	Collum, Wm.	52.60
16756	McCafferty, T.V.	77.35	16806	Cox, F.	26.65
16757	McClaughry, F.G.	58.85	16807	Cox, P.	26.65
16758	McDougall, Mrs. H.R.	78.90	16808	Dunn, H.	35.00
16759	McGrath, M.	62.70	16809	Fisch, K.D.	24.55
16760	McGurk, R.	63.55	16810	Hill, E.C.	17.00
16761	Manning, C.	90.00	16811	Landsberger, C.	8.15
16762	Mattingly, Mrs. M.	84.35	16812	Petersen, C.C.	35.45
16763	Mau, E.C.	60.00	16813	Richardson, M.S.	15.65
16764	Mel, C.F.	100.00	16814	Spaulding, E.	26.50
16765	Morgan, S.D.	90.00	16815	Stasiowski, S.	33.30
16766	Murphy, M.F.	103.00	16816	Barraza, L.	26.50
16767	Murray, A.J.	85.00	16817	Cavanaugh, J.	13.60
16768	Nelson, L.	60.00	16818	Dalton, J.	22.85
16769	Newberry, Mrs. M.E.	68.70	16819	Hardiman, B.	23.55
16770	Paine, Mrs. E.C.	80.00	16820	Henning, R.	21.25
16771	Panella, A.M.	100.00	16821	McCabe, T.O.	10.05
16772	Potter, M.E.	60.00	16822	Mackay, R.	24.30
16773	Ross, C.	70.00	16823	Moran, M.	23.80
16774	Slosson, Mrs. D.	70.00	16824	Thompson, E.	25.15
16775	Smith, E.F.	60.00	16825	Hoggard, W.J.	50.00
16776	Sturges, E.J.	90.00	16826	Lynch, Mrs. M.	32.50

MAY -6 1910

16827	Nolan, G.J.	120.00	16835	Johansen, Mrs. A.	41.50
16828	Stecher, Mrs. T.D.	65.00	16836	Kirwin, Miss K.	46.50
16829	Walker, F.	70.00	16837	Perry, Mrs. A.T.	41.50
16830	White, J.	125.30	16838	Quinlan, M.E.	41.50
16831	Coffey, Miss K.	46.50	16839	White, Mrs. A.	46.50
16832	Guinasso, L.	21.50	16840	Moloney, L.	6.80
16833	Holland, J.R.	25.00	b6841	De Andreis, R.	23.55
16834	Hult, J.A.	50.00			
					$ 6548.90

Miscellaneous Demands.

16842	Johnson & Higgins	$ 227.65	16863	Fuller & Goepp	$ 16.50
16843	Potter Bros. Co.	700.26	16864	Gilley-Schmid Co.	15.05
16844	Potter Bros. Co.	1075.41	16865	Heywood Bros.Wakefiel	135.00
16845	Potter Bros. Co.	1401.47	16866	Joost Bros.	4.05
16846	P.J. Healy	75.00	16867	Mangrum & Otter	116.05
16847	E.P. Dutton & Co.	13.84	16868	Otis Elevator Co.	5.64
16848	N.Y. Times Index	8.00	16869	Rudgear-Merle Co.	10.00
16849	George A. Mullin	60.20	16870	George C. Terrill	18.00
16850	A. Carlisle & Co.	10.30	16871	Spring Valley Water	54.33
16851	B.G. Haas	37.35	16872	Madison & Burke	75.00
16852	F.W. Wentworth & Co.	66.00	16873	Pacific Gas & Elec. Co.	5.88
16853	California Press	13.50	16874	S.G. Lewald Co.	123.00
16854	Halpin Lithograph Co.	11.40	16875	Union Oil Co. of Cal.	254.32
16855	Primo Press	11.75	16876	Union Oil Co. of Cal.	52.50
16856	Foster & Futernick Co.	1135.10	16877	Amer. Bldg. Main. Co.	465.00
16857	Anderson & Barney	6.40	16878	Hockwald Chem. Co.	10.50
16858	C.J. Auger	11.50	16879	Otis Elevator Co.	22.50
16859	Thomas Day Co.	165.00	16880	Pacific Coast Paper	53.30
16860	Fairbanks, Morse & Co.	1.25	16881	Sanitary Towel Sup.	33.00
16861	Richard A. Fanto	45.60	16882	L.C. Smith & Bros.Co.	12.00
16862	Forderer Cornice Works	21.00	16883	George A. Mullin	105.35
					$ 13233.85

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Young and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends

That the resignation of Mrs. Dorothy Deering, library assistant, be accepted.

That the following assistants, having successfully passed the efficiency test, after a year's work in the library, have their salary increased:

Mrs. Dorothy Slosson, from $70 to $75, beginning April 1st.

Miss Helen Westlake, from $65 to $70, beginning April 1st.

Miss Evelyn Smith, from $60 to $65, beginning May 1st.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Young and Hale. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the California Library Association, calling attnetion to the annual conference to be held at Del Monte June 10-13, and requesting that the Board authorize members of the staff to attend such meeting. Placed on file.

From Mrs. Martha E. Bird, keeper of Station H, requesting increase of compensation. Referred to Committee on Branches.

There being no further business the meeting adjourned.

Geo A. Mullin
Secretary.

MAY -6 1919

San Francisco, June 3, 1919

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:07 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise and Hale. Absent: Trustees Bentley, McKinstry, Phelan and Young.and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The President appoints Trustees Sloss and Cullinan as temporary members of the Committee on Books.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 2108.68. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Secondhand from Stechert	340v.	$ 454.95
New books	393v.	762.25
		$1217.20

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Young Trustee Wise reports bills to the amount of $ 959.52. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1402.34. Referred to the Finance Committee.

The Committee recommends the purchase of

2 metal book trucks	@ $ 47.00	$ 94.00
installing metal book supports on shelves of Music Room		132.00
	total	$ 226.00

and the Committee also recommends that the Committee be given power to act in installing 15 electric light fixtures in the Richmond Branch, at an estimated cost of $33.25 each, in all a total of $498.75. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

The Committee further reports that the cost of a branch building, to be erected on the Woman's Hospital lot, would be $55,000. After discussion it is moved that G. Albert Lansburgh be instructed to prepare preliminary plans for a branch library building, to be erected on the lot known as the Woman's Hospital lot, following the arrangement of the Sunset Branch, of the same general size, together with estimate of cost, it being understood that the cost of the building must receive the approval of the Carnegie Corporation before the preliminary plans are approved by the Board of Library Trustees.

Roll Call on adoption of motion. Ayes: Trustees Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Trustee Bentley enters and takes his seat.

Committee on Branches.

Chairman O'Connor reports (in the matter of the application of the station keeper of Visitacion Valley, for increase of compensation) that the Committee asks for further time.

Committee on Municipal Relations.

Chairman Bentley reports that the Woman's Hospital lot had, by resolution of the Board of Supervisors, been transferred from the school department to the Board of Library Trustees for a branch library building site.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6460.10
Book Bills	2108.68
Printing and Binding Bills	959.52
Miscellaneous Bills	1402.34
	$ 10930.64

Salary Demands.

16923	Mullin, George A.	$ 300.00	16892	Sturges, E.J.	90.00
16924	Rea, Robert	250.00	16893	Weed, I.B.	85.00
16925	Tyler, M.T.	100.00	16894	Westlake, H.	75.00
16926	Bagot, Mrs. E.	70.00	16895	Whitcher, M.L.	92.10
16927	Baldwin, E.	92.40	16896	Windele, M.W.	90.00
16928	Batchelder, Mrs. M.A.	75.00	16897	Woodman, A.	90.00
16929	Boyle, A.	40.00	16898	Young, G.	78.50
16930	Byrne, M.A.	125.00	16899	Armstrong, L.D.	30.00
16931	Caddell, D.	65.00	16900	Baines, R.E.	15.00
16932	Cordrey, L.H.	68.00	16901	Bird, M.E.	12.00
16933	Crowhurst, E.M.	75.00	16902	Bolton, L.L.	12.00
16934	Dawson, H.J.	72.10	16903	Brock, M.C.	12.00
16935	De Andreis, E.	70.00	16904	Dietsch, H.	12.00
16936	De Leon, M.	85.00	16905	Duvall, Mrs. E.	12.00
16937	Doyle, M.M.	112.30	16906	Gowan, Mrs. S.B.	12.00
16938	Eldredge, A.W.	70.00	16907	Grimshaw, Mrs. M.	12.00
16939	Farrell, M.	60.00	16908	Hamilton, T.R.	12.00
16940	Fleming, Mrs. E.T.	78.35	16909	Kenney, W.T.	12.00
16941	Fredricks, J.M.	70.00	16910	Shapro, R.	12.00
16942	Galli, S.	60.00	16911	Coon, D.E.	47.70
16943	Gilhuly, M.K.	90.00	16912	Davis, C.	61.80
16944	Goldman, B.A.	102.10	16913	Golding, M.C.	15.45
16945	Hafner, B.S.	90.00	16914	Byrne, H.	29.40
16946	Hahn, A.	80.00	16915	McCarthy, E.	26.55
16947	Healy, A.M.	115.00	16916	Meagher, A.G.	57.30
16948	Healy, E.A.	85.00	16917	Murray, F.H.	25.05
16949	Jones, C.	60.30	16918	Nugent, H.	22.65
16950	Larkin, J.	60.00	16919	Reston, C.M.	3.15
16951	McCafferty, T.V.	80.00	16920	Taylor, W.A.	27.00
16952	McClaughry, F.G.	60.00	16921	Callan, H.	30.95
16953	McDougall, H.R.	80.00	16922	Collum, Wm.	55.70
16954	McGrath, M.	60.00	16962	De Andreis, E.	23.30
16955	Manning, C.	70.90	16963	Dunn, H.	35.00
16956	Mattingly, Mrs. M.	78.85	16964	Fisch, K.D.	18.00
16957	Mau, E.C.	52.00	16965	Huntington, R.	18.50
16958	Mel, C.F.	100.00	16966	Petersen, C.C.	30.10
16959	Morgan, S.D.	90.00	16967	Richardson, M.S.	21.10
16960	Murphy, M.F.	96.80	16968	Spaulding, E.	24.80
16961	Murray, A.J.	85.00	16969	Stasiowski, S.	23.80
16884	Nelson, L.	65.00	16970	Watson, M.	23.80
16885	Newberry, Mrs. M.	66.30	16971	Barraza, L.	27.90
16886	Paine, Mrs. E.C.	80.00	16972	Dalton, J.	23.35
16887	Panella, A.M.	100.00	16978	De Bardeleben, L.	9.75
16888	Potter, M.E.	60.00	16974	Goetze, G.	26.10
16889	Ross, C.	70.00	16975	Hardiman, B.	24.90
16890	Slosson, Mrs. D.	80.00	16976	Henning, R.	22.10
16891	Smith, E.F.	62.85	16977	Mackay, R.	24.50

16978	Moloney, L.	$ 17.35	16987	Holland, J.R.	$ 25.00
16979	Moran, M.	27.05	16988	Hult, J.A.	50.00
16980	Hoggard, W.J.	50.00	16989	Johansen, Mrs. A.	41.50
16981	Nolan, G.J.	120.00	16990	Kirwin, Miss K.	46.50
16982	Stecher, Mrs. T.D.	65.00	16991	Perry, Mrs. A.T.	41.50
16983	Walker, F.	70.00	16992	Quinlan, M.E.	41.50
16984	White, J.	117.80	16993	White, Mrs. A.	46.50
16985	Coffey, Miss K.	46.50	16994	Brown, M.	10.20
16986	Guinasso, L.	21.50	16995	Pluth, S.	18.65
					$ 6460.10

Miscellaneous Demands.

16996	Newbegin's	$112.50	17013	Gilley-Schmid Co.	$ 18.75
16997	Wheller Publishing Co.	15.00	17014	Levenson Co.	34.57
16998	Rand, McNally & Co.	20.00	17015	Moise-Klinkner Co.	17.55
16999	G.E. Stechert & Co.	1922.88	17016	W.S. Ray Mfg. Co.	3.00
17000	G.E. Stechert & Co.	6.20	17017	F.O. Renstom Co.	118.85
17001	George A. Mullin	32.10	17018	Spring Valley Water	90.91
17002	B.G. Haas	30.52	17019	S.G. Lewald Co.	57.50
17003	Foster & Futernick Co.	535.75	17020	S.G. Lewald Co.	62.00
17004	Foster & Futernick Co.	393.25	17021	Pacific Gas & Elec.Co.	4.83
17005	Anderson & Barney	10.40	17022	Union Oil Co. of Cal.	50.18
17006	C.J. Auger	6.50	17023	Amer. Bldg. Main. Co.	465.00
17007	J. Brunton & Son	10.96	17024	Pacific Coast Paper	42.59
17008	E.A. Cornely	13.90	17025	W.A. Plummer Mfg. Co.	2.70
17009	E.A. Cornely	14.15	17026	Remington Type. Co.	9.00
17010	Thomas Day Co.	6.00	17027	Sanitary Towel Sup. Co.	11.00
17011	Paul E. Denivelle	36.00	17028	F.W. Wentworth & Co.	170.40
17012	Decker Elec. Constr. Co.	10.45	17029	George A. Mullin	135.15
					$ 10930.64

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports as follows:

The Board of Trustees having referred to the Committee on Rules and Administration a letter from Mrs. Ralph C. Harrison, offering to furnish a room for the blind in memory of her late husband, Ralph C. Harrison, for many years a member of the Board, the Committee, after careful investigation, reports as follows:

1. That information received from library authorities in a number of other cities indicates that where reading rooms for the blind have been installed in public libraries the patronage and use of such rooms has not been sufficiently extensive to justify their maintenance.

2. That the most satisfactory and beneficial method yet found for supplying reading matter to the blind has been through sending books to the readers and furnishing them instruction, when needed, at their homes, and that adequate service on these lines is now given, without cost, in San Francisco, as well as elsewhere in this State, by the California State Library.

The Committee further recommends the adoption of the following resolution:

RESOLVED: That the members of the Board will ever hold in affectionate esteem the memory of their late colleague, Honorable Ralph C. Harrison, and that in grateful acknowledgment of the generous offer of Mrs. Harrison they express their unanimous desire to cooperate with her in devising a method of commemorating in permanent form the unique and invaluable serviee of Judge Harrison to the Public Library of San Francisco.

Recommendation adopted.

The Committee further calls attention to the matter of providing a separate room for the foreign books, the cost of furnishing such a room being $1905.00. The Committee recommends that this be done.

Trustee Taylor moves (as a substitute motion) that the lecture hall be fittedup, at a cost not to exceed one thousand dollars. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullin-

an, Kelham, O'Connor, Sloss, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan reports that the clerk of the Board of Supervisors has requested the Trustees to pass a resolution, suggesting that the Board of Supervisors sell some of the unsold Library bonds for the purchase of grounds adjacent to the Library building. The matter is referred to the Committee on Law.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

It is moved by Trustee Sloss that the Librarian be granted permission to employ and dismiss assistants not in the graded service. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Kelham, Sloss, Taylor and Hale. Noes: Trustees O'Connor and Wise. Motion lost.

Trustee Bentley moves that Miss Rose McGurk be dropped from the staff, as the Librarian has reported that her work is not satisfactory. Motion adopted. Trustee Wise requests that he be recorded as voting no.

Communications.

From the Potrero Women's Club, thanking the Trustees for moving the Library station from the old location to 448 Connecticut Street. Placed on file.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary.

JUN 3 1919

San Francisco, July 2, 1919

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Bentley, Kelham, Sloss, Taylor, Wise, Young and Hale. Absent: Trustees Cullinan, McKinstry, O'Connor, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is rec'd and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $2808.75. Referred to the Finance Committee.

The Committee reports that two bids have been received for supplying books for the fiscal year 1919-1920, and recommends that the Committee be given power to act in awarding the contract to the lowest bidder. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, Sloss, Taylor, Wise, Young and Hale. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Young reports bills to amount of $ 1908.60. Referred to the Finance Committee.

The Committee further reports that it will be necessary to award a contract for binding for the coming year, and requests that the Committee be given power to act in the matter. Motion made that the request of the Committee be granted. Roll Call on adoption of motion. Ayes: Trustees Bentley, Kelham, Sloss, Taylor, Wise, Young and Hale. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 1570.15. Referred to the Finance Committee.

The Committee reports in the matter of the branch building, that the architect is proceeding with the preliminary sketches.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Bentley - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6791.05
Book Bills	2808.75
Printing and Binding Bills	1908.60
Miscellaneous Bills	1570.15
	$ 13078.56

JUL 2 1919

Salary Demands.

17030	Mullin, George A.	$300.00	17091	Grimshaw, Mrs. M.	$12.00
17031	Rea, Robert	250.00	17092	Hamilton, T.R.	12.00
17032	Tyler, M.T.	100.00	17093	Kenney, W.T.	12.00
17033	Bagot, Mrs. E.	70.00	17094	Shapro, R.	12.00
17034	Baldwin, E.	93.60	17095	Byrne, M.A.	27.30
17035	Batchelder, Mrs. M.A.	58.65	17096	Coon, D.E.	51.60
17036	Boyle, A.	40.00	17097	Cuneo, J.G.	33.90
17037	Byrne, M.A.	125.00	17098	Davis, C.	69.15
17038	Caddell, D.	67.10	17099	Ellis, M.	28.05
17039	Cordrey, L.H.	67.10	17100	Fly, M.	26.70
17040	Crowhurst, E.M.	75.00	17101	Hummel, R.	27.30
17041	Dawson, H.J.	70.00	17102	Hyde, L.S.	31.50
17042	De Andreis, E.	70.00	17103	Langpaap, F.K.	54.60
17043	De Leon, M.	85.00	17104	Lord, M.	29.40
17044	Doyle, M.M.	83.80	17105	Lyons, M.	46.20
17045	Eldredge, A.W.	70.00	17106	McCarthy, E.	46.20
17046	Farrell, M.	60.00	17107	Mandilla, A.	8.10
17047	Fleming, Mrs. E.T.	84.80	17108	Meagher, A.G.	39.60
17048	Fredricks, J.M.	70.90	17109	Murray, F.H.	34.80
17049	Galli, S.	60.00	17110	Neal, E.	14.70
17050	Gilhuly, M.K.	84.00	17111	Reston, C.	31.20
17051	Goldman, B.A.	100.00	17112	Reston, G.	31.20
17052	Hafner, B.S.	92.10	17113	Schraft, A.	14.70
17053	Hahn, A.	80.00	17114	Schulte, G.	14.70
17054	Healy, A.M.	115.00	17115	Symes, L.	63.00
17055	Healy, E.A.	85.00	17116	Woenne, E.	32.55
17056	Jones, C.	60.30	17117	Brown, M.C.	25.00
17057	Larkin, J.	60.00	17118	Carney, E.M.	65.50
17058	McCafferty, T.V.	80.00	17119	Collum, W.T.	65.00
17059	McClaughry, F.G.	60.00	17120	Dunn, H.	35.00
17060	McDougall, H.R.	66.65	17121	Fisch, K.D.	17.00
17061	McGrath, M.	60.90	17122	Huntington, R.	25.00
17062	Manning, C.	72.10	17123	McKenzie, K.	10.00
17063	Mattingly, Mrs. M.	83.00	17124	Petersen, C.C.	35.00
17064	Mau, E.C.	58.00	17125	Stasiowski, L.	26.55
17065	Mel, C.F	100.00	17126	Stasiowski, S.	46.00
17066	Morgan, S.D.	21.00	17127	Watson, M.	25.00
17067	Murphy, M.F.	87.50	17128	Barraza, L.	24.65
17068	Murray, A.J.	85.00	17129	Dalton, L.	22.60
17069	Nelson, L.	65.00	17130	Hardiman, B.	24.30
17070	Newberry, Mrs. M.	66.30	17131	Henning, R.	21.60
17071	Paine, Mrs. E.C.	80.00	17132	Lee, E.	12.30
17072	Panella, A.	100.00	17133	Lowney, R.	25.00
17073	Potter, M.E.	60.00	17134	Mackay, R.	26.35
17074	Slosson, Mrs. D.	73.55	17135	Moran, M.	25.60
17075	Smith, E.F.	62.85	17136	O'Connor, J.	15.15
17076	Sturges, E.J.	90.00	17137	Hoggard, W.J.	50.00
17077	Weed, I.B.	85.00	17138	Nolan, G.J.	120.00
17078	Westlake, H.	70.00	17139	Stecher, Mrs. T.D.	65.00
17079	Whitcher, M.L.	90.00	17140	Walker, F.	70.00
17080	Windele, M.W.	90.90	17141	White, G.	37.50
17081	Woodman, A.	94.20	17142	White, J.	113.60
17082	Young, G.	82.20	17143	Coffey, K.	46.50
17083	Armstrong, L.D.	30.00	17144	Guinasso, L.	21.50
17084	Baines, R.E.	15.00	17145	Holland, J.R.	25.00
17085	Bird, M.E.	12.00	17146	Hult, J.A.	50.00
17086	Bolton, L.L. 4	12.00	17147	Johansen, Mrs. M.	41.50
17087	Brock, M.C.	12.00	17148	Kirwin, Miss K.	46.50
17088	Dietsch, H.	12.00	17149	Perry, Mrs. A.T.	41.50
17089	Duvall, Mrs. E.	12.00	17150	Quinlan, M.E.	41.50
17090	Gowan, Mrs. S.B.	12.00	17151	White, Mrs. A.	46.50
			17152	Callan, H.	39.30
					$ 6791.05

Miscellaneous Demands.

17153	Potter Bros. Co.	$790.41	17164	General Printing Co.	$ 93.50
17154	Potter Bros. Co.	492.71	17165	Foster & Futernick Co.	686.60
17155	Potter Bros. Co.	518.56	17166	Anderson & Barney	26.22
17156	G.E. Stechert & Co.	859.43	17167	Anderson & Barney	56.03
17157	S.F. News Co.	11.30	17168	Emerson Mfg. Co.	8.50
17158	Amer. Electro. Soc.	2.00	17169	F.A. Fanto	9.05
17159	F.E. Stechert	26.25	17170	Gilley-Schmid Co.	3.10
17160	H.W. Wilson Co.	4.30	17171	Levenson Co.	38.47
17161	Geo. A. Mullin	103.80	17172	Levenson Co.	11.81
17162	B.G. Haas	15.00	17173	L.J. Neal	32.00
17163	General Printing Co.	113.50	17174	Newbery Elec. Co.	375.00

JUL 2 1919

17175	Pacific Gas & Elec. Co.	$43.97	17182	Spring Valley Water	$112.00
17176	F.O. Renstrom Co.	4.25	17183	S.G. Lewald Co.	13.00
17177	D.N. & E. Walter & Co.	29.50	17184	Pacific Gas & El. Co.	5.25
17178	F.W. Wentworth & Co.	7.55	17185	American Bldg. Main.	465.00
17179	FW. Wentworth & Co.	32.80	17186	Ferry Drug Store	2.90
17180	Madison & Burke	75.00	17187	Levenson Co.	75.00
17181	Madison & Burke	75.00	17188	George A. Mullin	68.75
					$ 13078.56

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Kelham, Sloss, Taylor, Wise Young and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That the following, having passed the library examinations, be placed upon the eligible list:

Miss Dorothea E. Coon
Mrs. Lillian B. Symes
Miss Pauline Roy
Miss Aileen Kenney
Miss Claudia Davis
Miss Frances Langpaap
Miss Agnes Boyle
Miss Katherine Monahan
Miss Annette Schraft
Miss Anne Meagher
Miss Edna Woenne
Miss Esther Buckley
Miss Mable Golding

That the following assistants be appointed from the eligible list, as regular assistants, to fill vacancies:

Miss Coon
Mrs. Symes
Miss Roy
Miss Kenney
Miss Davis
Miss Langpaap
Miss Boyle
Miss Monahan

That Mrs. George Nolan be appointed book repairer, at a salary of $60 per month.

That the salary of Miss Julia Larkin, book repairer, be increased $5 per month.

That the compensation of substitutes be increased from 30¢ to 35¢ per hour; the maximum salary, however, of any substitute, not to exceed $60 per month.

That Mrs. M.E. Newberry be paid the salary she was receiving when she resigned from the library; namely $70 per month.

That the salary of Mrs. Edith Bagot, acting branch librarian, be increased $5 per month, while she is in charge of a branch library.

That Miss Minnie De Leon be appointed a branch librarian. This action to be retroactive to the first of October, 1918-and that she receive a branch librarian's salary.

That Miss E.C. Mau and Miss F.G. McClaughry, having successfully passed the efficiency test, be increased $5 per month.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, Sloss, Taylor, Wise, Young and Hale. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Mrs. Adele Henry Maze, presenting her resignation. Same is accepted.

From the North Beach Promotion Association, recommending that a branch library be erected upon the school lot on the west side of Powell street, between Washington and Jackson streets. Referred to the Committee on Branches.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

JUL 2 1919

San Francisco, August 5, 1919

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President Hale presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Taylor, Wise and Hale. Absent: Trustees Phelan, Sloss, Young and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 1344.45. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 171.50. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 2884.10. Referred to the Finance Committee.

The Committee recommends the purchase of a Burroughs adding machine, to cost $175.00. Roll Call on adoption of recommendation: Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor reports having visited the various branch libraries, and suggests improvements. It is recommended that these matters be taken up with the librarian.

Committeeon Municipal Relations.

Chairman Bentley - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 7209.95
Book Bills	1344.45
Printing and Binding Bills	171.50
Miscellaneous Bills	2884.10
	$11610.00

Salary Demands.

17189	Mullin, George A.	$ 300.00	17192	Bagot, Mrs. E.	$ 75.00
17190	Rea, Robert	250.00	17193	Baldwin, Miss E.	92.45
17191	Tyler, M.T.	100.00	17194	Batchelder, M.A.	82.65

AUG -5 1919

17195	Boyle, A.	$ 33.85
17196	Byrne, M.A.	125.00
17197	Caddell, D.	65.00
17198	Coon, D.E.	12.00
17199	Cordrey, L.H.	65.00
17200	Crowhurst, E.M.	75.00
17201	Davis, C.	61.40
17202	Dawson, H.J.	70.00
17203	De Andreis, E.	72.45
17204	De Leon, M.	56.65
17205	Doyle, M.M.	87.85
17206	Eldredge, A.W.	70.00
17207	Farrell, M.	60.00
17208	Fleming, Mrs. E.T.	70.00
17209	Fredricks, J.M.	76.65
17210	Galli, S.	50.00
17211	Gilhuly, M.K.	87.00
17212	Goldman, B.A.	100.00
17213	Hafner, B.S.	90.00
17214	Hahn, A.	74.65
17215	Healy, A.	115.00
17216	Healy, E.	73.65
17217	Jones, C.	62.45
17218	Kenney, A.	56.00
17219	Langpaap, F.K.	61.40
17220	Larkin, J.	65.00
17221	McCafferty, T.V.	80.00
17222	McClaughry, F.G.	75.00
17223	McDougall, H.R.	50.65
17224	McGrath, M.	60.00
17225	Manning, C.	70.00
17226	Mattingly, Mrs. M.	80.00
17227	Mau, E.C.	75.00
17228	Mel, C.F.	100.00
17229	Morgan, S.D.	90.00
17230	Murphy, M.F.	82.45
17231	Nurray, A.J.	85.00
17232	Nelson, L.	65.00
17233	Newberry, M.E.	78.75
17234	Paine, Mrs. E.C.	81.40
17235	Panella, A.	100.00
17236	Potter, M.	60.00
17237	Roy, P.	56.00
17238	Slosson, Mrs. D.	75.00
17239	Smith, E.F.	60.65
17240	Sturges, E.J.	90.00
17241	Symes, Mrs. L.B.	61.40
17242	Weed, I.B.	85.00
17243	Westlake, H.	18.65
17244	Whitcher, M.L.	90.00
17245	Woodman, A.	93.50
17246	Windele, M.W.	88.30
17247	Young, G.	56.65
17248	Armstrong, Mrs. L.D.	30.00
17249	Baines, R.E.	15.00
17250	Bird, M.E.	12.00
17251	Bolton, L.L.	12.00
17252	Brock, M.C.	12.00
17253	Dietsch, H.	12.00
17254	Gowan, Mrs. S.B.	12.00
17255	Grimshaw, Mrs. M.	12.00
17256	Hamilton, T.R.	12.00
17257	Kenney, W.T.	$12.00
17258	Shapro, R.	12.00
17259	Buckley, E.	10.15
17260	Byrne, H.	32.20
17261	Cuneo, J.G.	60.00
17262	Ellis, M.	60.00
17263	Fly, M.	60.00
17264	Golding, M.	25.20
17265	Hummel, G.	60.00
17266	Hyde, L.S.	60.00
17267	Lord, M.	60.00
17268	Lyoms, M.	57.75
17269	Mandilla, A.	60.00
17270	Murray, F.	14.70
17271	Neal, E.	60.00
17272	Reston, C.M.	60.00
17273	Schraft, A.	60.00
17274	Schulte, G.	60.00
17275	Woenne, E.	33.95
17276	Callan, H.	48.00
17277	Carney, E.M.	71.15
17278	De Andreis, R.	23.80
17279	Dunn, H.	35.00
17280	Hardiman, B.	16.65
17281	Huntington, R.	25.00
17282	Kane, J.	25.00
17283	McKenzie, K.	20.00
17284	Petersen, C.C.	48.00
17285	Stasiowski, L.	31.70
17286	Stasiowski, S.	49.50
17287	Dalton, J.	23.45
17288	Lee, E.	27.90
17289	Marshall, B.	22.10
17290	Moran, M.	25.75
17291	Nathan, J.	21.50
17292	Peters, C.F.J.	27.90
17293	Shea, J.	26.00
17294	Hoggard, W.J.	50.00
17295	Nolan, G.J.	120.00
17296	Nolan, J.C.	40.00
17297	Stecher, Mrs. T.D.	65.00
17298	White, Geo.	65.00
17299	White, J.	110.00
17300	Coffey, K.	46.50
17301	Guinasso, L.	21.50
17302	Holland, J.R.	25.00
17303	Hult, J.A.	50.00
17304	Johansen, Mrs. A.	41.50
17305	Kirwin, Miss K.	46.50
17306	Perry, Mrs. A.T.	41.50
17307	Quinlan, M.E.	41.50
17308	White, Mrs. A.	46.50
17309	Mooney, E.	12.00
17310	Anderson, A.	60.00
17311	Brown, M.C.	20.00
17312	Doest, C.	7.60
		$ 7209.95

Miscellaneous Demands.

17313	Potter Bros. Co.	$ 357.31
17314	G.E. Stechert & Co.	875.68
17315	G.E. Stechert & Co.	62.26
17316	Geo. A. Mullin	49.20
17317	B.G. Haas	20.25
17318	Remington Typewriter Co.	9.00
17319	California Press	43.00
17320	Primo Press	99.25
17321	Levenson Co.	23.20
17322	Thos. Day Co.	539.25
17323	Decker Electrical Co.	10.50
17324	Eames Co.	87.90
17325	Forderer Cornice Wks	134.00
17326	Gilley-Schmid Co.	7.50
17327	Johns-Manville Co.	972.00
17328	Joost Bros.	2.10
17329	Lamson Co.	35.76
17330	Moise-Klinkner Co.	12.60
17331	D.N. & E. Ealter & Co.	4.25
17332	Watts Electric Co.	7.40
17333	F.W. Wentworth & Co.	4.75
17334	Madison & Burke	75.00
17335	Spring Valley Water Co.	98.89
17336	S.G. Lewald Co.	33.00
17337	Pacific Gas & Elec. Co.	5.51
17338	Standard Oil Co.	14.17
17339	Union Oil Co. of Cal.	47.25
17340	Union Oil Co. of Cal.	9.38

AUG -5 1919

17341	American Bldg. Main. Co.	465.00	17346	Pacific Coast Paper Co.	9.94
17342	C.M. Easterday	13.50	17347	Sanitary Towel Supply	22.00
17343	Ferry Drug Store	2.00	17348	Van Fleet-Freear Co.	5.00
17344	Hockwald Chemical Co.	7.65	17349	Geo. A. Mullin	144.60
17345	Otis Elevator Co.	90.00			
					$ 11610.00

and moves that these bills be ordered paid. Roll Call onadoption of motion. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Taylor, Wise and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Chairman Kelham, of the Building Committee, presents the proposed plan for the new Branch building to be erected on the lot known as the Woman's Hospital lot, and after discussion the matter is referred to the Building Committee, with power to act. Chairman Kelham also reports having visited the site proposed for the Branch at North Beach, and states that he finds it desirable. He suggests that it might be to the advantage of the library to erect both branches at the same time. The matter is referred to the Building Committee.

Communications.

From Miss Constance A. Ross, presenting her resignation as a member of the library staff. Accepted.

From Miss Charlotte A. Manning, requesting that she be made librarian of the Mission Branch Library. Referred to the Committee on Rules.

From Miss Rose McGurk, advising that no reason was given for her dismissal, in the notice sent her, and asking that her case be reconsidered, and that she be granted a hearing. Motion made that the petition be denied and that Miss McGurk be advised that the reason for her dismissal was that her work was not satisfactory. Carried.

President Hale presents his annual report. Motion made and duly carried that the report be adopted, and sent to the Mayor, together with the reports of the Secretary and the Librarian.

Motion made that three hundred copies of the annual reports of 1917-18 and 1918-19 be printed. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Kelham, McKinstry, O'Connor, Taylor, Wise and Hale. Noes: none. Adopted.

The election of President and Vice-President being declared in order, Trustee Charles H. Bentley is elected President and Trustee M. C. Sloss is elected Vice-President.

It is moved and carried that the thanks of the Board be extended to President Hale for the able and successful manner in which he discharged the duties of President.

It is moved and carried that the regular meeting of the Board be postponed for one week, on account of the arrival of the Fleet.

It is also decided that if the day of the parade is declared a city Holiday, the Library is to be closed.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary.

AUG -5 1919

Committees 1919-1920.

Books

Trustee Taylor, chairman
McKinstry
Young
O'Connor

Branches

Trustee O'Connor, chairman
Hale
McKinstry
Sloss
Wise

Building, Fixtures, etc.

Trustee Kelham, chairman
Hale
O'Connor

Finance and Audit.

Trustee Taylor, chairman
Kelham
Young

Law

Trustee Cullinan, chairman
Taylor
Sloss

Municipal Relations.

Trustee Hale, chairman
Cullinan
O'Connor

Printing and Binding

Trustee Young, chairman
Taylor
Wise

Rules and Administration

Trustee Sloss, chairman
Hale
Kelham
Wise
Cullinan

Welfare of Employees

Trustee McKinstry, chairman
O'Connor
Cullinan

San Francisco, September 5, 1919.

4:15 P.M.

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting, on

Roll Call the following are noted present: Trustees Cullinan, Hale, Kelham, McKinstry, O'Connor, Taylor and Bentley. Absent: Trustees Phelan, Sloss, Wise, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The regular order of business is suspended for the purpose of allowing the Committee on Rules and Administration to make a report.

In the absence of chairman Sloss, Trustee Cullinan reports and recommends as follows:

1. That the application of Miss Charlotte Manning, for one year's leave of absence, be denied.

2. That Miss M.T. Tyler be granted six months' leave of absence, beginning with September 1st, 1919.

3. That the application of Mrs. A.T. Perry, janitress of the Park Branch, be denied.

4. That, the Committee having considered the matter of increasing the salaries of employees, the following is recommended:

The salaries in Graded Service shall be as follows:

Branch Librarians and first assistants now receiving from $85 as the minimum to $90 as the maximum, be increased to $90 as the minimum to $100 the maximum.

Assistants now receiving from $60 the minimum, to $80 the maximum, be increased to $65 the minimum to $85 the maximum.

That the following Non-Graded assistants be increased as follows:

Miss M.A. Byrne, chief reference librarian, from $125 to $135.

Miss A.M. Healy, chief cataloguer, from $115 to $125.

Miss A. Panella, secretary's assistant, from $100 to $125.

Mrs. Stecher, janitress ofthe Main Library, from $65 to $70.

George Nolan, engineer, from $100 to $110.

Joe White, messenger, from $90 to $100.

SEP -5.1919

5. That Miss A.J. Murray be advanced to first assistant in the Registration Department, at a salary of $95 per month.

6. That Miss Mary Murphy be advanced to first assistant in the Order Department, at a salary of $90 per month.

7. That the position of Supervisor of Branches be abolished, and that Miss B. Goldman be appointed a branch librarian.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Kelham, McKinstry, O'Connor, Taylor and Bentley. Noes: none. Adopted.

Trustee Sloss enters and takes his seat.

It is moved and seconded that the salary of the Librarian be increased to three hundred dollars per month. the motion is amended and the matter is referred to the Committee on Rules.

The regular order of business is ressumed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $2052.66. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $53.75. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1751.88. Referred to the Finance Committee.

Chairman Kelham reports that a telegram had been received from G. Albert Lansburgh, advising that the tentative sites and schemes for the proposed library branches (on the Woman's Hospital lot and in the North Beach district) are approved by the Carnegie Corporation.

The Committee recommends that the Board of Education be requested to consent to the transfer to the Library Department of the school lot on the west side of Powell Street, between Washington and Jackson streets. Carried.

Chairman Kelham recommends that in the event of the transfer of this lot in the North Beach district to the Library Department, G. Albert Lansburgh be appointed architect of the building. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Kelham, McKinstry, O'Connor, Sloss, Taylor and Bentley. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 7155.10
Book Bills	2052.66
Printing and Binding Bills	53.75
Miscellaneous Bills	1751.88
	$ 11013.39

SEP -5 1919

38	Mullin, George A.	$ 300.00
39	Rea, Robert	250.00
40	Tyler, M.T.	73.35
41	Bagot, E.	75.00
42	Baldwin, E.	92.45
43	Batchelder, M.A.	78.65
44	Boyle, A.	27.80
45	Byrne, M.A.	125.00
46	Caddell, D.	36.15
47	Cordrey, L.H.	66.75
48	Crowhurst, E.M.	75.35
49	Davis, C.	60.35
50	Dawson, H.J.	70.00
51	De Andreis, E.	75.95
52	De Leon, M.	62.35
53	Doyle, M.M.	115.50
54	Eldredge, A.W.	70.00
55	Farrell, A.	60.35
56	Fleming, Mrs. E.T.	82.95
57	Fredricks, J.M.	70.00
58	Galli, S.	62.45
59	Gilhuly, M.K.	87.00
60	Goldman, B.A.	100.00
61	Hafner, B.S.	90.00
62	Hahn, A.	80.00
63	Healy, A.	115.00
64	Healy, E.	85.00
65	Jones, C.	61.75
66	Kenney, A.	62.45
67	Langpaap, F.G.	60.00
68	Larkin, J.	65.00
69	McCafferty, T.V.	80.00
70	McClaughry, F.G.	52.00
71	McDougall, H.R.	72.75
72	McGrath, M.	60.00
73	Manning, C.	70.00
74	Mattingly, Mrs. M.M.	80.00
75	Mau, E.C.	65.00
76	Mel, C.F.	100.00
77	Morgan, S.D.	90.00
78	Murphy, F.	25.00
79	Murphy, M.F.	106.25
80	Murray, A.J.	85.00
81	Nelson, L.	52.00
82	Newberry, M.E.	87.50
83	Paine, E.C.	92.60
84	Panella, A.	100.00
85	Potter, M.E.	60.00
86	Roy, P.	60.00
87	Slosson, Mrs. D.	98.45
88	Smith, E.F.	58.50
89	Sturges, E.J.	90.00
90	Symes, L.	60.00
91	Weed, I.B.	85.00
92	Westlake, H.	65.35
93	Whitcher, M.L.	90.00
94	Windele, M.W.	90.00
95	Woodman, A.	90.00
96	Armstrong, L.D.	30.00
97	Baines, R.E.	15.00
98	Bird, M.E.	12.00
99	Bolton, L.L.	12.00
100	Brock, M.C.	12.00
101	Dietsch, H.	12.00
102	Gowan, S.B.	12.00
103	Grimshaw, Mrs. M.	12.00
104	Hamilton, T.R.	12.00
105	Kenney, W.T.	12.00
106	Mooney, E.E.	12.00
107	Shapro, R.	12.00
108	Anderson, A.	41.80
109	Buckley, E.	66.50
110	Byrne, H.	34.30
111	Cuneo, J.G.	31.15
112	Ellis, M.	42.00
113	Fly, M.	43.05
114	Golding, M.	64.75
115	Hummel, R.	42.15
116	Hyde, L.S.	22.40
117	Lord, M.	44.25
118	Lyons, M.	38.50
119	Mandilla, A.	16.80
120	Neal, E.	44.10
121	Reston, C.M.	44.95
122	Schraft, A.	64.05
123	Schulte, G.	67.50
124	Woenne, E.	33.95
125	Brown, M.C.	25.00
126	Callan, H.	39.10
127	Carney, E.M.	43.00
128	De Andreis, R.	23.85
129	Doest, C.	25.00
130	Hardiman, B.	18.60
131	Petersen, C.C.	41.15
132	Stasiowski, L.	23.35
133	Stasiowski, S.	39.95
134	Watson, M.	25.00
135	Burnell, F.	12.05
136	Dalton, J.	13.90
137	Lee, E.	29.30
138	Moran, M.	25.65
139	Nathan, J.	25.65
140	Ryan, R.	16.50
141	Shea, J.	25.50
142	Hoggard, W.J.	50.00
143	Nolan, G.J.	120.00
144	Nolan, J.C.	60.00
145	Stecher, Mrs. T.D.	65.00
146	Walke r, F.	140.00
147	White, J.	117.80
148	Coffey, K.	46.50
149	Guinasso, L.	21.50
150	Holland, J.	25.00
151	Hult, J.A.	50.00
152	Johansen, Mrs. A.	41.50
153	Kirwin, Miss K.	46.50
154	Perry, Mrs. A.T.	41.50
155	Quinlan, M.E.	41.50
156	White, Mrs. A.	46.50
157	Monahan, K.	68.05
158	Petterson, W.	12.00
		$ 7155.10

Miscellaneous Demands.

159	Potter Bros. Co.	$ 933.84
160	G.E. Stechert & Co.	686.00
161	Potter Bros. Co.	381.97
162	Chas. C. Hoag	6.00
163	Geo. A. Mullin	44.85
164	B.G. Haas	46.75
165	Primo Press	7.00
166	Anderson & Barney	29.92
167	J. Brunton & Son	2.50
168	Coney & Larson	112.75
169	Emerson Mfg. Co.	3.52
170	R.A. Fanto	2.60
171	Joost Bros.	3.05
172	Levenson Co.	113.10
173	Moise-Klinkner Co.	$5 90
174	L.C. Smith Co.	1.00
175	Madison & Burke	75.00
176	Spring Valley Water Co.	100.84
177	Pacific Gas & Elec. Co.	386.30
178	Pacific Gas & Elec. Co.	312.11
179	Pacific Gas & Elec. Co.	4.62
180	Pacific Gas & Elec. Co.	4.34
181	S.G. Lewald Co.	39.00
182	Amer. Bldg. Main. Co.	465.00
183	Hockwald Chemical Co.	12.25
184	Pacific Coast Paper Co.	6.88
185	Sanitary Towel Sup. Co.	11.00
186	George A. Mullin	60.20
	SEP -5 1919	$ 11013.39

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Hale, Kelham, McKinstry, O'Connor, Sloss, Taylor and Bentley. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare ofEmployees.

Chairman McKinstry - no report.

New Business.

President Bentley reports that the Armstrong collection of prints has been offered for sale to the Library. The President is authorized to appoint a special committee to consider the matter.

Communications.

From the Calimade Pictures, Inc. offering to present to the library without charge a moving picture record of San Francisco and the bay districts. Referred to the Committee on Rules.

From Miss Edith Viggars, educational director of Hale Brothers, requesting that a library station for the employees be installed in the store. The matter is referred to the Committee on Branches.

There being no further business the meeting adjourned.

Geo A Mullen

SEP -5 1915

San Francisco, October 7, 1919

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., in the absence of President Bentley, Vice-President Sloss presiding.

On Roll Call the following are noted present: Trustees Cullinan, Kelham, McKinstry, Sloss, Taylor, Wise and Young. Absent: Trustees Hale, O'Connor, Phelan, Mayor Rolph and Trustee Bentley. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Vice-President Sloss appoints Trustee Wise as a temporary member of the Committee on Building, Fixtures, etc.

Report of Standing Committees.

Committee on Books.

Chairman Taylor Reports bills to the amount of $ 1786.70. Referred to the Finance Committee.
The Committee recommends the purchase of the following:

From Stechert	180 v.	$ 325.66
From Potter Brothers Company	167v.	256.18
Additional copies for the Main, Branches and Deposit Stations	513.v.	385.40
Replacements for Main, Branches and Depssit stations	370v.	296.00
	1230 v.	$ 1263.24

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, McKinstry, Sloss, Taylor, Wise and Young. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 337.30. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 1556.95. Referred to the Finance Committee.
The Committee reports that the school lot on the west side of Powell street, between Washington and Jackson streets, Has been transferred to the Library Trustees by the Board of Education, and that plans for a library building will now proceed. The Committee further reports (in the matter of the defective roof around the cornice of the Main Library) thatthe roof will have to be repaired, and recommends that this be done, at a cost not to exceed one thousand dollars ($1000). Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, McKinstry, Sloss, Taylor, Wise and Young. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 1556.95. Referred to the Finance Committee.

OCT -7 1919

Trustee O'Connor enters and takes his seat.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6917.25
Book Bills	1786.70
Printing and Binding Bills	337.30
Miscellaneous Bills	1556.95
	$ 10598.20

Salary Demands.

187	Mullin, George A.	$ 300.00
188	Rea, Robert	250.00
189	Bagot, Mrs. E.	85.00
190	Batchelder, Mrs. M.A.	78.55
191	Boyle, A.	65.00
192	Byrne, M .A.	135.00
193	Cadell, D.	75.00
194	Cordrey, L.H.	75.00
195	Crowhurst, E.M.	79.35
196	Davis, C.	66.75
197	Dawson, H.J.	80.00
198	De Andreis, E.	80.00
199	De Leon, M.	87.00
200	Doyle, M.M.	113.60
201	Eldredge, A.W.	80.00
202	Farrell, A.	66.75
203	Fleming, Mrs. E.T.	94.00
204	Fredricks, J.M.	80.00
205	Galli, S.	65.00
206	Gilhuly, M.K.	95.00
207	Goldman, B.A.	100.00
208	Hafner, B.S.	95.00
209	Hahn, A.	85.00
210	Healy, A.M.	125.00
211	Healy, E.A.	85.00
212	Hoggard, W.J.	50.00
213	Jones, C.	67.45
214	Kenney, A.	67.80
215	Langpaap, F.K.	66.20
216	Larkin, J.	65.00
217	McCafferty, T.V.	838 0
218	McClaughry, F.G.	75.00
219	McDougall, H.R.	85.00
220	McGrath, M.	65.00
221	Mattingly, M.M.	87.45
222	Mau, E.C.	75.00
223	Mel, C.F.	100.00
224	Monahan, K.	65.00
225	Morgan, S.D.	95.00
226	Murphy, F.	56.60
227	Murphy, M.F.	90.00
228	Murray, A.J.	97.45
229	Nelson, L.	75.00
230	Newberry, M.E.	89.10
231	Nolan, G.J.	130.00
232	Nolan, J.C.	60.00
233	Paine, E.C.	86.40
234	Panella, A.	125.00
235	Potter, M.E.	65.00
236	Roy, P.	65.00
237	Slosson, Mrs. D.	85.00
238	Stecher, Mrs. T.D.	70.00
239	Sturges, E.J.	97.45
240	Symes, L.	65.00
241	Walker, F.	70.00
242	Weed, I.B.	85.00
243	Westlake, H.	84.90
244	Whitcher, M.L.	$ 95.00
245	White, J.	80.15
246	Windele, M.W.	93.65
247	Woodman, A.	97.45
248	Young, G.	45.35
249	Armstrong, L.D.	30.00
250	Baines, R.E.	15.00
251	Bird, M.E.	12.00
252	Bolton, L.L.	12.00
253	Brock, M.C.	12.00
254	Dietsch, H.	12.00
255	Gowan, S.B.	12.00
256	Grimshaw, Mrs. M.	12.00
257	Hamilton, T.R.	12.00
258	Kenney, W.T.	12.00
259	Mooney, E.E.	12.00
260	Shapro, L. 4	12.00
261	Buckley, E.	57.05
262	Byrne, H.	31.50
263	Golding, M.	60.00
264	Murray, F.H.	32.20
265	Reston, C.	7.00
266	Schraft, A.	39.20
267	Schulte, G.	58.60
268	Woenne, E.	32.55
269	Brown, M.	25.00
270	Callan, H.	23.80
271	Carney, E.	41.20
272	Doest, C.	25.00
273	Growney, M.	24.15
274	Hardiman, B.	11.45
275	Huntington, R.	32.00
276	Knagh, H.	20.55
277	Petersen, C.	25.00
278	Petterson, W.	36.00
279	Stasiowski, L.	21.25
280	Stasiowski, S.	24.65
281	Watson, M.	25.00
282	Burnell, F.	20.05
283	Hage, R.	12.90
284	Henning, R.	18.70
285	Hoppe, A.	13.45
286	Lee, E.	25.85
287	Nathan, J.	22.60
288	Ryan, R.	9.20
289	Shea, J.	20.55
290	Weismann, C.	24.65
291	Coffey, K.	46.50
292	Guinasso, L.	21.50
293	Holland, J.R.	25.00
294	Hult, J.A.	50.00
295	Johansen, Mrs. A.	69.15
296	Kirwin, Miss K.	46.50
297	Quinlan, M.E.	41.50
298	White, Mrs. A.	46.50
299	Bastian, Wm.	63.30
300	Ames, W.	12.25
301	Cramer, H.	11.75
		$ 6917.25

OCT -7 1919

302	Potter Bros. Co.	$ 1007.01
303	H.S. Crocker Co.	88.00
304	G.E. Stechert & Co.	579.34
305	" " " "	73.45
306	H.W. Wilson Co.	4.30
307	Amer. Historical Ass'n	4.00
308	George A. Mullin	30.60
309	California Press	78.00
310	Primo Press	93.75
311	S.L. Tobias & Son	144.00
312	B.G. Haas	12.55
313	L.C. Smith & Bros. T. Co.	9.00
314	Burroughs Adding Machine	175.00
315	Thos. Day Co.	52.75
316	Gilley-Schmid Co.	17.85
317	Johnson Service Co.	6.70
318	Joost Bros.	$ 40.10
319	Levenson Co.	19.45
320	Mangrum & Otter	33.60
321	Taylor & Jackson	93.00
322	S.G. Lewald Co.	319.00
323	Shell Co. of Cal.	52.50
324	Madison & Burke	75.00
325	Spring Valley Water Co.	75.70
326	American Building Maintenance Co.	465.00
327	Sanitary Towel Sup. Co.	11.00
328	George A. Mullin	120.30
		$ 10598.20

and moves that these bills be ordered paid. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Young. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

1. That the following assistants, having successfully passed the efficiency test, receive an increase in salary as follows, beginning with October 1st:

Miss De Leon from $90 to $95
" Farrell " $65 to $70
" Galli " " " "
" Jones " " " "
" McGrath " " " "
" Potter " " " "

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Young. Noes: none. Adopted.

2. That the messenger, Joseph White, having resigned, Mr. William Bastian be appointed in his place, at the same salary.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise and Young. Noes none. Adopted.

3. That the offer of the Calimade Pictures, to present reels for preservation, be accepted, but the Company is to be advised that the Board of Library Trustees have no authority to give these pictures the title "Official Pictures" and recommends that the Company take the matter up with the Board of Supervisors. Carried.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Special Committee.

Trustee Young reports on the Armstrong Collection of prints and states that after a thorough investigation, he recommends that the approval of the purchase of these prints cannot be given. Recommendation adopted.

Trustee Sloss calls attention to the fact that during the influenza epidemic several of the library employees assisted at the various relief stations and recommends that in the event of another epidemic such employees who may volunteer their services and who can be spared from the library work, without detriment to said work, be allowed (with the consent of the librarian) to again assist where needed.

Communications.

From T.R. Hamilton, keeper of station F, requesting an increase

OCT -7 1919

of five dollars per month in compensation. Referred to the Committee on Rules and Administration.

From Miss A. Panella, thanking the Board for the increase made in her salary. Placed on file.

Motion made that the salary of the Librarian be increased fifty dollars per month. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Kelham, McKinstry, O'Connor, Sloss, Taylor and Young. Not voting Trustee Wise. Carried.

There being no further business the meeting adjourned.

Geo A Mullin

Secretary.

OCT -7 1919

San Francisco, November 5, 1919.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Bentley presiding.

On Roll Call the following are noted present: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise and Bentley. Absent: Trustees Kelham, McKinstry, Phelan, Young and Mayor Rolph. Present: 7. Absent: 5.

Minutes of the previous meeting are read and approved.

President Bentley appoints Trustee Hale as a temporary member of the Committee on Finance and Audit.

Trustee Young enters and takes his seat.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 3318.66. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books	590v.	$ 1284.00
Secondhand books	427v.	561.00
Additional copies for the Main, Branches and Deposit Stations	412v.	329.60
Replacements for the Main, Branches and Deposit Stations	630v.	441.00
	2059v.	$ 2615.60

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

The Committee further recommends that the renewal of subscription to periodicals for the year 1920 be given to the San Francisco News Company and to G.E. Stechert & Company of New York City.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 1141.20. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

34,000	book pockets	estimated cost	$ 170.00
100,000	application blanks	" "	75.00
5,000	application envelopes	" "	26.00
40,000	borrower's cards	" "	295.30
5,000	book slips	" "	10.75
100,000	reserve postals	" "	100.00
		Total	$ 677.05

NOV -5 1919

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee O'Connor reports bills to the amount of $ 1199.08. Referred to the Finance Committee.

The Committee recommends the purchase ofthe following:

1 typewriter	$ 85.05	
credit by old machine	30.00	
Net Cost		$55.05
1 gross typewriter coupons		60.00
1 wicker chair for rest room, Golden Gate Valley Branch		12.50
		$127.55

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

The Committee reports that the Otis Elevator Company has increased the charge for the weekly elevator inspection from $22.50 to $27.50 per month.

Committee on Branches.

Chairman O'Connor reports and recommends as follows:

That at the request of the Educational Director of Hale Brothers, the library service be extended to the employees of the store.

That books objectionable in character shall not be placed on the open shelves of Branch libraries, where children can obtain them.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary demands	$ 6996.20
Book Bills	3318.66
Printing & Binding bills	1141.20
Miscellaneous bills	1199.08
	$12655.14
Lighting bills	$ 805.15
	$13460.29

Salary Demands.

329	Mullin, George A.	$300.00	349	Gilhuly, M.K.	$ 95.00
330	Rea, Robert	300.00	350	Goldman, B.A.	100.00
331	Bagot, Mrs. E.4	85.00	351	Hafner, B.S.	95.00
332	Bastian, W.	128.10	352	Hahn, A.	85.00
333	Batchelder, M.A.	85.00	353	Healy, A.M.	125.00
334	Boyle, A.	65.00	354	Healy, E.A.	82.15
335	Byrne, M.A.	135.00	355	Hoggard, W.J.	50.00
336	Cadell, D.	76.20	356	Jones, C.	70.00
337	Cordrey, L.H.	77.10	357	Kenney, A.	65.00
338	Crowhurst, E.M.	85.00	358	Langpaap. F.K.	65.00
339	Davis, C.	68.85	359	Larkin, J.	65.00
340	Dawson, H.J.	80.00	360	McCafferty, T.V.	85.00
341	De Andreis, E.	82.10	361	McClaughry, F.G.	75.00
342	De Leon, M.	95.00	362	McDougall, H.R.	85.00
343	Doyle, M.M.	120.60	363	McGrath, M.	70.35
344	Eldredge, A.W.	80.00		Mattingly, M.M.	85.00
345	Farrell, A.	70.00	365	Mau, E.C.	75.00
346	Fleming, Mrs. E.T.	92.25	366	Mel, C.F.	100.00
347	Fredricks, J.M.	80.00	367	Monahan, K.	65.00
348	Galli, S.	70.00	368	Morgan, S.D.	95.00

NOV -5 1919

369	Murphy, F	$ 50.70
370	Murphy, M.F.	90.00
371	Murray, A.J.	95.00
372	Nelson, L.	75.00
373	Newberry, M.E.	81.20
374	Nolan, G.J.	130.00
375	Nolan, J.C.	60.00
376	Paine, Mrs. E.C.	85.00
377	Panella, A.	125.00
378	Potter, M.E.	70.00
379	Roy, P.	65.35
380	Slosson, Mrs. D.	85.35
381	Stecher, Mrs. T.D.	70.00
382	Sturges, E.J.	95.00
383	Symes, L.	65.00
384	Walker, F.	70.00
385	Weed, I.B.	85.00
386	Westlake, H.	80.00
387	Whitcher, M.L.	95.00
388	Windele, M.W.	95.00
389	Woodman, A.	97.45
390	Armstrong, L.D.	30.00
391	Baines, R.E.	15.00
392	Bird, M.E.	12.00
393	Bolton, L.L.	12.00
394	Brock, M.C.	12.00
395	Dietsh, H.	12.00
396	Gowan, S.B.	12.00
397	Grimshaw, Mrs. M.	12.00
398	Hamilton, T.R.	12.00
399	Kenney, W.T.	12.00
400	Mooney, E.E.	12.00
401	Shapro, R.	12.00
402	Buckley, E.	68.75
403	Byrne, H.	34.30
404	Golding, M.	67.70
405	Murray, F.H.	$ 35.35
406	Reston, C.	9.65
407	Schraft, A.	36.40
408	Schulte, G.	66.65
409	Woenne, E.	35.00
410	Brown, M.	25.00
411	Callan, H.	31.80
412	Carney, E.	42.25
413	Doest, C.	25.00
414	Growney, M.	22.95
415	Hardiman, B.	13.45
416	Huntington, R.	21.85
417	Knagh, H.	17.00
418	Petersen, C.	32,80
419	Stasiowski, L.	24.15
420	Stasiowski, S.	33.30
421	Watson, M.	25.00
422	Burnell, F.	28.05
423	Blum, H.M.	28,05
424	Hamburg, H.	29.40
425	Henning, R.	22,95
426	Lee, E.	28.90
427	Nathan, J.	26.35
428	Weismann, C.	28.75
429	Coffey, K.	46.50
430	Guinasso, L.	21.50
431	Holland, J.	25.00
432	Hult, J.A.	50.00
433	Irish, Mrs. C.J.	25.10
434	Johansen, Mrs. A.	56.90
435	Kirwin, Miss K.	46.50
436	Perry, Mrs. A.T.	13.85
437	Quinlan, M.E.	41.50
438	White, Mrs. A.	46.50
439	Cramer, H.	24.30
		$ 6996.20

Miscellaneous Demands.

440	Potter Bros. Co.	994.53
441	Potter Bros. CO.	1443.02
442	G.E. Stechert & Co.	626.26
443	Librarian of Congress	200.00
444	G.E. Stechert & Co.	11.05
445	Geo. A. Mullin	43.80
446	B.G. Haas	14.25
447	S.L. Tobias & Son	51.00
448	Foster & Futernick Co.	1075.95
449	J.W. Bender Roofing Co.	19.75
450	J. Brunton & Son	5.60
451	Decker Electrical Co.	9.10
452	Dictograph Products Co.	3.65
453	R.A. Fanto	6.40
454	Joost Bros.	25.35
455	Levenson Co.	37.82
	Moise-Klinkner 456	5.55
457	F.O. Renstrom Co.	57.18
458	Service Supply Co.	6.50
459	L.C. Smith & Bros.	8.76
460	W.A. Terrill	41.00
461	Madison & Burke	75.00
462	S.G. Lewald Co.	85.00
463	Pacific Gas & Elec. Co.	4.55
464	Pacific Gas & " "	4.83
465	Shell Co. of Cal.	47.25
466	Spring Valley Water Co.	72.19
467	Amer. Bldg. Main. Co.	465.00
468	Otis Elevator Co.	77.50
469	Sanitary Towel Sup. Co.	11.00
470	Geo. A. Mullin	130.10
		$ 12655.14
471	Pacific Gas & Elec. Co.	470.21
472	" " " "	" 334.94
		$ 13460.29

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Hale, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports andrecommends that, beginning with November first, 1919, the period of the life of borrowers' cards shall be three, instead of two years. Carried.

Chairman Sloss calls attention to the minimum salary paid to employees and, after discussion, the subject is referred to the Committee on Rules and Administration.

Trustee Taylor suggests the necessity of more money to carry on the library finances and Trustee Cullinan presents the following resolution:

Resolved, that the Board of Trustees of the San Francisco Public Library and Reading Rooms requests the Board of Supervisors

NOV -5 1919

at the next Charter Amendment Election, to place before the Electorate a proposed charter amendment as a substitute for Section 2 of Chapter VII of Article VII of the Charter; which proposed amendment shall provide that the Board of Supervisors must include in the budget as tax levy of each year for the Public Library and Reading Rooms an appropriation amounting to not less than 3½ and not more than 4½ per cent of the assessment roll. Said Section 2 of Chapter VII of Article VII, as amended, to read as follows:

"The Supervisors shall, for the purpose of maintaining such Library and Reading Rooms and such branches thereof as the Board of Library Trustees may from time to time establish, and for purchasing books, journals and periodicals, or for purchasing or leasing real and personal property and for constructing such buildings as may be necessary, annually levy a tax on all property in the City and County not exempt from taxation which shall not be less than three and one-half cents nor more than four and one-half cents upon each one hundred dollars assessed valuation of said property. The proceeds of said tax shall be credited to the Library Fund."

Carried. It is moved and carried that the Secretary file with the Charter Amendment Committee of the Board of Supervisors full information as to what other cities receive, and such other information as will be pertinent to the matter. Carried.

Trustee Hale moves that a tentative budget be prepared, showing what will be necessary to carry on the Library for the next fiscal year.

Chairman Sloss asks the Committee on Rules and Administration to give him authority to invite the Chairman of the Committee on Welfare of Employees to sit with the Committee on Rules and Administration. Carried.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

President Bentley reports that on behalf of the Board of Trustees, he had sent a letter of sympathy to Mrs. Carnegie on the death of Andrew Carnegie, and that acknowledgment has been received.

Communications.

From Messrs. Haskell and Reaves, asking the approval of the Library Trustees of a weekly motor delivery service to the patrons of the Library, for which service they would charge fifteen cents per family. Approval of this offer is denied.

From H. Dietsch, keeper of Bernal Heights station, asking for an increase in compensation. Referred to the Committee on Rules and Administration.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

NOV -5 1919

San Francisco, December 2, 1919.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4;10 P.M., President Bentley presiding.

On Roll Call the following are noted present: Trustees Cullinan, Hale, Kelham, Sloss, Taylor, Wise, Young and Bentley. Absent: Trustees McKinstry, O'Connor, Phelan and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $2513.73. Referred to the Finance Committee.

The Committee recommends the purchase of the following

Additional copies for the Main, Branches and Deposit Stations	214v.	$ 193.15
Replacements for the Main, Branches and Deposit Stations.	420v.	304.05
	634v.	$ 497.20

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Kelham, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 1590.70. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 1293.43. Referred to the Finance Committee.

The Committee reports that there is insufficient light over the catalogue cases in the Delivery Room and recommends that a contract be awarded to the Roberts Manufacturing Company, the lowest bidders, to install theproper reflectors, at a cost of $370.00. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Kelham, Sloss, Taylor, Wise, Young and Bentley. Noes; None. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 6914.35
Book Bills.	2513.73
Printing and Binding Bills	1590.70
Miscellaneous Bills	1293.43
	$12312.21
Light Bills	566.42
	$ 12878.63

Salary Demands.

Mullin, George A.	473	$ 300.00	529	Westlake, H.	$ 80.00
Real, Robert	474	300.00	530	Whitcher, M.L.	95.00
475	Bagot, Mrs. E.	85.00	531	Windele, M.W.	94.10
476	Bastian, W.	126.90	532	Woodman, A.	95.00
477	Batchelder, Mrs. M.A.	85.00	533	Armstrong, L.D.	30.00
478	Boyle, A.	65.00	534	Baines, R.E.	15.00
479	Byrne, M.A.	135.00	535	Bird, M.E.	12.00
480	Cadell, D.	75.00	536	Bolton, L.L.	12.00
481	Cordrey, L.H.	75.00	537	Brock, M.C.	12.00
482	Crowhurst, E.M.	85.00	538	Dietsch, H.	12.00
483	Dawson, H.J.	80.00	539	Gowan, S.B.	12.00
484	De Andreis, E.	80.00	540	Grimshaw, Mrs. M.	12.00
485	De Leon, M.	95.00	541	Hamilton, T.R.	12.00
486	Doyle, M.M.	116.80	542	Kenney, W.T.	12.00
487	Eldredge, A.W.	78.85	543	Mooney, E E.	12.00
488	Farrell, M.	70.00	544	Shapro, R.	12.00
489	Fleming, Mrs. E.T.	90.15	545	Blanco, M.E.	36.75
490	Fredricks, J.M.	80.35	546	Buckley, E.	56.35
491	Galli, S.	70.00	547	Byrne, H.	33.95
492	Gilhuly, M.K.	96.95	548	Enlow, R.C.	61.25
493	Goldman, B.A.	100.00	549	Lamont, M.	36.05
494	Hafner, B.S.	95.00	550	Maschio, M.	35.00
495	Hahn, A.	85.00	551	Murray, F.H.	40.95
496	Healy, A.M.	125.00	552	Reston, C.	8.75
497	Healy, E.A.	85.00	553	Schraft, A	55.30
498	Hoggard, W.J.	50.00	554	Wynn, M.	59.15
499	Jones, C.	70.00	555	Brown, M.C.	23.35
500	Kenney, A.	65.00	556	Callan, H.	25.50
501	Langpaap, F.K.	67.45	557	Carney, E.H.	42.50
502	Larkin, J.	65.00	558	Doest, C.	25.00
503	McCafferty, T.V.	85.00	559	Growney, M.	20.75
504	McClaughry, F.G.	72.50	560	Hardiman, B.	11.55
505	McDougall, H.R.	85.00	561	Huntington, R.	25.00
506	McGrath, M.	70.00	562	Petersen, C.C.	25.85
507	Mattingly, M.M.	85.00	563	Sommers, A.	25.85
508	Mau, E.C.	75.00	564	Stasiowski, L.	20.75
509	Mel, C.F.	100.00	565	Stasiowski, S.	25.35
510	Monahan, K.	65.00	566	Watson, M.	21.70
511	Morgan, S.D.	95.00	567	Blum, H.M.	25.00
512	Murphy, F.	51.05	568	Brophy, D.	22.10
513	Murphy, M.F.	91.40	569	Burnell, F.	21.95
514	Murray, A.J.	93.45	570	Cramer, H.	19.90
515	Nelson, L.	75.00	571	Hamburg, H.	26.00
516	Newberry, M.E.	81.20	572	Henning, R.	19.75
517	Nolan, G.J.	130.00	573	Lee, E.	27.20
518	Nolan, J.C.	60.00	574	Nathan, J.	22.10
519	Paine, E.C.	85.35	575	Bawart, Mrs. T.	41.50
520	Panella, A.	125.00	576	Guinasso, L.	21.50
521	Potter, M.E.	70.00	577	Holland, J.R.	25.00
522	Roy, P.	65.00	578	Hult, J.A.	50.00
523	Slosson, Mrs. D.	86.40	579	Johansen, Mrs. A.	41.50
524	Stecher, Mrs. T.D.	70.00	580	Kirwin, Miss K.	46.50
525	Sturges, E.J.	95.00	581	Meyer, Mrs. G.	41.50
526	Symes, L.	62.85	582	Quinlan, M.E.	41.50
527	Walker, F.	70.00	583	White, Mrs. A.	46.50
528	Weed, I.B.	85.00			
					$ 6914.35

Miscellaneous Demands.

584	Po tter Bros. Co.	$ 772.54	590	Leland Stnaford Univ.	$ 80.00
585	Potter Bros. Co.	881.49	591	George A. Mullin	41.10
586	G.E. Stechert & Co.	723.26	592	H.S. Crocker Co.	3.75
587	Amer. Electrochem. Soc.	2.00	593	B.G. Haas	9.60
588	Essex Institute	3.00	594	L.C. Smith & Bros. Co.	60.00
589	F.W. Faxon Co.	10.34	595	California Press	75.50

DEC 2 1919

596	Hicks-Judd Co.	$ 10.75	609	Spring Valley Water Co.	$68.49
597	S.L. Tobias & Son	321.50	610	S.G. Lewald Co.	20.50
598	Foster & Futernick Co.	1109.60	611	Shell Co. of Cal.	52.50
599	Coulter's Rattan Works	13.50	612	Pacific Gas & Elec. Co.	4.69
600	Gilley-Schmid Co.	185.65	613	Amer. Bldg. Main Co.	465.00
601	Joost Bros.	8.50	614	Otis Elevator Co.	27.50
602	Levenson Co.	39.71	615	Pacific Coast Paper Co.	6.54
603	Moise-Klinkner Co.	16.10	616	Sanitary Towel Co.	11.00
604	L.J. Neal	85.00	617	F.A. Thomas Co.	2.50
605	F.O. Renstrom Co.	32.00	618	Geo. A. Mullin	99.70
606	Rudgear-Merle Co.	19.50			
607	L.C. Smith & Bros. Co.	60.05			
608	Madison & Burke	75.00			
					$ 12312.21
			619	Pacific Gas & Elec.	566.42
					$ 12878.63

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Hale, Kelham, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Trustee McKinstry enters and takes her seat.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

1. That Mrs. Dorothy Slosson and Miss Helen Dawson be appointed Branch librarians.

2. That substitutes receive 35¢ per hour, but are not to exceed in any month the minimum salary paid to graded assistants; i.e. $65.00 per month.

3. That the library examination for assistants be postponed until January, 1920.

4. That the Hahnemann Hospital be allowed the same privilege as granted to school teachers for drawing books.

5. That the Registration Department be transferred to the jurisdiction of the Librarian; he to make a daily report to the Secretary of fines and all other monies collected.

6. That visitors be allowed to borrow books by depositing a sum to be fixed by the librarian-not less than two dollars, in lieu of a guarantor. The privilege is not to exceed one month.

7. That all station keepers, except those in the Potrero and the Emporium, be paid fifteen dollars ($15) per month.

8. That Miss Jessie Fredricks, having successfully passed the efficiency test, her salary, according to the rules for library service, be increased from $80 to $85, beginning December first.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Kelham, McKinstry, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

President Bentley reports that he has had conferences with the officers of the Ligue Nationale Francaise, in regard to the transfer of their collection of books to the San Francisco Public Library, and after discussion the matter is left in the hands of the President, with full power to act.

Communications.

From Mrs. Rowland, asking that the sum of two dollars and twenty-

five cents, which she paid for a book, be refunded as the book was lost in the fire which destroyed her home. Motion made that the refund be made. Carried.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary.

DEC 2 1919

4:20 P.M. San Francisco, January 19, 1920

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of Committees and for the transaction of such business as should have been brought before the regular meeting, in the absence of President Bentley and Vice-President Sloss, Trustee Hale is elected temporary chairman.

Meeting called to order at 4:20 P.M. and on

Roll Call the following are noted present: Trustees Hale, Kelham, McKinstry, O'Connor, Taylor, Wise, and Young. Absent: Trustees Bentley, Cullinan, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 3403.97. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main, Branches and Deposit Stations	306v.	$244.80
Replacements for the Main, Branches and Deposit Stations	615v.	492.00
	921v.	$736.80

Roll Call on adoption of recommendation. Ayes: Trustees Hale, Kelham, McKinstry, O'Connor, Taylor, Wise and Young. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 1077.45. Referred to the Finance Committee.

The committee recommends that the contract for printing the Monthly Bulletin be awarded to S.L. Tobias & Son, at the following prices:

2500 copies of a 12-page bulletin	$100.00
2500 " " " 16-page "	138.00
2500 " " " 20-page "	170.00

Roll Call on adoption of recommendation. Ayes: Trustee Hale, Kelham, McKinstry, O'Connor, Taylor, Wise and Young. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 2526.52. Referred to the Finance Committee.

The Committee recommends that the lighting of the Mission Branch be improved, at a cost of five hundred dollars ($500.00). Roll Call on adoption of recommendation. Ayes: Trustees Kelham, Hale, McKinstry, O'Connor, Taylor, Wise and Young. Noes: none. Adopted.

The Committee further suggests that the remaining three tiers of stack, and the unfinished newspaper stack, be installed and that the room set aside for the French Library be fitted up; that the cost of these be paid out of the unsold library bonds. Motion made that the

JAN 19 1920

Building Committee secure estimates of the cost of such work and report to the Board. Carried.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 7017.90
Book Bills	3403.97
Printing and Binding Bills	1077.45
Miscellaneous Bills	2526.52
	$ 14025.84
Light Bill	627.90
	$ 14653.74

Salary Demands.

620	Mullin, George A.	$ 300.00	681	Armstrong, L.D.	30.00
621	Rea, Robert	300.00	682	Baines, R.E.	15.00
622	Bagot, Mrs. E.	85.00	683	Bird, M.E.	15.00
623	Bastian, Wm.	127.80	684	Bolton, L.L.	15.00
624	Batchelder, Mrs. M.A.	45.35	685	Brock, M.C.	15.00
625	Boyle, A.	65.00	686	Dietsch, H.	15.00
626	Byrne, M.A.	135.00	687	Gowan, S.B.	15.00
627	Cadell, D.	67.50	688	Grimshaw, Mrs. M.	15.00
628	Cordrey, L.H.	75.35	689	Hamilton, T.R.	15.00
629	Crowhurst, E.	85.00	690	Kenney, W.T.	15.00
630	Dawson, H.J.	90.00	691	Mooney, E.E.	15.00
631	De Andreis, E.	82.10	692	Shapro, R.	15.00
632	De Leon, M.	95.00	693	Blanco, M.E.	14.35
633	Doyle, M.M.	116.75	694	Buckley, E.	51.45
634	Eldredge, A.W.	80.00	695	Byrne, H.	35.00
635	Farrell, A.	70.00	696	Enlow, R.C.	65.00
636	Fleming, Mrs. E.T.	90.15	697	Maschio, M.	32.55
637	Fredricks, J.M.	86.05	698	Murray, F.H.	57.75
638	Galli, S.	70.00	699	Neal, E.	31.50
639	Gilhuly, M.K.	96.05	700	Reston, C.	42.00
640	Goldman, B.A.	100.00	701	Schraft, A.	60.90
641	Hafner, B.S.	95.00	702	Wynn, M.	65.00
642	Hahn, A.	85.00	703	Brown, M.C.	25.00
643	Healy, A.M.	125.00	704	Callan, H.	10.35
644	Healy, E.A.	85.00	705	Carney, E.M.	44.00
645	Hoggard, W.J.	50.00	706	Doest, C.	25.00
646	Jones, C.	70.00	707	Growney, M.R.	21.40
647	Kenney, A.	65.00	708	Hardiman, B.	20.40
648	Langpaap. F.K.	66.40	709	Huntington, R.	25.00
649	Larkin, J.	65.00	710	Petersen, C.C.	31.95
650	McCafferty, T.V.	85.00	711	Sommers, A.	25.15
651	McClaughry, F.G.	75.00	712	Stasiowski, L.	28.05
652	McDougall, H.R.	48.15	713	Stasiowski, S.	38.25
653	McGrath, M.	70.00	714	Watson, M.	25.00
654	Mattingly, M.M.	85.00	715	Blum, H.M.	25.50
655	Mau, E.C.	75.00	716	Burnell, F.	23.30
656	Mel, C.F.	100.00	717	Cramer, H.	20.55
657	Monahan, K.	65.00	718	Hamburg, H.	27.05
658	Morgan, S.D.	90.45	719	Henning, R.	20.90
659	Murphy, F.	34.65	720	Lee, E.	23.80
660	Murphy, M.F.	91.40	721	Nathan, J.	25.35
661	Murray, A.J.	95.00	722	Wesimann, C.	26.35
662	Nelson, L.	75.00	723	Bawart, Mrs. T.	41.50
663	Newberry, M.E.	80.00	724	Guinasso, L.	21.50
664	Nolan, G.J.	130.00	725	Holland, J.R.	25.00
665	Nolan, J.C.	60.00	726	Hult, J.A.	50.00
666	Paine, E.C.	85.00	727	Johansen, Mrs. A.	41.50
667	Panella, A.	125.00	728	Kirwin, Miss K.	46.50
668	Potter, M.E.	70.00	729	Meyer, Mrs. G.	41.50
669	Roy, P.	65.00	730	Quinlan, M.E.	41.50
670	Slosson, Mrs. D.	90.00	731	White, Mrs. A.	46.50
671	Stecher, Mrs. T.D.	70.00			
672	Sturges, E.J.	95.00			
673	Symes, L.	65.00			
674	Walker, F.	70.00			
675	Weed, I.B.	85.00			
676	Westlake, H.	80.00			
677	Whitcher, M.L.	95.00			
678	Windele, M.W.	95.00			
679	Woodman, A.	98.85			
680	Young, G.	82.55			

$ 7017.90

JAN 19 1920

Miscellaneous Demands.

732	J.J. Newbegin	$ 35.00
733	Patterson's Amer. Dir.	4.50
733	Potter Bros. Co.	1048.93
734	Potter Bros. Co.	749.80
735	G.E. Stechert & Co.	1428.54
736	G.E. Stechert & Co.	6.20
737	George A. Mullin	131.00
738	B.G. Haas	2.50
739	Tablet & Ticket Co.	4.45
740	California Press	341.15
741	Primo Press	46.75
742	S.L. Tobias & Son	91.80
743	Foster & Futernick Co.	590.80
744	J.W. Bender Roofing Co.	14.80
745	J. Brunton & Son	3.25
746	Thos. Day Co.	11.50
747	Decker Electrical Co.	2.50
748	Fuller & Goepp	74.20
749	Gilley Schmid Co.	372.95
750	Goodyear Rubber Co.	13.00
751	H.W. Johns-Manville Co	$950.00
752	Levenson Co.	21.34
753	Mangrum & Otter	23.50
754	Moise-Klinkner Co.	1.75
755	Otis Elevator Co.	1.12
756	R.R. Reid	6.00
757	Remington Typewriter Co.	1.30
758	F.O. Renstrom Co.	110.97
759	Watts Electric Co.	2.00
760	Madison & Burke	75.00
761	Spring Valley Water Co.	56.71
762	S.G. Lewald Co.	41.00
763	Pacific Gas & Elec. Co.	5.25
764	Shell Co. of Cal.	105.00
765	Amer. Bldg. Main. Co.	465.00
766	Hockwald Chem. Co.	7.73
767	Otis Elevator Co.	27.50
768	Sanitary Towel Co.	11.00
769	George A. Mullin	122.15
		$ 14025.84
770	Pacific Gas & Elec. Co.	627.90
		$ 14653.74

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Hale, Kelham, McKinstry, O'Connor, Taylor Wise and Young. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Trustee Sloss enters and takes his seat as Vice President.

Committee on Rules and Administration.

Trustee Kelham presents the report of the Committee. The Committee reports and recommends

That, beginning with January 1st, 1920, the minimum wage of all full-time employees be fixed at $75 per month.

That the salaries of the following be increased:

Miss M.A. Byrne, Head of the Reference Department, from $135 to $140.

Miss A.M. Healy, Head of the Catalogue Department, from $125 to $130 per month.

Miss A. Panella, Secretary's office, from $125 to $130 per month.

That the salaries of the assistants in the Graded Service be as follows:

First	Grade:	$95 to $105
Second	"	$85 " 90
Third	"	$75 " 80

These changes affect all assistants but three, whose salaries shall remain the same until further investigation as to their efficiency by the Committee on Rules.

Roll Call on adoption of recommendation. Ayes: Trustees Hale, Kelham, McKinstry, O'Connor, Taylor, Wise and Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

JAN 19 1920

New Business.

Trustee Kelham reports that bids have been opened for the construction of the Presidio and North Beach branches and that the cost exceeds the estimate.

After discussion it is moved that the Carnegie Corporation be asked to allow the Trustees to spend the balance remaining in the Carnegie Fund for the construction of the branches, the amount being one hundred and fifty-one thousand, six hundred and thirty-two dollars ($151,632.00). Roll Call on adoption of motion. Ayes: Trustees Hale, Kelham, McKinstry, O'Connor, Taylor, Wise and Young. Noes: none. Adopted.

Motion made that the architect, G. Albert Lansburgh, be notified to advise the lowest bidders that contracts will be awarded for the construction of these two branches if approved by the Carnegie Corporation. Roll Call on adoption of motion. Ayes: Trustees Hale, Kelham, McKinstry, O'Connor, Taylor, Wise and Young. Noes: none. Adopted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

JAN 19 1920

San Francisco, February 3, 1920.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., in the absence of President Bentley Vice-President Sloss presiding.

On Roll Call the following are noted present: Trustees Hale, Kelham, O'Connor, Taylor, Wise, Young and Sloss. Absent: Trustees Bentley, Cullinan, M cKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $4480.43. Referred to the Finance Committee.

The Committee recommends tha purchase of the following:

New books	306v.	$609.63
Secondhand books	259v.	303.58
	565v.	$913.21

Roll Call on adoption of recommendation: Ayes: Trustees Hale, Kelham, O'Connor, Taylor, Wise, Young and Sloss. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $974.10. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

100,000 book slips	Cost	$134.50
3,000 requisition blanks	"	10.75
2,000 fine notices	"	7.00
		$152.25

Roll Call on adoption of recommendation. Ayes: Trustees Hale, Kelham, O'Connor, Taylor, Wise, Young and Sloss. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1887.92. Referred to the Finance Committee.

The Committee reports that the matter of installing the remaining book and newspaper stacks had been taken up with the Snead and Company Iron Works, and they have expressed a willingness to figure on the work and to purchase the library bonds in payment thereof.

The Committee is authorized to get bids for the completion of this work.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 7372.50
Book Bills	4480.43
Printing & Binding Bills	974.10
Miscellaneous Bills	1887.92
	$ 14,714.95
Light Bills	701.64
	$ 15,416.59

Salary Demands.

771	Mullin, George A.	$ 300.00
772	Rea, Robert	300.00
773	Bagot, Mrs. E.	90.00
774	Bastian, Wm.	128.10
775	Boyle, A.	75.00
776	Byrne, M.A.	140.00
777	Cadell, D.	80.00
778	Cordrey, L.H.	80.00
779	Crowhurst, E.	90.00
780	Dawson, H.J.	93.20
781	De Andreis, E.	89.20
782	De Leon, M.	100.00
783	Doyle, M.M.	125.25
784	Eldredge, A.W.	85.00
785	Farrell, M.	75.00
786	Fleming, Mrs. E.T.	103.20
787	Fredricks, J.M.	88.50
788	Galli, S.	75.00
789	Gilhuly, M.K.	100.35
790	Goldman, B.A.	105.00
791	Hafner, B.S.	100.00
792	Hahn, A.	79.25
793	Healy, A.M.	130.00
794	Healy, E.A.	87.00
795	Hoggard, W.J.	50.00
796	Jones, C.	75.00
797	Kenney, A.	75.00
798	Langpaap, F.K.	76.20
799	Larkin, J.	75.00
800	McCafferty, T.V.	90.00
801	McClaughry, F.G.	78.85
802	McDougall, H.R.	79.35
803	McGrath, M.	75.00
804	Mattingly, M.M.	90.00
805	Mau, E.C.	77.35
806	Mel, C.F.	105.00
807	Monahan, K.	84.80
808	Morgan, S.D.	36.70
809	Murphy, F.	57.50
810	Murphy, M.F.	99.20
811	Murray, A.J.	76.70
812	Nelson, L.	90.50
813	Newberry, Mrs. M.E.	85.00
814	Nolan, Geo. J.	130.00
815	Nolan, Mrs. J.C.	75.00
816	Paine, Mrs. E.C.	90.00
817	Panella, A.	130.00
818	Potter, M.E.	75.00
819	Roy, P.	75.00
820	Slosson, Mrs. D.	93.65
821	Stecher, Mrs. T.D.	75.00
822	Sturges, E.J.	100.00
823	Symes, L.	75.00
824	Walker, F.	75.00
825	Weed, I.B.	90.00
826	Westlake, H.	65.15
827	Whitcher, M.L.	100.00
828	Windele, M.W.	100.00
829	Woodman, A.	102.10
830	Young, G.	73.65
831	Armstrong, L.D.	$ 30.00
832	Baines, R.E.	15.00
833	Bird, M.E.	15.00
834	Bolton, L.L.	15.00
835	Brock, M.C.	15.00
836	Dietsch, H.	15.00
837	Gowan, S.B.	15.00
838	Grimshaw, Mrs. M.	15.00
839	Hamilton, T.R.	15.00
840	Kenney, W.T.	15.00
841	Mooney, E.E.	15.00
842	Shapro, R.	15.00
843	Blanco, M.E.	23.10
844	Buckley, E.	68.75
845	Byrne, M.E.	41.30
846	Enlow, R.	75.00
847	Hale, R.V.	52.15
848	Maschio, M.	34.65
849	Murray, F.H.	39.55
850	Neal, E.	25.55
851	Reston, C.M.	23.80
852	Schraft, A.	75.00
853	Wynn, M.	75.00
854	Damont, L.	75.00
855	Baird, F.	16.85
856	Brown, M.C.	24.20
857	Carney, E.M.	35.00
858	Doest, C.	25.00
859	Growney, M.	22.80
860	Hardiman, B.H.	14.60
861	Huntington, R.	23.35
862	Petersen, C.C.	27.90
863	Sommers, A.	27.90
864	Stasiowski, L.	28.75
865	Stasiowski, S.	23.95
866	Watson, M.	24.20
867	Cardoza, H.J.	14.60
868	Hamburg, H.	27.55
869	Lee, E.	25.50
870	Marshall, B.	23.30
871	Nathan, J.	23.10
872	Steffens, L.	25.65
873	Virag, S.	26.85
874	Weismann, C.	26.35
875	Coffey, K.	46.50
876	Guinasso, L.	21.50
877	Holland, J.R.	25.00
878	Hult, J.A.	50.00
879	Johansen, Mrs. A.	41.50
880	Kirwin, Miss K.	46.50
881	Meyer, Mrs. G.	41.50
882	Quinlan, M.E.	41.50
883	White, Mrs. A.	46.50

$ 7372.50

FEB 3 1920

Miscellaneous Demands.

884	Potter Bros. Co.	$ 1218.30	902	Levenson Co.	$ 103.56
885	G.E. Stechert & Co.	1200.23	903	S.G. Lewald Co.	34.00
886	Amer. Soc. Mech. Eng'rs.	6.00	904	Mangrum & Otter	116.75
887	S.F. News Co.	2003.80	905	Pacific Mfg. Co.	1.50
888	G.E. Stechert & Co.	3.10	906	W.S. Ray Mfg. Co.	4.38
889	George A. Mullin	39.00	907	F.O. Renstrom Co.	133.60
890	Amer. Library Ass'n	5.00	908	Roberts Mfg. Co.	370.00
891	California Library Ass'n	5.00	909	Roberts Mfg. Co.	5.25
892	B.G. Haas	4.65	910	F.A. Thomas Co.	8.50
893	California Press	32.05	911	F.W. Wentworth & Co.	54.00
894	Primo Press	46.75	912	Madison & Burke	75.00
895	S.L. Tobias & Son	13.25	913	Spring Valley Water Co.	58.63
896	Foster & Futernick Co.	877.40	914	Pacific Gas & Electric Co	5.46
897	J. Brunton & Sons	47.34	915	Shell Co. of Cal.	105.00
898	Emerson Mfg. Co.	3.52	916	Amer. Bldg. Main. Co.	465.00
899	Fuller & Goepp	27.48	917	Otis Elevator Co.	27.50
900	Gilley-Schmid Co.	33.75	918	Sanitary Towel Sup. Co.	11.00
901	Joost Bros.	5.10	919	West Disinfecting Co.	8.75
			920	George A. Mullin	182.85
					$ 14714.95
			921	Pacific Gas & El. Co.	701.64
					$ 15416.59

and moves that these bills beordered paid. Ayes: Trustees Hale, Kelham, O'Connor, Taylor, Wise, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Kelham reports that the plans for the Presidio and North Beach Branches have been forwarded to the Carnegie Corporation of New York for approval, but as yet no reply has been received.

Chairman Young calls the attention of the Board to the fact that some arrangement should be made for a treasury room, for gift books. On motion duly carried, the matter is referred to the Book Committee.

Miss Clara S. Jacobson presents a petition, requesting that one of the rooms in the Mission Branch Library be set aside for a meeting place for community headquarters. Referred to the Committee on Rules.

Communications.

From the Misses Annette J. Chamberlain and Imogene Eldridge, residents of Berkeley, advocating that some recognition be made of the services of Mrs. Clara Worth, in her efforts to collect money for the purchase of a site for the Golden Gate Valley Branch library. The letter is placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullin

Secretary.

FEB 3 1920

San Francisco, March 2, 1920

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., President Bentley presiding.

On Roll Call the following are noted present: Trustees Kelham, McKinstry, O'Connor, Taylor, Wise, Young and Bentley. Absent: Trustees Cullinan, Hale, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 2220.45. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 757.57. Referred to he Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 1253.36. Referred to the Finance Committee.

The Chairman presents the following report:

Consent having been obtained from the Carnegie Corporation, contracts have been signed for the construction of the Presidio Branch Library building, with the following lowest bidders:

General contract	Barrett & Hilp	$56,329
Painting	Harry Graper	1,695
Plumbing	A. Coleman	1,857
Electric	Newbery Electric Company	980
Heating	James & Drucker	3,305
Terra Cotta	Gladding, McBean & Co.	7,775
Underground Wire	Pacific Gas & Electric Co.	235
		$72,176

Also, it is estimated that the cost of light fixtures and other furniture, architect's fees and supervision will be $11,052

making the total cost - - - - - - - - - - $83,228

Contracts have also been signed for the construction of the North Beach Branch Library building, with the following lowest bidders:

General Contract	McLeran & Peterson	$46,594
Painting	H. Graper	1,585
Elcctric	Newbery Electric Co.	810
Plumbing	A. Coleman	1,310
Heating	James & Drucker	2,955

MAR 2 1920

Terra Cotta	Gladding, McBean & Co.	5,200
		$ 58,454

Also, it is estimated that the cost of light fixtures and other furniture, architect's fee and supervision will be $ 9,732
making the total cost - - - - - - - - - - - - $68,186

Totals, Presidio Branch	$ 83,228
North Beach Branch	68,186
	$152,414
Amount remaining in Carnegie Fund	$152,632
Surplus	$ 218

The Committee also reports that bids had been obtained for furnishing linoleum for both branch libraries, and recommends that the contract be awarded to D.N. & E. Walter & Company as follows:

North Beach Branch	$ 1,085.40
Presidio Branch	1,361.00

theirs being the lowest bid received.

Roll Call on adoption of recommendation. Ayes: Trustees Kelham, McKinstry, O'Connor, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

The Committee also recommends that the bid of F.W. Wentworth & Company for furnishing two hundred (200) chairs for these branches, at a cost of $6.25 each, be accepted, they being the lowest bidders.

Roll Call on adoption of recommendation. Ayes: Trustees Kelham, McKinstry, O'Connor, Taylor, Wise, Young and Bentley. Ayes: Noes: none. Adopted.

The Committee further reports that Snead and Company are working on the book stacks plans and will submit a bid later.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee On Finance & Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 7217.25
Book Bills	2220.45
Printing and Binding Bills	757.57
Miscellaneous Demands	1253.36
	$11448.63

Salary Demands.

922	Mullin, George A.	$ 300.00	944	Healy, E.A.	$ 90.00
923	Rea, Robert	300.00	945	Hoggard, W.J.	50.00
924	Bagot, Mrs. E.	90.00	946	Jones, C.	75.00
925	Bastian, Wm.	120.70	947	Kenney, A.	75.70
926	Boyle, A.	77.80	948	Langpaap, G.K.	77.95
927	Byrne, M.A.	140.00	949	Larkin, J.	75.00
928	Cadell, D.	78.85	950	McCafferty, T.V.	88.70
929	Cordrey, L.H.	53.35	951	McClaughry, F.G.	77.35
930	Crowhurst, E.M.	90.00	952	McDougall, H.R.	86.05
931	Dawson, H.J.	95.00	953	McGrath, M.	75.00
932	De Andreis, E.	89.20	954	Mattingly, M.M.	88.30
933	De Leon, M.	98.10	955	Mau, E.C.	80.00
934	Doyle, M.M.	115.80	956	Mel, C.F.	105.00
935	Farrell, M.	75.00	957	Monahan, K.	75.00
936	Fleming, Mrs. E.T.	87.45	958	Morgan, S.D.	96.65
937	Fredricks, J.M.	108.90	959	Murphy, F.	74.30
938	Galli, S.	62.50	960	Murphy, M.F.	95.00
939	Gilhuly, M.K.	100.00	961	Murray, A.J.	100.00
940	Goldman, B.A.	105.35	962	Nelson, L.	80.00
941	Hafner, B.S.	43.35	963	Newberry, M.E.	85.00
942	Hahn, A.	85.00	964	Nolan, G.J.	130.00
943	Healy, A.M.	130.00	965	Nolan, J.C.	75.00

966	Paine, E.C.	$ 90.00	1003	Schraft, A.	$75.00
967	Panella, A.	130.00	1004	Taylor, W.A.	14.35
968	Potter, M.	75.00	1005	Wynn, Mrs. M.	76.20
969	Roy, P.	75.00	1006	Baird, F.	16.50
970	Slosson, Mrs. D.	90.05	1007	Brown, M.	24.15
971	Stecher, Mrs. T.D.	78.50	1008	Carney, E.	42.50
972	Sturges, E.J.	100.00	1009	Doest, C.	25.00
973	Symes, L.	67.50	1010	Growney, M.R.	20.40
974	Walker, F.	65.00	1011	Hardiman, B.	23.10
975	Weed, I.B.	90.00	1012	Huntington, R.	22.50
976	Westlake, H.	45.15	1013	Petersen, C.C.	23.30
977	Whitcher, M.L.	100.00	1014	Sommers, A.	29.60
978	Windele, M.W.	100.00	1015	Stasiowski, L.	21.10
979	Woodman, A.	100.00	1016	Watson, M.	24.15
980	Young, G.	80.10	1017	Burnell, F.	23.45
981	Armstrong, L.D.	30.00	1018	Cardoza, H.	18.00
982	Baines, E.R.	15.00	1019	Clarke, S.	26.00
983	Bird, M.E.	15.00	1020	Hamburg, H.	6.10
984	Bolton, L.L.	15.00	1021	Lee, E.	21.60
985	Brock, M.C.	15.00	1022	Murray, F.B.	23.30
986	Dietsch, H.	15.00	1023	Nathan, J.	21.40
987	Gowan, Mrs. S.B.	15.00	1024	Potter, G.	5.10
988	Grimshaw, Mrs. M.	15.00	1025	Virag, S.	24.30
989	Hamilton, T.R.	15.00	1026	Coffey, Miss K.	46.50
990	Kenney, W.T.	15.00	1027	Guinasso, L.	21.50
991	Money, S.J.	15.00	1028	Holland, J.R.	25.00
992	Shapro, R.	15.00	1030	Johansen, Mrs. A.	41.50
993	Blanco, M.E.	32.20	1029	Hult, J.A.	50.00
994	Buckley, E.	75.00	1031	Kirwin, Miss K.	46.50
995	Byrne, M.A.	31.50	1032	Meyer, Mrs. G.	41.50
996	Enlow, R.	75.00	1033	Quinlan, M.E.	41.50
997	Hale, R.V.	65.00	1034	White, Mrs. A.	46.50
998	Lamont, M.	2.50	1035	Stasiowski, S.J.	10.90
999	Maschio, M.	33.25	1036	Clark, H.	82.50
1000	Murray, F.H.	32.55			
1001	Neal, E.	14.70			
1002	Reston, C.M.	4.90			
					$ 7217.25

Miscellaneous Demands.

1037	Holmes Book Co.	$ 80.00	1054	Gilley-Schmid Co.	$ 36.40
1038	Potter Bros. Co.	1004.94	1055	Joost Bros.	2.45
1039	G.E. Stechert & Co.	712.81	1056	Levenson So.	82.66
1040	White House	98.75	1057	Pacific Gas & Elec. Co.	52.01
1041	N.Y. Times Index	36.00	1058	D.N. & E. Walter & Co.	18.95
1042	H.W. Wilson Co.	74.45	1059	F.W. Wentworth & Co.	5.90
1043	George A. Mullin	13.50	1060	Madison & Burke	75.00
1044	Librarian of Congress	200.00	1061	Spring Valley Wat. Co.	63.01
1045	B.G. Haas	97.47	1062	S.G. Lewald Co.	91.50
1046	Morgan Bros.	10.00	1063	Shell Co. of Cal.	105.00
1047	Schwabacher-Frey Sta. Co.	1.80	1064	Amer. Bldg. Main. Co.	465.00
1048	California Press	7.25	1065	Caldow Paint Co.	2.25
1049	Halpin Lithograph Co.	10.40	1066	H.J. Kline Co.	16.00
1050	S.L. Tobias & Son	123.75	1067	Pacific Coast Pap. Co.	7.83
1051	Foster & Futernick	506.90	1068	Sanitary Towel Co.	11.00
1052	Decker Elec'l Co.	8.40	1069	George A. Mullin	173.25
1053	Fuller & Goepp Co.	36.75			
					$ 11448.63

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Kelham, McKinstry, O'Connor, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That the request for the use of a room in the Mission Branch Library, for a community center, be denied.

That all employees who were ill with influenza during the months of January and February be paid their salary for the time lost.

That the salary of George Nolan and William Bastian be increased $10.00 each per month.

That the leave of absence granted to Miss M.T. Tyler be extended six months from March 1st, 1920.

MAR 2 1920

That Miss Helen Westlake be granted six months' leave of absence from February 1st, 1920, because of illness.

That on account of disobedience of orders, Miss Coffey, janitress of the Noe Valley Branch Library, be dismissed from the service.

That Miss Alba Eldredge be granted two months' leave of absence, from February 1st, 1920.

That Mrs. Mary Batchelder be granted six months' leave of absence, from February 1st, 1920.

That Miss Hazel Clark be appointed book marker, at a salary of $75.00 per month.

That Miss Evelyn Smithbe re-instated in the library service, at a salary of $75.00 per month; and that at the end of sixty days she be paid a salary of $80.00 per month.

That, according to "The Rules for Library Service," the salary of Miss Mary Murphy be increased from $95 to $100 per month, beginning March 1st, 1920.

That Article IV, Paragraph 1, of "The Rules fof Library Service" be amended to read:

"Candidates must not be less than 18, nor more than 35 years of age."

That the open hours of the library be changed as follows: The Library shall be open daily from 9 A.M. to 9 P.M. except on Sunday, when the hours shall be from 1:30 to 5 P.M.

The Library shall close on the following legal holidays:

New Year's Day
Washington's Birthday
Memorial Day
Independence Day
Labor Day
Admission Day
Thanksgiving Day
Christmas Day

and at 5 P.M. on the evenings before Christmas and New Year's Day. When New Year or Christmas fall on a Sunday, the library shall remain closed on both Sunday and the following day.

Roll Call on adoption of the recommendation. Ayes: Trustees Kelham, McKinstry, O'Connor, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Trustee Hale enters and takes his seat.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee McKinstry calls attention to the matter of health insurance and the Secretary is instructed to ascertain what provision is made for other city employees in regard to this question.

Trustee Hale moves that the action of the President and the Secretary, in signing contracts for the erection of the Presidio and North Beach Branch libraries, be approved.

Roll Call on adoption of motion. Ayes: Trustees Hale, Kelham, McKinstry, O'Connor, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Communications.

From the Monroe School Mothers' Club, advising that Mrs. Hollman has offered to donate to the city (providing the same be used for a Branch Library) a lot and building at 224 Paris street. Matter is referred to the Committee on Branches.

MAR 2 1920

From Miss Ida B. Weed, requesting a leave of absence, without pay, for two months, beginning April first, 1920. On motion same is granted.

Trustee Wise submits the following amendment to the rules:

RESOLVED:- That Article IV of the Rules for Library Service be amended to read as follows:

(1) Appointments to the Fourth Grade..... Applicants for admission to the Fourth Grade shall be required to register with the Secretary. They must be not less than 18 nor more than 35 years of age. They must be in good physical condition, and have had a high school education or its equivalent. Registered candidates, when called upon, shall render a probationary service of four weeks and if, at the end of that time, they are considered satisfactory to the librarian, they shall be placed on the list of eligibles, to be filed with the secretary, and all appointments to the Library shall be made from that list.

Referred to the Committee on Rulcs and Administration.

There being no further business, the meeting adjourned.

Geo A Mullin

Secretary.

MAR 2 1920

San Francisco, April 6, 1920

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Bentley presiding.

On Roll Call the following are noted present: Trustees Cullinan, Hale, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Absent: Trustees Phelan and Mayor Rolph. Present 10. Absent 2.

Minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report ofthe Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 5440.06. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 1287.60. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

20,000	Form 46, branch order slips	$57.00
3,000	" 2, secretary's receipts	6.00
20,000	" 51, call slips	20.00
25,000	" 12, finable slips	17.50
2,000	" 41, time record blanks	19.00

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to amount of $ 1176.97. Referred to the Finance Committee.

The Committee recommends that a contract, dating from March 1st, 1920, be signed with the American Building Maintenance Company, for janitorial service in the Main Library, at the monthly cost of four hundred and sixty-five dollars ($465.00). Roll Call on adoption of recommendation. Ayes: Cullinan, Hale, Kelham, Mc Kinstry, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

The Committee also recommends that lights be installed over the magazine cases in the periodical room, at a cost of $245.00. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

The Committee reports that plans have been received from the Snead and Company Iron Works, for the completion of the book stack.

Trustee Cullinan asks to be excused and retires.

Committee on Branches.

Regarding the offer of a building and grounds at 224 Paris

APR -6 1920

street, for a branch library, the Committee reports that the site had been looked over and was found too small for a branch library. The Chairman of the Committee suggests that the Committee on Branches meet with the Monroe School Mothers' Club and that it recommend to the Club that they themselves conduct a station in this building, the Library to furnish books and thirty dollars ($30.00) per month as compensation. A station of this kind is being conducted in the Potrero, under the auspices of the Potrero Women's Club.

The matter is left in the hands of the Committee, for further report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary demands	$ 7547.15
Book Bills	5440.06
Printing & Binding Bill	1287.60
Miscellaneous Bills	1176.97
	$ 15451.78
Light Bills	1159.23
	$ 16611.01

Salary Demands.

1070	Mullin, George A.	$ 300.00	1117	Potter, M.E.	$ 75.00
1071	Rea, Robert	300.00	1118	Roy, P.	75.00
1072	Bagot, Mrs. E.	90.00	1119	Slosson, Mrs. D.	95.00
1073	Bastian, Wm.	138.10	1120	Smith, E.	20.00
1074	Boyle, A.	76.75	1121	Stecher, Mrs. T.D.	75.00
1075	Byrne, M.A.	140.00	1122	Sturges, E.J.	100.00
1076	Cadell, D.	80.00	1123	Symes, L.	82.50
1077	Clark, H.	75.00	1124	Walker, F.	85.00
1078	Cordrey, L.H.	106.65	1125	Weed, I.B.	90.00
1079	Crowhurst, E.M.	90.00	1126	Westlake, H.	7.50
1080	Dawson, H.J.	95.00	1127	Whitcher, M.L.	100.00
1081	De Andreis, E.	87.45	1128	Windele, M.	103.15
1082	De Leon, M.	70.00	1129	Woodman, A.	100.00
1083	Doyle, M.M.	120.35	1130	Young, G.	85.00
1084	Farrell, M.	75.00	1131	Armstrong, L.D.	30.00
1085	Fleming, Mrs. E.T.	121.25	1132	Baines, R.E.	15.00
1086	Fredricks, J.M.	102.95	1133	Bird, M.E.	15.00
1087	Gall, S.	60.00	1134	Bolton, L.L.	15.00
1088	Gilhuly, M.K.	100.00	1135	Brock, M.C.	15.00
1089	Goldman, B.A.	105.00	1136	Dietsch, H.	15.00
1090	Hafner, B.S.	80.00	1137	Gowan, S.B.	15.00
1091	Hahn, A.	70.85	1138	Grimshaw, Mrs. M.	15.00
1092	Healy, A.M.	130.00	1139	Hamilton, T.R.	15.00
1093	Healy, E.A.	78.00	1140	Kenney, W.T.	15.00
1094	Hoggard, W.J.	50.00	1141	Mooney, Mrs. E.E.	15.00
1095	Jones, C.	72,50	1142	Shapro, P.	15.00
1096	Kenney, A.	75.00	1143	Blanco, M.	35.35
1097	Langpaap, F.K.	76.20	1144	Buckley, E.	75.00
1098	Larkin, J.	75.00	1145	Byrne, H.	36.75
1099	McCaggerty, T.V.	90.00	1146	Cordrey, G.	18.20
1100	McClaughry, F.G.	78.85	1147	Enlow, R.	75.00
1101	McDougall, H.R.	85.00	1148	Fisher, H.A.	34.30
1102	McGrath, M.	75.00	1149	Hale, R.V.	70.00
1103	Mattingly, M.M.	90.00	1150	Maschio, M.	75.00
1104	Mau, E.C.	80.00	1151	Murray, F.H.	27.65
Mel,	C.F.1105	105.00	1152	Neal, E.	17.85
1106	Monahan, K.	75.70	1153	Reston, C.M.	7.35
1107	Morgan, S.D.	130.00	1154	Schraft, A.	75.00
1108	Murphy, Mx&x Frances	75.00	1155	Wynn, M.	75.00
1109	Murphy, M.F.	105.60	1156	Carney, E.M.	42.50
1110	Murray, A.J.	123.30	1157	Doest, C.	13.00
1111	Nelson, L.	80.00	1158	Graves	13.00
1112	Newberry, M.E.	85.00	1159	Gorwney, M.R.	22.80
1113	Nolan, G.J.	140.00	1160	Hardiman, B.H.	23.45
1114	Nolan, J.C.	75.00	1161	Huntington, P.	25.00
1115	Paine, E.C.	90.00	1162	Petersen, C.C.	39.45
1116	Panella, A.	130.00	1163	Sommers, A.	

APP -6 1920

1164	Stasiowski, L.	$24.15	1175	Smith, L.	$ 34.50
1165	Stasiowski, S.	44.20	1176	Virag, S.	28.90
1166	Watson, E.	13.00	1177	Dashiell, J.	43.40
1167	Watson, M.	25.00	1178	Guinasso, L.	21.50
1168	Burnell, F.	27.90	1179	Holland, J.R.	25.00
1169	Clarke, S.	27.40	1180	Hult, J.A.	50.00
1170	Lee, E.	27.40	1181	Johansen, Mrs. A.	41.50
1171	McGuigan,	13.95	1182	Kirwin, Miss K.	46.50
1172	Marshall, B.	4.75	1183	Meyer, Mrs. G.	41.50
1173	Murray, F.B.	26.70	1184	Quinlan, M.E.	41.50
1174	Nathan, J.	24.15	1185	White, Mrs. A.	46.50
					$ 7547.15

Miscellaneous Demands.

1186	Potter Bros. Co.	$ 2114.16	1201	Mangrum & Otter	98.00
1187	S.F.N.Co.	223.48	1202	Moise-Klinkner Co.	4.77
1188	G.E. Stechert & Co.	1565.67	1203	Pacific Mfg. Co.	5.00
1189	Librarian of Congress	100.00	1204	Roberts Mfg. Co.	3.00
1190	G.E. Stechert & Co.	1395.95	1205	Watts Electric Co.	5.25
1191	George A. Mullin	40.80	1206	F.W. Wentworth & Co.	8.00
1192	B.G. Haas	188.25	1207	Madison & Burke	75.00
1193	A. Carlisle & Co.	63.75	1208	S.G. Lewald Co.	71.00
1194	Hicks-Judd Co.	48.50	1209	Pacific Gas & Elec. Co.	11.48
1195	S.L. Tobias & Son	200.00	1210	Spring Valley Water	52.39
1196	Foster & Futernick Co.	158.70	1211	Amer. Bldg. Main. Co.	465.00
1196½	Foster & Futernick Co.	628.40	1212	Caldow Paint Co.	2.25
1197	R.A. Fanto	3.85	1213	Otis Elevator Co.	27.50
1198	Gilley-Schmid Co.	175.45	1214	Sanitary Towel Sup. Co.	11.00
1199	Joost Bros.	3.10	1215	George A. Mullin	130.75
1200	Levenson Co.	24.18	1216	Pacific Gas & El. Co.	1159.23
					$ 16611.01

and moves that these bills be ordered paid. Ayes: Trustees Hale, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: None. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

1. That Miss Coffey, former janitress of the Noe Valley Branch Library, who was dismissed at the last meeting, has appealed to the Committee to re-open her case. Upon investigation, the Committee recommends that no further action be taken.

2. That the request of Mrs. M.Mattingly, for a year's leave of absence, be denied, but that she be notified if she desires to re-enter the library service she may make application to the Board and the matter will be considered at such time.

3. That the increase in salary of the following employees be made in May, instead of October, of 1920:

Miss Farrell, Galli, Jones, McGrath, and Potter.

4. In regard to the amendment of the Rules, regarding examinations, it is recommended that action be postponed.

Trustee Sloss asks to be excused and retires.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Chairman Bentley reports that the California Library Association will meet in Riverside from April 30th to May 3d and that an invitation has been received for the Trustees to attend the meeting. Trustee McKinstry moves that Mr. Rea be sent as a delegate to the convention, his expenses (not to exceed seventy-five dollars) to be paid by the Library.

Roll Call on adoption of motion. Ayes: Trustees Hale, Kelham, McKinstry, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Communications.

From Eleanor M. Fisher, public health nurse, requesting that some of the discarded books be supplied to Ward 11 of the San Francisco Hospital. On motion duly carried, the request is granted.

From H.H. Hutton, requesting that the room in the basement of the Golden Gate Valley Branch be set aside Tuesday evenings for a meeting place for the Golden Gate Valley Improvement Club. Referred to the Committee on Rules.

President Bentley requests an expression of opinion from the members of the Board in the matter of his call upon the Governor of the State for the purpose of presenting to him the proposition to house in this building the Sutro library. On motion duly carried, the President of the Board is requested so to do.

There being no further business the meeting adjourned.

Geo. A. Mullin
Secretary.

APR -6 1920

San Francisco, May 5, 1920.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M. President Bentley presiding.

On Roll Call the following are noted present: Trustees Cullinan, Hale, Kelham, Taylor, Wise, Young and Bentley. Absent: Trustees McKinstry, O'Connor, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The President appoints Trustee Cullinan as a temporary member of the Committee on Books.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 7230.65. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 836.60. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 1153.06. Referred to the Finance Committee.

Chairman Kelham reports, in the matter of securing bids for the book stacks, that only one firm can furnish the exact duplicate of the present stack. He recommends that bidders be allowed to bid on a different style of newspaper stack, providing that said stack meets with the approval of the Building Committee. Recommendation adopted.

Committee on Branches.

In the absence of Chairman O'Connor the Secretary reports that the Chairman of the Branch Committee had called upon the Monroe School Mothers' Club, in regard to the establishment of a station (under the direction of the Club) in the memorial chapel which was offered by the Mothers' Club, but that no arrangement could be made to do so.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 7230.65
Book Bills	764.16
Printing and Binding bills	836.60
Miscellaneous Bills	1153.06
	$ 9984.47
Light Bills	454.67
	$ 10439.14

MAY -5 1920

Salary Demands.

1217	Mullin, George A.	$ 300.00	1273	Woodman, A.	$ 100.00
1218	Rea, Robert	300.00	1274	Young, G.	79.35
1219	Bagot, Mrs. E.	92.80	1275	Armstrong, L.D.	30.00
1220	Bastian, Wm.	137.80	1276	Baines, R.E.	15.00
1221	Boyle, A.	75.00	1277	Bolton, L.L.	15.00
1222	Byrne, M.A.	140.00	1278	Brock, M.C.	15.00
1223	Cadell, D.	80.00	1279	Dietsch, H.	15.00
1224	Clark, H.	75.00	1280	Gowan, S.B.	15.00
1225	Cordrey, L.H.	80.00	1281	Grimshaw, Mrs. M.	15.00
1226	Crowhurst, E.M.	90.00	1282	Hamilton, T.R.	15.00
1227	Dawson, H.J.	82.35	1283	Kenney, W.T.	15.00
1228	De Andreis, E.	88.15	1284	Lathrop, R.	15.00
1229	DeLeon, M.	90.00	1285	Mooney, E.E.	15.00
1230	Doyle, M.M.	125.95	1286	Shapro, R.	15.00
1230	Eldredge, A.W.	76.50	1287	Blanco, M.E.	34.30
1231	Farrell, M.	75.00	1288	Byrne, H.	34.30
1232	Fleming, Mrs. E.T.	105.30	1289	Cordrey, G.	17.85
1233	Fredricks, J.M.	94.20	1290	Dallman, E.C.	75.00
1234	Galli, S.	75.00	1291	Enlow, R.	75.00
1235	Gilhuly, M.K.	100.00	1292	Fisher, H.A.	35.35
1237	Goldman, B.A.	105.00	1293	Hale, R.V.	73.75
1238	Hafner, B.S.	100.00	1294	Hummel, R.	16.80
1239	Hahn, A.	85.00	1295	Maschio, M.	36.55
1240	Healy, A.M.	130.00	1296	Neal, E.	12.25
1241	Healy, E.A.	90.00	1297	Reston, C.M.	2.45
1242	Hoggard, W.J.	50.00	1298	Schraft, A.	75.00
1243	Jones, C.	75.00	1299	Wynn, Mrs. M.	62.50
1244	Kenney, A.M.	79.20	1300	Carney, E.	49.00
1245	Langpaap, F.K.	75.00	1301	Fleming, H.	25.00
1246	Larkin, J.	75.00	1302	Growney, M.R.	22.45
1247	McCafferty, T.V.	90.00	1303	Hardiman, B.H.	15.90
1248	McClaughry, F.G.	78.65	1304	Huntington, P.	25.00
1249	McDougall, H.R.	85.00	1305	Jost, J.	10.45
1250	McGrath, M.M.	75.00	1306	Petersen, C.C.	29.25
1251	Mau, E.C.	80.00	1307	Sommers, A.	27.05
1252	Mel, C.F.	105.00	1308	Stasiowski, L.	22.60
1253	Monahan, K.	75.00	1309	Stasiowski, S.	34.50
1254	Murphy, F.	71.40	1310	Watson, E.	25.00
1255	Murphy, M.F.	124.50	1311	Watson, M.	25.00
1256	Murray, A.J.	100.00	1312	Burnell, F.	25.35
1257	Nelson, L.	87.00	1313	Clarke, S.	26.50
1258	Newberry, M.E.	79.35	1314	Lee, E.	25.50
1259	Nolan, G.J.	140.00	1315	McGuigan, H.	24.65
1260	Nolan, J.C.	75.00	1316	Murray, F.B.	25.85
1261	Paine, E.C.	90.00	1317	Nathan, J.	21.25
1262	Panella, A.	130.00	1381	Smith, L.	24.15
1263	Potter, M.E.	75.00	1319	Virag, S.	26.70
1264	Roy, P.	75.00	1320	Dashiell, J.	3.20
1265	Slosson, Mrs. D.	95.00	1321	Guinasso, L.	21.50
1266	Smith, E.F.	72.50	1322	Holland, J.	25.00
1267	Stecher, Mrs. T.D.	76.20	1323	Hult, J.A.	50.00
1268	Sturges, E.J.	100.00	1324	Johansen, Mrs. A.	41.50
1269	Symes, L.	75.00	1325	Kirwin, Miss K.	46.50
1270	Walker, F.	75.00	1326	Meyer, Mrs. G.	41.50
1271	Whitcher, M.L.	100.00	1327	Quinlan, M.E.	41.50
1272	Windele, M.W.	100.00	1328	White, Mrs. A.	46.50
					$ 7230.65

Miscellaneous Demands.

1329	Potter Bros. Co.	$ 358.90	1345	Joost Bros.	$ 4.70
1330	C.E. Stechert & Co.	189.20	1346	Levenson So.	31.09
1331	White House	175.36	1347	Mangrum & Otter	86.00
1332	Amer. Electrochem. Soc.	2.00	1438	Moise-Klinkner Co.	10.65
1333	Geo. A. Mullin	38.70	1349	W.S. Ray Mfg. Co.	1.75
1334	Gaylord Bros.	8.60	1350	F.O. Renstrom Co.	18.35
1335	B.G. Haas	1.20	1351	Pacific Gas & Elec. Co.	4.90
1336	Primo Press	46.75	1352	S.G. Lewald Co.	132.00
1337	S.L. Tobias & Son	44.50	1353	Madison & Burke	75.00
1338	Foster & Futernick Co.	363.05	1354	Spring Valley Water Co.	54.72
1339	Foster & Futernick Co.	372.50	1355	Amer. Bldg. Main. Co.	465.00
1340	Thos. Day Co.	7.60	1356	H.J. Kline Co.	14.50
1341	Decker Elect'l Constr. Co.	5.25	1357	Sanitary Towel Co.	11.00
1342	Everett & Milholland	18.10	1358	Geo. A. Mullin	153.15
1343	Fuller & Goepp	10.30			$ 9984.47
1344	Gilley-Schmid Co.	49.00	1359	Pacific Gas & E. Co.	454.67
					$ 10439.14

MAY -5 1920

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Hale, Kelham, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Sloss, Trustee Cullinan reports and recommends as follows:

That, according to the Rules for Library Service, the salaries of the following assistants be increased, beginning April 1st:

Miss M. Doyle	from $85 to	$90
Mrs. E.T. Fleming	" 85 to	90

and the following, beginning May 1st:

Miss D. Cadell	" 80 to	85
Miss L. Cordrey	" 80 to	85
Miss E. de Andreis	" 85 to	90
Miss A. Farrell	" 75 to	80
Miss S. Galli	" 75 to	80
Miss C. Jones	" 75 to	80
Miss M. McGrath	" 75 to	80
Miss E. Mau	" 80 to	85
Miss L. Nelson	" 80 to	85
Miss M. Potter	" 75 to	80

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Kelham, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Reports of Special Committees.

President Bentley reports that he had taken up with the Governor of State the matter of housing the Sutro collection of books in the Main Library and that the Governor seemed very favorably disposed towards the matter. The President requests further time to give to the question.

New Business.

The Secretary reports that seven hundred and twenty-four volumes of books on music have been received as a bequest from the Louis Lisser estate.

President Bentley requests that Trustee Taylor send a suitable acknowledgment for the gift.

The Secretary further reports that the United Railroads of San Francisco have donated two hundred and one bound volumes of San Francisco and Oakland newspapers. The Secretary is instructed to send a letter of thanks for the donation.

Communications.

From the Bernal Progressive Club, requesting that the Library station now located at Mission and Courtland Avenue be removed to a more central location, and recommends that the store at #303 Courtland Avenue be selected in its stead. Referred to the Committee on Branches.

From the residents of the Bay View district, requesting that a station be installed in that district. Referred to the Committee on Branches.

The Board goes into executive session.

It-is-moved-by-Trustee-Cullinan,-seconded-by-Trustee-Young,-that the-salary. It is moved that the Law Committee be instructed to submit such amendments to the By-Laws and Rules as will be necessary to change the present title of the Secretary to "controller and secretary.". Roll Call on adoption of motion. Ayes: Trustees Cullinan;

MAY -5 1920

Hale, Kelham, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

It is moved by Trustee Cullinan, seconded by Trustee Young, that the salary of the Secretary be increased to $400 per month, beginning May 1st, and when his title is changed to controller and Secretary, the salary shall continue at $400 per month. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Hale, Kelham, Taylor, Wise Young and Bentley. Noes: none. Adopted.

There being no further business the meeting adjourned.

Geo A Mullin
Secretary.

MAY -5 1920

San Francisco, June 1, 1920.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:25 P.M., President Bentley presiding.

On Roll Call the following are noted present: Trustees Cullinan, Kelham, O'Connor, Sloss, Wise, Young and Bentley. Absent: Trustees Hale, McKinstry, Phelan, Taylor and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

The reports of the Secretary and the Librarian are not presented.

The President appoints Trustees Wise and O'Connor as temporary members of the Committee on Books.

The regular order of business is suspended and Miss Delancy, of the San Francisco Center, addresses the Board in regard to establishing a station in the Bernal School, under the direction of the Community Center.

Mr. Silvey, President of the Bernal Progressive Club, appears in opposition to the same. The matter is referred to the Committee on Branches.

The regular order of business is resumed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Taylor, Trustee Young reports bills to the amount of $ 292.20. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young presents bills to the amount of $ 1751.36. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham presents bills to the amount of $ 1336.50. Referred to the Finance Committee.

The Committee reports that bids for the completion of the book stack would be received June 15, 1920, and recommends that no bid bond be required. Recommendation adopted.

Committee on Branches.

Chairman O'Connor reports

That the Bay View district has been visited, and when the Library has funds, a station should be established here, as requested by the residents.

In the matter of the removal of the station from Mission street, opposite Courtland avenue, to the store at #303 Courtland avenue, as requested by the Bernal Progressive Club, it is not deemed advisable that such change be made, as the present station is now located in a position where it meets the needs of the residents on both sides of Mission street.

Report of the Committee is adopted.

Committee on Finance and Audit.

In the absence of Chairman Taylor, Trustee Kelham reports bills as follow:

JUN 1 1920

Salary Demands	$ 7555.45
Book Bills	292.20
Printing and Binding Bills	1751.36
Miscellaneous Bills	1336.50
	$ 10935.51

Salary Demands.

1360	Mullin, George A.	$ 400.00	1418	Baines, R.E.	$15.00
1361	Rea, Robert	300.00	1419	Bolton, L.L.	15.00
1362	Bagot, Mrs. E.	90.00	1420	Brock, M.C.	15.00
1363	Bastian, Wm.	137.50	1421	Dictsch, H.	15.00
1364	Boyle, A.	62.50	1422	Gowan, S.B.	15.00
1365	Byrne, M.A.	140.00	1423	Grimshaw, Mrs. M.	15.00
1366	Cadell, D.	85.00	1424	Hamilton, T.R.	15.00
1367	Clark, H.	75.00	1425	Kenney, W.T.	15.00
1368	Cordrey, L.H.	87.45	1426	Lathrop, R.	15.00
1369	Crowhurst, E.	90.00	1427	Mooney, E.E.	15.00
1370	Dawson, H.J.	95.00	1428	Shapro, R.	15.00
1371	De Andreis, E.	100.15	1429	Blanco, M.	32.90
1372	De Leon, M.	100.00	1430	Brunig, H.D.	30.00
1373	Doyle, M.M.	116.70	1431	Buckley, E.	75.00
1374	Eldredge, A.W.	87.80	1432	Byrne, H.	35.70
1375	Farrell, M.	80.00	1433	Dallman, E.G.	75.00
1376	Fleming, Mrs. E.T.	120.20	1434	Enlow, R.	75.00
1377	Fredricks, J.M.	85.70	1435	Fisher, H.A.	34.65
1378	Galli, S.	80.00	1436	Hummel, R.	50.00
1379	Gilhuly, M.K.	96.65	1437	Lord, A.M.	30.00
1380	Goldman, B.A.	105.00	1438	Maschio, M.	28.00
1381	Hafner, B.S.	100.00	1439	Murphy, F.	75.00
1382	Hahn, A.	23.70	1440	Neal, E.	70.00
1383	Healy, A.M.	130.00	1441	Reston, C.M.	15.00
1384	Healy, E.A.	90.00	1442	Schraft, A.	75.00
1385	Hoggard, W.J.	50.00	1443	Van Winkle, J.	30.00
1386	Jones, C.	80.00	1444	Wynn, Mrs. M.	75.00
1387	Kenney, A.	75.00	1445	Carney, E.M.	39.00
1388	Langpaap, F.K.	76.75	1446	Fleming, Miss H.	25.00
1389	Larkin, J.	75.00	1447	Growney, M.R.	21.95
1390	McCafferty, T.V.	90.00	1448	Huntington, R.	25.00
1391	McClaughry, F.G.	78.50	1449	Jost, J.	25.50
1392	McDougall, H.R.	72.05	1450	Petersen, C.C.	25.35
1393	McGrath, M.M.	80.00	1451	Sommers, A.	27.20
1394	Mau, E.C.	85.00	1452	Stasiowski, L.	21.95
1395	Mel, C.F.	105.00	1453	Stasiowski, S.	29.25
1396	Monahan, K.	75.00	1454	Watson, E.	25.00
1397	Murphy, M.F.	108.75	1455	Watson, M.	25.00
1398	Murray, A.J.	100.00	1456	Burnell, F.	23.65
1399	Nelson, L.	85.00	1457	Clarke, S.	25.35
1400	Newberry, M.E.	85.00	1458	Lee, E.	25.35
1401	Nolan, G.J.	140.00	1459	McGuigan, G.H.	24.80
1402	Nolan, J.C.	75.00	1460	McKay, H.	25.50
1403	Paine, E.C.	91.75	1461	Murray, F.B.	26.00
1404	Panella, A.	130.00	1462	Nathan, J.	23.10
1405	Potter, M.E.	80.00	1463	Smith, L.	2295
1406	Roy, P.	75.00	1464	Guinasso, L.	21.50
1407	Slosson, Mrs. D.	95.00	1465	Holland, J.R.	25.00
1408	Smith, E.F.	70.35	1466	Hult, J.A.	50.00
1409	Stecher, Mrs. T.D.	37.50	1467	Johansen, Mrs. A.	41.50
1410	Sturges, E.J.	100.00	1468	Kirwin, Miss K.	46.50
1411	Symes, L.	57.50	1469	Knudson, M.	46.50
1412	Walker, F.	75.00	1470	Lynch, Mrs. M.	75.00
1413	Whitcher, M.L.	102.10	1471	Meyer, Mrs. G.	41.50
1414	Windele, M.W.	100.00	1472	Quinlan, M.E.	41.50
1415	Woodman, A.	100.00	1473	White, Mrs. A.	46.50
1416	Young, G.	74.45	1474	Mandilla, A.	28.75
1417	Armstrong, L.D.	30.00			
					$ 7555.45

Miscellaneous Demands.

1475	Poor's Publ. Co.	40.00	1482	Hicks-Judd Co.	146.00
1476	Haskell, Mrs. E.A.	10.00	1483	Primo Press	46.75
1477	H.W. Wilson Co.	176.00	1484	S.L. Tobias & Son	212.00
1478	Geo. A. Mullin	61.20	1485	Foster & Futernick	1338.56
1479	National Educ. Ass'n	5.00	1486	J. Brunton & Son	3.25
1480	California Press	3.00	1487	Thos. Day Co.	31.25
1481	A. Carlisle & Co.	5.05	1488	Everett & Milholland	10.00

JUN 1 1920

1489	Fuller & Goepp	10.70	1496	S.G. Lewald Co.	127.00
1490	Gilley-Schmid Co.	6.10	1497	Shell Co. of Cal.	284.40
1491	Haas & Baker	75.00	1498	American Bldg. Main.	465.00
1492	Levenson Co.	39.08	1499	Ferry Drug Stroe	2.70
1493	F.W. Wentworth & Co.	24.00	1500	Robert Rea	56.37
1494	Worthington Co.	37.30	1501	Sanitary Towel Co.	11.00
1495	Madison & Burke	75.00	1502	Geo. A. Mullin	78.35
					$ 10935.51

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Kelham, O'Connor, Sloss, Wise, Young and Bentley. Noes: None. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

1. That the request of the Golden Gate Valley Improvement Club, for use of a room in the Golden Gate Valley Branch library for a meeting place, be denied.

2. That salaries of the employees in the Library be increased as follows:

All employees in the Graded Service

receiving	$75	per	month	be	increased	to	$85	per	month.
"	80	"	"	"	"	"	95	"	"
"	85	"	"	"	"	"	100	"	"
"	90	"	"	"	"		110	"	"
"	95	"	"	"	"		115	"	"
"	100	"	"	"	"		120	"	"
"	105	"	"	"	"		125	"	"
"	130	"	"	"	"		150	"	"
"	140	"	"	"	"		160	"	"

3. That substitutes, now being paid 35¢ per hour, shall be increased to 40¢ per hour.

4. That the salary of Miss Larkin, book repairer, now $75, be increased to $85 per month.

Mrs. Nolan,	book repairer,	now	$75	be	increased	to	$80	per	month.
Miss Clark,	book repairer,	now	75	"	"	"	80	"	"
Miss Walker,	elevator attendant,	now	$75	"	"	"	85	"	"
Mrs. Stecher,	janitress,	now	$75	be	increased	"	85	"	"
George Nolan,	engineer,	"	110	"	"	"	120	"	"
Wm. Bastian,	messenger	"	100	"	"	"	110	"	"

5. That the salaries of the nine janitors in the Branches be increased $5.00 per month.

These increases to go into effect July 1, 1920

This will mean an increase in the pay roll of about $12,000 per year, and the Committee would recommend that this amount be met by the following reductions:

Books	$ 6,000
Periodicals	1,000
Catalogus Cards	400
Monthly Bulletin	1,200
Reduction of Staff	3,060
	$11,660

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, O'Connor, Sloss, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan recomends that the following amendment to the By-laws be made: That in each paragraph, where the word "Secretary" appears, it be amended to read "Controller and Secretary."
That, "Duties of Officers" shall in each paragraph new reading "Secretary" be amended to read "Controller and Secretary."
That "Rules for Library Service" shall in each paragraph now reading "Secretary" be amended to read "Controller and Secretary."
Adopted.

JUN 1 1920

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

Geo A Mullen

Controller and Secretary.

JUN 1 1920

San Francisco, July 13, 1920.

4:15 P.M.

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of Committees and for the transaction of such business as should have been brought before the regular meeting, on

Roll Call the following are noted present: Trustees Cullinan, Kelham, O'Connor, Phelan, Taylor, Young and Bentley. Absent: Trustees Hale, McKinstry, Sloss, Wise and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The Report of the Controller and Secretary is read and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 3126.96. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 1393.25. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 2020.10. Referred to the Finance Committee.

The Committee recommends the purchase of

100 newspaper holders @ $1.00 . . . . $100.00

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, O'Connor, Phelan, Taylor, Young and Bentley. Noes: none. Adopted.

The Committee further reports, in the matter of installing the book stack, that, owing to the prevailing high prices of steel it is deemed advisable not to install the stack at this time.

Trustee Sloss enters and takes his seat.

Committee on Branches.

Trustee O'Connor - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 8118.50
Book Bills	3126.96
Printing and Binding Bills	1393.25
Miscellaneous Bills	2020.10
	$ 14658.81
Light Bills	418.04
	$ 15076.85

JUL 13 1920

Salary Demands.

1503	Mullin, George A.	$ 400.00
1504	Rea, Robert	300.00
1505	Bagot, Mrs. E.	90.00
1506	Bastian, Wm.	138.05
1507	Boyle, A.	76.40
1508	Byrne, M.A.	140.00
1509	Cadell, D.	85.00
1510	Clark, H.	75.00
1511	Cordrey, L.H.	86.20
1512	Crowhurst, E.	90.00
1513	Dawson, H.J.	95.00
1514	De Andreis, E.	91.05
1515	De Leon, M.	100.00
1516	Doyle, M.M.	123.60
1517	Eldredge, A.W.	80.95
1518	Farrell, M.	80.00
1519	Fleming, Mrs. E.T.	113.10
1520	Fredricks, J.M.	90.70
1521	Galli, S.	78.85
1522	Gilhuly, M.K.	100.00
1523	Goldman, B.A.	105.00
1524	Hafner, B.S.	100.00
1525	Hahn, A.	85.00
1526	Healy, A.M.	130.00
1527	Healy, E.A.	90.00
1528	Hoggard, W.J.	50.00
1529	Jones, C.	80.00
1530	Kenney, A.	76.25
1531	Langpaap, F.K.	75.00
1532	Larkin, J.	75.00
1533	McCafferty, T.V.	90.00
1534	McClaughry, F.G.	80.00
1535	McDougall, H.R.	76.50
1536	McGrath, M.	80.00
1537	Mau, E.C.	85.00
1538	Mel, C.F.	105.00
1539	Monahan, K.	75.00
1540	Murphy, M.F.	109.80
1541	Murray, A.J.	100.00
1542	Nelson, L.	87.45
1543	Newberry, E.	85.00
1544	Nolan, G.J.	140.00
1545	Nolan, G.J.	75.00
1546	Paine, E.M.	90.00
1547	Panella, A.	110.00
1548	Potter, M.E.	80.00
1549	Roy, P.	75.00
1550	Slosson, D.	95.00
1551	Smith, E.F.	81.20
1552	Sturges, E.J.	100.00
1553	Symes, L.B.	73.90
1554	Walker, F.	75.00
15555	Whitcher, M.L.	100.00
1556	Weed, I.B.	90.00
1557	Windele, M.W.	98.10
1558	Woodman, A.	102.45
1559	Young, G.	19.85
1560	Armstrong, L.D.	30.00
1561	Baines, R.E.	15.00
1562	Bolton, L.L.	15.00
1563	Brock, M.C.	15.00
1564	Dietsch, H.	15.00
1565	Gowan, Mrs. S.B.	$ 15.00
1566	Grimshaw, Mrs. M.	15.00
1567	Hamilton, T.R.	15.00
1568	Kenney, W.T.	15.00
1569	Lathrop, R.	15.00
1570	Mooney, S.J.	15.00
1571	Shapro, R.	15.00
1572	Blanco, M.	33.60
1573	Brunig, H.D.	75.00
1574	Buckley, E.	75.00
1575	Byrne, M.A.	34.30
1576	Coleman, H.G.	62.50
1577	Dallman, E.G.	35.00
1578	Davis, C.	75.00
1579	Enlow, R.	75.00
1580	Fisher, H.A.	35.35
1581	Hummel, R.	75.00
1582	Kerr, L.	60.00
1583	Lord, A.M.	76.75
1584	Mandilla, A.	67.00
1585	Maschio, M.	34.30
1586	Murphy, F.	75.00
1587	Neal, E.	72.50
1588	Reston, C.	79.90
1589	Schraft, A.	75.00
1590	Van Winkle, J.L.	75.00
1591	Wynn, M.	75.00
1592	Bangs, G.	13.45
1593	Bowie, T.	13.45
1594	Carney, E.	68.00
1595	Coyle, Z.	10.00
1596	De Andreis, E.	23.95
1597	Fleming, H.S.	25.00
1598	Jost, J.	27.40
1599	Petersen, C.C.	37.40
1600	Stasiowski, L.	13.90
1601	Stasiowski, S.	39.95
1602	Watson, E.	18.00
1603	Watson, M.	25.00
1604	Watson, V.	22.00
1605	Burnell, F.	25.35
1606	Clarke, S.	27.05
1607	Ewing, G.	26.20
1608	Lee, E.	26.50
1609	McKay, H.	26.50
1610	Moore, H.	19.05
1611	Murray, F.B.	25.85
1612	Nathan, J.	4.25
1613	Smith, L.	24.15
1614	Guinasso, L.	21.50
1615	Holland, J.R.	25.00
1616	Hult, J.A.	50.00
1617	Johansen, Mrs. A.	41.50
1618	Kirwin, Miss K.	46.50
1619	Knudson, Miss M.	46.50
1620	Lynch, Mrs. M.	75.00
1621	Meyer, Mrs. G.	41.50
1622	Quinlan, M.E.	14.50
1623	White, Mrs. A.	46.50
		$ 811.8.50

Miscellaneous Demands.

1624	E.P. Dutton & Co.	18.55
1625	Potter Bros. Co.	9.51
1626	S.F. News Co.	90.73
1627	G.E. Stechert & Co.	276.21
1628	G.E. Stechert & Co.	2470.67
1629	White House	185.49
1630	N.Y. Times Index	8.00
1631	Geo. A. Mullin	67.80
1632	A. Carlisle & Co.	3.45
1633	Primo Press	46.75

JUL 13 1920

1634	Foster & Futernick Co.	1343.05	1649	Watts Electric Co.	6.05
1635	Amer. Multigraph Co.	17.00	1650	Pacific Gas & Elec. Co.	4.76
1636	Thos. Day Co.	559.55	1651	Madison & Burke	75.00
1637	Edw. Deering	25.00	1652	Spring Valley Water Co	141.42
1638	Emerson Mfg. Co.	3.52	1653	Amer. Bldg. Main. Co.	465.00
1639	Fuller & Goepp	6.60	1654	Caldow Paint Co.	2.75
1640	Gilley-Schmid Co.	4.45	1655	H.J. Kline Co.	6.50
1641	Joost Bros.	1.80	1656	Levenson Co.	11.00
1642	Justinian Caire Co.	3.00	1657	Otis Elevator Co.	137.50
1643	Levenson Co.	20.50	1658	Sanitary Towel Sup. Co.	11.00
1644	J.C. Milholland	43.55	1659	West Disinfecting Co.	10.00
1645	Moise-Klinkner Co.	17.75	1660	Geo. A. Mullin	172.75
1646	F.O. Renstrom Co.	7.00			$ 14658.81
1647	Otis Elevator Co.	5.25	1661	Pacific Gas & E. Co.	418.04
1648	Roberts Mfg. Co.	261.40			$ 15076.85

and moves that these bills be ordered paid. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, O'Connor, Phelan, Sloss, Taylor, Young and Bentley. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The Secretary reports that the following had been received as a gift to the Library from Mrs. Rosa Freund:

1 Evard piano
1 game of chess
1 Webster's dictionary
1 French dictionary by Littre
1 German dictionary by Kaltschmidt

The Secretary is instructed to convey to Mrs. Freund the thanks of the Trustees for the gift.

Communications.

From Trustee Wise, suggesting that the Librarian's power to transfer employees be limited, and that the matter be referred to a special committee for investigation. Referred to the Committee on Rules and Administration.

From Miss Martha T. Tyler, presenting her resignation. Resignation is accepted and the President is requested to convey to Miss Tyler the appreciation of the Board for the service she rendered the Library.

From the employees of the library, expressing thanks for the increase made in salaries. Placed on file.

From Mr. Ralph McLeran, acting Mayor, advising that the lighting of the library buildings will be taken care of through an appropriation made to the Board of Public Works. Placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

JUL 13 1926

San Francisco, August 10, 1920.

4:10 P.M.

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at 4 o'clock, in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of Committees and for the transaction of such business as should have been brought before the regular meeting, on

Roll Call the following are noted present: Trustees Kelham, Cullinan, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Absent: Trustees Hale, McKinstry, Phelan and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 96.02. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 90.55. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 2369.00. Referred to the Finance Committee.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 9444.30
Book Bills	96.02
Printing and Binding Bills	90.55
Miscellaneous Bills	2369.00
	$11999.87

The Chairman reads a report from Cyril Williams, that he had experted the books of the Controller and Secretary and had found them correct.

The Chairman also presents the annual report of the Controller and Secretary. These are ordered filed.

Salary Demands.

1662	Mullin, George A.	$ 400.00	1665	Bastian, Wm.	$ 140.00
1663	Rea, Robert	300.00	1666	Boyle, A.	65.15
1664	Bagot, Mrs. E.	110.00	1667	Byrne, M.A.	160.00

1668	Cadell, D.	$ 101.40
1669	Clark, H.	80.00
1670	Cordrey, L.H.	100.00
1671	Crowhurst, E.	110.00
1672	Dawson, H.J.	115.00
1673	De Andreis, E.	114.40
1674	De Leon, M.	120.80
1675	Doyle, M.M.	135.20
1676	Eldredge, A.W.	100.00
1677	Farrell, M.	95.00
1678	Fleming, E.T.	116.00
1679	Fredricks, J.M.	108.20
1680	Galli, S.	92.30
1681	Gilhuly, M.K.	120.00
1682	Goldman, B.A.	125.00
1683	Hafner, B.S.	120.00
1684	Hahn, A.	100.00
1685	Healy, A.M.	150.00
1686	Healy, E.A.	110.00
1687	Hoggard, W.J.	50.00
1688	Jones, C.	95.00
1689	Kenney, A.	85.00
1690	Langpaap, F.K.	89.80
1691	Larkin, J.	85.00
1692	McCaferty, T.V.	110.00
1693	McClaughry, F.G.	95.00
1694	McDougall, H.R.	70.00
1695	McGrath, M.	92.75
1696	Mau, E.C.	100.00
1697	Mel, C.F.	125.00
1698	Monahan, K.	85.00
1699	Morgan, S.D.	186.00
1700	Murphy, M.F.	121.00
1701	Murray, A.J.	120.00
1702	Nelson, L.	100.80
1703	Newberry, M.E.	100.00
1704	Nolan, G.J.	150.00
1705	Nolan, J.C.	80.00
1706	Paine, E.M.	100.85
1707	Panella, A.M.	150.00
1708	Potter, M.E.	85.50
1709	Roy, P.	85.00
1710	Slosson, D.	115.00
1711	Smith, E.F.	95.00
1712	Stecher, Mrs. T. D.	85.00
1713	Sturges, E.J.	120.00
1714	Symes, L.	85.00
1715	Walker, F.	85.00
1716	Weed, I.B.	110.00
1717	Whitcher, M.L.	121.20
1718	Windele, M.W.	118.30
1719	Woodman, A.	120.00
1720	Armstrong, L.D.	30.00
1721	Baines, R.E.	15.00
1722	Bolton, L.L.	15.00
1723	Brock, M.C.	15.00
1724	Dietsch, H.	15.00
1725	Gowan, S.B.	15.00
1726	Grimshaw, Mrs. M.	15.00
1727	Hamilton, T.R.	$ 15.00
1728	Kenney, W.T.	15.00
1729	Lathrop, R.	15.00
1730	Mooney, E.E.	15.00
1731	Shapro, R.	15.00
1732	Anderson, A.	63.20
1733	Blanco, M.	34.00
1734	Brunig, H.D.	75.00
1735	Buckley, E.	75.00
1736	Byrne, H.	40.80
1737	Coleman, H.G.	75.00
1738	Dallman, E.G.	75.00
1739	Davis, C.	75.00
1740	Enlow, R.	75.00
1741	Fisher, H.A.	40.80
1742	Hummel, R.	72.50
1743	Kerr, L.	75.00
1744	Lord, A.M.	70.00
1745	Mail, H.	35.00
1746	Mandilla, A.	76.40
1747	Murphy, F.	45.20
1748	Neal, E.	75.00
1749	Reston, C.	75.00
1750	Reston, G.	16.40
1751	Schraft, A.	70.00
1752	Taylor, H.	75.00
1753	Tyrrell, E.M.	35.00
1754	Van Winkle, J.L.	75.00
1755	Wynn, M.	75.00
1756	Bangs, Geo.	22.70
1757	Bowie, T.	22.70
1758	Carney, E.M.	145.40
1759	Coyle, Z.	25.00
1760	De Andreis, E.	22.70
1761	Fleming, H.S.	5.85
1762	Jost, J.	23.80
1763	Meyers, G.	25.00
1764	Petersen, C.C.	43.35
1765	Slattery, Wm.	14.45
1766	Stasiowski, S.	58.65
1767	Watson, E.	25.00
1768	Burnell, F.	27.55
1769	Ewing, G.	26.20
1770	Hamburg, H.	27.05
1771	Lee, E.	23.80
1772	McKay, H.	26.50
1773	Moore, H.	23.30
1774	Murray, F.B.	26.20
1775	Smith, L.	24.65
1776	Guinasso, L.	26.50
1777	Holland, J.R.	30.00
1778	Hult, J.A.	55.00
1779	Johansen, Mrs. A.	46.50
1780	Kirwin, Miss K.	51.50
1781	Knudson, Mrs. A.	51.50
1782	Meyer, Mrs. G.	46.50
1783	Quinlan, M.E.	46.50
1784	White, Mrs. A.	51.50
		$ 9444.30

Miscellaneous Demands.

1785	Poor's Publishing Co.	45.00
1786	White House	6.32
1787	Geo. A. Mullin	44.70
1788	A. Carlisle & CO.	1.55
1789	S.L. Tobias & Son	89.00
1790	Anderson & Barney	112.50
1791	Thos. Day Co.	27.70
1792	D.W. Everett	25.80
1793	Gilley-Schmid Co.	22.00
1794	Joost Bros.	5.30
1795	Levenson Co.	51.90
1796	Mangrum & Otter	4.00
1797	Byron Mauzy	3.50
1798	Moise-Klinkner Co.	5.75
1799	J.E. O'Mara	3.00
1800	Otis Elevator Co.	$ 96.50
1901	Remington Typewriter	1.35
1802	Taylor & Jackson	128.38
1803	D.N. & E. Walter & Co.	11.00
1804	S.G. Lewald Co.	427.00
1805	Pacific Gas & Elec. Co.	4.62
1806	Pacific Gas & Elec. Co	389.70
1807	Madison & Burke	75.00
1808	Spring Valley Co.	106.65
1809	Amer. Bldg. Main. Co.	465.00
1810	Ferry Drug Store	5.55
1811	Home Elevator Co.	12.75
1812	Levenson Co.	225.50
1813	Sanitary Towel Co.	13.50
Geo.	A. Mullin	145.05
		$ 11999.87

AUG 10 1920

Call on adoption motion.
and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

1. That a deposit collection beplaced in Livingston Brothers, for the employees.

2. That the present system of registration of borrowers be changed, with the approval of the Committee on Rules.

3. That the salary of Miss A. Hahn be $110 per month.

4. That, according to the "Rules for Library Service" the salaries of the following employees be increased; beginning with July first:

Mrs. M.E. Newberry,	from	$85	to	$90
Miss A. Boyle	"	75	to	80
Miss A. Kenney	"	75	to	80
Miss F. Langpaap	"	75	to	80
Miss K. Monahan	"	75	to	80
Miss P. Roy	"	75	to	80
Mrs. L. Symes	"	75	to	80
Miss F. McClaughry	"	80	to	85
Miss A. Eldredge	"	85	to	90

Roll Call on adoption of recommendation. Ayes; Trustees Cullinan, Kelham, O'Connor, Sloss, Taylor, Wise, Young and Bentley. Noes: None. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Wise presents the following resolution:

RESOLVED: That all authority heretofore granted to the librarian, to remove employees and to fill vacancies; to appoint temporary employees and to transfer assistant librarians and their assistants from Branch to Branch, according to his pleasure, be and is hereby revoked and conferred on the Branch Committee, to whom the librarian must apply for any such changes or temporary appointments which he may deem advisable or necessary. The Committee to carefully investigate before granting any authority, and to report results to the Board from time to time.

Referred to the Committee on Rules and Administration.

President Bentley suggests that permission be granted for a series of lectures to be given in the Assembly Hall, on the symphony concerts. No fee to be charged for these lectures. On motion duly carried the permission is granted.

The President also reports that about $15,880 will be available for the purchase of books.

Communications.

From Mrs. Mary A. Batchelder, tendering her resignation as a library assistant. On motion duly carried the same is accepted.

From the Secretary of the Bernal Community Council, advising that a Health Center had been opened at Bennington and Newman streets, and requesting that a library station be installed in the room, which would be open to the public three days a week. Referred to the Committee on Branches.

AUG 10 1920

President Bentley presents his annual report. Same is accepted and on motion duly carried the report of the President, together with the reports of the Secretary and the librarian are ordered transmitted to the Mayor.

Nominations for the office of President for the ensuing year being declared in order, Trustee Sloss is nominated President and the Secretary is instructed to cast the ballot. Trustee Sloss is then declared elected President for the coming year.

Trustee Cullinan is nominated for Vice-President. The Secretary is instructed to cast the ballot. Trustee Cullinan is then declared elected Vice-President for the coming year.

On motion of Trustee O'Connor, seconded by Trustee Taylor, the thanks of the Board are extended to President Bentley for the able and efficient manner in which he has discharged his duties as President.

Motion made that the Board adjourn to meet September 14th, 1920. Carried.

There being no further business the meeting adjourned.

Geo. A. Mullins

Controller and Secretary.

AUG 10 1920

Committees 1920-1921.

Books.

Trustee Taylor, chairman
McKinstry
Young
O'Connor

Printing and Binding.

Trustee Young, chairman
Taylor
Wise

Building, Fixtures, etc.

Trustee Kelham, chairman
Hale
O'Connor

Branches.

Trustee O'Connor, chairman
Hale
McKinstry
Bentley
Wise

Municipal Relations.

Trustee Hale, chairman
Cullinan
O'Connor

Finance and Audit.

Trustee Taylor, chairman
Kelham
Young

Rules and Administration.

Trustee Bentley, chairman
Hale
Kelham
Wise
Cullinan

Law.

Trustee Cullinan, chairman
Taylor
Bentley

Welfare of Employees.

Trustee McKinstry, chairman
O'Connor
Cullinan

President Judge Sloss
Vice-President Mr. Cullinan

San Francisco, September 14, 1920.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., and in the absence of President Sloss, Trustee Cullinan presiding.

On Roll Call the following are noted present: Trustees Bentley, Kelham, McKinstry, O'Connor, Taylor, Wise and Cullinan. Absent: Trustees Hale, Phelan, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 1025.28. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Young, Trustee Wise reports bills to the amount of $323.80. Referred to the Finance Committee.

The Committee recommends the printing of the following:

40,000 borrower's cards	Est.	Cost.	$435.25
200,000 application blanks	"	"	298.00
1,500 borrower's records	"	"	20.00
			$753.75

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, McKinstry, O'Connor, Taylor, Wise and Cullinan. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1127.54. Referred to the Finance Committee.

The Committee reports progress on the work of the North Beach and Presidio branch libraries.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

In the absence of Chairman Hale, Trustee Cullinan reports that the Finance Committee of the Board of Supervisors had advised him that an amendment to the Charter would be proposed, changing the tax rate for the Library from 2½ minimum to 4¼ maximum, instead of 3½ minimum to 4½ maximum, as requested by the Library Trustees.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

SEP 17 1920

Salary Demands	$ 8805.90
Book Bills	1025.28
Printing and Binding Bills	323.80
Miscellaneous Bills	1127.54
	$11282.52

Salary Demands.

1815	Mullin, G.A.	$ 400.00	1877	Dietsch, H.	$ 15.00
1816	Rea, Robert	300.00	1878	Gowan, S.B.	15.00
1817	Bagot, Mrs. E.	110.00	1879	Grimshaw, Mrs. M.	15.00
1818	Bastian, Wm.	148.80	1880	Hamilton, T.R.	15.00
1819	Boyle, A.	108.20	1881	Kenney, W.T.	15.00
1820	Byrne, M.A.	160.00	1882	Lathrop, R.	15.00
1821	Cadell, D.	100.00	1883	Mooney, E.E.	15.00
1822	Clark, H.	80.00	1884	Pucci, R.	15.00
1823	Cordrey, L.H.	100.00	1885	Shapro, R.	15.00
1824	Crowhurst, E.M.	110.00	1886	Anderson, N.	8.80
1825	Dawson, H.J.	115.00	1887	Blanco, M.	36.40
1826	De Andreis, E.	110.00	1888	Brunig, H.D.	16.80
1827	De Leon, M.	120.00	1889	Buckley, E.	72.50
1828	Doyle, M.M.	136.20	1890	Byrne, H.	40.40
1829	Eldredge, A.W.	99.85	1891	Coleman, H.	19.60
1830	Farrell, M.	95.00	1892	Dallman, E.	18.40
1831	Fleming, E.T.	131.60	1893	Enlow, R.	75.00
1832	Fredricks, J.M.	112.00	1894	Fisher, H.A.	10.40
1833	Galli, S.	90.95	1895	Lord, A.M.	18.40
1834	Gilhuly, M.K.	120.00	1896	Mail, H.M.	18.40
1835	Goldman, B.A.	125.00	1897	Davis, C.	62.00
1836	Hafner, B.S.	120.00	1898	Murphy, F.	47.20
1837	Hahn, A.	88.00	1899	Neal, E.	50.40
1838	Healy, A.M.	150.00	1900	Reston, C.	28.00
1839	Healy, E.A.	110.00	1901	Reston, G.	40.40
1840	Hoggard, W.J.	50.00	1902	Schraft, A.	75.00
1841	Jones, C.	95.00	1903	Taylor, H.	18.40
1842	Kenney, A.	105.00	1904	Tyrrell, E.M.	18.80
1843	Langpaap, F.K.	106.60	1905	Van Winkle, J.L.	18.40
1844	Larkin, J.	85.00	1906	Wynn, M.	75.00
1845	McCafferty, T.V.	110.00	1907	Bowie, T.	23.30
1846	McClaughry, F.G.	75.00	1908	Brubacker, W.	21.95
1847	McDougall, H.R.	100.00	1909	Carney, E.M.	34.50
1848	McGrath, M.	95.00	1910	Coyle, Z.	25.00
1849	Mau, E.C.	100.00	1911	De Andreis, R.	43.50
Mel,	C.F. 1850	125.00	1912	Fleming, H.S.	25.00
1851	Monahah, K.	105.00	1913	Hardiman, J.B.	24.30
1852	Morgan, S.D.	120.00	1914	Jost, J.	23.45
1853	Murphy, M.F.	120.00	1915	Stasiowski, S.	35.85
1854,	Murray, A.J.	120.00	1916	Watson, M.	25.00
1855	Nelson, L.	100.00	1917	Watson, V.	25.00
1856	Newberry, M.E.	120.00	1918	Wieland, M.	12.50
1857	Nolan, G.J.	150.00	1919	Burnell, F.	25.85
1858	Nolan, J.C.	80.00	1920	Ewing, J.	25.65
1859	Paine, E.M.	114.00	1921	Hamburg, H.	4.95
1860	Panella, A.	150.00	1922	Lee, E.	26.00
1861	Potter, M.E.	95.00	1923	McKay, H.	27.20
1862	Roy, P.	105.00	1924	Moore, H.	23.30
1863	Slosson, Mrs. D.	115.00	1925	Murray, F.B.	26.50
1864	Smith, E.F.	96.20	1926	Smith, L.	24.15
1865	Stecher, Mrs. T.D.	85.00	1927	Stanley, C.	25.65
1866	Sturges, E.J.	118.30	1928	Guinasso, L.	26.50
1867	Symes, L.	95.50	1929	Holland, J.R.	30.00
1868	Walker, F.	85.00	1930	Hult, J.A.	55.00
1869	Weed, I.B.	88.00	1931	Johansen, Mrs. A.	46.50
1870	Westlake, H.	100.00	1932	Kirwin, Miss K.	51.50
1871	Whitcher, M.L.	120.00	1933	Knudson, Mrs. M.	51.50
1872	Windele, M.W.	120.00	1934	Meyer, Mrs. G.	46.50
1873	Woodman, A.	120.00	1935	Quinlan, M.E.	46.50
1874	Armstrong, L.D.	30.00	1936	White, Mrs. A.	51.50
1875	Baines, R.E.	15.00			
1876	Bolton, L.L.	15.00			
					$ 8805.90

Salary Demands.

1937	Macmillan Co.	1.50	1941	A. Carlisle & Co.	3.55
1938	G.E. Stechert & Co.	734.29	1942	Primo Press	101.75
1939	G.E. Stechert & Co.	258.29	1943	S.L. Tobias & Son	162.25
1940	G.A. Mullin	31.20	1944	Foster & Futernick	56.25

SEP 14 1920

1945	J. Brunton & Son	$ 2.60	1957	Madison & Burke	$ 75.00
1946	Emerson Mfg. Co.	3.52	1958	Spring Valley Water Co	102.88
1947	D.W. Everett	132.05	1959	Pacific Gas & Elec. Co.	4.08
1948	R.A. Fanto	66.60	1960	Amer. Bldg. Main. Co.	465.00
1949	Gilley-Schmid Co.	4.25	1961	Hockwald Chemical Co.	17.73
1950	Goodyear Rubber Co.	12.60	1962	Home Elevator Co.	27.70
1951	Joost Bros.	5.15	1963	H.J. Kline Co.	6.50
1952	Levenson Co.	36.31	1964	Pacific Coast Pap. Co.	10.35
1953	Mangrum & Otter	28.00	1965	Sanitary Towel Sup. Co.	13.50
1954	Moise-Klinkner Co.	9.17	1966	F.A. Thomas Co.	3.75
1955	Remington Typewriter Co.	1.20	1967	Geo. A. Mullin	89.30
1956	Watts Electric Co.	10.30			
					$ 11282.52

and moves that these bills be ordered paid. Ayes: Trustees Bentley, Kelham, McKinstry, O'Connor, Taylor, Wise and Cullinan. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley reports and recommends as follows:

That Miss Esther Buckley, from the eligible list, be appointed a regular assistant, at a salary of eighty-five dollars per month.

That, in accordance with the Rules for Library Service, the salaries of the following assistants be increased, beginning with September 1st: (from $100 to $125)

Miss Gilhuly
Miss Hafner
Miss Murray
Miss Sturges
Miss Whitcher
Miss Windele
Miss Woodman

That Article IV, Paragraph 1, of Rules for Library Service be amended to read as follows:

> Applicants for admission to the Fourth Grade shall be required to register with the Secretary, and give satisfactory evidence of fitness. They must be not less than eighteen nor more than thirty-five years of age. They must be in good physical condition and have had a high school education or its equivalent, presenting credentials from schools of recognized standing. In case of such credentials, formal examination may be waived.
>
> Registered candidates, when called upon, shall render a probationary service of four weeks and if, at the end of that time, they are considered satisfactory to the librarian, they shall be placed on the list of eligibles, to be filed with the secretary, and all appointments to the library staff shall be made from that list.

Miss G. Young has left the service of the library.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, McKinstry, O'Connor, Taylor, Wise and Cullinan. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry reports that she had held a meeting with a number of the employees and that the following suggestions had been made: That there should be greater co-operation between the schools and the library. Referred b the Committee on Branches, to investigate and report.

That considerable disturbance had been caused at the Noe Valley Branch by children. Referred to the Committee on Branches.

That all the technical books should be removed to the Technical Room. Referred to the Committee on Books.

SEP 15 1936

New Business.

Trustee Cullinan reports that an amendment had been proposed, creating a purchasing department for the City. Under this amendment all supplies and books for the library would be purchased by this Department. Referred to the Committee on Law.

Trustee Bentley calls attention to the matter of collusion among the printers, in reference to bids for furnishing printing to the library, and suggests that the matter be referred to the Committee on Law and after investigation, if deemed wise, to present the matter to the Grand Jury. Carried.

Trustee Bentley states that examinations will soon be held and suggests that a special committee be appointed to handle such examination. Carried.

Trustee Bentley recommends that twenty dollars ($20) be set aside for necessary printing in connection with the lectures to be given on the Symphony Concerts, under the auspices of the Library. Roll Call on adoption of recommendation. Ayes: Trustee Bentley, Kelham, McKinstry, O'Connor, Taylor, Wise and Cullinan. Noes: none. Adopted.

Communications.

From Miss Mary McGrath, tendering her resignation. On motion duly carried, the resignation is accepted.

There being no further business the meeting adjourned.

Geo. A. Cullinan

Controller and Secretary.

SEP 14 1920

San Francisco, October 26, 1920

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting, the meeting is called to order at 4:10 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, McKinstry, O'Connor, Taylor, Young and Sloss. Absent: Trustees Hale, Kelham, Phelan, Wise and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting were read and approved.

During the reading of the minutes Trustee Kelham enters and takes his seat.
Trustee Cullinan asks to be excused and retires.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $ 172.95. Referred to the Finance Committee.
The Committee recommends the purchase ofthe following:

New books	649 v.	$1582.00
Replacements for the Main and Branches	620v.	540.00
	1269v.	$2122.00

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, McKinstry, O'Connor, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $ 968.90. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $ 1077.06. Referred to the Finance Committee.
The Committee recommends the purchase of
13 Ideal Disinfectant containers Est. Cost $77.00

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Kelham, McKinstry, O'Connor, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor reports that Sttation "P", located at #3476 Mission street has been moved to #303 Cortland avenue.

Committee on Municipal Relations.

Chairman Hale - no report.

OCT 26 1920

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$ 8181.75
Book Bills	172.95
Printing & Binding	968.90
Miscellaneous Bills	1077.06
	$10400.66

Salary Demands.

1968	Mullin, George A.	$ 400.00
1969	Rea, Robert	300.00
1970	Bagot, Mrs. E.	110.00
1971	Bastian, Wm.	140.00
1972	Boyle, A.	95.00
1973	Buckley, E.	85.00
1974	Byrne, M.A.	160.00
1975	Cadell, D.	100.00
1976	Clark, H.	80.00
1977	Cordrey, L.H.	98.60
1978	Crowhurst, E.M.	110.00
1979	Dawson, H.J.	116.40
1980	De Andreis, E.	110.00
1981	De Leon, M.	120.00
1982	Doyle, M.M.	133.60
1983	Eldredge, A.W.	108.95
1984	Farrell, M.	95.00
1985	Fleming, Mrs. E.T.	126.80
1986	Fredricks, J.M.	110.00
1987	Galli, S.	94.10
1988	Gilhuly, M.K.	125.00
1989	Goldman, B.A.	125.00
1990	Hafner, B.S.	125.00
1991	Hahn, A.	88.00
1992	Healy, A.M.	150.00
1993	Healy, E.A.	110.00
1994	Hoggard, W.J.	50.00
1995	Jones, C.	50.00
1996	Kenney, A.	95.00
1997	Langpaap, F.K.	95.00
1998	Larkin, J.	85.00
1999	McCafferty, T.V.	110.00
2000	McClaughry, F.G.	100.00
2001	McDougall, H.R.	100.00
2002	Mau, E.C.	100.00
2003	Mel, C.F.	125.00
2004	Monahan, K.	95.00
2005	Murphy, M.F.	120.00
2006	Murray, A.J.	125.00
2007	Nelson, L.	93.35
2008	Newberry, M.E.	110.00
2009	Nolan, G.J.	150.00
2010	Nolan, J.C.	80.00
2011	Paine, E.C.	110.00
2012	Panella, A.	150.00
2013	Potter, M.E.	95.00
2014	Roy, P.	95.00
2015	Slosson, Mrs. D.	115.00
2016	Smith, E.F.	81.00
2017	Stecher, Mrs. T.D.	85.00
2018	Sturges, E.J.	123.80
2019	Symes, L.	95.00
2020	Walker, F.	85.00
2021	Weed, I.B.	58.65
2022	Westlake, H.	93.35
2023	Whitcher, M.L.	128.20
2024	Windele, M.W.	123.80
2025	Woodman, A.	125.00
2026	Armstrong, L.D.	$ 30.00
2027	Baines, R.E.	15.00
2028	Bolton, L.L.	15.00
2029	Dietsch, H.	15.00
2030	Gowan, S.B.	15.00
2031	Grimshaw, Mrs. M.	15.00
2032	Hamilton, T.R.	15.00
2033	Kenney, W.T.	15.00
2034	Lathrop, R.	15.00
2035	Mooney, S.J.	15.00
2036	Pucci, R.	15.00
2037	Shapro, R.	15.00
2038	Anderson, N.	38.00
2039	Blanco, M.	12.40
2040	Byrne, M.A.	36.80
2041	Davis, C.	43.60
2042	Enlow, R.	75.00
2043	Murphy, F.	75.00
2044	Reston, C.	7.20
2045	Reston, C.	6.40
2046	Schraft, A.	10.00
2047	Taylor, H.	10.00
2048	Van Sicklen, H.	21.20
2049	Welch, I.	46.20
2050	Westgate, M.A.	59.20
2051	Andresen, L.	24.15
2052	Bowie, T.	21.10
2053	Coyle, Z.	25.00
2054	Growney, M.	16.00
2055	Hardiman, B.	21.95
2056	Jost, J.	5.45
2057	Sommers, A.	26.85
2058	Stasiowski, S.	27.40
2059	Watson, M.	24.00
2060	Watson, V.	25.00
2061	Ames, F.	14.30
2062	Burnell, F.	23.65
2063	Ewing, J.	23.65
2064	Farrell, A.	23.95
2065	Hamburg, H.	24.80
2066	McKay, H.	25.15
2067	Moore, H.	7.50
2068	Murray, F.B.	24.80
2069	Smith, L.	22.45
2070	Guinasso, L.	26.50
2071	Holland, J.	30.00
2072	Hult, J.A.	55.00
2073	Johansen, Mrs. A.	46.50
2074	Kirwin, Miss K.	51.50
2075	Knudson, Mrs. M.	51.50
2076	Meyer, Mrs. G.	46.50
2077	Quinlan, M.E.	46.50
2078	White, Mrs. A.	51.50
2079	Brubacker, W.B.	23.10
		$ 8181.75

Miscellaneous Demands.

2080	H.S. Crocker Co.	110.00
2081	White House	7.45
2082	Geo. A. Mullin	55.50
2083	Primo Press	7.25
2084	S.L. Tobias & Son	91.50
2085	Foster & Futernick	870.15

OCT 26 1920

2086	Anderson & Barney	$ 3.25	2096	F.W. Wentworth	$ 72.50
2087	California Metal Co.	5.00	2097	Pacific Gas & El. Co.	5.42
2088	Emerson Mfg. Co.	3.52	2098	Shell Co. of Cal.	156.00
2089	D.W. Everett	24.75	2099	Madison & Burke	75.00
2090	Fuller & Goepp	3.75	2100	Spring Valley Wat. Co.	93.65
2091	Joost Bros.	6.85	2101	Amer. Bldg. Main. Co.	465.00
2092	Levenson Co.	41.73	2102	Goodyear Rubber Co.	1.69
2093	Moise-Klinkner Co.	7.55	2103	Home Elevator Co.	22.00
2094	Roberts Mfg. Co.	5.25	2104	Sanitary Towel Co.	13.50
2095	Watts ElectricCoc	14.00	2105	Geo. A. Mullin	56.65
					$ 10400.66

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Kelham, McKinstry, O'Connor, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Motion is made that the Library remain open on Armistice Day, November 11th. Carried.

The accident to Trustee Wise is reported to the Board. On motion duly carried the President is requested to send a letter in the name of the Board, expressing sympathy.

Communicati ons.

From Miss Susan D. Morgan, librarian of the Richmond Branch, requesting a year's leave of absence, because of severe illness. On motia made that the request be granted, same is carried.

From Supervisors Ralph McLeran, advising the Board that the Supervisors had placed a Charter amendment on the ballot, known as No.40, which provides for an increase in the appropriation of the Library of 50% over the present limitation of the Charter. Placed on file.

From the San Francisco Development Association and the Bernal Progressive Club, advising that their organizations have approved and endorsed Amendment No.40. The secretary is instructed to acknowledge receipt of the same.

There being no further business the meeting adjourned.

Geo. A. Mullin
Controller and Secretary.

OCT 26 1920

San Francisco, November 18, 1920

The President having called a special meeting of the Board of Trustees of the Public Library and Reading Rooms, to be held this day at 4 P.M. in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting, the meeting is called to order at 4:15 P.M., in the absence of President Sloss Vice-President Cullinan presiding.

On Roll Call the following are noted present: Trustees Bentley, Hale, Kelham, O'Connor, Phelan, Young and Cullinan. Absent: Trustees McKinstry, Sloss, Taylor, Wise and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary and Controller is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Chair appoints Trustee Bentley a temporary member of the Committees on Books and Printing and Binding.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Taylor Trustee Young reports bills to the amount of $456.84. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $1299.75. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $979.02. Referred to the Finance Committee.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

In the absence of Chairman Taylor, Trustee O'Connor reports bills as follow:

Salary demands	$8222.90
Book Bills	456.84
Printing and Binding Bills	1299.75
Miscellaneous Bills	979.02
	$10958.51

Salary Demands.

2106	Mullin, George A.	$400.00	2109	Bastian, Wm.	$157.50
2107	Rea, Robert	300.00	2110	Boyle, A.	95.00
2108	Bagot, Mrs. E.	110.00	2111	Buckley, E.	85.00

NOV 18 1920

2112	Byrne, M.A.	$160.00
2113	Cadell, D.	100.00
2114	Clark, H.	80.00
2115	Cordrey, L.H.	98.60
2116	Crowhurst, E.	110.00
2117	Dawson, H.J.	112.80
2118	De Andreis, E.	112.60
2119	De Leon, M.	120.00
2120	Doyle, M.M.	166.00
2121	Eldredge, A.W.	106.35
2122	Farrell, A.	88.65
2123	Fleming, E.T.	138.80
2124	Fredricks, J.M.	110.00
2125	Galli, S.	93.65
2126	Gilhuly, M.K.	125.80
2127	Goldman, B.A.	125.00
2128	Hafner, B.S.	125.00
2129	Hahn, A.	69.70
2130	Healy, A.M.	150.00
2131	Healy, E.A.	110.00
2132	Hoggard, W.J.	50.00
2133	Jones, C.	95.00
2134	Kenney, W.T.	95.00
2135	Langpaap, F K.	95.00
2136	Larkin, J.	85.00
2137	McCafferty, T.V.	110.00
2138	McClaughry, F.G.	100.00
2139	McDougall, H.R.	100.00
2140	Mau, E.C.	100.00
2141	Mel, C.F.	125.00
2142	Monahan, K.	95.00
2143	Murphy, M.	127.60
2144	Murray, A.J.	125.00
2145	Nelson, L.	100.00
2146	Newberry, M.E.	110.00
2147	Nolan, G.J.	150.00
2148	Nolan, J.C.	80.00
2149	Paine, Mrs. E.C.	110.00
2150	Panella, A.	150.00
2151	Potter, M.E.	95.00
2152	Roy, P.	95.00
2153	Slosson, Mrs. D.	115.00
2154	Smith, E.F.	90.05
2155	Stecher, Mrs. T.D.	85.00
2156	Sturges, E.J.	125.00
2157	Symes, Mrs. L.B.	95.00
2158	Walker, F.	85.00
2159	Westlake, H.	100.00
2160	Whitcher, M.L.	126.20
2161	Windele, M.W.	125.00
2162	Woodman, A.	127.40
2163	Armstrong, L.D.	30.00
2164	Baines, R.E.	15.00
2165	Bolton, L.L.	$ 15.00
2166	Dietsch, H.	15.00
2167	Gowan, S.B.	15.00
2168	Grimshaw, Mrs. M.	15.00
2169	Hamilton, T.R.	15.00
2170	Kenney, W.T.	15.00
2171	Lathrop, R.	15.00
2172	Mooney, S.J.	15.00
2173	Pucci, R.	15.00
2174	Shapro, R.	15.00
2175	Guinasso, L.	26.50
2176	Holland, J.R.	30.00
2177	Hult, J.A.	55.00
2178	Johansen, Mrs. A.	46.50
2179	Kirwin, Miss K.	51.50
2180	Knudson, Mrs. M.	51.50
2181	Meyer, Mrs. G.	46.50
2182	Quinlan, Miss M.E.	46.50
2183	White, Mrs. A.	51.50
2184	Anderson, N.	40.80
2185	Byrne, M.A.	43.20
2186	Enlow, R.	75.00
2187	Kurlandzik, S.C.	33.20
2188	Murphy, F.E.B.	75.00
2189	Neal, E.	30.80
2190	Reston, C.	10.00
2191	Van Sicklen,	38.40
2192	Welch, I.	75.00
2193	Anderson, H.	25.00
2194	Andresen, L.	25.85
2195	Beeler, F.	14.45
2196	Bowkie, T.R.	22.80
2197	Brubacker, W.B.	9.50
2198	Cooper, H.M.	16.65
2199	Coyle, Z.	25.00
2200	Growney, M.R.	4.95
2201	Lilleland, B.	22.10
2202	McPherson, R.	8.15
2203	Sommers, A.	28.20
2204	Stasiowski, S.J.	48.95
2205	Watson, V.	25.00
2206	Bernheim, W.	23.95
2207	Burnell, F.	25.15
2208	Ewing, J.	26.20
2209	Farrell, A.A.	26.85
2210	Hamburg, H.	26.85
2211	McKay, H.	27.20
2212	Murray, F.B.	26.85
2213	Smith, L.	24.65
		$8222.90

Miscellaneous Demands.

2214	G.E. Stechert & Co.	290.29
2215	Mercantile Guide	5.00
2216	Thos. C. Russell	15.00
2217	Librarian of Congress	100.00
2218	G.E. Stechert & Co.	13.25
2219	Geo. A. Mullin	33.30
2220	A. Carlisle & Co.	15.90
2221	California Press	125.00
2222	Primo Press	47.75
2223	The Recorder	85.00
2224	S.L. Tobias	349.50
2225	Foster & Futernick Co.	676.60
2226	J. Brunton & Son	1.25
2227	Alex. Coleman	23.75
2228	Edw. Deering	74.00
2229	R.A. Fanto	$2.85
2230	Levenson Co.	61.03
2231	Moise-Klinkner Co.	11.05
2232	Mullen Mfg. Co.	22.08
2233	Remington Typewriter Co.	1.65
2234	Watts Electric Co.	5.00
2235	S.G. Lewald Co.	29.50
2236	Pacific Gas & El. Co.	4.60
2237	Madison & Burke	75.00
2238	Spring Valley Water Co.	83.67
2239	George A. Mullin	88.65
2240	Amer. Bldg. Main. Co.	465.00
2241	Hockwald Chem. Co.	16.44
2242	Sanitary Towel Co.	13.50
		$ 10958.51

and moves that these bills be ordered paid. Ayes: Trustees Bentley, Hale, Kelham, O'Connor, Phelan, Young and Cullinan. Noes: none. Adopted.

NOV 18 1920

Committee on Rules and Administration.

Chairman Bentley reports and recommends as follows:

That the following applicants had passed the examination for library assistants:

Miss M.R. Kervin
Miss R.C. Enlow
Mrs. M. Kasling
Miss E. Barnes
Miss M.M. Fenn
Mrs. E.L. Milburn

The Committee recommends that these be placed on the eligible list for six months and that they receive the salary of regular assistants. If at the end of that time they have given satisfactory service, they will be appointed regular assistants, their appointment becoming retroactive. If, at the end of six months, their services have not been satisfactory, they will be dropped from the list of eligibles.

Roll Call on adoption of recommendation. Ayes: Trustees Bemtley, Hale, Kelham, O'Connor, Phelan, Young and Cullinan. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Bentley recommends that no further action be taken in regard to securing the Sutro collection as a deposit in the Main Library. Recommendation adopted.

Trustee Hale calls attention to the advisability of keeping the library open until ten o'clock in the evening and Sundays and holidays, and suggests that the Secretary secure information from other libraries in regard to the matter. Recommendation carried.

Communications.

From the Council of Social and Health Agencies, requesting that the Board of Trustees appoint three delegates to represent the Public Library in the Council. On motion duly carried, the Secretary is instructed to inform the Council that while the Trustees appreciate the courtesy of inviting the Board to participate, they feel that delegates should not be appointed from the library. as this work is not a part of library service.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

NOV 12 1926

San Francisco, December 7, 1920

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M. President Sloss presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Hale, Kelham, McKinstry, O'Connor, Taylor, Young and Sloss. Absent: Trustees Phelan, Wise and Mayor Rolph. Present 9. Absent 3.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Books.

Chairman Taylor reports bills to the amount of $ 3257.18. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books	1126v.	$2495.68
Replacements for the Main Library and Branches	550v.	390.50
	1676v.	$2886.18

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Hale, Kelham, McKinstry, O'Connor, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $1133.10. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1579.04. Referred to the Finance Committee.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary Demands	$8363.45
Book Bills	3257.18
Printing and Binding Bills	1133.10
Miscellaneous Bills	1579.04
	$14332.77

DEC -7 1920

Salary Demands.

2243	Mullin, George A.	$400.00
2244	Rea, Robert	300.00
2245	Bagot, Mrs. E.	110.00
2246	Bastian, Wm.	151.30
2247	Boyle, A.	95.00
2248	Buckley, E.	85.00
2249	Byrne, M.A.	160.00
2250	Cadell, D.	100.00
2251	Clark, H.	80.00
2252	Cordrey, L.H.	100.00
2253	Crowhurst, E.M.	110.00
2254	Dawson, H.J.	115.00
2255	De Andreis, E.	110.00
2256	De Leon, M.	120.00
2257	Doyle, M.M.	138.40
2258	Eldredge, A.W.	110.00
2259	Farrell, M.	95.00
2260	Fleming, Mrs. E.T.	129.20
2261	Fredricks, J.M.	110.00
2262	Galli, S.	95.00
2263	Gilhuly, M.K.	125.00
2264	Goldman, B.A.	125.00
2265	Hafner, B.S.	75.00
2266	Hahn, A.	106.35
2267	Healy, A.M.	150.00
2268	Healy, E.A.	102.65
2269	Hoggard, W.J.	50.00
2270	Jones, C.	60.20
2271	Kenney, A.M.	95.00
2272	Langpaap, F.K.	95.00
2273	Larkin, J.	85.00
2274	McCafferty, T.V.	110.00
2275	McClaughry, F.G.	70.00
2276	McDougall, H.R.	100.00
2277	Mau, E.C.	20.00
2278	Mel, C.F.	125.00
2279	Monahan, K.	95.00
2280	Murphy, M.F.	120.00
2281	Murray, A.J.	125.00
2282	Nelson, L.	100.00
2283	Newberry, M.E.	110.00
2284	Nolan, G.J.	150.00
2285	Nolan, J.C.	80.00
2286	Paine, E.C.	110.00
2287	Panella, A.	150.00
2288	Potter, M.E.	95.00
2289	Roy, P.	95.00
2290	Slosson, D.	115.00
2291	Smith, E.F.	95.00
2292	Stecher, Mrs. T.D.	85.00
2293	Sturges, E.J.	125.00
2294	Symes, L.B.	95.00
2295	Walker, F.	85.00
2296	Weed, I.B.	88.00
2297	Westlake, H.	96.65
2298	Whitcher, M.L.	125.00
2299	Windele, M.W.	122.05
2300	Woodman, A.	125.00
2301	Armstrong, L.D.	30.00
2302	Baines, R.E.	15.00
2303	Bolton, L.L.	15.00
2304	Gowan, S.B.	15.00
2305	Grimshaw, Mrs. M.	15.00
2306	Hamilton, T.R.	15.00
2307	Kenney, W.T.	15.00
2308	Lathrop, R.	15.00
2309	Mooney, S.J.	15.00
2310	Pucci, R.	15.00
2311	Shapro, R.	15.00
2312	York, Mrs. D.	15.00
2313	Guinasso, L.	26.50
2314	Holland, J.R.	30.00
2315	Hult, J.A.	55.00
2316	Johansen, Mrs. A.	46.50
2317	Kirwin, Miss K.	51.50
2318	Knudson, Mrs. M.	51.50
2319	Meyer, Mrs. G.	46.50
2320	Quinlan, M.E.	46.50
2321	White, Mrs. A.	51.50
2322	Anderson, N.	39.20
2323	Barnes, E.	75.00
2324	Byrne, H.	38.00
2325	Enlow, R.C.	75.00
2326	Fenn, M.M.	75.00
2327	Kervin, H.	75.00
2328	Kurlandzik, S.C.	39.20
2329	Milburn, E.L.	40.80
2330	Murphy, F.E.B.	75.00
2331	Neal, E.	16.80
2332	Reston, C.	11.20
2333	Van Sicklen, H.	38.80
2334	Welch, I.	75.00
2335	Anderson, H.	23.25
2336	Andresen, L.	25.00
2337	Beeler, F.	22.60
2338	Bowie, T.	22.25
2339	Coyle, Z.	25.00
2340	Lilleland, B.	26.00
2341	McGrath, F.	26.85
2342	Olsen, E.	26.00
2343	Sommers, A.	26.00
2344	Stasiowski, S.	46.90
2345	Watson, V.	25.00
2346	Bernheim, W.	22.45
2347	Burnell, F.	24.50
2348	Ewing, J.	24.50
2349	Farrell, A.A.	25.00
2350	Hamburg, H.	28.05
2351	Murray, FB.	25.00
2352	Smith, De Monte	26.50
2353	Smith, L.	23.30
		$ 8363.45

Miscellaneous Demands.

2354	G.E. Stechert & Co.	2986.68
2355	White House	9.91
2356	Amer. Electrochem. Soc.	2.00
2357	Amer. Soc, Mech. Eng.	6.00
2358	National Educ. Ass'n	5.00
2359	G.E. Stechert & Co.	9.74
2360	H.W. Wilson Co.	153.95
2361	Geo. A. Mullin	14.40
2362	F.W. Wentworth & Co.	69.50
2363	H. Edwards Mfg. Co.	18.00
2364	California Press	435.25
2365	Primo Press	55.00
2366	S.L. Tobias & Son	15.00
2367	Foster & Futernick Co.	609.85
2368	D.W. Everett	38.70
2369	R.A. Fanto	2.45
2370	Gilley-Schmid Co.	42.55
2371	Home Elevator Co.	127.00
2372	Johnson Service Co.	6.65
2373	Levenson Co.	13.21
2374	Pacific Gas & El. Co.	281.81
2375	Schussler Bros.	9.60
2376	L.C. Smith & Bros.	2.30
2377	Watts Elec. Co.	7.00
2378	Pacific Gas & El. Co.	5.79
2379	" " " " "	5.80
2380	Shell Co. of Cal.	78.00
2381	Madison & Burke	75.00
2382	Spring Valley Water Co	50.55
2383	Spring Valley Water "	58.41
2384	Amer. Bldg. Main. Co.	465.00
2385	Home Elevator Co.	44.00
2386	Levenson Co.	28.00
2387	Pacific Coast Pap. Co.	27.47
2388	Sanitary Towel Co.	13.50
2389	Geo. A. Mullin	196.25
		$ 14332.77

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Hale, Kelham, McKinstry, O'Connor, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley reports and recommends as follows:

1. That high school teachers be allowed to draw ten books, instead of twenty, for school use.

2. That reserve postals be sold at two cents each, instead of four for five cents.

3. That the time limit on cards issued to transients be changed from one to two months.

4. That Mrs. Paine, acting librarian of the Richmond Branch, be allowed an additional five dollars per month while acting as librarian, same to be retroactive from September, 1920.

5. That, in accordance with the "Rules for Library Service," the salary of the following assistants be increased five dollars per month, beginning with October 1st: Miss De Leon from $120 to $125, Miss Westlake from $100 to $105.

6. That the assistant in the Newspaper Department be granted an increase of five dollars per month, making the salary forty dollars.

7. That on account of the increase in circulation at the Park and Mission Branch libraries, an extra page be employed during the winter months, whenever necessary.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Hale, Kelham, McKinstry, O'Connor, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Hale recommends that because of the small seating capacity of the Assembly Room, steps be taken to asertain if a larger room cannot be fitted up for this purpose. That this be referred to the Building Committee and, if deemed wise by them, that the Carnegie Corporation be asked to donate the sum required to fit up such a room. Recommendation adopted.

Trustee Sloss reports that permission had been granted to the U.S. Forestry Service to hold an exhibition in the children's story hour room.

Communications.

From Miss Florence M. Calderwood, Field Agent of the U.S. Interdepartmental Social Hygiene Board, requesting that discarded books be given to county jail No.3, so that a permanent library in the jail would be accessible to the prisoners. Referred to the Committee on Branches.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

DEC -7 1920

San Francisco, January 19, 1921

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at four o'clock in the Trustees' room, Main Library Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting, the

Meeting is called to order at 4:15 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Cullinan, Hale, Kelham, McKinstry, Taylor, Young and Sloss. Absent: Trustees Bentley, O'Connor, Phelan, Wise and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $4438.83. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $808.49. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

2,000	"book paid for" slips	Estimated Cost	$7.00
1,000	reserve postal reports	" "	5.50
20	record of delinquent books	" "	70.50
			$83.00

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Kelham, Hale, McKinstry, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1130.76. Referred to the Finance Committee.

Trustee Kelham reports the advisability of securing a new automobile, the present car having run for two years and a half. Motion made that the Committee be given power to purchase a new machine, cost not to exceed one thousand dollars ($1,000), receiving a rebate on the old car. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Kelham, Hale, McKinstry, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary demands	$8698.20
Book bills	4438.83
Printing and binding bills	808.49
Miscellaneous bills	1130.76
	$15076.28

JAN 19 1921

Salary Demands.

2390	Mullin, George A.	$400.00	2445	Whitcher, M.L.	$ 125.00
2391	Rea, Robert	300.00	2446	Windele, M.W.	125.00
2392	Bagot, Mrs. E.	110.00	2447	Woodman, A.	125.00
2393	Bastian, Wm.	148.40	2448	Armstrong, L.D.	30.00
2394	Boyle, A.	95.00	2449	Baines, R.E.	15.00
2395	Buckley, E.	85.00	2450	Bolton, L.L.	15.00
2396	Byrne, M.A.	150.00	2451	Gowan, S.B.	15.00
2397	Cadell, D.	100.00	2452	Grimshaw, M.M.	15.00
2398	Calrk, H.	80.00	2453	Hamilton, T.R.	15.00
2399	Cordrey, L.H.	98.60	2454	Kenney, W.T.	15.00
2400	Crowhurst, E.M.	110.00	2455	Lathrop, R.	15.00
2401	Dawson, H.J.	116.40	2456	Mooney, S.J.	15.00
2402	De Andreis, E.	110.00	2457	Pucci, R.	15.00
2403	De Leon, M.	135.00	2458	Shapro, R.	15.00
2404	Doyle, M.M.	139.20	2459	York, Mrs. D.	15.00
2405	Eldredge, A.W.	110.00	2460	Guinasso, L.	26.50
2406	Farrell, M.	95.00	2461	Holland, J.R.	30.00
2407	Fleming, E.T.	135.60	2462	Hult, J.A.	55.00
2408	Fredricks, J.M.	110.00	2463	Mohansen, Mrs. A.	46.50
2409	Galli, S.	95.00	2464	Kirwin, Miss K.	51.50
2410	Gilhuly, M.K.	125.00	2465	Knudson, Mrs. M.	51.50
2411	Goldman, B.A.	125.00	2466	Lynch, Mrs. M.	95.40
2412	Hafner, B.S.	108.35	2467	Quinlan, M.E.	46.50
2413	Hahn, A.	110.00	2468	White, Mrs. A.	51.50
2414	Healy, A.M.	150.00	2469	Anderson, N.	28.80
2415	Healy, E.A.	110.00	2470	Barnes, E.	85.00
2416	Hoggard, W.J.	50.00	2471	Byrne, H.	36.40
2417	Jones, C.	95.00	2472	Enlow, R.C.	85.00
2418	Kenney, A.M.	95.00	2473	Fenn, M.M.	85.00
2419	Langpaap, F.K.	95.00	2474	Kasling, M.	85.00
2420	Larkin, J.	85.00	2475	Kervin, H.	85.00
2421	McCafferty, T.V.	110.00	2476	Kurlandzik, S.C.	35.20
2422	McClaughry, F.G.	97.65	2477	Milburn, E.L.	85.00
2423	McDougall, H.R.	100.00	2478	Neal,E.	48.00
2424	Mau, E.C.	100.00	2479	Reston, C.M.	39.20
2425	Mel, C.F.	116.65	2480	Van Sicklen, H.	35.60
2426	Monahan, K.	95.00	2481	Anderson, H.	7.50
2427	Murphy, M.F.	120.00	2482	Beeler, F.	29.60
2428	Murray, A.J.	125.00	2483	Bowie, T.	11.75
2429	Nelson, L.	100.00	2484	Coyle, Z.	23.35
2430	Newberry, M.E.	110.00	2485	Lilleland, B.	27.70
2431	Nolan, G.J.	150.00	2486	Olsen, E.	27.20
2432	Nolan, J.C.	75.40	2487	Sommers, A.	35.35
2433	Paine, E.C.	130.00	2488	Stangeland, M.	28.40
2434	Panella, A.	150.00	2489	Stasiowski, S.	53.10
2435	Potter, M.E.	95.00	2490	Tally, A.	27.50
2436	Roy, P.	91.85	2491	Watson, V.	16.65
2437	Slosson, Mrs. D.	115.00	2492	Bernheim, W.	22.10
2438	Smith, E.F.	95.00	2493	Burnell, F.	23.45
2439	Stecher, T.D.	45.35	2494	Ewing, J.	23.65
2440	Sturges, E.J.	125.00	2495	Farrell, A.	25.00
2441	Symes, L.B.	92.30	2496	Hamburg, H.	28.05
2442	Walker, F.	85.00	2497	Murray, F.B.	24.15
2443	Weed, I.B.	110.00	2498	Reinke, C.	6.65
2444	Westlake, H.	115.00	2499	Smith, De M.	23.10
2500	Smith, L.	22.25	2501	Rithmoeller, E.	23.35
					$8698.20

Miscellaneous Demands.

2502	G.E. Stechert & Co.	184.17	2516	Levenson Co.	13.79
2503	S.F. News Co.	1767.80	2517	Mangrum & Otter	212.05
2504	White House	2357.45	2518	Moise-Klinkner Co.	16.25
2505	Champlain Society	10.00	2519	Mullen Mfg. Co.	14.00
2506	F.W. Faxon Company	15.31	2520	L.C. Smith & Bros. Co.	1.10
2507	Geo. A. Mullin	104.10	2521	F.A. Thomas Co.	2.00
2508	A. Carlisle & Co.	2.58	2522	Watts Electric Co.	9.60
2509	Schwabacher-Frey Co.	22.65	2523	Madison & Burke	75.00
2510	Foster & Futernick Co.	783.26	2524	S.G. Lewald Co.	58.00
2511	Thos. Day Co.	12.00	2525	Shell Co. of Cal.	78.00
2512	Emerson Mfg. Co.	3.52	2526	Amer. Bldg. Main. Co.	465.00
2513	Fuller & Goepp	13.50	2527	Sanitary Towel Co.	13.50
2514	Gilley-Schmid Co.	11.05	2528	Geo. A. Mullin	128.85
2515	Jcost Bros.	3.55			
					$15076.28

JAN 19 1921

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Hale, Kelham, McKinstry, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Kelham reports that the indications are that the new branch libraries will be ready for occupancy about the first of March.

Trustee Sloss reports that it has been deemed inadvisable to approach the Carnegie Corporation for funds to fit up a new assembly hall.

Trustee McKinstry recommends that the Salon Francaise be allowed to use the Assembly Hall for French lectures. After discussion, it is moved that permission be granted, subject to withdrawal of such permission should the Trustees find it necessary at any time so to do. Carried.

Communications.

From Miss Elizabeth E. Kelly, chairman of the Library Committee of the Bryant School Mothers' Club, asking that a committee of parents and teachers be allowed to appear before the Board, to present their request relative to library facilities in the neighborhood of Bryant and Twenty-second streets.

Trustee Cullinan moves that the club be advised that it is the present opinion of the Board that the neighborhood of Twenty-second and Bryant streets is already adequately served by the Mission Branch library at Twenty-fourth and Bartlett streets. Motion carried.

From Mrs. Theresa Stecher, requesting a leave of absence of six months, because of illness. On motion duly carried, the leave is granted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

JAN 19 1921

San Francisco, February 1, 1921

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M. President Sloss presiding.

On Roll Call the following are noted present: Trustees Cullinan, Hale, Kelham, O'Connor, Taylor, Young and Sloss. Absent: Trustees Bentley, McKinstry, Phelan, Wise and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Taylor reports bills to the amount of $3885.83. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books	572 v.	$1025.56
Replacements for the Main and Branches	487v.	347.77
	1059v.	$1373.33

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Kelham, O'Connor, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $1141.15. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2426.95. Referred to the Finance Committee.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Taylor reports bills as follow:

Salary demands	$8490.80
Book Bills	3885.83
Printing and Binding Bills	1141.15
Miscellaneous Bills	2426.95
	$15944.73

FEB 1 1921

Salary Demands.

2529	Mullin, George A.	$400.00
2530	Rea, Robert	300.00
2531	Bagot, Mrs. E.	110.00
2532	Bastian, Wm.	152.00
2533	Boyle, A.	95.00
2534	Buckley, E.	85.00
2535	Byrne, M.A.	160.00
2536	Cadell, D.	100.00
2537	Clark, H.	80.00
2538	Cordrey, L.H.	100.00
2539	Crowhurst, E.M.	110.00
2540	Dawson, H.J.	115.00
2541	De Andreis, E.	110.00
2542	De Leon, M.	110.75
2543	Doyle, M.M.	144.00
2544	Eldredge, A.W.	100.60
2545	Farrell, A.	91.85
2546	Fleming, E.T.	130.00
2547	Fredricks, J.M.	104.80
2548	Galli, S.	79.20
2549	Gilhuly, M.K.	125.00
2550	Goldman, B.A.	125.00
2551	Hafner, B.S.	125.00
2552	Hahn, A.	110.00
2553	Healy, A.M.	150.00
2554	Healy, E.A.	110.00
2555	Hoggard, W.J.	50.00
2556	Jones, C.	95.00
2557	Kenney, A.	96.60
2558	Langpaap, F.K.	95.00
2559	Larkin, J.	85.00
2560	Lynch, Mrs. M.	85.00
2561	McCafferty, T.V.	110.00
2562	McClaughry, F.G.	100.00
2563	McDougall, H.R.	100.00
2564	Mau, E.C.	100.00
2565	Monahan, K.	95.00
2566	Murphy, M.F.	120.00
2567	Murray, A.J.	125.00
2568	Nelson, L.	100.00
2569	Newberry, M.E.	110.00
2570	Nolan, G.J.	150.00
2571	Nolan, J.C.	80.00
2572	Paine, E.C.	115.00
2573	Panella, A.	150.00
2574	Potter, M.E.	95.00
2575	Roy, P.	95.00
2576	Slosson, D.	115.00
2577	Smith, E.F.	95.00
2578	Sturges, E.J.	125.00
2579	Symes, L.B.	82.35
2580	Walker, F.	85.00
2581	Weed, I.B.	110.00
2582	Westlake, H.	105.80
2583	Whitcher, M.L.	125.00
2584	Windele, M.W.	122.05
2585	Woodman, A.	125.00
2586	Armstrong, L.D.	30.00
2587	Baines, R.E.	15.00
2588	Bolton, L.L.	15.00
2589	Gowan, S.B.	15.00
2590	Grimshaw, Mrs. M.	15.00
2591	Hamilton, T.R.	15.00
2592	Kenney, W.T.	15.00
2593	Lathrop, R.	15.00
2594	Mooney, E.E.	15.00
2595	Pucci, R.	15.00
2596	Shapro, R.	15.00
2597	York, D.	15.00
2598	Guinasso, L.	26.50
2599	Cullnan, B.	46.50
2600	Holland, J.R.	30.00
2601	Hult, J.A.	55.00
2602	Johansen, Mrs. A.	46.50
2603	Kirwin, Miss K.	51.50
2604	Knudson, M.	51.50
2605	Quinlan, M.E.	46.50
2606	White, A.	51.50
2607	Anderson, N.	30.40
2608	Barnes, E.	85.00
2609	Byrne, H.	38.00
2610	Enlow, R.C.	85.00
2611	Fenn, M.M.	90.60
2612	Kasling. M.	85.00
2613	Kervin, H.	99.00
2614	Kurlandzik, S.C.	39.20
2615	Milburn, E.L.	83.35
2616	Neal, E.	32.00
2617	Reston, C.	10.00
2618	Van Sicklen, H.	38.00
2619	Beeler, F.	23.95
2620	Biedenbach	17.15
2621	Casey, P.	23.80
2622	Coyle, Z.	33.15
2623	Olmo	11.90
2624	Olsen, E.	12.05
2625	Rithmoeller, E.	25.50
2626	Snedeker, H.	13.60
2627	Sommers, A.	32.30
2628	Stangeland, M.	22.60
2629	Stasiowski, S.	42.55
2630	Tally, A.	13.60
2631	Watson, V.	30.60
2632	Bernheim, W.	22.45
2633	Burnell, F.	24.30
2634	Ewing, J.	24.65
2635	Farrell, A.	25.65
2636	Halprin, H.	27.35
2637	Hamburg, H.	33.65
2638	Murray, F.B.	25.65
2639	Smith, L.	23.30
		$8490.80

Miscellaneous Demands.

2640	Newbegin's	$42.81
2641	S.F. News Co.	40.95
2642	G.E. Stechert & Co.	1008.26
2643	White House	83.61
2644	N.Y. Times Index	8.00
2645	Patterson's Ed. Directory	4.50
2646	S.F. News Co.	2437.90
2647	Librarian Congress	200.00
2648	Geo. A. Mullin	59.80
2649	A. Carlisle & Co.	1.40
2650	Schwabacher-Frey Co.	20.15
2651	Primo Press	47.75
2652	Foster & Futernick Co.	1071.85
2653	Anderson & Barney	2.90
2654	Frank B. Drew Co.	8.50
2655	D.W. Everett	23.60
2656	Fuller & Goepp	$ 44.82
2657	Gilley-Schmid Co.	33.70
2658	H.O. Harrison Co.	812.50
2659	Levenson Co.	44.21
2660	Mangrum & Otter	47.00
2661	F.E. Newbery Elec. Co.	4.00
2662	F.O. Renstrom Co.	5.25
2663	Sartorius Co.	35.50
2664	Watts Elec. Co.	34.55
2665	F.W. Wentworth & Co.	214.55
2666	York's Hardware Store	10.50
2667	Madison & Burke	75.00
2668	S.G. Lewald Co.	134.00
2669	Pacific Gas & El. Co.	5.71
2670	Shell Oil Co. of Cal.	156.00
2671	Spring Valley Co.	52.74

FEB 1 1921

2672	Amer. Bldg. Main. Co.	$465.00	2677	H.J. Kline Co.	$ 16.00
2673	Caldow Paint Co.	2.70	2678	Pacific Coast Paper	10.08
2674	Ferry Drug Store	7.20	2679	Sanitary Towel Supply	13.50
2675	Hockwald Chem. Co.	6.44	2680	West Disinfecting Co.	10.00
2676	Home Elevator Co.	22.00	2681	George A. Mullin	124.00
					$15944.73

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Hale, Kelham, O'Connor, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Bentley, TrusteeCullinan reports and recommends as follows:

That, in accordance with "The Rules for Library Service," the salaries of the following branch librarians be increased, beginning with December first, 1920:

Mrs. Dorothy Slosson, from $115 to $120
Miss Helen Dawson, from $115 to $120

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Kelham, O'Connor, Taylor, Young and Sloss. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

President Sloss reports that a convention of Social and Health Agencies will be held in Native Sons Hall, and recommends that invitations be printed. inviting the delegates to visit the Public Library. Motion made that this be done. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Hale, Kelham, O'Connor, Taylor, Young and Sloss. Noes: none. Adopted.

Trustee Kelham calls attention to the fact that the electric light fixtures in the Sunset Branch are hung too high and recommends that they be lowered, at a cost not to exceed seventy-five dollars ($75). Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Hale, Kelham, O'Connor, Taylor, Young and Sloss. Noes: none. Adopted.

Communications.

From the Snead and Company Iron Works, advising that they would complete the library stacks and purchase one hundred and forty thousand dollars worth of ~~bonds~~ unsold Library bonds on a four and one-half per cent basis, which would net approximately one hundred and twenty-three thousand dollars $123,000.00.

After due consideration it is moved and carried that at this time no action be taken to install the stacks.

On motion duly carried the Secretary is instructed to obtain complete information regarding the status of the Library bonds.

President Sloss states that it is expected the North Beach Branch will be moved into its new quarters during the present month, and suggests that suitable dedication exercises be held. On motion duly carried, the matter is left in the hands of the President.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

SEP 1 1921

San Francisco, March 29, 1921

4:40 P.M.

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of Committees and for the transaction of such business as should have been brought before the regular meeting, on

Roll Call the following are noted present: Trustees Bentley, Cullinan, Hale, McKinstry, O'Connor, Young and Sloss. Absent: Trustees Kelham, Phelan, Taylor, Wise and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Taylor, Trustee Young reports bills to the amount of $3201.22. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $839.65. Referred to the Finance Committee.

Trustee Bentley calls attention to the combination of printers in making prices and moves that the Committee on Law be requested to ascertain if bids for printing can legally be asked for out of the City and County of San Francisco. Motion carried.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee O'Connor reports bills to the amount of $1820.57. Referred to the Finance Committee.
The Committee recommends that the following work be done:

Preparing grounds of the Presidio Branch Library, for planting of a lawn. $1400

Repairing all window sashes in the Richmond Branch Library, ad painting same . . . 300

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Hale, McKinstry, O'Connor, Young and Sloss. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor reports that the custodian of the station in Visitacion Valley having moved a few doors away from the present location, the Committee had deemed it advisable to allow her to move the books to her new quarters. Action of the Committee is approved.

Committee on Municipal Relations.

Chairman Hale - no report.

MAR 29 1921

Committee on Finance and Audit.

In the absence of Chairman Taylor, Trustee Young reports bills as follow:

Salary Demands	$8483.90
Book Bills	3201.22
Printing & Binding Bills	839.65
Miscellaneous Bills	1820.57
	$14345.34

Salary Demands.

2682	Mullin, George A.	$400.00	2740	Armstrong, L.D.	$30.00
2683	Rea, Robert	300.00	2741	Baines, R.E.	15.00
2684	Bagot, Mrs. E.	110.00	2742	Bolton, L.I.	15.00
2685	Bastian, Wm.	154.20	2743	Gowan, S.B.	15.00
2686	Boyle, A.	95.00	2744	Grimshaw, Mrs. M.	15.00
2687	Buckley, E.	85.00	2745	Hamilton, T.R.	15.00
2688	Byrne, M.A.	160.00	2746	Kenney, W.T.	15.00
2689	Cadell, D.	100.00	2747	Lathrop, R.	15.00
2690	Clark, H.	80.00	2748	Mooney, E.E.	15.00
2691	Cordrey, L.H.	100.00	2749	Pucci, R.	15.00
2692	Crowhurst, E.	112.00	2750	Shapro, R.	15.00
2693	Dawson, H.J.	130.00	2751	York, D.	15.00
2694	De Andreis, E.	110.00	2752	Cullnan, Mrs. B.	46.50
2695	De Leon, M.	125.00	2753	Guinasso, L.	16.90
2696	Doyle, M.M.	131.60	2754	Holland, J.R.	30.00
2697	Eldredge, A.W.	111.20	2755	Hult, J.A.	55.00
2698	Farrell, M.	95.00	2756	Johansen, Mrs. A.	46.50
2699	Fleming, E.T.	129.20	2757	Kirwin, Miss K.	51.50
2700	Fredricks, J.M.	110.00	2758	Knudson, Mrs. M.	51.50
2701	Galli, S.	93.65	2759	Quinlan, M.E.	46.50
2702	Gilhuly, M.K.	120.85	2760	White, Mrs. A.	51.50
2703	Goldman, B.A.	125.00	2761	Anderson, N.	35.60
2704	Hafner, B.S.	125.00	2762	Barnes, E.	93.40
2705	Hahn, A.	99.00	2763	Byrne, H.	35.60
2706	Healy, A.M.	150.00	2764	Enlow, R.C.	85.00
2707	Healy, E.A.	110.00	2765	Fenn, M.M.	77.70
2708	Hoggard, W.J.	50.00	2766	Kasling, M.M.	85.00
2709	Jones, C.	95.00	2767	Kervin, H.	99.00
2710	Kenney, A.	95.00	2768	Kurlandzik, S.C.	35.60
2711	Langpaap, F.K.	95.00	2769	Milburn, E.L.	85.00
2712	Larkin, J.	85.00	2770	Neal, E.	17.20
2713	Lynch, Mrs. M.	85.00	2771	Reston, C.	19.60
2714	McCafferty, T.V.	110.00	2772	Van Sicklen, H.	64.00
2715	McClaughry, F.G.	98.60	2773	Biedenbach, R.	20.75
2716	McDougall, H.R.	100.00	2774	Casey, P.	22.45
2717	Mau, E.C.	100.00	2775	Coyle, Z.	25.00
2718	Mel, C.F.	33.35	2776	Collum, Wm.	17.60
2719	Monahan, K.	93.65	2777	Graham, N.	16.65
2720	Murphy, M.F.	120.00	2778	Olmo, R.F.	5.95
2721	Murray, A.J.	119.05	2779	Rithmoeller, E.	14.45
2722	Nelson, L.	100.00	2780	Snedeker, H.	12.75
2723	Newberry, M.E.	110.00		Sommers, A.	24.80
2724	Nolan, G.J.	150.00	2782	Stangeland, M.	22.10
2725	Nolan, J.C.	80.00	2783	Stasiowski, S.	42.05
2726	Paine, E.C.	115.00	2784	Tally, A.	21.25
2727	Panella, A.	150.00	2785	Watson, V.	28.90
2728	Potter, M.E.	95.00	2786	Bernheim, W.	20.75
2729	Roy, P.	95.00	2787	Burnell, F.	22.60
2730	Slosson, D.	126.60	2788	Ewing, J.	22.80
2731	Smith, E.F.	19.00	2789	Farrell, A.A.	23.95
2732	Sturges, E.J.	125.00	2790	Hamburg, H.	30.95
2733	Symes, L.B.	85.50	2791	Mord, J.A.	17.50
2734	Walker, F.	85.00	2792	Murray, F.B.	19.20
2735	Weed, I.B.	110.00	2793	Smith, L.	21.60
2736	Westlake, H.	98.00	2794	Virag, S.	14.30
2737	Whitcher, M.L.	126.40	2795	Risso, O.	13.35
2738	Windele, M.W.	120.85		Beeler, F.	20.90
2739	Woodman, A.	125.00			
					$8483.90

Miscellaneous Demands.

2797	P.J. Healy	$45.00	2800	White House	3.23
2798	S.F. News Co.	29.50	2801	Amer. Library Ass'n	5.00
2799	G.E. Stechert & Co.	2822.19	2802	California Library Ass'n	5.00

OCT 22 1921

2803	Librarian of Congress	$200.00	2816	National Wood Ren. Co.	$12.50
2804	G.E. Stechert & Co.	18.10	2817	Neal Co.	23.20
2805	George A. Mullin	73.20	2818	Pacific Gas & El. Co.	216.37
2806	Halpin Lithograph Co.	16.00	2819	Remington Type. Co.	1.60
2807	Kohnke Printing Co.	6.75	2820	L.C. Smith & Bros. Co.	1.10
2808	S.L. Tobias & Son	120.50	2821	Madison & Burke	75.00
2809	Foster & Futernick Co.	696.40	2822	Spring Valley Water Co.	50.01
2810	Edward Deering	8.00	2823	S.G. Lewald Co.	173.40
2811	R.A. Fanto	7.50	2824	Pacific Gas & El. Co.	5.57
2812	Fuller & Goepp	8.25	2825	Shell Co. of Cal.	300.62
2813	Gilley-Schmid Co.	145.00	2826	Amer. Bldg. Main. Co.	465.00
2814	Joost Bros.	7.85	2827	Home Elevator Co.	22.00
2815	Levenson Co.	85.81	2828	Pacific Coast Paper Co.	8.30
2829	Sanitary Towel Sup. Co.	13.50	2830	George A. Mullin	189.99
					$14345.34

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Hale, McKinstry, O'Connor, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Trustee Bentley reports that it is necessary to hold an examination for assistants and requests that the Committee on Rules be granted permission to hold one. Request granted.

The Committee further presents a request from "The Chronicle" that the library index its paper. Motion made that the Library is not in a position to take over this matter. Secretary is instructed to so advise "The Chronicle." Carried.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The Secretary is instructed to communicate with James Bertram, Secretary of the Carnegie Corporation, asking if the Corporation will consent to the Trustees using for certain expenditures for the Presidio Branch Library some of the money saved in the erection of the North Beach Branch Library.

Communications.

From Trustee Edward Robeson Taylor, presenting his resignation, to take effect April first. No action taken on the resignation. The President is requested to call upon Trustee Taylor and ask him to withdraw his resignation.

From the North Beach Promotion Association, requesting that a circulating station be established in the north end of the district. Request denied.

From the North Beach Promotion Association, requesting that certain shelves be set aside in the North Beach Branch, to be designated as "The North Beach Promotion Association Book Shelves" and advising that Mrs. D.W. Guptill desires to present a number of books to this Branch library.

The Secretary is instructed to advise the Association that this request cannot be complied with, but that gift slips are pasted in all books donated to the library, with the name of the donor printed thereon.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

MAR 29 1921

San Francisco, April 5, 1921

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:30 P.M., and in the absence of President Sloss, Trustee McKinstry is elected temporary President.

On Roll Call the following are noted present: Trustees Bentley, Hale, McKinstry, Kelham, O'Connor, Young and Cullinan. Absent Trustees Phelan, Sloss, Taylor, Wise and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Trustee Young presents bills to the amount of $2733.99. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young presents bills to the amount of $790.34. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham presents bills to the amount of $ 1176.05. Referred to the Finance Committee.

Committee on Branches.

Chairman O'Connor reports that the Presidio Branch will be dedicated on Sunday, April 4th, at two-thirty o'clock.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Trustee Kelham presents bills as follow

Salary Demands	$ 8618.85
Book Bills	2733.99
Printing and Binding Bills	790.34
Miscellaneous Bills	1176.05
	$13319.23

Salary Demands.

2831	Mullin, George A.	$400.00	2837	Byrne, W.A.	$160.00
2832	Rea, Robert	300.00	2838	Cadell, D.	100.00
2833	Bagot, Mrs. E.	110.00	2839	Clark, H.	80.00
2834	Bastian, William	150.80	2840	Cordrey, L.H.	98.60
2835	Boyle, A.	95.00	2841	Crowhurst, E.	110.00
2836	Buckley, E.	85.00	2842	Dawson, H.J.	117.15

APP -5 1921

2843	De Andreis, E.	110.00
2844	De Leon, M.	125.00
2845	Doyle, M.M.	139.20
2846	Eldredge, A.W.	107.40
2847	Farrell, M.	95.00
2848	Fleming, E.T.	126.00
2849	Fredricks, J.M.	111.80
2850	Galli, S.	82.35
2851	Gilhuly, M.K.	106.25
2852	Goldman, B.A.	125.00
2853	Hafner, B.S.	110.45
2854	Hahn, A.	110.00
2855	Healy, A.M.	150.00
2856	Healy, E.A.	110.00
2857	Hoggard, W.J.	50.00
2858	Jones, C.	95.00
2859	Kenney, A.	95.00
2860	Langpaap, F.K.	99.40
2861	Larkin, J.	82.20
2862	Lynch, Mrs. M.	85.00
2863	McCafferty, T.V.	110.00
2864	McClaughry, F.G.	100.00
2865	McDougall, H.R.	100.80
2866	Mau, E.C.	100.00
2867	Monahan, K.	95.00
2868	Murphy, M.F.	120.00
2869	Murray, A.J.	125.00
2870	Nelson, L.	100.00
2871	Newberry M.E.	110.00
2872	Nolan, G.J.	150.00
2873	Nolan, J.C.	80.00
2874	Paine, E.C.	115.00
2875	Panella, A.	150.00
2876	Potter, M.E.	95.00
2877	Roy, P.	95.00
2878	Slosson, D.	120.00
2879	Smith, E.F.	93.65
2880	Sturges, E.J.	125.00
2881	Walker, F.	85.00
2882	Weed, I.B.	110.00
2883	Westlake, H.	105.40
2884	Whitcher, M.L.	125.00
2885	Windele, M.W.	125.00
2886	Woodman, A.	129.40
2887	Armstrong, L.D.	30.00
2888	Baines, R.E.	15.00
2889	Bolton, L.L.	15.00
2890	Gowan, S.B.	15.00
2891	Grimshaw, Mrs. M.	15.00
2892	Hamilton, R.T.	15.00
2893	Kenney, W.T.	15.00
2894	Lathrop, R.	$15.30
2895	Mooney, E.E.	15.00
2896	Pucci, R.	15.00
2897	Shapro, R.	15.00
2898	York, D.	15.00
2899	Cullnan, Mrs. B.	46.50
2900	Holland, J.R.	30.00
2901	Hult, J.A.	55.00
2902	Johansen, Mrs. A.	46.50
2903	Kirwin, Miss K.	51.50
2904	Knudson, Mrs. M.	51.50
2905	Quinlan, M.E.	46.50
2906	Risso, Mrs. O.	50.00
2907	White, Mrs. A.	51.50
2908	Anderson, N.	40.40
2909	Barnes, E.	85.00
2910	Byrne, H.	40.40
2911	Enlow, R.C.	85.00
2912	Femn, M.M.	85.00
2913	Hummel, R.	8.40
2914	Kasling, M.	85.00
2915	Kervin, H.	96.20
2916	Kurlandzik, S.C.	40.40
2917	Meisinger, M.M.	75.00
2918	Milburn, E.L.	85.00
2919	Neal, E.	31.20
2920	Reston, C.	16.80
2921	Van Sicklen, H.	46.40
2922	Beeler, F.J.	27.20
2923	Biedenbach, R.	29.60
2924	Casey, P.	31.80
2925	Cooney, W.	29.40
2926	Coyle, Z.	25.85
2927	Moscovitz, P.	27.55
2928	Snedeker, H.	25.00
2929	Sommers, A.	28.05
2930	Stangeland, M.	23.30
2931	Stasiowski, S.	51.90
2932	Watson, V.	26.35
2933	Bernheim, W.	22.10
2934	Burnell, F.	25.65
2935	Ewing, J.	26.20
2936	Farrell, A.	26.85
2937	Halprin, H.	3.90
2938	Hamburg, H.	34.70
2939	Mord, J.	25.65
2940	Murray, F.B.	30.75
2941	Risso, A.	26.35
2942	Smith, L.	25.00
2943	Virag, S.	15.65
		$ 8618.85

Miscellaneous Demands.

2944	White House	23.22
2945	S.F. News Co.	405.30
2946	G.E. Stechert & Co.	626.51
2947	Essex Institute	3.00
2948	N.Y. Times Index	36.00
2949	Poor's Publishing Co.	60.00
2950	G.E. Stechert & Co.	1518.08
2951	George A. Mullin	61.88
2952	Schwabacher-Grey Sta. Co.	16.20
2953	Primo Press	95.50
2954	S.L. Tobias & Son	44.00
2955	Foster & Futernick Co.	634.64
2956	Alex. Coleman	8.75
2957	Thos. Day Co.	45.00
2958	Emerson Mfg. Co.	3.50
2959	D.W. Everett	42.85
2960	Fuller & Goepp	11.82
2961	Gilley-Schmid Co.	59.85
2962	Levenson Co.	32.29
2963	Mangrum & Otter	8.25
2964	Moise-Klinkner Co.	5.74
2965	F.E. Newbery Elec. Co.	9.25
2966	L.C. Smith & Bros. Co.	2.60
2967	Watts Electric Co.	38.42
2968	F.W. Wentworth & Co.	6.25
2969	Spring Valley Water Co.	52.59
2970	S.G. Lewald Co.	199.45
2971	Pacific Gas & El. Co.	4.37
2972	Amer. Bldg. Main. Co.	465.00
2973	Hockwald Chem. Co.	46.26
2974	Home Elevator Co.	22.00
2975	Sanitary Towel Sup. Co.	13.50
2976	George A. Mullin	100.31
		$13319.23

and moves that these bills be ordered paid. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Hale, McKinstry, Kelham, O'Connor and Young. Noes: noes.: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley - no report.

AUG -5 1921

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The Controller and Secretary reports that President Sloss had called on Trustee Edward Robeson Taylor and requested that he withdraw his resignation. Trustee Taylor regretted that he must insist that the resignation stand.

On motion is duly carried, the President is requested to send a letter to Trustee Taylor, expressing the regret of the Trustees that he had severed his connection with the Board.

The meeting is adjourned, to meet April 19, 1921.

Geo. A. Mullin
Controller and Secretary.

APR -5 1921

San Francisco, April 19, 1921.

An adjourned meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms is held this day in the Trustees' room, Main Library, Civic Center.

Meeting is called to order at 4:05 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Hale, Kelham, McKinstry, O'Connor, Young and Sloss. Absent Trustees Phelan, Wise and Mayor Rolph. Present 8. Absent 3.

Frank P. Deering is elected a member of the Board of Trustees, to take the place made vacant by the resignation of Edward Robeson Taylor.

There being no further business the meeting adjourned.

Geo. A. Mullen

Controller and Secretary.

APR 19 1921

San Francisco, April 27, 1921.

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, the meeting is called to order at 4:05 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Bentley, Deering, Hale, Kelham, McKinstry, O'Connor, Young and Sloss. Absent: Trustees Cullinan, Phelan and Mayor Rolph. Present 8. Absent 3.

The President reports the death of the senior member of the Board, Trustee John H. Wise.

It is moved, seconded and carried that the President appoint a committee of three to draft a letter of condolence to the family of Trustee Wise. The President appoints Trustees Bentley, O'Connor and Hale.

There being no further business the meeting adjourned.

Geo. A. Cullinan

Controller and Secretary.

APR 27 1921

San Francisco, May 3, 1921

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Deering, Hale, Kelham, McKinstry, Young and Sloss. Absent Trustees O'Connor, Phelan and Mayor Rolph. Present 8. Absent 3.

The reading of the minutes is dispensed with.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Trustee O'Connor enters and takes his seat.

Reports of Standing Committees.

Committee on Books.

Trustee Young reports bills to the amount of $671.51. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Young reports bills to the amount of $822.95. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1966.79. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

4 card cabinets, with bases and tops. Est. Cost $336.00.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Deering, Hale, Kelham, McKinstry, O'Connor, Young and Sloss. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Trustee Kelham reports bills as follow:

Salary Demands	$8471.10
Book Bills	671.51
Printing & Binding	822.95
Miscellaneous Bills	1966.79
	$11932.35

2977	Mullin, George A.	$400.00
2978	Rea, Robert	300.00
2979	Bagot, Mrs. E.	107.90
2980	Bastian, Wm.	150.40
2981	Boyle, A.	95.00
2982	Buckley, E.	85.00
2983	Byrne, M.A.	160.00
2984	Cadell, D.	97.60
2985	Clark, H.	80.00
2986	Cordrey, L.H.	99.05
2987	Crowhurst, E.	110.00
2988	Dawson, H.J.	120.00
2989	De Andreis, E.	110.00
2990	De Leon, M.	125.00
2991	Doyle, M.M.	134.00
2992	Eldredge, A.W.	106.35
2993	Farrell, M.	93.20
2994	Fleming, E.T.	139.20
2995	Fredricks, J.M.	110.00
2996	Gilhuly, M.K.	122.60
2997	Goldman, B.A.	120.85
2998	Hafner, B.S.	125.00
2999	Hahn, A.	110.00
3000	Healy, A.M.	150.00
3001	Healy, E.A.	110.00
3002	Hoggard, W.J.	50.00
3003	Jones, C.	95.00
3004	Kenney, A.	95.00
3005	Langpaap, F.K.	95.00
3006	Larkin, J.	85.00
3007	Lynch, Mrs. M.	85.00
3008	McCafferty, T.V.	110.00
3009	McClaughry, F.G.	100.00
3010	McDougall, H.R.	100.00
3011	Mau, E.C.	100.00
3012	Monahan, K.	95.00
3013	Murphy, M.F.	120.00
3014	Murray, A.	125.00
3015	Nelson, L.	96.40
3016	Newberry, M.E.	110.00
3017	Nolan, G.J.	150.00
3018	Nolan, J.C.	80.00
3019	Paine, E.C.	115.00
3020	Panella, A.	122.50
3021	Potter, M.E.	95.00
3022	Roy, P.	91.85
3023	Slosson, D.	120.00
3024	Smith, E.	95.00
3025	Sturges, E.J.	120.85
3026	Walker, F.	85.00
3027	Weed, I.B.	110.00
3028	Westlake, H.	105.00
3029	Whitcher, M.L.	125.00
3030	Windele, M.W.	122.00
3031	Woodman, A.	125.00
3032	Armstrong, L.D.	30.00
3033	Baines, R.E.	15.00
3034	Bolton, L.L.	$ 15.00
3035	Gowan, S.B.	15.00
3036	Grimshaw, Mrs. M.	15.00
3037	Hamilton, T.R.	15.00
3038	Kenney, W.T.	15.00
3039	Lathrop, R.	15.00
3040	Mooney, E.E.	15.00
3041	Pyle, H.	15.00
3042	Shapro, R.	15.00
3043	York, Mrs. D.	15.00
3044	Cullnan, Mrs. B.	46.50
3045	Holland, J.R.	30.00
3046	Hult, J.A.	55.00
3047	Johansen, Mrs. A.	46.50
3048	Kirwin, Miss K.	51.50
3049	Knudson, Mrs. M.	51.50
3050	Quinlan, M.E.	46.50
3051	Risso, Mrs. O.	50.00
3052	White, Mrs. A.	51.50
3053	Anderson, N.	42.00
3054	Barnes, E.	85.00
3055	Byrne, H.	40.40
3056	Enlow, R.C.	86.60
3057	Fenn, M.M.	17.10
3058	Hummel, R.	19.20
3059	Kasling, M.	85.00
3060	Kervin, H.	84.20
3061	Kurlandzik, S.C.	40.80
3062	Meisinger, M.M.	75.00
3063	Milburn, E.L.	85.00
3064	Neal, E.	24.40
3065	Reston, C.	13.20
3066	Van Sicklen, H.	75.00
3067	Beeler, F.	23.35
3068	Biedenbach, R.	27.70
3069	Casey, P.	28.90
3070	Coyle, Z.	25.15
3071	Lippy, W.	28.20
3072	Marchant, L.	22.95
3073	Moscovitz, P.	25.00
3074	Snedeker, H.	25.00
3075	Sommers, A.	29.90
3076	Stasiowski, S.	42.05
3077	Watson, V.	25.00
3078	Berlin, E.	11.90
3079	Bernheim, W.	22.95
3080	Burnell, F.	25.85
3081	Ewing, J.	26.20
3082	Johnston, S.	34.50
3083	Mord, J.A.	25.50
3084	Murray, F.B.	26.20
3085	Polson, A.	26.70
3086	Risso, A.	25.00
3087	Smith, L.	24.65
3088	Wood, M.	36.80
		$8471.10

Miscellaneous Demands.

3089	S.F. News Co.	$400.69
3090	G.E. Stechert & Co.	198.92
3091	Amer. Electrochem. Soc.	2.00
3092	Sugar	1.00
3093	George A. Mullin	68.90
3094	Schwabacher-Frey Sta. Co.	1.20
3095	S.L. Tobias & Son	9.75
3096	Foster & Futernick Co.	812.00
3097	Anderson & Barney	1.00
3098	Alex. Coleman	40.25
3099	Thos. Day Co.	11.35
3100	D.W. Everett	6.65
3101	Fuller & Goepp	3.75
3102	Gilley-Schmid Co.	65.41
3103	Goodyear Rubber Co.	19.00
3104	Joost Bros.	.80
3105	Levenson Co.	37.18
3106	Mangrum & Otter	10.35
3107	Mullen Mfg. Co.	24.40
3108	Pacific Gas & El. Co.	458.84
3109	Remington Type. Co.	1.60
3110	Geo. C. Terrill	388.30
3111	Watts Electric Co.	4.70
3112	F.W. Wentworth & Co.	32.30
3113	Shell Oil Co. of Cal.	127.60
3114	Pacific Gas & El. Co.	5.05
3115	Spring Valley Water Co.	53.27
3116	Amer. Bldg. Main. Co.	475.00
3117	Bass Hueter Paint Co.	69.56
3118	Ferry Drug Store	3.30
3119	Home Elevator Co.	20.00
Sanitary Towel Co. 3120		13.50
3121	Geo. A. Mullin	93.62
		$ 11932.35

MAY 3 1921

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Deering, Hale, Kelham, McKinstry, O'Connor, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of employees.

Chairman McKinstry reports that the librarian recommends that the expenses of two of the library assistants be paid in order that they made attend the conference of the California Library Association at Lake Tahoe, the sum not to exceed one hundred and fifty dollars ($150.00). Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Deering, Hale, Kelham, McKinstry, O'Connor, Young and Sloss. Noes: none. Adopted.

New Business.

President Sloss reads the following letter, which is ordered spread in full on the minutes, and also forwarded to Dr. Edward R. Taylor:

Civic Center
April 28, 1921

Hon. Edward Robeson Taylor
San Francisco.

Dear Sir:

Your retirement from the Board of Trustees of the San Francisco Public Library has filled those who have been your associates in that Board with a very real sense of loss.

The Library can ill afford to lose one who has, for so many years, given it a service marked by an exceptional devotion, and distinguished by a rare scholarship. Your colleagues will find it hard to reconcile themselves to the thought of a Board which will be without the charm of your genial and kindly presence, which will lack the guidance which you have freely given out of your ripe experience and your thorough learning.

But the sense of public loss, keen though it be, is is of slight moment as compared with our personal sorrow at seeing you go from our midst. No one could be in close contact with you, as we have been, without coming to have a warm affection for you. Our common and immediate impulse, on learning of your resignation, was to entreat you to alter your decision and continue with us. Our effort in this direction was unavailing, and we must acquiesce in your reply that compelling reasons had led you to a step which must have given you as much pain as it gave your associates.

Bowing, then, to the inevitable, we, your associates in the Board, voice our deep regret at your leaving the work you have served so faithfully and loved so well, and express the hope that you may long be spared to enjoy a well-earned period of peace and tranquillity.

Respectfully and affectionately
yours,

Trustee Bentley presents the following letter, to Mr. George Wise, and this is ordered spread in full on the minutes:

Civic Center
May 4, 1921

Mr. George Wise
2160 Steiner Street
San Francisco.

Dear Sir:

The Trustees of the Public Library of San Francisco learned with deep regret of the death of their late associate, Trustee John H. Wise.

He was appointed by the Governor of the State to serve upon the San Francisco Board of Library Trustees April 8, 1878, and upon the adoption of the San Francisco City Charter in 1898 he was re-appointed and served continuously for more than forty years-the longest period of service on the part of any member in the history of the Board.

His long and faithful service had earned for him the gratitude of the community.

By the unanimous vote of the Trustees, I am directed to extend to the bereaved family a message of their sympathy, and to have spread upon the minutes of the Board of Library Trustees a copy of this letter as a testimonial of their appreciation.

Yours very truly,

(Signed) Max C. Sloss

President.

Communications.

From Miss M.F. Mecready, asking if the Branch Public Library at 2435 Sacramento street can be rented.

The Secretary is instructed to advise Miss Mecready that as the building is to be used for city purposes, the same cannot be rented.

New Business.

The election of Trustee being declared in order, to fill the vacancy caused by the death of John H. Wise, Mr. Charles K. Field is nominated and is unanimously elected.

Trustee Deering is appointed to notify Mr. Field of his election.

There being no further business the meeting adjourned.

Geo. A. Mullen

Controller and Secretary.

MAY 3 1921

San Francisco, June 7, 1921.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:00 P.M. President Sloss presiding.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Field, Hale, Kelham, McKinstry, O'Connor, Phelan, Young and Sloss. Absent: Trustees Bentley and Mayor Rolph. Present 10. Absent 2.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $3618.87. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1932.45. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1377.62. Referred to the Finance Committee.

Committee on Branches.

Chairman O'Connor presents a list of books on vocational training for the McCreery Branch Library, and recommends that these be purchased, to be paid for out of the McCreery Fund.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Field, Hale, Kelham, McKinstry, O'Connor, Phelan, Young and Sloss. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$8853.10
Book Bills	3618.87
Printing & Binding	1932.45
Miscellaneous Bills	1377.62
	$15782.04

The Committee recommends that Section 1 of the By-Laws be amended to read as follows: "The Trustees shall hold a regular meeting on the second Tuesday of each month. If this day of any month is a legal holiday, the regular meeting of the Trustees shall be held on the succeeding day."

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Field, Hale, Kelham, McKinstry, O'Connor, Phelan, Young and Sloss. Noes: none. Adopted.

JUN -7 1921

Salary Demands.

3122	George A. Mullin	$400.00	3184	Kenney, W.T.	$15.00
3123	Rea, Robert	300.00	3185	Lathrop, R.	15.00
3124	Bagot, Mrs. E.	110.00	3186	Mooney, E.E.	15.00
3125	Bastian, William	150.00	3187	Pyle, H.	15.00
3126	Boyle, A.	95.00	3188	Shapro, R.	15.00
3127	Buckley, E.	85.00	3189	York, Mrs. D.	15.00
3128	Byrne, M.A.	160.00	3190	Cullnan, Mrs. B.	46.50
3129	Cadell, D.	100.00	3191	Holland, J.R.	80.00
3130	Clark, H.	80.00	3192	Hult, J.A.	55.00
3131	Cordrey, L.H.	100.00	3193	Johansen, Mrs. A.	46.50
3132	Crowhurst, F.	102.70	3194	Kirwin, Miss K.	51.50
3133	Dawson, H.J.	120.00	3195	Knudson, Mrs. M.	51.50
3134	De Andreis, E.	110.00	3196	Quinlan, M.E.	46.50
3135	De Leon, M.	125.00	3197	Risso, Mrs. O.	50.00
3136	Doyle, M.M.	141.60	3198	White, Mrs. A.	51.50
3137	Eldredge, A.W.	110.00	3199	Anderson, N.	38.00
3138	Farrell, M.	95.00	3200	Barnes, E.	85.00
3139	Fleming, E.T.	130.00	3201	Broman, E.E.	19.60
3140	Fredricks, J.M.	110.00	3202	Brookes, H.M.	33.60
3141	Gilhuly, M.K.	125.00	3203	Byrne, H.	39.20
3142	Goldman, B.A.	125.00	3204	Cole, A.	50.40
3143	Hafner, B.S.	125.00	3205	Enlow, R.C.	85.00
3144	Hahn, A.	110.00	3206	Grace, D.	20.80
3145	Healy, A.	150.00	3207	Hansen, E.R.	20.80
3146	Healy, E.A.	99.00	3208	Hays, R.I.	20.80
3147	Hoggard, W.J.	50.00	3209	Hummel, R.	20.40
3148	Jones, C.	95.00	3210	Jones, A.G.	29.20
3149	Kenney, A.	95.00	3211	Kasling, M.	86.40
3150	Langpaap, F.K.	95.00	3212	Kervin, H.	72.25
3151	Larkin, J.	85.00	3213	Kurlandzik, S.C.	63.40
3152	Lynch, Mrs. M.	85.00	3214	Milburn, E.L.	85.00
3153	McCafferty, T.V.	110.00	3215	Neal, E.	75.00
3154	McDougall, H.R.	100.00	3216	Quitzow, D.S.	20.80
3155	McClaughry, F.	98.80	3217	Reston, C.	25.20
3156	Mau, E.C.	100.00	3218	Ryan, M.E.	20.80
3157	Mel, C.F.	54.15	3219	Sullivan, D.E.	20.80
3158	Monahan, K.	95.00	3220	Van Winkle, J.L.	30.00
3159	Murphy, M.F.	120.00	3221	Whitcher, M.L.	19.60
3160	Murray, A.J.	125.00	3222	Wood, M.	75.00
3161	Nelson, L.	100.00	3223	Becler, F.J.	21.95
3162	Newberry, M.E.	110.00	3224	Biedenbach, R.	25.15
3163	Nolan, G.	150.00	3225	Casey, P.	24.30
3164	Nolan, J.C.	80.00	3226	Coyle, Z.	25.00
3165	Paine, E.C.	115.00	3227	Huntington, H.	18.85
3166	Panella, A.	150.00	3228	Lippy, W.	22.80
3167	Potter, M.	95.00	3229	Marchant, L.	8.65
3168	Roy, P.	95.00	3230	Moscovitz, P.	25.00
3169	Slosson, Mrs. D.	116.00	3231	Petterson, W.	20.80
3170	Smith, E.F.	95.00	3232	Snedcker, H.	25.00
3171	Sturges, E.J.	125.00	3233	Sommers, A.	26.50
3172	Walker, F.	85.00	3234	Stasiowski, S.	44.10
3173	Weed, I.B.	110.00	3235	Watson, V.	25.00
3174	Westlake, H.	105.00	3236	Berlin, E.	11.65
3175	Whitcher, M.L.	125.00	3237	Burnell, F.	23.95
3176	Windele, M.W.	125.00	3238	Ewing, J.	25.00
3177	Woodman, A.	125.00	3239	Johnston, S.	33.55
3178	Armstrong, L.D.	30.00	3240	Mord, J.A.	23.10
3179	Baines, R.E.	15.00	3241	Murray, F.B.	25.00
3180	Bolton, L.L.	15.00	3242	Polson, A.	24.40
3181	Gowan, S.B.	15.00	3243	Risso, A.	24.40
3182	Grimshaw, Mrs. M.	15.00	3244	Smallwood, E.	23.05
3183	Hamilton, T.R.	15.00	3245	Smith, E.	22.60
					$8853.10

Miscellaneous Demands.

3246	G.E. Stechert & Co.	$3539.95	3256	Foster & Futernick Co.	762.55
3247	White House	34.57	3257	Amer. Multigraph	1.60
3248	Amer. Hist'l Ass'n	4.00	3258	Caldow Paint Co.	1.65
3249	G.E. Stechert & Co.	9.90	3259	Emerson Mfg. Co.	7.04
3250	Geo. A. Mullin	30.45	3260	D.W. Everett	7.50
3251	Goodyear Rubber Co.	12.50	3261	R.A. Fanto	4.45
3252	Schwabacher-Frey Co.	15.60	3262	Fuller & Goepp	4.50
3253	F.W. Wentworth & Co.	4.40	3263	Gilley-Schmid Co.	18.45
3254	California Press	26.40	3264	Goodyear Rubber Co.	13.25
3255	S.L. Tobias & Son	111.00	3265	Hockwald Chemical Co.	57.60

JUN -7 1921

3266	Joost Bros.	$6.00	3276	Watts Electric Co.	$8.10
3267	Levenson Co.	27.78	3277	S.G. Lewald Co.	5.00
3268	H.C. Magnus Co.	4.95	3278	Pacific Gas & El. Co.	5.19
3269	Moise-Klinkner Co.	3.80	3279	Shell Oil Co. of Cal.	66.00
3270	Remington Typewriter	1.35	3280	Spring Valley Water	78.35
3271	Roberts Mfg. Co.	31.50	3281	Amer. Bldg. Main. Co.	465.00
3272	A.G. Samuels Co.	5.00	3282	Home Elevator Co.	20.00
3273	L.C. Smith & Bros. Co.	1.10	3283	Sanitary Towel Co.	13.50
3274	Taylor & Jackson	68.20	3284	Geo. A. Mullin	280.61
3275	Geo. C. Terrill	170.15			
					$15782.04

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Deering, Field, Hale, Kelham, McKinstry, O'Connor, Phelan, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Bentley, Trustee Cullinan reports and recommends as follows:

1. That Article IV, Section 1, of "Rules for Library Service," be amended to read as follows:

> Candidates for library service must have the following qualifications: They must be citizens of the United States; must be not less than eighteen nor more than thirty-five years of age, and must be in good physical condition. They must have a high school education or its equivalent, and upon presenting credentials from schools of recognized standing a formal examination may be waived.
>
> The examination shall include consideration of personality, fitness, education and work in the library not to exceed three weeks. Candidates not attaining a rating of seventy-five per cent or over in personality and fitness shall not be considered. Successful candidates shall be placed on the eligible list, from which all appointments to the library staff shall be made.
>
> Such appointments shall not be considered final until after one year's probationary service shall have been rendered. Unsatisfactory candidates may be dropped at any time during the probationary period.
>
> Employees must conform to provision of Charter requiring a year's residence in San Francisco before appointment and residence in San Francisco during employment.

2. Borrowers losing cards may secure duplicates of same by filing new application, properly filled out. New cards will be issued one day following the filing of application, upon the payment of twenty-five cents; otherwise duplicate cards will be issued two weeks after filing of new application.

3. Owing to the numerous requests of other libraries for the loan of books, the Librarian be allowed to use his discretion as to what books may be loaned.

4. That discarded books shall be given only to departments of the municipal and federal government, at the discretion of the Librarian and Secretary.

5. Until further order of the Board, the method of notifying guarantors by postal card be discontinued.

6. That the request of Mrs. Symes, for leave of absence for six months, on account of illness (beginning March first) be granted.

JUN -7 1921

7. That the salary of the pages be fixed at seventeen cents per hour for the first four months of service, and twenty cents thereafter, same to begin July 1, 1921.

8. That the resignation of Miss Galli as a member of the staff be accepted.

9. That, with the exception of the regular automatic increases, no change in the present salary schedule be made for the fiscal year ending June 30, 1922.

Request of Staff.

10. That the application for sick leave with pay be denied.

11. That the application to eliminate Sunday work be denied, as in the aggregate the members work only forty-three hours per week, which is not unreasonable.

12. That application for leave of absence whenever desired be denied on the ground that three weeks' vacation is allowed each member of the staff. For a longer leave, action by the Board will be taken upon individual cases.

13. That, the following assistants having given efficient service during the year to the satisfaction of the Librarian, their salaries be increased, according to "The Rules for Library Service:"

Miss	Mary Murphy	from	$120	to	$125	beginning	Mar. 1
"	Ella De Andreis	"	110	"	115	"	May 1
"	Dolores Cadell	"	100	"	105	"	May 1
"	Lucile Cordrey	"	100	"	105	"	May 1
"	Edith Mau	"	100	"	105	"	May 1
"	Lynne Nelson	"	100	"	105	"	May 1
"	Mabel Farrell	"	95	"	100	"	May 1
"	Margaret Potter	"	95	"	100	"	May 1

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Feild, Hale, Kelham, McKinstry, O'Connor, Phelan, Young and Sloss. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

A request having been received from the Playground Commission, for the transfer of the former Branch library building at #2435 Sacramento street, to the jurisdiction of the Playground Commission, for its activities, on motion duly carried the consent of the Board of Trustees to such transfer is granted. The Secretary is instructed to so advise the Playground Commission and also the Board of Supervisors.

Communications.

From George D. Wise, on behalf of himself and family, for the sympathy expressed in the loss of his father.

From Mrs. Laura Steffens Suggett, suggesting that the Board of Library Trustees invite the California Library Association to hold its next convention in San Francisco. On motion duly carried, the delegates from the Library to be convention at Lake Tahoe are requested to extend such invitation.

The following letter, from Honorable Edward Robeson Taylor, is received:

San Francisco
2326 California Street
May 5, 1921

To my Library Associates,
My dear Friends,

It was with deep gratification
I read this morning the cordial expressions of

JUN -7 1921

your good-will, and I desire to express to each one of you my warm personal regard.

Our long co-operation, which has happily seen grow around us a great Public Library, is among the pleasantest associations of my life, and it is with genuine affection I subscribe myself,

Faithfully your friend,

(Signed) Edward Robeson Taylor

From Miss Alice Healy and Miss Jessie Fredricks, thanking the Board for allowing their expenses to the California Library Association meeting at Lake Tahoe. Placed on file.

There being no further business the meeting adjourned.

Geo. S. Mullin

Controller and Secretary.

JUN -7 1921

San Francisco, July 12, 1921

The regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:00 P.M., in the absence of President Sloss, Vice-President Cullinan Presiding.

On Roll Call the following are noted present: Trustees Bentley, Deering, Field, Hale, McKinstry, O'Connor and Cullinan. Absent: Trustees Kelham, Phelan, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young Trustee McKinstry reports bills to amount of $2724.66. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books		333v.	$840.60
Additional copies for the Main, Branches & Deposit Stations.	repr.	1400.	980.00
	new	925v.	1387.50
Replacements for the Main, Branches & Deposit Stations		725v.	747.50
		3383v.	$3955.60

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Deering, Field, Hale, McKinstry, O'Connor. Noes: none. Adopted.

Trustee Phelan enters and takes his seat.

The chair appoints Trustee Phelan a temporary member of the Committee on Finance and Audit.

Committee on Printing and Binding.

Chairman Deering reports bills to amount of $1613.35. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham Trustee O'Connor reports bills to the amount of $1313.67. Referred to the Finance Committee.

Trustee Kelham enters and takes his seat.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

JUL 12 1921

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$9532.25
Book Bills	2724.66
Printing and Binding Bills	1613.35
Miscellaneous Bills	1313.67
	$15183.93

Salary Demands.

3284	Mullin, George A.	$400.00
3286	Rea, R.	300.00
3287	Bagot, Mrs. E.	88.00
3288	Bastian, Wm.	150.80
3289	Boyle, A.	95.00
3290	Buckley, E.	85.00
3291	Byrne, M.A.	160.00
3292	Cadell, D.	110.00
3293	Clark, H.	80.00
3294	Cordrey, L.H.	110.00
3295	Crowhurst, E.M.	110.00
3296	Dawson, H.J.	120.00
3297	De Andreis, E.	120.00
3298	De Leon, M.	125.00
3299	Doyle, M.M.	142.40
3300	Eldredge, A.W.	108.45
3301	Farrell, M.	103.60
3302	Fleming, Mrs. E.T.	140.80
3303	Fredricks, J.M.	106.35
3304	Gilhuly, M.K.	125.00
3305	Goldman, B.A.	125.00
3306	Hahn, A.	104.80
3307	Healy, A.M.	145.00
3308	Healy, E.A.	110.00
3309	Hoggard, W.J.	50.00
3310	Jones, C.	95.00
3311	Kenney, W.T.	95.00
3312	Langpaap, F.K.	95.80
3313	Larkin, J.	82.00
3314	Lynch, Mrs. M.	85.00
3315	McCafferty, T.V.	81.80
3316	McClaughry, F.G.	100.00
3317	McDougall, H.R.	110.00
3318	Mau, E.C.	110.00
3319	Mel, C.F.	125.00
3320	Monahan, K.C.	95.00
3321	Murphy, M.F.	142.80
3322	Murray, A.	125.00
3323	Nelson, L.	110.00
3324	Newberry, M.E.	110.00
3325	Nolan, G.J.	150.00
3326	Nolan, J.C.	80.00
3327	Paine, E.C.	115.00
3328	Panella, A.	75.00
3329	Potter, M.	105.00
3330	Roy, P.	95.00
3331	Slosson, D.	120.00
3332	Smith, E.	95.00
3333	Sturges, E.J.	125.00
3334	Walker, F.	85.00
3335	Weed, I.B.	110.00
3336	Westlake, H.	49.00
3337	Whitcher, M.L.	125.00
3338	Windele, M.W.	125.00
3339	Woodman, A.	125.00
3340	Armstrong, L.D.	30.00
3341	Baines, R.E.	15.00
3342	Bolton, L.L.	15.00
3343	Gowan, S.B.	15.00
3344	Grimshaw, Mrs. M.	15.00
3345	Hamilton, T.R.	15.00
3346	Kenney, W.T.	15.00
3347	Lathrop, R.	15.00
3348	Mooney, E.E.	15.00
3349	Pyle, H.	15.00
3350	Shapro, R.	15.00
3351	York, Mrs. D.	15.00
3352	Cullnan, Mrs. B.	46.50
3353	Holland, J.R.	$55.00
3354	Hult, J.A.	55.00
3355	Johansen, Mrs. A.	46.50
3356	Kirwin, Miss K.	51.50
3357	Knudson, Mrs. M.	51.50
3358	Quinlan, M.E.	46.50
3359	Risso, Mrs. O.	50.00
3360	White, Mrs. A.	51.50
3361	Anderson, N.	40.40
3362	Barnes, E.	85.00
3363	Broman, E.E.	75.00
3364	Brookes, H.M.	59.60
3365	Byrne, H.	39.20
3366	Cole, A.	75.00
3367	Enlow, R.	85.00
3368	Girdner, M.V.	42.00
3369	Grace, D.	75.00
3370	Hansen, E.R.	75.00
3371	Hays, R.I.	75.00
3372	Hummel, R.	23.20
3373	Jones, A.	39.20
3374	Kasling, M.	86.40
3375	Knoles, G.I.	46.40
3376	Kurlandzik, S.C.	75.00
3377	Milburn, E.L.	85.00
3378	Neal, E.	75.00
3379	Quitzow, D.S.	75.00
3380	Reston, C.	96.20
3381	Ryan, M.E.	75.00
3382	Sullivan, D.	75.00
3383	Van Winkle, J.L.	120.00
3384	Whitcher, M.L.	94.60
3385	Wood, M.	75.00
3386	Beeler, F.J.	12.75
3387	Casey, P.	26.55
3388	Coyle, Z.	25.00
3389	Huntington, H.	34.50
3390	McCormack	11.75
3391	Montgomery	24.50
3392	Moscovitz, P.	25.00
3393	Murch	10.20
3394	Petterson, W.	84.55
3395	Rasmussen, S.	17.50
3396	Snedeker, H.	25.00
3397	Sommers, A.	30.45
3398	Stasiowski, S.	57.85
3399	Watson, V.	25.50
3400	Berlin, E.	11.05
3401	Burnell, F.	25.35
3402	Canez D.	25.15
3403	Ewing, J.	25.15
3404	Johnsotn, D.	35.00
3405	Mord, J.A.	24.65
3406	Murray, F.	27.35
3407	Polson, A.	25.85
3408	Risso, A.	24.65
3409	Smith, E.	24.15
		$9532.25

IIII 12 1921

Miscellaneous Demands.

3410	S.F. News Co.	$135.80	3425	Roberts Mfg. Co.	37.50
3411	G.E. Stechert & Co.	2551.41	3426	Watts Electric Co.	6.10
3412	Amer. Soc. Civ. Engrs	9.00	3427	S.G. Lewald Co.	90.00
3413	Patterson's Amer. Dir.	4.50	3428	Pacific Gas & El. Co.	5.87
3414	Geo. A. Mullin	23.95	3429	Spring Valley Co.	205.53
3415	Edwards Mfg. Co.	16.80	3430	Amer. Bldg. Main. Co.	465.00
3416	Schwabacher-Frey Co.	30.35	3431	C.M. Easterday	12.50
3417	S.L. Tobias & Son	37.50	3432	J.M. Fredricks	43.35
3418	Foster & Futernick	1528.70	3433	A.M. Healy	44.10
3419	Emerson Mfg. Co.	3.52	3434	Home Elevator Co.	40.00
3420	Gilley-Schmid Co.	94.15	3435	Pacific Coast Paper Co.	24.70
3421	Hetty Bros.	5.30	3436	Sanitary Towel Co.	13.50
3422	Johnson Service Co.	16.40	3437	West Disinfecting Co.	10.00
3423	Levenson Co.	21.94	3438	George A. Mullin	169.21
3424	M.C. Magnus Co.	5.00			
					$15183.93

and moves that these demands be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Deering, Field, Hale, Kelham, McKinstry, O'Connor and Phelan. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley reports and recommends as follows:

Request to extend probationary period to December, 1921, of the eligibles of the examination of January, 1921, to harmonize with the recent ruling that all eligibles shall serve one year's probationary service before appointment.

That the following, having received seventy-five per cent or over in the recent examination, be placed on the eligible list to serve one year's probation in accordance with the rules of the library:

Ethel Trainor
Evelyn M. Cowell
Charlotte Rogers
Helen McHugh
SevilleSmith

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Deering, Field, Hale, Kelham, McKinstry, O'Connor and Phelan. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the Women's Community Club of Ingleside, requesting that a Branch Library be established in the Ingleside district. The Secretary is instructed to advise the Club that the Carnegie Fund for the erection of branch libraries is exhausted, and the finances of the Library will not permit of any extension of the Library service for the next fiscal year.

There being no further business the meeting adjourned.

Geo. A. Mullin
Controller and Secretary.

JUL 12 1921

San Francisco, August 16, 1921

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting, the meeting is called to order at 4:05 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Bentley, Deering, Field, Hale, McKinstry, O'Connor, Young and Sloss. Absent: Trustees Cullinan, Kelham, Phelan and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The President appoints Trustee Young as a temporary member of the Committee on Building, Fixtures, etc.

Reports of Standing Committees.

Committee on Books.

Chairma n Young reports bills to the amount of $4390.55. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books		251 v.	$661.40
Additional copies for the Main, Branches and Deposit Stations			
	reprints 1840 v.		1288.00
	new 640 v.	2480 v.	960.35
Replacements for the Main, Branches and Deposit Stations.		960 v.	1240.70
		2691v.	$4150.45

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Deering, Field, Hale, McKinstry, O'Connor, Young and Sloss. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $449.95. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee O'Connor reports bills to the amount of $2611.34. Referred to the Finance Committee.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

AUG 16 1921

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$9685.95
Book bills	4390.55
Printing and Binding bills	449.95
Miscellaneous bills	2611.34
	$17137.79

The chairman reads a report from Cyril Williams, stating that the books of the controller and secretary had been experted and that they had been found correct. The report is ordered placed on file.

Salary Demands.

3439	Mullin, Geo. A.	$400.00	3501	Kenney, W.T.	$ 15.00
3440	Rea, Robert	300.00	3502	Lathrop, R.	15.00
3441	Bagot, Mrs. E.	110.00	3503	Mooney, E.E.	15.00
3442	Bastiam, Wm.	140.80	3504	Pyle, H.	15.00
3443	Boyle, A.	76.00	3505	Shapro, R.	15.00
3444	Buckley, E.	85.00	3506	York, Mrs. D.	15.00
3445	Byrne, M.A.	160.00	3507	Cullnan, Mrs. B.	46.50
3446	Cadell, D.	87.50	3508	Holland, J.R	55.00
3447	Clark, H.	80.00	3509	Hult, J.A.	55.00
3448	Cordrey, L.H.	105.00	3510	Johansen, Mrs. A.	46.50
3449	Crowhurst, E.	110.00	3511	Kirwin, Miss K.	51.50
3450	Dawson, H.J.	120.00	3512	Knudson, Mrs. M.	51.50
3451	De Andreis, E.	115.00	3513	Quinlan, M.E.	46.50
3452	De Leon, M.	125.00	3514	Risso, Mrs. O.	50.00
3453	Doyle, M.M.	128.40	3515	White, Mrs. A.	51.50
3454	Eldredge, A.W.	110.00	3516	Anderson, N.	39.60
3455	Farrell, A.	104.00	3517	Barnes, E.	82.15
3456	Fleming, E.T.	125.60	3518	Broman, E.E.	75.00
3457	Fredricks, J.M.	106.35	3519	Brookes, H.M.	39.60
3458	Gilhuly, M.K.	125.00	3520	Byrne, H.	42.00
3459	Goldman, B.A.	125.00	3521	Cole, A.	75.00
3460	Hafner, B.S.	95.85	3522	Enlow, R.C.	85.00
3461	Hahn, A.	110.00	3523	Girdner, M.V.	75.00
3462	Healy, A.	150.00	3524	Grace, D.	75.00
3463	Healy, E.	110.00	3525	Hansen, E.R.	75.00
3464	Hoggard, W.J.	50.00	3526	Hays, R.1.	75.00
3465	Jones, C.	95.00	3527	Hummel, R.	19.20
3466	Kenney, A.	95.00	3528	Jones, A.G.	40.80
3467	Langpaap, F.K.	95.00	3529	Kasling, M.	85.00
3468	Larkin, J.	85.00	3530	Knoles, G.1.	75.00
3469	Lynch, Mrs. M.	85.00	3531	Kurlandzik, S.C.	75.00
3470	McCafferty, T.V.	110.00	3532	Milburn, E.L.	85.00
3471	McClaughry, F.G.	76.65	3533	Neal, E.	75.00
3472	McDougall, H.R.	90.00	3534	Quitzow, D.S.	75.00
3473	Mau, E.	105.00	3535	Reston, C.	81.00
3474	Mel, C.F.	125.00	3536	Ryan, M.E.	75.00
3475	Monahan, K.	95.00	3537	Sullivan, D.E.	75.00
3476	Murphy, M.F.	125.00	3538	Van Winkle, J.L.	75.00
3477	Murray, A.J.	125.00	3539	Whitcher, K.S.	75.00
3478	Nelson, L.	66.50	3540	Wood, M.	75.00
3479	Newberry, M.E.	110.00	3541	Beeler, F.J.	14.00
3480	Nolan, Geo. J.	150.00	3542	Coyle, Z.	28.80
3481	Nolan, J.C.	80.00	3543	Huntington, H.R.	41.00
3482	Paine, E.C.	115.00	3544	Keehn, J.	25.85
3483	Panella, A.	150.00	3545	McCarthy, M.	22.95
3484	Potter, M.	100.00	3546	McCormack, W.A.	28.90
3485	Roy, P.	95.00	3547	Montgomery, J.	14.30
3486	Slosson, Mrs. D.	120.00	3548	Moran, T.	15.65
3487	Smith, E.F.	95.00	3549	Moscovitz, P.	28.60
3488	Sturges, E.J.	125.00	3550	Petterson, W.	124.80
3489	Walker, F.	8500	3551	Rasmussen, S.	17.00
3490	Weed, I.B.	110.00	3552	Stasiowski, S.	88.20
3491	Westlake, H.	98.00	3553	Tilton, E.	25.85
3492	Whitcher, M.L.	125.00	3554	Watson, V.	30.20
3493	Windele, M.W.	114.60	3555	Berlin, E.	15.60
3494	Woodman, A.	125.00	3556	Burnell, F.	28.80
3495	Armstrong, L.D.	30.00	3557	Canez, D.	22.45
3496	Baines, R.E.	15.00	3558	Ewing, J.	28.40
3497	Bolton, L.L.	15.00	3559	Johnston, S.	40.40
3498	Gowan, S.B.	15.00	3560	Mord, J.A.	28.60
3499	Grimshaw, M.M.	15.00	3561	Murray, F.B.	30.60
3500	Hamilton, T.R.	15.00	3562	Polson, A.	31.00

AUG 16 1921

3563	Risso, A.	$28.40	3664	Smith, E.	27.00

Miscellaneous Demands.

3565	Newbegin's	$11.56	3579	Fuller & Goepp	$3.75
3566	S.F. NewsCo.	928.89	3580	Gilley-Schmid Co.	6.00
3567	C.E. Stechert & Co.	2051.00	3581	Levenson Co.	30.01
3568	White House	1014.35	3582	H.C. Magnus Co.	20.25
3569	Am. Soc. Civ. Eng'rs.	9.00	3583	P. Montague	1500.00
3570	Geo. A. Mullin	175.75	3584	J.E. O'Mara	3.75
3571	Librarian Congress	200.00	3585	Pacific Gas & El. Co.	58.71
3572	Schwabacher-Frey Co.	33.20	3586	D.N. & E. Walter & Co.	150.00
3573	California Press	325.00	3587	Pacific Gas & El. Co.	4.37
3574	Primo Press	91.75	3588	Amer. Bldg. Main. Co.	465.00
3575	Anderson & Barney	63.38	3589	Levenson Co.	170.00
3576	Cal. Artistic Metal Co.	7.00	3590	C.A. Malm Co.	18.00
3577	D.W. Everett	21.80	3591	Sanitary Towel Co.	13.50
3578	R.A. Fanto	2.00	3592	Geo. A. Mullin	73.82
					$17137.79

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Deering, Field, Hale, McKinstry, O'Connor, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley reports and recommends as follows:

1. That a library examination be held.

2. That, because of continued illness, the leave of absence granted Miss Susan Morgan be extended for an additional six months, bringing it through March, 1922.

Recommendation adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Miss Frances McClaughry, tendering her resignation. Placed on file.

From Mrs. Edith Bagot, tendering her resignation, to take effect August 31st. Placed on file.

President Sloss presents his annual report. Same is accepted and on motion duly carried the report of the President, together with the reports of the Librarian and of the Controller and Secretary are ordered transmitted to the Mayor.

Nominations for the office of President for the ensuing year being declared in order, Trustee Cullinan is nominated and duly elected President.

Nominations for the office of Vice-President being declared in order, Trustee McKinstry is nominated and duly elected Vice-President.

On motion of Trustee Hale, the thanks of the Board are extended to President Sloss for the able and efficient manner in which he has discharged his duties as President.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

AUG 16 1921

Committees 1921-1922

Books.

Trustee Young, Chairman
McKinstry
O'Connor
Phelan
Hale

Printing and Binding.

Trustee Deering, Chairman
Young
Field

Building, Fixtures, etc.

Trustee Kelham, Chairman
O'Connor
Sloss

Branches.

Trustee O'Connor, Chairman
Hale
Phelan
Bentley
Field

Municipal Relations.

Trustee Phelan, Chairman
Deering
Bentley

Finance and Audit.

Trustee Hale, Chairman
Kelham
Young

Rules and Administration.

Trustee Bentley, Chairman
Hale
Sloss
Kelham
McKinstry

Law.

Trustee Sloss, Chairman
Deering

Welfare of Employees.

Trustee McKinstry, Chairman
O'Connor
Field

President — Mr. Cullinan
Vice-President — Miss McKinstry

San Francisco, September 20, 1921

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting.

The meeting is called to order at 4:05 P.M., in the absence of President Cullinan Vice-President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bentley, Deering, Field, Kelham, O'Connor, Sloss, Young and McKinstry. Absent: Trustees Cullinan, Hale, Phelan and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

Trustee Phelan enters and takes his seat.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $4092.64. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books			201 v.	$592.97
Additional copies for the Main, Branches & Deposit Stations.				
	reprints	1687v. $1180.90		
	new	526v. 736.40	2213v.	1917.30
Replacements for Main, Branches & Deposit Stations			1222v.	1099.80
			3636v.	$3610.07

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Deering, Field, Kelham, O'Connor, Phelan, Sloss, Young and McKinstry. Noes: nonc. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $276.27. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered;

50,000 fine slips	$40.00
10,000 small envelopes	27.00
100,000 application blanks	110.00
	$177.00

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Deering, Field, Kelham, O'Connor, Phelan, Sloss, Young and McKinstry. Noes: none. Adopted.

SEP 20 1921

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1662.79. Referred to the Finance Committee.

The Committee recommends as follows:

That a lawn be planted at the Presidio Branch Library, at a cost of $250

That the oil burner and motor in the furnace at Noe Valley Branch be replaced, at a cost of 215

Total 465

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Deering, Field, Kelham, O'Connor, Phelan, Sloss, Young and Mc Kinstry. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor reports that he had visited the stations during the past month.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Kelham reports bills as follow:

Salary Demands	$9430.15
Book Bills	4092.64
Printing & Binding Bills	276.27
Miscellaneous Bills	1662.79
	$15461.85

Salary Demands.

3593	Mullin, George A.	$400.00	3630	McDougall, H.R.	$100.00
3594	Rea, Robert	300.00	3631	McHugh, H.	64.00
3595	Bagot, Mrs. E.	110.00	3632	Mau, E.C.	98.00
3596	Barnes, E.	85.00	3633	Mel, C.F.	125.00
3597	Bastian, Wm.	160.80	3634	Milburn, E.L.	85.00
3598	Boyle, A.	100.20	3635	Monahan, K.E.	95.00
3599	Buckley, E.	85.00	3636	Murphy, M.F.	126.40
3600	Byrne, M.A.	160.00	3637	Murray, A.J.	125.00
3601	Cadell, D.	105.00	3638	Newberry, M.E.	110.00
3602	Clark, H.	80.00	3639	Nolan, G.J.	150.00
3603	Cordrey, L.H.	105.00	3640	Nolan, J.C.	80.00
3604	Cowell, E.M.	85.00	3641	Paine, E.C.	115.00
3605	Crowhurst, E.M.	110.00	3642	Panella, A.	150.00
3606	Dawson, H.J.	120.00	3643	Potter, M.E.	100.00
3608	De Leon, Minnie	125.00	3644	Rogers, C.J.	85.00
3609	Doyle, M.	141.60	3645	Roy, P.	93.65
3610	Eldredge, A.W.	106.35	3646	Slosson, D.	120.00
3611	Enlow, R.C.	85.00	3647	Smith, E.F.	95.00
3612	Eveleth, L.M.	103.00	3648	Smith, S.	64.00
3613	Farrell, M.	100.00	3649	Sturges, E.J.	125.00
3614	Fleming, E.T.	139.20	3650	Symes, L.B.	53.85
3607	De Andreis, E.	115.00	3651	Trainor, E.	85.00
3615	Fredricks, J.M.	110.00	3652	Walker, F.	85.00
3616	Gilhuly, M.K.	125.00	3653	Weed, I.B.	110.00
3617	Goldman, B.A.	125.00	3654	Westlake, H.	105.00
3618	Hafner, B.S.	125.00	3655	Whitcher, M.L.	125.00
3619	Hahn, A.	110.00	3656	Windele, M.W.	125.00
3620	Healy, A.M.	150.00	3657	Woodman, A.	125.00
3621	Healy, E.A.	110.00	3658	Armstrong, L.D.	30.00
3622	Hoggard, W.J.	50.00	3659	Baines, R.E.	15.00
3623	Jones, C.	95.00	3660	Bolton, L.L.	15.00
3624	Kasling, M.	85.00	3661	Gowan, S.B.	15.00
3625	Kenney, A.	88.70	3662	Grimshaw, Mrs. M.M.	15.00
3626	Langpaap, F.K.	96.40	3663	Hamilton, T.R.	15.00
3627	Larkin, J.	85.00	3664	Kenney, W.T.	15.00
3628	Lynch, Mrs. M.	85.00	3665	Lathrop, R.	15.00
3629	McCafferty, T.V.	110.00	3666	Laun, Mrs. F.	15.00

SEP 20 1921

3667	Mooney, E.E.	$15.00	3693	Reston, C.	$43.40
3668	Shapro, R.	15.00	3694	Ryan, M.E.	39.20
3669	York, Mrs. D.	15.00	3695	Van Winkle, J.L.	24.00
3670	Cullnan, Mrs. B.	46.50	3696	Wood, M.	56.00
3671	Holland, J.R.	55.00	3697	Beeler, F.J.	30.00
3672	Hult, J.A.	55.00	3698	Biedenbach, R.	61.10
3673	Johansen, Mrs. A.	46.50	3699	Boland, F.	15.65
3674	Kirwin, Miss K.	51.50	3700	Coyle, Z.	30.10
3675	Knudson, Mrs. M.	51.50	3701	Huntington, H.	32.00
3676	Quinlan, M.E.	46.50	3702	McCarthy, M.	29.40
3677	Risso, Mrs. O.	50.00	3703	McCormack, W.A.	13.60
3678	White, Mrs. A.	51.50	3704	Moscovitz, P.	27.60
3679	Anderson, N.	2.40	3705	Petterson, W.	50.00
3680	Broman, E.E.	54.00	3706	Sommers, A.	15.60
3681	Brookes, H.M.	19.20	3707	Stasiowski, S.	72.40
3682	Byrne, H.	40.40	3708	Tilton, E.	25.50
3683	Girdner, M.V.	39.20	3709	Watson, V.	42.60
3684	Hansen, E.R.	39.20	3710	Berlin, E.	15.40
3685	Hays, R.I.	39.20	3711	Burnell, F.	30.80
3686	Hummel, R.	22.00	3712	Canez, D.	24.15
3687	Jones, A.G.	39.60	3713	Ewing, J.	31.20
3688	Knoles, G.U.	39.20	3714	Johnston, S.	43.60
3689	Kurlandzik, S.C.	32.40	3715	Mord, J.A.	27.90
3690	Maggio, I.V.	26.40	3716	Murray, F.B.	31.40
3691	Neal, E.	42.00	3717	Polson, A.	32.20
3692	Quitzow, D.S.	33.60	3718	Risso, A.	30.00
3719	Smith, E.	29.40	3720	McDonald, Mrs. M.	17.00
					$9430.15

Miscellaneous Demands.

3721	S.F. News Co.	$2732.11	3735	Pacific Gas & El. Co.	$23.10
3722	G.E. Stechert & Co.	1121.36	3736	L.C. Smith & Bros.	2.30
3723	G.E. Stechert & Co.	3.40	3737	D.N. & E. Walter & Co.	2.30
3724	H.W. Wilson Co.	139.17	3738	F.W. Wentworth & Co.	362.00
3725	George A. Mullin	96.60	3739	S.G. Lewald Co.	194.75
3726	Schwabacher-Frey Stat. Co.	9.41	3740	Pacific Gas & El. Co.	4.83
3727	California Press	257.86	3741	Shell Co. of Cal.	109.50
3728	S.L. Tobias & Son	9.00	3742	Spring Valley Water Co	115.68
3729	Amer. Multigraph Co.	1.53	3743	Amer. Bldg. Main. Co.	465.00
3730	Barash-Douglas	20.00	3744	Home Elevator Co.	20.00
3731	J. Brunton & Sons Co.	1.90	3745	H.J. Kline Co.	14.00
3732	D.W. Everett Repair Co.	56.25	3746	Levenson Co.	21.60
3733	Goodyear Rubber Co.	6.50	3747	Geo. A. Mullin	229.35
3734	Joost Bros.	12.20			
					$15461.85

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Deering, Field, Kelham, O'Connor, Phelan, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Bentley moves that the Building Committee be instructed to have photographs taken of the Main and Branch libraries; same to be framed and hung in the Trustees' room. Roll Call on adoption of motion. Ayes: Trustees Bentley, Deering, Field, Kelham, O'Connor, Phelan, Sloss, Young and McKinstry. Noes: none. Adopted.

Communications.

From Miss Mary K. Gilhuly, tendering her resignation. Accepted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary

SEP 20 1921

San Francisco, October 11, 1921

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:05 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Trustees Deering, Field, Kelham, McKinstry, O'Connor, Young and Cullinan. Absent: Trustees Bentley, Hale, Phelan, Sloss and Mayor Rolph. Present 7. Absent: 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $4595.07. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books		212v.	$582.25
Additional copies for the Main Library, Branches and Deposit Stations			
	reprints 942v.		
	new 725v.	1667v.	1746.90
Replacements for the Main Library, Branches and Depcsit Stations		1064v.	1489.60
		2943v.	$3818.75

The Committee recommends that the San Francisco Journal be ordered for all of the Branch libraries. Roll Call on adoption of recommendation. Ayes: Trustees Deering, Field, Kelham, McKinstry, O'Connor, Young and Cullinan. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1158.28. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

20,000 book pockets	$89.00
5,000 deposit book slips	6.50
	$95.50

Roll Call on adoption of recommendation. Ayes: Trustees Deering, Field, Kelham, McKinstry, O'Connor, Young and Cullinan. Noes: none. adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1958.32. Referred to the Finance Committee.

OCT 11 1921

Committee on Branches.

Chairman O'Connor calls attention to a recommendation adopted by the Board in June, 1920 - that when in funds, the Library establish a station in the Bay View district. The Committee moves that this station now be established. Roll Call on adoption of motion. Ayes: Trustees Deering, Field, Kelham, McKinstry, O'Connor, Young and Cullinan. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Kelham reports bills as follow:

Salary Demands	$8741.50
Book Bills	4595.07
Printing and Binding Bills	1158.28
Miscellaneous Bills	1958.32
	$16453.17

Salary Demands.

3748	Mullin, George A.	$400.00	3801	Smith, S.	$85.00
3749	Rea, Robert	300.00	3802	Sturges, E.J.	125.00
3750	Barnes, E.	85.80	3803	Symes, L.B.	95.00
3751	Bastian, William	150.40	3804	Trainor, E.	83.80
3752	Boyle, A.	95.00	3805	Walker, F.	34.00
3753	Buckley, E.	85.00	3806	Weed, I.B.	110.00
3754	Byrne, M.A.	160.00	3807	Westlake, H.	101.50
3755	Cadell, D.	106.40	3808	Whitcher, M.L.	125.00
3756	Clark, H.	80.00	3809	Windele, M.W.	125.00
3757	Cordrey, L.H.	105.00	3810	Woodman, A.	125.00
3758	Cowell, E.M.	83.80	3811	Armstrong, L.D.	30.00
3759	Crowhurst, E.M.	110.00	3812	Baines, R.E.	15.00
3760	Dawson, H.J.	121.40	3813	Bolton, L.L.	15.00
3761	De Andreis, E.	121.00	3814	Gowan, S.B.	15.00
3762	De Leon, M.	125.00	3815	Grimshaw, M.M.	15.00
3763	Doyle, M.M.	137.80	3816	Hamilton, T.R.	15.00
3764	Eldredge, A.W.	110.00	3817	Kenney, W.T.	15.00
3765	Enlow, R.C.	85.00	3818	Lathrop, R.	15.00
3766	Eveleth, L.M.	101.50	3819	Laun, Mrs. F.	15.00
3767	Farrell, M.	95.25	3820	Mooney, E.E.	15.00
3768	Fleming, E.T.	139.60	3821	Shapro, R.	15.00
3769	Fredricks, J.M.	106.35	3822	York, Mrs. D.	15.00
3770	Goldman, B.A.	125.00	3823	Cullnan, Mrs. B.	46.50
3771	Hafner, R.S.	125.00	3824	Holland, J.R.	55.00
3772	Hahn, A.	110.00	3825	Hult, J.A.	55.00
3773	Healy, A.M.	150.00	3826	Johansen, Mrs. A.	46.50
3774	Healy, E.A.	110.00	3827	Kirwin, Miss K.	51.50
3775	Hoggard, W.J.	50.00	3828	Knudson, Mrs. M.	51.50
3776	Jones, C.	95.00	3829	Quinlan, M.E.	46.50
3777	Kasling, M.	86.40	3830	Risso, Mrs. O.	50.00
3778	Kenney, A.	95.00	3831	White, Mrs. A.	51.50
3779	Langpaap, F.K.	95.00	3832	Byrne, H.	37.80
3780	Larkin, J.	85.00	3833	Cole, A.	40.40
3781	Lynch, Mrs. M.	85.00	3834	Hummel, R.	20.00
3782	McCafferty, T.V.	110.00	3835	Jones, A.G.	6.00
3783	McDougall, H.R.	98.60	3836	Maggio, I.V.	35.40
3784	McHugh, H.	85.00	3837	Neal, E.	11.20
3785	Mau, E.C.	77.00	3838	Sullivan, D.E.	40.40
3786	Mel, C.F.	125.00	3839	Whitcher, M.L.	40.40
3787	Milburn, E.L.	85.00	3840	Wood, M.	44.60
3788	Monahan, K.C.	96.60	3841	Beeler, F.J.	24.70
3789	Murphy, M.F.	125.00	3842	Biedenbach, R.	27.60
3790	Murray, A.J.	125.00	3843	Boland, F.	24.75
3791	Newberry, M.E.	110.00	3844	Coyle, Z.	26.80
3792	Nolan, G.J.	150.00	3845	Huntington, H.	25.20
3793	Nolan, J.C.	80.00	3846	McCarthy, M.	21.00
3794	Paire, E.C.	115.00	3847	Moscovitz, P.	26.90
3795	Panella, A.	150.00	3848	Sommers, A.	28.10
3796	Potter, M.E.	100.00	3849	Stasiowski, S.	110.40
3797	Rogers, C.J.	85.00	3850	Tilton, E.	23.45
3798	Roy, P.	95.00	3851	Watson, V.	26.40
3799	Slosson, D.	114.30	3852	Berlin, E.	14.60
3800	Smith, E.F.	95.00	3853	Burnell, F.	27.80

OCT 11 1921

3854	Canez, D.	$19.70	3859	Polson, A.	$28.30
3855	Ewing, J.	27.70	3860	Risso, Mrs. O.	27.00
3856	Johnston, S.	38.00	3861	Smith, E.	25.80
3857	Mord, J.A.	27.20	3862	Meyer, L.V.	31.80
3858	Murray, F.B.	28.40	3863	Reston, G.	8.20
					$8741.50

Miscellaneous Demands.

3864	Golier Society	$80.00	3882	Liberty Machine Co.	$195.10
3865	Polk-Husted Dir. Co.	10.00	3883	Neal Co.	32.00
3866	S.F. News Co.	2581.13	3884	Roberts Mfg. Co.	23.25
3867	G.E. Stechert & Co.	1881.79	3885	Geo. C. Terrill	275.00
3868	G.E. Stechert & Co.	4.70	3886	Watts Electric Co.	12.60
3869	George A. Mullin	37.45	3887	S.G. Lewald Co.	392.75
3870	Gaylord Bros.	11.98	3888	Pacific Gas & Elec. Co.	4.22
3871	H.C. Magnus Co.	7.95	3889	Shell Co. of Cal.	51.00
3872	Schwabacher-Frey Sta. Co.	7.30	3890	Spring Valley Co.	123.12
3873	Primo Press	48.25	3891	Amer. Bldg. Main. Co.	465.00
3874	S.L. Tobias & Son	150.00	3892	Caldow Paint Co.	2.60
3875	Foster & Futernick Co.	932.80	3893	Emerson Mfg. Co.	3.52
3876	Barney's Tire Service	43.93	3894	Home Elevator Co.	40.00
3877	Alexander Coleman	10.75	3895	Levenson Co.	18.13
3878	D.W. Everett Repair	20.00	3896	Sanitary Towel Co.	27.00
3879	R.A. Fanto	14.70	3897	F.A. Thomas Co.	3.44
3880	Gilley-Schmid Co.	51.34	3898	F. Thomas Dyeing Wks.	7.00
3881	James & Drucker	3.50	3899	George A. Mullin	138.37
					$16453.17

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Deering, Field, Kelham, McKinstry, O'Connor, Young and Cullinan. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

In the matter of closing the Library on Armistice Day,-referred to the President, with full power to act.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

OCT 11 1921

San Francisco, November 8, 1921

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:05 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Trustees Field, Hale, Kelham, McKinstry, O'Connor, Sloss, Young and Cullinan. Absent: Trustees Bentley, Deering, Phelan and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $3270.63. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New Books		362v.	$1078.65
Additional books for the Main Library, Branches and Deposit Stations			
	reprints 225v.		157.50
	new 364v.	589v.	546.00
Replacements for the Main Library, Branches and Deposit Stations		537v.	698.10
		1488v.	$2480.25

Roll Call on adoption of recommendation. Ayes: Trustees Field, Hale, Kelham, McKinstry, O'Connor, Sloss, Young and Cullinan. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Deering, Trustee Field reports bills to the amount of $1807.90. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

Form 44	20,000	borrower's card	Est. Cost $146.50
" 3	3,000	requisition blanks	10.00
" 45	3,000	recommendation of books	7.50
" 21	20,000	order slips	20.75
" 2	3,000	secretary's receipts	7.00
" 80	10,000	seven-day book slips	10.75
			$202.50

Roll Call on adoption of recommendation. Ayes: Trustees Field, Hale, Kelham, McKinstry, O'Connor, Sloss, Young and Cullinan. Noes: none. Adopted.

NOV -8 1921

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $949.23. Referred to the Finance Committee.

The Committee recommends that the furnace at the McCreery Branch library be reconstructed, at a cost of $238.00. Roll Call on adoption of recommendation. Ayes: Trustees Field, Hale, Kelham, McKinstry, O'Connor, Sloss, Young and Cullinan. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor recommends that the Ingleside Station, now located at #422 Holloway Avenue, be moved to #1612 Ocean Avenue. Recommendation carried.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$8811.35
Book Bills	3270.63
Printing and Binding Bills	1807.90
Miscellaneous Bills	949.23
	$14839.11

Salary Demands.

3900	Mullin, George A.	$400.00	3944	Nolan	$150.00
3901	Rea, Robert	300.00	3945	Nolan, J.C.	80.00
3902	Barnes, E.	85.00	3946	Paine, E.C.	115.00
3903	Bastian, William	150.40	3947	Panella, A.M.	140.00
3904	Boyle, A.	102.60	3948	Potter, M.E.	100.00
3905	Buckley, E.	85.00	3949	Rogers, C.J.	85.00
3906	Byrne, M.A.	160.00	3950	Roy, P.	95.00
3907	Cadell, D.	105.00	3951	Slosson, D.	120.00
3908	Clark, H.	80.00	3952	Smith, E.F.	85.50
3909	Cordrey, L.H.	103.00	3953	Smith, Seville	85.00
3910	Cowell, E.M.	85.00	3954	Sturges, E.J.	125.00
3911	Crowhurst, E.M.	110.00	3955	Symes, L.B.	63.40
3912	Dawson, H.J.	122.80	3956	Trainor, E.	86.00
3913	De Andreis, E.	121.00	3957	Walker, F.	48.20
3914	De Leon, M.	125.00	3958	Weed, I.B.	110.00
3915	Doyle, M.M.	142.80	3959	Westlake, H.	105.40
3916	Eldredge, A.W.	106.35	3960	Whitcher, M.L.	126.00
3917	Enlow, R.C.	85.00	3961	Windele, M.W.	125.00
3918	Eveleth, L.M.	105.00	3962	Woodman, A.	125.00
3919	Farrell, M.	98.85	3963	Armstrong, L.D.	30.00
3920	Fleming, E.T.	137.40	3964	Baines, R.E.	15.00
3921	Fredricks, J.M.	110.00	3965	Bolton, L.L.	15.00
3922	Goldman, B.A.	127.40	3966	Gowan, S.B.	15.00
3923	Hafner, B.S.	125.00	3967	Grimshaw, M.M.	15.00
3924	Hahn, A.	110.00	3968	Hamilton, T.R.	15.00
3925	Healy, A.M.	150.00	3969	Kenney, W.T.	15.00
3926	Healy, E.A.	110.00	3970	Brown, Mrs. G.	15.00
3927	Hoggard, W.J.	51.40	3971	Laun, Mrs. F.	15.00
3928	Jones, C.	95.00	3972	Mooney, E.E.	15.00
3929	Kasling, M.	85.00	3973	Shapro, R.	15.00
3930	Kenney, A.	95.00	3974	York, Mrs. D.	15.00
3931	Langpaap, F.K.	95.00	3975	Cullnan, Mrs. B.	46.50
3932	Larkin, J.	85.00	3976	Holland, J.R.	55.00
3933	Lynch, Mrs. M.	85.00	3977	Hult, J.A.	55.00
3934	McCafferty, T.V.	110.00	3978	Johansen, Mrs. A.	46.50
3935	McDougall, H.R.	98.85	3979	Kirwin, Miss K.	51.50
3936	McHugh, H.	85.00	3980	Knudson, Mrs. M.	51.50
3937	Mau, E.C.	103.50	3981	Quinlan, M.E.	46.50
3938	Mel, C.F.	125.00	3982	Risso, Mrs. O.	50.00
3939	Milburn, E.L.	85.00	3983	White, Mrs. A.	51.50
3940	Monahan, K.E.	95.00	3984	Byrne, H.	40.80
3941	Murphy, M.F.	125.00	3985	Biedenbach, R.	33.20
3942	Murray, A.J.	125.00	3986	Jones, A.G.	44.80
3943	Newberry, M.E.	110.00	3987	Maggio, I.V.	34.00

NOV -8 1921

3988	Neal, E.	$20.40	4001	Tilton, E.	$28.00
3989	Reston, C.	4.80	4002	Watson, V.	35.40
3990	Wood, M.	45.20	4003	Berlin, E.	18.50
3991	Field, F.	42.00	4004	Burnell, F.	30.40
3992	Beeler, F.J.	35.30	4005	Canez, D.	28.20
3993	Boland, F.	25.50	4006	Ewing, J.	30.90
3994	Coyle, Z.	32.60	4007	Foley, D.	36.30
3995	Huntington, H.	28.50	4008	Mord, J.A.	36.30
3996	McCarthy, M.	30.40	4009	Murray, F.B.	31.50
3997	Moscovitz, P.	29.40	4010	Polson, A.	32.00
3998	Petterson, W.	4.00	4011	Risso, A.	30.10
3999	Sommers, A.	34.80	4012	Smith, E.	28.00
4000	Stasiowski, S.	79.40	4013	Kelly, C.	64.90
					$8811.35

Miscellaneous Demands.

4014	Hackh, I.W.D.	6.00	4028	Emerson Mfg. Co.	3.52
4015	Crocker-Langley Co.	110.00	4029	Gilley-Schmid Co.	8.85
4016	S.F. News Co.	1145.20	4030	Joost Bros.	37.42
4017	G.E. Stechert & Co.	1941.53	4031	Pacific Leather Mat Co.	96.80
4018	White House	4.25	4032	F.O. Renstrom Co.	1.00
4019	Nat'l Education Ass'n	5.00	4033	Watts Electric Co.	4.70
4020	George A. Mullin	58.65	4034	Pacific Gas & Elec. Co.	5.43
4021	H. Edwards Mfg. Co.	16.80	4035	Spring Valley Water Co.	89.07
4022	Pacific Coast Paper	6.05	4036	American Bldg. Main.	465.00
4023	Schwabacher-Frey Co.	35.25	4037	Ferry Drug Store Co.	6.60
4024	California Press	28.00	4038	Home Elevator Co.	20.00
4025	S.L. Tobias & Son	29.00	4039	Levenson Co.	47.51
4026	Foster & Futernick	1692.80	4040	Sanitary Towel Co.	13.50
4027	Alexander Coleman	12.00	4041	Geo. A. Mullin	137.83
					$14839.11

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Field, Hale, Kelham, McKinstry, O'Connor, Sloss, Young and Cullinan. Noes: none. Adopted.

Chairman Hale further reports that after interviewing Supervisor McLeran, chairman of the Finance Committee of the Board of Supervisors, Mr. McLeran agreed to pay the electricity bills for the Main Library and the Branches and that same will be taken out of the Library Fund. Chairman Hale moves that the six thousand dollars set aside for lighting be transferred to the Book Fund. Carried.

Committee on Rules and Administration.

President Cullinan reports that a library examination was held recently and recommends that the following names be placed on the eligible list:

1 Miss Jessie Duggan
2 Mrs. Edesse Cox
3 Mrs. Myrtle Held
4 Miss Ruth J. Mitchell
5 Mrs. Myrle Miller
6 Miss Mary L. McCormick
7 Miss Adelaide Miller
8 Miss Lucy A. Devaney

Carried.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the Board of Education, requesting that a room be set aside in the Main Library for the exclusive use of teachers, as a Library headquarters, in order that the books of the Library be used to the greatest advantage by teachers and pupils of the public schools.

The Librarian reports that the Board of Education will supply a librarian from the high schools.

Motion made that the request be granted, and that the librarian to be appointed by the Board of Education be subject to the direc-

NOV -8 1921

tion of the librarian of this library. Carried.

From the Bay View Mothers' Club, requesting that a branch library be established in the Bay View district. Placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullen

Controller and Secretary.

NOV -8 1921

San Francisco, February 21, 1922

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of Committees and for the transaction ofsuch business as should have been brought before the regular meeting.

The meeting is called to order at 4:05, President Cullinan presiding.

On Roll Call the following are noted present: Trustees Bentley, Field, Hale, Kelham, McKinstry, Sloss and Cullinan. Absent: Trustees Deering, O'Connor, Phelan, Young and Mayor Rolph. Present 7. Absent: 5.

The minutes ofthe previous meeting are read and approved.

The reports of the Controller and Secretary are read and ordered filed.

The reports of the Librarian are received and ordered filed.

The Chair appoints Trustee Bentley as a temporary member of the Committees on Books and Building and Trustee Sloss a temporary member of the Committees on Books and Printing and Binding and Trustee Field a temporary member of the Committee on Books.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young Trustee McKinstry reports bills to the amount of $11,084.14 :

November	$2595.62
December	4984.72
January	3503.80

Referred to the Finance Committee.

The Committee recommends the purchase ofthe following:

New books			1058v.	$3181.70
Additional copies for the Main, Branches and Deposit Stations				
	reprints	1498v. $923.40		
	new	918v. 1395.00	2416v.	2318.40
Replacements for the Main, Branches and Deposit Stations			1948v.	2433.90
		Totals	5422v.	$7934.00

Roll Call on adoption of recommendation: Ayes: Trustees Bentley, Field, Hale, Kelham, McKinstry, Sloss and Cullinan. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Deering Trustee Field reports bills to the amount of $2466.75:

November	$1363.60
December	902.10
January	201.05

Referred to the Finance Committee.

FEB 21 1922

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $3940.92:

November	$1097.26
December	1502.39
January	1341.27

Referred to the Finance Committee.

The Committee recommends the purchase of the following:

1	#8115	10 double row catalog sections, complete with separator	$115.00
1	#9815	sliding shelf unit	14.75
2		3-tray check file units for cards 4½x9½ position of rods to be changed and catches supplied, each $33.35	66.50
1	#93118sc	54-drawer catalog case with rods, antique oak	213.40
1	#93118sc	54-drawer catalog case with rods, special finish	235.00
			$644.65

The Committee also recommends the purchase of a typesetting machine and stand for multigraph work $57.50.

Roll Call on adoption of recommendations. Ayes: Trustees Bentley, Field, Hale, Kelham, McKinstry, Sloss and Cullinan. Noes; none. Adopted.

Chairman Kelham further reports that there is need of a fence around the grounds of the Presidio Branch library. Motion made that a fence be erected, the cost of same to be paid out of the Carnegie Fund. Carried.

The Committee further reports that Superintendent of Parks Mc Laren has presented a plan for the planting of trees and shrubs in the park surrounding the Presidio Branch library building. Motion made that the Committee be empowered to proceed with the planting. Roll Call on adoption of motion. Ayes: Trustees Bentley, Field, Hale, Kelham, McKinstry, Sloss and Cullinan. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale presents bills as follow:

November.

Salary Demands	$8740.50
Book Bills	2595.62
Printing & Binding Biils	1363.60
Miscellaneous Bills	1097.26
	$13796.98

December.

Salary Demands	$8839.70
Book Bills	4984.72
Printing & Binding Bills	902.10
Miscellaneous Bills	$16228.91

January.

Salary Demands	$8780.35
Book Bills	3503.80
Printing & Binding Bills	201.05
Miscellaneous Bills	1341.27
	$13826.47

FEB 21 1922

4042	Mullin, George A.	$400.00
4043	Rea, Robert	300.00
4044	Barnes, E.	85.00
4045	Bastian, Wm.	149.60
4046	Boyle, A.	102.20
4047	Buckley, E.	85.00
4048	Byrne, M.A.	150.00
4049	Cadell, D.	87.50
4050	Clark, H.	80.00
4051	Cordrey, L.H.	105.00
4052	Cowell, E.M.	85.00
4053	Crowhurst, E.	110.00
4054	Dawson, H.J.	120.00
4055	De Andreis, E.	120.60
4056	De,Leon, M.	125.00
4057	Doyle, M.M.	156.80
4058	Duggan, J.V.	19.60
4059	Eldredge, A.W.	102.70
4060	Enlow, R.C.	85.00
4061	Eveleth, L.M.	91.00
4062	Farrell, M.	100.00
4063	Fleming, E.	126.40
4064	Fredricks, J.M.	113.60
4065	Goldman, B.A.	125.00
4066	Hafner, B.S.	125.00
4067	Hahn, A.	95.35
4068	Healy, A.M.	150.00
4069	Healy, E.A.	108.20
4070	Held, M.J.	22.40
4071	Hoggard, W.J.	50.00
4072	Jones, C.	95.00
4073	Kasling, M.	85.00
4074	Kenney, A.	95.00
4075	Langpaap, F.K.	95.00
4076	Larkin, J.	85.00
4077	Lynch, Mrs. M.	85.00
4078	McCafferty, T.V.	110.00
4079	McDougall, H.R.	100.00
4080	McHugh, H.	85.00
4081	Mau, E.C.	105.00
4082	Mel, C.F.	125.00
4083	Milburn, E.L.	85.00
4084	Monahan, K.C.	95.00
4085	Murphy, M.F.	125.00
4086	Murray, A.J.	108.95
4087	Newberry, M.E.	110.00
4088	Nolan, G.J.	150.00
4089	Nolan, J.C.	80.00
4090	Paine, E.C.	115.00
4091	Panella, A.	150.00
4092	Potter, M.E.	100.00
4093	Rogers, C.J.	85.00
4094	Roy, P.	95.00
4095	Slosson, D.	120.00
4096	Smith, E.F.	95.00
4097	Smith, S.	85.00
4098	Sturges, E.J.	80.45
4099	Symes, L.B.	122.10
4100	Trainor, E.	85.00
4101	Walker, F.	85.00
4102	Weed, I.B.	110.00
4103	Westlake, H.	105.00
4104	Whitcher, M.L.	125.00
4105	Windele, M.W.	125.00
4106	Woodman, A.	$125.00
4107	Armstrong, L.D.	30.00
4108	Baines, R.E.	15.00
4109	Bolton, L.L.	15.00
4110	Brown, G.	15.00
4111	Gowan, S.B.	15.00
4112	Grimshaw, Mrs. M.	15.00
4113	Hamilton, T.R.	15.00
4114	Kenney, W.T.	15.00
4115	Laun, Mrs. F.	15.00
4116	Mooney, E.E.	15.00
4117	Shapro, R.	15.00
4118	York, Mrs. D.	15.00
4119	Cullnan, Mrs. B.	46.50
4120	Holland, J.R.	55.00
4121	Hult, J.A.	55.00
4122	Johansen, Mrs. A.	46.50
4123	Kirwin, Miss K.	51.50
4124	Knudson, Mrs. J.B.	51.50
4125	Quinlan, M.E.	46.50
4126	Risso, Mrs. O.	50.00
4127	White, Mrs. A.	51.50
4128	Byrne, H.	38.00
4129	Field, F.	36.40
4130	Janes, A.G.	36.60
4131	Maggio, I.V.	28.80
4132	Neal, E.	16.80
4133	Reston, C	6.80
4134	Wood, M.	35.40
4135	Beeler, F.J.	24.70
4136	Biedenbach, R.	25.60
4137	Boland, F.	28.40
4138	Coyle, Z.	27.00
4139	Huntington, H.R.	25.90
4140	McCarthy, M.	25.10
4141	Moscovitz, P.	25.00
4142	Sommers, A.	30.00
4143	Stasiowski, S.	61.00
4144	Tilton, E.	27.20
4145	Watson, V.	28.90
4146	Berlin, E.	15.20
4147	Burnell, F.	27.80
4148	Canez, D.	25.90
4149	Ewing, J.	26.30
4150	Foley, D.	16.00
4151	Mord, J.A.	2330
4152	Murray, F.B.	28.40
4153	Polson, A.	29.20
4154	Risso, A.	26.80
4155	Ryan, P.	15.65
4156	Smith, E.	26.40
4157	Kelly, C.	90.50
		$8740.50

Miscellaneous Demands.

4158	P.P.I.E.	$30.00
4159	S.F. News Co.	648.23
4160	G.E. Stechert & Co.	1749.14
4161	Amee. Hist'l Ass'n	5.00
4162	Denver Publ. Co.	8.00
4163	Geo. A. Mullin	114.50
4164	G.E. Stechert & Co.	10.75
4165	Mrs. E.M. Woodburn	30.00
4166	Schwabacher-Frey Co.	4.00
4167	Primo Press	105.00
4168	S.L. Tobias & Son	$124.50
4169	Foster & Futernick	1130.10
4170	Barney's Tire Service	5.00
4171	D.W. Everett Rep. Co.	29.65
4172	R.A. Fanto	2.00
4173	Fuller & Goepp	24.86
4174	Home Elevator Co.	24.70
4175	Joost Bros.	6.00
4176	J.E. O'Mara	16.00
4177	Pacific Gas & Elec. Co.	98.27

FEB 21 1922

4178	Roberts Mfg. Co.	$4.25	4186	Amer. Bldg. Main. Co.	$465.00
4179	Sperry's Wire & Iron	15.00	4187	Caldow Paint Co.	1.50
4180	D.N. & E. Walter & Co.	2.50	4188	Home Elevator Co.	20.00
4181	Watts Electric Co.	9.50	4189	Levenson Co.	20.82
4182	F.W. Wentworth & Co.	29.30	4190	Pacific Coast Paper	7.00
4183	S.G. Lewald Co.	10.00	4191	Sanitary Towel Co.	13.50
4184	Pacific Gas & El. Co.	8.89	4192	West Disinfecting Co.	10.00
4185	Spring Valley Water Co.	144.09	4193	George A. Mullin	129.43
					$13796.98

Salary Demands. December.

4194	Mullin, George A.	$400.00	4259	Armstrong, L.D.	$30.00
4195	Rea, Robert	300.00	4260	Baines, R.E.	15.00
4196	Barnes, E.	85.00	4261	Bolton, L.L.	15.00
4197	Bastian, Wm.	150.40	4262	Brown, G.	15.00
4198	Boyle, A.	99.20	4263	Gowan, S.B.	15.00
4199	Buckley, E.	85.00	4264	Hamilton, T.R.	15.00
4200	Byrne, M.A.	160.00	4265	Kenney, W.T.	15.00
4201	Cadell, D.	105.00	4266	Laun, Mrs. F.	15.00
4202	Clark, H.	80.00	4267	Mooney, E.E.	15.00
4203	Cordrey, L.H.	102.00	4268	Owen, E.P.	15.00
4204	Cowell, E.M.	85.00	4269	Shapro, R.	15.00
4205	Crowhurst, E.M.	110.00	4270	York, Mrs. D.	15.00
4206	Dawson, H.J.	118.00	4271	Cullman, Mrs. B.	46.50
4207	De Andreis, F.	115.00	4272	Holland, J.R.	55.00
4208	De Leon, M.	125.00	4273	Hult, J.A.	55.00
4209	Doyle, M.M.	125.80	4274	Johansen, Mrs. A.	51.50
4210	Duggan, J.V.	85.00	4275	Kirwin, Miss K.	51.50
4211	Eldredge, A.W.	110.00	4276	Knudson, Mrs. J.B.	51.50
4212	Enlow, R.C.	85.00	4277	Quinlan, M.E.	46.50
4213	Eveleth, L.M.	116.00	4278	Risso, Mrs. O.	50.00
4214	Farrell, M.	98.60	4279	White, Mrs. A.	51.50
4215	Fleming, F.T.	129.20	4280	Byrne, H.	38.20
4216	Fredricks, J.M.	110.00	4281	Field, F.	38.20
4217	Goldman, B.A.	125.00	4282	Jones, A.G.	38.20
4218	Hafner, B.S.	112.50	4283	Maggio, I.V.	30.20
4219	Hahn, A.	104.80	4284	Neal, E.	13.00
4220	Healy, A.M.	150.00	4285	Reston, G.I.	2.60
4221	Healy, E.A.	110.00	4286	Wood, M.	37.00
4222	Held, M.J.	85.00	4287	Beeler, F.J.	32.10
4223	Hoggard, W.J.	50.00	4288	Biedenbach, R.	22.30
4224	Jones, C.	95.00	4289	Boland, F.	36.70
4225	Kasling, M.	85.00	4290	Coyle, Z.	26.30
4226	Kenney, A.	95.00	4291	Huntington, H.	27.10
4227	Langpaap, F.K.	93.40	4292	McCarthy, M.	25.70
4228	Larkin, J.	85.00	4293	Mitchell, R.J.	32.00
4229	Lynch, Mrs. M.	85.00	4294	Moscovitz, P.	28.70
4230	McCafferty, Mrs. T.V.	106.35	4295	Sommers, A.	36.30
4231	McDougall, H.R.	110.00	4296	Stasiowski, S.	42.40
4232	McHugh, H.	85.00	4297	Tilton, E.	29.90
4233	Mau, E.C.	105.00	4298	Watson, V.	28.00
4234	Mel, C.F.	125.00	4299	Berlin, E.	17.60
4235	Milburn, E.L.	85.00	4300	Burnell, F.	28.10
4236	Monahan, K.E.	95.00	4301	Canez, D.	27.10
4237	Murphy, M.F.	125.00	4302	Ewing, J.	23.40
4238	Murray, A.J.	138.35	4303	Foley, D.	20.25
4239	Newberry, M.E.	110.00	4304	Mord, J.A.	24.70
4240	Nolan, G.J.	150.00	4305	Murray, F.B.	30.10
4241	Nolan, J.C.	80.00	4306	Polson, A.	29.50
4242	Paine, E.C.	115.00	4307	Risso, A.	29.40
4243	Panella, A.	150.00	4308	Ryan, P.	4.95
4244	Potter, M.E.	96.20	4309	Smith, E.	27.40
4245	Rogers, C.J.	49.60	4310	Bell, J.	7.80
4246	Roy, P.	95.00			
4247	Slosson, D.	116.00			
4248	Smith, E.F.	95.00			
4249	Smith, S.	85.00			
4250	Sturges, E.J.	125.00			
4251	Symes, L.B.	94.10			
4252	Trainor, E.	85.00			
4253	Walker, F.E.	85.00			
4254	Weed, I.B.	110.00			
4255	Westlake, H.	105.00			
4256	Whitcher, M.L.	125.00			
4257	Windele, M.W.	125.00			
4258	Woodman, A.	125.00			
					$8839.70

FEB 21 1922

Miscellaneous Demands.

4311	E.P. Dutton & Co.	$18.36	4331	Gilley-Schmid Co.	286.30
4312	Oliver Ditson Co.	5.00	4332	Home Elevator Co.	21.30
4313	Rand McNally Co.	35.00	4333	Joost Bros.	8.70
4314	S.F. News Co.	711.27	4334	H.C. Magnus & Co.	4.50
4315	G.E. Stechert & Co.	1505.90	4335	Jas. A. Nelson	76.36
4316	C.F. Weber & Co.	35.00	4336	G.E. Newbery El. Co.	3.60
4317	Amer. Electrochemical	4.00	4337	J.E.O'Mara	86.70
4318	S.F. News Co.	2447.25	4338	D.N. & E. Walter & Co.	13.60
4319	G.E. Stechert & Co.	95.54	4339	Shell Co. of Cal.	51.00
4320	N.Y. Times Index	44.00	4340	Spring Valley Water	49.26
4321	George A. Mullin	83.40	4341	Amer. Bldg. Main. Co.	465.00
4322	Schwabacher-Frey Co.	29.50	4342	Caldow Paint Co.	2.20
4323	S.L. Tobias & Son	135.00	4343	Home Elevator Co.	18.00
4324	Foster & Futernick Co.	737.60	4344	H.J. Kline Co.	14.00
4325	Aicher Machine Works	10.00	4345	Levenson Co.	27.31
4326	C.J. Auger	3.15	4346	Pacific Coast Paper	11.40
4327	Barney's Tire Service	13.39	4347	Sanitary Towel Co.	13.50
4328	J. Brunton & Sons	7.25	4348	F.A. Thomas Co.	2.00
4329	R.A. Fanto	3.40	4349	George A. Mullin	295.97
4330	Forderer Cornice Works	14.50			
					$16228.91

Salary Demands. January,

4350	Mullin, George A.	$400.00	4402	Slosson, Mrs. D.	$120.00
4351	Rea, Robert	300.00	4403	Smith, E.F.	95.00
4352	Barnes, E.	87.20	4404	Smith, S.	85.00
4353	Bastian, William	150.00	4405	Sturges, E.J.	125.00
4354	Boyle, A.	96.60	4406	Symes, L.B.	91.85
4355	Buckley, E.	85.80	4407	Trainor, E.	89.60
4356	Byrne, M.A.	160.00	4408	Walker, F.E.	68.00
4357	Cadell, D.	105.00	4409	Weed, I.B.	110.00
4358	Clark, H.	80.00	4410	Westlake, H.	105.00
4359	Cordrey, L.H.	105.00	4411	Whitcher, M.L.	125.00
4360	Cowell, E.M.	85.00	4412	Windele, M.W.	122.05
4361	Crowhurst, E.M.	110.00	4413	Woodman, A.	125.00
4362	Dawson, H.J.	120.00	4414	Armstrong, L.D.	30.00
4363	De Andreis, E.	115.00	4415	Baines, R.E.	15.00
4364	De Leon, M.	125.00	4416	Bolton, L.L.	15.00
4365	Doyle, M.M.	126.60	4417	Brown, G.	15.00
4366	Duggan, J.V.	83.00	4418	Gowan, S.B.	7.50
4367	Eldredge, A.W.	110.00	4419	Hamilton, T.R.	15.00
4368	Enlow, R.C.	85.00	4420	Kenney, W.T.	15.00
4369	Eveleth, L.M.	102.25	4421	Laun, Mrs. F.	15.00
4370	Farrell, M.	93.80	4422	McLafferty, Mrs. M.	30.00
4371	Fleming, E.T.	124.80	4423	Mooney, Mrs. E.E.	15.00
4372	Fredricks, J.M.	110.00	4424	Owen, E.P.	15.00
4373	Goldman, B.A.	125.00	4425	Shapro, R.	15.00
4374	Hafner, B.S.	108.35	4426	Songey, Mrs. H.F.	7.50
4375	Hahn, A.	73.35	4427	York, Mrs. D.	15.00
4376	Healy, A.M.	150.00	4428	Holland, J.R.	55.00
4377	Healy, E.A.	110.00	4429	Hult, J.A.	55.00
4378	Held, M.J.	85.00	4430	Johansen, Mrs. A.M.	41.50
4379	Hoggard, W.J.	50.00	4431	Kirwin, Miss K.	51.50
4380	Jones, C.	95.00	4432	Knudson, Mrs. M.	51.50
4381	Kasling, M.	85.00	4433	McDonald, Mrs. M.	46.50
4382	Kenney, A.	95.00	4434	Quinlan, Miss M.E.	46.50
4383	Langpaap, F.K.	95.00	4435	Risso, Mrs. O.	50.00
4384	Larkin, J.	85.00	4436	White, Mrs. A.	51.50
4385	Lynch, Mrs. M.	85.00	4437	Byrne, H.	36.40
4386	McCafferty, T.V.	110.00	4438	Field, F.	37.60
4387	McDougall, H.R.	90.00	4439	Jones, A.G.	36.00
4388	McHugh, H.	85.00	4440	McCormick, M.L.	22.80
4389	Mau, E.C.	105.00	4441	Maggio, I.V.	32.40
4390	Mel, C.F.	120.85	4442	Mitchell, R.J.	86.20
4391	Milburn, E.L.	85.00	4443	Neal, E.	11.00
4392	Monahan, K.C.	95.00	4444	Reston, G.I.	10.20
4393	Murphy, M.F.	125.00	4445	Rogge, M.	18.80
4394	Murray, A.J.	125.00	4446	Beeler, F.J.	27.80
4395	Newberry, M.E.	110.00	4447	Boland, F.	34.80
4396	Nolan, G.J.	150.00	4448	Coyle, Z.	27.40
4397	Nolan, J.C.	80.00	4449	Huntington, H.	26.40
4398	Paine, E.C.	115.00	4450	McCarthy, M.	25.70
4399	Panella, A.	150.00	4451	McCarthy, R.	24.15
4400	Potter, M.E.	100.00	4452	Moscovitz, P.	25.90
4401	Roy, P.	95.00	4453	Sommers, A.	36.00

FEB 21 1922

4454	Stasiowski, S.	$40.00	4462	Foley, D.	$17.40
4455	Tilton, E.	32.90	4463	Mord, J.A.	24.00
4456	Watson, V.	28.10	4464	Murray, F.B.	29.40
4457	Bell, J.	17.40	4465	Polson, A.	30.20
4458	Berlin, E.	15.00	4466	Smith, E.	27.40
4459	Burnell, F.	28.80	4467	Risso, A.	28.00
4460	Canez, D.	21.60	4468	Alix, Mrs. D.	17.00
4461	Ewing, J.	25.50			
					$8780.35

Miscellaneous Demands.

4469	F.W. Faxon Co.	15.34	4490	Emerson Mfg. Co.	3.20
4470	Thos. Nelson & Sons	3.00	4491	R.A. Fanto	4.10
4471	Newbegin's	32.50	4492	Fuller & Goepp	131.05
4472	S.F. News Co.	792.62	4493	George's Auto Rep. Co.	30.70
4473	G.E. Stechert & Co.	2393.34	4494	Home Elevator Co.	114.60
4474	American Library Ass'n	5.00	4495	Joost Bros.	3.50
4475	Amer. Soc. Mech. Engrs	3.00	4496	H.C. Magnus & Co.	10.20
4476	George A. Mullin	53.30	4497	P. Montague	15.00
4477	G.E. Stechert & Co.	5.70	4498	Mullen Mfg. Co.	6.43
4478	Librarian of Congress	200.00	4499	Jas. A. Nelson	11.37
4479	Amer. Multigraph Co.	2.50	4500	D.N. & E. Walter & Co.	52.50
4480	H. Edwards Mfg. Co.	16.80	4501	Watts Electric Co.	22.50
4481	Halpin Lithograph Co.	20.00	4502	S.G. Lewald Co.	114.00
4482	Schwabacher-Frey Co.	24.55	4503	Pacific Gas & El. Co.	4.83
4483	F.W. Wentworth & Co.	23.65	4504	Shell Co. of Cal.	51.00
4484	Primo Press	23.00	4505	Spring Valley Co.	59.91
4485	S.L. Tobias & Son	64.50	4506	Amer. Bldg. Main. Co.	465.00
4486	Foster & Futernick Co.	26.05	4507	M. & M. Beem Mfg. Co.	20.00
4487	C.J. Auger	1.25	4508	Home Elevator Co.	18.00
4488	Carter & Co.	6.00	4509	Levenson Co.	40.07
4489	Durable Auto Top Mfg. Co.	16.80	4510	Pacific Coast Paper Co.	
			4511	George A. Mullin	115.08
					$13826.47

Roll Call on adoption of motion and moves that these bills be ordered paid. Ayes: Trustees Bentley, Field, Hale, Kelham, McKinstry, Sloss & Cullinan. Noes: none. Adopted.

Chairman Hale recommends that the budget be re-apportioned and that any surplus available be transferred to the Book fund. Carried.

Committee on Rules and Administration.

Chairman Bentley - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Hale presents the following:

WHEREAS, the Trustees of the San Francisco Public Library have found it difficult to hold their regular meetings on the regular dates upon which said meetings normally should be held, owing to the absence of a number of their members from the City of San Francisco; and

WHEREAS, it is desirable that regular monthly meetings of the Board of Trustees should be held in order that the ordinary business of the Board may be transacted regularly and in accordance with the provisions of the City charter: Therefore, be it

RESOLVED, that any member of this Board who shall be, or contemplate being, absent for a period of sixty days, making it impossible for him to attend two regular successive sessions of the Board meetings, shall place his resignation in the hands of the President to be submitted to the Trustees at their next regular meeting, for such action as they may deem desirable; And be it further

RESOLVED that a copy of this resolution be immediately mailed to each member of the Board of Trustees of the San Francisco Public Library.

Motion made that the same be referred to the Committee on Law and the Committee on Rules and Administration.

Communications.

From Trustee Frank Deering, advising that he will be absent from the city for three months, owing to his departure for Europe.

From the Bay View Promotion Association, extending thanks for the installation of a library station at #2815 Railroad Avenue. Placed on file.

From Miss Charlotte Rogers, resigning from the library staff. Placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

FEB 21 1922

San Francisco, March 21, 1922

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of Committees and for the transation of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:05 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Trustees Bentley, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Absent: Trustees Deering, Phelan, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

President Cullinan makes the following appointments: During the absence of Chairman Young, Trustee McKinstry to be chairman of the Committee on Books. Trustee Field also to be a member of the Committee on Books. During the absence of Chairman Deering, Trustee Field to be chairman of the Committee on Printing and Binding. Trustee Bentley also to be a member of the Committee on Printing and Binding.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman McKinstry reports bills to the amount of $5279.64. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books			394v.	$1082.27
Additional copies for the Main, Branches and Deposit Stations				
	reprints	722v.	$397.10	
	new	520v.	650.00	
			1242v.	1047.10
Replacements for the Main, Branches, and Deposit Stations			946v.	1229.80
			2582v.	$3359.17

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Field reports bills to the amount of $1646.70. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2482.81. Re-

MAR 2 1922

ferred to the Finance Committee.

The Committee recommends the purchase of the following:

5 L.C. Smith typewriters	@ $85	$425.00	
credit for old machines		147.50	$277.50
4 Underwood typewriters	@ $96.19	384.76	
1 " typewriter	@ 91.91	91.91	
		$476.67	
credit for old machines		100.00	$376.67
1 Register for renewal records, with printed rolls			58.00
Painting doors, window sills, light posts, etc. of the Main Library			238.00
		Total	$950.17

Roll Call on adoption of recommendation. Ayes: Bentley, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

The Committee also recommends that an electrozone be installed in the Reference and Periodical rooms, at a cost of $1267.00; ~~and~~ That an iron fence be erected on the grounds of the Presidio Branch Library, at a cost of $760 and the Committee recommends that the Carnegie Corporation be requested to allow the surplus funds of the North Beach Branch to be used for the erection of this fence. Recommendation adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$8551.55
Book Bills	5279.64
Printing & Binding Bills	1646.70
Miscellaneous Bills	2482.81
	$17960.70

Salary Demands.

4512	Mullin, George A.	$400.00	4531	Farrell, M.	$100.00
4513	Rea, Robert	300.00	4532	Fleming, Mrs. E.T.	126.40
4514	Barnes, E.	85.00	4533	Fredricks, J.M.	73.35
4515	Bastian, Wm.	149.20	4534	Goldman, B.A.	125.00
4516	Boyle, A.	91.85	4535	Hafner, E.S.	87.50
4517	Buckley, E.	85.00	4536	Hahn, A.	110.00
4518	Byrne, M.A.	160.00	4537	Healy, A.M.	150.00
4519	Cadell, D.	105.00	4538	Healy, E.A.	93.55
4520	Clark, H.	80.00	4539	Held, M.J.	85.00
4521	Cordrey, L.H.	105.00	4540	Hoggard, W.J.	50.00
4522	Cowell, E.M.	82.20	4541	Jones, C.	95.00
4523	Crowhurst, E.	110.00	4542	Kasling, M.	85.00
4524	Dawson, H.J.	120.00	4543	Kenney, A.	88.65
4525	De Andreis, E.	115.00	4544	Langpaap, F.K.	95.00
4526	De Leon, M.	125.00	4545	Larkin, J.	85.00
4527	Doyle, M.M.	122.60	4546	Lynch, Mrs. M.	85.00
4528	Duggan, J.V.	83.40	4547	McCafferty, T.V.	110.00
4529	Eldredge, A.W.	104.80	4548	McDougall, H.R.	100.00
4530	Enlow, R.C.	85.00	4549	McHugh, H.	85.00

AUG 2 1922

4550	Mau, E.C.	$105.00
4551	Mel, C.F.	104.20
4552	Milbrun, E.L.	85.00
4553	Monahan, K.C.	87.35
4554	Murphy, M.F.	131.20
4555	Murray, A.J.	120.85
4556	Newberry, M.E.	110.00
4557	Nolan, G.J.	150.00
4558	Nolan, J.C.	66.20
4559	Paine, E.C.	115.00
4560	Panella, A.	150.00
4561	Potter, M.E.	97.90
4562	Roy, P.	93.65
4563	Slosson, D.	120.00
4564	Smith, E.F.	95.00
4565	Smith, S.	85.00
4566	Sturges, E.J.	104.20
4567	Symes, L.B.	95.00
4568	Trainor, E.	85.00
4569	Walker, F.E.	85.00
4570	Weed, I.B.	88.00
4571	Westlake, H.	105.00
4572	Whitcher, M.L.	128.40
4573	Windele, M.W.	125.00
4574	Woodman, A.	125.00
4575	Armstrong, L.D.	30:00
4576	Baines, R.E.	15.00
4577	Bolton, L.L.	15.00
4578	Brown, G.	15.00
4579	Hamilton, T.R.	15.00
4580	Kenney, W.T.	15.00
4581	Laun, Mrs. F.	15.00
4582	McLafferty, M.	15.00
4583	Mooney, E.E.	15.00
4584	Owen, Mrs. E.P.	15.00
4585	Shapro, R.	15.00
4586	Songey, Mrs. H.F.	15.00
4587	York, Mrs. D.	15.00
4588	Holland, J.R.	55.00
4589	Hult, J.A.	$55.00
4590	Johansen, Mrs. A.	46.50
4591	Kirwin, Miss K.	51.50
4592	Knudson, Mrs. M.	51.50
4593	McDonald, Mrs. M.	46.50
4594	Quinlan, M.E.	46.50
4595	Risso, Mrs. O.	50.00
4596	White, Mrs. A.	51.50
4597	Byrne, M.A.	35.40
4598	Field, F.	35.40
4599	Jones, A.G.	36.80
4600	Maggio, I.V.	29.00
4601	Miller, A.	83.40
4602	Mitchell, R.J.	85.00
4603	E. Neal	16.80
4604	Rogge, M.	33.80
4605	Beeler, F.J.	23.70
4606	Boland, F.	28.80
4607	Huntington, H.	24.00
4608	McCarthy, M.	26.20
4609	Moscovitz, P.	25.40
4610	Sommers, A.	30.00
4611	Stasiowski, S.	41.40
4612	Taber, L.	13.50
4613	Tilton, E	28.80
4614	Watson, V.	31.60
4615	Bell, J.	18.40
4616	Berlin, E.	13.60
4617	Burnell, F.	26.80
4618	Canez, D.	20.40
4619	Cheney, J.	6.45
4620	Dahler, R.H.	22.45
4621	Foley, D.	19.60
4622	Mord, J.A.	22.20
4623	Murray, F.B.	27.40
4624	Polson, A.	28.20
4625	Risso, A.	26.80
4626	Smith, E.	17.80
4627	Coyle, Z.	13.00
		$8551.55

Miscellaneous Demands.

4628	G.E. Stechert & Co	$1464.22
4629	G.E. Stechert & Co.	1268.86
4630	G.E. Stechert & Co.	1244.58
4631	G.E. Stechert	586.74
4632	S.F. News Co.	361.09
4633	H.W. Wilson Co.	291.80
4634	C.L. Association	5.00
4635	George A. Mullin	57.35
4636	Schwabacher-Frey	13.60
4637	Primo Press	48.25
4638	S.L. Tobias & Son	19.50
4639	Foster & Futernick	1565.35
4640	Barney's Tire Service	23.98
4641	Thos. Day Co.	16.60
4642	Forderer Cornice	966.54
4643	Fuller & Goepp	24.40
4644	Gilley Schmid Co.	38.27
4645	H.C. Magnus & Co.	$ 7.10
4646	Mangrum & Otter	9.80
4647	J.E. O'Mara	115.86
4648	Roberts Mfg. Co.	19.50
4649	George C. Terrill	35.60
4650	Watts Electric	3.95
4651	F.W. Wentworth & Co.	343.15
4652	Spring Valley Water	52.35
4653	Lewald Coal Co.	10.00
4654	Pacific Gas & El. Co.	5.27
4655	Shell Co. of Cal.	51.00
4656	Amer. Bldg. Main. Co.	465.00
4657	Home Elevator Co.	18.00
4658	Levenson Co.	54.72
4659	Pacific Coast Paper	6.88
4660	Sanitary Towel Co.	27.00
4661	George A. Mullin	187.84
		$17960.70

and moves that these bills be ordered Paid. ARoll Call on adoption of recommendation . Ayes: Trustees Bentley, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

Chairman Hale recommends that $7,000 which is available from other apportionments in the Budget be transferred to the Book Fund. Carried.

Committee on Rules and Administration.

Chairman Bentley reports and recommends as follows:

1. That two books of fiction be issued to each borrower.

2. That Mrs. Ella C. Paine be appointed a Branch Librarian, appointment to commence with April, 1922.

MAR 21 1922

3. That the salary of assistants acting as Branch Librarians be increased $5.00 per month while in charge of a branch.

4. That the following assistants, having served a year's probation, ending November, 1921, be appointed as regular members of the staff, beginning with December, 1921:

Miss Edna Barnes

Miss Ruth Enlow

Mrs. Marion Kasling

Mrs. Edith Milburn

5. That the use of the lecture room be granted to

The Audubon Society
The Archaeological Institute of America
The California Academy of Sciences

6. That the following be appointed from the eligible list to serve a year's probation as regular assistants:

Miss Jessie Duggan	from December, 1921
Mrs. Myrtle J. Held	from December, 1921
Miss Ruth J. Mitchell	from January, 1922
Miss Adelaide Miller	from February, 1922

7. That when regular members of the staff are called upon to serve extra time, they be paid at the rate of their regular salary, instead substitute's salary, which is forty cents per hour, beginning with April, 1922.

8. That special cards, similar to those issued to teachers, be issued to Livingston Brothers and to the Federal Reserve Bank.

9. That Miss Mary Doyle be granted six months' leave of absence without pay beginning with July 1, 1922.

10. That the salary of the station keeper in the Potrero, Mrs. L.D. Armstrong, be increased from $30 to $50 per month, beginning with April, 1922.

11. That all assistants who are ill with influenza be paid their salary.

12. That, according to "The Rules for Library Service," the salary of the following assistants be increased:

Beginning	December	1, 1921	-	Miss Barnes,	from $85	to $90
"	"	1	"	- Miss Buckley	" 85	to 90
"	"	1	"	- Miss Dawson	" 120	to 125
"	"	1	"	- Miss Enlow	" 85	to 90
"	"	1	"	- Mrs. Kasling	" 85	to 90
"	"	1	"	- Mrs. Milburn	" 85	to 90
"	"	1	"	- Mrs. Slosson	" 120	to 125
"	"	1	"	- Mrs. Symes	" 95	to 100
"	July	1	"	- Miss Boyle	" 95	to 100
"	"	1	"	- Miss Kenney	" 95	to 100
"	"	1	"	- Miss Langpaap	" 95	to 100
"	"	1	"	- Miss Monahan	" 95	to 100
"	"	1	"	- Miss Roy	" 95	to 100
"	May	1	"	- Miss Jones	" 95	to 100
"	June	1	"	- Miss Smith	" 95	to 100
"	July	1	"	- Miss Westlake	" 105	to 110

13. That Mrs. E. Cox and Mrs. M. Miller be dropped from the eligible list.

The Committee reports the resignation from the staff of Mrs. Lynne Eveleth.

Roll Call on adoption of recommendations. Ayes: Trustees Bentley, Field, Hale, Kelham, McKinstry, O'Connor, and Cullinan. Noes; None. Adopted.

AG 2, 1922

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee McKinstry submits the following tribute to Miss Susan D. Morgan:

TRIBUTE TO SUSAN D. MORGAN

In the death of Susan D. Morgan the library profession has lost one of its most valued members and the staff of the San Francisco Public Library one of its most beloved associates.

As librarian of the Richmond Branch for many years she endeared herself to all by her kindly and courteous attention. Endowed with a rare personality and high ideals she devoted herself untiringly to the welfare of t he community she served. Upholding the highest professional standards, she was an inspiring example to her fellow workers, who were enriched by her wide and intimate knowledge of books.

Her noble qualities will make her memory an abiding ideal for those who shall come after.

Same is ordered spread in full on the Minutes and a copy sent to Miss Alicia Morgan, her sister.

There being no further business the meeting adjourned.

Geo A Mullen

Controller and Secretary

MAR 21 1922

San Francisco, April 11, 1922

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:05 P.M. President Cullinan presiding.

On Roll Call the following are noted present: Trustees Bentley, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Absent: Trustees Deering, Phelan, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Librarian recommends that a Bulletin Board be purchased. This is referred to the Committee on Building, Fixtures, etc

The Librarian also recommends that the Polk street Station, because of lack of circulation, be moved. Referred to the Committee on Branches.

Reports of Standing Committees.

Committee on Books.

Chairman McKinstry reports bills to the amount of $5229.18. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Field reports bills to the amount of $1762.35. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered;

5,000 Application envelopes	$27.50
5,000 Record of delinquents	32.50
20,000 Book slips	50.75
	$110.75

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2414.69. Referred to the Finance Committee.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

APR 11 1922

Salary Demands	$9597.05
Book Bills	5229.18
Printing & Binding Bills	1762.35
Miscellaneous Bills	2414.69
	$19003.27

Salary Demands.

4662	Mullin, George A.	$400.00	4721	Walker, F.	$85.00
4663	Rea, Robert	300.00	4722	Weed, I.B.	132.00
4664	Barnes, E.	105.00	4723	Westlake, H.	131.35
4665	Bastian, Wm.	158.80	4724	Whitcher, M.L.	125.00
4666	Boyle, A.	126.65	4725	Windele, M.W.	123.80
4667	Buckley, E.	120.00	4726	Woodman, A.	125.00
4668	Byene, M.A.	160.00	4727	Armstrong, L.D.	30.00
4669	Cadell, D.	105.00	4728	Baines, R.E.	15.00
4670	Clark, H.	80.00	4729	Bolton, L.L.	15.00
4671	Cordrey, L.H.	106.40	4730	Brown, G.	15.00
4672	Cowell, E.M.	87.80	4731	Hamilton, T.R.	15.00
4673	Crowhurst, E.	110.00	4732	Kenney, W.T.	15.00
4674	Dawson, H.J.	140.00	4733	Laun, Mrs. F.	15.00
4675	De Andreis, E.	120.20	4734	McLafferty, M.	15.00
4676	De Leon, M.	126.40	4735	Mooney, E.E.	15.00
4677	Doyle, M.M.	130.00	4736	Owen, E.P.	15.00
4678	Duggan, J.V.	85.00	4737	Shapro, R.	15.00
4679	Eldredge, A.W.	115.60	4738	Songey, Mrs. H.F.	15.00
4680	Enlow, R.C.	105.00	4739	York, Mrs. D.	15.00
4681	Farrell, M.	98.10	4740	Holland, J.R.	55.00
4682	Fleming, E.T.	126.00	4741	Hult, J.A.	55.00
4683	Fredricks, J.M.	126.25	4742	Johansen, Mrs. A.	46.50
4684	Goldman, B.A.	125.00	4743	Kirwin, Miss K.	51.50
4685	Hafner, B.S.	125.00	4744	Knudson, Mrs. M.	51.50
4686	Hahn, A.	110.00	4745	McDonald, Mrs. M.	46.50
4687	Healy, A.M.	150.00	4746	Quinlan, M.E.	46.50
4688	Healy, E.A.	126.45	4747	Risso, Mrs. O.	50.00
4689	Held, M.J.	85.00	4748	White, Mrs. A.	51.50
4690	Hoggard, W.J.	50.00	4749	Byrne, H.	40.80
4691	Jones, C.	150.00	4750	Field, F.	32.80
4692	Kasling, M.	105.00	4751	Jones, A.G.	41.60
4693	Kenney, A.	146.35	4752	Maggio, I.V.	30.20
4694	Langpaap, F.K.	140.00	4753	McCormick, M.L.	11.20
4695	Larkin, J.	85.00	4754	Neal, E.	12.60
4696	Lynch, Mrs. M.	85.00	4755	Rogge, M.	43.00
4697	McCafferty, T.V.	110.00	4756	Tabor, H.S.	10.00
4698	McDougall, H.R.	100.00	4757	Beeler, F.J.	27.70
4699	McHugh, H.	85.00	4758	Boland, F.	34.00
4700	Mau, E.C.	103.50	4759	Coyle, Z.	29.60
4701	Mel, C.F.	145.80	4760	Huntington, H.	27.70
4702	Milburn, E.L.	105.00	4761	Julin, H.	18.10
4703	Miller, A.	85.00	4762	McCarthy, M.	26.90
4704	Mitchell, R.J.	85.00	4763	Moscovitz, P.	29.50
4705	Monahan, K.C.	147.65	4764	Norton, J.	7.05
4706	Murphy, M.F.	125.00	4765	Sommers, A.	33.20
4707	Murray, A.J.	129.15	4766	Stasiowski, S.	43.20
4708	Newberry, M.E.	110.00	4767	Tilton, E.	37.30
4709	Nolan, Geo. J.	150.00	4768	Watson, V.	33.60
4710	Nolan, J.C.	93.80	4769	Bell, J.	20.20
4711	Paine, E.C.	115.00	4770	Berlin, E.	15.60
4712	Panella, A.	150.00	4771	Burnell, F.	24.70
4713	Potter, M.E.	100.00	4772	Canez, D.	28.40
4714	Roy, P.	140.00	4773	Dahler, R.H.	26.10
4715	Slosson, D.	140.00	4774	Foley, D.	22.10
4716	Smith, E.	143.10	4775	Mord, J.	27.90
4717	Smith, S.	86.40	4776	Murray, F.B.	31.40
4718	Sturges, E.J.	190.35	4777	Polson, A.	32.20
4719	Symes, L.B.	115.00	4778	Risso, A.	28.10
4720	Trainor, E.	85.00	4779	Smith, E.	29.40
					$9597.05

Miscellaneous Demands.

4780	S.F. News Co.	$747.93	4784	Librarian of Congress	400.00
4781	G.E. Stechert & Co.	1921.71	4785	S.F. News Co.	471.60
4782	G.E. Stechert & Co.	1547.83	4786	George A. Mullin	134.80
4783	White House	5.31	4787	Goodyear Rubber Co.	4.50

APR 11 1922

4788	H.C. Magnus & Co.	$8.50	4802	Underwood Typewriter	$284.76
4789	Schwabacher-Frey Co.	94.15	4803	Watts Electric Co.	2.35
4790	Primo Press	104.50	4804	F.W. Wentworth & Co.	43.75
4791	S.L. Tobias & Son	129.50	4805	Lewald Coal Co.	85.00
4792	Foster & Futernick Co.	1421.20	4806	Pacific Gas & El. Co.	11.59
4793	Amer. Multigraph Co.	57.25	4807	Spring Valley Water Co.	60.06
4794	Barney's Tire Service	16.75	4808	Amer. Bldg. Main. Co.	465.00
4795	Alex. Coleman	22.85	4809	Caldow Paint Co.	1.65
4796	George's Auto Repair	26.45	4810	Ferry Drug Store	3.25
4797	Jas. A. Nelson	543.60	4811	Home Elevator Co.	21.40
4798	Pacific Gas & Elec. Co.	164.25	4812	Levenson Co.	34.53
4799	Roberts Mfg. Co.	78.40	4813	Sanitary Towel Supply	13.50
4800	L.C. Smith & Bros. T. Co.	5.60	4814	Pacific Coast Paper	8.26
4801	L.C. Smith & Bros. T. Co.	293.40	4815	George A. Mullin	171.04
					$19003.27

and moves that these bills be ordered paid. Ayes: Trustees Bentley, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

The Chairman reports that the Finance Committee had recommended a budget of $228,000.00 to the Board of Supervisors. The action of the Committee is approved.

Committee on Rules and Administration.

Chairman Bentley - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Mr. J.C. Cebrian, presenting to the Library one hundred and seventeen (117) additional volumes of Spanish books. A vote of thanks is tendered Mr. Cebrian and the President is requested to send a letter of appreciation.

From Miss Alicia M. Morgan, thanking the Board of Trustees for the tribute to her sister, Susan D. Morgan. Placed on file.

From Miss E.J. Sturges, thanking the Board for paying her salary during her absence on account of influenza. Placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

APR 11 1922

San Francisco, May 9, 1922

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Trustees Deering, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Absent: Trustees Bentley, Phelan, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Librarian recommends that the passageway between the Juvenile and Newspaper departments be closed.

Referred to the Committee on Rules and Administration.

Reports of Standing Committees.

Committee on Books.

Chairman McKinstry reports books to the amount of $11,562.14. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New Books	317 vols.	$926.75

Roll Call on adoption of recommendation. Ayes: Trustees Deering, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $453.50. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

41,000 Book pockets	Cost	$150.00

Roll Call on adoption of recommendation. Ayes: Trustees Deering, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1645.50. Referred to the Finance Committee.

The Committee recommends that a Bulletin Board be purchased, at a cost of $187.50. Roll Call on adoption of recommendation. Ayes: Trustees Deering, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

MAY -9 1922

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$8961.75
Book Bills	11562.14
Printing and Binding Bills	453.50
Miscellaneous Bills	1645.50
	$22622.89

Salary Demands

4816	Mullin, George A.	$400.00	4877	Whitcher, M.L.	$117.11
4817	Rea, Robert	300.00	4878	Windele, M.W.	113.10
4818	Barnes, E.	90.00	4879	Woodman, A.	118.99
4819	Bastian, William	143.68	4880	Armstrong, L.D.	50.00
4820	Boyle, A.	96.65	4881	Baines, R.E.	15.00
4821	Buckley, E.	90.00	4882	Bolton, L.L.	15.00
4822	Byrne, M.A.	151.36	4883	Brown, G.	15.00
4823	Cadell, D.	105.00	4884	Hamilton, T.R.	15.00
4824	Cordrey, L.H.	106.50	4885	Kenney, W.T.	15.00
4825	Cowell, E.M.	85.00	4886	Laun, Mrs. F.	15.00
4826	Crowhurst, E.M.	92.26	4887	McLafferty, M.	15.00
4827	Dawson, H.J.	126.20	4888	Mooney, E.E.	15.00
4828	De Andreis, E.	111.27	4889	Owen, E.P.	15.00
4829	De Leon, M.	120.30	4890	Shapro, R.	15.00
4830	Doyle, M.M.	119.10	4891	Songey, Mrs. H.F.	15.00
4831	Duggan, J.V.	71.25	4892	York, Mrs. D.	15.00
4832	Eldredge, A.W.	110.00	4893	Holland, J.R.	55.00
4833	Enlow, R.C.	86.29	4894	Hult, J.A.	55.00
4834	Farrell, M.	102.35	4895	Johansen, Mrs. A.	46.50
4835	Finvaag, H.C.	76.82	4896	Kirwin, Miss K.	51.50
4836	Fleming, E.T.	129.91	4897	Knudson, Mrs. M.	51.50
4837	Goldman, B.A.	118.88	4898	McDonald, Mrs. M.	46.50
4838	Hafner, B.S.	119.33	4899	Quinlan, M.E.	46.50
4839	Hahn, A.	103.06	4900	Risso, Mrs. O.	50.00
4840	Healy, A.M.	150.00	4901	White, Mrs. A.	51.50
4841	Healy, E.A.	105.01	4902	Byrne, Miss H.	39.40
4842	Held, M.J.	65.20	4903	Jones, A.G.	40.60
4843	Hoggard, W.J.	50.00	4904	McCormick, M.L.	85.00
4844	Jones, C.	100.00	4905	Maggio, I.V.	31.60
4845	Kasling, M.	86.62	4906	Neal, E.	44.20
4846	Kenney, A.	95.08	4907	Reston, G.	18.80
4847	Langpaap, F.K.	93.18	4908	Rogge, M.	39.40
4848	Larkin, J.	81.14	4909	Tabor, H.S.	39.40
4849	Lynch, Mrs. M.	80.59	4910	Beeler, F.J.	27.10
4850	McCafferty, T.V.	104.68	4911	Boland, F.	34.00
4851	McDougall, H.R.	93.81	4912	Coyle, Z.	39.90
4852	McHugh, H.	82.50	4913	Huntington, H.	26.40
4853	Mau, E.C.	103.50	4914	Moscovitz, P.	27.90
4854	Mel, C.F.	118.64	4915	Norton, J.	26.20
4855	Milburn, E.L.	90.00	4916	Slater, E.H.	53.60
4856	Miller, A.	59.50	4917	Sommers, A.	34.00
4857	Mitchell, R.J.	82.39	4918	Tapples, F.	25.00
4858	Monahan, K.C.	100.00	4919	Virag, S.	33.40
4859	Murphy, M.F.	120.88	4920	Watson, V.	29.30
4860	Murray, A.J.	125.00	4921	Bell, J.	9.70
4861	Newberry, M.E.	109.78	4922	Berlin, E.	15.50
4862	Nolan, G.J.	141.17	4923	Burnell, F.	29.40
4863	Nolan, J.C.	76.70	4924	Canez, D.	27.10
4864	Paine, E.C.	115.97	4925	Dahler, R.E.	24.15
4865	Panella, A.	150.00	4926	Dollinger, M.	10.05
4866	Potter, M.E.	100.00	4927	Foley, D.	20.50
4867	Roy, P.	100.00	4928	Mord, J.A.	27.00
4868	Slosson, D.	120.64	4929	Murray, F.B.	30.50
4869	Smith, E.	96.98	4930	Polson, A.	31.50
4870	Smith, S.	85.00	4931	Risso, A.	27.50
4871	Sturges, E.J.	112.50	4932	Smith, E.	28.00
4872	Symes, L.B.	96.20	4933	Kelley, Chester	15.00
4873	Trainor, E.	85.00	4934	Alix, Mrs. D.	17.00
4874	Walker, F.	65.09			
4875	Weed, I.B.	103.06			
4876	Westlake, H.	102.65			$8961.75

MAY -2 1922

4935	Grolier Society	$245.00	4957	Gilley-Schmid Co.	$60.47
4936	Newbegin's	172.50	4958	Hockwald Chemical Co.	5.00
4937	W.F. Quarrie & Co.	55.00	4959	Joost Bros.	3.50
4938	S.F. News Co.	1860.16	4960	Kehoe Display Fixture	10.50
4939	G.E. Stechert & Co.	4474.17	4961	H.C. Magnus & Co.	5.25
4940	G.E. Stechert & Co.	4600.54	4962	P. Montague	25.00
4941	White House	3.00	4963	Neal Co.	263.00
4942	Boston Music Co.	81.12	4964	Remington Typewriter	63.03
4943	L.H. Coffin	6.00	4965	Roberts Mfg. Co.	19.00
4944	S.F. News Co.	17.75	4966	L.C. Smith & Bros.	51.50
4945	G.E. Stechert & Co.	4.40	4967	Underwood Typewriter	23.00
4946	George A. Mullin	42.50	4968	D.N. & E. Walter & Co.	9.50
4947	Schwabacher-Frey Co.	32.60	4969	Watts Electric Co.	11.86
4948	Buckley & Curtin	13.40	4970	Lewald Coal Co.	10.00
4949	Primo Press	126.50	4971	Spring Valley Water Co.	75.99
4950	S.L. Tobias & Son	74.25	4972	Amer. Bldg. Main. Co.	465.00
4951	Foster & Futernick Co.	206.75	4973	Home Elevator Co.	18.00
4952	Barney's Tire Service	48.72	4974	Levenson Co.	43.78
4953	Emerson Mfg. Co.	3.20	4975	Pacific Coast Paper	11.61
4954	R.A. Fanto	5.80	4976	Sanderson Furniture	15.00
4955	Fuller & Goepp	4.80	4977	Sanitary Towel Supply	13.50
4956	George's Auto Repair	15.46	4978	George A. Mullin	364.03
					$22622.89

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: TrusteesDeering, Field, Hale, Kelham, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

MAY -3 1922

San Francisco, June 20, 1922

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., in the absence of President Cullinan, Vice-President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bentley, Deering, Field, Hale, Kelham, O'Connor and McKinstry. Absent: Trustees Cullinan, Sloss, Phelan, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman McKinstry reports bills to the amount of $6529.17. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $340.90. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1895.56. Referred to the Finance Committee.

Chairman Kelham reports that the Main book stacks and newspaper stacks can be completed for approximately $72,000. Motion made that the Library advertise for bids to complete the stacks, bidders to submit plans and specifications. Roll Call on adoption of motion. Ayes: Trustees Bentley, Deering, Field, Hale, Kelham, O'Connor, and McKinstry. Noes: none. Carried.

Committee on Branches.

Chairman O'Connor - no report

Committee on Municipal Relations.

Chairman Phelan - no report

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$9361.45
Book Bills	6529.17
Printing & Binding	340.90
Miscellaneous Bills	1895.56
	$18127.08

Salary Demands.

4979	Mullin, Geo. A.	$400.00	4981	Barnes, E.		$97.30
4980	Rea, Robert	300.00	4982	Bastian, Wm.	7.72	142.68

JUN 20 1922

4983	Boyle, A.		$101.65	
4984	Buckley, E.		90.00	
4985	Byrne, M.A.	8.64	151.36	
4986	Cadell, D.		101.50	
4987	Cordrey, L.H.	3.50	106.50	
4988	Cowell, E.M.		83.80	
4989	Crowhurst, E.M.	4.14	105.86	
4990	Dawson, H.J.		122.60	
4991	De Andreis, E.	3.73	111.27	
4992	De Leon, M.	4.70	120.30	
4993	Doyle, M.M.		131.30	
4994	Duggan, J.V.		83.60	
4995	Eldredge, A.W.		108.45	
4996	Enlow, R.C.	2.86	97.14	
4997	Farrell, M.		91.45	
4998	Finvaag, H.C.	3.18	76.82	
4999	Fleming, E.T.	6.24	120.41	
5000	Fredricks, J.M.		36.60	
5001	Goldman, B.A.	6.13	118.87	
5002	Hafner, B.S.	5.68	119.32	
5003	Hahn, A.	6.94	103.06	
5004	Healy, A.M.		150.00	
5005	Healy, E.A.	4.99	105.01	
5006	Held, M.J.	2.24	82.76	
5007	Hoggard, W.J.		50.00	
5008	Jones, C.		100.00	
5009	Kasling, M.	3.38	86.62	
5010	Kenney, A.		97.15	
5011	Langpaap, F.K.		99.05	
5012	Larkin, J.	3.86	91.14	
5013	Lynch, Mrs. M.	4.41	80.59	
5014	McCafferty, T.V.	3.77	106.23	
5015	McDougall, H.R.	6.19	93.81	
5016	McHugh, H.	2.50	82.50	
5017	Mau, E.C.		103.75	
5018	Mel, C.F.	6.36	118.64	
5019	Milburn, E.L.		88.30	
5020	Miller, A.		85.00	
5021	Mitchell, R.J.	2.61	82.39	
5022	Monahan, K.C.		100.00	
5023	Murphy, M.F.	4.13	120.87	
5024	Murray, A.J.		120.85	
5025	Newberry, M.E.	5.22	109.78	
5026	Nolan, G.J.	8.84	141.16	
5027	Nolan, J.C.	3.30	76.70	
5028	Paine, E.C.	4.03	115.97	
5029	Panella, A.		150.00	
5030	Potter, M.E.		99.05	
5031	Roy, P.		96.65	
5032	Slosson, Mrs. D	4.36	120.64	
5033	Smith, E.	3.02	96.98	
5034	Smith, S.		90.25	
5035	Sturges, E.J.		127.10	
5036	Symes, L.		46.65	
5037	Trainor, E.		85.00	
5038	Walker, F.E.	2.32	82.68	
5039	Weed, I.B.	6.94	103.06	
5040	Westlake, H.	3.70	106.30	
5041	Whitcher, M.L.	7.89	117.11	
5042	Windele, M.W.		125.00	
5043	Woodman, A.	6.01	118.99	
5044	Armstrong, L.D.		50.00	
5045	Baines, R.C.		15.00	
5046	Bolton, L.L.		$15.00	
5047	Brown, G.		15.00	
5048	Hamilton, T.R.		15.00	
5049	Kenney, W.T.		15.00	
5050	Laun, Mrs. F.		15.00	
5051	McLafferty, M.		15.00	
5052	Mooney, E.E.		15.00	
5053	Owen, E.P.		15.00	
5054	Shapro, A.P.		15.00	
5055	Songey, H.F.		15.00	
5056	Thorsen, E.		15.00	
5057	Holland, J.R.		55.00	
5058	Hult, J.A.		55.00	
5059	Johansen, Mrs. A.		46.50	
5060	Kirwin, Miss K.		51.50	
5061	Knudson, Mrs. M.		51.50	
5062	McDonald, Mrs. M.		46.50	
5063	Quinlan, M.E.		46.50	
5064	Risso, Mrs. O.		50.00	
5065	White, Mrs. A.		51.50	
5066	Bretherton, R.I.		29.60	
5067	Byrne, H.		37.80	
5068	Gravestock, L.		37.20	
5069	Hansen, A.B.		40.00	
5070	Harn, W.		34.80	
5071	Jones, A.G.		40.40	
5072	Ker, M.A.		26.80	
5073	McCormick, M.L.		18.60	
5074	Maggio, I.V.		32.40	
5075	Reston, G.		12.00	
5076	Rogge, M.		15.00	
5077	Ryan, M.E.		40.60	
5078	Schwerin, L.		38.80	
5079	Spring, J.O.		38.80	
5080	Steadman, R.V.		35.20	
5081	Sullivan, D.		39.80	
5082	Tabor, H.S.		40.40	
5083	Van Winkle, J.L.		36.60	
5084	Williams, V.		38.80	
5085	Wood, M.		48.20	
5086	Beeler, F.J.		27.40	
5087	Boland, F.		31.20	
5088	Coyle, Z.		30.00	
5089	Huntington, H.		28.20	
5090	Moscovitz, P.		27.10	
5091	Norton, J.		25.15	
5092	Slater, E.I.		41.20	
5093	Petterson, W.		38.80	
5094	Sommers, A.		32.60	
5095	Tapples, F.		21.50	
5096	Virag, S.		31.30	
5097	Watson, V.		29.80	
5098	Berlin, E.		15.00	
5099	Burnell, F.		31.80	
5100	Canez, D.		27.60	
5101	Dahler, R.H.		3.00	
5102	Dollinger, M.		18.20	
5103	Kruse, A.G.		22.35	
5104	Mord, J.A.		27.20	
5105	Murray, F.B.		30.60	
5106	Polson, A.		31.60	
5107	Risso, A.		27.20	
5108	Smith, E.		30.40	
5109	Thompson, D.		17.35	
5110	York, D.		30.00	
	Retirement		$163.53	$9197.92
			Total	$9361.45

Miscellaneous Demands.

5111	S.F. News Co.	$917.90
5112	G.E. Stechert & Co.	5531.92
5113	Amer. Soc. Mech Eng.	6.00
5114	George A. Mullin	73.35
5115	Goodyear Rubber Co.	3.00
5116	Schwabacher-Frey Co.	8.15
5117	California Press	281.50
5118	Primo Press	48.25
5119	Alex Coleman	$ 25.25
5120	Eames Co.	9.30
5121	Fuller & Goepp	57.62
5122	Gilley-Schmid Co.	42.50
5123	Goodyear Rubber Co.	8.00
5124	Joost Bros.	3.91
5125	H.C. Magnus & Co.	2.75
5126	Gabriel Moulin	77.25

Jul 25 1922

5127	Pacific Gas & El.	127.66	5133	Amer. Bldg. Main. Co.	465.00
5128	D.N. & E. Walter & Co	12.75	5134	Home Elevator Co.	18.00
5129	Watts Electric	26.46	5135	H.J. Kline Co.	13.50
5130	F.W. Wentworth & Co.	99.50	5136	Levenson Co.	162.13
5131	Pacific Gas & El.	11.21	5137	M. & M. Beem Mfg. Co.	25.75
5132	Spring Valley Water	129.96	5138	Sanitary Towel Supply	13.50
			5139	George A. Mullin	563.56
					$18127.08

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Deering, Field, Hale, Kelham, O'Connor and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman reports and recommends as follows:

That the request of the chairman of the Seamen's Institute, who is a non-resident, be granted the privilege of drawing books from the library.

That the following members of the staff be reimbursed for salary lost on account of influenza:

Miss Jessie Duggan	5 days
Mrs. Myrtle Held	6 "
Miss Adelaide Miller	9 "

and that all payment for time lost for influenza be discontinued.

That, according to the "Rules for Library Service," the salary of the following employees be increased five dollars per month, beginning with May 1st:

Miss Dolores Cadell	from	$105	to	$110
" Lucile Cordrey	"	110	"	115
Miss Mabel Farrell	"	100	"	105
Miss Catherine Jones	"	100	"	105
Miss Edith Mau	"	105	"	110
Miss Margaret Potter	"	100	"	105

and beginning with June 1st:

Miss Evelyn Smith from $100 to $105

That the following, having served one year's probationary service, be appointed as regular members of the library staff, commencing with July 1, 1922:

Miss Seville Smith
Miss Evelyn Cowell

That, upon recommendation of the Librarian, the following probationers, not having proved satisfactory, be dropped from the list:

Miss Helen McHugh
Miss Adelaide Miller
Miss Ethel Trainor

That Miss Mary L. McCormick, now on the eligible list, be appointed to serve a year's probation, beginning with April, 1922.

That the Librarian be allowed to issue cards to business houses, for the use of their employees.

That the resignation of Mrs. Lillian B. Symes be accepted.

That as Miss Anais Hahn has been retired under the Pension System, the Committee recommends that a letter of appreciation be sent to Miss Hahn, President Cullinan to sign the letter.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Deering, Field, Hale, Kelham, O'Connor and McKinstry. Noes: none. Adopted.

JUN 20 1922

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

JUN 20 1922

San Francisco, August 1, 1922.

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting, the meeting is called to order at 4:10 P.M.. President Cullinan presiding.

On Roll Call the following are noted present: Trustees Deering, Field, Hale. Kelham, McKinstry, Sloss and Cullinan. Absent: Trustees Bentley, O'Connor, Phelan, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman McKinstry reports bills to the amount of $89.70. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $2890.80. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amouht of $ 1678.82. Referred to the Finance Committee.

The Committee reports that only one bid has been received for the completion of the book stack, same being from the Snead and Company Iron Works, for approximately $72,000.
Motion made that a contract be entered into with the Snead Company for completion of the stacks, as soon as bonds are sold.
Roll Call on adoption of motion. Ayes: Trustees Deering, Field Hale, Kelham, McKinstry, Sloss and Cullinan. Noes: none. Adopted. see #

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

The Committee further reports that during the year it will be necessary to expend for upkeep in the Main Library and in the Branches approximately $10,000, and the Committee recommends that this amount be set aside for that purpose.
Roll Call on adoption of recommendation. Ayes: Trustees Deering, Field, Hale, Kelham, McKinstry, Sloss and Cullinan. Noes: none. Adopted.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

AUG 1 1922

Salary Demands	$10139.94
Book Bills	89.70
Printing and Binding Bills	2990.80
Miscellaneous Bills	1678.82
	$14899.26

Salary Demands.

		Ret.	
5140	Mullin, Geo. A.		$400.00
5141	Rea, Robert		300.00
5142	Barnes, E.		92.60
5143	Bastian, W.	7.65	151.75
5144	Boyle, A.		100.00
5145	Buckley, E.		90.00
5146	Byrne M.A.	8.64	151.36
5147	Cadell, D.		115.00
5148	Cordrey, L.H.	3.75	114.07
5149	Cowell, E.M.		85.00
5150	Crowhurst, E.	4.14	105.86
5151	Dawson, H.J.		125.00
5152	De Andreis, E.	3.73	111.27
5153	De Leon, M.	4.53	115.72
5154	Doyle, M.M.		102.65
5155	Duggan, J.V.		99.00
5156	Eldredge, A.W.		104.80
5157	Enlow, R.C.	2.86	87.14
5158	Farrell, M.		113.00
5159	Finvaag, H.C.	3.18	76.82
5160	Fleming, E.	5.53	128.37
5161	FredricksJ.M.	554	102.66
5162	Goldman, B.A.	6.13	118.87
5163	Hafner, B.S.	4.84	101.40
5164	Hahn, A.	2.55	37.80
5165	Healy, A.M.		150.00
5166	Healy, E.A.	4.99	105.01
5167	Held, M.J.	3.36	98.44
5168	Hoggard, W.J.		50.00
5169	Jones, C.		108.00
5170	Kasling, M.	6.31	86.62
5171	Kenney, A.	6.01	94.05
5172	Langpaap, F.K.	2.42	74.59
5173	Larkin, J.	3.86	81.14
5174	Lynch, Mrs. M.	4.41	80.59
5175	McCafferty, T	3.65	102.70
5176	McDougall, H.R.	6.19	93.81
5177	McHugh, H.	2.50	82.50
5178	Mau, E.C.		116.85
5179	Mel, C.F.	6.36	118.64
5180	Milburn, E.L.		90.00
5181	Miller, A.T,		100.20
5182	Mitchell, R.J.	2.57	81.23
5183	Monahan, K.C.		100.00
5184	Murphy, M.F.	4.13	120.87
5185	Murray, A.J.		119.65
5186	Newberry, M.E.	5.22	109.78
5187	Nolan, G.J.	8.84	141.16
5188	Nolan, J.C.	3.30	76.70
5189	Paine, E.C.	4.03	115.97
5190	Panella, A.		150.00
5191	Potter, M.E.		110.00
5192	Roy, P.		100.00
5193	Slosson, D.	4.36	120.64
5194	Smith, E.	3.17	101.83
5195	Smith, S.		85.00
5196	Sturges, E.J.		125.00
5197	Trainor, E.		85.00
5198	Walker, F.	2.91	82.09
5199	Weed, I.B.	6.94	103.06
5200	Westlake, H.	3.70	106.30
5201	Whitcher, M.L.	7.89	117.11
5202	Windele, M.W.		125.00
5203	Woodman, A.	6.01	118.99
5204	Armstrong, L.D.		50.00
5205	Baines, R.E.		15.00
5206	Bolton, L.L.		15.00
5207	Brown, G.		15.00
5208	Hamilton, T.R.		$ 15.00
5209	Kenney, W.T.		15.00
5210	Laun, Mrs. F.		15.00
5211	McLafferty, M.		15.00
5212	Mooney, E.E.		15.00
5213	Owen, E.P.		15.00
5214	Shapro, A.P.		15.00
5215	Songey, H.F.		15.00
5216	Thorsen, E.		15.00
5217	Holland, J.R.		55.00
5218	Hult, J.A.		55.00
5219	Johansen, Mrs. A.		46.50
5220	Kirwin, Miss K.		51.50
5221	Knudson, Mrs. M.		51.50
5222	McDonald, Mrs. M.		46.50
5223	Quinlan, M.E.		46.50
5224	Risso, Mrs. O.		50.00
5225	White, Mrs. A.		51.50
5226	Bretherton, R.I.		73.55
5227	Broman, E.E.		65.80
5228	Byrne, H.		38.00
5229	Gravestock, L.		75.00
5230	Hansen, A.B.		75.00
5231	Harn, W.		70.30
5232	Jones, A.G.		28.40
5233	Ker, M.A.		75.00
5234	Kyne, G.		27.60
5235	McCormick, M.L.		34.00
5236	Maggio, I.V.		28.00
5237	Meyer, L.V.		8.80
5238	Reston, G.		32.20
5239	Ryan, M.E.		75.00
5240	Schwerin, L.		75.00
5241	Spring, J.O.		75.00
5242	Steadman, R.V.		75.00
5243	Sullivan, D.		75.00
5244	Tabor, H.S.		24.20
5245	Van Winkle, J.L.		75.00
5246	White, J.		6.00
5247	Williams, V.		75.00
5248	Wood, M.		75.00
5249	Beeler, F.J.		19.50
5250	Boland, F.		60.00
5251	Coyle, Z.		29.40
5252	Huntington, H.		25.70
5253	Moscovitz, P.		27.90
5254	Norton, J.		30.70
5255	Petterson, W.		81.80
5256	Sommers, A.		24.90
5257	Tapples, F.		26.70
5258	Virag, S.		49.00
5259	Watson, V.		28.00
5260	Arana, C.		12.75
5261	Berlin, E.		28.70
5262	Burke, E.		21.15
5263	Burnell, F.		29.80
5264	Canez, D.		27.40
5265	Dailey, S.		11.65
5266	Daily, N.		16.50
5267	Dollinger, M.		6.30
5268	Krsue, A.G.		5.45
5269	Murray, F.B.		30.40
5270	Polson, A.		30.40
5271	Risso, A.		29.80
5272	Slater, E.I.		96.00
5273	Smith, E.		28.40
5274	York, D.		75.00
5275	Enders, R.		5.95
			$9963.76
	Retirement		176.18
			$10139.94

AUG 1 1922

Miscellaneous Demands.

5276	Geo. A. Mullin	$89.70	5290	F.W. Wentworth & Co.	$538.75
5277	H. Edwards Mfg. Co.	16.80	5291	Levald Coal Co.	82.50
5278	H. and M. C. Co.	4.00	5292	Pacific Gas & El. Co.	4.15
5279	Primo Press	150.00	5293	Shell Co.	51.00
5280	S.L. Tobias & Son	14.00	5294	Spring Valley Water	143.10
5281	Foster & Futernick	2806.00	5295	Sanitary Towel Co.	13.50
5282	Barney's Tire Service	2.00	5296	Tablet & Ticket Co.	11.51
5283	J. Brunton & Sons	2.25	5297	West Disinfecting Co.	10.00
5284	Emerson Mfg. Co.	42.20	5298	Amer. Bldg. Main. Co.	465.00
5285	Fuller & Goepp	8.25	5299	Caldow Paint Co.	2.10
5286	George's Auto Repair	43.27	5300	Ferry Drug Store	7.75
5287	Gilley-Schmid Co.	24.30	5301	Home Elevator Co.	18.00
5288	H.C. Magnus Co.	2.50	5302	Levenson Co.	62.52
5289	Roberts Mfg. Co.	6.50	5303	George A. Mullin	137.67
					$ 14899.26

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: TrusteesDeering, Field, Hale, Kelham, McKinstry, Sloss and Cullinan. Noes: none. Adopted.

Chairman Hale further recommends that the Main and Branch Libraries be kept open until ten o'clock, beginning with September first.

Also that the Technical Room be opened October first. And that the Controller and Secretary is requested to prepare estimates as to the cost of furniture and the salary expense.

That the library Bulletin be published, commencing with the October issue.

Roll Call on adoption of recommendations. Ayes: Trustees Deering, Field, Hale, Kelham, McKinstry, Sloss and Cullinan. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Bentley, Trustee Sloss recommends as follows:

That an examination for applicants for admission into the library be held in August.

That, according to "The Rules for Library Service," the salaries of the following assistants be increased $5 per month, commencing with July first:

From $100 to $105

Miss Agnes Boyle
Miss Aileen Kenney
Miss Frances Langpaap
Miss Catherine Monahan
Miss Pauline Roy

From $85 to $90

Miss Evelyn M. Cowell
Miss Seville Smith

Roll Call on adoption of recommendation. Ayes: Trustees Deering, Field, Hale, Kelham, McKinstry, Sloss and Cullinan. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

Geo. A. Mullin
Controller and Secretary.

AUG 1 1922

San Francisco, August 22, 1922

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of Committees and for the transaction of such business as should have been brought before the regular meeting.

The meeting is called to order at 4:15 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Trustees Bentley, Deering, Field, Hale, McKinstry, O'Connor and Cullinan. Absent: Trustees Kelham, Phelan, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Librarian suggests that Station "L", on Polk street, be moved. Referred to the Committee on Branches.

That, because of crowded quarters, the Juvenile Department of the Richmond Branch be transferred to the Assembly Hall. Referred to the Committees on Branches and Building.

The President appoints Trustee Bentley as a temporary member of the Committee on Books, and Trustee Field a temporary member of the Committees on Building and Finance.

Reports of Standing Committees.

Committee on Books.

Chairman McKinstry reports bills to amount of $2854.52. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $918.35. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee O'Connor reports bills to the amount of $2690.52. Referred to the Finance Committee.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$9890.80
Book Bills	2854.52

AUG 22 1922

Printing and Binding Bills	918.35
Miscellaneous Bills	2690.52
	$16354.19

Salary Demands.

5304	Mullin, G.A.	$22.64	$377.36
5305	Rea, Robert	13.83	286.17
5306	Barnes, E.	3.09	88.61
5307	Bastian, W.	7.62	151.18
5308	Boyle, A.	2.42	77.58
5309	Buckley, E.	2.68	87.32
5310	Byrne, M.A.	8.64	151.36
5311	Cadell, D.	3.56	106.44
5312	Cordrey, L.H.	3.59	109.26
5313	Cowell, E.M.	3.07	83.13
5314	Crowhurst, E.	3.38	86.47
5315	Dawson, H.J.	4.52	124.93
5316	De Andreis, E.	3.73	111.27
5317	DeLeon, M.	4.88	124.87
5318	Duggan, J.V.	2.48	80.92
5319	Eldredge, A.W.	3.77	106.23
5320	Enlow, R.C.	2.86	87.14
5321	Farrell, M.	3.52	105.23
5322	Finvaag, H.C.	3.18	76.82
5323	Fleming, E.T.	4.82	111.93
5324	Fredricks, J.M.	3.95	99.25
5325	Goldman, B.A.	6.13	118.87
5326	Hafner, B.S.	5.67	119.33
5327	Healy, A.M.	6.55	143.45
5328	Healy, E.A.	4.99	105.01
5329	Held, M.J.	2.80	82.20
5330	Hoggard, W.J.		50.00
5331	Jones, C.	3.28	101.72
5332	Kasling, M.	3.38	86.62
5333	Kenney, A.	3.02	96.98
5334	Langpaap, F.K.	3.02	96.98
5335	Larkin, J.	3.86	81.14
5336	Lynch, Mrs. M.	4.41	80.59
5337	McCafferty, T.V.	3.77	106.23
5338	McCormick, M.L.		136.80
5339	McDougall, H.R.	6.19	93.81
5340	Mau, E.C.	4.06	105.94
5341	Mel, C.F.	6.36	118.64
5342	Milburn, E.L.	3.14	86.86
5343	Mitchell, R.J.	2.61	82.39
5344	Monahan, K.C.	2.81	91.49
5345	Murphy, M.F.	4.13	120.87
5346	Murray, A.J.	4.55	118.70
5347	Newberry, M.E.	5.22	109.78
5348	Nolan, G.J.	8.84	141.16
5349	Nolan, J.C.	3.30	76.70
5350	Paine, E.C.	4.03	115.97
5351	Panella, A.	6.67	143.33
5352	Potter, M.E.	3.45	101.54
5353	Roy, P.	2.98	97.02
5354	Slosson, D.	4.36	120.64
5355	Smith, E.	3.06	98.44
5356	Smith, S.	2.50	82.50
5357	Sturges, E.J.	6.49	118.51
5358	Walker, F.	2.91	82.09
5359	Weed, I.B.	6.94	103.06
5360	Westlake, H.C.	3.49	100.26
5361	Whitcher, M.L.	8.02	119.08
5362	Windele, M.W.	4.36	120.64
5363	Woodman, A.	6.01	118.99
5364	Armstrong, L.D.		50.00
5365	Baines, R.E.		15.00
5366	Bolton, L.L.		15.00
5367	Brown, G.		15.00
5368	Hamilton, T.R.		15.00
5369	Kenney, W.T.		15.00
5370	Laun, Mrs. F.		15.00
5371	McLafferty, M.		15.00
5372	Mooney, E.E.		15.00
5373	Owen, E.P.		15.00
5374	Shapro, A.P.		15.00
5375	Songey, H.F.		15.00
5376	Thorsen, E.		15.00
5377	Holland, J.R.		55.00
5378	Hult, J.A.		55.00
5379	Johansen, Mrs. A.		46.50
5380	Kirwin, Miss K.		51.50
5381	Knudson, Mrs. M.		51.50
5382	McDonald, Mrs. M.		63.50
5383	Quinlan, M.E.		46.50
5384	Risso, Mrs. O.		50.00
5385	White, Mrs. A.		51.50
5386	Billeck, M.		22.40
5387	Bretherton, R.I.		7.00
5388	Broman, E.E.		75.00
5389	Brookes, E.M.		65.00
5390	Byrne, H.		55.40
5391	Delamere, C.		58.75
5392	Gravestock, L.		75.00
5393	Hansen, A.B.		75.00
5394	Jones, A.G.		38.20
5395	Ker, M.A.		2.80
5396	Kyne, G.		40.80
5397	Maggio, I.V.		8.40
5398	Meyer, L.V.		24.20
5399	Petterson, W.		92.25
5400	Reston, C.		51.80
5401	Reston, G.		37.80
5402	Reston, M.		39.00
5403	Ryan, M.E.		73.90
5404	Schwerin, L.		16.80
5405	Spring, J.O.		75.00
5406	Steadman, R.V.		75.00
5407	Street, L.L.		75.00
5408	Sullivan, D.		75.00
5409	Torson, M.		75.00
5410	Van Winkle, J.L.		75.00
5411	White, J.M.		23.00
5412	Williams, V.		35.80
5413	Wood, M.		75.00
5414	Boland, F.		54.00
5415	Cheney, J.		11.75
5416	Coyle, Z.		26.90
5417	Enders, R.		22.45
5418	Huntington, H.		27.00
5419	Moscovitz, P.		30.60
5420	Norton, J.		32.20
5421	Slater, E.I.		115.00
5422	Sommers, A.		64.00
5423	Tapples, F.		31.40
5424	Virag, S.		51.80
5425	Watson, V.		28.00
5426	Arana, C.		19.75
5427	Berlin, E.		22.90
5428	Burke, E.		24.15
5429	Burnell, F.		29.40
5430	Canez, D.		25.60
5431	Dailey, N.E.		19.30
5432	Murray, F.B.		31.30
5433	Polson, A.		31.50
5434	Risso, A.		29.40
5435	Wolff, H.		18.10
5436	Smith, E.		12.60

	$9611.20
Retirement Fund	279.60
Total	$9890.80

Miscellaneous Demands.

AUG 22 1922 M

5437	G.E. Stechert & Co.	$775.22
5438	G.E. Stechert & Co.	1688.01
5439	Chas. C. Hoag	6.00
5440	S.F. News Co.	286.96
5441	White House	21.68
5442	Amer. Electrochem. Soc.	4.00
5443	Amer. Soc. Civil Eng.	6.00
5444	Essex Institute	3.00
5445	S.F. News Co.	11.05
5446	G.E. Stechert & Co.	7.35
5447	Geo. A. Mullin	45.25
5448	Bonesfell & Co.	29.50
5449	Schwabacher-Frey Co.	18.45
5450	S.F. Chronicle	11.55
5451	Primo Press	140.75
5452	S.L. Tobias & Son	112.00
5453	Foster & Futernick Co.	606.10
5454	R.A. Fanto	2.10
5455	Fuller & Goepp	$8.60
5456	George's Auto Repair	49.42
5457	Joost Bros.	1.23
5458	Montgomery Bros.	1267.00
5459	Gabriel Moulin	25.00
5460	Watts Electric Co.	3.25
5461	Pacific Gas & El. Co.	4.59
5462	Shell Co. of Cal.	510.00
5463	Spring Valley Water Co.	177.36
5464	Amer. Bldg. Main. Co.	465.00
5465	Caldow Paint Co.	1.50
5466	Home Elevator Co.	18.00
5467	Levenson Co.	51.08
5468	Sanitary Towel Supply	13.50
5469	Geo. A. Mullin	92.89
		$16354.19

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Deering, Field, Hale, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

The chairman reads a report from Cyril Williams, stating that he had examined the books of the Controller and Secretary and had found the same correct. Ordered placed on file.

The chairman further reports as to the cost of equipping the Technical Room:

3 Tables	@	$127.50	$382.50
36 Chairs	@	3.50	126.00
			$508.50
3 Assistants	@	85.00	3060.00
1 Page	@	25.00	300.00
			$3360.00

for one year, and recommends that the room be equipped with the necessary tables and chairs. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Deering, Field, Hale, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

The chairman further reports that it will be necessary to repair the roof of the Main Library, as it is in very bad condition. The work will cost $2455.00. Motion made that the Building Committee be empowered to proceed with the work. Roll call on adoption of motion. Ayes: Trustees Bentley, Deering, Field, Hale, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

Committee on Rules and Administration.

The Chairman reports and recommends as follows:

That an examination of applicants for positions in the library be held, commencing August 29, 1922.

That, commencing with September 1, 1922, the salaries of the following be increased:

William Bastian, chauffeur and engine room assistant, $30 per month.

George J. Nolan, engine room assistant, $30 per month.
W. Hoggard, evening elevator operator, $10 per month.

These assistants will serve extra hours on account of extending the open hours of the library.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Deering, Field, Hale, McKinstry, O'Connor, and Cullinan. Noes: none. Adopted.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

AUG 22 1922

New Business.

The Controller and Secretary reports that he had received an offer of $10 per ton for the discarded books in the basement. Motion made and carried that the Controller and Secretary be authorized to sell the bcoks.

President Cullinan presents his report. On motion duly carried, the report is adopted and ordered transmitted to the Mayor, together with the reports of the Controller and Secretary and the Librarian.

Motion made that a summary of all the unprinted reports, together with the report for 1921-22, be printed. Roll Call on adoption of motion. Ayes: Trustees Bentley, Deering, Field, Hale, McKinstry, O'Connor and Cullinan. Noes: none. Adopted.

Nominations for the office of President for the ensuing year being declared in order, Trustee McKinstry is nominated and duly elected President. Nominations for the office of Vice-President being declared in order, Trustee Kelham is nominated and duly elected Vice-President.

On motion of Trustee Hale, the thanks of the Board are extended to President Cullinan for the able and efficient manner in which he has discharged his duties as President.

There being no further business, the meeting adjourned.

Geo A Mullin

Controller and Secretary.

AUG 22 1924

Committees 1922-1923

Books.

Trustee Young, Chairman
O'Connor
Phelan
Field
Deering

Printing and Binding.

Trustee Deering, Chairman
Young
Field

Building, Fixtures, etc.

Trustee Kelham, Chairman
Sloss
O'Connor

Branches.

Trustee O'Connor, Chairman
Hale
Phelan
Bentley
Cullinan

Municipal Relations.

Trustee Phelan, Chairman
Deering
Bentley

Finance and Audit.

Trustee Hale, Chairman
Kelham
Young

Rules and Administration.

Chairman Bentley, Chairman
Hale
Kelham
Sloss
Cullinan

Law.

Trustee Cullinan, Chairman
Sloss
Deering

Welfare of Employees.

Trustee McKinstry, Chairman
O'Connor
Field

President Miss McKinstry
Vice-President Mr. Kelham

Committees (revised)

1923

Books

Trustee Young, chairman
O'Connor
Phelan
Field
Deering

Branches

Trustee O'Connor, chairman
Hale
Phelan
Bates
Cullinan

Building

Trustee Kelham, chairman
Sloss
O'Connor

Finance

Trustee Hale, chairman
Kelham
Young

Law

Trustee Cullinan, chairman
Sloss
Deering

Municipal Relations

Chairman Phelan, chairman
Deering
Bates

Printing

Trustee Deering, chairman
Young
Field

Rules and Administration

Trustee Sloss, chairman
Hale
Kelham
Bates
Cullinan

Welfare of Employees

Trustee McKinstry, chairman
O'Connor
Field

San Francisco, September 12, 1922

The regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:30 P.M., in the absence of President McKinstry, Vice-President Kelham presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Deering, Hale, Phelan, Sloss and Kelham. Absent: Trustees Field, McKinstry, O'Connor, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young, Trustee Deering reports bills to amount of $44.34. Referred to the Finance Committee.

The Chair appoints Trustee Sloss as a temporary member of the Committee on Building, Fixtures, etc.

Committee on Printing and Binding.

Chairman Deering reports bills to amount of $1125.90. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

20,000	Form	51	Call slips	Cost	$15.90
2,000	"	41	Time record blanks		21.00
10,000	"	80	Issue slips)		
10,000	"	22	Issue slips)		15.65
				Total	$52.55

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Deering, Hale, Phelan, Sloss and Kelham. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Trustee Sloss reports bills to the amount of $1451.62. Referred to the Finance Committee.

The Committee recommends the purchase of a

Bulletin Board Cost $285.00

The purchase of this Board was authorized on May 9, 1922, at a cost of $187.50, but it was found necessary to change the style of board so that it would harmonize with the rest of the furniture. This increased the cost by $97.50.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Deering, Hale, Phelan, Sloss and Kelham. Noes: none. Adopted.

SEP 12 1922

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$9301.23
Book Bills	44.34
Printing and Binding Bills	1125.90
Miscellaneous Bills	1451.62
	$11923.09

Salary Demands.

5470	Mullin, G.A.	$22.64	$377.36	5527	Westlake, H.	$ 3.70	$106.30
5471	Rea, R.	13.83	286.17	5528	Whitcher, M.L.	7.89	117.11
5472	Barnes, E.	3.18	89.62	5529	Windele, M.W.	4.36	120.64
5473	Bastian, Wm.	7.25	143.55	5530	Woodman, A.	6.01	118.99
5474	Boyle, A.	3.25	104.25	5531	Armstrong, L.D.		50.00
5475	Buckley, E.	2.68	87.32	5532	Baines, R.E.		15.00
5476	Byrne, M.A.	8.64	151.36	5533	Bolton, L.L.		15.00
5477	Cadell, D.	3.56	106.44	5534	Brown, G.		15.00
5478	Cordrey, L.H.	3.66	111.34	5535	Hamilton, T.R.		15.00
5479	Cowell, E.M.	3.44	93.06	5536	Kenney, W.T.		15.00
5480	Crowhurst, E.	4.27	109.38	5537	Laun, Mrs. F.		15.00
5481	Dawson, H.J.	4.36	120.64	5538	McLafferty, T.V.		15.00
5482	De Andreis, E.	4.10	122.40	5539	Mooney, E.E.		15.00
5483	De Leon, M.	4.70	120.30	5540	Owen, E.P.		15.00
5484	Duggan, J.V.	2.49	81.11	5541	Shapro, A.P.		15.00
5485	Eldredge, A.W.	3.77	106.23	5542	Songey, H.F.		15.00
5486	Enlow, R.C.	2.90	88.40	5543	Thorsen, E.		15.00
5487	Farrell, M.	3.40	101.60	5544	Holland, J.R.		55.00
5488	Finvaag, H.C.	3.18	76.82	5545	Hult, J.A.		55.00
5489	Fleming, E.T.	5.48	127.40	5546	Johansen, Mrs. A.M.		46.50
5490	Fredricks, J.M.	4.27	107.28	5547	Kirwin, Miss K.		51.50
5491	Goldman, B.	6 13	118.87	5548	Knudsen, Mrs. M.		51.50
5492	Hafner, B.S.	5.67	119.33	5549	McDonald, Mrs. M.		46.50
5493	Healy, A.M.	6.55	143.45	5550	Quinlan, M.E.		46.50
5494	Healy, E.A.	4.99	105.01	5551	Risso, Mrs. O.		50.00
5495	Held, M.J.	2.80	82.20	5552	White, Mrs. A.		51.50
5496	Hoggard, W.J.	...	50.00	5553	Billeck, M.		35.00
5497	Jones, C.	3.34	103.66	5554	Broman, E.E.		31.40
5498	Kasling, M.	3.38	86.62	5555	Brockes, M.M.		50.60
5499	Kelly, C.	...	16.00	5556	Byrne, H.		7.00
5500	Kenney, A.	3.32	106.68	5557	Curtis, G.		34.60
5501	Langpaap, J.K.	3.28	105.22	5558	Fiske, B.		33.60
5502	Larkin, J.	3.71	78.04	5559	Gravestock, L.		33.60
5503	Lynch, Mrs. M.	4.41	80.59	5560	Hansen, A.B.		32.20
5504	McCafferty, T.V.	3.77	106.23	5561	Lasater, D.		20.60
5505	McCormick, M.L.	...	86.40	5562	Maggio, I.V.		35.20
5506	McDougall, H.R.	6.19	93.81	5563	McHugh, H.	1.75	57.75
5507	Mau, E.C.	4.06	105.94	5564	Meyer, L.V.		40.80
5508	Mel, C.F.	6.36	118.64	5565	Milliken, F.F.		26.60
5509	Milburn, E.L.	3.03	83.97	5566	Petterson, W.		36.65
5510	Mitchell, R.J.	2.61	82.39	5567	Reston, M.		34.40
5511	Monahan, K.C.	3.28	106.72	5568	Ryan, M.E.		50.40
5512	Murphy, M.F.	4.13	120.87	5569	Spring, J.O.		49.00
5513	Murray, A.J.	4.61	120.39	5570	Steadman, R.V.		51.20
5514	Newberry, M.E.	5.22	109.78	5571	Street, L.L.		33.60
5515	Nolan, G.J.	8.84	141.16	5572	Sullivan, D.		32.40
5516	Nolan, J.C.	3.30	76.70	5573	Symes, L.B.		20.00
5517	Paine, E.C.	4.03	115.97	5574	Tabor, H.S.		16.40
5518	Panella, A.	5.79	124.21	5575	Torson, M.A.		40.20
5519	Potter, M.E.	3.52	103.23	5576	White, J.M.		27.80
5520	Roche, I.	...	56.70	5577	Wood, M.		33.60
5521	Roy, P.	3.28	106.72	5578	Beeler, F.J.		18.45
5522	Slosson, D.	4.36	120.64	5579	Boland, F.		37.80
5523	Smith, E.	3.20	102.80	5580	Coyle, Z.		29.60
5524	Smith, S.	2.70	89.25	5581	Enders, R.		6.55
5525	Sturges, E.J.	6.49	118.51	5582	Huntington, H.		38.00
5526	Weed, I.B.	6.94	103.06	5583	Moscovitz, P.		30.40

SEP 12 1922

5584	Norton, J.	31.90	5593	Burnell, F.	30.00
5585	Slater, E.I.	102.40	5594	Canez, D.	28.40
5586	Sommers, A.	49.40	5595	Hughes, A.	10.35
5587	Tapples, F.	30.60	5596	Johanson, E.	25.50
5588	Virag, S.	24.50	5597	Murray, F.B.	31.40
5589	Watson, V.	24.50	5598	Polson, A.	31.40
5590	Arana, C.	25.50	5599	Risso, A.	30.40
5591	Berlin, E.	15.40	5600	Smith, E.	28.40
5592	Burke, E.	24.90			
				Retirement Fund - $282.05	$9019.18
					282.05
					$9301.05

Miscellaneous Demands.

5601	Thos. C. Russell	$12.50	5613	Sartorius Co.	$ 43.25
5602	F.W. Faxon Co.	4.49	5614	Al Todt	15.00
5603	Geo. A. Mullin	27.35	5615	F.W. Wentworth & Co.	14.30
5604	S.L. Tobias & Son	103.00	5616	Lewald Coal Co.	326.00
5605	Foster & Futernick	1022.90	5617	Pacific Gas & Elec. Co.	6.09
5606	Barney's Tire Service	21.10	5618	Shell Co.	36.00
5607	Alex. Coleman	24.00	5619	Spring Valley Water Co.	170.39
5608	R.A. Fanto	11.80	5620	Amer. Bldg. Maintenance	465.00
5609	Fuller & Goepp	32.70	5621	Home Elevator Co.	18.00
5610	George's Auto Repair	62.07	5622	Sanitary Towel Supply Co.	13.50
5611	R.R. Reid Furniture Co.	7.00	5623	Geo. A. Mullin	174.42
5612	Roberts Mfg. Co.	11.00			
					$11923.09

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Deering, Hale, Phelan, Sloss and Kelham. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the Carnegie Corporation, authorizing the erection of a fence at the Presidio Branch Library funds to be transferred from the North Beach Branch balance, in payment of same. Placed on file.

From the North Beach Promotion Association, thanking the Trustees for extending the open hours of the Library. Placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

SEP 12 1922

San Francisco, October 10, 1922

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:05 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Deering, Hale, O'Connor, Phelan and McKinstry. Absent: Trustees Field, Kelham, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Trustee O'Connor is appointed a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young, Trustee O'Connor reports bills to the amount of $6475.41. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books	541 v.	$1623.39
Additional copies for the Main, Branches and Deposit Stations		
reprints	814 v.	447.70
new	604 v.	906 17
Replacements for the Main, Branches and Deposit Stations	672 v.	1008.13
	2631 v.	$3985.39

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Deering, Hale, O'Connor, Phelan and McKinstry. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $693.60. Referred to the Finance Committee.

The Committee recommends that the contract for printing the Monthly Bulletin be awarded to the Recorder Printing Company, the lowest bidders.

2500 copies

12 pp.	$150.95	16 pp.	$176.45	20 pp.	$234.85

3000 copies

12 pp.	$164.35	16 pp.	$189.75	20 pp.	$253.70

OCT. 10 1922

4000 copies

12 pp. $191.10 16 pp. $216.30 20 pp. $291.45

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Deering, Hale, O'Connor, Phelan, and McKinstry. Noes: none. Adopted.

Trustee Kelham enters and takes his seat.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1244.47. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

1	Safe for Registration Department	$95.00
1	19-tray cabinet and tops for the McCreery Branch No. 9329	44.00
2	10-tray cabinets, each $129 No. 8115	258.00
2	15-tray " " 49 No.93515	98.00
1	cabinet No. 9952	24.00
1	top " 9952	7.75
1	stand " 9952	18.00
		$544.75

Roll Call on adoption of recommendation. Kelham Ayes: Trustees Bentley, Cullinan, Deering, Hale, O'Connor, Phelan and McKinstry. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills to the amount of $17321.28, as follow:

Salary Demands	$8907.80
Book Bills	6475.41
Printing & Binding	693.60
Miscellaneous Bills	1244.47
	$17321.28

Salary Demands.

5624	Mullin G.A.	$22.64	$377.36	5649	Held, M.J.	$ 2.81	$82.19
5625	Rea, Robert	13.83	286.17	5650	Hoggard, W.J.	...	60.00
5626	Barnes, E.	3.19	89.81	5651	Jones, C.	2.95	91.55
5627	Bastian, Wm.	8.62	170.98	5652	Kasling, M.	3.38	86.62
5628	Boyle, A.	3.08	98.92	5653	Kenney, A.	3.23	103.77
5629	Buckley, E.	2.68	87.32	5654	Langpaap, F.K.	3.23	103.77
5630	Byrne, M.A.	8.64	151.36	5655	Larkin, J.	3.12	65.53
5631	Cadell, D.	3.58	106.94	5656	Lynch, Mrs. M.	4.41	80.59
5632	Cordrey, L.H.	3.55	108.18	5657	McCafferty, T.V.	3.77	106.23
5633	Cowell, E.M.	3.20	86.80	5658	McCormick, M.L.	...	85.00
5634	Crowhurst, E.	4.31	110.37	5659	McDougall, H.R.	6.19	93.81
5635	Dawson, H.J.	4.36	120.64	5660	Mau, E.C.	3.98	103.94
5636	De Andreis, E.	4.11	122.88	5661	Mel, C.F.	6.26	116.66
5637	De Leon, M.	4.70	120.30	5662	Milburn, E.L.	3.14	86.86
5638	Duggan, J.V.	2.51	81.68	5663	Mitchell, R.J.	2.61	82.39
5639	Eldredge, A.W.	3.74	105.20	5664	Monahan, K C.	3.11	101.39
5640	Enlow, R.C.	2.86	87.14	5665	Murphy, M.F.	4.54	132.96
5641	Farrell, M.	3.56	106.44	5666	Murray, A.J.	4.52	118.10
5642	Finvaag, H.C.	3.18	76.82	5667	Newberry, M.E.	5.22	109.78
5643	Fleming, E.	6.19	143.59	5668	Nolan, G.J.	10.60	169.40
5644	Fredricks, J.M.	4.01	100.77	5669	Nolan, J.C.	3.28	73.65
5645	Goldman, B.A.	6.13	118.87	5670	Paine, E.C.	4.03	115.97
5646	Hafner, B.S.	5.68	119.32	5671	Panella, A.	6.34	136.16
5647	Healy, A.M.	6.56	143.44	5672	Potter, M.E.	3.46	101.54
5648	Healy, E.A.	4.99	105.01	5673	Roy, P.	3.13	101.87

OCT 19 1922

5674	Slosson, D.	$4.36	$120.64
5675	Smith, E.	3.13	100.37
5676	Smith, Seville	2.79	92.21
5677	Sturges, E.J.	6.49	118.51
5678	Weed, I.B.	6.94	103.06
5679	Westlake, H.	3.70	106.30
5680	Whitcher, M.L.	7.89	117.11
5681	Windele, M.W.	4.36	120.64
5682	Woodman, A.	6.01	118.99
5683	Armstrong, L.D.		50.00
5684	Baines, R.E.		15.00
5685	Bolton, L.L.		15.00
5686	Hamilton, T.R.		15.00
5687	Kenney, W.T.		15.00
5688	Laun, Mrs. F.		15.00
5689	McLafferty, Mrs. M.		15.00
5690	Mooney, E.E.		15.00
5691	Owen, E.P.		15.00
5692	Shapro, A.P.		15.00
5693	Songey, H.F.		15.00
5694	Thorsen, E.		15.00
5695	Watson, W.		15.00
5696	Holland, J.R.		55.00
5697	Hult, J.A.		55.00
5698	Johansen, Mrs. A.M.		46.50
5699	Kirwin, Miss K.		51.50
5700	Knudson, Mrs. M.		51.50
5701	McDonald, Mrs. M.		63.50
5702	Quinlan, M.E.		46.50
5703	Risso, Mrs. O.		50.00
5704	White, Mrs. A.		51.50
5705	Byrne, M.A.		54.60
5706	Chase, Frances P.		11.20
5707	Curtis, G.S.		53.20
5708	Doyle, D.		17.60
5709	Hampton, E.C.		41.20
5710	Lasater, D.	46.20	
5711	Maggio, I.V.	30.20	
5712	Meyer, L.V.		46.20
5713	Milliken, F.F.		75.00
5714	Norris, G.F.		15.80
5715	Siemens, G.H.		17.40
5716	Van Winkle, J.L.		26.60
5717	White, J.M.		37.40
5718	Beeler, F.J.		31.55
5719	Boland, F.		28.80
5720	Coyle, Z.		27.10
5721	Huntington, H.		28.90
5722	Moscovitz, P.		4.00
5723	Norton, J.		30.60
5724	Petterson, W.		5.65
5725	Slater, E.I.		50.00
5726	Sommers, A.		35.40
5727	Tapples, F.		24.70
5728	Virag, S.		26.90
5729	Watson, E.		15.90
5730	Watson, V.		25.40
5731	Arana, C.		27.70
5732	Berlin, E.		17.40
5733	Burke, E.		18.70
5734	Burnell, F.		32.60
5735	Canez, D.		30.20
5736	Enders, R.		11.45
5737	Gough, J.		13.45
5738	Hughes, A.		27.05
5739	Murray, F.B.		33.20
5740	Polson, A.		29.20
5741	Risso, A.		30.20
5742	Smith, E.		26.40
5743	Roche, Mrs. I.		85.00
			$8624.92
	Retirement Fund		282.88
			$8907.80

Miscellaneous Demands.

5744	Crocker-Langley Co.	$110.00	5765	Gilley-Schmid Co.	$12.00
5745	Wm. J. McLamore	2.90	5766	Goodyear Rubber Co.	16.50
5746	Mercantile Guide	5.25	5767	Heywood-Wakefield Co.	117.00
5747	Newbegin's	672.00	5768	Home Elevator Co.	41.20
5748	W.F. Quarrie	220.00	5769	Joost Bros.	8.22
5749	S.F. News Co.	2090.41	5770	H.C. Magnus Co.	10.00
5750	S.F. News Co.	1450.39	5771	Roberts Mfg. Co.	8.75
5751	G.E. Stechert & Co.	1632.65	5772	Schussler Bros.	97.80
5752	White House	62.91	5773	Schussler Bros.	10.50
5753	Amer. Hist'l Ass'n	5.00	5774	Al Todt	22.50
5754	S.F. News Co.	5.50	5775	Lewald Coal Co.	50.50
5755	G.E. Stechert & Co.	63.50	5776	Spring Valley Co.	175.43
5756	Geo. A. Mullin	154.90	5777	Amer. Bldg. Main Co.	465.00
5757	H. Edwards Mfg. Co.	25.80	5778	M. & M. Beem Mfg. Co.	4.50
5758	Schwabacher-Frey Co.	33.15	5779	Caldow Paint Co.	1.60
5759	California Press	15.90	5780	Home Elevator Co.	18.00
5760	Foster & Futernick Co.	618.75	5781	F.W. Knipscher	2.95
5761	J. Brunton & Sons	40.45	5782	Pacific Coast Paper Co.	18.33
5762	Emerson Mfg. Co.	3.20	5783	Sanitary Towel Supply Co.	13.50
5763	R.A. Fanto	2.10	5784	Geo. A. Mullin	95.54
5764	Fuller & Goepp	8.90			$17321.28

and moves that these bills be ordered paid. Ayes: Trustees Bentley, Cullinan, Deering, Hale, Kelham, O'Connor, Phelan and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

OCT 10 1922

New Business.

As the attendants in the Reference Room have complained about the light coming from certain windows, President McKinstry suggests that a change be made in the location of the desk in that room.

Motion made that the matter be referred to the Committee, with full power to act. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Deering, Hale, O'Connor, Phelan and McKinstry. Noes: Trustee Kelham. Adopted. #

Communications.

From the Exposition Chorus, advising that their musical library had been donated to the Music Department of the library.

Motion made that the gift be accepted with thanks and that the President acknowledge the same. Carried.

The Controller and Secretary reports that a gift of twenty-five dollars ($25.00) had been received from Mr. Janover, who declined to give his address.

From the Social Science Department of the California Club, requesting that the library have open hours on Sundays and holidays, the same as other days.

The Controller and Secretary is instructed to advise the writer that because of the expense, this request must be denied; and that the open hours of the library have been extended to ten P.M.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

OCT 10 1922

San Francisco, November 14, 1922

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bentley, Cullinan, Deering, Hale, Field, Kelham and McKinstry. Absent: Trustees O'Connor, Phelan, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The President appoints Trustee Bentley as a temporary member of the Committee on Finance and Audit.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young Trustee Deering reports bills to the amount of $8538.62. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New Books		576v.	$1728.48
Additional copies for the Main, Branches and Deposit Stations.			
	Reprints	1226v.	674.30
	New	724v.	1086.26
Replacements for the Main, Branches and Deposit Stations		931v.	1396.52
		3457v.	$4885.56

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Deering, Field, Hale, Kelham, and McKinstry. Noes: None. Adopted.

Committee On Printing and Binding.

Chairman Deering reports bills to the amount of $861.36. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $4388.74. Referred to the Finance Committee.

Committee on Branches.

Chairman O'Connor - no report.

NOV 1 1922

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Trustee Kelham reports bills as follow:

Salary Demands	$9027.58
Book Bills	8538.62
Printing and Binding Bills	861.36
Miscellaneous Bills	4388.74
	$22816.30

Salary Demands.

5785	Mullin, G.E.	$22.64	$377.36
5786	Rea, R.	13.83	286.17
5787	Barnes, E.	3.12	87.74
5788	Bastian, WM.	8.66	171.74
5789	Boyle, A.	3.17	101.83
5790	Buckley, E.	2.68	87.32
5791	Byrne, M.A.	8.64	151.36
5792	Cadell, D.	3.62	108.21
5793	Cordrey, L.H.	3.66	111.34
5794	Cowell, E.M.	3.20	86.80
5795	Crowhurst, E.	4.16	106.36
5796	Dawson, H.J.	4.36	120.64
5797	De Andreis, E.	3.88	116.04
5798	De Leon, M.	4.70	120.30
5799	Duggan, J.V.	2.58	83.83
5800	Eldredge, A.W.	3.77	106.23
5801	Enlow, R.C.	2.89	87.97
5802	Farrell, M.	3.52	105.23
5803	Finvaag, H.C.	3.18	76.82
5804	Fleming, E.T.	6.10	141.60
5805	Fredricks, J.M.	3.93	98.74
5806	Goldman, B.A.	6.13	118.87
5807	Hafner, B.S.	5.68	119.32
5808	Healy, A.M.	6.56	143.44
5809	Healy, E A.	4.49	94.51
5810	Hoggard, W.J.		60.00
5811	Jones, C.	3.28	101.72
5812	Kasling, M.	3.38	86.62
5813	Kenney, A.	3.17	101.83
5814	Langpaap, F.K.	3.17	101.83
5815	Larkin, J.	3.86	81.14
5816	Lynch, Mrs. M.	4.41	80.59
5817	McCafferty, T.V.	3.59	101.19
5818	McCormick, M.L.		85.00
5819	McDougall, H.R.	6.19	93.81
5820	Mau, E.C.	4.10	106.98
5821	Mel, C.F.	6.36	118.64
5822	Milburn, E.L.	3.14	86.86
5823	Mitchell, R.J.	2.17	68.66
5824	Monahan, K.C.	3.08	100.42
5825	Murphy, M.F.	4.24	124.33
5826	Murray, A.J.	4.37	114.09
5827	Newberry, M.E.	5.22	109.78
5828	Nolan, G.J.	10.60	169.40
5829	Nolan, J.C.	3.30	76.70
5830	Paine, E.C.	4.03	115.97
5831	Panella, A.	6.67	143.33
5832	Potter, M.E.	3.46	101.54
5833	Roy, P.	3.08	100.42
5834	Slosson, Mrs. D.	4.28	118.34
5835	Smith, E.	3.13	100.37
5836	Smith, S.	1.76	58.24
5837	Sturges, E.J.	6.49	118.51
5838	Walker, F.	2.94	82.06
5839	Weed, I.B.	6.94	103.06
5840	Westlake, H.	3.64	104.80
5841	Whitcher, M.L.	7.89	117.11
5842	Windele, M.W.	4.26	117.77
5843	Woodman, A.	6.01	118.99
5844	Armstrong, L.D.		50.00
5845	Baines, R.E.		$15.00
5846	Bolton, L.L.		15.00
5847	Hamilton, T.R.		15.00
5848	Kenney, W.T.		15.00
5849	Laun, Mrs. F.		15.00
5850	McLafferty, Mrs. M.		15.00
5851	Mooney, E.E.		15.00
5852	Owen, E.P.		15.00
5853	Shapro, A.P.		15.00
5854	Songey, H.F.		15.00
5855	Thorsen, E.		15.00
5856	Watson, W.		15.00
5857	Holland, J.R.		55.00
5858	Hult, J.A.		55.00
5859	Johansen, Mrs. M.		46.50
5860	Kirwin, Miss K.		51.50
5861	Knudson, Mrs. M.		51.50
5862	McDonald, Mrs. M.		46.50
5863	Quinlan, M.E.		46.50
5864	Risso, Mrs. O.		50.00
5865	White, Mrs. A.		51.50
5866	Brookes, H.M.		5.80
5867	Byrne, M.A.		45.20
5868	Curtis, G.		75.00
5869	Dake, E.M.		18.80
5870	Doyle, D.		22.40
5871	Fiske, B.		2.80
5872	Hampton, E.C.		75.00
5873	Houston, V.		35.20
5874	Lasater, D.		44.00
5875	Maggio, I.V.		34.00
5876	Meyer, L.V.		50.80
5877	Milliken, F.F.		59.80
5878	Nickols, D.		22.00
5879	Norris, G.F.		72.20
5880	Rogers, N.E.		44.80
5881	Siemens, G.H.		70.00
5882	White, J.M.		41.20
5883	Beeler, F.J.		33.80
5884	Boland, F.		35.00
5885	Coyle, Z.		27.30
5886	Huntington, H.		28.20
5887	Norton, J.		30.10
5888	Slater, E.I.		48.50
5889	Sommers, A.		34.00
5890	Tapples, F.		28.60
5891	Virag, S.		33.20
5892	Watson, E.		23.30
5893	Watson, V.		30.20
5894	Arana, C.		29.70
5895	Berlin, E.		20.80
5896	Burnell, F.		29.80
5897	Canez, D.		33.30
5898	Enders, R.		28.30
5899	Gough, J.		15.55
5900	Greutert, H.		12.30
5901	Hughes, A.		15.90
5902	Larzillius, H.		27.70
5903	Murray, F.B.		36.30
5904	Risso, A.		33.10
5905	Smith, E.		28.40
			$8746.22
	Employees' Retirement		281.36
			$9027.58

NOV 14 1922

5906	E.P. Dutton & Co.	$18.32
5906½	Polk-Husted Dir. Co.	10.00
5907	S.F. News Co.	1887.20
5908	G.E. Stechert & Co.	3384.06
5909	G.E. Stechart & Co.	1593.84
5910	G.E. Stechert & Co.	1004.91
5911	W.F. Quarrie	230.00
5912	White House	7.89
5913	Champlain Society	10.00
5914	Nat'l Educ. Ass'n	5.00
5915	G.E. Stechert & Co.	10.00
5916	Librarian of Congress	300.00
5917	George A. Mullin	77.40
5918	California Press	137.80
5919	Primo Press	71.75
5920	Recorder Ptg. & Pub. Co	150.95
5921	Tobias Printing Co.	56.00
5922	Goodyear Rubber Co.	1.70
5923	H. & M. C. Co.	4.00
5924	Pacific Coast Paper Co.	7.35
5925	Schwabacher-Frey Sta. Co	11.16
5926	Foster & Futernick Co.	420.65
5927	Barney's Tire Service	2.65
5928	J.W. Bender Roofing Co	2455.00
5929	George's Auto Repair	108.02
5930	Gilley-Schmid Co.	$85.35
5931	Goodyear Rubber Co.	7.00
5932	Home Elevator Co.	1.20
5933	Joost Bros.	29.97
5934	H.C. Magnus & Co.	36.25
5935	P. Montague	18.75
5936	Gabriel Moulin	4.50
5937	Mullen Mfg. Co.	386.26
5938	Munson Supply Co.	43.20
5939	Pacific Gas & El. Co.	34.81
5940	Roberts Mfg. Co.	17.50
5941	D.N. & E. Walter & Co.	8.00
5942	Watts Electric Co.	1.20
5943	F.W. Wentworth & Co.	157.20
5944	Pacific Gas & El. Co.	5.35
5945	Pacific Gas & El. Co.	5.57
5946	Spring Valley Water Co.	87.13
5947	Amer. Bldg. Main. Co.	465.00
5948	C.M. Easterday	31.28
5949	Home Elevator Co.	18.00
5950	Levenson Co.	83.13
5951	M. & M. Beem Mfg. Co.	14.00
5952	Sanitary Towel Sup. Co.	13.50
5953	Geo. A. Mullin	268.92
		$22816.30

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Deering, Field, Hale, Kelham and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley reports and recommends as follows:

That the following candidates, having received seventy-five per cent or over in the recent examination, be placed on the eligible list:

		%			%
1.	Dorothy Doyle	83	9.	Mrs. E. Erlin	77
2.	Gertrude Curtis	82.5	10.	Beth Lancaster	77
3.	Mrs. G. Siemens	82.5	11.	Doris Nickols	77
4.	Mrs. E. Hampton	82	12.	Eunice Dake	75.5
5.	Mrs. Nina Rogers	80.5	13.	Virginia Houston	75.5
6.	Frances Howard	79	14.	Leta Schwartz	75.5
7.	Faith Milliken	79	15.	Mary I. Edie	75
8.	Grace Norris	78	16.	Florence Kaufman	74.5

That the above candidates be taken from the eligible list to serve a year's probation, commencing with November 1st and December 1st, to fill in the vacancies on the staff.

That Miss Jessie M. Fredricks be made First Assistant in the Music Department and that, beginning with December 1st, her salary be increased from $110 to $115 per month, according to the "Rules for Library Service."

That, according to the "Rules for Library Service," the salary of Miss Esther Buckley be increased five dollars per month, beginning with September first.

That Mrs. Minnie Newberry be appointed a Branch Librarian, beginning with December first.

Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Deering, Field, Hale, Helham and McKinstry. Noes: none. Adopted.

The Committee further recommends that, considering there are so few patrons in the Branch Libraries after nine o'clock, that the Branches close at 9 P.M., as formerly.

Motion made that this matter be referred to Trustee Hale, with full power to close the Branches if, after a full investigation, he decides that it will be wise to do so. Carried.

NOV 14 1922

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Deering recommends that the contract for supplying magazines for the year 1923 be awarded to the San Francisco News Company, the lowest bidders. Roll Call on adoption of recommendation. Ayes: Trustees Bentley, Cullinan, Deering, Field, Hale, Kelham and McKinstry. Noes: none. Adopted.

Communications.

(a) From the Ingleside Women's Community Club, requesting that a table, chairs and shelving be furnished for the Ingleside Station. Trusteee Bentley moves that this be done, at a cost not to exceed one hundred dollars ($100). Roll Call on adoption of motion. Ayes: Trustees Bentley, Cullinan, Deering, Field, Hale, Kelham and McKinstry. Noes: none. Adopted.

(b) From the Mission Terrace Improvement Club, requesting the construction of a Public Library Branch in their district. The Controller and Secretary is instructed to advise the Club that the Library is not in a position to grant this request.

There being no further business the meeting adjourned.

Geo. A. Cullinan

Controller and Secretary.

NOV 1 1922

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Field, Hale, Kelham, Sloss and McKinstry. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$9208.54
Book Bills	7915.61
Printing & Binding Bills	2889.52
Miscellaneous Bills	1067.91
	$ 21081.58

Salary Demands.

5954	Mullin, G.A.	$22.64	$377.36
5955	Rea, R.	13.83	286.17
5956	Barnes, E.	3.09	86.91
5957	Bastian, W.	8.64	171.36
5958	Boyle, A.	3.22	103.28
5959	Buckley, E.	3.13	101.87
5960	Byrne, M.A.	8.64	151.36
5961	Cadell, D.	3.56	106.44
5962	Cordrey, L.H.	3.66	111.34
5963	Cowell, E.M.	3.17	85.97
5964	Crowhurst, E.	4.14	105.86
5965	Curtis, G.	....	85.00
5966	Dawson, H.J.	4.49	124.08
5967	De Andreis, E.	3.73	111.27
5968	De Leon, M.	4.70	120.30
5969	Doyle, D.	....	65.40
5970	Duggan, J.V.	.42	13.75
5971	Eldredge, A.W.	3.70	104.22
5972	Enlow, R.C.	2.86	87.14
5973	Farrell, M.	3.43	102/32
5974	Finvaag, H.C.	3.18	76.82
5975	Fleming, E.T.	5.98	138.86
5976	Fredricks, J.M.	4.15	104.29
5977	Goldman, B.A.	6.13	118.87
5978	Hafner, B.S.	5.68	119.32
5979	Hampton, E.C.	....	85.00
5980	Healy, A.M.	6.56	143.44
5981	Healy, E.A.	4.99	105.01
5982	Hoggard, W.J.	....	60.00
5983	Jones, C.	3.28	101.72
5984	Kasling, M.	3.38	86.62
5985	Kenney, A.	2.96	95.04
5986	Langpaap, F.K.	3.22	103.53
5987	Larkin, J.	3.86	81.14
5988	Lynch, Mrs. M.	4.41	80.59
5989	McCafferty, T.V.	3.71	104.46
5990	McCormick, M.L.	5.84	79.16
5991	McDougall, H.R.	6.19	93.81
5992	Mau, E.C.	4.01	104.95
5993	Mel, C.F.	6.36	118.64
5994	Milburn, E.L.	2.72	75.28
5995	Milliken, F.F.	....	82.17
5996	Mitchell, R.J.	2.61	82.39
5997	Monahan, K.C.	3.09	100.48
5998	Murphy, M.F.	4.22	123.76
5999	Murray, A.J.	4.45	116.10
6000	Newberry, M.E.	5.22	109.78
6001	Nolan, G.J.	10.60	169.40
6002	Nolan, J.C.	3.30	76.70
6003	Norris, G.F.	....	85.00
6004	Paine, E.C.	4.03	115.97
6005	Panella	6.67	143.33
6006	Potter, M.E.	$3.46	$101.54
6007	Rogers, N.E.	....	86.41
6008	Roy, P.	3.13	101.87
6009	Siemens, G.H.	....	79.34
6010	Slosson, Mrs. D.	4.36	120.64
6011	Smith, E.F.	3.17	101.83
6012	Smith, S.	2.65	87.35
6013	Sturges, E.J.	6.49	118.51
6014	Walker, F.	2.92	82.08
6015	Weed, I.B.	6.94	103.06
6016	Westlake, H.	3.70	106.30
6017	Whitcher, M.L.	7.89	117.11
6018	Windele, M.W.	4.30	118.91
6019	Woodman, A.	6.01	118.99
6020	Armstrong, L.D.		50.00
6021	Baines, R.E.		15.00
6022	Bolton, L.L.		15.00
6023	Hamilton, T.R.		15.00
6024	Kenney, W.T.		15.00
6025	Laun, Mrs. F.		15.00
6026	McLafferty, M.		15.00
6027	Mooney, E.E.		15.00
6028	Owen, E.P.		15.00
6029	Shapro, A.P.		15.00
6030	Songey, H.F.		15.00
6031	Thorsen, E.		15.00
6032	Watson, W.		15.00
6033	Holland, J.R.		55.00
6034	Hult, J.A.		55.00
6035	Johansen, Mrs. M.		46.50
6036	Kirwin, K.		51.50
6037	Knudson, Mrs. M.		51.50
6038	McDonald, Mrs. M.		65.10
6039	Quinlan, M.E.		46.50
6040	Risso, Mrs. O.		50.00
6041	White, Mrs. A.		51.50
6042	Byrne, H.		38.40
6043	Dake, E.M.		38.20
6044	Houston, V.		33.60
6045	Lasater, D.		40.40
6046	Maggio, I.V.		31.40
6047	Meyer, L.V.		47.80
6048	Nickols, D.		38.40
6049	Schwartz, L.H.		26.00
6050	White, J.M.		38.40
6051	Beeler, F.J.		28.90
6052	Boland, F.		33.60
6053	Coyle, Z.		4.00
6054	Huntington, H.		28.50
6055	Norton, J.		32.00
6056	Slater, E.I.		50.00
6057	Sommers, A.		36.00

DEC 12 1922

6058	Tapples, F.	$37.60	6067	Gough, J.	$13.95
6059	Virag, S.	35.70	6068	Greutert, H.	28.05
6060	Watson, E.	22.95	6069	Marzillius, H.	26.25
6061	Watson, V.	35.70	6070	Murray, F.B.	36.00
6062	Arana, C.	39.80	6071	Pisani, E.J.	16.90
6063	Berlin, E.	19.60	6072	Risso, A.	31.30
6064	Burnell, F.	15.90	6073	Smith, E.	27.40
6065	Canez, D.	31.40			$8921.67
6066	Enders, R.	28.00	S.F.	City Employees' Retirement Fund	286.87
					$9208.54

Miscellaneous Demands.

6074	Bk House for Children	$35.00	6093	Alex Coleman	$37.00
6075	Newbegin's	504.00	6094	Emerson Mfg. Co.	3.20
6076	Patterson's Am. Dir.	4.50	6095	Fuller & Goepp	18.50
6077	S.F. News Co.	2602.61	6096	Home Elevator Co.	14.90
6078	Security Publishing Co.	5.52	6097	Joost Bros.	1.30
6079	G.E. Stechert & Co.	4725.48	6098	Gabriel Moulin	8.50
6080	White House	6.80	6099	H.J. Musgrave	5.00
6081	Am. Soc. Mech. Eng'rs.	6.00	6100	Neal Co.	58.55
6082	G.A. Mullin	25.70	6101	Safe-Cabinet Co.	90.25
6083	H.C. Magnus & Co.	6.50	6102	A.S. Samuels Co.	5.00
6084	Pacific Coast Paper Co.	14.50	6103	Watts Electric Co.	16.45
6085	Schwabacher-Frey Co.	21.65	6104	Spring Valley Water Co.	80.94
6086	C.F. Weber & Co.	22.52	6105	Amer. Bldg. Bldg. Co.	465.00
6087	California Press	228.85	6106	Easterday Janitor Co.	13.50
6088	The Recorder	164.35	6107	Hockwald Chemical Co.	3.60
6089	Tobias Ptg. Co.	41.00	6108	Levenson Co.	20.86
6090	Foster & Futernick	2390.15	6109	Sanitary Towel Co.	13.50
6091	Barney's Tire Service	10.35	6110	Geo. A. Mullin	187.01
6092	J.W. Bender Roofing Co.	14.50			$21081.58

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Field, Hale, Kelham, Sloss & McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Bentley - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Reportsof Special Committees.

Trustee Hale, to whom was referred the matter of closing the Branch libraries at 9 P.M., recommends that a further trial of three months be made before final action is taken. Carried.

Communications.

From Miss J.M. Fredricks, thanking the Board for increase in her salary. Placed on file.

From the Mayor's office, transmitting a letter from Mary W. Eastman, requesting that a room be set aside in the Main Library for the San Francisco Association for the Blind. The librarian is instructed to ascertain what arrangements have been made by the State to take care of the blind, when they occupy their new quarters in the State building.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

San Francisco, January 16, 1923

4:20 P.M.

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of Committees and for the transaction of such business as should have been brought before the regular meeting, on

Roll Call the following are noted present: Trustees Cullinan, Deering, Field, Hale, Kelham, McKinstry, O'Connor, Phelan, Sloss and Young. Absent: Mayor Rolph. Present 10. Absent 1.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $5826.91. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books	473v.	$1419.23
Additional copies for the Main, Branches and Deposit Stations		
reprints	1256v.	690.80
new	748v.	1122.29
Replacements for the Main Library, Branches and Deposit Stations	1084v.	1626.31
	3561v.	$4858.63

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Field, Hale, Kelham, O'Connor, Phelan, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1529.45. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1971.29. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

2	steel book trucks	each $43.25	$86.50
1	card filing case		130.00
			$216.50

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Field, Hale, Kelham, O'Connor, Phelan, Sloss, Young and Mc Kinstry. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

JAN 16 1923

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$9490.22
Book Bills	5826.91
Printing and Binding Bills	1529.45
Miscellaneous Bills	1971.29
	18817.87

Salary Demands.

6111	Mullin, Geo. A	$22.64	$377.36
6112	Rea, Robert	13.83	286.17
6113	Barnes, E.	3.09	86.91
6114	Bastian, Wm.	8.64	171.36
6115	Boyle, A.	3.21	102.79
6116	Buckley, E.	2.83	92.17
6117	Byrne, M.A.	8.64	151.36
6118	Cadell, D.	3.56	106.44
6119	Cordrey, L.H.	3.66	111.34
6120	Cowell, E.M.	3.20	86.80
6121	Crowhurst, E.M.	4.14	106.86
6122	Curtis, G.	....	83.58
6123	Dake, E.M.	....	85.00
6124	Dawson, H.J.	3.27	90.48
6125	De Andreis, E.	3.73	111.27
6126	De Leon, M.	4.70	120.30
6127	Doyle, D.	....	85.00
6128	Eldredge, A.W.	3.77	106.23
6129	Enlow, R.C.	2.86	87.14
6130	Farrell, M.	3.53	105.47
6131	Finvaag, H.C.	3.18	76.82
6132	Fleming, E.T.	6.19	143.59
6133	Fredricks, J.M.	4.40	110.60
6134	Goldman, B.A.	6.13	118.87
6135	Hafner, B.S.	5.68	119.32
6136	Hampton, E.C.	....	85.00
6137	Healy, A.M.	6.56	143.44
6138	Healy, E.A.	4.99	105.01
6139	Hoggard, W.J.	....	60.00
6140	Jones, C.	3.28	101.72
6141	Kasling, M.	3.38	86.62
6142	Kenney, A.	3.17	101.83
6143	Lancaster, B.	....	85.00
6144	Langpaap, F.K.	3.22	103.53
6145	Larkin, J.	3.86	81.14
6146	Lynch, Mrs. M.	4.41	80.59
6147	McCafferty, T.V.	3.77	106.23
6148	McCormick, M.L.	2.92	82.08
6149	McDougall, H.R.	6.19	93.81
6150	Mau, E.C.	4.06	105.94
6151	Mel, C.F.	6.36	118.64
6152	Milburn, E.L.	3.14	86.86
6153	Milliken, F.F.	....	85.00
6154	Mitchell, R.J.	2.61	82.39
6155	Monahan, K.C.	3.13	101.87
6156	Murphy, M.F.	4.13	120.87
6157	Murray, A.J.	4.61	120.39
6158	Newberry, M.E.	5.45	114.55
6159	Nolan, G.J.	10.60	169.40
6160	Nolan, J.C.	3.30	76.70
6161	Norris, G.F.	....	85.00
6162	Paine, E.C.	4.07	117.07
6163	Panella, A.	6.67	143.33
6164	Potter, M.E.	3.46	101.54
6165	Rogers, N.E.	....	85.00
6166	Roy, P.	3.13	101.87
6167	Siemens, G.H.	....	85.00
6168	Slosson, D.	4.29	118.63
6169	Smith, E.F.	3.17	101.83
6170	Smith, Seville	2.65	87.35
6171	Sturges, E.J.	5.96	108.94
6172	Walker, F.	2.92	82.08
6173	Weed, I.B.	$6.94	$103.06
6174	Westlake, H.	3.70	106.30
6175	Whitcher, M.L.	7.89	117.11
6176	Windele, M.W.	4.36	120.64
6177	Wokdman, A.	6.01	118.99
6178	Arsmtrong, L.D.		50.00
6179	Baines, R.E.		15.00
6180	Bolton, L.L.		15.00
6181	Elefant, E.		15.00
6182	Hamilton, T.R.		15.00
6183	Kenney, W.T.		15.00
6184	Laun, Mrs. F.		15.00
6185	McLafferty, T.V.		15.00
6186	Mooney, E.E.		15.00
6187	Owen, E.P.		15.00
6188	Shapro, R.		15.00
6189	Songey, H.F.		15.00
6190	Watson, W.		15.00
6191	Holland, J.R.		55.00
6192	Hult, J.A.		46.50
6193	Johansen, Mrs. A.		46.50
6194	Kirwin, Miss K.		51.50
6195	Knudson, Mrs. M.		51.50
6196	McDonald, Mrs. M.		96.10
6197	Quinlan, M.E.		46.50
6198	Risso, Mrs. O.		50.00
6199	White, Mrs. A.		51.50
6200	Byrne, H.		44.40
6201	Faithorn, H.L.		20.20
6202	Graham, Mrs. G.		9.60
6203	Houston, V.		44.00
6204	Lasater, D.		29.80
6205	Maggio, I.V.		32.40
6206	Meyer, L.V.		11.00
6207	Nickols, D.		54.20
6208	Ryan, A.J.		30.20
6209	Schwartz, L.H.		43.40
White, J.M.			40.80
6211	Beeler, F.J.		15.50
6212	Boland, F.		35.00
6213	Coyle, Z.		26.70
6214	De Andreis, E.		24.30
6215	Hayden, E.		17.60
6216	Huntington, H.		30.40
6217	Norton, J.		40.70
Slater, E.I.			50.00
6219	Sommers, A.		46.10
6220	Tapples, F.		33.80
6221	Watson, E.		25.00
6221	Watson, V.		27.80
6223	Arana, C.		34.40
6224	Berlin, E.		21.10
6225	Canez, D.		30.90
6226	Enders, E.		27.70
6227	Gough, J.		13.95
6228	Greutert, H.		29.00
6229	Marzillius, H.		27.20
6230	Murray, F.B.		35.50
6231	Risso, A.		31.90
6232	Smith, E.		28.00
6233	Jones, I.		20.80
6234	Welt, J.		10.95
6235	Hardiman, J.		24.50
	Retirement Fund		283.24
			$9490.22

JAN 16 1923

Miscellaneous Demands.

6236	Oliver Ditson Co.	$1.75	6256	Barney's Tire Service	$3.20
6237	Newbegin's	10.20	6257	Alex Coleman	37.90
6238	S.F. News Co.	413.20	6258	George's Auto Repair	5.50
6239	G.E. Stechert & Co.	2973.42	6259	Gilley-Schmid Co.	13.35
6240	G.E. Stechert & Co.	1908.35	6260	Goodyear Rubber Co.	10.20
6241	Western Tech. Bk Co.	10.00	6261	Levenson Co.	12.15
6242	Essex Institute	3.00	6262	Mullen Mfg. Co.	287.50
6243	F.W. Faxon Co.	4.49	6263	Roberts Mfg. Co.	579.00
6244	N.Y. Times Indes	44.00	6264	F.W. Wentworth & Co.	60.80
6245	S.F. News Co.	1.80	6265	Pacific Gas & Elec. Co.	5.51
6246	G.E. Stechert & Co.	7.00	6266	Shell Co. of Cal.	108.00
6247	Supt. of Documents	3.00	6267	Spring Valley Water Co.	84.37
6248	Librarian of Congress	300.00	6268	Amer. Bldg. Maintenance	465.00
6249	George A. Mullin	146.70	6269	Caldow Paint Co.	1.50
6250	Schwabacher-Frey Co.	3.50	6270	Hockwald Chemical Co.	17.00
6251	California Press	24.90	6271	Easterday Janitor Supply	15.00
6252	Primo Press	61.75	6272	Home Elevator Co.	36.00
6253	Tobias Printing Co.	56.00	6273	H.J. Kline Co.	13.00
6254	Foster & Futernick	1383.30	6274	Levenson Co.	24.08
6255	C.J. Auger	1.00	6275	Geo. A. Mullin	191.23
					$18817.87

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Deering, Field, Hale, Kelham, O'Connor, Phelan, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Cullinan reports and recommends as follows:

That, according to "The Rules for Library Service," the salaries of the following assistants be increased five dollars per month, beginning with December first, 1922:

Miss Edna Barnes	from $90 to $95
Miss Ruth Enlow	same
Miss Marion Kasling	"
Mrs. Edith Milburn	"

That Miss Ruth J. Mitchellm having served one year's probation satisfactorily, be appointed a regular assistant, beginning with January first, 1923.

That Miss Mitchell, according to "The Rules for Library Service," have her salary increased five dollars, from $85 to $90, beginning with January first, 1923.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Field, Hale, Kelham, O'Connor, Phelan, Sloss, Young and McKinstry. Noes: none-adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Unfinished Business.

In the matter of the request to set aside a room for the use of the blind in the Main Library, the Librarian reports that he had ascertained that the State Library will have a room for such purpose in the new State building.

On motion duly carried, the request is denied, on the ground that if it were granted, the library would be duplicating the work to be done by the State.

New Business.

It is moved that a library station be established in the San Francisco Neighborhood Association, at a cost of fifteen dollars ($15) per month. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Field, Hale, Kelham, O'Connor, Phelan, Sloss, Young and McKinstry. Noes: none. Adopted.

Trustee Field asks to be excused and retires.

JAN 16 1923

Trustee Cullinan presents the following tribute to the memory of Charles H. Bentley:

Charles Harvey Bentley, who died December 30th, 1922, at the age of fifty-three years, had been an active and useful member of the Board of Trustees of the San Francisco Public Library and Reading Rooms of the City and County of San Francisco since nineteen hundred and seven. His time, his ripe judgment, and his zealous interest were at the service of the library at all times. He served as President of the Board during two terms with an interval between them. At the time of his death he was chairman of the committee on rules and administration, in which capacity he had an opportunity which he valued of doing much for the welfare of the staff.

His service to the library, however, was only one phase of his service to the public. He was one of the finest specimens of the modern type of educated, public-minded American men of business. The son of a minister, he inherited no material wealth, but started his career with sound traditions, a firm character, noble ideals of life and duty, and a good education which he improved through life by constant reading and by keeping up his interest in ideas and his enthusiasm for the things of the mind. While building up, with his brother, one of the notable business institutions of the State, and, indeed, of the nation, he found time, as only the busiest of men seem able to find time, to participate actively, but always as a private citizen, in public affairs. He was a conspicuous, good citizen whose voice and influence could be counted on whenever there was need of resolute, clear-headed leadership to guide and steady public opinion in moments of hysteria, or moral depression. During the war he set aside all private affairs, and served as an unpaid aid to Herbert Hoover in the food administration; the capacity and the department of activity in which his life-long experience best fitted him to serve.

"To serve!" -- That phrase has recurred often in this brief memorial because service was the keynote of Mr. Bentley's life, too soon cut off at the very height of his intellectual power and moral influence. In his personality in his fame, the successful business man was eclipsed by the unselfish American citizen who responded without any holding back, and without any expectation of reward to every call of his city, his state and his Country.

The passing of Charles Harvey Bentley was a greater loss to the community than many events that attract more attention from the press and the public. He will be long remembered with pride and affection, however, by the great number of his personal friends, including the members of this Board of Truscs, who had a special opportunity to observe his quality and his work.

The Board of Trustees adopts this memorial as an expression of its esteem for Charles H. Bentley, and directs that it be spread upon the minutes of the Board, and that a copy be sent to the widow and children in whose loss and sorrow the members of this Board, in their remoter degree, participate.

Motion made that the above be engrossed and that it be sent to the family of Mr. Bentley. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Field, Hale, Kelham, O'Connor, Phelan, Sloss, Young and McKinstry. Noes: none. Adopted.

Trustee Young asks to be excused and retires.

Communications.

From the S.F. Center of the California Civic League of Women Voters, requesting that a woman be appointed on the Board, to fill the vacancy caused by the death of Charles H. Bentley. Placed on file.

On motion duly carried, the Board adjourns to meet Tuesday, January 23, 1923, at 4 P.M.

Geo. A. Mullin
Controller and Secretary.

JAN 16 1923

San Francisco, January 23, 1923

An adjourned meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms is held this day in the Trustees' room Main Library, Civic Center.

The meeting is called to order at 4:20 P.M.; in the absence of President McKinstry Vice-President Kelham presiding.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Field, Hale, O'Connor, Phelan, Sloss, Young and Kelham. Absent: Trustees McKinstry and Mayor Rolph. Present 9. Absent 2.

Eugene J. Bates is elected a member of the Board of Trustees to take the place made vacant by the death of Charles H. Bentley.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

JAN 23 192

San Francisco, February 13, 1923

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Deering, Field, Hale, Kelham, Phelan, Young, Bates and McKinstry. Absent: Trustees Cullinan, O'Connor, Sloss and Mayor Rolph. Present 8. Absent 4.

The President appoints Trustee Field as a temporary member of the Committee on Building and Fixtures.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $7414.39. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books	431v.	$1238.10
Secondhand books	209v.	775.25
Additional copies for the Main, Branches and Deposit Stations.		
reprints	986v.	542.31
new	673v.	1009.54
Replacements for the Main, Branches and Deposit Stations.	548v.	822.27
	2847v.	$4387.47

Roll Call on adoption of recommendation. Ayes: Trustees Deering, Hale, Field, Kelham, Phelan, Young, Bates and McKinstry. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to amount of $1583.77. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1731.26. Referred to the Finance Committee.

The Committee recommends the purchase of 1 L.C. Smith typewriter, at a cost of $96.00.

FEB 13 1923

The Committee further recommends that repairs to the Branch property, and to the Main Library, be made at an estimated cost of five thousand dollars ($5,000.00.)

Roll Call on adoption of recommendation. Ayes: Trustees Deering, Field, Hale, Kelham, Phelan, Young, Bates and McKinstry. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary demands	$9479.12
Book bills	7414.39
Printing and Binding bills	1583.77
Miscellaneous bills	1731.26
	$20208.54

Salary Demands.

6276	Mullin, Geo. A.	$22.64	$377.36	6325	Norris, G.F.	....	$85.00
6277	Rea, Robert	13.83	286.17	6326	Paine, E.C.	4.13	118.72
6278	Barnes, E.	3.43	96.57	6327	Panella, A.	6.67	143.33
6279	Bastian, Wm.	8.68	172.12	6328	Potter, M .E.	3.46	101.54
6280	Boyle, A.	3.17	101.83	6329	Rogers, N.E.	....	89.90
6281	Buckley, E.	2.87	93.48	6330	Roy, P.	2.98	97.02
6282	Byrne, M.A.	8.64	151.36	6331	Schwartz, L.H.	....	79.74
6283	Cadell, D.	3.62	108.20	6332	Siemens, G.H.	....	85.00
6284	Cordrey, L.H.	3.66	111.34	6333	Slosson, D.	4.36	120.64
6285	Cowell, E.M.	3.10	83.90	6334	Smith, E.F.	3.13	100.37
6286	Crowhurst, E.	4.14	105.86	6335	Smith, Seville	2.59	85.69
6287	Dawson, H.J.	4.30	118.92	6336	Sturges, E.J.	4.87	88.88
6288	De Andreis, E.	3.73	111.27	6337	Walker, F.	1.75	49.25
6289	De Leon, M.	4.70	120.30	6338	Weed, I.B.	6.94	103.06
6290	Doyle, D.	....	85.00	6339	Westlake, H.	3.70	106.30
6291	Eldredge, A.W.	3.65	102.69	6340	Whitcher, M.L.	7.89	117.11
6292	Enlow, R.C.	3.18	96.82	6341	Windele, M.W.	4.36	120.64
6293	Farrell, M.	3.40	101.60	6342	Woodman, A.	6.01	118.99
6294	Finvaag, H.C.	3.18	76.82	6343	Armstrong, L.D.	....	50.00
6295	Fleming, E.T.	5.85	135.87	6344	Baines, R.E.		15.00
6296	Fredricks, J.M.	4.28	107.45	6345	Bolton, L.L.		15.00
6297	Goldman, B.A.	6.13	118.87	6346	Elefant, A.		15.00
6298	Hafner, B.S.	5.68	119.32	6347	Hamilton, T.R.		15.00
6299	Hampton, E.C.	....	85.00	6348	Kenney, W.T.		15.00
6300	Healy, A.M.	6.56	143.44	6349	Laun, Mrs. F.		15.00
6301	Healy, E.A.	4.99	105.01	6350	McLafferty, Mrs. M.		15.00
6302	Hoggard, W.J.	....	60.00	6351	Mooney, E.E.		15.00
6303	Houston, V.	....	85.00	6352	Owen, E.P.		15.00
6304	Jones, C.	3.28	101.72	6353	Shapro, A.P.		15.00
6305	Kasling, M.	3.76	96.24	6354	Songey, H.F.		15.00
6306	Kenney, A.	2.64	84.86	6355	Watson, W.A.		15.00
6307	Langpaap, F.K.	3.17	101.83	6356	Holland, J.R.		55.00
6308	Larkin, J.	2.52	53.05	6357	Hult, J.A.		55.00
6309	Lynch, Mrs. M.	4.41	80.59	6358	Johansen, Mrs. M.		46.50
6310	McCafferty, T.V.	3.77	106.23	6359	Kirwin, Miss K.		51.50
6311	McCormick, M.L.	2.92	82.08	6360	Knudwon, Mrs. M.		51.50
6312	McDougall, H.R.	6.19	93.81	6361	McDonald, Mrs. M.		93.70
6313	Mau, E.C.	4.06	105.94	6262	Quinlan, M.E.		46.50
6314	Mel, C.F.	6.26	116.66	6363	Risso, O.		50.00
6315	Milburn, E.L.	2.46	68.04	6364	White, Mrs. A.		51.50
6316	Milliken, F.F.	....	85.00	6365	Byrne, H.		44.20
6317	Mitchell, R.J.	2.67	84.33	6366	Edie, M.I.		54.60
6318	Monahan, K.C.	2.92	95.08	6367	Faithorn, H.L.		47.00
6319	Murphy, M.F.	4.13	120.87	6368	Graham, G.		36.20
6320	Murray, A.J.	4.46	116.38	6369	Jones, I.		39.60
6321	Newberry, M.E.	5.45	114.55	6370	Kaufman, F.		56.20
6322	Nickols, D.	....	86.21	6371	Lasater, D.		24.00
6323	Nolan, G.J.	10.60	169.40	6372	Maggio, I.V.		27.80
6324	Nolan, J.C.	3.30	76.70	6373	Quitzow, D.		17.60

FEB 13 1923

6374	Ryan, A.	$49.40	6387	Arana, C.	$35.00
6375	White, J.M.	39.80	6388	Berlin, E.	20.00
6376	Boland, F.	26.90	6389	Canez, D.	20.50
6377	Coyle, Z.	21.70	6390	Enders, R.	29.00
6378	De Andreis, Robert	27.79	6391	Farrell, C.	30.00
6379	Hayden, E.	28.47	6392	Gough, George	29.07
6380	Huntington, H.	32.60	6393	Gough, J.	17.00
6381	Norton, J.	36.80	6394	Marzillius, H.	31.90
6382	Slater, E.I.	50.00	6395	Murray, F.B.	35.60
6383	Sommers, A.	41.30	6396	Risso, A.	32.40
6384	Tapples, F.	30.60	6397	Smith, E.	28.40
6385	Watson, E.	28.20	6398	Roche, I.E.	36.85
6386	Watson, V.	33.30		Dake, E.M.	16.60
				Retirement Fund	279.22
					$9479.12

Miscellaneous Demands.

6400	Rosina Bluxome	$35.00	6425	Alex. Coleman	$19.70
6401	Fred M. De Witt	2.07	6426	Fuller & Goepp	82.50
6402	Dodd, Mead & Co.	151.20	6427	Gilley-Schmid Co.	96.00
6403	Macmillan Co.	37.70	6428	George's Auto Repair Co.	61.14
6404	Nemo Publishing Co.	1.35	6429	Goodyear Rubber Co.	4.94
6405	S.F. News Co.	431.41	6430	Home Elevator Co.	14.20
6406	Stechert & Co.	2125.98	6431	F.W. Knipscher	3.85
6407	White House	32.40	6432	H.C. Magnus Co.	7.75
6408	American Library Ass'n	5.00	6433	Roberts Mfg. Co.	23.45
6409	F.W. Wentworth & Co.	4.25	6434	Sartorius Co.	8.50
6410	Essex Institute	3.00	6435	Watts Electric Co.	8.40
6411	F.W. Faxon Co.	16.79	6436	C.F. Weber & Co.	91.67
6412	S.F. News Co.	3316.65	6437	F.W. Wentworth & Co.	392.25
6413	G.E. Stechert & Co.	840.29	6438	Lewald Coal Co.	83.75
6414	G.E. Stechert & Co.	71.90	6439	Pacific Gas & El. Co.	5.80
6415	H.W. Wilson Co.	255.50	6440	Shell Co. of Cal.	108.00
6416	Geo. A. Mullin	83.90	6441	Spring Valley Water Co.	73.92
6417	Pacific Coast Paper Co.	25.02	6442	Amer. Bldg. Main. Co.	465.00
6418	Schwabacher-Frey Co.	31.45	6443	Easterday Janitor Supply	7.71
6419	Halpin Lithograph Co.	10.10	6444	Hockwald Chemical Co.	6.00
6420	Primo Press	105.75	6445	Home Elevator Co.	18.00
6421	The Recorder	328.70	6446	Levenson Co.	14.81
6422	Tobias Printing Co.	8.75	6447	M. & M. Beem Mfg. Co.	12.00
6423	Foster & Futernick Co.	1074.00	6448	Sanitary Towel Supply	13.50
6424	Barney's Tire Service	20.97	6449	George A. Mullin	87.45
					$20208.54

and moves that these bills be ordered paid. Ayes: Trustees Deering, Field, Hale, Kelham, Phelan, Young, Bates and McKinstry. Noes: none. Adopted.

Trustee O'Connor enters and takes his seat.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

The Librarian reports that the keeper of the Bernal Heights Station desires to give up the station, and it seems impossible to secure new quarters. It is moved and carried that, in case no place can be found to house the station, that it be discontinued.

Trustee Young presents the proof of the tribute to the memory of the late Trustee C.H. Bentley and recommends that it be printed and bound, at a cost not to exceed two hundred dollars ($200). Roll Call on adoption of recommendation. Ayes: Trustees Deering, Field, Hale, Kelham, O'Connor, Phelan, Young, Bates and McKinstry. Noes. none. Adopted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

San Francisco, March 13, 1923

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Hale, Kelham, O'Connor, Sloss, Young and McKinstry. Absent: Trustees Deering, Field, Phelan and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The President appoints Trustee Sloss a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $3478.03. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books	$9223.53
Replacements for Main, Branches and Deposit Stations	1126.80
Total	$10350.33

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Kelham, O'Connor, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Deering, Trustee Young reports bills to the amount of $345.45. Refered to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1547.14. Referred to the Finance Committee.

The Committee recommends the purchase of

1 screen automobile	at a cost of	$1030
1 Dodge touring car	at a cost of	1065
	Total	$2095

Credit of $475 to be given for the old car, making for both cars a net cost of $1620

Roll Call on adoption of recommendation. Ayes: Trustee Bates, Cullinan, Hale, Kelham, O'Connor, Sloss, Young and McKinstry. Noes: none. Adopted.

MAR 13 1923

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$9457.05
Book bills	3478.03
Printing & Binding	345.45
Miscellaneous bills	1547.14
	$14827.67

Salary Demands

6450	Mullin, Geo. A	$22.64	$377.36	6506	Rogers, N.E.	$....	$85.00
6451	Rea, Robert	13.83	286.17	6507	Roy, P.	3.02	98.48
6452	Barnes, E.	3.26	91.74	6508	Schwartz, L.H.	....	85.00
6453	Bastian, Wm.	8.60	170.60	6509	Siemens, G.H.	....	85.00
6454	Boyle, A.	3.22	103.28	6510	Slosson, D.	4.36	120.64
6455	Buckley, E.	2.13	69.36	6511	Smith, E.F.	2.59	83.16
6456	Byrne, M.A.	8.64	151.36	6512	Smith, Seville	2.27	74.87
6457	Cadell, D.	3.51	104.93	6513	Sturges, E.J.	5.30	96.77
6458	Cordrey, L.H.	3.66	111.34	6514	Walker, F.	1.17	32.83
6459	Cowell, E.M.	2.51	67.99	6515	Weed, I.B.	4.63	68.71
6460	Crowhurst, E.	4.14	105.86	6516	Westlake, H.	3.45	99.22
6461	Dawson, H.J.	4.36	120.64	6517	Whitcher, M.L.	7.89	117.11
6462	De Andreis, E.	3.73	111.27	6518	Windele, M.W.	4.30	118.92
6463	De Leon, M.	4.70	120.30	6519	Woodman, A.	6.01	118.99
6464	Doyle, D.	...	86.62	6520	Armstrong, L.D.		50.00
6465	Doyle, M.M.	4.56	110.12	6521	Baines, R.E.		15.00
6466	Edie, M.I.	....	85.40	6522	Bolton, L.L.		15.00
6467	Eldredge, A.W.	3.52	99.15	6523	Elefant, A.		15.00
6468	Enlow, R.C.	3.02	91.98	6524	Hamilton, T.R.		15.00
6469	Farrell, M.	3.27	97.73	6525	Kenney, W.T.		15.00
6470	Finvaag, H.C.	3.18	76.82	6526	Laun, Mrs. F.		15.00
6471	Fleming, E.T.	5.75	133.37	6527	McLafferty, M.		15.00
6472	Fredricks, J.M.	4.24	106.39	6528	Mooney, E.E.		15.00
6473	Goldman, B.A.	6.13	118.87	6529	Owen, E.P.		15.00
6474	Hafner, B.S.	4.92	103.42	6530	Shapro, R.		15.00
6475	Hampton, E.C.	....	85.00	6531	Songey, H.F.		15.00
6476	Healy, A.M.	6.56	143.44	6532	Watson, W.A.		15.00
6477	Healy, E.A.	4.99	105.01	6533	Holland, J.R.		55.00
6478	Hoggard, W.J.	....	60.00	6534	Hult, J.A.		55.00
6479	Houston, V.	....	86.21	6535	Johansen, Mrs. A.		46.50
6480	Jones, C.	3.28	101.72	6536	Kirwin, Miss K.		51.50
6481	Kasling, M.	3.61	92.29	6537	Knudson, Miss M.		51.50
6482	Kaufman, F.	....	85.00	6538	McDonald, Mrs. M.		46.50
6483	Kenney, A.	2.48	79.77	6539	Quinlan, M.E.		46.50
6484	Langpaap, F.K.	3.22	103.53	6540	Risso, O.		50.00
6485	Larkin, J.	3.86	81.14	6541	White, A.		51.50
6486	Lynch, Mrs. M.	4.41	80.59	6542	Byrne, M.A.		40.80
6487	McCafferty, T.V.	3.77	106.23	6543	Faithorn, H.L.		42.60
6488	McCormick, M.L.	2.53	71.14	6544	Finkelstein, L.		32.00
6489	McDougall, H.R.	6.19	93.81	6545	Graham, G.		36.80
6490	Mau, E.C.	3.92	102.42	6546	Jones, I.		38.20
6491	Mel, C.F.	6.36	118.64	6547	Lasater, D.		20.20
6492	Milburn, E.L.	3.34	92.43	6548	Maggio, I.V.		33.00
6493	Milliken, F.F.	....	65.57	6549	Quitzow, D.		14.20
6494	Mitchell, R.J.	2.53	79.97	6550	Ryan, A.		46.00
6495	Monahan, K.C.	3.07	99.93	6551	White, J.M.		34.00
6496	Murphy, M.F.	4.13	120.87	6552	Boland, F.		39.00
6497	Murray, A.J.	4.44	115.80	6553	Coyle, Z.		24.30
6498	Newberry, M.E.	5.45	114.55	6554	De Andreis, Robt.		28.40
6499	Nickols, D.	....	85.00	6555	Hayden, E.		25.15
6500	Nolan, G.J.	10.60	169.40	6556	Krsak, C.A.		10.20
6501	Nolan, J.C.	3.30	76.70	6557	Norton, J.		36.00
6502	Norris, G.F.	....	85.00	6558	Slater, E.I.		50.00
6503	Paine, E.C.	4.19	120.37	6559	Sommers, A.		34.80
6504	Panella, A.	6.67	143.33	6560	Stanfield J.J.		23.95
6505	Potter, M.E.	3.41	99.84	6561	Tapples, F.		26.20

MAR 13 1923

6562	Watson, E.	$24.20	6571	Marzillius, H.	$28.80
6563	Watson, V.	26.10	6572	Murray, F.B.	32.00
6564	Arana, C.	31.40	6573	Risso, A.	29.10
6565	Berlin, E.	18.40	6574	Smith, E.	25.40
6566	Conway, G.J.	33.40	6575	Roche, I.E.	25.40
6567	Enders, R.	25.10	6576	Curtis, G.	34.00
6568	Farrell, C.	26.70			$9178.23
6569	Gough, Geo.	26.00	City	Employees' Retirement	278.82
6570	Gough, Jack	15.20			$9457.05

Miscellaneous Demands.

6577	S.F. News Co.	$1399.65	6595	F.W. Knipscher	$ 1.60
6577	G.E. Stechert & Co.	1940.93	6596	Jas. A. Nelson	32.50
6578	Times-Mirror Ptg. Co.	1.80	6597	J.E. O'Mara Co.	8.50
6579	F.W. Wentworth & Co.	68.02	6598	L.C. Smith & Bros.	92.00
6580	Cooper Ornithological Club	9.78	6599	Standard Office Machine	20.00
6581	G.A. Mullin	52.85	6600	Watts Electric Co.	34.25
6582	California Library Ass'n	5.00	6601	F.W. Wentworth & Co.	286.25
6583	Schwabacher-Frey Sta. CO.	13.40	6602	Lewald Coal Co.	73.75
6584	California Press	116.45	6603	Pacific Gas & Elec. Co.	5.88
6585	Primo Press	6.25	6604	Shell Co. of Cal.	108.00
6586	The Recorder	164.35	6605	Spring Valley Water Co.	52.96
6587	Tobias Printing Co.	45.00	6606	Amer. Bldg. Maintenance	465.00
6588	Barney's Tire Service	25.31	6607	Caldow Paint Co.	6.00
6589	Durable Auto Top Co.	3.00	6608	Easterday Janitor Supply	33.22
6590	Eames Co.	86.45	6609	Home Elevator Co.	18.00
6591	Emerson Mfg. Co.	3.20	6610	Levenson Co.	18.51
6592	R.A. Fanto	2.65	6611	Sanitary Towel Supply	13.50
6593	Fuller & Goepp	47.75	6612	Geo. A. Mullin	94.85
6594	George's Auto Repair	14.01			$18427.67

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Hale, Kelham, O'Connor, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Rules.

Chairman Sloss -- no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the Ingleside Improvement Club and the Commodore Sloat Parent-Teachers Association, requesting that funds be provided in the next budget for the erection of a library building in that district.

From the Mission Terrace Improvement Club, requesting a library building in that district.

The Controller and Secretary is instructed to communicate with these organizations, advising them that, with the amount of money allowed by the Charter for library purposes, it will be impossible to grant these requests.

From Robert Dollar, requesting that discarded books be given to the Seamen's Institute, to be placed on board ships leaving port. On motion duly carried, the request is granted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

MAR 13 1923

San Francisco, April 10, 1923

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:30 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bates, Hale, Kelham, O'Connor, Phelan, Young and McKinstry. Absent: Trustees Cullinan, Deering, Field, Sloss and Mayor Rolph. Present 7. Absent 5.

The President appointed Trustee Bates as a temporary member of the Committee on Printing and Binding.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $7220.22. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books	$7024.35
Secondhand books	847.28
Replacements for Main, Branches and Deposit Stations	3148.83
	$11020.46

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Hale, Kelham, O'Connor, Phelan, Young and McKinstry. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Deering, Trustee Young reports bills to the amount of $3283.73. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $3309.05. Referred to the Finance Committee.

The Committee recommends

1. That shelving be built in the Juvenile Room of the Mission Branch at a cost of $350.00.

2. That shelving be built in the Assembly Room of the Richmond Branch Library, at an estimated cost of $450.00.

3. That a map case be installed in the Map room of the Reference Department, Main Library.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Hale, Kelham, O'Connor, Phelan, Young and McKinstry. Noes: none. Adopted.

APR 10 1923

Committee on Branches.

Chairman O'Connor recommends that the Juvenile Department in the Mission Branch Library be moved to the room which was set aside for it when the Branch was built. Recommendation carried.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$9529.14
Book Bills	7220.22
Printing and Binding Bills	3283.73
Miscellaneous Bills	3309.05
	$23342.14

Salary Demands.

6613	Mullin, Geo. A.	$22.64	$377.36
6614	Rea, Robert	13.83	286.17
6615	Barnes, E.	3.37	94.79
6616	Bastian, Wm.	5.18	175.62
6617	Boyle, A.	3.25	104.25
6618	Buckley, E.	2.86	93.04
6619	Byrne, M.A.	8.64	151.36
6620	Byrnes, S.	2.65	87.35
6621	Cadell, D.	3.58	106.94
6622	Cordrey, L.H.	3.66	111.34
6623	Cowell, E.M.	3.16	85.55
6624	Crowhurst, E.M.	4.19	107.37
6625	Curtis, G.	....	87.02
6626	Dawson, H.J.	3.64	100.53
6627	De Andreis, E.	3.73	111.27
6628	De Leon, M.	4.79	122.59
6629	Doyle, D.	....	85.00
6630	Doyle, M.M.	4.38	105.62
6631	Edie, M.I.	....	87.02
6632	Eldredge, A.W.	3.77	106.23
6633	Enlow, R.C.	3.11	94.81
6634	Farrell, M.	3.45	103.05
6635	Finvaag, H.C.	3.18	76.82
6636	Fleming, E.T.	5.94	137.86
6637	Fredricks, J.M.	4.34	109.03
6638	Goldman, B.A.	5.51	106.99
6639	Hafner, B.S.	5.49	115.35
6640	Hampton, E.C.	....	65.17
6641	Healy, A.M.	6.56	143.44
6642	Healy, E.A.	4.99	105.01
6643	Hoggard, W.J.	....	60.00
6644	Houston, V.	....	86.62
6645	Jones, C.	3.28	101.72
6646	Kasling, M.	3.57	91.43
6647	Kaufman, F.	....	85.40
6648	Kenney, A.	3.17	101.83
6649	Langpaap, F.K.	3.17	101.83
6650	Larkin, J.	3.86	81.14
6651	Lynch, Mrs. M.	4.41	80.59
6652	McCafferty, T.V.	3.27	92.06
6653	McCormick, M.L.	2.92	82.08
6654	McDougall, H.R.	6.19	93.81
6655	Mau, E.C.	4.14	107.94
6656	Mel, C.F.	6.36	118.64
6657	Milburn, E.L.	3.21	88.63
6658	Milliken, F.F.	....	86.62
6659	Mitchell, R.J.	2.76	87.24
6660	Monahan, K.C.	3.13	101.87
6661	Murphy, M.F.	4.13	120.87
6662	Murray, A.	2.15	56.19
6663	Newberry, M.E.	5.45	114.55
6664	Nickols, D.	....	85.40
6665	Nolan, Geo. J.	10.60	169.40
6666	Nolan, J.C.	3.30	76.70
6667	Norris, G.F.	....	$86.40
6668	Paine, E.C.	3.90	112.10
6669	Panella, A.	6.67	143.33
6670	Potter, M.E.	3.46	101.54
6671	Rogers, N.E.	....	85.00
6672	Roy, P.	3.18	103.57
6673	Siemens, G.H.	....	79.34
6674	Smith, E.F.	3.17	101.83
6675	Sturges, E.J.	6.61	120.77
6676	Walker, F.E.	2.92	82.08
6677	Weed, I.B.	1.16	17.17
6678	Westlake, H.C.	3.08	88.59
6679	Whitcher, M.L.	7.92	117.67
6680	Windele, M.W.	4.36	120.64
6681	Woodman, A.	6.01	118.99
6682	Armstrong, L.D.		50.00
6683	Avery, H.E.		15.00
6684	Baines, R.E.		15.00
6685	Bolton, L.L.		15.00
6686	Hamilton, T.R.		15.00
6687	Kenney, W.T.		15.00
6688	Laun, Mrs. F.		15.00
6689	McLafferty, M.		15.00
6690	Mooney, E.E.		15.00
6691	Owen, E.P.		15.00
6692	Schier, E.V.		15.00
6693	Shapro, A.P.		15.00
6694	Songey, H.F.		15.00
6695	Watson, W.A.		15.00
6696	Holland, J.R.		55.00
6697	Hult, J.A.		55.00
6698	Johansen, Mrs. A.		46.50
6699	Kirwin, K.		51.50
6700	Knudson, Mrs. M.		51.50
6701	McDonald, Mrs. F.		46.50
6702	Quinlan, M.E.		46.50
6703	Risso, Mrs. O.		50.00
6704	White, Mrs. A.		51.50
6705	Byrne, H.		46.00
6706	Faithorn, H.L.		53.00
6707	Finkelstein, L.		79.20
6708	Graham, G.		32.00
6709	Jones, I.		44.20
6710	Lasater, D.		19.20
6711	Maggio, I.V.		35.20
6712	Quitzow, D.S.		20.40
6713	Ryan, A.		35.00
6714	White, J.F.		21.00
6715	Boland, F.		28.90
6716	Coyle, Z.		30.90
6717	De Andreis, R.		28.81
6718	Hayden, E.		27.90
6719	Krsak, C.		26.70
6720	Norton, J.		35.40

APR 10 1923

6721	Slater, E.I.	$50.00	6731	Farrell, C.	$30.45
6722	Sommers, A.	40.00	6732	Gough, Geo.	30.45
6723	Stanfield, J.J.	35.30	6733	Gough, Jack	17.60
6724	Tapples, F.	30.50	6734	Klahm, F.A.	15.10
6725	Watson, E.	28.50	6735	Marzillius, H.	33.40
6726	Watson, V.	31.80	6736	Murray, F.B.	37.20
6727	Arana, C.	36.80	6737	Risso, A.	34.10
6728	Berlin, E.	21.60	6738	Smith, E.	12.20
6729	Conway, G.J.	25.50	6739	Shreck, H.	19.20
6730	Enders, R.	29.70	6740	Gilliland, H.	40.00
				Retirement Fund	271.40
					$9529.14

Miscellaneous Demands.

6741	W.E. Coffman	$35.00	6765	R.A. Fanto	$2.95
6742	O. Ditson Co.	26.25	6766	J.E. French Co.	1644.50
6743	F.W. Faxon	35.88	6767	George's Auto Repair	6.08
6744	Macmillan Co.	60.40	6768	Goodyear Rubber Co.	10.00
6745	Rand, McNally & Co.	35.00	6769	Gabriel Moulin	5.00
6746	A.M. Robertson	2.70	6770	Park Commissioners	350.00
6747	S.F. News Co.	2477.34	6771	Watts Electric Co.	4.85
6748	S.F. News Co.	1354.44	6772	Weeks-Howe-Emerson Co.	5.25
6749	G.E. Stechert & Co.	2748.60	6773	F.W. Wentworth & Co.	65.90
6750	White House	17.86	6774	Lewald Coal Co.	83.75
6751	Librarian of Congress	300.00	6775	Pacific Gas & Electric	5.50
6752	G.E. Stechert & Co.	1.45	6776	Shell Co. of Cal.	36.00
6753	George A. Mullin	125.30	6777	Spring Valley Water Co.	110.85
6754	Hoffman & Kinsey	4.00	6778	Amer. Bldg. Maintenance	465.00
6755	Pacific Coast Paper Co.	3.18	6779	Easterday Janitor Supply	132.85
6756	Schwabacher-Frey Co.	13.10	6780	Ferry Drug Store	3.75
6757	O.D. Short Co.	4.00	6781	Hockwald Chemical Co.	17.00
6758	John H. Nash	200.00	6782	Home Elevator Co.	21.55
6759	Primo Press	508.15	6783	Levenson Co.	69.25
6750	The Recorder	164.35	6784	Sanitary Towel Supply	13.50
6761	Foster &Euternick Co.	2386.95	6785	Geo. A. Mullin	116.40
6762	J.L. Baker	80.00			
6763	Barney's Tire Service	42.12			
6764	Edw. Deering	17.00			
					$23342.14

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Hale, Kelham, O'Connor, Phelan, Young and McKinstry. Noes: none. Adopted.

Trustee Cullinan enters and takes his seat.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Mrs. Florence H. Bentley, a letter of appreciation of the tribute sent her in memory of her husband. Placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

APR 10 1923

San Francisco, May 16, 1923

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center for the purpose of listening to reports of Committees and for the transaction of such business as should have been brought before the regular meeting, the

Meeting is called to order at 4:20 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Hale, Kelham, O'Connor, Phelan and McKinstry. Absent: Trustees Bradley, Field, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is received and ordered filed.

The report of the Librarian is received and ordered filed.

The Chair appoints Trustee Cullinan as a temporary member of the Committees on Books and Printing and Binding.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young, Trustee Deering reports bills to the amount of $11,141.33. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books	546v.	$1648.19
Additional copies for the Main, Branches and Deposit Stations.		
reprints	1127v.	619.85
new	622v.	943.23
Replacements for Main, Branches and Deposit Stations	726v.	1088.58
	3021v.	$4299.87

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, O'Connor, Phelan and McKinstry. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1971.50. Referred to the Finance Committee.

Committee on Building and Fixtures, etc.

Chairman Kelham reports bills to the amount of $1164.00. Referred to the Finance Committee.

Trustee Sloss enters and takes his seat.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

MAY 16 1923

Committee on Finance and Audit.

Chairman Hale reports bills as fcllow:

Salary demands	$9471.73
Book Bills	11141.33
Printing and Binding Bills	1971.50
Miscellaneous Bills	1164.00
	$23748.56

Salary Demands.

6786	Mullin, G.A.	$22.64	$377.36
6787	Rea, R.	13.83	286.17
6788	Barnes, E.	3.26	91.74
6789	Bastian, Wm.	12.14	167.86
6790	Boyle, A.	3.17	101.83
6791	Buckley, E.	2.83	92.17
6792	Byrne, M.A.	8.64	151.36
6793	Byrnes, S.	2.65	87.35
6794	Cadell, D.	3.64	108.70
6795	Cordrey, L.H.	3.72	113.19
6796	Cowell, E.M.	3.10	83.90
6797	Crowhurst, E.M.	4.14	105.86
6798	Curtis, G.	....	80.75
6799	Dawson, H.J.	4.36	120.64
6800	De Andreis, E.	3.88	116.02
6801	DeLeon, M.	4.70	120.30
6802	Doyle, D.	....	85.00
6803	Doyle, M.M.	4.38	105.62
6804	Edie, M.I.	....	85.40
6805	Eldredge, A.W.	1.76	49.57
6806	Enlow, R.C.	3.02	91.98
6807	Farrell, M.	3.34	99.66
6808	Finvaag, H.C.	3.18	76.82
6809	Fleming, E.T.	6.14	142.60
6810	Fredricks, J.M.	4.13	103.77
6811	Goldman, B.A.	6.13	118.87
6812	Hafner, B.S.	5.68	119.32
6813	Hampton, E.C.	....	48.17
6814	Healy, A.M.	6.56	143.44
6815	Healy, E.A.	4.99	105.01
6816	Hoggard, W.J.	....	60.00
6817	Houston, V.	....	85.00
6818	Jones, C.	3.28	101.72
6819	Kasling, M.	3.45	88.39
6820	Kaufman, F.	....	85.00
6821	Kenney, A.	2.57	82.43
6822	Langpaap, F.K.	.21	6.79
6823	Larkin, J.	3.86	91.14
6824	Lynch, Mrs. M.	4.41	80.59
6825	McCafferty, T.V.	4.19	117.97
6826	McCormick, M.L.	2.92	82.08
6827	McDougall, H.R.	6.19	93.81
6828	Mau, E.C.	4.06	105.94
6829	Mel, C.F.	6.36	118.64
6830	Milburn, E.L.	3.21	88.63
6831	Milliken, F.F.	....	53.83
6832	Mitchell, R.J.	2.82	88.90
6833	Monahan, K.E.	3.02	98.48
6834	Murphy, M.F.	4.13	120.87
6835	Newberry, M.E.	5.45	114.55
6836	Nickols, D.	....	88.03
6837	Nolan, G.J.	10.60	169.40
6838	Nolan, J.C.	3.30	76.70
6839	Norris, G.F.	....	86.41
6840	Paine, E.C.	4.11	118.17
6841	Panella, A.M.	6.67	143.33
6842	Potter, M.E.	3.40	99.60
6843	Rogers, N.E.	....	89.45
6844	Roy, P.	3.13	101.87
6845	Siemens, G.H.	....	85.00
6846	Smith, E.F.	3.38	108.45
6847	Sturges, E.J.	6.49	118.51
6848	Walker, F.E.	2.92	82.08
6849	Westlake, H.	3.70	106.30
6850	Whitcher, M.L.	8.26	122.69
6851	Windele, M.W.	4.36	120.64
6852	Woodman, A.	$6.01	118.99
6853	Armstrong, L.D.		50.00
6854	Avery, H.E.		15.00
6855	Baines, R.E.		15.00
6856	Bolton, L.L.		15.00
6857	Hamilton, T.R.		15.00
6858	Kenney, W.T.		15.00
6859	Laun, Mrs. F.		15.00
6860	McLafferty, M.		15.00
6861	Mooney, E.E.		15.00
6862	Owen, E.P.		15.00
6863	Schier, E.V.		15.00
6864	Shapro, A.P.		15.00
6865	Songey, H.F.		15.00
6866	Watson, W.A.		15.00
6867	Holland, J.R.		55.00
6868	Hult, J.A.		55.00
6869	Johansen, A.M.		46.50
6870	Kirwin, Miss K.		51.50
6871	Knudson, Mrs. M.		51.50
6872	McDonald, Mrs. M.		46.50
6873	Quinlan, M.E.		46.50
6874	Risso, Mrs. O.		50.00
6875	White, Mrs. A.		51.50
6876	Byrne, H.		42.20
6877	Faithorn, H.L.		45.60
6878	Finkelstein, L.		85.20
6879	Gilliland, H.B.		57.00
6880	Graham, G.		27.20
6881	Green, M.C.		37.20
6882	Henzel, E.		33.60
6883	Jones, I.		45.20
6884	Lamb, I.		44.00
6885	Lasater, D.		21.60
6886	Maggio, I.V.		31.40
6887	Quitzow, D.S.		14.20
6888	Ryan, A.		49.20
6889	Shreck, H.		75.00
6890	White, J.M.		17.20
6891	Boland, F.		30.60
6892	Coyle, Z.		26.50
6893	De Andreis, Robt.		39.60
6894	Hayden, E.		33.80
6895	Krsak, C.		24.50
6896	Norton, J.		31.90
6897	Slater, E.I.		50.00
6898	Sommers, A.		42.20
6899	Stanfield, J.J.		30.60
6900	Tapples, F.		28.60
6901	Watson, E.		28.50
6902	Watson, V.		28.00
6903	Arana, C.		34.30
6904	Berlin, E.		19.60
6905	Conway, G.J.		30.51
6906	Enders, R.		28.00
6907	Farrell, C.		29.30
6908	Gough, Geo.		28.64
6909	Gough, J.		16.40
6910	Klahm, F.A.		23.30
6911	Marzillius, H.		31.70
6912	Murray, F.B.		35.10
6913	Risso, A.		32.00
			$9199.26
	Employees' Retirement Fund		272.47
			$9471.73

MAY 16 1923

Salary Demands.

6914	Macmillan Co.	$678.66	6933	Joost Bros.	$ 14.38
6915	Newbegin's	356.00	6934	Gabriel Moulin	3.00
6916	Rand, McNally & Co.	105.00	6935	H.J. Musgrave	10.00
6917	S.F. News Co.	1465.39	6936	Norton Door Closer Co.	7.85
6918	G.E. Stechert & Co.	8159.72	6937	Sartorius Co.	86.25
6919	Amer. Electrochem. Soc.	4.00	6938	L.C. Smith Co.	1.35
6920	Foreign Affairs	1.25	6939	D.N. & E. Walter & Co.	7.29
6921	Pacific Coast Musical	3.00	6940	Lewald Coal Co.	20.00
6922	S.F. News Co.	4.16	6941	Pacific Gas & Electric	4.89
6922½	G.E. Stechert & Co.	273.35	6942	Shell Co. of Cal.	36.00
6923	Geo. A. Mullin	90.80	6943	Spring Valley Water Co.	66.66
6924	Pacific Coast Paper	39.90	6944	Amer. Bldg. Maintenance	465.00
6925	Schwabacher-Frey Sta.	66.60	6945	Easterday Janitor Supply	24.65
6926	California Press	9.50	6946	Jos. Gutradt Co.	12.10
6927	The Recorder	150.95	6947	Home Elevator Co.	18.00
6928	Tobias Ptg. Co.	190.75	6948	Levenson Co.	8.42
6929	Foster & Futernick Co.	1513.80	6949	Pacific Coast Paper	62.50
6930	Alex. Coleman	33.50	6950	Sanitary Towel Co.	13.50
6931	Durable Auto Top Co.	3.50	6951	West Disinfecting Co.	10.00
6932	Gilley-Schmid Co.	72.91	6952	Geo. A. Mullin	182.25
					$23748.56

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Deering, Hale, Kelham, O'Connor, Phelan, Sloss and McKinstry. Noes: none. Adopted.

Chairman Hale reports that a revision of the Budget for 1922-23 has been made, which will add $21,125 to Books
350 " Printing
3,000 " Binding
9,000 " Furniture and Repairs
300 " Water

The Budget, as revised, is as follows:

Salaries	$124000
Books	74625
Catalog cards	1000
Periodicals	6270
Stationery	500
Printing	3850
Binding	13000
Furniture & Repairs	18000
Expense Sundry	9000
Water	1300
Fuel	1650
	$245500

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to "The Rules for Library Service," the salaries of the following assistants be increased:

Beginning April 1st
Miss Mary McCormick, from $85 to $90
Mrs. Ella C. Paine " 120 to 125
Beginning May 1st
Miss Mabel Farrell from $105 to $110
Miss Catherine Jones " 105 " 110
Miss Margaret Potter " 105 " 110

That Miss Lucile H. Cordrey be appointed a Branch Librarian, beginning May 1st, and that her salary be increased from $115 to $120.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, O'Connor, Phelan, Sloss and McKinstry. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

MAY 1 - 1922

New Business.

President McKinstry calls attention to the fact that a police officer is needed at the Main Library. Motion made that the Controller and Secretary engage the proper man, it being understood that the officer so employed is to wear a uniform which he supplies himself. Salary about one hundred and fifty dollars per month.

Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Kelham, O'Connor, Phelan, Sloss and McKinstry. Noes: none. Adopted.

From the Burnett Parent-Teachers' Association, of the Bay View district, requesting that a Branch be established in that district. Placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

San Francisco, June 12, 1923

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library. Civic Center.

Meeting called to order at 4:15 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Hale, Kelham, O'Connor, Phelan, Young and McKinstry. Absent: Trustees Deering, Field, Sloss and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Librarian recommends that the Polk street station be moved, on account of the very small circulation. Recommendation adopted.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $12,064.84. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Deering Trustee Young reports bills to the amount of $2706.80. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $3093.68. Referred to the Finance Committee.

	Est. Cost
The Committee recommends the purchase of 1 Typewriter for the Catalog Department	$95.00

and also recommends that the following work be done:

Mission Branch	
3 coats waterproofing for floor of Juvenile Dept. and linoleum for same	26.00 168.00
Richmond Branch	
3 coats waterproofing for floor of Juvenile Dept.	39.00
Linoleum for same	205.00
Electric light fixtures for Juvenile Dept.	66.25
Total	$599.25

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Kelham, O'Connor, Phelan, Young and McKinstry. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

JUN 12 1923

Chairman Hale reports bills as follow:

Salary demands	$10,598.77
Book bills	12,064.84
Printing and Binding bills	2,706.80
Miscellaneous bills	3,093.68
	$28,464.09

Salary Demands.

6953	Mullin, Geo. A.	$22.64	$377.36	7019	Woodman, A.	$ 6.01	$118.99
6954	Rea, Robert	13.83	286.17	7020	Armstrong, L.D.		50.00
6955	Barnes, E.	3.31	93.04	7021	Avery, H.E.		15.00
6956	Bastian, Wm.	8.66	171.74	7022	Baines, R.E.		15.00
6957	Boyle, A.	3.40	109.10	7023	Bolton, L.L.		15.00
6958	Breslin, J.J.	...	20.00	7024	Hamilton, T.R.		15.00
6959	Buckley, E.	2.83	92.17	7025	Kenney, W.T.		15.00
6860	Byrne, M.A.	8.64	151.36	7026	Laun, Mrs. F.		15.00
6961	Byrnes, S.	2.42	79.86	7027	McLafferty, M.		15.00
6962	Cadell, D.	3.68	109.99	7028	Mooney, E.E.		15.00
6963	Cordrey, L.H.	4.09	124.46	7029	Owen, E.P.		15.00
6964	Cowell, E.M.	3.20	86.80	7030	Schier, E.V.		15.00
6965	Crowhurst, E. M.	4.14	105.86	7031	Shapro, A.P.		15.00
6966	Curtis, G.	2.71	79.46	7032	Songey, H.F.		15.00
6967	Dawson, H.J.	4.36	120.64	7033	Watson, W.A.		15.00
6968	De Andreis, E.	3.92	117.09	7034	Holland, J.R.		55.00
6969	De Leon, M.	4.70	120.30	7035	Hult, J.A.		55.00
6970	Doyle, D.	2.58	83.84	7036	Johansen, Mrs. A.M.		46.50
6971	Doyle, M.M.	4.38	105.62	7037	Kirwin, Miss K.		51.50
6972	Edie, M.I.	...	86.62	7038	Knudson, Mrs. M.		51.50
6973	Enlow, R.C.	3.02	91.98	7039	McDonald, Mrs. M.		46.50
6974	Farrell, M.	3.45	102.88	7040	Quinlan, M.E.		46.50
6975	Finvaag, H.C.	3.18	76.82	7041	Risso, Mrs. O.		50.00
6976	Fleming, E.T.	6.51	151.07	7042	White, Mrs. A.		51.50
6977	Fredricks, J.M.	4.40	110.60	7043	Broecker, E.		27.50
6978	Goldman, B.A.	6.13	118.87	7044	Brookes, H.M.		67.50
6979	Hafner, B.S.	5.68	119.32	7045	Brune, E.L.		55.00
6980	Hampton, E.C.	3.13	84.70	7046	Byrne, H.		45.60
6981	Healy, A.M.	6.56	143.44	7047	Daly, M.E.		57.50
6982	Healy, E.A.	4.99	105.01	7048	Faithorn, H.L.		46.20
6983	Hoggard, W.J.	....	60.00	7049	Finkelstein, L.		77.60
6984	Houston, V.	....	85.00	7050	Gilliland, H.B.		75.00
6985	Jones, C.	3.43	106.57	7051	Graham, G.		27.20
6986	Kasling, M.	3.69	94.48	7052	Green, M.C.		27.50
6987	Kaufman, F.	....	85.00	7053	Hansen, A.B.		57.50
6988	Kenney, A.	3.17	101.83	7054	Henzel, E.		75.00
6989	Langpaap, F.K.	3.17	101.83	7055	Jones, I.		43.20
6990	Larkin, J.	3.86	81.14	7056	Knoles, G.I.		60.00
6991	Lynch, Mrs. M.	4.41	80.59	7057	Lamb, I.		75.00
6992	McCafferty, T.V.	3.77	106.23	7058	Lund, G.E.		45.00
6993	McCormick, M.L.	3.26	91.74	7059	Maggio, I.V.		34.60
6994	McDougall, H.R.	6.19	93.81	7060	Markey, R.		60.00
6995	Mau, E.C.	4.06	105.94	7061	Meyer, D.		30.00
6996	Mel, C.F.	6.36	118.64	7062	Peterson, E.		53.75
6997	Milburn, E.L.	3.32	91.68	7063	Petterson, E.C.		45.00
6998	Mitchell, R.J.	2.72	85.99	7064	Quimby, H.A.		30.40
6999	Monahan, K.C.	3.09	100.41	7065	Ross, M.E.		65.00
7000	Murphy, M.F.	4.26	124.91	7066	Ryan, A.		49.40
7001	Newberry, M.E.	5.45	114.55	7067	Ryan, M.		57.50
7002	Nickols, D.	....	85.00	7068	Shreck, H.		61.25
7003	Nolan, G.J.	10.60	169.40	7069	Sosso, F.H.		45.00
7004	Nolan, J.C.	3.30	76.70	7070	White, J.M.		17.60
7005	Norris, G.F.	2.50	82.50	7071	Wilkerson, F.P.		57.50
7006	Panella, A.	6.76	143.24	7072	Williams, F.H.		60.00
7007	Paine, E.C.	4.51	129.66	7073	Wood, M.		62.50
7008	Potter, M.E.	3.56	104.36	7074	Boland, F.		42.40
7009	Rogers, N.E.	3.22	85.82	7075	Coyle, Z.		29.80
7010	Roy, P.	3.13	101.87	7076	De Andreis, Robt.		42.40
7011	Siemens, G.H.	2.39	74.11	7077	Hayden, E.		36.50
7012	Smith, E.	3.32	106.68	7078	Krsak, C.		23.80
7013	Sturges, E.	6.49	118.51	7079	Norton, J.		36.40
7014	Walker, F.E.	2.92	82.08	7080	Slater, E.I.		50.00
7015	Weed, I.B.	4.86	72.21	7081	Sommers, A.		40.60
7016	Westlake, H.C.	3.26	93. 89	7082	Stanfield, J.J.		40.80
7017	Whitcher, M.L.	3.68	54.63	7083	Tapples, F.		33.20
7018	Windele, M.W.	4.36	120.64	7084	Watson, E.		28.20

JUN 12 1923

7085	Watson, V.	$33.40	7092	Gough, J.	$ 17.00
7086	Arana, C.	35.00	7093	Klahm, F.A.	24.15
7087	Berlin, E.	20.20	7094	Marzillius, H.	32.00
7088	Conway, G.J.	22.10	7095	Murray, F.B.	35.60
7089	Enders, R.	28.20	7096	Risso, A.	32.40
7090	Farrell, C.	34.00	City	Employees' Retirement	289.62
7091	Gough, G.	23.40			
					$10598.77

Miscellaneous Demands.

7097	Macmillan Co.	$255.15	7116	H.C. Magnus & Co.	$81.00
7098	Newbegin's	48.00	7117	Jas. A. Nelson	455.12
7099	S.F. News Co.	5691.86	7118	J.E. O'Mara	14.80
7100	Sherman, Clay	5.18	7119	Pacific Gas & Elec. Co.	143.31
7101	G.E. Stechert & Co.	6009.25	7120	Roberts Mfg. Co.	10.00
7102	White House	1.70	7121	Schwabacher-Frey Co.	66.80
7103	Geo. A. Mullin	53.70	7122	Geo. C. Terrill	1067.75
7104	A. Carlisle & Co.	2.00	7123	D.N. & E. Walter & Co.	17.75
7105	Gaylord Bros.	32.00	7124	F.W. Wentworth & Co.	129.77
7106	Goodyear Rubber Co.	1.70	7125	Pacific Gas & El. Co.	9.49
7107	H.C. Magnus & Co.	1.25	7126	Shell Co. of Cal.	72.00
7108	Schwabacher-Frey Co.	13.70	7127	Spring Valley Water	160.08
7109	Primo Press	54.25	7128	Amer. Bldg. Main. Co.	535.70
7110	The Recorder	150.95	7129	Easterday Janitor Co.	9.60
7111	Foster & Futernick Co.	2450.95	7130	Home Elevator Co.	18.00
7112	Decker Elec'l Construc.	6.25	7131	Levenson Co.	24.63
7113	Emerson Mfg. Co.	3.20	7132	O.S.O. Products Co.	4.20
7114	R.A. Fanto	2.10	7133	Sanitary Towel Co.	13.50
7115	George's Auto Repair Co.	26.56	7134	Geo. A. Mullin	222.07
					$28464.09

Roll Call on adoption of motion. and moves that these bills be ordered paid./ Ayes: Trustees Bates, Cullinan, Hale, Kelham, O'Connor, Phelan, Young and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Trustee Deering enters and takes his seat.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

JUN 12 1923

San Francisco, August 14, 1923

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library.

Meeting called to order at 4 P.M., President McKinstry presiding.

On RollCall thc following are noted present: Trustees Bates, Cullinan, Deering, Kelham, O'Connor, Young and McKinstry. Absent: Trustees Field, Hale, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

The report of the Controller a nd Secretary is read and ordered filed.

The report of the Librarian is rcceived and ordered filed.

The Librarian requests that an examination of applicants for library service be held. On motion duly carried, an examination is ordered held.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $8244.83 for June and $1319.26 for July. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main, Branches and Deposit Stations		
reprints	1278m.	$ 702.90
new books	742v.	1113.49
Replacements for the Main, Branches and Deposit Stations	1593v.	2389.52
	3613v.	$4205.91

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Kelham, O'Connor, Young and McKinstry. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports to the amount of $$2619.15 for June and $406.70 for July. Referred to the Finance Committee.

Chairman Hale enters and takes his seat.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $4085.64 for June and $4517.86 for July. Referred to the Finance Committee.

The Committee recommends

That new electric lights be installed as follows:
12 lights at the McCreery Branch
15 " " " Park Branch

at a cost of $870.00. Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, O'Connor,

AUG 14 1923

Young and McKinstry. Noes: none. Adopted.

The Committee further recommends that it is necessary to install a new furnace, with coal burning grates and a motor-driven fan in the McCreery Branch; that the cost of same will be approximately $1500 and recommends that the heater be installed.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, O'Connor, Young and McKinstry. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

June

Salary demands	$11274.71
Book bills	8244.83
Printing and Binding bills	2619.15
Miscellaneous bills	4085.64
	$26224.33

July

Salary demands	$11060.74
Book bills	1319.26
Printing and Binding bills	406.70
Miscellaneous bills	4517.86
	$17304.56

Salary Demands.
June

7135	Mullin, G.E.	$22.64	$377.36	7168	Kasling, M.	$3.57	$91.43
7136	Rea, Robt.	13.83	286.17	7169	Kaufman, F.	....	86.41
7137	Barnes, E.	3.26	91.74	7170	Kenney, A.	3.28	105.22
7138	Bastian, Wm.	8.66	171.74	7171	Langpaap, F.K.	3.17	101.83
7139	Boyle, A.	3.07	98.43	7172	Larkin, J.	3.86	81.14
7140	Breslin, J.J.	....	150.00	7173	Lynch, Mrs. M.	4.41	80.59
7141	Buckley, E.	2.78	90.42	7174	McCafferty, T.V.	3.65	102.69
7142	Byrne, M.A.	8.64	151.36	7175	McCormick, M.L.	3.09	86.91
7143	Byrnes, S.	2.65	87.35	7176	McDougall, H.R.	6.19	93.81
7144	Cadell, D.	3.60	107.44	7177	Mau, E.C.	4.15	108.45
7145	Cordrey, L.H.	3.82	116.18	7178	Mel, C.F.	6.36	118.64
7146	Cowell, E.M.	3.10	83.90	7179	Milburn, E.L.	3.32	91.68
7147	Crowhurst, E.M.	4.33	110.87	7180	Mitchell, R.J.	2.76	87.24
7148	Curtis, G.	2.81	82.19	7181	Monahan, K.E.	3.13	101.87
7149	Dawson, H.J.	4.28	118.34	7182	Murphy, M.F.	4.13	120.87
7150	De Andreis, E.	3.73	111.27	7183	Murray, A.J.	4.31	112.36
7151	De Leon, M.	4.78	122.30	7184	Newberry, M.E.	5.45	114.55
7152	Doyle, D.	2.50	81.29	7185	Nickols, D.	....	85.00
7153	Doyle, M.M.	4.38	105.62	7186	Nolan, G.J.	10.60	169.40
7154	Edie, M.I.	....	86.41	7187	Nolan, J.C.	3.30	76.70
7155	Enlow, R.C.	3.02	91.98	7188	Norris, G.F.	2.50	82.50
7156	Farrell, M.	3.56	106.44	7189	Paine, E.C.	4.20	120.80
7157	Finvaag, H.C.	3.18	76.82	7190	Panella, A.	6.68	143.32
7158	Fleming, E.T.	5.84	135.62	7191	Potter, M.E.	3.63	106.37
7159	Fredricks, J.M.	4.33	108.71	7192	Rogers, N.E.	3.06	81.94
7160	Goldman, B.A.	6.13	118.87	7193	Roy, P.	3.13	101.87
7161	Hafner, B.S.	5.68	119.32	7194	Siemens, G.H.	2.48	76.86
7162	Hampton, E.C.	2.94	79.63	7195	Smith, E.F.	3.47	111.53
7163	Healy, A.M.	3.50	76.50	7196	Sturges, E.J.	6.49	118.51
7164	Healy, E.A.	4.99	105.01	7197	Walker, F.E.	2.92	82.08
7165	Hoggard, W.J.	....	60.00	7198	Westlake, H.C.	3.70	106.30
7166	Houston, V.	....	86.62	7199	Whitcher, M.L.	5.78	85.89
7167	Jones, C.	3.43	106.57	7200	Windele, M.W.	4.36	120.64
				7201	Woodman, A.	6.01	118.99

AUG 1 1923

7202	Armstrong, L.D.	$50.00
7203	Avery, H.	15.00
7204	Baines, R.E.	15.00
7205	Bolton, L.L.	15.00
7206	Hamilton, T.R.	15.00
7207	Kenney, W.T.	15.00
7208	Laun, Mrs. F.	15.00
7209	McLafferty, R.	15.00
7210	Mooney, E.E.	15.00
7211	Owen, E.P.	15.00
7212	Schier, E.V.	15.00
7213	Shapro, A.P.	15.00
7214	Songey, H.F.	15.00
7215	Watson, W.A.	15.00
7216	Holland, J.R.	55.00
7217	Hult, J.A.	55.00
7218	Johansen, A.M.	46.50
7219	Kirwin, K.	51.50
7220	Knudson, M.	51.50
7221	McDonald, M.	46.50
7222	Quinlan, M.E.	46.50
7223	Risso, O.	50.00
7224	White, A.	51.50
7225	Broecker, E.	75.00
7226	Brookes, H.M.	75.00
7227	Brune, E.L.	75.00
7228	Byrne, H.	45.80
7229	Daly, M.E.	75.00
7230	Daneri, F.M.	24.20
7231	Faithorn, H.L.	47.40
7232	Finkelstein, L.	85.20
7233	Frink, L.H.	47.60
7234	Gilliland, H.E.	39.00
7235	Graham, G.	27.20
7236	Hansen, A.B.	75.00
7237	Henzel, E.	75.00
7238	Jones, I.	44.40
7239	Knoles, G.I.	75.00
7240	Lamb, I.	55.00
7241	Lattin, M.C.	53.20
7242	Lund, G.E.	75.00
7243	Maggio, I.V.	8.40
7244	Markey, R.	75.00
7245	Menning, C.E.	16.80
7246	Meyer, D.	75.00
7247	Peterson, E.	75.00
7248	Petterson, E.C.	75.00
7249	Quimby, H.A.	27.20
7250	Quitzow, D.S.	43.00
7251	Ross, M.E.	75.00
7252	Ryan, M.	75.00
7253	Shreck, H.	62.50
7254	Sosso, F.H.	72.50
7255	White, J.M.	15.60
7256	Wilkerson, F.P.	75.00
7257	Williams, F.H.	75.00
7258	Wood, M.	75.00
7259	Boland, F.	19.30
7260	Coyle, Z.	30.70
7261	De Andreis, Robt.	56.60
7262	Hayden, E.	21.00
7263	Krsak, C.	30.10
7264	Millerick, E.	33.15
7265	Norton, J.	58.80
7266	Slater, E.I.	50.00
7267	Sommers, A.	9.30
7268	Stanfield, J.J.	59.10
7269	Tapples, F.	29.90
7270	Watson, E.	27.90
7271	Watson, V.	31.50
7272	Arana, C.	34.60
7273	Berlin, E.	21.00
7274	Enders, R.	29.40
7275	Farrell, C.	35.60
7276	Gough, Geo.	45.40
7277	Gough, J.	17.00
7278	Klahn, F.A.	$6.45
7279	Manning, I.	19.05
7280	Marzillius, H.	32.50
7281	Murray, F.B.	36.00
7282	Risso, A.	33.00
7283	Soeth, D.P.	28.90
7284	York, D.	126.00
S.F.	City Employees' Retirement Fund	286.60
		$11274.71

AUG 14 1923

7285	F.E. Compton & Co.	$55.00	7307	Joost Bros.	$6.63
7286	Macmillan Co.	89.64	7308	Levenson Co.	6.50
7287	Newbegin's	1.70	7309	H.C. Magnus & Co.	21.90
7288	S.F.News Co.	2791.10	7310	C.A. Malm & Co.	27.00
7289	G.E. Stechert & Co.	5202.72	7311	Maundrell & Bowen	850.00
7290	Amer. Soc. Civ. Eng.	6.00	7312	Mullen Mfg. Co.	275.00
7291	F.W. Faxon	1.27	7313	F.E. Newbery Elec. Co.	6.10
7292	Geo. A. Mullin	97.40	7314	Pacific Materials Co.	65.00
7293	Hoffman & Kinsey	14.60	7315	L.C. Smith & Bros.	96.00
7294	Schwabacher-Frey Sta.	33.20	7316	Geo. A. Terrill	115.00
7295	L.C. Smith & Bros.	60.00	7317	Pacific Gas & Elec. Co.	4.90
7296	California Press	42.00	7318	Spring Valley Water Co.	170.82
7297	Primo Press	15.00	7319	Amer. Bldg. Main. Co.	465.00
7298	The Recorder	150.95	7320	Easterday Janitor Co.	12.80
7299	Tobias Printing Co.	49.50	7321	Home Elevator Co.	18.00
7300	Foster & Futernick Co.	2253.90	7322	Kline Co.	13.00
7301	Barney's Tire Service	2.00	7323	F.W. Knipscher	2.95
7302	Alex. Coleman	9.84	7324	Levenson Co.	12.19
7303	Paul E. Denivelle	1759.69	7325	Sanitary Towel Supply	13.50
7304	R.A. Fanto	6.20	7326	Geo. A. Mullin	88.87
7305	Fuller & Goepp	29.25			
7306	Gilley-Schmid Co.	7.50			
					$26224.33

Salary Demands.
July

7327	Mullin, Geo. A.	$22.64	$377.36	7365	Lynch, Mrs. M.	$4.41	$80.59
7328	Rea, Robt.	13.83	286.17	7366	McCafferty, T.V.	3.52	99.15
7329	Barnes, E.	3.34	93.91	7367	McCormick, M.L.	3.09	86.91
7330	Bastian, Wm.	8.66	171.74	7368	McDougall, H.R.	6.19	93.81
7331	Boyle, A.	3.17	101.83	7369	Mau, E.C.	4.80	125.36
7332	Breslin, J.J.	....	150.00	7370	Mel, C.F.	6.36	118.64
7333	Buckley, E.	2.83	92.17	7371	Milburn, E.L.	3.32	91.68
7334	Byrne, M.A.	8.64	151.36	7372	Mitchell, R.J.	2.76	87.24
7335	Byrnes, S.	2.65	87.35	7373	Monahan, K.E.	3.13	101.87
7336	Cadell, D.	2.85	85.15	7374	Murphy, M.F.	4.13	120.87
7337	Cordrey, L.H.	3.82	116.18	7375	Murray, A.J.	4.61	120.39
7338	Cowell, E.M.	2.24	60.76	7376	Newberry, M.E.	5.45	114.55
7339	Crowhurst, E.M.	4.18	106.86	7377	Nickols, D.	2.57	82.43
7340	Curtis, G.	2.63	77.11	7378	Nolan, G.J.	10.60	169.40
7341	Dawson, H.J.	4.36	120.64	7379	Nolan, J.C.	3.30	76.70
7342	De Andreis,E.	3.73	111.27	7380	Norris, G.F.	2.50	82.50
7343	De Leon, M.	4.70	120.30	7381	Paine, E.C.	4.20	120.80
7344	Doyle, D.	2.53	82.47	7382	Panella, A.	6.68	143.32
7345	Doyle, M.M.	4.38	105.62	7383	Potter, M.E.	3.63	106.37
7346	Edie, M.I.	....	85.00	7384	Rogers, N.E.	2.58	68.26
7347	Eldredge, A.W.	4.65	131.01	7385	Roy, P.	3.13	101.87
7348	Enlow, R.C.	3.02	91.98	7386	Siemens, G.H.	2.65	82.35
7349	Farrell, M.	3.56	106.44	7387	Smith, E.F.	3.47	111.53
7350	Finvaag, H.C.	3.18	76.82	7388	Sturges, E.J.	6.61	120.77
7351	Fleming, E.T.	5.31	123.15	7389	Walker, F.E.	2.92	82.08
7352	Fredricks, J.M.	4.07	102.18	7390	Westlake, H.C.	3.33	95.67
7353	Goldman, B.A.	6.13	118.87	7391	Whitcher, M.L.	7.63	113.21
7354	Hafner, B.S.	5.68	119.32	7392	Windele, M.W.	4.22	116.62
7355	Hampton, E.C.	3.08	83.54	7393	Woodman, A.	6.01	118.99
7356	Healy, A.M.	6.77	148.23	7394	Armstrong, L.D.		50.00
7357	Healy, E.A.	4.99	105.01	7395	Avery, H.		15.00
7358	Hoggard, W.J.	....	60.00	7396	Baines, R.E.		15.00
7359	Houston, V.	....	85.00	7397	Bolton, L.L.		15.00
7360	Kasling, M.	3.57	91.43	7398	Hamilton, T.R.		15.00
7361	Kaufman, F.	....	85.40	7399	Kenney, W.T.		15.00
7362	Kenney, A.	3.17	101.83	7400	Laun, Mrs. F.		15.00
7363	Langpaap, F.K.	3.07	98.43	7401	McLafferty, M.		15.00
7364	Larkin, J.	3.86	81.14	7402	Mooney, E.E.		15.00
7403	Owen, E.P.		15.00	7413	McDonald, M.		46.50
7404	Schier, E.V.		15.00	7414	Quinlan, M.E.		46.50
7405	Shapro, A.P.		15.00	7415	Risso, O.		50.00
7406	Songey, H.F.		15.00	7416	White, Mrs. A.		51.50
7407	Watson, W.A.		15.00	7417	Broecker, E.		75.00
7408	Holland, J.R.		55.00	7418	Brookes, H.M.		76.80
7409	Hult, J.A.		55.00	7419	Brune, E.L.		75.00
7410	Johansen, A.M.		46.50	7420	Byrne, H.		44.40
7411	Kirwin, K.		51.50	7421	Daly, M.E.		75.00
7412	Knudson, M.		51.50	7422	Daneri, F.M.		21.80

AUG 15 1923

7423	Faithorn, E.L.	$45.60	7449	De Andreis, Robt.	$20.00
7424	Finkelstein, L.	86.40	7450	Hayden, E.	28.00
7425	Frink, L.H.	49.20	7451	Krsak, C.A	26.60
7426	Gilliland, H.B.	12.00	7452	Millerick, E.	34.85
7427	Graham, G.	25.60	7453	Norton, J.	16.60
7428	Hansen, A.B.	75.00	7454	Slater, E.I.	92.00
7429	Jones, I.	38.20	7455	Stanfield, J.J.	32.60
7430	Knoles, G.I.	76.80	7456	Tapples, F.	35.60
7431	Lamb, I.	75.00	7457	Watson, E.	14.80
7432	Lund, G.E.	75.00	7458	Watson, V.	38.30
7433	Maggio, I.V.	11.00	7459	Arana, C.	33.80
7434	Markey, R.	75.00	7460	Berlin, E.	1.30
7435	Menning, C.E.	75.00	7461	Borden, D.	16.08
7436	Meyer, D.	75.00	7462	Cameron, G.	11.22
7437	Peterson, E.	44.80	7463	Enders, R.	27.30
7438	Petterson, E.C.	76.80	7464	Farrell, C.	18.70
7439	Quitzow, D.S.	72.60	7465	Gough, G.	33.70
7440	Ross, M.E.	75.00	7466	Gough, J.	16.40
7441	Ryan, M.	70.00	7467	Manning, I.	24.14
7442	Shreck, H.	75.00	7468	Marzillius, H.	31.30
7443	Sosso, F.H.	75.00	7469	Murray, F.B.	35.10
7444	Wilkerson, F.P.	75.00	7470	Risso, A.	31.30
7445	Williams, F.H.	75.00	7471	Soeth, D.	26.70
7446	Wood, M.	75.00	7472	Goodwin, E.	25.50
7447	Boland, F.	50.60	7473	York, D.	18.00
7448	Coyle, Z.	24.00	City	Employees' Retirement	293.09
					$11060.74

Miscellaneous Demands.

7474	Macmillan Co.	$35.01	7493	Pacific Gas & Elec. Co.	$25.73
7475	S.F. News Co.	186.00	7494	Pyramid Co.	17.00
7476	G.E. Stechert & Co.	712.62	7495	Thomas Dyeing & Clean.	20.60
7477	White House	8.93	7496	D.N. & E. Walter & Co.	361.43
7478	Librarian of Congress	300.00	7497	Watts Electric Co.	2.32
7479	Geo. A. Mullin	76.70	7498	F.W. Wentworth & CO.	3.25
7480	Schwabacher-Frey Co.	20.50	7499	Lewald Coal Co.	448.25
7481	H. Edwards Mfg. Co.	27.00	7500	Pacific Gas & El. Co.	4.01
7482	California Press	71.00	7501	Shell Co.	36.00
7483	Primo Press	137.25	7502	Spring Valley Water Co.	171.20
7484	The Recorder	150.95	7503	Amer. Bldg. Main. Co.	485.00
7485	Browne-Langlais El. Co.	39.98	7504	Caldow Paint Co.	4.25
7486	J. Brunton & Sons Co.	4.72	7505	Easterday Janitor Co.	36.75
7487	Alex. Coleman	110.00	7506	Ferry Drug Store	8.65
7488	Emerson Mfg. Co.	6.40	7507	Home Elevator Co.	18.00
7489	R.A. Fanto	2.10	7508	Levenson Co.	18.58
7490	H.C. Magnus & Co.	10.60	7509	Sanitary Towel Co.	13.50
7491	Maundrell & Bowen	2295.00	7510	Geo. A. Mullin	323.02
7492	Jas. A. Nelson	51.52			
					$17304.56

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: TrusteesBates, Cullinan, Deering, Hale, Kelham, O'Connor, Young and McKinstry. Noes: none. Adopted.

The chairman reads a report from Cyril Williams, stating that he had examined the books of the Controller and Secretary ~~and of the Librarian~~ and had found them correct. Ordered placed on file.

Committee on Rules and Administration.

In the absence of Chairman Sloss, Trustee Cullinan reports and recommends as follows:

That, in accordance with "The Rules for Library Service," the salaries of the following assistants be increased, beginning with July 1st:

From $90 to $95 - Mrs. Seville Byrnes
" " " " Miss Evelyn Cowell

" 105 " 110 - Miss Agnes Boyle
" " " " Miss Aileen Kenney
" " " " Miss Frances Langpaap
" " " " Miss Katherine Monahan
" " " " Miss Pauline Roy

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, O'Connor, Young and McKinstry. Noes: none. Adopted.

AUG 1 1923

The Committee recommends that Miss Evelyn Cowell be granted a three months' leave of absence, beginning with July 1st, 1923. 409 Granted.

Trustee Phelan enters and takes his seat.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Cullinan presents the following tribute to the memory of former Trustee Edward Robeson Taylor:

Death has terminated the long and useful life of Dr. Edward Robeson Taylor, a good citizen and a good man, who served as a member of the Board of Trustees of the Public Library and Reading Rooms of the City and County of San Francisco a period of thirty-five years from June, 1886, to April, 1921, when by reason of illness he resigned.

Dr. Taylor was a man of talents as great as they were various. He achieved distinction in three exacting professions, medicine, law and letters.

He learned the printer's trade as a young man and before he was twenty-four years of age he was editor of the Observer, of Booneville, Missouri. As a physician he was not only a successful practitioner but he took a keen interest in medical education and was vice president of Cooper Medical College, sometimes acting as president, from the time of its foundation until it was affiliated with Stanford University. As a lawyer he was active in many notable causes, and was president of the San Francisco Bar Association for two terms. His career at the bar was crowned by his appointment as Dean of Hastings College of the Law, a part of the University of California, in which position, held for many years, he did much to advance the standards of legal education in California.

When, in her darkest hour, San Francisco looked about to select for Mayor a citizen who would have the confidence of the city and of the world, Dr. Taylor was chosen amid the unanimous plaudits of the people. He served his city wisely and well and retired from office with the respect and good will of the entire community which he held until the end of his career.

But, while it was his fortune to be a man of great affairs, in so many capacities, his deepest personal interest, aside from his family, was in the field of literature. He loved books and all bookish things. His little volumes of poetry, written in the scant leisure of so busy a life, were the accomplishments of which he was proudest; and they merited the pride he took in them. The work of the physician, the lawyer, the administrator of public business, passes like the foam upon the water, but those little volumes of good verse will live to pass on to future generations the flame of a great character and a fine soul.

Captains and conquerors leave a little dust,
And kings a dubious legend of their reign,
The swords of Caesars, they are less than rust;
The poet doth remain.

He loved his work as a member of this board and devoted much time to it during his long period of membership. He helped notably to organize and direct the library service and lovers of books in San Francisco owe him much.

The inspiring inscriptions which decorate the walls of our monumental library building were selected, as a work of love, by Dr. Taylor and many of them were composed by him.

This Board of Trustees expresses to the widow and the family of Dr. Taylor its sympathy in their bereavement; a bereavement in which the members of this board participate as his friends and colleagues for so many years.

On motion duly carried the tribute is adopted and ordered engrossed and bound and forwarded to Mrs. Taylor.

Trustee Hale reports that, learning that the State Library was

looking for quarters in which to house the Sutro collection, and it being impossible to secure a meeting of the Board, after consulting some of the members of the Board, the follcwing letter had been sent to the members of thc State Board of Control:

July 7, 1923

To the Chairman and Members of
the State Board of Control,
Sacramento, California.

Gentlemen:

On behalf of the Trustees of the Public Library ofSan Francisco, I am authorized to offer to accept from the State of California the volumes contained in the Sutro Library as a loan collection; the books to be given the protection of metal stacks, houscd in a fire-proof vault, free of any rcntal or other charge whatsoever, except the State shall continue to pay the salaries of such employees as may be mecessary to carry forward the work of the Sutro Library, and be subject to the rules and regulations and the direction of the executive officcrs of the San Francisco Public Library.

On rcceiving word from your Honorable Board that this offer is accepted, we will be prepared to conclude the final arrangements of the aforesaid removal at your convenience.

Respectfully,

George A. Mullin
Controller and Secretary

Trustee Hale further reports that, after consulting with Mr. Ferguson, state librarian, it was determined that the only room available, in which the collection could be stored, is in the seventh floor stack and that this meets with the approval of Mr. Ferguson. It is suggested that a part of thc Reference Room be set aside as the Sutro Collection Reference Room.

Motion made and duly carried, approving the action in sending the letter to the Board of Control, offering to house the collection.

Motion made that the librarian accept the books and house the same. Carried.

Attention is called to the fact that there are other societies having books housed with the Sutro collection. Motion made that only Sutro books be taken care of in this library.

President McKinstry presents her annual report. On motion duly carried the report is adopted and ordered transmitted to the Mayor, together with the reports of the Controller and Secretary and of the Librarian. On motion of Tr. Hale the thanks of thc Board are tendered Miss McKinstry for the efficient manner in which she discharged her duties as President.

Communications.

From the members of the staff, asking for an increase in salaries. Referred to the Committee on Rules and Administration.

From the Board of Supervisors, rccommending that an increase in salary be made to the assistants. Referred to the Committee on Rules and Administration.

Nominations for the office of President for the ensuing year being declared in order, Trustee Kelham is nominated and duly elected President.

Nominations for the office of Vice-President being declared in order, Trustee Young is nominated and duly elected Vice-President.

There being no further business the meeting adjourned.

Geo. A. Mullin
Controller and Secretary.

AUG 14 1923

San Francisco, September 11, 1923

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President Kelham presiding.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Hale, McKinstry, O'Connor, Phelan, Young and Kelham. Absent: Trustees ~~Bentley~~ Atur, Field, Sloss and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $3326.78. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main, Branches and Deposit Stations		
reprints	1126v.	$619.30
new	678v.	1017.69
Replacements for the Main, Branches and Deposit Stations	1347v.	2020.78
	3151v.	$3657.77

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, McKinstry, O'Connor, Phelan, Young and Kelham. Noes: none. Adopted.

Committee on Printing and Binding

Chairman Deering reports bills to amount of $225.05. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2037.15. Referred to the Finance Committee.

The Committee recommends the purchase of the following:-

1	Bulletin Board for the Music Room	Cost	$41.00
1	Underwood Typewriter for the Order Department		95.00
1	Book truck		43.25
			$179.25

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, McKinstry, O'Connor, Phelan, Young and Kalham. Noes: none. Adopted.

Committee on Branches.

SEP 11 1923

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary demands	$10141.72
Book bills	3326.78
Printing and Binding bills	225.05
Miscellaneous bills	2037.15
	$15730.70

Salary Demands.

7511	Mullin, G.A.	$22.64	$377.36
7512	Rea, Robert	13.83	286.17
7513	Barnes, E.	3.26	91.74
7514	Bastian, Wm.	8.64	171.36
7515	Boyle, A.	3.47	111.53
7516	Breslin, J.J.	....	150.00
7517	Buckley, E.	2.78	90.42
7518	Byrne, M.A.	8.64	151.36
7519	Byrnes, S.	2.94	97.06
7520	Cadell, D.	3.67	109.71
7521	Cordrey, L.H.	3.82	116.18
7522	Crowhurst, E.M.	3.58	109.02
7523	Curtis, G.	2.75	80.63
7524	Dawson, H.J.	4.44	122.64
7525	De Andreis, E.	3.73	111.27
7526	De Leon, M.	3.76	96.24
7527	Doyle, D.	2.58	83.83
7528	Doyle, M.M.	4.38	105.62
7529	Edie, M.I.	2.50	82.50
7530	Eldredge, A.W.	3.83	107.73
7531	Enlow, R.C.	3.02	91.98
7532	Farrell, M.	3.62	108.21
7533	Finvaag, H.C.	3.18	76.82
7534	Fleming, E.T.	6.13	142.35
7535	Fredricks, J.M.	4.40	110.60
7536	Goldman, B.A.	6.13	118.87
7537	Hafner, B.S.	2.46	51.71
7538	Hampton, E.C.	2.95	80.03
7539	Healy, A.M.	6.56	143.44
7540	Healy, E.A.	2.91	61.26
7541	Hoggard, W.J.	....	60.00
7542	Houston, V.	2.53	82.47
7543	Kasling, M.	3.57	91.43
7544	Kaufman, F.	2.45	80.93
7545	Kenney, A.	2.26	72.41
7546	Langpaap, F.K.	3.54	113.54
7547	Larkin, J.	3.86	81.14
7548	Lynch, M.	4.41	80.59
7549	McCafferty, T.V.	3.71	104.46
7550	McCormick, M.L.	3.09	86.91
7551	McDougall, H.R.	6.19	93.81
7552	Mau, E.C.	3.69	96.38
7553	Mel, C.F.	6.36	118.64
7554	Milburn, E.L.	3.26	90.16
7555	Mitchell, R.J.	2.76	87.24
7556	Monahan, K.C.	3.48	113.35
7557	Murphy, M.F.	4.13	120.87
7558	Murray, A.J.	4.61	120.39
7559	Newberry, M.E.	5.45	114.55
7560	Nickols, D.	2.64	84.79
7561	Nolan, G.J.	10.60	169.40
7562	Nolan, J.C.	3.30	76.70
7563	Norris, G.F.	2.61	86.23
7564	Paine, E.C.	4.20	120.80
7565	Panella, A.	6.68	143.32
7566	Potter, M.E.	3.51	102.83
7567	Rogers, N.E.	3.08	81.92
7568	Roy, P.	$3.43	$111.57
7569	Smith, E.F.	3.38	108.63
7570	Sturges, E.J.	6.49	118.51
7571	Walker, F.	2.92	82.08
7572	Westlake, H.C.	3.70	106.30
7573	Whitcher, M.L.	7.89	117.11
7574	Windele, M.W.	4.36	120.64
7575	Woodman, A.	6.01	118.99
7576	Armstrong, L.D.		50.00
7577	Avery, H.		15.00
7578	Baines, R.E.		15.00
7579	Bolton, L.L.		15.00
7580	Hamilton, T.R.		15.00
7581	Kenney, W.T.		15.00
7582	Laun, Mrs. F.		15.00
7583	McLafferty, M.		15.00
7584	Mooney, E.E.		15.00
7585	Owen, E.P.		15.00
7586	Schier, E.V.		15.00
7587	Shapro, A.P.		15.00
7588	Songey, H.F.		15.00
7589	Watson, W.A.		15.00
7590	Holland, M.R.		55.00
7591	Hult, J.A.		55.00
7592	Johansen, Mrs. A.M.		46.50
7593	Kirwin, K.		51.50
7594	Knudson. M.		51.50
7595	McDonald, M.		46.50
7596	Quinlan, M.E.		46.50
7597	Risso, O.		50.00
7598	White, A.		51.50
7599	Broecker, E.		20.00
7600	Brookes, H.M.		27.50
7601	Brune, E.L.		10.00
7602	Burnell, H.B.		25.60
7603	Byrne, H.		44.00
7604	Daly, M.E.		30.00
7605	Faithorn, H.L.		62.40
7606	Finkelstein, L.		84.80
7607	Frink, L.H.		47.80
7608	Graham, G.		27 20
7609	Hansen, A.B.		30.00
7610	Henzel, E.		75.00
7611	Jones, I.		42.60
7612	Knoles, G.I.		47.50
7613	Lamb. I.		67.50
7614	Lund, G.E.		27.50
7615	Maggio, I.V.		31.40
7616	Markey, R.		37.50
7617	Menning, C.E.		8.75
7618	Meyer, D.		27.50
7619	Petterson, E.C.		47.50
7620	Quitzow, D.S.		12.80
7621	Ross, M.E.		30.00
7622	Ryan, M.E.		30.00
7623	Shreck, H.		73.92
7624	Sosso, F.H.		40.00

SEP 11 1923

7625	White, J.M.	$20.20	7643	Arana, C.	$33.60
7626	Wilkerson, F.P.	20.00	7644	Enders, R.	28.00
7627	Williams, F.H.	27.50	7645	Farrell, C.	33.30
7628	Wood, M.	22.50	7646	Gough, G.	33.40
7629	Boland, F.	42.20	7647	Gough, J.	16.40
7630	Coleman, M.	23.54	7648	Grace, H.	21.84
7631	Coyle, Z.	28.20	7649	Klahn, F.A.	27.40
7632	De Andreis, Robt.	31.30	7650	Lakin, A.	16.65
7633	Hayden, E.	19.10	7651	Marzillius, H.	31.00
7634	Krsak, C.	28.90	7652	Murray, F.B.	37.40
7635	Millerick, E.	30.75	7653	Risso, A.	31.30
7636	Norton, J.	16.60	7654	York, D.	10.00
7637	Slater, E.I.	92.23	7655	Goodwin, E.	31.15
7638	Smith, R.	22.01	7656	Quimby, H.A.	28.80
7639	Sommers, A.	19.20	7657	Madden, U.	49.00
7640	Stanfield, J.J.	14.80	S.F.	City Employees' Retirement Fund	290.75
7641	Tapples, F.	27.30			
7642	Watson, V.	30.90			$10141.72

Miscellaneous Demands.

7658	S.F. N. Co.	$2343.13	7675	Hunter & Hudson	$75.00
7659	G.E. Stechert & Co	817.93	7676	Levenson Co.	26.27
7660	White House	41.62	7677	Maundrell & Bowen	37.30
7661	H.W. Wilson Co.	66.95	7678	Roberts Mfg. Co.	2.50
7662	Geo. A. Mullin	57.15	7679	L.C. Smith & Bros.	2.20
7663	H.C. Magnus & Co.	3.00	7680	D.N. & E. Walter & Co.	13.25
7664	Schwabacher-Frey	7.85	7681	F.W. Wentworth & Co.	46.00
7665	F.R. Watson Co.	3.50	7682	Pacific Gas & Elec. Co.	4.37
7666	C.F. Weber & Co.	24.00	7683	Shell Co. of Cal.	68.40
7667	California Press	19.75	7684	Spring Valley Water Co.	155.56
7668	Primo Press	16.00	7685	Amer. Bldg. Main. Co.	465.00
7669	The Recorder	150.95	7686	Caldow Paint Co.	.90
7670	J.W. Bender Roof	195.00	7687	Easterday Janitor Co.	33.75
7671	Capitol Decorat.	25.00	7688	O.S.O. Products Co.	2.10
7672	Alex. Coleman	53.75	7689	Sanitary Towel Supply Co.	13.50
7673	Emerson Mfg. Co.	9.00	7690	Geo. A. Mullin	102.95
7674	Home Elevator Co.	5.35			$15730.70

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: TrusteesCullinan, Deering, Hale, McKinstry, O'Connor, Phelan, Young and Kelham. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Sloss, Trustee Hale reports and recommends asfollows:

That the following changes be made in the salary schedule:

	Present Minimum	Present Maximum	Suggested change Minimum	Suggested change Maximum
General assistants	$85 Increased $5 per month, each year.	$110	$90 Increased $10 per month, each year; last year $5.00.	$135
First Assistants and Branch Librarians	$110 Increased $5 per month, each year.	$125	$125 Increased $10 per month, each year; last year $5.00.	$150
Ungraded assistants.				
Head Reference Department	$160		$200	
Head Catalog Department	150		175	
Controller-Secretary's assistant	150		175	
Book repairers, elevator operator	80 & 85		100	
Chauffeur	140		155	
Engineer	150		170	
Librarian	300		400	
Controller & Secretary	400		450	

The foregoing schedule to apply on a basis of length of service.
The foregoing advances to be effective as of July 1, 1923.
Substitutes, present salary 40¢ per hour; suggested change, 50¢ per

SEP 11 1923

hour.

Pages, present salary 17¢ for three months; after that 20¢ per hour. Suggested change: 20¢ for first three months; after that 25¢ per hour.

Increases for substitutes and pages to be effective September 1st, 1923.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, McKinstry, O'Connor, Phelan, Young and Kelham. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the chairman of the State Board of Control, thanking the Board for giving space to the Sutro collection of books. Placed on file.

There being no further business the meeting adjourned.

Geo. A. Cullinan

Controller and Secretary.

SEP 11 1923

San Francisco, October 16, 1923

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting.

The meeting is called to order at 4:20 P.M., President Kelham presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Deering, Hale, McKinstry, Sloss and Kelham. Absent: Trustees Field, O'Connor, Phelan, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Trustee Cullinan is appointed a temporary member of the Committee on Building and Fixtures.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young Trustee Deering reports bills to the amount of $7787.68. Referred to the Finance Committee.

The Committee on Books recommends the purchase of the following:

Additional copies for the Main Library, Branches and Deposit Stations		
reprints	926v.	$509.30
new	432v.	648.59
Replacements for the Main Library, Branches and Deposit Stations	1688	2532.62
	3046v.	$3690.51

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, McKinstry, Sloss and Kelham. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1169.66. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1464.24. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

1 Cash register	Est. Cost. $118.75
6-drawer tray for Noe Valley Branch	25.00
6-drawer tray for North Beach Branch	25.00
Total Est. Cost	$168.75

Roll Call on adoption of recommendation. Ayes: Trustees Bates,

NOV 20 1923

Cullinan, Deering, Hale, McKinstry, Sloss and Kelham. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$13875.83
Book Bills	7787.68
Printing and Binding Bills	1169.66
Miscellaneous Demands	1464.24
	$24297.41

Salary Demands.

7691	Mullin, G.A.	$31.13	$518.87	7746	Potter, M.E.	$5.61	$164.39
7692	Rea, Robt.	27.66	572.34	7747	Rogers, N.E.	3.67	97.62
7693	Barnes, E.	4.80	135.20	7748	Roy, P.	5.01	163.13
7694	Bastian, Wm.	10.87	215.63	7749	Smith, E.F.	5.29	169.71
7695	Boyle, A.	5.13	164.87	7750	Sturges, E.J.	10.38	189.62
7696	Breslin, J.J.	....	150.00	7751	Walker, F.E.	4.46	125.54
7697	Buckley, E.	4.17	135.83	7752	Westlake, H.C.	5.92	170.34
7698	Byrne, M.A.	15.12	264.88	7753	Whitcher, M.L.	12.87	191.03
7699	Byrnes, S.	3.96	130.82	7754	Windele, M.W.	6.98	193.02
7700	Cadell, D.	5.90	176.35	7755	Woodman, A.	9.62	190.38
7701	Cordrey, L.H.	6.12	186.47	7756	Armstrong, L.D.		50.00
7702	Crowhurst, E.M.	7.61	177.39	7757	Avery, H.		15.00
7703	Curtis, G.	.27	7.81	7758	Baines, R.E.		15.00
7704	Dawson, H.J.	6.63	183.37	7759	Bolton, L.L.		15.00
7705	De Andreis, E.	6.16	183.84	7760	Hamilton, T.R.		15.00
7706	De Leon, M.	7.33	187.67	7761	Kenney, W.T.		15.00
7707	Doyle, D.	2.92	94.93	7762	Laun, Mrs. F.		15.00
7708	Doyle, M.M.	7.54	181.96	7763	McLafferty, M.		15.00
7709	Edie, M.I.	2.94	97.06	7764	Mooney, E.E.		15.00
7710	Eldredge, A.W.	6.15	173.06	7765	Owen, E.P.		15.00
7711	Enlow, R.C.	4.45	135.55	7766	Schier, E.V.		15.00
7712	Farrell, M.	5.51	164.49	7767	Shapro, A.P.		15.00
7713	Finvaag, H.C.	5.57	134.43	7768	Songey, H.F.		15.00
7714	Fleming, E.T.	9.47	219.71	7769	Watson, W.A.		15.00
7715	Fredricks, J.M.	7.10	177.67	7770	Holland, J.R.		55.00
7716	Goldman, B.A.	9.80	190.20	7771	Hult, J.A.		55.00
7717	Hafner, B.S.	4.12	86.71	7772	Johansen, A.M.		46.50
7718	Hampton, E.C.	3.56	96.44	7773	Kirwin, K.		51.50
7719	Healy, A.M.	9.71	212.38	7774	Knudson, M.		51.50
7720	Healy, E.A.	7.82	164.51	7775	McDonald, M.		86.16
7721	Hoggard, W.	....	60.00	7776	Quinlan, M.E.		46.50
7722	Houston, V.	2.98	97.02	7777	Risso, C.		50.00
7723	Kasling, M.	5.26	134.74	7778	White, A.		51.50
7724	Kaufman, F.	2.90	95.81	7779	Byrne, H.		54.50
7725	Kenney, A.	4.91	157.76	7780	Faithorn, H.L.		80.00
7726	Langpaap, F.K.	5.00	160.67	7781	Fenn, M.M.		76.75
7727	Larkin, J.	5.90	124.10	7782	Finkelstein, L.		41.75
7728	Lynch, Mrs. M.	4.41	80.59	7783	Frink, L.H.		59.75
7729	McCafferty, T.V.	6.29	177.04	7784	Graham, G.		28.00
7730	McCormick, M.L.	4.12	115.88	7785	Henzel, E.		76.00
7731	McDougall, H.R.	12.69	192.31	7786	Johnson, A.S.		56.00
7732	Mau, E.C.	6.77	176.61	7787	Jones, I.		49.50
7733	Mel, C.F.	9.93	185.07	7788	Knierr, M.		67.25
7734	Milburn, E.L.	4.89	135.11	7789	Lamb, I.		80.00
7735	Mitchell, R.J.	3.68	116.32	7790	Madden, U.		49.00
7736	Monahan, K.C.	5.07	164.93	7791	Maggio, I.V.		39.50
7737	Murphy, M.F.	6.60	193.40	7792	Quimby, H.A.		26.00
7738	Murray, A.J.	7.38	192.62	7793	Quitzow, D.S.		11.75
7739	Newberry, M.E.	8.85	186.15	7794	Shreck, H.		72.77
7740	Nickols, D.	3.07	98.43	7795	White, J.M.		15.75
7741	Nolan, G.J.	14.14	225.86	7796	Boland, F.		44.12
7742	Nolan, J.C.	5.78	134.22	7797	Coleman, M.		27.20
7743	Norris, G.F.	2.90	95.81	7798	Coyle, Z.		37.25
7744	Paine, E.C.	6.72	193.28	7799	Creighton, J.		12.80
7745	Panella, A.	10.01	214.99	7800	De Andreis, R.		11.50

NOV 20 1923

7801	Goodman, W.H.	$12.40	7812	Enders, R.	$32.12
7802	Hayden, E.	1.25	7813	Farrell, C.	40.87
7803	Hibbert, E.	23.20	7814	Gough, Geo.	39.62
7804	Krsak, C.	20.00	7815	Gough, J.	19.00
7805	Millerick, E.	36.00	7816	Klahn, F.A.	32.50
7806	Norton, J.	40.12	7817	Lakin, A.	19.20
7807	Smith, R.	25.80	7818	Marzillius, H.	37.62
7808	Sommers, A.	68.00	7819	Murray, F.	41.37
7809	Tapples, F.	34.25	7820	Risso, A.	38.00
7810	Watson, V.	34.62	7821	Valente, L.	29.70
7811	Arana, C.	40.87	7822	York, D.	120.00
					$13426.25
				Employees' Retirement Fund	449.58
					$13875.83

Miscellaneous Demands.

7823	J.H. Barry Co.	$4.50	7845	Tobias Printing Co.	$21.50
7824	Crocker-Langley	110.00	7846	Foster & Futernick	886.65
7825	Harr Wagner Co.	95.15	7847	Am. Multigraph Co.	1.30
7826	Macmillan Co.	27.90	7848	Browne-Langlais Co.	14.50
7827	Petterson's Director	4.50	7849	Wm. A. Cherry	32.75
7828	S.F. News Co.	3198.09	7850	Alex. Coleman	15.00
7829	G.E. Stechert &	1542.41	7851	Decker El. C. Co.	1.50
7830	G.E. Stechert	2606.12	7852	Easterday Janitor Co.	1.35
7831	White House	6.80	7853	Emerson Mfg. Co.	5.50
7832	Am. Soc. Mech. Eng.	6.00	7854	Fuller & Goepp	10.15
7833	F.W. Faxon Co.	4.31	7855	Goodyear Rubber Co.	9.50
7834	G.A. Mullin	62.90	7856	Joost Bros.	1.97
7835	F.W. Wentworth	119.00	7857	Levenson Co.	8.36
7836	A. Carlisle & Co.	3.80	7858	Mullen Mfg. Co.	25.16
7837	Gaylord Bros.	1.00	7859	Multiplex Co.	48.50
7838	Goodyear Rubber Co.	6.25	7860	Jas. A. Nelson	5.17
7839	H. & M. C. Co.	4.00	7861	Roberts Mfg. Co.	356.25
7840	Pacific Coast Paper	690.26	7862	Sartorius Co.	20.20
7841	Schwabacher-Frey	16.80	7863	D.N. & E. Walter & Co.	56.50
7842	Tablet & Ticket Co	1.70	7864	Spring Valley Water	145.11
7843	Primo Press	7.75	7865	Am. Bldg. Main. Co.	465.00
7844	The Recorder	150.95	7866	Home Elevator Co.	36.00
7867	Sanitary Towel Co.	13.50	7868	G. A. Mullin	190.97
					$24297.41

and moves that these bills be ordered paid. Ayes: Trustees Bates, Cullinan, Deering, Hale, McKinstry, Sloss and Kelham. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee McKinstry calls attention to the request of Mrs. Dr. Merritt that a change be made in the location of the room to be used for the Sutro library.

Librarian Rea presents a report, showing that it would be inadvisable to make any changes in the location of rooms originally offered to the State Library for housing and for reference.

Motion made that the Librarian send to Dr. Merritt a detailed statement showing that it is not advisable to set aside the room suggested by her. That this letter be approved by the President, and that a copy of it be sent to the State Librarian. Motion carried.

Communications.

From the members of the library staff, expressing their appreciation of the increase in salary granted in July of this year. Placed on file.

From the California Genealogical Society, requesting that they

OCT 16 1923
NOV 20 1923

be allowed to hold meetings on the alternate afternoons and evenings of the first Saturday of each month. Referred to the Committee on Rules and Administration.

There being no further business the meeting adjourned.

Geo. A. Mullen

Controller and Secretary.

OCT 16 3
NOV 20 1923

San Francisco, November 20, 1923

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of Commmittees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:07 P.M., President Kelham presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Deering, Field, Hale, O'Connor, Phelan, Sloss and Kelham. Absent: Trustees McKinstry, Young and Mayor Rolph. Present 9. Absent 3.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young, Trustee Deering reports bills to the amount of $7222.73. Referred to the Finance Committee.
The Committee recommends the purchase of the following:

Additional copies for the Main, Branches and Deposit Stations.		
reprints	1029v.	$565.95
new	647v.	970.51
Replacements for the Main Library, Branches and Deposit Stations.	1826v.	2739.64
	3502v.	$4276.10

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, O'Connor, Phelan, Sloss and Kelham. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $2763.07. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1625.33. Referred to the Finance Committee.
The Committee recommends the purchase of the following:

2 Book Trucks, 1 for Catalog and 1 for Order Dept.
Cost $86.46

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, O'Connor, Phelan, Sloss and Kelham. Noes: none. Adopted.

NOV 20 1923

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$11348.35
Book Bills	7222.73
Printing & Binding Bills	2763.07
Miscellaneous Bills	1625.33
	$29959.48

Salary Demands.

7869	Mullin, G.A.	$25.47	$424.53	7926	Smith, E.F.	$4.08	$130.92
7870	Rea, R.	18.44	381.56	7927	Sturges, E.J.	7.79	142.21
7871	Barnes, E.	3.77	106.23	7928	Walker, F.	3.43	96.57
7872	Bastian, Wm.	9.53	188.97	7929	Westlake, H.C.	4.54	130.46
7873	Boyle, A.	3.93	126.07	7930	Whitcher, M.L.	9.47	140.53
7874	Breslin, J.J.	....	150.00	7931	Windele, M.W.	4.76	131.69
7875	Buckley, E.	3.22	104.70	7932	Woodman, A.	7.22	142.78
7876	Byrne, M.A.	10.80	189.20	7933	Armstrong, L.D.		50.00
7877	Byrnes, S.	3.23	106.77	7934	Avery, H.		15.00
7878	Cadell, D.	4.37	130.63	7935	Bolton, L.L.		15.00
7879	Cordrey, L.H.	4.61	140.39	7936	Gordon, H.		15.00
7880	Crowhurst, E.	4.40	133.82	7937	Hamilton, T.R.		15.00
7881	Dawson, H.J.	5.41	149.59	7938	Kenney, W.T.		15.00
7882	De Andreis, E.	4.71	140.61	7939	Laun, Mrs. F.		15.00
7883	De Leon, M.	5.64	144.36	7940	McLafferty, Mrs. M.		15.00
7884	Doyle, M.M.	5.45	131.48	7941	Mooney, E.E.		15.00
7885	Doyle, D.	2.62	85.23	7942	Owen, E.P.		15.00
7886	Edie, M.I.	2.65	87.35	7943	Rodiack, Mrs. O.E.		15.00
7887	Eldredge, A.W.	4.63	130.37	7944	Schier, E.V.		15.00
7888	Enlow, R.C.	3.50	106.50	7945	Shapro, A.P.		15.00
7889	Farrell, M.	4.07	121.60	7946	Watson, W.A.		15.00
7890	Finvaag, H.C.	3.98	96.02	7947	Holland, J.R.		55.00
7891	Fleming, E.T.	7.76	180.13	7948	Hult, J.A.		55.00
7892	Fredricks, J.M.	5.00	126.02	7949	Johansen, Mrs. A.M.		46.50
7893	Goldman, B.A.	7.35	142.65	7950	Kirwin, Miss K.		51.50
7894	Hafner, B.S.	6.81	143.19	7951	Knudson, Mrs. M.		51.50
7895	Hampton, E.C.	2.88	78.12	7952	McDonald, Mrs. M.		46.50
7896	Healy, A.M.	7.65	167.35	7953	Quinlan, M.E.		46.50
7897	Healy, E.A.	5.22	109.85	7954	Risso, Mrs. O.		50.00
7898	Hoggard, W.J.	....	60.00	7955	White, Mrs. A.		51.50
7899	Houston, V.	2.68	87.32	7956	Byrne, H.		57.25
7900	Kasling, M.	4.14	105.86	7957	Faithorn, H.L.		66.67
7901	Kaufman, F.	2.71	89.22	7958	Fenn, M.M.		6.25
7902	Kenney, A.	3.96	127.28	7959	Finkelstein, L.		69.34
7903	Langpaap, F.K.	3.93	126.07	7960	Frink, L.H.		63.75
7904	Larkin, J.	4.54	95.46	7961	Graham, G.		39.50
7905	Lynch, Mrs. M.	4.41	80.59	7962	Henzel, E.		64.00
7906	McCafferty, T.V.	4.63	130.37	7963	Johnson, A.S.		58.75
7907	McCormick, M.L.	3.43	96.57	7964	Jones, I.		57.50
7908	McDougall, H.R.	8.36	126.64	7965	Knierr, M.M.		72.00
7909	Mau, E.C.	5.03	131.26	7966	Lamb, I.		57.34
7910	Mel, C.F.	7.64	142.36	7967	McCuistion, Mrs. M.		29.75
7911	Milburn, E.L.	3.78	104.39	7968	Madden, U.		43.00
7912	Mitchell, R.J.	3.07	96.93	7969	Maggio, I.V.		42.25
7913	Monahan, K.C.	3.87	126.13	7970	Quimby, H.A.		36.75
7914	Murphy, M.F.	4.95	145.05	7971	Shreck, H.		64.00
7915	Murray, A.J.	5.43	141.73	7972	Watson, H.E.		17.75
7916	Newberry, M.E.	6.57	138.43	7973	White, J.M.		24.50
7917	Nickols, D.	2.72	87.28	7974	Boland, F.		48.50
7918	Nolan, G.J.	11.78	188.22	7975	Coleman, M.		30.80
7919	Nolan, J.C.	4.13	95.87	7976	Coyle, Z.		38.50
7920	Norris, G.F.	2.51	82.98	7977	Creighton, J.		19.80
7921	Paine, E.C.	5.04	144.96	7978	Hibbert, E.		33.00
7922	Panella, A.	7.79	167.21	7979	Jacott, F.		37.40
7923	Potter, M.E.	4.23	123.91	7980	Millerick, E.		39.00
7924	Rogers, N.E.	3.26	86.74	7981	Norton, J.		42.87
7925	Roy, P.	3.82	124.32	7982	Smith, R.		30.40

NOV 20 1923

7983	Owens,	$5.90	7992	Klahn, F.A.	36.75
7984	Sommers, A.	65/00	7993	Lakin, A.F.	20.80
7985	Tapples, F.	37.62	7994	Luscombe, W.	21.80
7986	Watson, V.	35.00	7995	Marzillius, H.	41.50
7987	Arana, C.	45.25	7996	Murray, W.P.	36.80
7988	Enders, R.	37.50	7997	Risso, A.	41.87
7989	Farrell, C.	44.37	7998	Valente, L.	14.20
7990	Gough, G.	44.25	7999	York, D.	69.50
7991	Gough, J.	22.00			
					$11001.55
				Retirement Fund	346.80
					$11348.35

Miscellaneous Demands.

8000	J.H. Barry Co.	$1.85	8020	George's Auto Repair	$23.15
8001	H. Wagner Publ.	85.62	8021	Home Elevator Co.	9.80
8002	Johns Hopkins Press	2.49	8022	Levenson Co.	3.65
8003	S.F. News Co.	1366.95	8023	H.C. Magnus Co.	3.00
8004	G.E. Stechert & Co.	5552.84	8024	Motor Tool Specialty	42.70
8005	White House	120.23	8025	National Cash Register	118.75
8006	John H. Williams	27.00	8026	Pacific Gas & El. Co.	79.20
8007	Oliver Ditson Co.	3.50	8027	Roberts Mfg. Co.	55.85
8008	Amer. Hist'l Ass'n	5.00	8028	Underwood Typewriter	90.63
8009	Nat'l Educ. Ass'n	5.00	8029	D.N. & E. Walter & Co.	.75
8010	Geo. A. Mullin	52.25	8030	D.N. & E. Walter & Co.	3.40
8011	Milton Bradley Co.	4.76	8031	Lewald Coal Co.	77.50
8012	Pacific Coast Paper	5.45	8032	Pacific Gas & El. Co.	3.84
8013	Schwabacher-Frey Co.	30.75	8033	Spring Valley Water Co.	116.11
8014	The Recorder	150.95	8034	Amer. Bldg. Main. Co.	465.00
8015	Zellerbach Paper Co.	428.46	8035	Easterday Janitor Co.	183.67
8015½	Foster & Futernick Co.	2142.70	8036	Home Elevator Co.	18.00
8016	Aicher Machine Works	22.00	8037	Levenson Co.	4.55
8017	C.J. Auger	1.50	8038	Sanitary Towel Co.	13.50
8018	Barney's Tire Service	12.95	8039	Geo. A. Mullin	181.88
8019	Alex. Coleman	93.95			
					$22959.48

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, O'Connor, Phelan, Sloss and Kelham. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That the following candidates, having received 75% or over at the recent library examination, be placed on the eligible list to serve one year's probation, commencing with December first:

Miss Leah Finkelstein
Mrs. Marie McCuistion
Miss Agatha Ingersoll
Miss Alice Hall
Miss Herberta Faithorn
Miss Margaret Castle
Mrs. Elizabeth Parker

That the following assistants, having served a year's probation, be appointed as regular members of the staff, commencing with November first, at a salary of $100 per month:

Miss Dorothy Doyle
Mrs. Ethel C. Hampton
Miss Grace Norris
Mrs. Elizabeth Rogers

That the salaries of the following assistants be increased, according to "The Rules for Library Service":

Miss Buckley,	$110	to	$120	commencing with	Sept.	1st
Miss Barnes	110	to	120	"	Dec.	1st
Miss Enlow	110	to	120	"	"	"
Miss Fredricks	140	to	150	"	"	"
Mrs. Kasling	110	to	120	"	"	"
Mrs. Milburn	110	to	120	"	"	"
Mrs. Newberry	145	to	150	"	"	"

NOV 20 1923

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, O'Connor, Phelan, Sloss and Kelham. Noes: none. Adopted.

Chairman Sloss reads a letter from Miss Minnie De Leon, requesting that she be transferred from the McCreery Branch Library to the Sunset Branch library. Librarian Rea reports that he does not think it advisable to make the change and, upon motion her request is denied.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

On motion duly carried, the rules are dispensed with and Trustee Deering is elected Acting Vice-President.

There being no further business the meeting adjourned.

Geo. Cullinan

Controller and Secretary.

NOV 20 1923

San Francisco, December 18, 1923

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting.

The meeting is called to order at 4:20 P.M., in the absence of President Kelham Vice-President Deering presiding.

The Chair appoints Trustee Cullinan a temporary member of the Committees on Building and Fixtures and Printing and Binding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Hale, McKinstry, O'Connor, Phelan and Deering. Absent: Trustees Field, Kelham, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young, Trustee Deering reports bills to the amount of $8720.85. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main, Branches and Deposit Stations		
reprints	1357v.	$ 746.35
new	762v.	1143.83
Replacements for the Main, Branches and Deposit Stations	2574v.	3861.13
	4693v.	$5751.31

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, McKinstry, O'Connor, Phelan and Deering. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $2261.60. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Cullinan reports bills to the amount of $1397.67. Referred to the Finance Committee.

The Committee recommends the purchase of

1 Booktruck for the Potrero Station. Cost $43.23

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, McKinstry, O'Connor, Phelan and Deering. Noes: none. Adopted.

DEC 18 1923

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$11491.95
Book Bills	9720.85
Printing & Binding Bills	2261.60
Miscellaneous Bills	1397.67
	$23872.07

Salary Demands

8040	Mullin	$25.47	$424.53	8096	Rogers, N.E.	$3.62	$96.38
8041	Rea, Robt.	18.44	381.56	8097	Roy, P.	4.15	135.15
8042	Barnes, E.	3.77	106.23	8098	Smith, E.F.	4.08	130.92
8043	Bastian, Wm.	9.48	188.02	8099	Sturges, E.J.	6.62	120.88
8044	Boyle, A.	3.74	120.07	8100	Walker, F.	3.43	96.57
8045	Breslin, J.J.	...	150.00	8101	Westlake, H.C.	4.54	130.46
8046	Buckley, E.	4.17	135.83	8102	Whitcher, M.L.	9.47	140.53
8047	Byrne, M.A.	10.80	189.20	8103	Windele, M.W.	4.95	136.88
8048	Byrnes, S.	3.13	103.21	8104	Woodman, A.	7.22	142.78
8049	Cadell, D.	4.37	130.63	8105	Armstrong, L.D.		50.00
8050	Cordrey, L.H.	4.57	139.05	8106	Avery, H.		15.00
8051	Cowell, E.M.	2.06	55.94	8107	Bolton, L.L.		15.00
8052	Crowhurst, E.	5.88	129.12	8108	Gordon, H.		15.00
8053	Dawson, H.J.	5.24	144.76	8109	Hamilton, T.R.		15.00
8054	De Andreis, E.	4.54	135.46	8110	Kenney, W.T.		15.00
8055	De Leon, M.	5.64	144.36	8111	Laun, Mrs. F.		15.00
8056	Doyle, D.	2.91	94.72	8112	McLafferty, Mrs. M.		15.00
8057	Doyle, M.M.	5.37	129.63	8113	Mooney, E.E.		15.00
8058	Edie, M.I.	2.65	87.35	8114	Owen, E.P.		15.00
8059	Eldredge, A.W.	4.63	130.37	8115	Rodiack, Mrs. O.E.		15.00
8060	Enlow, R.C.	3.56	108.52	8116	Schier, E.V.		15.00
8061	Farrell, M.	4.09	122.19	8117	Shapro, A.P.		15.00
8062	Finvaag, H.C.	3.98	96.02	8118	Watson, W.A.		15.00
8063	Fleming, E.T.	7.20	167.14	8119	Holland, J.R.		55.00
8064	Fredricks, J.M.	5.36	134.64	8120	Hult, J.A.		55.00
8065	Goldman, B.A.	7.35	142.65	8121	Johansen, Mrs. A.M.		46.50
8066	Hafner, B.S.	5.90	124.10	8122	Kirwin, Miss K.		51.50
8067	Hampton, E.C.	3.56	96.44	8123	Knudson, Mrs. M.		51.50
8068	Healy, A.M.	7.65	167.35	8124	McDonald, Mrs. M.		46.50
8069	Healy, E.A.	6.13	128.87	8125	Risso, Mrs. O.		50.00
8070	Hoggard, W.J.	....	60.00	8126	White, Mrs. A.		51.50
8071	Houston, V.	2.62	85.26	8127	Byrne, H.		53.25
8072	Kasling, M.	4.14	105.86	8128	Castle, M.		90.25
8073	Kaufman, F.	2.29	75.71	8129	Faithorn, H.L.		92.25
8074	Kenney, A.	3.87	124.27	8130	Fenn, M.M.		6.75
8075	Langpaap, F.K.	3.87	124.27	8131	Finkelstein, L.		90.25
8076	Larkin, J.	4.54	95.46	8132	Frink, L.H.		61.50
8077	Lynch, Mrs. M.	4.41	80.59	8133	Graham, G.		37.75
8078	McCafferty, T.V.	4.63	130.37	8134	Hall, A.L.		93.50
8079	McCormick, M.L.	3.43	96.57	8135	Ingersoll, A.M.		104.25
8080	McDougall, H.R.	8.36	126.64	8136	Johnson, A.S.		52.00
8081	Mau, E.C.	4.98	130.02	8137	Jones, I.		53.25
8082	Mel, C.F.	6.62	123.38	8138	McCuistion, Mrs. M.		89.25
8083	Milburn, E.L.	3.84	106.16	8139	Maggio, I.V.		39.25
8084	Mitchell, R.J.	2.93	95.65	8140	Parker, E.		49.25
8085	Monahan, K.C.	3.82	124.32	8141	Watson, H.		17.75
8086	Murphy, M.F.	4.95	145.05	8142	White, J.M.		21.75
8087	Murray, A.J.	5.54	144.46	8143	Boland, F.		59.37
8088	Newberry, M.E.	6.57	138.43	8144	Coleman, M.		34.87
8089	Nickols, D.	2.76	88.74	8145	Mannix, D.		12.10
8090	Nolan, G.J.	11.78	188.22	8146	Millar, E.S.		7.60
8091	Nolan, J.C.	3.65	84.83	8147	Millerick, E.		36.37
8092	Norris, G.F.	2.94	97.06	8148	Norton, J.		39.75
8093	Paine, E.C.	5.04	144.96	8149	O'Neil, E.		8.00
8094	Panella, A.	7.79	167.21	8150	Owens, J.		24.80
8095	Potter, M.E.	4.29	125.71	8151	Smith, R.		37.50

DEC 18 1923

8152	Sommers, A.	$65.00	8162	Luscombe, W.	$ 31.40
8153	Tapples, F.	40.50	8163	Marzillius, H.	38.50
8154	Watson, V.	35.12	8164	Murray, W.	34.40
8155	Arana, C.	42.25	8165	Risso, A.	39.37
8156	Enders, R.	33.92	8166	Coyle, Z.	42.37
8157	Farrell, C.	42.25	8167	Quinlan, M.E.	46.50
8158	Gough, George	41.25	8168	Quimby, H.A.	35.25
8159	Gough, Jack	20.50	8169	Madden, U.	49.00
8160	Klahn, F.	34.25	8170	Hibbert, E.	28.10
8161	Lakin, A.	24.12	8171	Jacott, F.	5.70
					$11142.57
				Retirement Fund	349.38
					$11491.95

Miscellaneous Demands.

8172	Cooper Ornithological	18.94	8191	Emerson Mfg. Co.	$5.50
8173	E.P. Dutton & Co.	18.36	8192	Fuller & Goepp	4.85
8174	Polk-Husted Directory	10.00	8193	George's Auto Repair	1.75
8175	S.F. News Co.	426.02	8194	Home Elevator Co.	51.60
8176	G.E. Stechert & Co.	7829.98	8195	Levenson Co.	14.00
8177	White House	18.00	8196	Jas. A. Nelson	19.80
8178	Librarian Congress	300.00	8197	W.S. Ray Mfg. Co.	2.63
8179	Geo. A. Mullin	91.65	8198	Roberts Mfg. Co.	13.40
8180	Amer. Assn Petroleum G.	5.00	8199	F.W. Wentworth & Co.	52.00
8181	G.E. Stechert & Co.	2.90	8200	Lewald Coal Co.	5.00
8182	Commercial Paste Co.	65.79	8201	Pacific Gas & El. Co.	9.73
8183	Pacific Coast Paper	3.01	8202	Spring Valley Water Co.	83.56
8184	California Press	126.00	8203	Amer. Bldg. Maintenance	635.25
8185	Primo Press	273.00	8204	Easterday Janitor Supply	30.83
8186	The Recorder	150.95	8205	Home Elevator Co.	18.00
8187	Phil W. Tobias	72.00	8206	Levenson Co.	5.20
8188	Foster & Futernick Co.	1570.85	8207	Sanitary Towel Supply Co.	13.50
8189	Alex Coleman	99.20	8208	George A. Mullin	288.62
8190	Eames Co.	43.23			
					$23872.07

and moves that these bills be ordered paid. Ayes: Trustees Bates, Cullinan, Hale, McKinstry, O'Connor, Phelan and Deering. Noes: none. Adopted.

Committee on Rules and Administration

Chairman Sloss - no report.

Committee on Law

Chairman Cullinan - no reprt.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From J.M. Gwinn, Superintendent of Schools, advising that he had in his office thirteen cases of books, known as the "Teachers' Library of Professional Books" and requesting that a room be set aside in the library for these books, so that teachers could have access to them.

On motion duly carried, the Librarian is instructed to confer with Mr. Gwinn to ascertain whether the books are such as would be a satisfactory addition to the Library.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

DEC 18 1923

San Francisco, January 15, 1924

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:25 P.M., President Kelham presiding.

On Roll Call the following are noted present: Trustees Bates, Deering, Field, O'Connor, Phelan, Sloss and Kelham. Absent: Trustees Cullinan, Hale, McKinstry, Young and Mayor Rolph. Present 7. Absent 5.

The Chair appoints Trustee Field a temporary member of the Committee on Finance and Audit.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young Trustee Deering reports bills to the amount of $11,821.04. Referred to the Finance Committee. The Committee recommends the purchase of the following books:

Additional copies for the Main Library, Branches and Deposit Stations			
	reprints	978v.	$537.91
	new	422v.	633.48
Replacements for the Main Library, Branches and Deposit Stations		1627v.	2440.52
		3027v.	$3611.91

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Deering, Field, O'Connor, Phelan, Sloss and Kelham. Noes: none. Adopted.

Trustee Cullinan enters and takes his seat.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1818.30. Referred to the Finance Committee.

The Committee recommends that the contract for printing the Monthly Bulletin be awarded to Phil W. Tobias, the lowest bidder, at the following rates:

12-page	2500 copies	$115.00
	3000	123.00
	4000	142.50

16-page	2500	$144.00
	3000	153.50
	4000	172.50
20-page	2500	$169.00
	3000	179.50
	4000	200.00

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, O'Connor, Phelan, Sloss and Kelham. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1384.65. Referred to the Finance Committee.

The Committee ~~urge~~ the purchase of

1 60-tray Card Cabinet for the Catalog Department Cost $273.00

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, O'Connor, Phelan, Sloss and Kelham. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance And Audit.

Absence Chairman Hale Trustee Bates reports bills as follow:

Salary Demands	$11378.22
Book Bills	11821.04
Printing & Binding Bills	1818.30
Miscellaneous Bills	1384.65
	$26402.21

Salary Demands

8209	Mullin, Geo. A.	$25.47	$424.53	8241	Healy, E.A.	5.11	$107.39
8210	Rea, Robt.	18.44	381.56	8242	Hoggard, W.J.	....	60.00
8211	Barnes, E.	4.18	117.82	8243	Houston, V.	2.73	88.86
8212	Bastian, Wm.	9.48	188.02	8244	Ingersoll, A.M.	....	90.00
8213	Boyle, A.	3.93	126.07	8245	Kasling, M.	4.51	115.49
8214	Breslin, J.J.	8.86	141.14	8246	Kaufman, F.	2.65	87.35
8215	Buckley, E.	3.58	116.42	8247	Kenney, A.	3.68	118.27
8216	Byrne, M.A.	10.80	189.20	8248	Langpaap, F.K.	3.86	123.98
8217	Byrnes, S.	3.23	106.77	8249	Larkin, J.	4.54	95.46
8218	Cadell, D.	4.19	125.02	8250	Lynch, Mrs. M.	4.41	80.59
8219	Castle, M.	....	90.00	8251	McCafferty, T.V.	4.63	130.37
8220	Cordrey, L.H.	3.54	107.63	8252	McCormick, M.L.	3.43	96.57
8221	Cowell, E.M.	3.99	108.09	8253	McCuistion, Mrs. M...		90.00
8222	Crowhurst, E.	4.74	121.26	8254	McDougall, H.R.	8.36	126.64
8223	Dawson, H.J.	5.11	141.34	8255	Mau, E.C.	4.98	130.02
8224	De Andreis, E.	4.54	135.46	8256	Mel, C.F.	7.64	142.36
8225	De Leon, M.	5.64	144.36	8257	Milburn, E.L.	4.19	115.81
8226	Doyle, D.	3.08	100.25	8258	Mitchell, R.J.	3.17	96.83
8227	Doyle, M.M.	5.42	130.87	8259	Monahan, K.C.	3.78	123.12
8228	Edie, M.I.	2.60	85.81	8260	Murphy, M.F.	4.95	145.05
8229	Eldredge, A.W.	4.63	130.37	8261	Murray, A.J.	5.54	144.46
8230	Enlow, R.C.	3.82	116.18	8262	Newberry, M.E.	6.83	143.17
8231	Faithorn, H.L.	....	90.00	8263	Nickols, D.	2.83	90.88
8232	Farrell, M.	4.21	125.79	8264	Nolan, G.J.	11.78	188.22
8233	Finkelstein, L.	....	90.00	8265	Nolan, J.C.	3.90	90.64
8234	Finvaag, H.C.	3.22	77.56	8266	Norris, G.F.	2.94	97.06
8235	Fleming, E.T.	7.01	162.82	8267	Paine, E.C.	5.04	144.96
8236	Fredricks, J.M.	5.75	144.25	8268	Panella, A.	5.84	125.41
8237	Goldman, B.A.	7.35	142.65	8269	Parker, E.	....	87.88
8238	Hall, A.L.	....	90.00	8270	Potter, M.E.	4.29	125.71
8239	Hampton, E.C.	3.09	83.58	8271	Rogers, M.E.	3.62	96.38
8240	Healy, A.M.	7.65	167.35	8272	Roy, P.	3.87	126.13

JAN 15 1924

8273	Smith, E.F.	$3.81	$122.19
8274	Sturges, E.J.	8.25	150.67
8275	Walker, F.E.	2.80	78.89
8274	Sturges, E.J.	8.25	150.67
8275	Walker, F.E.	2.80	78.89
8276	Westlake, H.C.	4.54	130.46
8277	Whitcher, M.L.	9.47	140.53
8278	Windele, M.W.	5.12	142.04
8279	Woodman, A.	7.22	142.78
8280	Armstrong, L.D.		50.00
8281	Avery, H.		15.00
8282	Bolton, L.L.		15.00
8283	Gordon, H.		15.00
8284	Hamilton, T.R.		15.00
8285	Kenney, W.T.		15.00
8286	Laun, Mrs. F.		15.00
8287	McLafferty, Mrs. M.		15.00
8288	Mooney, E.E.		15.00
8289	Owen, E.P.		15.00
8290	Rodiack, Mrs. O.E.		15.00
8291	Schier, E.V.		15.00
8292	Shapro, A.P.		15.00
8293	Watson, W.A.		15.00
8294	Holland, J.R.		55.00
8295	Hult, J.A.		55.00
8296	Johansen, Mrs. A.M.		46.50
8297	Kirwin, Miss K.		51.50
8298	Knudson, Mrs. M.		51.50
8299	McDonald, Mrs. M.		46.50
8300	Quinlan, M.E.		46.50
8301	Risso, Mrs. O.		50.00
8302	White, Mrs. A.		51.50
8303	Byrne, H.		54.00
8304	Fenn, M.M.		14.00
8305	Frink, L.H.		57.75
8306	Graham, Mrs. G.		33.50
8307	Johnson, A.S.		$54.75
8308	Jones, I.		49.50
8309	Madden, U.		49.25
8310	Maggio, I.V.		38.00
8311	Quimby, H.A.		30.00
8312	White, J.M.		23.50
8313	Boland, F.		19.00
8314	Carney, G.		27.50
8315	Coleman, M.		37.25
8316	Coyle, Z.		35.75
8317	Daniel, T.		34.20
8318	Hester, J.		28.70
8319	Hibbert, E.		38.87
8320	Mannix, D.		37.40
8321	Millerick, E.		9.25
8322	Norton, J.		44.75
8323	Pabst, R.		3.00
8324	Smith, R.		35.87
8325	Sommers, A.		65.00
8326	Tapples, F.		35.75
8327	Tissot, R.G.		16.50
8238	Watson, V.		39.50
8329	Arana, C.		40.50
8330	Enders, R.		33.50
8331	Farrell, C.		40.50
8332	Gough, Geo.		31.00
8333	Gough, Jack		28.12
8334	Klahn, F.		33.00
8335	Lakin, A.		24.87
8336	Luscombe, W.		37.00
8337	Marzillius, H.		39.62
8338	Murray, W.		34.30
8339	Risso, A.		37.62
			$11026.36
	Retirement Fund		351.86
			$11378.22

Miscellaneous Demands.

8340	Champlain Soc.	$10.00	8364	Fuller & Goepp	$ 18.25
8341	Financial Publ. Co.	3.60	8365	Garlock Packing Co.	1.67
8342	J.S. Pishon	4.00	8366	George's Auto Repair	6.25
8343	Polk-Husted Directory	10.00	8367	Home Elevator Co.	3.85
8344	S.F. News Co.	2079.31	8368	Norton Door Closer Co.	6.80
8345	G.E. Stechert & Co.	1502.54	8369	W.S. Ray Mfg. Co.	3.50
8346	G.E. Stechert & Co.	4147.36	8370	Roberts Mfg. Co.	13.75
8347	White House	9.00	8371	L.C. Smith Co.	1.10
8348	H.W. Wilson Co.	12.00	8372	F.A. Thomas Co.	140.00
8349	F.W. Faxon Co.	2.29	8373	Van-Fleet Frecar Co.	42.25
8350	F.W. Faxon Co.	15.39	8374	D.N. & E. Walter & Co.	17.87
8351	S.F. News Co.	3545.90	8375	Lewald Coal Co.	77.50
8352	Southern Historical Soc.	13.00	8376	Shell Co. of Cal.	104.40
8353	H.W. Wilson Co.	383.40	8377	Spring Valley Water	58.83
8354	Geo. A. Mullin	83.25	8378	Amer. Bldg. Maintenance	465.00
8355	Pacific Coast Paper	62.50	8379	Caldow Paint Co.	6.20
8356	Schwabacher-Frey Co.	10.55	8380	Easterday Janitor Co.	16.05
8357	Commercial Art Co.	135.00	8381	Home Elevator Co.	18.00
8358	Foster & Futernick	1610.25	8382	Joost Bros.	2.02
8359	C.J. Auger	1.50	8383	Levenson Co.	20.10
8360	J.W. Bender Roofing Co.	14.90	8384	Levenson Co.	16.55
8361	Browne-Langlais El.	1.60	8385	Sanitary Towel Co.	13.50
8362	Alex Coleman	45.25	8386	George A. Mullin	172.01
8363	Eames Co.	95.95			$26402.21

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Deering, Field, O'Connor, Phelan, Sloss and Kelham. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss recommends

That, according to "The Rules for Library Service," the salary

of Miss Ruth J. Mitchell be increased from $100 to $110, beginning with January, 1924.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, O'Connor, Phelan, Sloss and Kelham. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

Geo A Mullin

Controller and Secretary.

APR 15 1924

San Francisco, February 12, 1924

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President Kelham presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Deering, Field, Hale, McKinstry, Sloss and Kelham. Absent: Trustees O'Connor, Phelan, Young and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young Trustee Deering reports bills to the amount of $6710.31. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main, Deposit Stations and Branches		
reprints	731v.	$402.05
new	342v.	513.26
Replacements for the Main Library, Branches and Deposit Stations	1406v.	2109.37
	2479v.	$3024.68

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, McKinstry, Sloss and Kelham. Noes: none. Adopted.

Committee on Printing a nd Binding.

Chairman Deering reports bills to the amount of $1998.11. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1867.34. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

100 folding chairs for Assembly Hall	$2.00	$200
rubber runner for the stack room		54
		$254

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, McKinstry, Sloss and Kelham. Noes: none. Adopted.

FEB 12 1924

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills to amounts as follow:

Salary Demands	$11214.95
Book Bills	6710.31
Printing & Binding Bills	1998.11
Miscellaneous Bills	1867.34
	$21790.71

Salary Demands.

8387	Mullin, Geo. A.	$25.47	$424.53
8388	Rea, Robert	18.44	381.56
8389	Barnes, E.	4.12	115.88
8390	Bastian, Wm.	11.01	219.29
8391	Boyle, A.	3.85	123.67
8392	Breslin, J.J.	7.82	142.18
8393	Buckley, E.	3.26	106.17
8394	Byrne, M.A.	10.80	189.20
8395	Byrnes, S.	3.23	106.77
8396	Cadell, D.	4.31	128.76
8397	Castle, M.	....	90.00
8398	Cordrey, L.H.	3.92	119.34
8399	Cowell, E.M.	3.95	107.09
8400	Crowhurst, E.	5.08	129.92
8401	Dawson, H.J.	5.14	142.02
8402	De Andreis, E.	4.54	135.46
8403	De Leon, M.	5.64	144.36
8404	Doyle, D.	3.00	97.70
8405	Doyle, M.M.	5.30	127.77
8406	Edie, M.I.	2.68	88.38
8407	Eldredge, A.W.	4.23	119.19
8408	Enlow, R.C.	3.87	117.84
8409	Faithorn, H.L.	....	90.00
8410	Farrell, M.	4.21	125.79
8411	Finkelstein, L.	....	90.00
8412	Finvaag, H.C.	3.29	79.43
8413	Fleming, E.T.	7.12	165.29
8414	Fredricks, J.M.	5.07	127.43
8415	Goldman, B.A.	7.35	142.65
8416	Hafner, B.S.	6.58	138.42
8417	Hall, A.L.	....	92.38
8418	Hampton, E.C.	3.56	96.44
8419	Hoggard, W.J.	....	60.00
8420	Houston, V.	2.48	87.52
8421	Ingersoll, A.M.	....	91.59
8422	Kasling, M.	4.51	115.49
8423	Kaufman, F.	2.65	87.35
8424	Kenney, A.	3.81	122.47
8425	Langpaap, F.K.	3.93	126.07
8426	Larkin, J.	4.54	95.46
8427	Lynch, Mrs. M.	4.41	80.59
8428	McCafferty, T.V.	4.63	130.37
8429	McCormick, M.L.	3.43	96.57
8430	McCuistion, M.	....	90.00
8431	McDougall, H.R.	8.36	126.64
8432	Mau, E.C.	4.98	130.02
8433	Mel, C.F.	7.64	142.36
8434	Milburn, E.L.	4.27	118.01
8435	Mitchell, R.J.	3.38	106.62
8436	Monahan, K.C.	3.87	126.13
8437	Murphy, M.F.	4.95	145.05
8438	Murray, A.J.	5.54	144.46
8439	Newberry, M.E.	6.81	143.19
8440	Nickols, D.	2.72	87.28
8441	Nolan, G.J.	4.32	69.01
8442	Nolan, J.C.	1.39	32.27
8443	Norris, G.F.	$1.96	$64.71
8444	Paine, E.C.	5.04	144.96
8445	Panella, A.	7.79	167.21
8446	Parker, E.	....	90.00
8447	Potter, M.E.	4.29	125.71
8448	Rogers, N.E.	3.69	98.21
8449	Roy, P.	3.87	126.13
8450	Smith, E.F.	4.08	130.92
8451	Sturges, E.J.	7.67	140.20
8452	Walker, F.E.	2.57	72.43
8453	Westlake, H.C.	4.08	117.42
8454	Whitcher, M.L.	9.49	140.53
8455	Windele, M.W.	4.70	130.28
8456	Woodman, A.	7.22	142.78
8457	Armstrong, L.D.		50.00
8458	Avery, H.		15.00
8459	Bolton, L.L.		15.00
8460	Gordon, D.		15.00
8461	Hamilton, T.R.		15.00
8462	Kenney, W.T.		15.00
8463	Laun, Mrs. F.		15.00
8464	McLafferty, Mrs. M.		15.00
8465	Mooney, E.E.		15.00
8466	Owen, E.P.		15.00
8467	Schier, E.V.		15.00
8468	Seidman, T.		15.00
8469	Shapro, A.P.		15.00
8470	Watson, W.A.		15.00
8471	Holland, J.R.		91.66
8472	Hult, J.A.		18.33
8473	Johansen, Mrs. A.M.		46.50
8474	Kirwin, Miss K.		51.50
8475	Knudson, M.		51.50
8476	McDonald, M.		46.50
8477	Quinlan, M.E.		46.50
8478	Risso, Mrs. O.		50.00
8479	White, Mrs. A.		51.50
8480	Byrne, H.		55.75
8481	Derham, M.B.		26.50
8482	Fenn, M.M.		23.75
8483	Frink, L.H.		29.75
8484	Graham, G.		30.00
8485	Johnson, A.S.		57.50
8486	Jones, I.		56.75
8487	Knierr, M.		4.00
8488	Madden, U.		54.50
8489	Maggio, I.V.		40.75
8490	Meyer, L.V.		10.00
8491	Quimby, H.A.		34.00
8492	Watson, H.		16.75
8493	White, J.M.		28.75
8494	Boland, F.		25.75
8495	Carney, G.		30.30
8496	Coleman, M.		41.50
8497	Coyle, Z.		41.12
8498	Daniel, T.		32.80

FEB 12 1924

8499	Frellson, U.	19.20	8511	Gough, J.	$22.25
8500	Hester, J.	29.90	8512	Gough, R.	34.20
8501	Hibbert, E.	15.25	8513	Klahn, F.	35.50
8502	Mannix, D.	31.10	8514	Lakin, A.F.	25.25
8503	Norton, J.	40.50	8515	Luscombe, Wm.	33.25
8504	Smith, R.	37.00	8516	Marzillius, H.	39.87
8505	Sommers, A.	65.00	8517	Murray, W.P.	44.62
8506	Tapples, F.	38.00	8518	Risso, A.	40.50
8507	Watson, V.	41.75	8519	Morton, L.	22.65
8508	Arana, C.	43.75	8520	York, D.	40.00
8509	Enders, R.	40.62	8521	Gillespie, V.	7.00
8510	Farrell, C.	43.75			
					$10879.04
				Retirement Fund	335.91
					$11214.95

Salary Demands.

8522	H. Wagner Publ. Co.	$4.06	8546	R.A. Fanto	$8.80
8523	Newbegin's	1.27	8547	Fuller & Goepp	29.63
8524	S.F.News Co.	1113.63	8548	George's Auto Repair Co.	40.50
8525	G.E. Stechert & Co.	4420.55	8549	Joost Bros.	4.02
8526	White House	18.66	8550	Norton Door Closer Co.	5.25
8527	Amer. Electrochemical	12.00	8551	J.E. O'Mara	26.40
8528	T.P.D. Gray	5.00	8552	Pacific Gas & Elec. Co.	106.37
8529	N.Y. Times Index	80.00	8553	Purchaser of Supplies	130.78
8530	G.E. Stechert & Co.	749.54	8554	W.S. Ray Mfg. Co.	6.13
8531	Cal. Library Ass'n	5.00	8555	Remington Typewriter Co.	1.10
8532	Librarian of Congress	250.00	8556	Samuels	13.00
8533	Geo. A. Mullin	50.60	8557	L.C. Smith & Bros. Co.	1.10
8534	Milton Bradley Co.	2.72	8558	Sperry's Wire & Iron Wks	115.00
8535	Gaylord Bros.	12.38	8559	Al Todt	185.00
8536	H.C. Magnus Co.	3.00	8560	D.N. & E. Walter & Co.	25.75
8537	Pacific Coast Paper Co.	40.74	8561	F.W. Wentworth & Co.	146.63
8538	Sanborn, Vail & Co.	2.00	8562	Lewald Coal Co.	77.50
8539	Tablet & Ticket Co.	5.82	8563	Pacific Gas & Elec. Co.	4.60
8540	C.F. Weber & Co.	32.40	8564	Shell Co. of Cal.	139.20
8541	The Recorder	150.95	8565	Spring Valley Water Co.	78.92
8542	Foster & Futernick Co.	1748.10	8566	Amer. Bldg. Main. Co.	465.00
8543	Browne-Langlais Co.	3.57	8567	Easterday Supply Co.	4.97
8544	Alex Coleman	62.95	8568	Sanitary Towel Supply	13.50
8545	Eames Co.	44.25	8569	Geo. A. Mullin	127.42
					$21790.71

and moves that these bills be ordered paid. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, McKinstry, Sloss and Kelham. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The Librarian suggests that books be allowed to circulate to non-residents and that substations be established in various parts of the city. Referred to the Committees on Rules and Branches, respectively.

Communications.

From Thomas F. Finn, Sheriff, requesting permission to post notices of sales in the Main Library. The Secretary is instructed to advise Sheriff Finn that it is the policy of the Board to post only notices pertaining to library matters.

From J.H. Zemansky, Registrar of Voters, requesting that permission be granted to use the basement of the North Beach Branch of the Public Library for a polling place. On motion duly carried permission is granted.

FEB 12 1924

From Miss Mary Barmby, of the California Library Association, requesting that space be given in the basement of the Main Library for the purpose of temporarily housing books collected throughout the State for the season.

On motion duly carried, permission is granted, same to be revoked if at any time the space may be needed for other purpose.

From the California State Library, in relation to the Sutro collection. Referred to the Committee on Rules and Administration.

From Mrs. Eunice J. Taylor, acknowledging the receipt of the tribute to Dr. Taylor. Ordered placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

FEB 12 1924

San Francisco, March 18, 1924

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting, on

Roll Call the following are noted present: Trustees Bates, Cullinan, Deering, Field, Hale, McKinstry and President Kelham. Absent: Trustees O'Connor, Phelan, Sloss, Young and Mayor Rolph. Present 7. Absent 5

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian was received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young Trustee Deering reports bills to the amount of $6139.48. Referred to the Finance Committee.

The acting chairman reports that the amount allowed for the purchase of books for the year 1923-24 was $62,300; bills paid to date $46,605.82; outstanding orders amount to $11,432.27, leaving a balance of $4,261.91.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $754.85. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1955.35. Referred to the Finance Committee.

The Committee recommends the purchase of

2 15-drawer card cabinets ($50 ea. $100

1 each for Richmond and Mission Branches.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, McKinstry and Kelham. Noes: none. Adopted.

The Chairman reports that $1500 had been allowed to install a furnace in the McCreery Branch Library, but it has been found that this amount will not be sufficient as it will be necessary to install a furnace with an electric fan, at an estimated cost of $2498. Trustee Hale moves that the necessary appropriation be made to cover the increased cost.

Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, McKinstry and Kelham. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

MAR 19 1924

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$11457.88
Book Bills	6139.48
Printing and Binding Bills	754.85
Miscellaneous Demands	1955.35
	$20307.56

Salary Demands.

8570	Mullin, Geo. A.	$25.47	$424.53
8571	Rea, Robert	18.44	381.56
8572	Barnes, E.	4.12	115.88
8573	Bastian, Wm.	9.46	187.54
8574	Boyle, A.	3.93	126.07
8575	Breslin, J.J.	7.82	142.18
8576	Buckley, E.	3.58	116.42
8577	Byrne, M.A.	10.80	189.20
8578	Byrnes, S.	3.13	103.49
8579	Cadell, D.	4.37	130.63
8580	Castle, M.	....	90.00
8581	Cowell, E.M.	3.92	106.08
8582	Crowhurst, E.M.	5.08	129.92
8583	Dawson, H.J.	4.96	137.20
8584	De Andreis, E.	4.73	141.25
8585	De Leon, M.	5.64	144.36
8586	Doyle, D.	2.86	93.11
8587	Doyle, M.M.	5.37	129.63
8588	Edie, M.I.	2.65	87.35
8589	Eldredge, A W.	4.63	130.37
8590	Enlow, R.C.	3.83	116.74
8591	Faithorn, H.L.	....	91.50
8592	Farrell, M.	4.14	123.70
8593	Finkelstein, L.	....	90.00
8594	Finvaag, H.C.	3.98	96.02
8595	Fleming, E.T.	7.41	172.09
8596	Fredricks, J.M.	5.80	145.62
8597	Goldman, B.A.	7.35	142.65
8598	Hafner, B.S.	6.42	135.03
8599	Hall, A.L.	....	90.00
8600	Hampton, E.C.	3.38	91.39
8601	Healy, A.M.	7.27	158.99
8602	Hoggard, W.J.	....	60.00
8603	Houston, V.	1.99	58.01
8604	Ingersoll, A.M.	....	90.00
8605	Kasling, M.	4.51	115.49
8606	Kaufman, F.	2.65	87.35
8607	Kenney, A.	3.72	119.47
8608	Langpaap, F.K.	3.93	126.07
8609	Larkin, J.	4.54	95.46
8610	Lynch, Mrs. M.	4.41	80.59
8611	McCafferty, T.V.	4.63	130.37
8612	McCormick, M.L.	3.43	96.57
8613	McCuistion, M.	....	90.00
8614	McDougall, H.R.	8.36	126.64
8615	Mau, E.C.	4.98	130.02
8616	Mel, C.F.	7.64	142.36
8617	Milburn, E.L.	4.19	115.81
8618	Mitchell, R.J.	3.38	106.62
8619	Monahan, K.C.	3.87	126.13
8620	Murphy, M.F.	4.37	128.13
8621	Murray, A.J.	5.54	144.46
8622	Newberry, M.E.	6.81	143.19
8623	Nickols, D.	2.65	85.23
8624	Nolan, G.J.	11.78	188.22
8625	Nolan, J.C.	4.13	95.87
8626	Norris, G.F.	2.94	97.06
8627	Paine, E.C.	5.04	144.96
8628	Panella, A.	7.79	167.21
8629	Parker, E.	....	90.00
8630	Potter, M.E.	4.29	125.71
8631	Rogers, N.E.	3.53	94.10
8632	Roy, P.	$3.87	$126.13
8633	Smith, E.F.	4.19	134.68
8634	Sturges, E.J.	7.82	142.89
8635	Walker, F.E.	2.29	64.38
8636	Westlake, H.C.	4.54	130.46
8637	Whitcher, M.L.	9.47	140.53
8638	Windele, M.W.	5.12	142.04
8639	Woodman, A.	7.22	142.78
8640	Armstrong, L.D.		50.00
8641	Avery, H.		15.00
8642	Bolton, L.L.		15.00
8643	Gordon, D.		15.00
8644	Hamilton, T.R.		15.00
8645	Kenney, W.T.		15.00
8646	Laun, Mrs. F.		15.00
8647	McLafferty, Mrs. M.		15.00
8648	Mooney, E.E.		15.00
8649	Owen, E.P.		15.00
8650	Schier, E.V.		15.00
8651	Seidman, T.		15.00
8652	Shapro, A.P.		15.00
8653	Watson, W.A.		15.00
8654	Holland, J.R.		55.00
8655	Hult, J.A.		55.00
8656	Johansen, Mrs. A.M.		46.50
8657	Kirwin, Miss K.		51.50
8658	Knudson, Mrs. M.		51.50
8659	McDonald, Mrs. M.		46.50
8660	Quinlan, M.E.		46.50
8661	Risso, Mrs. O.		50.00
8662	White, Mrs. A.		51.50
8663	Ashley, F.A.		31.25
8664	Byrne, H.		53.50
8665	Derham, M.B.		59.75
8666	Fenn, M.M.		34.00
8667	Huffman, M.		42.00
8668	Johnson, A.S.		56.50
8669	Jones, I.		66.00
8670	Knierr, M.		26.25
8671	Madden, U.		43.75
8672	Maggio, I.V.		32.00
8673	Quimby, H.A.		33.75
8674	White, J.M.		26.75
8675	Whitney, V.		27.75
8676	Boland, F.		38.62
8677	Carney, G.		28.50
8678	Coleman, M.		33.88
8679	Coyle, Z.		35.38
8680	Daniel, T.		29.30
8681	Frellson, U.		27.10
8682	Hester, J.		28.70
8683	Mannix, D.		36.00
8684	Norton, J.		37.13
8685	Smith, R.		33.50
8686	Sommers, A.		65.00
8687	Tapples, F.		34.12
8688	Watson, V.		34.88
8689	Arana, C.		40.75
8690	Enders, R.		38.87
8691	Farrell, C.		40.75
8692	Gough, J.		19.75
8693	Gough, R.		33.00

MAR 18 1924

8694	Klahn, F.	$33.00	8698	Murray, W.P.	$427.50
8695	Lakin, A.F.	23.75	8699	Risso, A.	37.75
8696	Luscombe, Wm.	37.75	8700	Morton, L.C.	42.50
8697	Marzillius, H.				
					$11107.72
				Retirement Fund	350.16
					$1145788

Miscellaneous Demands.

8701	Macmillan Co.	$95.82	8725	Goodyear Rubber Co.	$77.21
8702	S.F. News Co.	530.92	8726	Home Elevator Co.	7.70
8703	G.E. Stechert & Co.	1857.70	8727	Joost Bros.	3.31
8704	G.E. Stechert & Co.	3503.86	8728	Levenson Co.	30.18
8705	White House	14.05	8729	McKee & Wentworth	224.50
8706	Rand, McNally & Co.	35.00	8730	H.C. Magnus & Co.	1.50
8707	Cooper Ornithological	1.28	8731	C.A. Malm & Co.	36.00
8708	George A. Mullin	100.85	8732	Roberts Mfg. Co.	5.00
8709	S.F. News Co.	4.85	8733	Sartorius Co.	36.70
8710	Schwabacher-Frey Co.	16.90	8734	L.C. Smith & Bros.	1.10
8711	California Press	77.25	8735	F.W. Wentworth & Co.	243.50
8712	Primo Press	4.25	8736	Lewald Coal Co.	121.00
8713	Phil W. Tobias	115.00	8737	Pacific Gas & El. Co.	6.02
8714	Foster & Futernick Co.	536.60	8738	Shell Co. of Cal.	69.60
8715	Browne-Langlais Co.	2.25	8739	Spring Valley Water Co.	64.08
8716	J. Brunton & Sons Co.	2.00	8740	Amer. Bldg. Maintenance	465.00
8717	Alex Coleman	98.50	8741	Caldow Paint Co.	1.75
8718	Decker Electrical Co.	1.50	8742	Nelson A. Carstens	3.65
8719	Eames Co.	26.17	8743	Easterday Supply Co.	54.50
8720	Emerson Mfg. Co.	5.50	8744	Ferry Drug Store	8.10
8721	R.A. Fanto	10.85	8745	Home Elevator Co.	18.00
8722	W.P. Fuller & Co.	19.00	8746	Sanitary Towel Supply	13.50
8723	Fuller & Goepp	36.65	8747	West Disinfecting Co.	10.00
8724	George's Auto Repair	112.95	8748	George A. Mullin	138.08
					$20307.56

and moves that these bills be ordered paid. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, McKinstry and Kelham. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Sloss, Trustee Kelham reports and recommends as follows:

That Mrs. Ethel C. Hampton be granted a six months' leave of absence, commencing with March 1st, 1924.

That the following assistants, having satisfactorily served a year's probation, be appointed regular members of the staff, and that their salaries be increased to $100 per month:

Miss Doris Nickols, commencing January 1, 1924
Miss Mary I. Edie " February 1, 1924
Miss Florence Kaufman " February 1, 1924

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, McKinstry and Kelham. Noes: none. Adopted.

Miss Virginia Houston, after a year's probationary work, resigned on March 1, 1924.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

President Kelham reports that certain pictures and photographs of the P.P.I.E., donated by the Company, have been accepted by the Trustees and will shortly be placed in the Library Building.

There being no further business the meeting adjourned.

Geo. A. Mullin
Controller & Secretary

MAR 12 1924

San Francisco, May 13, 1924

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:05 P.M., President Kelham presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Deering, Field, Hale, O'Connor and Kelham. Absent: Trustees McKinstry, Phelan, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young Trustee Deering reports bills for March to the amount of $4126.57 and for April $6172.57. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills for March to the amount of $3408.11 and for April $996.25. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills for March to the amount of $2484.18 and for April $1353.54. Referred to the Finance Committee. The Committee recommends that the following work be done:

Concrete walk in front of the Noe Valley Branch Library	$52.00
Rustic on one side of the building at 526 Connecticut street, and paint three sides of the building	275.00
	$327.00

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, O'Connor and Kelham. Noes: none. Adopted.

The Chairman calls attention to the fact that with the installation of the new book stack, the janitorial work has increased and he deems it necessary to have more janitorial help and submits an offer from the American Building Maintenance Company, who have the present contract, to supply additional help at an increase of $150 per month, this making the total monthly contract $615.00. Motion made that the offer be accepted.

Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, O'Connor and Kelham. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

MAY 13 1924

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

March

Salary Demands	$11805.06
Book Bills	4126.57
Printing and Binding Bills	3408.11
Miscellaneous Bills	2484.18
	$21823.92

April

Salary Demands	$11618.49
Book Bills	6172.57
Printing and Binding Bills	996.25
Miscellaneous Bills	1353.54
	$20140.85

Salary Demands. March

8749	Mullin, George A	$25.47	$424.53	8803	Nolan, J.C.	$4.13	$95.87
8750	Rea, Robert	18.44	381.56	8804	Norris, G.F.	3.04	100.29
8751	Barnes, E.	4.12	115.88	8805	Paine, E.C.	5.04	144.96
8752	Bastian, Wm.	9.50	188.50	8806	Panella, A.	7.79	167.21
8753	Boyle, A.	3.93	126.07	8807	Parker, E.	....	90.00
8754	Breslin, J.J.	7.82	142.18	8808	Potter, M.E.	4.62	135.38
8755	Buckley, E.E.	3.58	116.42	8809	Rogers, N.E.	3.73	99.35
8756	Byrne, M.A.	10.80	189.20	8810	Roy, P.	3.87	126.13
8757	Byrnes, S.	3.13	103.47	8811	Smith, E.F.	4.08	130.92
8758	Cadell, D.	4.37	130.63	8812	Sturges, E.J.	7.79	142.21
8759	Castle, M.	....	90.00	8813	Walker, F.E.	3.32	93.35
8760	Cordrey, L.H.	4.61	140.39	8814	Westlake, H.C.	4.54	130.46
8761	Cowell, E.M.	3.79	102.55	8815	Whitcher, M.L.	9.47	140.53
8762	Crowhurst, E.M.	5.08	129.92	8816	Windele, M.W.	5.26	144.74
8763	Dawson, H.J.	5.16	142.71	8817	Woodman, A.	7.22	142.78
8764	De Andreis, E.	4.84	144.49	8818	Armstrong, L.D.		50.00
8765	De Leon, M.	5.64	144.36	8819	Avery, H.		15.00
8766	Doyle, D.	2.98	97.02	8820	Bolton, L.L.		15.00
8767	Doyle, M.M.	5.37	129.63	8821	Gordon, D.		15.00
8768	Edie, M.I.	3.23	106.77	8822	Hamilton, T.R.		15.00
8769	Eldredge, A.W.	4.49	126.01	8823	Kenney, W.T.		15.00
8770	Enlow, R.C.	4.29	130.71	8824	Laun, Mrs. F.		15.00
8771	Faithorn, H.L.	....	90.00	8825	McLafferty, M.		15.00
8772	Farrell, M.	4.17	124.59	8826	Mooney, E.E.		15.00
8773	Finkelstein, L.	....	90.00	8827	Owen, E.P.		15.00
8774	Finvaag, H.C.	3.98	96.02	8828	Schier, E.V.		15.00
8775	Fleming, Mrs. E.	6.98	162.00	8829	Seidman, T.		15.00
8776	Fredricks, J.M.	5.65	141.85	8830	Shapro, A.P.		15.00
8777	Goldman, B.A.	7.35	142.65	8831	Watson, W.A.		15.00
8778	Hafner, B.S.	6.42	135.03	8832	Holland, J.R.		55.00
8779	Hall, A.L.	....	81.00	8833	Hult, J.A.		55.00
8780	Healy, A.M.	7.65	167.35	8834	Johansen, Mrs. A.M.		46.50
8781	Hoggard, W.J.	....	60.00	8835	Kirwin, Miss K.		51.50
8782	Ingersoll, A.M.	....	91.59	8836	Knudson, Mrs. M.		51.50
8783	Kasling, M.	4.44	113.56	8837	McDonald, Mrs. M.		46.50
8784	Kaufman, F.	3.23	106.77	8838	Quinlan, M.E.		46.50
8785	Kenney, A.	3.98	127.88	8839	Risso, Mrs..O.		50.00
8786	Langpaap, F.K.	3.93	126.07	8840	White, Mrs. A.		51.50
8787	Larkin, J.	4.54	95.46	8841	Ashley, M.A.		31.25
8788	Lynch, Mrs. M.	4.41	80.59	8842	Byrne, H.		58.25
8789	McCafferty, T.V.	4.55	128.20	8843	Derham, M.B.		65.50
8790	McCormick, M.L.	3.32	93.35	8844	Fenn, M.M.		42.75
8791	McCuistion, Mrs.M.	....	90.00	8845	Huffman, M.		80.00
8792	McDougall, H.R.	8.36	126.64	8846	Johnson, A.S.		63.00
8793	Mau, E.C.	5.03	131.26	8847	Jones, I.		73.75
8794	Mel, C.F.	7.64	142.36	8848	Knierr, M.		19.75
8795	Milburn, E.L.	4.11	113.61	8849	Madden, U.		32.25
8796	Mitchell, R.J.	3.38	106.62	8850	Maggio, I.V.		46.25
8797	Monahan, K.C.	3.87	126.13	8851	Quimby, H.A.		39.75
8798	Murphy, M.F.	4.95	145.05	8852	White, J.M.		29.50
8799	Murray, A.J.	5.54	144.46	8853	Whitney, V.		29.00
8800	Newberry, M.E.	6.81	143.19	8854	Boland, F.		43.00
8801	Nickols, D.	3.75	120.27	8855	Carney, G.		39.25
8802	Nolan, G.J.	11.78	188.22	8856	Coleman, M.		37.25

8857	Coyle, Z.	$37.38	8869	Farrell, C.	4[illegible]
8858	Daniel, T.	40.75	8870	Gough, J.	21.25
8859	Frellson, U.	24.30	8871	Gough, R.	35.30
8860	Hester, J.	37.38	8872	Klahn, F.	36.25
8861	Mannix, D.	41.00	8873	Lakin, A.	26.25
8862	Norton, J.	38.75	8874	Luscombe, Wm.	40.75
8863	Smith, R.	36.50	8875	Marzillius, H.	41.37
8864	Sommers, A.	65.00	8876	Murray, Wm.	45.88
8865	Tapples, F.	35.75	8877	Risso, A.	42.13
8866	Watson, V.	37.25	8878	Morton, L.	85.00
8867	Arana, C.	45.38			$11450.70
8868	Enders, R.	43.25		Retirement Fund	354.36
					$11805.06

Miscellaneous Demands.

8879	H. Wagner Pub. Co.	$38.37	8897	McKee & Wentworth	$103.25
8880	Macmillan Co.	114.19	8898	Pacific Gas & El. Co.	39.60
8881	Rand McNally & Co.	17.00	8899	George's Auto Repair	27.60
8882	S.F. Blue Book	6.00	8900	H.C. Magnus & Co.	17.30
8883	S.F. News Co.	1980.71	8901	Carberry & Stanners	7.20
8884	G.E. Stechert & Co.	1703.54	8902	Sperry's Wire & Iron	5.50
8885	White House	158.55	8903	Lewald Coal Co.	77.50
8886	G.E. Stechert & Co.	16.56	8904	Shell Co.	34.80
8887	George A. Mullin	91.65	8905	Pacific Gas & El. Co.	5.86
8888	H. & M. Co.	4.00	8906	Spring Valley Water Co.	84.80
8889	S.F. News Co.	24.86	8907	Amer. Bldg. Main. Co.	1004.00
8890	Schwabacher-Frey Co.	2.35	8908	Home Elevator Co.	57.20
8891	Primo Press	96.00	8909	Easterday Supply Co.	48.20
8892	Phil W. Tobias	434.25	8910	Levenson Co.	27.31
8893	Foster & Futernick Co.	2846.65	8911	Sanitary Towel Supply	13.50
8894	Roberts Mfg. Co.	605.00	8912	Pacific Coast Paper Co.	6.95
8895	Roberts Mfg. Co.	11.00	8913	George A. Mullin	161.36
8896	Rucker-Fuller Desk Co.	146.25			
					$21823.92

Salary Demands. April

8914	Mullin, Geo. A.	$25.47	$424.53	8954	McCormick, M.L.	3.36	94.74
8915	Rea, Robert	18.44	381.56	8955	McCuistion, M.	....	90.00
8916	Barnes, E.	4.12	115.88	8956	McDougall, H.R.	8.44	127.85
8917	Bastian, Wm.	9.80	194.36	8957	Mau, E.C.	4.98	130.02
8918	Boyle, A.	3.86	123.98	8958	Mel, C.F.	7.64	142.36
8919	Breslin, J.J.	7.82	142.18	8959	Milburn, E.L.	4.19	115.81
8920	Buckley, E.	3.58	116.42	8960	Mitchell, R.J.	3.38	106.62
8921	Byrne, M.A.	10.80	189.20	8961	Monahan, K.C.	3.87	126.13
8922	Byrnes, S.	3.23	106.77	8962	Murphy, M.F.	4.95	145.05
8923	Cadell, D.	4.37	130.63	8963	Murray, A.J.	5.54	144.46
8924	Castle, M.	....	91.06	8964	Newberry, M.E.	6.81	143.19
8925	Cordrey, L.H.	4.61	140.39	8965	Nickols, D.	3.02	96.98
8926	Cowell, E.M.	3.79	102.55	8966	Nolan, G.J.	11.78	188.22
8927	Crowhurst, E.M.	5.08	129.92	8967	Nolan, J.C.	4.13	95.87
8928	Dawson, H.J.	5.14	142.0[illegible]	8968	Norris, G.F.	2.90	95.68
8929	De Andreis, E.	4.86	145.11	8969	Paine, E.C.	5.04	144.96
8930	De Leon, M.	5.64	144.36	8970	Panella, A.	6.14	131.90
8931	Doyle, D.	2.98	97.02	8971	Parker, E.	....	90.00
8932	Doyle, M.M.	5.37	129.63	8972	Potter, M.E.	4.46	130.54
8933	Edie, M.I.	2.97	97.98	8973	Rogers, N.E.	3.62	96.38
8934	Eldredge, A.W.	4.48	126.02	8974	Roy, P.	3.87	126.13
8935	Enlow, R.C.	3.34	101.66	8975	Smith, E.F.	3.68	118.10
8936	Faithorn, H.L.	....	91.06	8976	Sturges, E.J.	7.86	143.55
8937	Farrell, M.	4.15	123.99	8977	Walker, F.E.	3.43	96.57
8938	Finkelstein, L.	....	90.00	8978	Westlake, H.C.	4.54	130.46
8939	Finvaag, H.C.	3.98	96.02	8979	Whitcher, M.L.	9.47	140.53
8940	Fleming, E.	7.69	178.47	8980	Windele, M.	5.15	142.35
8941	Fredricks, J.M.	5.55	139.45	8981	Woodman, A.	7.22	142.78
8942	Goldman, B.A.	7.35	142.65	8982	Armstrong, L.D.		50.00
8943	Hafner, B.S.	4.54	95.46	8983	Avery, H.		15.00
8944	Hall, A.L.	....	84.00	8984	Bolton, L.L.		15.00
8945	Healy, A.M.	7.65	167.35	8985	Gordon, D.		15.00
8946	Hoggard, W.J.	....	60.00	8986	Hamilton, T.R.		15.00
8947	Ingersoll, A.M.	....	91.50	8987	Kenney, W.T.		15.00
8948	Kasling, M.	4.51	115.49	8988	Laun, Mrs. F.		15.00
8949	Kaufman, F.	2.94	97.06	8989	McLafferty, M.		15.00
8950	Langpaap, F.K.	3.45	110.89	8990	Mooney, E.E.		15.00
8951	Larkin, J.	4.54	95.46	8991	Owen, E.P.		15.00
8952	Lynch, Mrs. M.	4.41	80.59	8992	Schier, E.V.		15.00
8953	McCafferty, T.V.	4.40	123.85	8993	Seidman, T.		15.00

MAY 13 1924

8994	Shapro, A.P.	15.00
8995	Watson, W.A.	15.00
8996	Holland, J.R.	55.00
8997	Hult, J.A.	55.00
8998	Johansen, A.M.	46.50
8999	Kirwin, K.	51.50
9000	Knudson, M.	51.50
9001	McDonald, M.	46.50
9002	Quinlan, M.E.	46.50
9003	Risso, Mrs. O.	50.00
9004	White, Mrs. A.	51.50
9005	Ash, G.M.	76.92
9006	Ashley, M.A.	31.25
9007	Byrne, H.	57.00
9008	Derham, M.B.	61.75
9009	Fenn, M.M.	36.75
9010	Hitchcock, M.A.	72.25
9011	Huffman, M.	63.75
9012	Johnson, A.S.	82.00
9013	Jones, I.	70.50
9014	Knierr, M.	19.50
9015	Maggio, I.V.	39.50
9016	Morton, L.	76.92
9017	Quimby, H.A.	35.75
9018	Trimble, M.	5.00
9019	White, J.M.	28.75
9020	Whitney, V.	23.75
9021	Boland, F	42.25
9022	Carney, G.	39.87
9023	Coleman, M.	37.25
9024	Coyle, Z.	18.00
9025	Daniel, T.	48.25
9026	Frellson, U.	29.80
9027	Hester, J.	38.12
9028	Mannix, D.	39.37
9029	Norton, J.	40.62
9030	Smith, R.	35.75
9031	Sommers, A.	87.50
9032	Tapples, F.	43.50
9033	Watson, V.	44.37
9034	Arana, C.	43.75
9035	Enders, R.	41.87
9036	Farrell, C.	43.75
9037	Gough, J.	42.75
9038	Gough, R.	17.00
9039	Klahn, F.	35.50
9040	Lakin, A.	25.25
9041	Luscombe, Wm.	40.50
9042	Marzillius, H.	40.00
9043	Murray, Wm.	44.50
9044	Risso, A.	40.50
		$11274.11
	Retirement Fund	344.38
		$11618.49

Miscellaneous Demands.

9045	Continental Press	$23.75
9046	Macmillan Co.	104.75
9047	G.A. Plutt	10.00
9048	S.F. News CO.	164.80
9049	S.F. News Co.	506.86
9050	Sherman, Clay & Co.	1.50
9051	G.E. Stechert & Co.	1710.97
9052	G.E. Stechert & Co.	3470.87
9053	White House	33.37
9054	Am. Elec. Soc.	4.00
9055	Amer. Lib'y Ass'n	5.00
9056	G.E. Stechert & Co.	60.00
9057	George A. Mullin	76.70
9058	Goodyear Rubber Co.	2.50
9059	S.F. News Co.	5.25
9060	California Press	67.50
9061	Primo Press	117.25
9062	Phil W. Tobias	115.00
9063	Foster & Futernick Co.	688.75
9064	Barney's Tire Service	2.20
9065	Browne-Langlais Co.	4.58
9066	J. Brunton & Sons	7.50
9067	Carberry & Stanners	20.50
9068	Alex Coleman	139.00
9069	Eames Co.	97.95
9070	Emerson Mfg. Co.	5.50
9071	Goodyear Rubber Co.	10.00
9072	Home Elevator Co.	62.75
9073	Hush-a-phone Co.	20.00
9074	H.C. Magnus & Co.	2.25
9075	Montgomery Bros.	2.85
9076	Pacific Gas & El. Co.	62.56
9077	Remington Typewriter Co.	1.10
9078	Sartorius Co.	7.50
9079	Geo. C. Terrill	21.00
9080	Pacific Gas & El. Co.	11.38
9081	Shell Co. of Cal.	69.60
9082	Spring Valley Water Co.	126.67
9083	Amer. Bldg. Main. Co.	465.00
9084	Cabinet Polish Co.	12.50
9085	Easterday Supply Co.	20.65
9086	Home Elevator Co.	18.00
9087	Levenson Co.	15.58
9088	Sanitary Towel Supply	13.50
9089	Geo. A. Mullin	133.42
		$20140.85

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, O'Connor and Kelham. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Sloss, Trustee Cullinan reports and recommends as follows:

1. That, according to the "Rules for Library Service," the salaries of the following assistants be increased:

Miss M.L. McCormick, from $100 to $110, beginning April 1st.
Miss Lucile Cordrey, from 145 to 150, beginning May 1st.
Miss Mabel Farrell, from 130 to 135, beginning May 1st.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Field, Hale, O'Connor and Kelham. Noes: none. Adopted.

2. That Miss Aileen Kenney, because of illness, be granted six months' leave of absence. Granted.

MAY 12 1924

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry-no report.

New Business.

The Librarian reports that the keeper of the Excelsior District station desires to give it up and the librarian recommends that a sub-branch be established in this district, to be conducted by one of the regular library assistants.

Motion made that an estimate be secured as to the cost of rent, etc. Carried.

Communications.

From Mrs. L.L. Bolton, keeper of the station at Ocean Side, requesting an increase in compensation. Referred to the Committee on Rules and Administration.

There being no further business the meeting adjourned.

Geo A. Mullin
Controller and Secretary.

San Francisco, August 12, 1924

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Kelham presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Field, Hale, Young, Mayor Rolph and Kelham. Absent Trustees Deering, McKinstry, O'Connor, Phelan and Sloss. Present: 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to amount of $3301.26 for May; $3776.89 for June and $1846.09 for July. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main, Branches and Deposit Stations			
	reprints	824v.	$453.20
	new	529v.	793.51
Replacements for the Main Library, Branches and Deposit Stations		3246v.	5139.37
		4779v.	$6386.08

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Field, Hale, Young, Mayor Rolph and Trustee Kelham. Noes, none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Deering, Trustee Field reports bills to amount of $1359.59 for May; $1562.55 for June and $1336.95 for July. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to amount of $1269.08 for May;. $4402.60 for June and $3159.79 for July. Referred to the Finance Committee.

The Committee recommends the purchase of a Ditto machine, at a cost of $200.00.

The Committee also reports that a three-years' lease of the premises at #7 Bauer street has been made, at a monthly rental of $25.00, with the Mercantile Trust Company. This building has been equipped with the necessary furniture at a cost of $1130 and will be used for a Branch Library, to take the place of the Station at #4523 Mission street.

The Committee also reports that an agreement has been made with

Leonard & Holt (lease to be signed) to lease a store in the Westwood Park and Ingleside District for five years, at a monthly rental of $40.00. The building will be ready for occupancy about January 1st, 1925, and will be used for a Branch Library, to take the place of the station now at #1612 Ocean avenue.

Motion made that the action of the Committee be approved. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Field, Hale, Young, Mayor Rolph and Trustee Kelham. Noes. None. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

May

Salary Demands	$12875.39
Book Bills	5301.26
Printing & Binding Bills	1359.59
Miscellaneous Demands	1269.08
	$18805.32

June

Salary Demands.	$13089.00
Book Bills	3776.89
Printing & Binding Bills	1562.55
Miscellaneous Demands	4402.60
	$22831.04

July

Salary Demands	$12972.61
Book Bills	1846.09
Printing & Binding Bills	1336.95
Miscellaneous Demands	3159.79
	$19315.44

Salary Demands.

9090	Mullin, G.E.	$25.47	$424.53	9120	Healy, A.M.	$7.65	$167.35
9091	Rea, R.	18.44	381.56	9121	Hoggard, W.J.	....	60.00
9092	Barnes, E.	4.06	114.23	9122	Ingersoll, A.M.	....	86.82
9093	Bastiam, Wm.	9.48	188.02	9123	Kasling, M.	4.45	113.84
9094	Boyle, A.	3.27	105.07	9124	Kaufman, F.	2.94	97.06
9095	Breslin, J.J.	7.82	142.18	9125	Langpaap, F.K.	3.80	121.87
9096	Buckley, E.	3.51	114.21	9126	Larkin, J.	4.54	95.46
9097	Byrne, M.A.	10.80	189.20	9127	Lynch, Mrs. M.	4.41	80.59
9098	Byrnes, S.	3.17	104.75	9128	McCafferty, T.V.	4.63	130.37
9099	Cadell, D.	4.37	130.63	9129	McCormick, M.L.	4.04	113.88
9100	Castle, M.	....	96.09	9130	McCuistion, M.	....	90.00
9101	Cordrey, L.H.	4.77	145.23	9131	McDougall, H.R.	8.36	126.64
9102	Cowell, E.M.	3.92	106.08	9132	Mau, E.C.	4.98	130.02
9103	Crowhurst, E.M.	5.08	129.92	9133	Mel, C.F.	6.87	128.13
9104	Dawson, H.J.	5.32	147.18	9134	Milburn, E.L.	4.19	115.81
9105	De Andreis, E.	4.54	135.46	9135	Mitchell, R.J.	3.38	106.62
9106	De Leon, M.	5.64	144.36	9136	Monahan, K.C.	3.87	126.13
9107	Doyle, D.	2.98	97.02	9137	Murphy, M.F.	4.95	145.05
9108	Doyle, M.M.	5.37	129.63	9138	Murray, A.J.	5.54	144.46
9109	Edie, M.I.	3.07	101.44	9139	Newberry, M.E.	6.81	143.19
9110	Eldredge, A.W.	4.63	130.37	9140	Nickols, D.	3.02	96.98
9111	Enlow, R.C.	3.82	116.18	9141	Nolan, G.J.	11.78	188.22
9112	Faithorn, H.L.	....	90.53	9142	Nolan, J.C.	4.13	95.87
9113	Farrell, M.	4.27	127.51	9143	Norris, G.F.	2.88	95.22
9114	Finkelstein, L.	....	90.00	9144	Paine, E.C.	5.04	144.96
9115	Finvaag, H.C.	3.98	96.02	9145	Panella, A.	7.79	167.21
9116	Fleming, E.T.	7.60	176.42	9146	Parker, E.	....	90.00
9117	Fredricks, J.M.	5.28	132.59	9147	Potter M.E.	4.46	130.54
9118	Goldman, B.A.	7.35	142.65	9148	Rogers, N.E.	3.87	103.02
9119	Hall, Alice L.	....	87.00	9149	Roy, P.	3.87	126.13

AUG 12 1924

9150	Smith, E.F.	$4.08	130.92	9228	Sommers, A.	$65.00
9151	Sturges, E.J.	7.79	142.21	9229	Tapples, F.	6.50
9152	Walker, F.	2.97	83.70	9230	Watson, V.	38.37
9153	Westlake, H.C.	4.54	130.46	9231	Arana, C.	44.50
9154	Whitcher, M.L.	9.47	140.53	9232	Enders, R.	43.25
9155	Windele, M.W.	5.24	144.76	9233	Farrell, C.	44.50
9156	Woodman, A.	7.32	144.81	9234	Gough, J.	31.25
9157	Armstrong, L.D.		50.00	9235	Gough, R.	33.25
9158	Avery, H.		15.00	9236	Klahn, F.	36.25
9159	Bolton, L.		15.00	9237	Lakin, A.F.	26.25
9160	Gordon, D.		15.00	9238	Luscombe, WM.	39.25
9161	Hamilton, T.R.		15.00	9239	Marzillius, H.	46.25
9162	Kenney, W.T.		15.00	9240	Murray, W.P.	48.00
9163	Laun, Mrs. F.		15.00	9241	Risso, A.	41.25
9164	McLafferty, M.		15.00	9242	Kenney, A.	91.00
9165	Mooney, E.E.		15.00	9243	Leicester, E.	23.00
9166	Owen, E.P.		15.00			$12530.97
9167	Schier, E.V.		15.00		Retirement Fund	344.42
9168	Seidman, T.		15.00			$12875.39
9169	Shapro, A.P.		15.00			
9170	Watson, W.A.		15.00			
9171	Holland, J.R.		55.00			
9172	Hult, J.A.		55.00			
9173	Johansen, A.M.		46.50			
9174	Kirwin, K.		51.50			
9175	Knudson, M.		51.50			
9176	McDonald, M.		46.50			
9177	Quinlan M.E.		46.50			
9178	Risso, O.		50.00			
9179	White, A.		51.50			
9180	Ash, G.M.		80.00			
9181	Ashley, M.A.		43.75			
9182	Brookes, H.M.		48.00			
9183	Brown, M.E.		59.25			
9184	Brune, E.L.		42.50			
9185	Buchanan, M.		58.25			
9186	Byrne, H.		58.75			
9187	Christensen, A.		57.25			
9188	Cummings, O.		57.50			
9189	Cuneo, J.G.		53.75			
9190	Darling, H.K.		47.00			
9191	Derham, M.B.		63.75			
9192	Hansen, A.B.		61.00			
9193	Hardwicke, C.M.		59.00			
9194	Hitchcock, M.A.		59.25			
9195	Hyde, H.		47.50			
9196	Johnson, A.S.		32.25			
9197	Jones, I.		72.00			
9198	Kellogg, I.		80.00			
9199	Knierr, M.		20.25			
9200	Knoles, G.I.		80.00			
9201	Lillie, E.		38.00			
9202	Madden, U.		4.75			
9203	Maggio, I.V.		39.00			
9204	Morton, L.C.		80.00			
9205	Petterson, E.		80.00			
9206	Poole, E.J.		46.75			
9207	Quimby, H.A.		38.00			
9208	Ross, M.E.		39.25			
9209	Schoeni, H.		59.00			
9210	Siler, M.B.		57.50			
9211	Staunton, V.L.		58.75			
Vermeys, M. 9212			53.50			
9213	White, J.M.		29.00			
9214	Whitney, V.		27.50			
9215	Williams, F.H.		49.75			
9216	Wood, M.		80.00			
9217	Boland, F.		41.25			
9218	Carney, G.		40.50			
9219	Coleman, M.		37.87			
9220	Coyle, Z.		40.75			
9221	Daniel, T.		41.25			
9222	Frellson, U.		38.62			
9223	Hester, J.		39.75			
9224	Hoggard, F.		23.60			
9225	Kannix, D.		40.62			
9226	Norton, J.		39.25			
9227	Smith, R.		36.75			

Miscellaneous Demands.

9244	F.E. Compton & Co.	$110.00
9245	Continental Press	23.75
9246	Paul Elder & Co.	125.00
9247	Macmillan Co.	10.56
9248	Mercantile Guide	5.25
9249	Newbegin's	21.60
9250	S.F. News Co.	897.11
9251	G.E. Stechert & Co.	2012.76
9252	Harr Wagner Publ. Co.	33.19
9253	Am. Soc. Civil Engrs.	6.00
9254	F.W. Faxon Co.	1.19
9255	G.A. Mullin	54.85
9256	Pacific Coast Paper Co.	3.60
9257	S.F. News Co.	19.74
9258	P.W. Tobias	164.50
9259	Foster & Futernick Co.	1171.75
9260	Emerson Mfg. Co.	4.75
9261	Gilley-Schmid Co.	5.80
9262	George's Auto Repair	37.75
9263	Joost Bros.	15.01
9264	Levenson Co.	16.14
9265	McKee & Wentworth	97.10
9266	Norton Door Closer Co.	2.00
9267	Pacific Gas & El. Co.	21.78
9268	Roberts, Mfg. Co.	11.65
9269	Lewald Coal Co.	116.00
9270	Spring Valley Water Co.	161.27
9271	Am. Bldg. Main. Co.	540.00
9272	Cabinet Polish Co.	2.50
9273	Easterday Supply Co.	43.25
9274	Easterday Supply Co.	15.60
9275	Home Elevator Co.	18.00
9276	Sanitary Towel Supply Co.	13.50
9277	Geo. A. Mullin	146.98
		$18805.32

AUG 12 1924

9278	Mullin, Geo. A.	$25.47	$424.53
9279	Rea, Robert	18.44	381.56
9280	Barnes, E.	4.18	117.82
9281	Bastian, Wm.	9.48	188.02
9282	Boyle, A.	3.93	126.07
9283	Breslin, J.J.	7.82	142.18
9284	Buckley, E.	3.58	116.42
9285	Byrne, M.A.	10.80	189.20
9286	Byrnes, S.	3.23	106.77
9287	Cadell, D.	4.40	131.25
9288	Castle, M.	3.38	86.62
9289	Cordrey, L.H.	4.77	145.23
9290	Cowell, E.M.	3.79	102.55
9291	Crowhurst, E.	5.08	129.92
9292	Dawson, H.J.	5.14	142.02
9293	De Andreis, E.	4.54	135.46
9294	DeLeon, M.	5.64	144.36
9295	Doyle, D.	2.88	93.79
9296	Doyle, M.M.	6.37	153.79
9297	Edie, M.I.	2.94	97.06
9298	Eldredge, A.W.	4.34	122.31
9299	Enlow, R.C.	3.82	116.18
9300	Faithorn, H.L.	2.82	93.28
9301	Farrell, M.	4.17	124.40
9302	Finkelstein, L.	3.38	86.62
9303	Finvaag, H.C.	3.98	96.02
9304	Fleming, E.T.	6.32	146.68
9305	Fredricks, J.M.	5.55	139.45
9306	Goldman, B.A.	7.35	142.65
9307	Healy, A.	7.65	167.35
9308	Hoggard, W.J.	....	60.00
9309	Ingersoll, A.M.	2.87	85.63
9310	Kasling, M.	4.51	115.49
9311	Kaufman, F.	2.84	93.83
9312	Langpaap, F.K.	3.93	126.07
9313	Larkin, J.	4.54	95.46
9314	Lynch, Mrs. M.	4.41	80.59
9315	McCafferty, T.V.	4.17	117.33
9316	McCormick, M.L.	3.77	106.23
9317	McCuistion, M.	3.02	86.98
9318	McDougall, H.R.	8.36	126.64
9319	Mau, E.C.	5.05	131.88
9320	Mel, C.F.	7.64	142.36
9321	Milburn, E.L.	4.19	115.81
9322	Mitchell, R.J.	3.38	106.62
9323	Monahan, K.C.	3.87	126.13
9324	Murphy, M.F.	4.95	145.05
9325	Murray, A.J.	5.44	142.06
9326	Newberry, M.E.	6.81	143.19
9327	Nickols, D.	3.02	96.98
9328	Nolan, G.J.	11.78	188.22
9329	Nolan, J.C.	4.13	95.87
9330	Norris, G.F.	3.04	100.29
9331	Paine, E.C.	5.04	144.96
9332	Panella, A.	7.79	167.21
9333	Parker, E.	3.45	86.55
9334	Potter, M.E.	4.46	130.54
9335	Rogers, N.E.	3.75	99.82
9336	Roy, P.	3.98	129.74
9337	Smith, E.F.	4.08	130.92
9338	Sturges, E.J.	7.79	142.21
9339	Walker, F.E.	3.43	96.57
9340	Westlake, H.C.	4.54	130.46
9341	Whitcher, M.L.	9.47	140.53
9342	Windele, M.W.	5.24	144.76
9343	Woodman, A.	7.22	142.78
9344	Armstrong, L.D.		50.00
9345	Avery, H.		15.00
9346	Bolton, L.L.		15.00
9347	Gordon, D.		15.00
9348	Hamilton, T.R.		15.00
9349	Kenney, W.T.		15.00
9350	Laun, Mrs. F.		15.00
9351	McLafferty, M.R.		15.00
9352	Mooney, E.E.		15.00
9353	Owen, E.P.		15.00
9354	Schier, E.V.		$15.00
9355	Seidman, T.		15.00
9356	Shapro, A.P.		15.00
9357	Watson, W.A.		15.00
9358	Holland, J.R.		55.00
9359	Hult, J.A.		55.00
9360	Johansen, A.M.		46.50
9361	Kirwin, K.		51.50
9362	Knudson, M.		51.50
9363	McDonald, Mrs. M.		46.50
9364	Quinlan, M.E.		46.50
9365	Risso, O.		50.00
9366	White, Mrs. A.		51.50
9367	Ashley, M.A.		41.25
9368	Brookes, H.M.		80.00
9369	Brown, M.E.		80.00
9370	Brune, E.L.		80.00
9371	Buchanan, M.		80.00
9372	Byrne, Henrietta		54.25
9373	Christensen, A.		80.00
9374	Cummings, O.		80.00
9375	Cuneo, J.G.		80.00
9376	Darling, H.K.		80.00
9377	Derham, M.B.		61.50
9378	Hansen, A.B.		80.00
9379	Hardwicke, C.M.		80.00
9380	Hicthcock, M.A.		57.00
9381	Hyde, H.		80.00
9382	Johnson, A.S.		36.00
9383	Jones, I.		70.50
9384	Kellogg, L.		80.00
9385	Knierr, M.		19.50
9386	Knoles, G.I.		80.00
9387	Leicester, E.		51.75
9388	Lillie, E.		37.50
9389	Maggio, I.V.		41.00
9390	Morton, L.C.		85.00
9391	Petterson, E.		80.00
9392	Poole, E.J.		80.00
9393	Quimby, H.A.		42.00
9394	Ross, M.E.		80.00
9395	Schoeni, H.		80.00
9396	Siler, M.B.		80.00
9397	Staunton, V.L.		80.00
9398	Vermeys, M.		80.00
9399	White, J.M.		27.25
9400	Whitney, V.		25.25
9401	Williams, F.H.		80.00
9402	Wood, M.		80.00
9403	Boland, F.		35.50
9404	Carney, G.		38.75
9405	Coleman, M.		26.88
9406	Coyle, Z.		33.13
9407	Daniel, T.		30.88
9408	Frellson, U.		35.25
9409	Hester, J.		37.62
9410	Hoggard, F.		28.60
9411	Mannix, D.		48.13
9412	Norton, J.		47.75
9413	Schaechtel, J.		60.67
9414	Smith, R.		34.25
9415	Sommers, A.		16.00
9416	Watson, V.		40.00
9417	Arana, C.		17.85
9418	Enders, R.		14.63
9419	Egnel, H.		32.50
9420	Farrell, C.		39.13
9421	Gough, J.		30.50
9422	Gough, R.		31.25
9423	Klahn, F.		34.25
9424	Luscombe, W.		26.63
9425	Marzillius, H.		44.88
9426	Murray, W.P.		43.87
9427	Polak, H.		11.30
9428	Risso, A.		39.13
9429	Ward, B.		26.60
9430	Polanshek, J.		7.80
			$12727.80
	Retirement Fund		361.20
			$13089.00

AUG 12 1924

9431	Macmillan Co.	$2.81	9451	George's Auto Repair	$18.45
9432	Patterson's Ed uc. Direc	4.80	9452	Gilley-Schimd Co.	2119.65
9433	Rand, McNally & Co.	34.16	9453	Home Elevator Co.	16.20
9434	S.F. News Co.	239.32	9454	Joost Bros.	9.82
9435	G.E. Stechert & Co.	3344.09	9455	H.C. Magnus Co.	3.00
9436	H. Wagner Publ. Co.	33.82	9456	Roberts Mfg. Co.	27.00
9437	White House	6.38	9457	L.C. Smith & Bros. Co.	1.10
9438	G.E. Stechert & Co.	66.51	9458	Taylor & Jackson	650.12
9439	George A. Mullin	45.00	9459	Al Todt	28.00
9440	Pacific Coast Paper Co.	17.20	9460	Lewald Coal Co.	226.00
9441	S.F. News Co.	18.00	9461	Pacific Gas & El. Co.	4.36
9442	C.F. Weber & Co.	27.00	9462	Shell Co.	34.80
9443	California Press	7.75	9463	Mercantile Trust Co.	25.00
9444	Primo Press	70.50	9464	Spring Valley Water Co.	168.81
9445	P.W. Tobias	144.00	9465	Amer. Bldg. Main. Co.	750.50
9446	Foster & Futernick Co.	1278.10	9466	Caldow Paint Co.	4.80
9447	Browne-Langlais Co.	43.34	9467	Home Elevator Co.	18.00
9448	Carberry & Stanners	8.00	9468	Levenson Co.	14.82
9449	Alex Coleman	49.90	9469	Sanitary Towel Supply Co	13.50
9450	Easterday Supply Co.	3.75	9470	Geo. A. Mullin	163.68
					$22831.04

Salary Demands. July

9471	Mullin, Geo. A.	$25.47	$424.53	9523	Norris, G.F.	$2.94	$97.06
9472	Rea, Robt.	18.44	381.56	9524	Paine, E.C.	5.04	144.96
9473	Barnes, E.	4.12	115.88	9525	Panella, A.	7.79	167.21
9474	Bastian, Wm.	9.50	188.50	9526	Parker, E.	3.45	86.55
9475	Boyle, A.	3.93	126.07	9527	Potter, M.E.	4.37	128.05
9476	Breslin, J.J.	7.82	142.18	9528	Rogers, N.E.	3.62	96.38
9477	Buckley, E.	3.58	116.42	9529	Roy, P.	3.71	120.72
9478	Byrne, M.A.	10.80	189.20	9530	Smith, E.F.	4.08	130.92
9479	Byrnes, S	1.29	42.71	9531	Sturges, E.J.	7.79	142.21
9480	Cadell, D.	4.37	130.63	9532	Walker, F.E.	3.43	96.57
9481	Castle, M.	3.51	89.94	9533	Westlake, H.C.	4.54	130.46
9482	Cordrey, L.H.	4.77	145.23	9534	Whitcher, M.L.	9.47	140.53
9483	Cowell, E.	3.92	106.08	9535	Windele, M.W.	5.16	142.71
9484	Crowhurst, E.	5.08	129.92	9536	Woodman, A.	7.44	147.17
9485	Dawson, H.J.	5.32	147.18	9537	Armstrong, L.D.		50.00
9486	De Andreis, E.	4.54	135.46	9538	Avery, H.		15.00
9487	De Leon, M.	5.64	144.36	9539	Bolton, L.L.		15.00
9488	Doyle, D.	2.68	87.32	9540	Gordon, D.		15.00
9489	Doyle, M.	5.37	129.63	9541	Hamilton, T.R.		15.00
9490	Edie, M.I.	2.94	97.06	9542	Kenney, V.T.		15.00
9491	Eldredge, A.W.	4.63	130.37	9543	Laun, Mrs. F.		15.00
9492	Enlow, R.C.	3.82	116.18	9544	McLafferty, T.V.		15.00
9493	Faithorn, H.L.	2.65	87.35	9545	Mooney, E.E.		15.00
9494	Farrell, M.	3.87	115.70	9546	Owen, E.P.		15.00
9495	Finkelstein, L.	3.38	86.62	9547	Seidman, T.		15.00
9496	Finvaag, H.C.	3.98	96.02	9548	Harris, C.		15.00
9497	Fleming, E.T.	7.07	164.05	9549	Shapro, A.P.		15.00
9498	Fredricks, J.M.	5.58	140.16	9550	Watson, W.A.		15.00
9499	Goldman, B.A.	7.35	142.65	9551	Holland, J.R.		55.00
9500	Healy, A.M.	7.65	167.35	9552	Hult, J.A.		55.00
9501	Hoggard, W.J.	...	50.00	9553	Johansen, A.M.		46.50
9502	Ingersoll, A.M.	2.53	75.47	9554	Kirwin, K.		51.50
9503	Kasling, M.	4.51	115.49	9555	Knudson, M.		51.50
9504	Kaufman, F.	2.65	87.35	9556	McDonald, M.		57.83
9505	Langpaap, F.K.	3.01	96.66	9557	Quinlan, M.E.		46.50
9506	Larkin, J.	4.54	95.46	9558	Risso, O.		50.00
9507	Lynch, Mrs. M.	4.41	80.59	9559	White, Mrs. A.		51.50
9508	McCafferty, T.V.	3.70	104.30	9560	Brookes, H.M.		80.00
9509	McCormick, M.L.	3.67	103.21	9561	Brown, M.E.		80.00
9510	McCuistion, M.	3.02	86.98	9562	Brune, E.L.		39.00
9511	McDougall, H.R.	8.76	132.69	9563	Buchanan, M.		80.00
9512	Mau, E.C.	4.98	130.02	9564	Byrne, H.		35.00
9513	Mel, C.F.	7.64	142.36	9565	Christensen, A.		80.00
9514	Milburn, E.L.	4.19	115.81	9566	Cummings, O.		80.00
9515	Mitchell, R.J.	3.38	106.62	9567	Cuneo, J.G.		80.00
9516	Monahan, K.C.	3.87	126.13	9568	Darling, H.K.		80.00
9517	Murphy, M.F.	4.95	145.05	9569	Derham, M.B.		61.75
9518	Murray, A.J.	5.44	142.06	9570	Dyche, V.		31.50
9519	Newberry, M.E.	6.81	143.19	9571	Hansen, A.B.		57.50
9520	Nickols, D.	3.02	96.98	9572	Hardwicke, C.M.		80.00
9521	Nolan, G.J.	11.78	188.22	9573	Hitchcock, M.A.		56.00
9522	Nolan, J.C.	4.13	95.87	9574	Hyde, H.		80.00

AUG 12 1924

9575	Johnson, A.S.	65.75
9576	Jones, I.	70.25
9577	Kellogg, L.	80.00
9578	Knierr, M.	15.75
9579	Knoles, G.I.	80.00
9580	Leicester, E.	45.75
9581	Lillie, E.	35.75
9582	Maggio, I.V.	13.50
9583	Petterson, E.	80.00
9584	Poole, E.J.	80.00
9585	Quimby, H.A.	46.00
9586	Ross, M.E.	80.00
9587	Schoeni, H.	80.00
9588	Siler, M.B.	80.00
9589	Staunton, V.L.	80.00
9590	Vermeys, M.	80.00
9591	Watson, H.	44.75
9592	Whitney, V.	25.50
9593	Williams, F.H.	80.00
9594	Wood, M.	80.00
9595	Boland, F.	50.75
9596	Carney, G.	73.75
9597	Coleman, M.	37.00
9598	Coyle, Z.	37.00
9599	Daniel, T.	$50.00
9600	Frellson, U.	35.50
9601	Hoggard, F.	30.60
9602	Mannix, D.	58.63
9604	Polanshek, J.	32.50
9605	Schaechtel, J.	65.00
9606	Smith, R.	31.75
9607	Watson, V.	45.00
9608	Arana, C.	30.88
9609	Egncl, H.	13.68
9610	Enders, R.	42.75
9611	Farrell, C.	42.25
9612	Gough, J.	25.80
9613	Gough, R.	32.75
9614	Manning, I.	32.50
9615	Marzillius, H.	45.50
9616	Murray, Wm.	51.25
9617	Polak, H.	32.60
9618	Silvestri, J.	35.00
9619	Ward, B.	24.00
9620	York, D.	126.00
		$12615.72
	Retirement Fund	356.89
		$12972.61

Miscellaneous Demands.

9621	G.F. Cram Co.	$15.60
9622	Dawson's Book Shop	15.59
9623	Macmillan Co.	49.07
9624	Rand, McNally & Co.	1.34
9625	S.F. News Co.	592.56
9626	G.E. Stechert & Co.	535.93
9627	White House	18.55
9628	Librarian of Congress	500.00
9629	Amer. Hist'l Ass'n	5.00
9630	George A. Mullin	112.45
9631	H. & M. C. Co.	8.00
9632	S.F. News Co.	38.85
9633	Tablet & Ticket Co.	2.10
9634	California Press	139.10
9635	Primo Press	135.75
9636	F.W. Tobias	115.00
9637	Foster & Futernick	898.15
9638	Barney's Tire Service	19.22
9639	R. Bujannoff	5.00
9640	Carberry & Stanners	17.15
9641	Alex Coleman	39.50
9642	Emerson Mfg. Co.	4.75
9643	R.A. Fanto	11.80
9644	George's Auto Repair Co.	16.50
9645	Gilley-Schmid Co.	$33.06
9646	Goodyear Rubber Co.	4.84
9647	G.A. Lansburgh	95.16
9648	J.C. McQuilkin	19.00
9649	Mullen Mfg. Co.	22.66
9650	H.J. Musgrave	5.00
9651	Norton Door Closer Co.	2.50
9652	W.S. Ray Mfg. Co.	5.25
9653	Walter N. Reed	1586.00
9654	Roberts Mfg. Co.	8.00
9655	L.C. Smith & Bros. Co.	1.10
9656	Geo. C. Terrill	51.00
9657	D.N. & E. Walter & Co.	175.62
9658	Lewald Coal Co.	5.00
9659	Pacific Gas & El. Co.	4.74
9660	Mercantile Trust Co.	25.00
9661	Spring Valley Water Co.	190.34
9662	Amer. Bldg. Main. Co.	615.00
9663	Easterday Supply Co.	66.17
9664	Home Elevator Co.	18.00
9665	Levenson Co.	21.78
9666	Sanitary Towel Supply	13.50
9667	F.A. Thomas Co.	3.50
9668	Geo. A. Mullin	73.65
		$19315.44

and moves that these bills be ordered paid. Ayes: Trustees Bates, Cullinan, Field, Hale, Young, Mayor Rolph and Trustee Kelham. Noes: none. Adopted.

The Chairman reads a report from Cyril Williams, expert, that he had examined the books of the Secretary and had found them correct. Ordered placed on file.

Committee on Rules and Administration.

In the absence of Chairman Sloss, Trustee Cullinan reports and recommends as follows:

That, according to The Rules for Library Service, the salaries of the following assistants be increased:

Starting May 1st; from $135 to $140:
Miss Potter,
Miss Boyle
Miss Langpaap
Miss Monahan
and Miss Roy
Starting July 1st, from $130 to $135:

That Miss Evelyn F. Smith, be appointed a Branch Librarian, and that her salary, according to The Rules for Library Service, be increased from $135 to $145, being retroactive to April 1st.

AUG 12 1924

Roll Call on adoption of recommendation. Ayes: Trustees Batten, Cullinan, Field, Hale, Young, Mayor Rolph and Trustee Kelham. Noes: none. Adopted.

The Committee recommends that an examination of applicants for library assistants be held.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Mrs. Seville Byrnes, resigning from the staff. Placed on file.

President Kelham presents his report. On motion duly carried, the report is adopted and is ordered transmitted to the Mayor, together with the reports of the Secretary and of the Librarian.

Nominations for president for the ensuing year being declared in order, Trustee Young is nominated and duly elected president.

Nominations for the office of first vice-president being declared in order, Trustee Deering is nominated and duly elected first vice-president.

Nominations for the office of second vice-president being declared in order, Trustee Field is nominated and duly elected second vice-president.

Trustee Hale moves that the thanks of the Board be tendered Trustee Kelham for the able and efficient manner in which he has discharged his duties as president.

There being no further business the meeting adjourned.

Controller and Secretary.

AUG 12 1924

San Francisco, September 10, 1924

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Young presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Deering, Hale, Kelham, McKinstry, and Trustee Young. Absent:Trustees Field, O'Connor, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered field.

The report of the Librarian is received and ordered filed.

The President appoints Trustee Bates a temporary member of the Committee on Building and Fixtures.

Reports of Standing Committees.

Committee on Books.

Chairman Deering reports bills to amount of $2429.48. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main, Branches and Deposit Stations		
reprints	749v.	$411.95
new	417v.	623.41
Replacements for the Main, Branches and Deposit Stations	2103v.	3153.29
	3269v.	$4188.65

Roll call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, McKinstry and Trustee Young. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $510.39. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2331.69. Referred to the Finance Committee.

The Committee recommends changes in 36 light fixtures in the Reference and Reading Rooms, a cost of $34.90 each, a total of $1256.40.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, McKinstry and Trustee Young. Noes: none. Adopted.

Committee on Branches.

Chairman O'Connor - no report.

SEP 10 1924

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$12282.81
Book Bills	2429.48
Printing & Binding	510.39
Miscellaneous Bills	2331.69
	$17554.37

Salary Demands.

9669	Mullin, G.A.	$25.47	$424.53
9670	Rea, Robert	18.44	381.56
9671	Barnes, E.	4.12	115.88
9672	Bastian, Wm.	9.50	188.50
9673	Boyle, A.	4.23	135.77
9674	Breslin, J.J.	7.82	142.18
9675	Buckley, E.	3.58	116.42
9676	Byrne, M.A.	10.80	189.20
9677	Cadell, D.	4.37	130.63
9678	Castle, M.	3.59	91.99
9679	Cordrey, L.H.	4.77	145.23
9680	Crowhurst, E.	5.08	129.92
9681	Dawson, H.J.	5.24	144.76
9682	De Andreis, E.	4.54	135.46
9683	De Leon, M.	4.42	113.08
9684	Doyle, D.	2.88	93.79
9685	Doyle, M.M.	5.37	129.63
9686	Edie, M.I.	3.03	100.06
9687	Eldredge, A.W.	4.55	128.20
9688	Enlow, R.C.	3.89	118.39
9689	Faithorn, H.L.	2.65	87.35
9690	Farrell, M.	4.10	122.53
9691	Finkelstein, L.	3.38	86.62
9692	Finvaag, H.C.	3.98	96.02
9693	Fleming, E.T.	7.25	168.39
9694	Fredricks, J.M.	5.65	141.85
9695	Goldman, B.A.	7.35	142.65
9696	Hampton, E.C.	2.14	57.86
9697	Healy, A.M.	7.65	167.35
9698	Hoggard, W.J.	....	60.00
9699	Ingersoll, A.M.	2.92	87.08
9700	Kasling, M.	4.51	115.49
9701	Kaufman, F.	2.90	95.68
9702	Langpaap, F.K.	4.23	135.77
9703	Larkin, J.	4.54	95.46
9704	Lynch, Mrs. M.	4.41	80.59
9705	McCafferty, T.V.	4.55	128.20
9706	McCormick, M.L.	3.77	106.23
9707	McCuistion, M.	3.02	86.98
9708	McDougall, H.R.	8.60	130.27
9709	Mau, E.C.	4.98	130.02
9710	Mel, C.F.	7.64	142.36
9711	Milburn, E.L.	3.93	108.65
9712	Mitchell, R.J.	3.42	108.14
9713	Monahan, K.C.	4.17	135.83
9714	Murphy, M.F.	4.95	145.05
9715	Murray, A.J.	4.43	115.57
9716	Nickols, D.	3.02	96.98
9717	Nolan, G.J.	11.78	188.22
9718	Nolan, J.C.	3.88	90.07
9719	Norris, G.F.	2.94	97.06
9720	Paine, E.C.	5.11	147.02
9721	Panella, A.	7.79	167.21
9722	Parker, E.	3.45	86.55
9723	Potter, M.E.	5.12	149.88
9724	Rogers, N.E.	3.62	96.38
9725	Roy, P.	4.17	135.83
9726	Smith, E.F.	5.59	179.41
9727	Sturges, E.J.	7.93	144.91
9728	Walker, F.	3.43	96.57
9729	Westlake, H.C.	4.38	126.12
9730	Whitcher, M.L.	$9.47	$140.53
9731	Windele, M.W.	5.24	144.76
9732	Woodman, A.	7.32	144.81
9733	Armstrong, L.D.		50.00
9734	Avery, H.		15.00
9735	Bolton, L.L.		15.00
9736	Hamilton, T.R.		15.00
9737	Harris, C.		15.00
9738	Kenney, W.T.		15.00
9739	Laun, Mrs. F.		15.00
9740	McLafferty, T.V.		15.00
9741	Mooney, E.E.		15.00
9742	Owen, E.P.		15.00
9743	Seidman, T.		15.00
9744	Shapro, A.P.		15.00
9745	Watson, W.A.		15.00
9746	Gibson, C.S.		15.00
9747	Holland, J.R.		55.00
9748	Hult, J.A.		55.00
9749	Johansen, A.M.		46.50
9750	Kirwin, K.		51.50
9751	Knudson, M.		51.50
9752	McDonald, M.		69.16
9753	Quinlan, M.E.		46.50
9754	Risso, O.		50.00
9755	White, A.		51.50
9756	Anderson, R.R.		42.00
9757	Brookes, H.M.		34.50
9758	Brown, M.E.		29.75
9759	Buchanan, M.		51.75
9760	Byrne, H.		59.00
9761	Christensen, A.		51.10
9762	Cole, A.		80.00
9763	Cummings, O.		45.50
9764	Darling, H.K.		29.50
9765	Deeming, P.H.		27.00
9766	Derham, M.B.		65.50
9767	Dyche, V.		28.75
9768	Frink, L.H.		64.75
9769	Hardwicke, C.M.		28.75
9770	Hitchcock, M.A.		68.75
9771	Hyde, H.		29.75
9772	Johnson, A.S.		67.25
9773	Jones, I.		76.00
9774	Kellogg, L.		80.00
9775	Knierr, M.		23.50
9776	Knoles, G.I.		47.75
9777	Leicester, E.		72,50
9778	Lillie, E.		59.25
9779	Maggio, I.V.		19.75
9780	Meyer, D.		21.00
9781	Petterson, E.		28.75
9782	Poole, E.J.		45.00
9783	Ross, M.E.		47.25
9784	Schoeni, H.		78.00
9785	Southard, M.		42.00
9786	Staunton, V.L.		26.50
9787	Vermeys, M.		29.25
9788	Whitney, V.		27.75
9789	Williams, F.K.		28.25
9790	Wood, M.		30.75

SEP 10 1924

9791	Boland, F.	$2.50	9806	Enders, R.	$42.37
9792	Carney, G.M.	32.88	9807	Farrell, C.	45.38
9793	Coleman, M.	54.50	9808	Gough, J.	39.70
9794	Coyle, Z.	38.25	9809	Gough, R.	32.00
9795	Daniel, T.	45.62	9810	Klahn, F.	36.25
9796	Frellson, U.	34.25	9811	Luscombe, W.	40.75
9797	Hester, J.	40.38	9812	Marzillius, H.	47.13
9798	Hoggard, F.	36.63	9813	Murray, W.P.	48.88
9799	Mannix, D.	47.50	9814	Risso, A.	42.13
9800	Norton, J.	43.50	9815	Ward, B.	21.00
9801	Polanshek, J.	35.75	9816	Nolan, Geo. Jr.	111.00
9802	Schaechtel, J.	65.00	9817	York, D.	56.00
9803	Smith, R.	33.75	9818	Cowell, E.M.	25.67
9804	Watson, V.	14.88			
9805	Arana, C.	44.12		Retirement Fund	351.96
					$12282.81

Miscellaneous Demands.

9819	E.P. Dutton & Co.	$18.36	9840	Joost Bros.	$3.50
9820	Macmillan Co.	94.45	9841	H.C. Magnus & Co.	2.25
9821	S.F. News Co.	1019.25	9842	Mullen Mfg. Co.	220.00
9822	G.E. Stechert & Co.	1088.81	9843	Jas. A. Nelson	11.45
9823	White House	13.60	9844	Pacific Gas & El. Co.	196.04
9824	Rand, McNally & Co.	6.72	9845	Roberts Mfg. Co.	250.80
9825	Sherman, Clay & Co.	2.55	9846	Al Todt	4.50
9826	G.E. Stechert & Co.	137.29	9847	S.G. Lewald Co.	70.00
9827	Geo. A. Mullin	48.45	9848	Pacific Gas & El. Co.	4.74
9828	S.F. News Co.	12.39	9849	Shell Co.	48.00
9829	Blanchard Press	115.00	9850	Mercantile Trust Co.	25.00
9830	Primo Press	140.00	9851	Spring Valley Water	159.44
9831	Rigsbee Ptg. Co.	214.00	9852	Amer. Bldg. Main. Co.	615.00
9832	P.W. Tobias	29.00	9853	Easterday Supply Co.	60.45
9833	Alex. Coleman	50.25	9854	Home Elevator Co.	18.00
9834	Ditto, Inc.	214.75	9855	Levenson Co.	13.72
9835	Ditto, Inc.	9.00	9856	Pacific Coast Paper Co.	6.62
9836	Emerson Mfg. Co.	2.50	9857	Sanitary Towel Supply	13.50
9837	George's Auto Repair	11.55	9858	Sunset Towel Supply	17.70
9838	Heywood-Wakefield Co.	158.40	9859	Geo. A. Mullin	132.53
9839	Home Elevator Co.	12.00			
					$17554.37

RC on adoption of motion. and moves that these bills be ordered paid. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, McKinstry, and Trustee Young. Noes: none. Adopted.

Committee on Rules and Administration

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Deering reports that Mrs. E.R. Taylor had made a donation to the Library of five scrap books belonging to Dr. Edward Robeson Taylor. Motion made that the President extend to Mrs. Taylor the thanks of the Board. Carried.

Motion made that the Librarian be instructed to ascertain if lectures are conducted by other libraries throughout the country.

Motion made by Trustee Cullinan that it is the sense of the Board of Library Trustees that hereafter any member who intends being absentfrom three consecutive regular monthly meetings of the Boa rd should tender his resignation for such action as the Board may wish to take. Carried.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

SEP 10 1924

348 WORLD TRADE CENTER · SAN FRANCISCO 94111 · TELEPHONE (415) 981-6405

San Francisco, November 18, 1924

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, Main Library, Civic Center.

Meeting called to order at 4:05 P.M., President Young presiding.

On Roll Call the following are noted present: Bates, Cullinan, Hale, McKinstry, Phelan, Sloss and Young. Absent: Trustees Deering, Field, Kelham, O'Connor and Mayor Rolph. Present 7, Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Chair appointed Trustee Cullinan a temporary member of the Committee on Building and Fixtures, etc.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Deering, Trustee McKinstry reports bills to the amount of $6287.62 for September and $6392.45 for October. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main Library, Branches & Deposit Stations

reprints	823v.	$452.65
new	537v.	805.17

Replacements for the Main Library, Branches & Deposit Stations

2274v.	3411.34
3634v.	$4669.16

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, McKinstry, Phelan, Sloss and Young. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $3831.40 for September and $1785.06 for October. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Sloss reports bills to the amount of $2196.49 for September and $1457.61 for October. Referred to the Finance Committee.

Committee on Branches.

Chairman O'Connor - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

NOV 18 1924

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

September.

Salary Demands	$11536.73
Book Bills	6287.62
Printing & Binding Bills	3831.40
Miscellaneous Bills	2196.49
	$23852.24

October.

Salary Demands	$11774.07
Book Bills	6392.45
Printing & Binding Bills	1785.06
Miscellaneous Bills	1457.61
	$21409.19

Salary Demands.

9860	Mullin, Geo. A.	$25.47	$424.53
9861	Rea, Robert	18.44	381.56
9862	Barnes, E.	4.12	115.88
9863	Bastian, Wm.	9.46	187.54
9864	Boyle, A.	4.08	130.92
9865	Breslin, J.J.	7.82	142.18
9866	Buckley, E.	3.53	114.76
9867	Byrne, M.A.	10.80	189.20
9868	Cadell, D.	4.37	130.63
9869	Castle, M.	3.38	86.62
9870	Cordrey, L.H.	4.86	147.98
9871	Crowhurst, E.	5.16	132.09
9872	Dawson, H.J.	5.24	144.76
9873	De Andreis, E.	4.54	135.46
9874	De Leon, M.	5.64	144.36
9875	Doyle, D.	3.02	98.64
9876	Doyle, M.M.	5.66	136.44
9877	Edie, M.I.	3.09	102.14
9878	Eldredge, A.W.	4.63	130.37
9879	Enlow, R.C.	3.82	116.18
9880	Faithorn, H.L.	2.66	87.77
9881	Farrell, M.	3.94	117.56
9882	Finkelstein, L.H.	3.45	88.27
9883	Finvaag, H.C.	3.98	96.02
9884	Fleming, E.	7.32	169.92
9885	Fredricks, J.M.	5.61	140.84
9886	Goldman, B.A.	7.35	142.65
9887	Hampton, E.C.	3.86	104.69
9888	Healy, A.M.	7.39	161.78
9889	Hoggard, W.J.	....	60.00
9890	Ingersoll, A.	2.82	84.18
9891	Kasling, M.	4.51	115.49
9892	Kaufman, F.	2.94	97.06
9892½	Langpaap, F.K.	3.94	126.56
9893	Larkin, J.	4.54	95.46
9894	Lynch, M.	4.41	80.59
9895	McCafferty, T.V.	4.55	128.20
9896	McCormick, M.L.	3.70	104.22
9897	McCuistion, M.	3.02	86.98
9898	McDougall, H.	8.36	126.64
9899	Mau, E.C.	4.98	130.02
9900	Mel, C.F.	7.64	142.36
9901	Milburn, E.L.	3.07	84.93
9902	Mitchell, R.J.	3.38	106.62
9903	Monahan, K.C.	4.02	130.98
9904	Murphy, M.F.	4.95	145.05
9905	Murray, A.J.	5.35	139.65
9906	Newberry, M.E.	6.81	143.19
9907	Nickols, D.	3.02	96.98
9908	Nolan, G.J.	11.78	188.22
9909	Nolan, J.C.	3.89	90.35
9910	Norris, G.F.	2.94	97.06
9911	Paine, E.C.	5.09	146.33
9912	Panella, A.	7.79	167.21
9913	Parker, E.	3.50	87.79
9914	Potter, M.E.	4.47	130.87
9915	Rogers, N.E.	$3.68	$97.93
9916	Roy, P.	4.02	130.98
9917	Smith, E.F.	4.23	135.94
9918	Sturges, E.J.	7.79	142.21
9919	Walker, F.	3.43	96.57
9920	Westlake, H.C.	4.08	117.42
9921	Whitcher, M.L.	9.60	142.53
9922	Windele, M.W.	5.24	144.76
9923	Woodman, A.	7.22	142.78
9924	Armstrong, L.D.		50.00
9925	Avery, H.		15.00
9926	Bolton, L.L.		15.00
9927	Gordon, H.		15.00
9928	Hamilton, T.R.		15.00
9929	Harris, C.		15.00
9920	Kenney, W.T.		15.00
9931	Laun, Mrs. A.		15.00
9932	McLafferty, M.		15.00
9933	Mooney, E.E.		15.00
9934	Owen, E.P.		15.00
9935	Seidman, T.		15.00
9936	Shapro, A.P.		15.00
9937	Watson, W.A.		15.00
9938	Gibson, C.S.		15.00
9939	Holland, J.R.		55.00
9940	Hult, J.A.		55.00
9941	Johansen, A..M.		46.50
9942	Kirwin, K.		51.50
9943	Knudson, Mrs. M.		51.50
9944	McDonald, M.		46.50
9945	Quinlan, M.E.		46.50
9946	Risso, C.		50.00
9947	White, A.		51.50
9948	Deeming, P.H.		29.75
9949	Derham, M.B.		57.75
9950	Dyche, V.		30.00
9951	Hitchcock, M.A.		53.75
9952	Johnson, A.S.		80.00
9953	Johnston, I.J.		34.50
9954	Jones, I.		65.25
9955	Kellogg, L.		72.78
9956	Knierr, M.		14.00
9957	Knudsen, D.		80.00
9958	Leicester, E.A.		77.34
9959	Lillie, E.		61.00
9960	Maggio, I.V.		37.75
9961	Meyer, D.		80.00
9962	Schoeni, H.		51.75
9963	Southard, M.		40.00
9964	Whitney, V.		30.50
9965	Carney, G.M.		38.25
9966	Coleman, M.		34.12
9967	Coyle, Z.		33.13
9968	Crowley, W.		30.70
9969	Daniel, T.		37.50
9970	Frellson, U.		30.75

NOV 18 1924

9971	Hester, J.	$34.12	9982	Klahn, F.A.	33.00
9972	Hoggard, F.	31.50	9983	Luscombe, W.	37.75
9973	Mannix, D.	39.50	9984	Marzillius, H.	39.50
9974	Polanshek, J.	35.87	9985	Murray, W.P.	45.50
9975	Schaechtel, J.	72.00	9986	Risso, A.	37.75
9976	Smith, R.	34.62	9987	Ward, B.	23.75
9977	Watson, V.	36.88	9988	McKnight, R.	9.75
9978	Arana, C.	39.75	9989	Byrne, H.	51.75
9979	Enders, R.	39.75	9990	Christensen, A.	31.75
9980	Farrell, C.	40.12	9991	Graham, B.	4.75
9981	Gough, J.	30.50			$11179.28
9981½	Gough, Ralph	29.00	City	Employees' Retirement	357.45
					$11536.73

Miscellaneous Demands.

9992	Crocker-Langley Co.	$132.00	10018	Emerson Mfg. Co.	$4.75
9993	Dodd, Mead & Co.	159.60	10019	R.A. Fanto	10.00
9994	S.F. News Co.	4707.48	10020	Home Elevator Co.	135.20
9995	Sherman, Clay & Co.	1.00	10021	Levenson Co.	39.64
9996	G.E. Stechert & Co.	1177.87	10022	Levenson Co.	17.18
9997	White House	16.15	10023	McKee & Wentworth	32.00
9998	Milton Bradley Co.	6.80	10024	H.C. Magnus & Co.	7.05
9999	S.F. News Co.	8.75	10025	Mangrum & Otter	19.80
10000	G.E. Stechert & Co.	12.22	10026	Mullen Mfg. Co.	29.94
10001	Geo. A. Mullin	65.75	10027	Pacific Coast Paper	6.98
10002	H. & M. C. Co.	4.00	10028	Roberts Mfg. Co.	48.75
10003	Gaylord Bros.	2.50	10029	Sartorius Co.	30.35
10004	S.F. News Co.	16.83	10030	L.C. Smith & Bros.	1.60
10005	Blanchard Press	115.00	10031	Taylor & Jackson	652.00
10006	California Press	49.25	10032	Underwood Typewriter	1.00
10007	California Ptg. Co.	117.50	10033	Lewald Coal Co.	112.00
10008	Primo Press	31.25	10034	Pacific Gas & El. Co.	3.16
10009	Rigsbee Ptg. Co.	3.50	10035	Mercantile Trust Co.	25.00
10010	Louis Roesch Co.	7.47	10036	Spring Valley Water	152.36
10011	Foster & Futernick Co.	3484.10	10037	Amer. Bldg. Main. Co.	615.00
10012	Barney's Tire Service	5.40	10038	Easterday Supply Co.	11.75
10013	Browne-Langlais El. Co.	21.95	10039	Easterday Supply Co.	14.20
10014	J. Brunton & Sons	2.00	10040	Home Elevator Co.	18.00
10015	Carberry & Stanners	25.50	10041	Sanitary Towel Supply	13.50
10016	Alex Coleman	42.25	10042	George A. Mullin	88.98
10017	Ditto, Inc.	9.20			
					$23852.24

Salary Demands.

1	Mullin, Geo. A.	$25.47	$424.53	33	Kaufman, F.	$2.80	$92.46
2	Rea, Robert	18.44	381.56	34	Langpaap, F.K.	3.94	126.56
3	Barnes, E.	4.17	117.54	35	Larkin, J.	4.54	95.46
4	Bastian, Am.	9.53	188.97	36	Lynch, Mrs. M.	4.41	80.59
5	Boyle, A.	4.08	130.92	37	McCafferty, T.V.	4.55	128.20
6	Breslin, J.J.	7.82	142.18	38	McCormick, M.L.	2.39	67.28
7	Buckley, E.	3.58	116.42	39	McCuistion, M.	3.02	86.98
8	Byrne, M.A.	10.80	189.20	40	McDougall, H.R.	8.40	127.24
9	Cadell, D.	4.40	131.25	41	Mau, E.C.	4.98	130.02
10	Castle, M.	3.44	88.06	42	Mel, C.F.	7.38	137.62
11	Cordrey, L.H.	4.77	135.23	43	Milburn, E.L.	3.35	92.65
12	Crowhurst, E.	5.08	129.92	44	Mitchell, R.J.	3.38	106.62
13	Dawson, H.J.	5.14	142.02	45	Monahan, K.C.	4.02	130.98
14	De Andreis, E.	4.54	135.46	46	Murphy, M.F.	4.62	135.38
15	DeLeon, M.	5.64	144.36	47	Murray, A.J.	5.54	144.46
16	Doyle, D.	2.92	95.18	48	Newberry, M.E.	6.81	143.19
17	Doyle, M.M.	5.37	129.63	49	Nickols, D.	3.02	96.98
18	Edie, M.I.	2.94	97.06	50	Nolan, G.J.	11.78	188.22
19	Eldredge, A.W.	4.63	130.37	51	Nolan, J.C.	3.42	79.30
20	Enlow, R.C.	3.82	116.18	52	Norris, G.F.	2.80	92.45
21	Faithorn, H.L.	2.56	84.44	53	Paine, E.C.	5.33	153.22
22	Farrell, M.	4.25	126.88	54	Panella, A.	7.79	167.21
23	Finkelstein, L.H.	3.38	86.62	55	Parker, E.	3.38	84.90
24	Finvaag, H.C.	3.83	92.33	56	Potter, M.E.	4.62	135.38
25	Fleming, E.T.	7.43	172.56	57	Rogers, N.E.	3.62	96.38
26	Fredricks, J.M.	5.25	131.91	58	Roy, P.	4.02	130.98
27	Goldman, B.A.	7.35	142.65	59	Smith, E.F.	4.38	140.62
28	Hampton, E.C.	3.56	96.44	60	Sturges, E.J.	7.79	142.21
29	Healy, A.M.	7.65	167.35	61	Walker, F.	3.30	92.86
30	Hoggard, W.J.	....	60.00	62	Westlake, H.C.	4.54	130.46
31	Ingersoll, A.M.	2.82	84.18	63	Whitcher, M.L.	9.51	141.20
32	Kasling, M.	4.43	113.29	64	Windele, M.W.	5.24	144.76

Auditor's Demands and Warrants Drawn

NOV 18 1924

65	Woodman, A.	$9.51	$141.20
66	Armstrong, L.D.		50.00
67	Avery, H.		15.00
68	Bolton, L.L.		15.00
69	Hamilton, T.R.		15.00
70	Harris, C.L.		15.00
71	Kenney, W.T.		15.00
72	Laun, Mrs. F.		15.00
73	McLafferty, T.V.		15.00
74	Mooney, E.E.		15.00
75	Owen, E.P.		15.00
76	Seidman, T.		15.00
77	Shapro, A.P.		15.00
78	Watson, W.A.		15.00
79	Gibson, C.S.		55.00
80	Holland, J.R.		55.00
81	Hult, J.A.		46.50
82	Johansen, A.M.		51.50
83	Kirwin, K.		51.50
84	Knudson, M.		46.50
85	McDonald, M.		46.50
86	Quinlan, M.E.		50.00
87	Risso, O.		51.50
88	White, Mrs. A.		58.25
89	Byrne, H.		28.00
90	Christensen, A.		66.00
91	Derham, M.B.		32.25
92	Dyche, V.		17.50
93	Graham, B.		61.00
94	Hitchcock, M.A.		78.86
95	Johnson, A.S.		80.00
96	Johnston, I.		68.75
97	Jones, I.		80.00
98	Kellogg, L.		21.75
99	Knierr, M.		80.00
100	Knudsen, D.		76.00
101	Leicester, E.A.		
102	Lillie, E.		$ 33.75
103	McDonnell, A.B.		68.00
104	McKnight, R.L.		44.25
105	Maggio, I.V.		37.50
106	Meyer, D.		80.00
107	Schoeni, H.		56.00
108	Southard, M.		44.00
109	Thalmann, H.L.		71.25
110	Welch, P.M.		35.00
111	Whitney, V.		25.75
112	Carney, G.M.		41.13
113	Coleman, M.		34.25
114	Coyle, Z.		37.00
115	Crowley, W.		19.70
116	Daniel, T.		39.87
117	Fitzell, C.		7.60
118	Fitzgerald, J.		12.90
119	Frellson, U.		31.88
120	Hester, J.		40.38
121	Hoggard, F.		36.50
122	Mannix, D.		41.00
123	Polanshek, J.		39.13
124	Schaechtel, J.		65.00
125	Smith, R.		27.25
126	Watson, V.		39.37
127	Arana, C.		44.25
128	Enders, R.		43.38
129	Farrell, C.J.		45.75
130	Gough, J.		32.50
131	Gough, R.		33.38
132	Klahn, F.		36.75
133	Luscombe, W.		42.25
134	Marzillius, H.		47.00
135	Murray, W.P.		49.13
136	Risso, A.		41.88
137	Ward, B.		26.00
			$11416.80
	City Employees' Retirement		357.27
			$11774.07

Miscellaneous Demands.

138	Macmillan Co.	$556.91	
139	S.F. News Co.	2860.36	
140	G.E. Stechert & Co.	2688.23	
141	Am. Hist'l Soc.	20.00	
142	Bancroft-Whitney Co.	24.00	
143	Cooper Ornithological Club	5.10	
144	Dodd, Mead & Co.	159.60	
145	The Emporium	16.00	
146	Geo. A. Mullin	62.25	
147	Flax Mfg. Co.	3.50	
148	S.F. News Co.	5.16	
149	Schwabacher-Frey Sta. Co.	3.90	
150	C.F. Weber & Co.	27.00	
151	Blanchard Press	115.00	
152	California Press	17.50	
153	Primo Press	121.25	
154	Foster & Futernick Co.	1491.75	
155	Barney's Tire Service	19.00	
156	Browne-Langlais Co.	7.42	
157	Carberry & Stanners	1.25	
158	Alex Coleman	62.25	
159	Decker Elec. Co.	2.50	
160	Eames Co.	9.25	
161	R.A. Fanto	3.40	
162	George's Auto Repair		$93.05
163	Gilley-Schmid Co.		7.50
164	Goodyear Rubber Co.		4.53
165	Home Elevator Co.		45.20
166	Joost Bros.		1.45
167	Levenson Co.		2.47
168	Mullen Mfg. Co.		49.19
169	H.J. Musgrave		7.50
170	Roberts Mfg. Co.		100.00
171	Sartorius Co.		13.50
172	L.C. Smith & Bros. Co.		1.10
173	Shell Co. of Cal.		48.00
174	Mercantile Trust Co.		25.00
175	Spring Valley Water		74.17
176	Amer. Bldg. Main. Co.		615.00
177	Easterday Supply Co.		35.17
178	Home Elevator Co.		18.00
179	Levenson Co.		4.05
180	Geo. J. McCarthy		2.70
181	Mangrum & Otter		9.25
182	Pacific Coast Paper		15.77
183	Sanitary Towel Supply		13.75
184	Sunset Towel Supply		13.00
185	Geo. A. Mullin		153.19
			$21409.19

andmoves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Hale, McKinstry, Phelan, Sloss and Young. Noes: none. Adopted

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to "the Rules for Library Service," the salaries of the following assistants be increased as follows:

NOV 18 192

Minutes of Board of Trustees

Beginning September 1st:

Miss Esther Buckley from $120 to $130

Beginning November 1st: from $100 to $110

Miss Dorothy Doyle
Miss Grace Norris
Mrs. Nina E. Rogers

That the following candidates, having successfully passed the the examination, be placed on the eligible list:

1. Mrs. Phyllis Welch
2. Miss Elsie Leicester
3. Miss Dagmar Kundsen
4. Miss Hildegard Thalmann
5. Miss Ruby Northcutt
6. Miss Louise Kellogg
7. Miss Isabella Johnston
8. Miss Ada McDonnell
9. Miss Thelma Burke
10. Miss Anna Sommer
11. Miss Josephine Marks
12. Mrs. Jane Hartford
13. Miss Dorothy Meyer
14. Mrs. Anita Johnson
15. Miss Anita Levy

That the following candidates be taken from the eligible list to serve one year's probation, commencing with December 1st, 1924:

1. Mrs. Phyllis Welch
2. Miss Elsie Leicester
3. Miss Dagmar Knudsen
4. Miss Hildegard Thalmann
5. Miss Ruby Northcutt
6. Miss Louise Kellogg
7. Miss Isabella Johnston

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, McKinstry, Phelan, Sloss, Young. Noes: none. Adopted.

Committee on Law. Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Miss Mary M. Doyle, requesting that her position be made that of a first-grade assistant. Referred to the Committee on Rules and Administration.

There being no further business the meeting adjourned.

Geo. A. Mullin
Controller and Secretary.

San Francisco Bay Area Council

NOV 18 '52

San Francisco, January 9, 1925

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the office of Trustee Phelan, in the Phelan building, to listen to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 12:15 P.M., President Young presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Absent: Trustees Deering, Kelham, McKinstry and Mayor Rolph. Present 7. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Deering, Trustee Bates reports bills for November $12819.72 and for December $7394.82. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main Library, Branches & Deposit Stations reprints	721v.	$396.51
Replacements for the Main Library, Branches and Deposit Stations	1715v.	2572.24
	2883v.	$3639.94

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Field reports for November bills to amount of $3735.15 and for December $1673.08. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Sloss reports bills for November $1382.75 and for December $2163.42. Referred to the Finance Committee.

The Committee recommends that repairs be made to the linoleum at the North Beach Branch library, to amount of $75.00.
Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Noes: none. Adopted.

Committee on Branches. No report.

JAN -9 1925

San Francisco Bay Area Council

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports for November bills as follow:

Salary	$11802.97
Book Bills	12819.72
Printing & Binding bills	3735.15
Miscellaneous bills	1382.75
	$29740.59

Library Bond Fund	$ 1396.00

and for December bills as follow:

Salary	$11743.51
Book Bills	7394.82
Printing & Binding bills	1673.08
Miscellaneous bills	2163.42
	$22974.83

Salary Demands.

186	Mullin, George A.	$25.47	$424.53	238	Panella, A.	$7.79	$167.21
187	Rea, Robert	18.44	381.56	239	Parker, E.	3.45	86.55
188	Barnes, E.	4.25	119.75	240	Potter, M.E.	4.62	135.38
189	Bastian, Wm.	9.46	187.54	241	Rogers, N.E.	3.78	100.73
190	Boyle, A.	4.02	129.05	242	Roy, P.	3.94	134.93
191	Breslin, J.J.	7.82	142.18	243	Smith, E.F.	4.25	136.61
192	Buckley, E.	4.47	145.53	244	Sturges, E.J.	7.82	142.89
193	Byrne, M.A.	10.80	189.20	245	Walker, F.	3.43	96.57
194	Cadell, D.	4.42	131.87	246	Westlake, H.C.	4.38	126.12
195	Castle, M.	3.38	86.62	247	Whitcher, M.L.	9.47	140.53
196	Cordrey, L.H.	4.77	145.23	248	Windele, M.W.	5.16	142.71
197	Crowhurst, E.	5.08	129.92	249	Woodman, A.	4.96	145.04
198	Dawson, H.J.	5.24	144.76	250	Armstrong, L.D.		50.00
199	De Andreis, E.	4.54	135.46	251	Avery, H.		15.00
200	DeLeon, M.	5.64	144.36	252	Bolton, L.L.		15.00
201	Doyle, D.	3.28	106.72	253	Ferguson, P.F.		15.00
202	Doyle, M.M.	5.37	129.63	254	Hamilton, T.R.		15.00
203	Edie, M.I.	2.79	91.98	255	Harris, C.L.		15.00
204	Eldredge, A.W.	4.49	126.01	256	Kenney, W.T.		15.00
205	Enlow, R.C.	3.87	117.84	257	McLafferty, M.		15.00
206	Faithorn, H.L.	2.65	87.35	258	Mooney, E.E.		15.00
207	Farrell, M.	4.37	130.63	259	Owen, E.P.		15.00
208	Finkelstein, L.	3.38	86.62	260	Seidman, T.		15.00
209	Finvaag, H.C.	3.98	96.02	261	Shapro, A.P.		15.00
210	Fleming, E.T.	7.32	169.92	262	Watson, W.A.		15.00
211	Fredricks, J.M.	5.85	146.99	263	Gibson, C.S.		15.00
212	Goldman, B.A.	7.35	142.65	264	Holland, J.R.		55.00
213	Hampton, E.C.	3.32	90.02	265	Hult, J.A.		55.00
214	Healy, A.M.	7.65	167.35	266	Johansen, A.M.		46.50
215	Hoggard, W.J.	....	60.00	267	Kirwin, K.		51.50
216	Ingersoll, A.M.	2.85	85.00	268	Knudson, M.		51.50
217	Kasling, M.	4.51	115.49	269	McDonald, M.		46.50
218	Kaufman, F.	2.99	98.67	270	Quinlan, M.E.		46.50
219	Langpaap, F.K.	4.08	130.92	271	Risso, O.		50.00
220	Larkin, J.	4.54	95.46	272	White, A.		51.50
221	Lynch, Mrs. M.	4.41	80.59	273	Byrne, H.		57.00
222	McCafferty, T.V.	4.63	130.37	274	Christensen, A.		35.25
223	McCuistion, Mrs. M.	3.02	86.98	275	Derham, M.B.		59.75
224	McDougall, H.R.	8.36	126.64	276	Dyche, V.		28.00
225	Mau, E.C.	5.03	131.26	277	Graham, B.		21.00
226	Mel, C.F.	7.64	142.36	278	Hitchcock, M.A.		53.75
227	Milburn, E.L.	3.77	104.23	279	Johnson, A.S.		72.00
228	Mitchell, R.J.	3.38	106.62	280	Johnston, I.		80.00
229	Monahan, K.C.	3.95	128.47	281	Jones, I.		61.50
230	Murphy, M.F.	4.95	145.05	282	Kellogg, L.		80.00
231	Murray, A.J.	5.35	139.65	283	Knierr, M.		19.50
232	Newberry, M.E.	6.81	143.19	284	Knudsen, D.		78.86
233	Nickols, D.	3.02	96.98	285	Leicester, E.A.		74.68
234	Nolan, G.J.	11.78	188.22	286	Lillie, E.		43.50
235	Nolan, J.C.	3.65	84.83	287	McDonnell, A.B.		80.00
236	Norris, G.F.	3.13	103.21	288	McKnight, R.		40.75
237	Paine, E.C.	4.94	142.22	289	Maggio, I.V.		38.00

San Francisco Bay Area Council

JAN -9 1925

290	Meyer, D.	$74.68	306	Mannix, D.	41.25
291	Schoeni, H.	56.00	307	Polanshek, J.	36.88
292	Southard, M.	41.50	308	Schaechtel, J.	65.00
293	Thalmann, H.L.	80.00	309	Watson, V.	36.63
294	Welch, P.M.	48.50	310	Arana, C.	39.25
295	Whitney, V.	29.50	311	Enders, R.	40.25
296	Brown, R.	19.40	312	Farrell, C J.	41.50
297	Carney, G.M.	37.75	313	Gough, J.	22.38
298	Coleman, M.	32.88	314	Gough, R.	38.50
299	Coyle, Z.	35.13	315	Klahn, F.	33.75
300	Daniel, T.	36.50	316	Luscombe, W.	37.75
301	Fitzell, C.	28.50	317	Marzillius, H.	43.38
302	Fitzgerald, J.	28.90	318	Murray, W.P.	45.88
303	Frellson, U.	31.13	319	Risso, A.	38.50
304	Hester, J.	38.00	320	Ward, B.	25.63
305	Hoggard, W.J.	13.25	321	Lynch, H.	60.00
					$11449.66
				Retirement Fund	353.31
					$11802.97

Miscellaneous Demands.

322	Cal. School Bk. Dep.	$81.95	344	Alex Coleman	$531.25
323	Macmillan Co.	386.20	345	Eam es Co.	44.00
324	Musical Blue Bk of Cal.	5.00	346	R.A. Fanto	2.10
325	Polk-Husted Dir. Co.	12.50	347	George's Auto Repair	22.65
326	Oliver Ditson Co.	3.50	348	Joost Bros.	1.10
327	S.F. News Co.	1401.98	349	Maundrell & Bowen	48.67
328	G.E. Stechert & Co.	3268.90	350	Mullen Mfg. Co.	26.94
329	G.E. Stechert & Co.	2908.68	351	Jas. A. Nelson	16.83
330	G.E. Stechert &Co.	4255.72	352	Remington Typewriter	12.50
331	White House	20.55	353	Lewald Coal Co.	4.00
332	Amer. Electro. Soc.	4.00	354	Pacific Gas & El. Co.	7.11
333	F.W. Faxon	16.89	355	Mercantile Trust Co.	25.00
334	George A. Mullin	61.10	356	Spring Valley Water	72.02
335	H.W. Wilson Co.	92.75	357	Cabinet Polish Co.	2.50
336	Librarian of Congress	300.00	358	Caldow Paint Co.	4.90
337	S.F. News Co.	27.10	359	Emerson Mfg. Co.	4.75
338	Blanchard Press	80.00	360	Home Elevator Co.	18.00
339	Donley Press	5.00	361	Mangrum & Otter	6.90
340	California Press	125.00	362	Ratin Laboratory	7 .65
341	Foster & Futernick Co.	3498.05	363	Sanitary Towel Co.	13.75
342	Am. Marble & Mos. Co.	232.00	364	West Disinfecting	10.00
343	Carberry & Stanners	27.00	365	George A. Mullin	241.13
					$29740.59

Salary Demands.

366	Mullin, George A.	$25.47	$424.53	396	Kasling, M.	$4.51	115.49
367	Rea, Robert	18.44	381.56	397	Kaufman, F.	2.94	97.06
368	Barnes, E.	4.12	115.88	398	Kellogg, L.	....	88.71
369	Bastian, Wm.	9.50	188.50	399	Knudsen, D.	....	90.00
370	Boyle, A.	4.08	130.92	400	Langpaap, F.K.	4.08	130.92
371	Breslin, J.J.	7.82	142.18	401	Larkin, J.	4.54	95.46
372	Buckley, E.	3.87	126.13	402	Leicester, E.A.	....	88.71
373	Byrne, M.A.	10.80	189.20	403	Lynch, Mrs. M.	4.41	80.59
374	Cadell, D.	4.29	128.13	404	McCafferty, T.V.	4.54	127.88
375	Castle, M.M.	3.38	86.62	405	McCuistion, M.	2.92	84.08
376	Cordrey, L.H.	4.77	145.23	406	McDougall, H.R.	8.69	131.77
377	Crowhurst, E.	5.27	134.88	407	Mau, E.C	4.98	130.02
378	Dawson, H.J.	5.14	142.02	408	Mel, C.F.	7.64	142.36
379	De Andreis, E.	4.54	135.46	409	Milburn, E.L.	4.12	113.88
380	DeLeon, M.	5.64	144.36	410	Mitchell, R.J.	3.38	106.62
381	Doyle, D.	3.28	106.72	411	Monahan, K.C.	3.89	126.61
382	Doyle, M.M.	5.78	139.51	412	Murphy, M.F.	4.95	145.05
383	Edie, M.I.	3.00	99.14	413	Murray, A.J.	5.43	141.73
384	Enlow, R.C.	3.82	116.18	414	Newberry, M.E.	6.81	143.19
385	Faithorn, H.L.	2.68	88.61	415	Nickols, D.	3.08	98.82
386	Farrell, M.	4.08	121.92	416	Nolan, G.J.	11.78	188.22
387	Finkelstein, L.	3.38	86.62	417	Nolan, J.C.	4.13	95.87
388	Finvaag, H.C.	3.98	96.02	418	Norris, G.F.	3.08	101.69
389	Fleming, E.T.	7.24	168.01	419	Paine, E.C	5.14	147.70
390	Fredricks, J.M.	5.42	136.03	420	Panella, A.	7.79	167.21
391	Goldman, B.A.	7.35	142.65	421	Parker, E.	3.25	81.60
392	Hampton, E.C.	3.38	91.39	422	Potter, M.E.	4.62	135.38
393	Healy, A.M.	7.65	167.35	423	Rogers, N.E.	3.98	106.02
394	Hoggard, W.J.	....	60.00	424	Roy, P.	4.22	130.78
395	Johnston, I.	....	90.00	425	Smith, E.F.	4.46	143.30

San Francisco Bay Area Council

JAN -9 1925

426	Sturges, E.J.	$7.01	$127.99
427	Thalmann, H.L.	....	91.72
428	Walker, F.E.	3.43	96.57
429	Welch, P.M.	....	88.28
430	Westlake, H.C.	4.45	127.97
431	Whitcher, M.L.	9.47	140.53
432	Windele, M.W.	5.24	144.76
433	Woodman, A.	7.43	146.83
434	Armstrong, L.D.		50.00
435	Avery, H.		15.00
436	Bolton, L L.		15.00
437	Ferguson, P.F.		15.00
438	Hamilton, T.R.		15.00
439	Harris, C.L.		15.00
440	Kenney, W.T.		15.00
441	McLafferty, M.		15.00
442	Mooney, E.E.		15.00
443	Owen, E.P.		15.00
444	Seidman, T.		15.00
445	Shapro, A.P.		15.00
446	Watson, W.A.		15.00
447	Gibson, C.S.		15.00
448	Holland, J.R.		55.00
449	Hult, J.A.		55.00
450	Johansen, A.M.		46.50
451	Kirwin, K.		51.50
452	Knudson, M.		51.50
453	McDonald, M.		46.50
454	Quinlan, M.E.		46.50
455	Risso, O.		50.00
456	White, A.		51.50
457	Burke, T.		80.00
458	Byrne, H.		51.75
459	Christensen, A.		56.00
460	Derham, M.B.		59.50
461	Graham, B.		19.00
462	Hitchcock, M.A.		55.00
463	Ingham, C.		$25.75
464	Jones, I.		68.00
465	Knierr, M.		17.75
466	Levy, A.F.		22.25
467	Lillie, E.		45.25
468	McDonnell, A.B.		80.00
469	McKnight, R.		39.25
470	Maggio, I V.		19.50
471	Meyer, D.		62.75
472	Schoeni, H.		66.50
473	Sommer, A.K.		80.00
474	Southard, M.		45.00
475	Brown, R.		28.30
476	Carney, G.M.		48.13
477	Coleman, M.		33.63
478	Coyle, Z.		33.88
479	Daniel, T.		43.63
480	Fitzell, C.		33.10
481	Fitzgerald, J.		28.90
482	Frellson, U.		33.38
483	Hester, J.		46.88
484	Mannix, D.		50.00
485	Polanshek, J.		46.88
486	Schaechtel, J.		65.00
487	Watson, V.		38.37
488	Arana, C.		40.25
489	Enders, R.		39.37
490	Farrell, C.		40.88
491	Gough, J.		19.75
492	Gough, R.		40.25
493	Klahn, F.		33.75
494	Luscombe, W.		38.50
495	Marzillius, H.		44.50
496	Murray, W.P.		46.25
497	Risso, A.		38.25
498	Ward, B.		23.75
			$11394.95
	Retirement Fund		348.56
			$11743.51

Miscellaneous Demands.

499	Macmillan Co.	$147.23	522	D.N. & E. Walter & Co	$16.00
500	S.F. News Co.	1915.06	523	Alex Coleman	22,25
501	G.E. Stechert & Co.	3904.44	524	Jas. A. Nelson	13.96
502	White House	2.55	525	Home Elevator Co.	177.85
503	N.Y. Times Index	80.00	526	J. Brunton & Sons Co.	37.14
504	G.E. Stechert & Co.	912.94	527	Remington Typewriter	43.03
505	H W. Wilson Co.	301.35	528	McKee & Wentworth	24.94
506	George A. Mullin	131.25	529	Lewald Coal Co.	8.00
507	Commercial Paste Co.	24.00	530	Pacific Gas & El. Co.	5.95
508	Ditto, Inc.	8.45	531	Shell Co.	96.00
509	Goodyear Rubber Co.	2.50	532	Mercantile Trust Co.	25.00
510	S.F. News Co.	35.08	533	Spring Valley Water	69.18
511	Blanchard Press	123.00	534	Levenson Co.	13.87
512	California Press	21.75	535	Levenson Co.	8.17
513	Primo Press	152.25	536	Mangrum & Otter	5.22
514	Rigsbee Printing Co.	9.50	537	Pacific Coast Paper	11.25
515	Foster & Futernick Co.	1296.55	538	Sanitary Towel Co.	13.75
516	Pacific Gas & El. Co.	30.10	539	Amer. Bldg. Main. Co	1230.00
517	Mullen Mfg. Co.	18.50	540	Drain Pipe Solvent	4.50
518	Goodyear Rubber Co.	10.00	541	Easterday Supply Co.	6.85
519	Browne-Langlais Co.	1.50	542	Easterday Supply Co.	42.30
520	R.A. Fanto	4.00	543	Hockwald Chemical Co.	15.00
521	George's Auto Repair	3.80	544	Home Elevator Co.	18.00
			545	George A. Mullin	187.31
					$22974.83

and moves that these bills be ordered paid. Roll Call on adoption. Ayes: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to "The Rules for Library Service," the salaries of the following assistants are increased, beginning with

JAN -9 1929

San Francisco Public Library

December 1st, 1924:

Miss Edna Barnes from $120 to $130
Miss Ruth Enlow " " " "
Mrs. Marion Kasling " " " "
Mrs. Edith Milburn " " " "

That the following assistants, having satisfactorily passed a year's probation ary work, be appointed regular members of the staff, beginning with December 1st, 1924, and that their salaries be increased to $100 per month:

Miss Margaret Castle
Miss Herberta Faithorn
Miss Leah Finkelstein
Mrs. Marie McCuistion
Mrs. Elizabeth Parker

That Miss Mary L. McCormick and Miss Aileen Kenney be granted leaves of absence until Aprill, 1925.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The President reports the death, on January first, of Trustee Joseph O'Connor. Trustee Cullinan is appointed to prepare a memorial tribute.

Motion made that the President appoint a committee to bring in recommendations for a trustee to fill the vacancy on the Board. Trustees Cullinan and Bates are appointed on this committee.

There being no further business the meeting adjourned.

Geo. O. Mullin

Controller and Secretary.

San Francisco Art Commission

JAN -9 1925

San Francisco, February 10, 1925.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President Young presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Absent: Trustees Deering, Kelham, McKinstry and Mayor Rolph. Present 7. Absent: 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Chair appointed Trustee Cullinan a temporary member of the Committee on Building and Fixtures.

Standing Committees.

Committee on Books.

In the absence of Chairman Deering, Trustee Bates reports bills to the amount of $7378.15. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Field reports bills to the amount of $1018.65. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

20,000	Form 16	Book pockets	Est. Cost	$53.50
25,000	" 8	Bindery slips		24.75
100,000	" 12	Fine slips		40.00
10,000	" 48	Ruled book slips		27.50

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Sloss reports bills to the amount of $984.10. Referred to the Finance Committee.

Committee on Branches. No report.

Committee on Municipal Relations.

Trustee Phelan - no report.

Committee on Finance and Audit.

Trustee Hale reports bills as follow:

Salary Demands	$11925.46
Book Bills	7378.15
Printing & Binding Bills	1018.65
Miscellaneous Bills	984.10
	$21306.36

San Francisco Bay Area Council

FEB 10 1925

Salary Demands.

546	Mullin, Geo. A.	$25.47	$424.53
547	Rea, Robert	18.44	381.56
548	Barnes, E.	4.80	135.20
549	Bastian, Wm.	9.50	188.50
550	Boyle, A.	4.08	130.92
551	Breslin, J.J.	7.82	142.18
552	Buckley, E.	3.80	123.72
553	Byrne, M.A.	10.80	189.20
554	Cadell, D.	4.37	130.63
555	Castle, M.M.	4.40	112.51
556	Cordrey, L.H.	4.77	145.23
557	Crowhurst, E.M.	5.34	136.74
558	Dawson, H.J.	5.24	144.76
559	De Andreis, E.	4.54	135.46
560	De Leon, M.	5.64	144.36
561	Doyle, D.	3.28	106.72
562	Doyle, M.M.	5.66	136.44
563	Edie, M.I.	2.98	98.44
564	Eldredge, A.W.	1.54	43.46
565	Enlow, R.C.	4.45	135.55
566	Faithorn, H L.	3.27	107.89
567	Farrell, M.	4.27	127.51
568	Finkelstein, L.H	4.14	105.86
569	Finvaag, H.C.	3.98	96.02
570	Fleming, E.T.	7.29	169.28
571	Fredricks, J.M.	5.27	132.23
572	Goldman, B.A.	7.35	142.65
573	Hampton, E.C.	3.52	95.32
574	Healy, A.M.	7.65	167.35
575	Hoggard, W.J.	....	60.00
576	Johnston, I.	....	90.00
577	Kasling, M.	4.86	124.31
578	Kaufman, F.	2.94	97.06
579	Kellogg, L.	....	90.00
580	Knudsen, D.	....	90.00
581	Langpaap, F.K	4.00	128.42
582	Larkin, J.	4.54	95.46
583	Leicester, E.A.	....	90.00
584	Lynch, Mrs. M.	4.41	80.59
585	McCafferty, T.V.	4.48	126.02
586	McCuistion, M.	3.73	107.22
587	McDougall, H.R.	8.68	131.48
588	Mau, E.C.	4.90	127.85
589	Mel, C.F.	7.64	142.36
590	Milburn, E.L.	4.80	132.72
591	Mitchell, R.J.	3.38	106.62
592	Monahan, K.E.	4.02	130.98
593	Murphy, M.F	4.95	145.05
594	Murray, A.J.	5.43	141.73
595	Newberry, M.E.	6.81	143.19
596	Nickols, D	3.02	96.98
597	Nolan, G.J.	11.78	188.22
598	Nolan, J.C.	4.13	95.87
599	Norris, G.F.	3.23	106.77
600	Paine, E.C.	5.14	147.70
601	Panella, A.	7.79	167.21
602	Parker, E.	4.21	105.79
603	Potter, M.E.	4.62	135.38
604	Rogers, N.E.	3.52	93.64
605	Roy, P.	4.02	130.98
606	Smith, E.F.	4.09	131.25
607	Sturges, E.J.	7.01	127.99
608	Thalmann, H.L.	....	82.50
609	Walker, F.E.	3.43	96.57
610	Welch, P.M.	....	90.00
611	Westlake, H.C.	4.54	130.46
612	Whitcher, M.L.	9.47	140.53
613	Windele, M.W.	$5.24	$144.76
614	Woodman, A.	7.57	149.88
615	Armstrong, L.D.		50.00
616	Avery, H.		15.00
617	Bolton, L.L.		15.00
618	Ferguson, P.F.		15.00
619	Hamilton, T.R.		15.00
620	Harris, C.L.		15.00
621	Kenney, W.T.		15.00
622	McLafferty, M.		15.00
623	Mooney, E.L.		15.00
624	Owen, E P.		15.00
625	Seidman, T.		15.00
626	Shapro, A.P.		15.00
627	Watson, W.A.		15.00
628	Gibson, C.S.		15.00
629	Holland, J.R.		55.00
630	Hult, J.A.		55.00
631	Johansen, A.M.		46.50
632	Kirwin, K		51.50
633	Knudson, M.		51.50
634	McDonald, M.		46.50
635	Quinlan, M.E.		46.50
636	Risso, O.		50.00
637	White, A.		51.50
638	Burke, R.		80.00
639	Byrne, H.		59.00
640	Christensen, A.		44.25
641	Derham, M.B.		63.75
642	Graham, B.		16.50
643	Hitchcock, M.A.		59.25
644	Ingham, C.		29.25
645	Jones, I.		70.25
646	Knierr, M.		21.50
647	Levy, A F.		29.75
648	Lillie, E.		37.50
649	McDonnell, A.B.		80.00
650	McKnight, R.L.		43.00
651	Maggio, I.V.		16.75
652	Schoeni, H.		59.00
653	Sommer, A.K.		80.00
654	Southard, M.		55.00
655	Brown, Ruth		37.50
656	Carney, A.		17.90
657	Carney, Geo. M.		65.00
658	Coyle, Z.		47.00
659	Daniel, T.		41.50
660	Fitzell, C.		34.50
661	Fitzgerald, J.		39.87
662	Frellson, U.		34.25
663	Grimes, Wm.		41.13
664	Hester, J.		40.88
665	Mannix, D.		42.00
666	Polanshek, J.		40.25
667	Watson, V.		44.50
668	Arana, C.		43.25
669	Enders, R.		42.38
670	Farrell, C.		44.50
671	Gough, J.		21.25
672	Gough, R.		43.25
673	Klahn, F.		36.25
674	Luscombe, Wm.		39.25
675	Marzillius, H.		46.25
676	Murray, W.P.		48.00
677	Risso, A.		35.00
678	Ward, B.		26.25
			$11569.42
	Retirement Fund		356.04
			$11925.46

Miscellaneous Demands.

679	Dodd, Mead & Co.	$159.60	681	Thos. Nelson Sons	$3.00
680	Macmillan Co.	43.93	682	S.F. News Co.	431.41

San Francisco Bay Area Council

FEB 10 1925

683	G.E. Stechert & Co.	$2374.71	702	H.C. Magnus & Co.	$4.50
684	Cal. Lib. Ass'n	5.00	703	Jas. A. Nelson	4.33
685	Lib'n Congress	300.00	704	Roberts Mfg. Co.	12.00
686	Nat'l Ed. Ass'n of U.S.	5.00	705	Geo. C. Terrill	159.50
687	F.W. Faxon Co.	4.75	706	S.G. Lewald Co.	219.00
688	S.F. News Co.	3990.80	707	Pacific Gas & El. Co.	20.84
689	Geo. A. Mullin	59.95	708	Shell Co. of Cal.	188.80
690	Pacific Coast Paper Co.	1.75	709	Mercantile Trust Co.	25.00
691	Blanchard Press	246.00	710	Spring Valley Water	73.33
692	California Press	14.50	711	Easterday Supply Co.	4.45
693	California Ptg. Co.	53.50	712	Emerson Mfg. Co.	4.75
694	Halpin Lithograph Co.	14.68	713	Ferry Drug Store	5.40
695	Rigsbee Printing Co.	451.12	714	Home Elevator Co.	18.00
696	Foster & Futernick	237.10	715	Lacko Specialty Co.	9.00
697	Barney's Tire Service	53.41	716	Mangrum & Otter	22.63
698	J.L. Bradley	12.00	717	Sanitary Towel Supply	13.75
699	Browne-Langlais Co.	2.25	718	Sunset Towel Supply	23.40
700	Carberry & Stanners	6.50	719	Geo. A. Mullin	99.26
701	George's Auto Repair	2.00			
					$21306.36

and moves that these billsbe ordered paid. Ayes: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Noes: none. Adopted.

Chairman Hale presents a revised budget.

Committee on Rules and Administration.

Chairman Sloss - no report

Committee on Law.

Chairman Cullinan - no report

Committee on Welfare of Employees.

Chairman McKinstry - no report

New Business.

Trustee Cullinan presents the following tribute to the memory of the late Trustee Mr. O'Connor:

Joseph O'Connor, who had been a member of the Board of Trustees of the San Francisco Public Library since March 1, 1887, died on January 1, 1925, having completed nearly thirty-eight years of valuable service on the Board. In point of age and length of service as a trustee he was, at the time of his death, the senior member of the Board. Throughout that long period, Mr. O'Connor took an active interest in the administration and expansion of the library. He was an ardent supporter of the policy of developing the library through branches. By his solicitation Mr. A.B. McCreery was induced to donate the money with which one of the earliest of our large group of branches was built and equipped. Mr. O'Connor's life-long association with the public schools of San Francisco enabled him to maintain a contact between the library and the school department that was useful to both those branches of the public service.

To his widow, the Board of Library Trustees extends its sympathy for her loss; and the Board has directed that a copy of this expression of its appreciation of Mr. O'Connor's long and faithful labors for the library shall be suitably engrossed and presented to Mrs. O'Connor.

Motion made that this tribute be adopted and engrossed. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Noes: none. Adopted.

Communications.

From Mr. John E. Gurley, requesting that a library station be established in the neighborhood of Cole street and Parnassus avenue. Referred to the Committee on Rules.

San Francisco Bay Area Council

FEB 10 1925

From the Sheridan Parent-Teachers Association, asking that a change be made in the location of the station in Ocean View. Referred to the Committee on Branches.

From the Board of Supervisors, advising that the Board is ready to fix compensation for employees of the library, providing it is the desire of the Library Trustees. Placed on file.

There being no further business the meeting adjourned.

Geo A Mulling

Controller and Secretary.

San Francisco Bay Area Council

FEB 10 1925

San Francisco, March 10, 1925

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Young presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Absent: Trustees Deering, Kelham, McKinstry and Mayor Rolph. Present 7. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered and ordered filed.

The report of the Librarian is received and ordered filed.

The chair appoints Trustee Cullinan a temporary member of the Committee on Building and Fixtures.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Deering, Trustee Bates reports bills to the amount of $3401.14. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main, Branches & Deposit Stations	reprints	425v.	$233.75
	new	316v.	474.21
Replacements for the Main, Branches & Deposit Stations		1794v.	2691.10
New books for Excelsior Branch		923v.	1384.50
New books for Ingleside Branch		1217v.	1825.50
		4675v.	$6609.06

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Field reports bills to the amount of $2957.10. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Sloss reports bills to the amount of $2203.07. Referred to the Finance Committee. The Committee recommends the purchase of #

Committee on Branches.

No report.

1 card cabinet for Richmond Branch, $123; 1 3-tray cabinet $22.75 and 1 6-tray cabinet $35.00 for Noe Valley Branch. Total $180.75. R C on adoption of recom. Ayes: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss and Young. Noes: none. Adopted.

MAR 10 1925

San Francisco Bay Area Council

Committee on Municipal Relations.

Chairman Phelan - no report.

Chairman Hale reports bills as follow:

Salary	$11563.96
Book Bills	3401.14
Printing & Binding Bills	2957.10
Miscellaneous Bills	2203.07
	$20125.27

Salary Demands.

720	Mullin, George A.	$25.47	$424.53
721	Rea, Robert	18.44	381.56
722	Barnes, E.	4.46	125.54
723	Bastian, Wm.	9.48	188.02
724	Boyle, A.	4.08	130.92
725	Breslin, J.J.	7.82	142.18
726	Buckley, E.	3.87	126.13
727	Byrne, M.A.	10.80	189.20
728	Cadell, D.	3.28	97.97
729	Castle, M.M.	3.97	101.51
730	Cordrey, L.H.	4.77	145.23
731	Crowhurst, E.M.	5.22	133.65
732	Dawson, H.J.	4.54	125.46
733	De Andreis, E.	4.88	145.77
734	DeLeon, M.	5.64	144.36
735	Doyle, D.	3.22	104.95
736	Doyle, M.M.	5.37	129.63
737	Edie, M.I.	2.97	97.98
738	Eldredge, A.W.	4.55	128.20
739	Enlow, R.C.	4.13	125.87
740	Faithorn, H.L.	2.99	98.66
741	Farrell, M.	4.27	127.51
742	Finkelstein, L.H.	3.76	96.24
743	Finvaag, H.C.	3.98	96.02
744	Fleming, E.T.	7.10	164.89
745	Fredricks, J.M.	5.21	130.89
746	Goldman, B.A.	7.35	142.65
747	Hampton, E.C.	3.56	96.44
748	Healy, A.M.	7.65	167.35
749	Hoggard, W.J.	....	60.00
750	Johnston, I.	....	90.00
751	Kasling, M.	4.89	125.11
752	Kaufman, F.	2.84	93.83
753	Kellogg, L.	....	69.00
754	Knudsen, D.	....	90.00
755	Langpaap, F.K.	3.94	126.56
756	Larkin, J.	4.54	95.46
757	Leicester, E.A.	....	87.00
758	Lynch, Mrs. M.	4.41	80.59
759	McCafferty, T.V.	4.55	128.20
760	McCuistion, M.	3.36	96.64
761	McDougall, H.R.	8.36	126.64
762	Mau, E.C.	4.06	105.86
763	Mel, C.F.	6.24	116.26
764	Milburn, E.L.	4.29	118.59
765	Mitchell, R.J.	3.38	106.62
766	Monahan, K.C.	4.02	130.98
767	Murphy, M.F.	4.46	130.54
768	Murray, A.J.	5.77	150.62
769	Newberry, M.E.	6.81	143.19
770	Nickols, D.	2.90	93.07
771	Nolan, Geo. J.	11.78	188.22
772	Nolan, J.C.	4.13	95.87
773	Norris, G.F.	3.36	110.83
774	Paine, E.C.	5.23	150.48
775	Panella, A.	7.79	167.21
776	Parker, E.	3.83	96.17
777	Potter, M.E.	4.62	135.38
778	Rogers, N.E.	4.18	111.32
779	Roy, P.	3.97	129.10
780	Smith, E.F.	4.38	140.62
781	Sturges, E.J.	7.27	132.73
782	Thalmann, H.L.	....	91.72
783	Walker, F.E.	3.09	86.91
784	Welch, P.M.	....	$90.00
785	Westlake, H.C.	3.36	96.60
786	Whitcher, M.L.	9.47	140.53
787	Windele, M.W.	5.12	142.04
788	Woodman, A.	7.22	142.78
789	Armstrong, L.D.		50.00
790	Avery, H.		15.00
791	Bolton, L.L.		15.00
792	Ferguson, P.F.		15.00
793	Hamilton, T.R.		15.00
794	Harris, C.L.		15.00
795	Kenney, W.T.		15.00
796	McLafferty, M.		15.00
797	Mooney, E.E.		15.00
798	Owen, E.P.		15.00
799	Seidman, T.		15.00
800	Shapro, A.P.		15.00
801	Watson, W.A.		15.00
802	Gibson, C.S.		15.00
803	Holland, J.R.		55.00
804	Hult, J.A.		55.00
805	Johansen, A.M.		46.50
806	Kirwin, K.		51.50
807	Knudson, M.		51.50
808	McDonald, M.		46.50
809	Quinlan, M.E.		46.50
810	Risso, O.		50.00
811	White, A.		51.50
812	Byrne, H.		51.25
813	Christensen, A.		31.25
814	Derham, M.B.		55.75
815	Graham, B.		18.50
816	Hitchcock, M.A.		53.75
817	Ingham, C.		29.50
818	Jones, I.		59.00
819	Knierr, M.		21.00
820	Levy, A.F.		27.50
821	Lillie, E.		33.50
822	McDonnell, A.B.		33.50
823	McKnight, R.L.		41.75
824	Maggio, I.V.		36.25
825	Marks, J.A.		74.67
826	Schoeni, H.		45.75
827	Sommer, A.K.		80.00
828	Southard, M.		50.00
829	Brown, R.		34.38
830	Carney, A.		26.70
831	Carney, G.M.		65.00
832	Coyle, Z.		36.50
833	Daniel, T.		35.00
834	Fitzell, C.		31.75
835	Fitzgerald, J.		27.38
836	Frellson, U.		31.38
837	Grimes, Wm.		34.62
838	Hester, J.		34.62
839	Mannix, D.		36.25
840	Polanshek, J.		34.75
841	Watson, V.		18.25
842	Arana, C.		38.25
843	Enders, R.		38.25
844	Farrell, C.		39.25
845	Gough, J.		19.00
846	Gough, R.		38.25
847	Harvey, E.		25.40

San Francisco Bay Area Council

MAR 10 1925

848	Luscombe, W.	$36.25	851	Risso, A.	$29.25
849	Marzillius, H.	40.38	852	Ward, B.	23.00
850	Murray, W.P.	43.00			
					$11213.51
				Retirement Fund	350.45
					$11563.96

Miscellaneous Demands.

853	Bancroft-Whitney Co.	$11.00	872	Levenson Co.	$9.91.
854	Dodd, Mead & Co.	159.60	873	McKee & Wentworth	47.25
855	Macmillan Co.	121.27	874	Mangrum & Otter	3.61
856	Rand, McNally & Co.	36.00	875	Jas. A. Nelson	99.00
857	S.F. News Co.	1275.66	876	A.S. Samuels Co.	3.50
858	G.E. Stechert & Co.	1154.91	877	L.C. Smith & Bros. Co.	1.10
859	Librarian of Congress	600.00	878	Geo. C. Terrill	131.00
860	Geo. A. Mullin	42.70	879	D.N. & E. Walter & Co.	97.40
861	H.C. Magnus & Co.	2.50	880	Mercantile Trust Co.	25.00
862	S.F. News Co.	14.65	881	Spring Valley Water	68.42
863	Blanchard Press	123.00	882	Amer. Bldg. Main. Col	230.00
864	California Press	54.50	883	Easterday Supply Co.	15.06
865	Rigsbee Printing Co.	27.50	884	Home Elevator Co.	18.00
866	Foster & Futernick Co.	2734.95	885	Levenson Co.	13.80
867	J. Brunton & Sons Co.	37.60	886	Pacific Coast Paper	70.00
868	Carberry & Stanners	8.50	887	Sanitary Towel Supply	14.00
869	Alex Coleman	137.85	888	F.A. Thomas Co.	3.50
870	George's Auto Repair Co.	53.60	889	Geo. A. Mullin	109.57
871	Joost Bros.	5.40			
					$20125.27

and moves that these bills be ordered paid. Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss & Young. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to "The Rules for Library Service," the salaries of the following assistants be increased, beginning with January 1st:

Miss Ruth Mitchell, from $110 to $120
Miss Doris Nickols from $100 to $110

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Field, Hale, Phelan, Sloss & Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Nominations for a trustee, to fill the place made vacant by the death of Joseph O'Connor, being declared in order, Miss Eugenie Lacoste is nominated. There being no further nominations, the Secretary is instructed to cast the ballot. Miss Lacoste is elected Trustee.

Communications.

From the Merchants' Association of the Portola District, requesting a branch library in that district. Referred to the Committee on Branches.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

MAR 10 1925

San Francisco, April 21, 1925

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:20 P.M., President Young presiding.

On Roll Call the following are noted present: Trustees Bates, Field, Hale, Kelham, Lacoste, McKinstry, Sloss and Young. Absent: Trustees Cullinan, Deering, Phelan and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Deering, Trustee McKinstry reports bills to the amount of $5581.74. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Field reports bills to the amount of $1903.39. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

1000 Book plates	est. cost	$4.00
2000 Bindery lists		14.75
5000 Book pockets		19.25
20000 Stock taking sheets		92.50
		$130.50

Roll Call on adoption of recommendation. Ayes: Bates, Field Hale, Kelham, Lacoste, McKinstry, Sloss and Young. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2187.31. Referred to the Finance Committee.

Committee on Branches.

No report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance And Audit.

Chairman Hale reports bills as follow:

San Francisco Public Library

APR 21 1925

Salary Demands	$11843.75
Book Bills	5581.74
Printing & Binding Bills	1903.39
Miscellaneous Demands	2187.31
	$21516.19

Salary Demands.

390	Mullin, Geo. A.	$25.47	$424.53
391	Rea, Robert	18.44	381.56
392	Barnes, E.	4.31	121.36
393	Bastian, Wm.	7.10	140.90
394	Boyle, A.	4.08	130.92
395	Breslin, J.J.	7.82	142.18
396	Buckley, E.	3.97	129.13
397	Byrne, M.A.	10.80	189.20
398	Cadell, D.	4.37	130.63
399	Castle, M.M.	3.76	96.24
400	Cordrey, L.H.	4.77	145.23
401	Crowhurst, E.	5.27	134.88
402	Dawson, H.J.	5.06	139.94
403	De Andreis, E.	4.08	121.92
404	DeLeon, M.	4.32	110.68
405	Doyle, D.	3.28	106.72
406	Doyle, M.M.	5.48	132.10
407	Edie, M.I.	2.94	97.06
408	Eldredge, A.W.	4.49	126.01
409	Enlow, R.C.	4.13	125.87
410	Faithorn, H.L.	2.94	97.06
411	Farrell, M.	4.02	120.05
412	Finkelstein, L.	3.76	96.24
413	Finvaag, H.C.	3.98	96.02
414	Fleming, E.T.	7.59	176.30
415	Fredricks, J.M.	4.81	120.93
416	Goldman, B.A.	7.35	142.65
417	Hampton, E.C.	3.40	95.18
418	Healy, A.	7.65	167.35
419	Hoggard, W.J.	....	60.00
420	Johnston, I.	....	90.00
421	Kasling, M.	4.89	125.11
422	Kaufman, F.	2.90	95.68
423	Kellogg, L.	....	90.00
424	Knudsen, D.	....	90.00
425	Langpaap, F.K.	4.08	130.92
426	Larkin, J.	4.54	95.46
427	Leicester, E.A.	....	82.50
428	Lynch, M.	4.41	80.59
429	McCafferty, T.V.	4.63	130.37
430	McCuistion, M.	3.36	96.64
431	McDougall, H.R.	7.92	120.00
432	Mau, E.C.	4.93	130.72
433	Mel, C.F.	7.64	142.36
434	Milburn, E.L.	3.93	108.74
435	Mitchell, R.J.	3.70	116.88
436	Monahan, K.E.	4.02	130.98
437	Murphy, M.F.	4.95	145.05
438	Murray, A.J.	4.88	127.28
439	Newberry, M.E.	6.81	143.19
440	Nickols, D.	3.93	126.07
441	Nolan, G.J.	11.78	188.22
442	Nolan, J.C.	4.34	100.66
443	Norris, G.F.	3.23	106.77
444	Paine, E.C.	5.23	150.48
445	Panella, A.	7.79	167.21
446	Parker, E.	3.83	96.17
447	Potter, M.E.	4.62	135.38
448	Rogers, N.E.	3.21	85.34
449	Roy, P.	4.02	130.98
450	Smith, E.F.	4.38	140.62
451	Sturges, E.J.	7.82	142.89
452	Thalmann, H.L.	....	91.50
453	Walker, F.E.	2.29	64.41
454	Welch, P.M.	....	85.71
455	Westlake, H.C.	4.54	130.46
456	Whitcher, M.L.	9.47	140.53
457	Windele, M.W.	5.26	144.74
458	Woodman, A.	7.64	151.23
459	Armstrong, L.D.		50.00

460	Avery, H.	$15.00
461	Bolton, L.L.	15.00
462	Ferguson, P.F.	15.00
463	Hamilton, T.R.	15.00
464	Harris, C.L.	15.00
465	Kenney, W.T.	15.00
466	McLafferty, M.	15.00
467	Mooney, E.E.	15.00
468	Owen, E.P.	15.00
469	Seidman, T.	15.00
470	Shapro, A.P.	15.00
471	Watson, W.A.	15.00
472	Gibson, C.S.	15.00
473	Holland, J.R.	60.00
474	Hult, J.A.	55.00
475	Johansen, A.M.	46.50
476	Kirwin, K.	51.50
477	Knudson, M.	51.50
478	McDonald, M.	46.50
479	Quinlan, M.E.	46.50
480	Risso, O.	50.00
481	White, A.	51.50
482	Byrne, H.	57.00
483	Christensen, A.	31.50
484	Derham, M.B.	17.75
485	Graham, B.	19.50
486	Hartford, J.	40.75
487	Hitchcock, M.A.	59.00
488	Ingham, C.	29.25
489	Johnson, A.S.	22.75
490	Jones, I.	63.75
491	Knierr, M.	17.50
492	Knoles, G.I.	36.00
493	Levy, A.F.	25.25
494	Lillie, E.	27.75
495	McDonnell, A.B.	80.00
496	McKnight, R.	50.75
497	Maggio, I.V.	39.25
498	Miller, I.L.	47.75
499	Schoeni, H.	55.50
500	Southard, M.	54.00
501	Brown, R.	50.88
502	Callahan, A.	28.80
503	Carney, A.	37.13
504	Carney, G.M.	65.00
505	Coyle, Z.	50.25
506	Daniel, T.S.	39.87
507	Fitzgerald, J.	39.75
508	Frellson, U.	36.50
509	Grimes, Wm.	37.62
510	Mannix, D.	42.75
511	Murphy, E.	15.20
512	Polanshek, J.	38.50
513	Arana, C.	43.65
514	Enders, R.	41.88
515	Farrell, C.	44.62
516	Gough, J.	38.50
517	Gough, R.	42.75
518	Harvey, E.	28.40
519	Luscombe, Wm.	39.87
520	Marzillius, H.	46.38
521	Murray, W.P.	49.13
522	Risso, A.	39.00
523	Ward, B.	25.25
524	Alin, J.	25.67
525	York, D.	39.83
526	Hester, J.	30.75
527	Marks, J.	36.75
		$11493.34
	Retirement Fund	350.41
		$11843.75

APR 21 1925

San Francisco Bay Area Council

528	Encyclo. Britannica	$204.00	551	Alex Coleman	$72.00
529	Timothy Hopkins	150.00	552	George's Auto Repair	7.80
530	Macmillan Co.	255.76	553	Home Elevator Co.	135.20
531	W.F. Quarrie & Co.	57.50	554	Joost Bros.	3.17
532	S.F. News Co.	1342.44	555	Chas. A. Langlais	13.54
533	Stanford University	150.00	556	Levenson Co.	13.10
534	G.E. Stechert & Co.	3256.12	557	H.C. Magnus & Co.	6.00
535	White House	8.50	558	Mangrum & Otter	6.12
536	Amer. Ass'n Petrol Geol.	5.00	559	Mullen Mfg. Co.	1.50
537	Am. Soc. Mech. Eng'rs	6.00	560	Sartorius Co.	430.80
538	F.W. Faxon Co.	2.93	561	D.N. & E. Walter & Co.	84.25
539	G.E. Stechert & Co.	74.29	562	Lewald Coal Co.	214.50
540	George A. Mullin	69.20	563	Pacific Gas & El. Co.	16.41
541	Commercial Paste Co.	240.50	564	Shell Co.	199.50
542	H. & M. C. Co.	8.00	565	Mercantile Trust Co.	25.00
543	Pacific Coast Paper	6.14	566	Spring Valley Water	93.00
544	S.F. News Co.	90.70	567	Am. Bldg. Main. Co.	615.00
545	Schwabacher-Frey Sta.	1.80	568	Caldow Paint Co.	3.00
546	Blanchard Press	123.00	569	Fuller Brush Co.	18.90
547	Commercial Art & E. Co.	100.00	570	Hockwald Chem. Co.	10.88
548	Primo Press	53.50	571	Home Elevator Co.	18.00
549	Foster & Futernick Co.	1279.75	572	Levenson Co.	10.97
550	Carberry & Stanners	12.55	573	Sanitary Towel Supply	14.00
			574	George A. Mullin	162.12
					$21516.19

and moves that these bills be ordered paid. Ayes: Trustees Bates, Field, Hale, Kelham, Lacoste, McKinstry, Sloss and Young. Noes: none. Adopted.

Chairman Hale reports that the Board of Supervisors had been requested to allow the Library $255,930.00 for the regular expenses for the fiscal year 1925-26, and that they were asked to allow the limit of 3¾¢, which would enable the Trustees to extend limited library facilities to a number of the outlying districts.

Motion made that the estimate of the Finance Committee be approved. Carried.

Committee on Rules and Administration.

Chairman Sloss reports and recommends that, according to "The Rules for Library Service," the salaries of the following assistants be increased, beginning with February 1st, 1925:

Miss Mary I. Edie, from $100 to $110
Miss Florence Kaufman, from $100 to $110

and that Miss Margaret Potter be appointed a branch librarian, after her year's work on probation, and that her salary be increased from $140 to $150, commencing with February 1st, 1925.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Field, Hale, Kelham, Lacoste, McKinstry, Sloss and Young. Noes: none. Adopted.

The Committee asks what is the policy of the Board in the matter of giving lectures and holding other events under the auspices of the Library. On motion duly carried, the matter is referred to the chairman of the Committee on Rules and the President of the Board, with full power to act.

Committee on Law.

Chairman Cullinan - no report.

New Business.

On motion duly carried, the room at the west end of the General Reading Room is set aside for the MAX J. KUHL COLLECTION. Motion made that the room be fitted up, at a cost not to exceed fifteen hundred dollars($1500.00). Roll Call on adoption of motion. Ayes: Bates, Field, Hale, Kelham, Lacoste, McKinstry and Young. Noes: none. Adopted.

The matter of bringing the schools and the Library into closer relations, after discussion, was referred to Trustee Lacoste, for a report.

San Francisco Bay Area Council

APR 21 1925

Communications.

From the Governing Council of the Teachers' Association of San Francisco, commending the action of the Board in appointing a teacher to succeed the late Trustee O'Connor. Placed on file.

From Miss Alba W. Eldredge, resigning her position as assistant, because of illness. On motion duly carried, the resignation is not accepted. Miss Eldredge is given a six months' leave of absence, commencing with April 19th.

There being no further business the meeting adjourned.

Geo. A. Mullen

Controller and Secretary.

Minutes Board of Education and Council

APR 21 1925

San Francisco, May 12, 1925

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:07 P.M., President Young presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Field, Kelham, Lacoste, McKinstry, Phelan and Young. Absent: Trustees Deering, Hale, Sloss and Mayor Rolph. Present 8. Abaent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Deering, Trustee McKinstry reports bills to the amount of $9071.07. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Field reports bills to the amount of $1731.80. Referred to the Finance Committee.

The Committee recomends that the following printing; be ordered:

50,000	Call slips	$ 26.75
10,000	Issue slips	7.50
5,000	Requisition slips	9.00
3,000	Secretary's receipts	6.20
30,000	Stock taking blanks	109.75
		$159.20

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Field, Kelham, Lacoste, McKinstry, Phelan and Young. Noes: none. Adopted.

Trustee Sloss enters and takes his seat.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2279.06. Referred to the Finance Committee.

The Committee reports that it will cost $4650 to properly fit up the room for the MAX J. KUHL MEMORIAL LIBRARY, and recommends that this be done. Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Field, Kelham, Lacoste, McKinstry, Phelan, Sloss and Young. Noes: none. Adopted.

Committee on Branches.

Trustee Bates - no report.

San Francisco Bay Area Council

MAY 12 1925

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Kelham reports bills as follow:

Salary Demands	$12057.13
Book Bills	9071.07
Printing and Binding Bills	1731.80
Miscellaneous Bills	2279.06
	$25139.06

Salary Demands.

575	Mullin, Geo. A.	$25.47	$424.53	637	Sturges, E.J.	$7.30	$133.41
576	Rea, Robert	18.44	381.56	638	Thalmann, H.L.	....	90.00
577	Barnes, E.	4.46	125.54	639	Walker, F.E.	3.43	96.57
578	Bastian, Wm.	9.28	184.22	640	Welch, P.M.	....	83.36
579	Boyle, A.	4.15	133.43	641	Westlake, H.C.	4.54	130.46
580	Breslin, J.J.	7.82	142.18	642	Whitcher, M.L.	9.47	140.53
581	Buckley, E.	3.84	124.92	643	Windele, M.W.	5.24	144.76
582	Byrne, M.A.	10.80	189.20	644	Woodman, A.	7.39	146.16
583	Cadell, D.	4.37	130.63	645	Armstrong, L.D.		50.00
584	Castle, M.M.	3.94	100.86	646	Avery, H.		15.00
585	Cordrey, L.H.	4.16	126.58	647	Bolton, L.L.		15.00
586	Crowhurst, E.	5.08	129.92	648	Ferguson, P.F.		15.00
587	Dawson, H.J.	5.24	144.76	649	Hamilton, T.R.		15.00
588	De Andreis, E.	3.48	103.85	650	Harris, C.L.		15.00
589	De Leon, M.	5.64	144.36	651	Kenney, W.T.		15.00
590	Doyle, D.	3.29	107.23	652	McLafferty, M.		15.00
591	Doyle, M.M.	5.63	135.82	653	Mooney, E.E.		15.00
592	Edie, M.I.	3.82	126.18	654	Owen, E.P.		15.00
593	Eldredge, A.W.	2.16	60.84	655	Seidman, T.		15.00
594	Enlow,R.C.	4.21	128.27	656	Shapro, A.P.		15.00
595	Faithorn, H.L.	2.94	97.06	657	Watson, W.A.		15.00
596	Farrell, M.	4.19	125.02	658	Gibson, C.S.		15.00
597	Finkelstein, L.	3.76	96.24	659	Holland, J.R.		55.00
598	Finvaag, H.C.	3.98	96.02	660	Hult, J.A.		55.00
599	Fleming, E.T.	7.00	162.59	661	Johansen, A.M.		46.50
600	Fredricks, J.M.	5.75	144.25	662	Kirwin, K.		51.50
601	Goldman, B.A.	7.35	142.65	663	Knudson, M.		51.50
602	Hampton, E.C.	2.17	55.67	664	McDonald, M.		46.50
603	Healy, A.M.	7.65	167.35	665	Quinlan, M.E.		46.50
604	Hoggard, W.J.	....	60.00	666	Risso, O.		50.00
605	Johnston, I.	....	90.00	667	White, A.		51.50
606	Kasling, M.	4.89	125.11	668	Byrne, H.		55.25
607	Kaufman, F.	3.82	126.18	669	Christensen, A.		22.75
608	Kellogg, L.	....	87.00	670	Graham, B.		17.50
609	Knudsen, D.	....	90.00	671	Hartford, J.		80.00
610	Langpaap, F.K.	4.00	128.42	672	Hitchcock, M.A.		49.75
611	Larkin, J.	4.54	95.46	673	Ingham, C.		33.00
612	Leicester, E.A.	....	84.00	674	Jones, I.		68.25
613	Lynch, M.	4.41	80.59	675	Knierr, M.		17.00
614	McCafferty, T.V.	4.40	123.85	676	Knoles, G.I.		40.00
615	McCormick, M.L.	3.77	106.23	677	Levy, A.F.		25.50
616	McCuistion, M.	3.36	96.64	678	Lillie, E.		44.75
617	McDougall, H.R.	8.60	130.27	679	McDonell, A.B.		80.00
618	Mau, E.C.	5.06	129.94	680	McKnight, R.		48.75
619	Mel, C.F.	7.64	142.36	681	Maggio, I.V.		24.25
620	Milburn, E L.	3.78	104.55	682	Miller, I.L.		61.75
621	Mitchell, R.J.	3.56	112.44	683	Schoeni, H.		46.75
622	Monahan, K.C.	3.96	128.79	684	Southard, M.		55.00
623	Murphy, M.F.	5.16	151.23	685	Brown, R.		41.75
624	Murray, A.J.	5.54	144.46	686	Callahan, A.		28.40
625	Newberry, M.E.	6.81	143.19	687	Carney, A.		40.38
626	Nickols, D.	3.48	111.72	688	Carney, G.M.		65.00
627	Nolan, Geo. J.	13.45	214.85	689	Coyle, Z.		22.50
628	Nolan, J.C.	3.79	87.88	690	Daniel, T.		42.37
629	Norris, G.F.	2.94	97.13	691	Fitzgerald, J.		37.75
630	Paine, E.C.	5.12	147.72	692	Frellson, U.		36.25
631	Panella, A.	6.75	144.93	693	Grimes, T.		39.37
632	Parker, E.	3.83	96.17	694	Hester, J.		39.25
633	Potter, M.	5.61	164.39	695	Hannix, D.		42.25
634	Rogers, N.E.	3.91	104.01	696	Murphy, E.		30.10
635	Roy, P.	4.02	130.98	697	Polanshek, J.		39.13
636	Smith, E.F.	4.38	140.62	698	Arana, C.		42.75

699	Enders, R.	$42.25	705	Marzillius, H.	$45.50
700	Farrell, C.	43.75	706	Murray, W.P.	47.50
701	Gough, J.	5.63	707	Risso, A.	40.50
702	Gough, R.	42.00	708	Ward, B.	25.25
703	Harvey, E.	28.40	709	Newman, H.	18.99
704	Luscombe, W.	39.25	710	York, D.	185.00
					$11699.11
				Retirement Fund	358.02
					$12057.13

Miscellaneous Demands.

711	Dodd, Mead & Co.	$159.60	733	Gilley-Schmid Co.	$60.00
712	Houghton, Mifflin	615.61	734	Goodyear Rubber Co.	17.80
713	Macmillan Co.	525.39	735	Hunter & Hudson	134.39
714	Newbegin's	4.25	736	Chas. A. Langlais	12.65
715	Thos. C. Russell	15.00	737	Levenson Co.	8.72
716	S.F. News Co.	1972.03	738	McKee & Wentworth	288.75
717	G.E. Stechert &Co.	3754.87	739	H.C. Magnus & Co.	3.20
718	G.E. Stechert & Co.	1940.97	740	Maundrell & Bowen	37.04
719	Am. Lib'n Ass'n	5.00	741	Roberts Mfg. Co.	22.50
720	Am. Soc. Mech. Eng'rs	3.00	742	Sartorius Co.	443.55
721	Patterson's Am. Ed. Dir.	4.80	743	L.C. Smith & Bros.	1.10
722	S.F. News Co.	25.55	744	Lewald Coal Co.	148.50
723	George A. Mullin	45.00	745	Pacific Gas & El. Co.	7.52
724	Goodyear Rubber Co.	6.25	746	Shell Co. of Cal.	55.50
725	Blanchard Press	127.00	747	Mercantile Trust Co.	25.00
726	California Press	19.25	748	Spring Valley Water	87.41
727	California Ptg. Co.	107.25	749	Am. Bldg. Main. Co.	615.00
728	Primo Press	117.25	750	Home Elevator Co.	18.00
729	Foster & Futernick Co.	1354.80	751	Mosely-Houdlette Co.	10.90
730	Carberry & Stanners	26.00	752	Sanitary Towel Supply	14.00
731	Alex. Coleman	20.25	753	George A. Mullin	216.28
732	George's Auto Repair Co.	5.00			
					$25139.06

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Field, Kelham, Lacoste, McKinstry, Phelan, Sloss and Young. Noes: none. Adopted. The Committee reports having transferred $5,000 from Salary to Book Fund.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to "The Rules for Library Service," the salaries of the following assistants be increased, beginning with April 1st, 1925:

Mrs. E.C. Hampton from $100 to $110
Miss Evelyn Smith " 145 to 150

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Field, Kelham, Lacoste, McKinstry, Phelan, Sloss, and Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinam - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the Glen Park Community Club, requesting that adequate library facilities be provided for the district, in place of the station which they now have. Referred to the Branch Committee.

From Miss Alba W. Eldredge, thanking the Board for offering a leave of absence and advising that she has decided not to accept it. The resignation is accepted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

San Francisco Bay Area Council

MAY 12 1925

San Francisco, June 9, 1925

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Young presiding.

On Roll Call the following are noted present: Trustees Bates, Deering, Hale, Kelham, Lacoste, Phelan, Sloss and Young. Absent: Trustees Cullinan, Field, McKinstry and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

The Chair appoints Miss Lacoste a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Deering reports bills to the amount of $7794.81. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $345.95. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1620.15. Referred to the Finance Committee.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$12851.94
Book Bills	7794.81
Printin g & Binding Bills	345.95
Miscellaneous Demands.	1620.15
	$22612.85

Salary Demands.

754	Mullin, Geo. A.	$25.47	$424.53	758	Boyle, J.	$4.08	$130.92
755	Rea, Robert	18.44	381.56	759	Breslin, J.J.	7.82	142.18
756	Barnes, E.	4.46	125.54	760	Buckley, E.	3.95	126.53
757	Bastian, Wm.	9.94	197.06	761	Byrne, M.A.	10.80	189.20

JUN - 9 1925

762	Cadell, D.	$4.37	$130.63
763	Castle, M.	3.76	96.24
764	Cordrey, L.H.	4.85	147.65
765	Crowhurst, E.M.	5.15	131.79
766	Dawson, H.J.	5.16	142.71
767	De Andreis, E.	4.54	135.46
768	De Leon, M.	5.64	144.36
769	Doyle, D.	3.28	106.72
770	Doyle, M.M.	6.01	145.12
771	Edie, M.I.	3.23	106.77
772	Enlow, R.C.	4.13	125.87
773	Faithorn, H.L.	2.94	97.06
774	Farrell, M.	4.17	124.40
775	Finkelstein, L.	3.76	96.24
776	Finvaag, H.C.	3.98	96.02
777	Fleming, E.T.	6.43	149.20
778	Fredricks, J.M.	5.65	141.85
779	Goldman, B.A.	7.35	142.65
780	Hampton, E.C.	4.27	115.73
781	Healy, A.M.	7.65	167.35
782	Hoggard, W.J.	....	60.00
783	Johnston, I.	....	90.00
784	Kasling, M.	4.89	125.11
785	Kaufman, F.	3.16	104.24
786	Kellogg, L.	....	82.28
787	Knudsen, D.	....	90.00
788	Langpaap, F.K.	4.01	128.74
789	Larkin, J.	4.54	95.46
790	Leicester, E.A.	....	86.14
791	Lynch, Mrs. M.	4.41	80.59
792	McCafferty, T.V.	4.48	126.02
793	McCormick, M.L.	3.77	106.23
794	McCuistion, M.L.	3.36	96.64
795	McDougall, H.R.	8.36	126.64
796	Mau, E.C.	4.98	130.02
797	Mel, C.F.	7.64	142.36
798	Milburn, E.L.	1.21	33.46
799	Mitchell, R.J.	3.68	116.32
800	Monahan, K.C.	4.02	130.98
801	Murphy, M.F.	4.95	145.05
802	Murray, A.J.	5.54	144.46
803	Newberry, M.E.	6.81	143.19
804	Nickols, D.	3.32	106.68
805	Nolan, G.J.	11.78	188.22
806	Nolan, J.C.	4.13	95.87
807	Norris, G.F.	3.19	105.25
808	Paine, E.C.	5.32	152.49
809	Panella, A.	7.01	150.49
810	Parker, E.	3.83	96.17
811	Potter, M.E.	4.95	145.05
812	Rogers, N.E.	3.98	106.02
813	Roy, P.	4.02	130.98
814	Smith, E.F.	4.53	145.47
815	Sturges, E.J.	7.79	142.21
816	Thalmann, H.L.	....	90.00
817	Walker, F.E.	3.43	96.57
818	Welch, P.M.	....	90.00
819	Westlake, H.C.	4.54	130.46
820	Whitcher, M.L.	9.47	140.53
821	Windele, M.W.	5.24	144.76
822	Woodman, A.	9.51	141.20
823	Armstrong, L.D.		50.00
824	Avery, H.		15.00
825	Bolton, L.L.		15.00
826	Ferguson, P.F.		15.00
827	Hamilton, T.R.		15.00
828	Harris, C.L.		15.00
829	Kenney, W.T.		15.00
830	McLafferty, M.		15.00
831	Looney, E.E.		15.00

832	Owen, E.P.	$15.00
833	Seidman, T.	15.00
834	Shapro, A.P.	15.00
835	Watson, W.A.	15.00
836	Gibson, C.S.	15.00
837	Holland, J.R.	55.00
838	Hult, J.A.	55.00
839	Johansen, A.M.	46.50
840	Kirwin, K.	51.50
841	Knudson, M.M.	51.50
842	McDonald, M.	46.50
843	Quinlan, M.E.	46.50
844	Risso, O.	50.00
845	White, A.	51.50
846	Buchanan, M.	68.00
847	Byrne, H.	55.00
848	Christensen, A.	80.00
849	Cummings, O.	57.00
850	Dahlgren, G.	77.00
851	Daly, M.E.	45.50
852	Dikeman, P.	75.00
853	Dolan, G.	66.50
854	Gough, E.	38.50
855	Graham, B.	15.50
856	Hartford, J.	80.00
857	Hitchcock, M.A.	57.50
858	Ingham, C.	29.25
859	Jones, I.	66.50
860	Joness, E.E.	59.50
861	Kidder, M.	70.00
862	Klaus, N.	59.50
863	Knierr, M.	6.00
864	Knoles, G.I.	80.00
865	Levy, A.F.	40.25
866	Lillie, E.	77.25
867	McCamish, J.	52.50
868	McDonnell, A.B.	80.00
869	McKnight, R.	54.50
870	Maggio, I.V.	38.50
871	May, A.	45.50
872	Miller, I.L.	61.50
873	Redfield, J.C.	11.75
874	Ross, M.E.	66.50
875	Sanford, M.F.	73.50
876	Schoeni, H.	80.00
877	Southard, M.J.	51.50
878	Vermeys, M.	59.50
879	Brown, R.	50.13
880	Callahan, A.	27.20
881	Carney, A.	52.25
882	Daniel, T.	40.00
883	Fitzgerald, J.	39.50
884	Frellson, U.	36.63
885	Grimes, Wm.	36.63
886	Hester, J.	65.00
887	Mannix, D.	37.75
888	Murphy, E.	34.00
889	Polanshek, J.	36.75
890	Arana, C.	41.25
891	Enders, R.	40.38
892	Farrell, C.	42.25
893	Gough, J.	20.50
894	Gough, R.	42.13
895	Harvey, E.	34.25
896	Luscombe, W.	37.50
897	Marzillius, H.	44.88
898	Murray, W.P.	47.63
899	Risso, A.	39.13
900	Ward, B.	25.38
		$12494.81
	Retirement Fund	357.13
		$12851.94

JUN -9 1925

Miscellaneous Demands.

901	Holmes Book Co.	$12.50	924	Easterday Co.	$8.95
902	Houghton Mifflin Co.	75.66	925	Emerson Mfg. Co.	4.75
903	W. Elliott Judge	3.90	926	R.A. Fanto	8.10
904	Macmillan Co.	69.52	927	George's Auto Repair	37.05
905	H.R. Mathiesen	50.00	928	Goodyear Rubber Co.	40.00
906	Myra Palache	2.00	929	Chas. A. Langlais	3.69
907	W.F. Quarrie & Co.	110.00	930	Levenson Co.	10.32
908	S.F. News Co.	499.22	931	Jas. A. Nelson	18.46
909	G.E. Stechert & Co.	1749.02	932	Pacific Gas & El. Co.	169.48
910	G.E. Stechert & Co.	5119.16	933	Roberts Mfg. Co.	23.25
911	White House	1.70	934	Samuels Co.	5.00
912	Am. Electrochem. Soc.	4.00	935	Underwood Typewriter	1.50
913	Am. Soc. Civ. Eng'rs.	6.00	936	Lewald Coal Co.	4.50
914	Essex Institute	3.00	937	Pacific Gas & El. Co.	7.37
915	G.E. Stechert & Co.	45.28	938	Shell Co. of Cal.	111.00
916	Geo. A. Mullin	43.85	939	Mercantile Trust Co.	25.00
917	S.F. News Co.	11.95	940	Spring Valley Water	103.70
918	California Ptg. Co.	126.25	941	Am. Bldg. Main. Co.	615.00
919	Foster & Futernick Co.	207.75	942	Caldow Paint Co.	4.95
920	Carberry & Stanners	10.05	943	Drain Pipe Solvent Co.	4.50
921	Alex. Coleman	10.25	944	Home Elevator Co.	18.00
922	J.L. Driscoll	64.00	945	Sanitary Towel Supply	14.00
923	Eames Co.	44.00	946	George A. Mullin	253.28
					$22612.85

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Deering, Hale, Kelham, Lacoste, Phelan, Sloss and Young. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, upon recommendation of the librarian, the position of First Grade Assistant be created in the Newspaper Department; that Miss Mary M. Doyle be appointed to this grade, and that her salary be increased from $135 to $145, beginning with June 1, 1925.

That, upon recommendation of the librarian, the position of secretary to the librarian be made that of First Grade Assistant, and that Miss Ella DeAndreis, holding this position, have her salary increased from $140 to $150, beginning with June 1st, 1925.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Deering, Hale, Kelham, Lacoste, Phelan, Sloss and Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Hale recommends that the librarian be sent to Eureka, to attend the meeting of the C.L.A.; and also to Seattle, for the meeting of the A.L.A., his expenses to be paid by the Library. Roll Call on adoption of recommendation. Ayes: Trustees Bates, Deering, Hale, Kelham, Lacoste, Phelan, Sloss and Young. Noes: none. Adopted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

JUN -6 1925

PROUDFIT
AUXILIARY RECORD BINDER
STYLE L.

PATENTED JULY 23, 1907 MAY 17, 1910
OTHER PATENTS PENDING

INSTRUCTIONS: *Order No.* 5 1965

To Unlock: Open book flat at back cover. Release wire flop (pivoted on back cover) by swinging the metal fingers to right or left. Take hold of fly leaf at the center of the front edge with the *left* hand, grasp back cover with right hand, pull on fly leaf (vertically). This action will reverse the wire flop which gives the necessary band loop to remove or insert sheets.

To Remove Sheets: --Seperate slightly from the rest of the leaves by sliding it along on the hands, take hold at the bottom of sheet (thumb down) near binding edge and pull up and away from you; this will flip the little ears from behind the bands without tearing them.

To Insert Sheet: --Grasp it firmly at the bottom with the right hand (thumb up) hold it in an oblique position, hook the first little ear at top of sheet over the top band. Hold the sheet against the bands and flip the rest of the ears behind the succeeding bands by pushing with the fore finger and thumb, exerting the pressure at the extreme back edge of the sheet.

To Lock: Take hold of wire flop with left hand and back cover with right hand; pull up on flop wire and at the same time raise cover to a vertical position; this will reverse the flop to its original position where it should be fastened by swinging metal fingers into place.

Adjustment: --The fine adjustment is obtained by letting out or taking up the Buckle Catches that attach the bands to the Wire Flop. First release buckle clamps by swinging free of buckle, with left hand take hold of top of Buckle Catch at extreme end, with right hand take hold of bands *at the end*, bear down on bands and pull on Buckle Catch until the little tongues on Buckle are out of the slots, then slide along and let the tongues spring into another set of slots. Keep adjustment so that the leaves are bound [illegible] binder is locked and open.

Coarse Adjustment: --[illegible]ained by letting out or taking up the bands either at the Buckle Catch or in the front cover; if at the Buckle, follow same plan as above but pull the catch clear out of the Buckle, adjust in proper hole in band and then insert again in Buckle.

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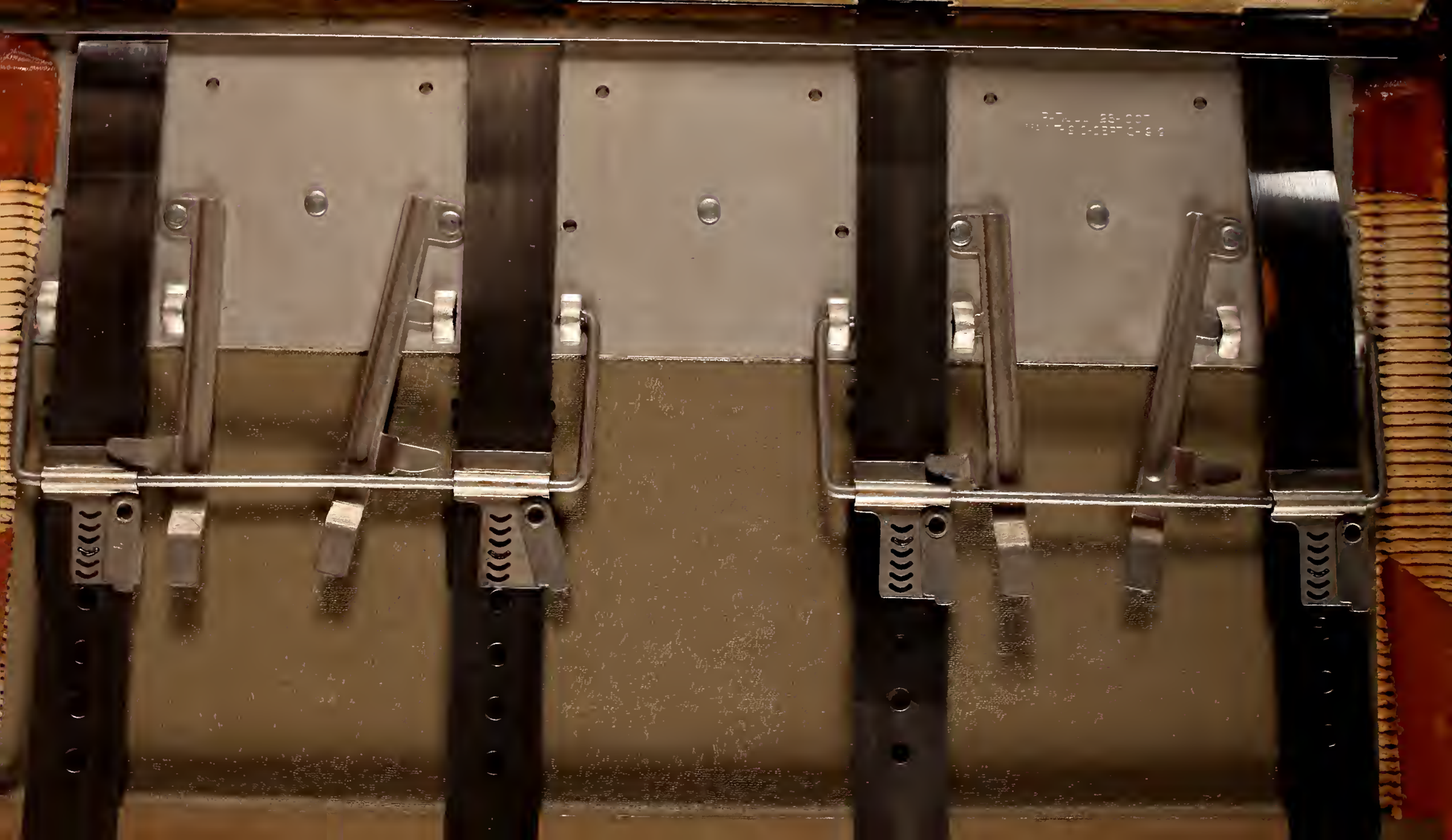
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